

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING TAYLOR LAW GROUP, LLC TO SERVE AS OUTSIDE LABOR COUNSEL, CONDUCT WORKPLACE INVESTIGATIONS, AND PROVIDE EMPLOYMENT TRAININGS TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ AND RFQ-24-046

THIS RESOLUTION WAS REQUESTED BY:
ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RETAINING TAYLOR LAW GROUP, LLC TO SERVE AS OUTSIDE LABOR COUNSEL, CONDUCT WORKPLACE INVESTIGATIONS, AND PROVIDE EMPLOYMENT TRAININGS TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ AND RFQ-24-046

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified law firms to undertake representation in labor matters, conduct workplace investigations, and provide employment trainings to County employees in calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 16, 2024, the Passaic County Purchasing Agent issued RFQ-25-046, Outside Labor Counsel, Workplace Investigations, and Employment Training (“RFQ-25-046”), seeking qualifications for a pool of outside labor counsel for calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside labor counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2024, the Board passed Resolution No. R-24-1174, qualifying various law firms to serve as outside labor counsel, and conduct workplace investigations and employment trainings for calendar year 2025, which included Taylor Law Group, LLC; and

WHEREAS, the Passaic County Administrator is recommending to retain Taylor Law Group, LLC as outside labor counsel for calendar year 2025, in an amount not to exceed one hundred thousand dollars (\$100,000.00), pursuant to RFQ-25-046; and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Taylor Law Group, LLC executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying it is not involved in prohibited activities in Russia and Belarus, and the County confirmed that said firm is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Taylor Law Group, LLC to serve as outside labor counsel to the County of Passaic in calendar year 2025, in an amount not to exceed one hundred thousand dollars (\$100,000.00), in accordance with the terms and conditions set forth in RFQ-25-046.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract awarded to Taylor Law Group, LLC and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025