

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO SPARWICK CONTRACTING, INC., FOR ON-CALL CULVERT REPAIRS AT THE WEAVER ROAD CULVERT NO. 1600-453 OVER TRIBUTARY TO APSHAWA BROOK IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-002, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	45.
CAF#	C-04-55-148-001-9B1
Purchase Req. #	24-06520
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO SPARWICK CONTRACTING, INC., FOR ON-CALL CULVERT REPAIRS AT THE WEAVER ROAD CULVERT NO. 1600-453 OVER TRIBUTARY TO APSHAWA BROOK IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-002, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on December 22, 2023, the Purchasing Agent issued Bid No. C-24-002, On-Call Bridge & Culvert Repair Projects (hereafter “C-24-002”) seeking sealed proposals from qualified bidders for on-call bridge and culvert repairs on an as-needed basis beginning January 1, 2024 and expiring December 31, 2025; and

WHEREAS, on February 2, 2024, the Board passed Resolution R-24-0057 qualifying a list of five contractors and unit prices to perform on-call bridge repairs and culvert repairs on an as-needed basis for the period beginning on January 1, 2024, and ending December 31, 2025, which included Sparwick Contracting, Inc.; and

WHEREAS, on September 24, 2024, the Board passed Resolution R-24-854 awarding a contract to Sparwick Contracting, Inc. for on-call culvert repairs at the Weaver Road Culvert No. 1600-453 over Tributary to Apschawa Brook in the Township of West Milford, in an amount not to exceed one hundred seven thousand three hundred ninety-seven dollars (\$107,397.00); and

WHEREAS, the Passaic County Engineer is recommending Change Order No. 1 be authorized for a net addition to the contract for the Project in the amount of two thousand nine hundred thirteen dollars and sixty eight cents (\$2,913.68) due to changes in the quantities and supplemental items based on as built and field conditions encountered, with a final contract amount, as a result of addition, of one hundred ten thousand three hundred ten dollars and sixty eight cents (110,310.68); and

WHEREAS, funds are available in Account No. C-04-55-148-001-9B1 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at a meeting on April 30, 2025, by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic approves Change Order No. 1 for the contract with Sparwick Contracting, Inc. for on-call culvert repairs at the Weaver Road Culvert No. 1600-453 over Tributary to Apschawa Brook in the Township of West Milford, for a net addition to the contract for the Project in the amount of two thousand nine hundred thirteen dollars and sixty eight cents (\$2,913.68) due to changes in the quantities and supplemental items based on as built and field conditions encountered, with a final contract amount, as a result of addition, of one hundred ten thousand three hundred ten dollars and sixty eight cents (110,310.68).

LET IT BE FURTHER RESOLVED, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board are authorized to execute an agreement with Sparwick

Contracting, Inc. , Inc., and take any other steps necessary to carry out the purpose of this Resolution.

ZMQ

May 13, 2025