



Clarke Caton Hintz
Architecture
Planning
Landscape Architecture

Ms. Kelly C. Ruffel
Director, Cultural and Historic Affairs
County of Passaic
199 Totowa Rd
Wayne, NJ 07470

January 21, 2026

**RE: Camp Hope – Soil Conservation District – Soil Erosion and Sedimentation Control
Closeout**

100 Barrack Street
Trenton NJ 08608
clarkecatonhintz.com
Tel: 609 883 8383
Fax: 609 883 4044

Dear Kelly,

I am writing to submit a proposal for additional reimbursable expenses associated with the Camp Hope Inclusive Playground project.

Due to the extent of ground disturbance, the project required a Soil Conservation Permit from the Hudson–Essex–Passaic Soil Conservation District (HEP-SCD). The permit filing included one area of soil decompaction testing and was filed at the same time the project was released for bidding to general contractors. Following the award of the project to Zenith Construction Co., HEP-SCD provided comments indicating that two additional areas of soil decompaction testing are required.

In order for HEP-SCD to issue a Final Report of Compliance, the soil restoration component of the permit must be completed, including the two additional tests. These tests will be conducted in the spring, after which the final forms will be submitted. The cost for the two additional tests is \$1,500.00.

John Hatch, FAIA
George Hibbs, AIA
Brian Slaugh, AICP
Michael Sullivan, AICP
Michael Hanrahan, FAIA
Mary Beth Lonergan, AICP

Clarke Caton Hintz therefore proposes additional reimbursable expenses in the amount of \$1,500.00 (One Thousand Five Hundred Dollars, Even), to be paid as a pass-through cost, with no additional markup, to the general contractor.

Please let me know if you require any additional information. It has been a pleasure working with you and the County on this project.

Sincerely,

Michael J. Hanrahan, FAIA
Principal