

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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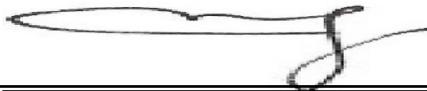
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Dec 09, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DISCOVERY MAP INTERNATIONAL, INC., TO CREATE A UNIQUE TOURISM MAP HIGHLIGHTING PASSAIC COUNTY DESTINATIONS, FOR THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS, PURSUANT TO N.J.S.A. 40A:11-5(k)

THIS RESOLUTION WAS REQUESTED BY:
 CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

| | |
|-----------------------------|---------------------|
| Official Resolution# | |
| Meeting Date | 12/9/2025 |
| Introduced Date | 12/4/2025 |
| Adopted Date | |
| Agenda Item | 43. |
| CAF# | G-01-41-785-025-201 |
| Purchase Req. # | |
| Result | |

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DISCOVERY MAP INTERNATIONAL, INC., TO CREATE A UNIQUE TOURISM MAP HIGHLIGHTING PASSAIC COUNTY DESTINATIONS, FOR THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS, PURSUANT TO N.J.S.A. 40A:11-5(k)

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(k), contracts may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if it is for the acquisition of artifacts or other items of unique intrinsic, artistic, or historical character; and

WHEREAS, Discovery Map International, Inc., provided a quote to create an illustrated tourism map of Passaic County, featuring landmarks, shops, restaurants and points of interest, for the Department of Cultural & Historic Affairs, in a total amount not to exceed nine thousand two hundred fifty dollars (\$9,250.00), which is being recommended for approval by the Director of the Department of Cultural & Historic Affairs; and

WHEREAS, Discovery Map International, Inc., executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

WHEREAS, funds are available in Account No. G-01-41-785-025-201, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the November 25, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(k), the Board of County Commissioners of the County of Passaic authorizes an award of contract to Discovery Map International, Inc., in a total amount not to exceed nine thousand two hundred fifty dollars (\$9,250.00) to create an illustrated tourism map of Passaic County, featuring landmarks, shops, restaurants and points of interest for the Department of Cultural & Historic Affairs.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to the Discovery Map International, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.