

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 27, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A CONTRACT AWARD TO METROPOLITAN FOODS, INC. D/B/A DRISCOLL FOODS FOR CULINARY DISTRIBUTION CATALOG PERCENT DISCOUNT PRICING FOR GROCERY AND CANNED FOODS FOR PREAKNESS HEALTHCARE CENTER, AND SENIOR SERVICES HOMEBOUND AND CONGREGATE SITES, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. AND SB-24-026

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/27/2024
Introduced Date	2/22/2024
Adopted Date	
Agenda Item	19.
CAF#	. 4-01-27-172-001-F04 and 4
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A CONTRACT AWARD TO METROPOLITAN FOODS, INC. D/B/A DRISCOLL FOODS FOR CULINARY DISTRIBUTION CATALOG PERCENT DISCOUNT PRICING FOR GROCERY AND CANNED FOODS FOR PREAKNESS HEALTHCARE CENTER, AND SENIOR SERVICES HOMEBOUND AND CONGREGATE SITES, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. AND SB-24-026

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on January 17, 2024, the Passaic County Purchasing Agent issued SB-24-026, Expand Pool Culinary Distribution Catalog % Discount Pricing for the County of Passaic and Institutions (“SB-24-026”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

WHEREAS, Metropolitan Foods, Inc. d/b/a Driscoll Foods was the lowest responsible bidder to SB-24-026, as evidenced by the tally sheet, attached hereto, and made part of this Resolution; and

WHEREAS, the Executive Director of Preakness is recommending to authorize a contract award to Metropolitan Foods, Inc. d/b/a Driscoll Foods for culinary distribution catalog percent discount pricing for grocery and canned foods for Preakness and Senior Services Homebound and Congregate Sites for a one (1) year contract term, commencing March 1, 2024 and expiring February 28, 2025, in an amount not to exceed two hundred thousand dollars (\$200,000.00), with one (1) year option to be exercised at the discretion of the Board; and

WHEREAS, funds are available in Accounts No. 4-01-27-172-001-F04 and 4-01-27-172-001-M02, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 20, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, the Board of County Commissioners of the County of Passaic authorizes a contract award to Metropolitan Foods, Inc. d/b/a Driscoll Foods for culinary distribution catalog percent discount pricing for grocery and canned foods for Preakness Healthcare Center, and Senior Services Homebound and Congregate Sites for a one (1) year contract term, commencing March 1, 2024 and expiring February 28, 2025, in an amount not to exceed two hundred thousand dollars (\$200,000.00), with one (1) year option to be exercised at the discretion of the Board, in accordance with the terms and conditions set forth in SB-24-026 and the vendor’s bid response.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Purchasing Agent, Executive Director of Preakness, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.