

Memorandum

TO: Commissioner Cruz (Chair), Commissioner Director Pat Lepore, and Commissioner Bartlett

FROM: Marc Seemon, Deputy County Administrator

RE: RFP-25-012: Operation of Passaic County Court House Cafeteria

DATE: January 17, 2025

Background and Scoring Criteria

On January 17, 2025, Passaic County Deputy Administrator Marc Seemon, Supervisor of Buildings and Grounds Stephen Orsini, and Shared Services Coordinator Nicholas Haggerty met to review and score responses to RFP-25-012: Operation of Passaic County Court House Cafeteria, (hereafter “RFP”) in conformance with the requirements of N.J.S.A. 40A:11-4.1. Pursuant to the RFP, the proposals were scored using the following weighted scoring criteria: (1) Management, 35/100; (2) Technical 40/100; and (3) Cost, 25/100.

Scoring of Respondents

On January 3, 2025, the County received one (1) response to the RFP from qualified firms: (1) Sonoma Restaurant Corp. After reviewing the responses, the Review Committee scored the proposals and provided an average total score based upon Management (35%), Technical (40%), and Cost (25%) criteria. The Committee’s collective scores are follows:

- I. Sonoma Restaurant Corp.
 - a. **Management:** Provided a quality breakdown of needs assessments with experience working with large government organizations. **(31/35)**
 - b. **Technical:** Provided a detailed scope of goals and objectives in relation to the RFP. **(35/40)**
 - c. **Cost:** Cost is in line with budgetary expectations. **(22/25)**

Total Score = 88/100

Review Committee Recommendation

Based upon the scoring of the Review Committee, it is recommended a contract be awarded to Sonoma Restaurant Corp. of 71 Hamilton Street, Paterson, NJ 07505 to a (3) year term of \$54,000 for the years of 2025-2027. There are two (2) one (1) year options totaling \$19,200 in 2028 and \$19,800 in 2029.

Rate on the bid tally

cc: Matthew P. Jordan, Esq., County Administrator
Sherry Arvanitakis, QPA, Purchasing Agent
Nadege D. Allwaters, Esq., County Counsel

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