

County of Passaic
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Date: Jun 17, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES CATALOG % DISCOUNT PRICING FOR COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BIDS SB-25-059, PURSUANT TO N.J.S.A. 40A 11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS AND GROUNDS

REVIEWED BY:


Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:


Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	6/17/2025
Introduced Date	6/11/2025
Adopted Date	
Agenda Item	66.
CAF#	
Purchase Req. #	
Result	

Public Works
COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES CATALOG % DISCOUNT PRICING FOR COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BIDS SB-25-059, PURSUANT TO N.J.S.A. 40A 11-4 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on April 28, 2025, the Purchasing Agent issued SB-25-059, Janitorial Supplies Catalog % Discount Pricing for the County of Passaic Departments and Institutions (hereafter “SB-25-059”) seeking sealed proposals from qualified bidders for Janitorial Supplies for various Passaic County Departments, to be used on an as-needed basis; and

WHEREAS, on May 9, 2025, bids were unsealed for SB-25-059 by the Purchasing Agent with three (3) responses received from the qualified bidders listed below; and

WHEREAS, the Superintendent of Buildings and Grounds is recommending an award of contract to the vendors listed below for a two (2) year contract term beginning September 1, 2025, and expiring on August 31, 2027:

Vendor	Catalog Name	% Discount
TSP Maintenance Supply, LLC 30 Gates Ave., Suite 100 Montclair, NJ	TSP Catalog May 2025	70%
Imperial Bag & Paper Co., LLC d/b/a Imperialdade 225 Rt. 1 & 9 South Jersey City, NJ	Passaic County Janitorial Supplies Priced Catalog	30%
Green Way Products, LLC 60 Whitney Road, Suite 1 Mahwah, NJ	GWP LLC Catalog 2025	25%

WHEREAS, the Superintendent of Buildings and Grounds is recommending that the Board authorize an appropriation in an amount not to exceed seven hundred fifty thousand dollars (\$750,000.00) per year, with a total amount appropriated in the contract term not to exceed one million five hundred thousand dollars (\$1,500,000.00); and

WHEREAS, TSP Maintenance Supply, LLC and Green Way Products, LLC, have offered their prices to members of the Passaic County Cooperative #38PCCP; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the June 4, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-1, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract to vendors listed above for Janitorial Supplies catalog % discount pricing under SB-25-059, for the County of Passaic Departments and Institution for a term beginning September 1, 2025 and expiring August 31, 2027.

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer is authorized to appropriate seven hundred fifty thousand dollars (\$750,000.00) per year, with a total amount appropriated in the contract term not to exceed one million five hundred thousand dollars (\$1,500,000.00) to be used by the various departments for hardware supplies and equipment on an as-needed basis.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the

Board of County Commissioners, and Purchasing Agent are authorized to execute agreements with the vendors listed herein and take any other steps necessary to carry out the purpose of this Resolution.

KJB

June 17, 2025