

# County of Passaic

## Board of County Commissioners



### OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi" Lazzara  
Orlando Cruz  
Terry Duffy  
Nicolino Gallo  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof, RMC  
Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A CONTRACT AWARD TO VARIOUS VENDORS TO PROVIDE GROCERIES, CANNED AND FROZEN GOODS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-039

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	16.
CAF#	. 4-01-27-172-001-M02 (\$12
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING A CONTRACT AWARD TO VARIOUS VENDORS TO PROVIDE GROCERIES, CANNED AND FROZEN GOODS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-039**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on February 28, 2024, the Passaic County Purchasing Agent issued SB-24-039, Groceries, Canned and Frozen Goods for the County of Passaic Departments and Institutions (“SB-24-039”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

**WHEREAS**, Cardinal Foods, LLC; H. Schrier & Co., Inc.; Jamac Frozen Food, Corp.; Mivila Corporation d/b/a Mivila Foods; and Universal Coffee, Corp. were the lowest responsible bidders to SB-24-039, as evidenced by the tally sheet attached hereto and made part of this Resolution; and

**WHEREAS**, Mivila Corporation d/b/a Mivila Foods agreed to extend pricing under the Passaic County CO-OP #38PCCP; and

**WHEREAS**, the Executive Director of Preakness is recommending to make a contract award to Cardinal Foods, LLC; H. Schrier & Co., Inc.; Jamac Frozen Food, Corp.; Mivila Corporation d/b/a Mivila Foods; and Universal Coffee, Corp. to provide groceries, canned and frozen goods to Preakness and Meals-on-Wheels, for a contract term, beginning April 1, 2024 and terminating March 31, 2025, in an amount not to exceed one million one hundred thirty thousand dollars (\$1,130,000.00), with one (1) year option to be exercised at the discretion of the Board; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., the aforementioned vendors executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendors are not involved in prohibited activities in Russia and Belarus, and the County confirmed the vendors are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Accounts No. 4-01-27-172-001-M02 (\$121,760.00) and 4-01-27-172-001-F04 (\$597,690.61), or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic authorizes a contract award to Cardinal Foods, LLC; H. Schrier & Co., Inc.; Jamac Frozen Food, Corp.; Mivila Corporation d/b/a Mivila Foods; and Universal Coffee, Corp. to provide groceries, canned and frozen goods to Preakness Healthcare Center and Meals-on-Wheels, for a contract term, commencing April 1, 2024 and expiring March 31, 2025, in an amount not to exceed one million one hundred thirty thousand dollars (\$1,130,000.00), with one (1) year option to be exercised at the discretion of the Board, in

accordance with the terms and conditions set forth in SB-24-039 and Schedule A, as follows:

Cardinal Foods, LLC	\$ 95,000.00
H. Schrier & Co., Inc.	\$325,000.00
Jamac Frozen Food, Corp.	\$210,000.00
Mivila Corporation d/b/a Mivila Foods	\$385,000.00
Universal Coffee, Corp.	\$115,000.00
<b>TOTAL</b>	<b>\$1,130,000.00</b>

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Purchasing Agent, Executive Director of Preakness, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024