

County of Passaic
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Apr 08, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL CONSTRUCTION TESTING SERVICES FOR THE REPLACEMENT OF THE LOWER NOTCH ROAD CULVERT NO. 1600-214 IN THE BOROUGH OF WOODLAND PARK PER BID SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:


Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	4/8/2025
Introduced Date	4/4/2025
Adopted Date	
Agenda Item	35.
CAF#	C-04-55-148-001-9B1
Purchase Req. #	
Result	

Public Works
COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL CONSTRUCTION TESTING SERVICES FOR THE REPLACEMENT OF THE LOWER NOTCH ROAD CULVERT NO. 1600-214 IN THE BOROUGH OF WOODLAND PARK PER BID SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the County desires to conduct on-call construction testing services for the replacement of the Lower Notch Road Culvert No. 1600-214 in the Borough of Woodland Park (hereafter “Project”), which will include concrete testing, and various laboratory testing, analysis, and reporting (hereafter “Project”); and

WHEREAS, on October 3, 2024, the Purchasing Agent issued SB-25-005 On-Call Construction & Geotechnical Testing (hereafter “SB-25-005”) seeking sealed proposals from qualified bidders for On-Call Construction and Geotechnical Testing Services on an as-needed basis beginning on January 1, 2025 and expiring on December 31, 2026; and

WHEREAS, on October 22, 2024, bids were unsealed for SB-25-005 by the Purchasing Agent and a total of two (2) qualified bids were received:

1. French and Parrello Associates, PA;
2. Colliers Engineering & Design, Inc.

WHEREAS, pursuant to R-24-1058, the County Engineer recommended the acceptance of the unit bid prices from the two (2) qualified bidders under SB-25-005 on an as-needed basis for the period January 1, 2025 and December 31, 2026

WHEREAS, the Passaic County Engineer is recommending an award of contract to Colliers Engineering & Design, Inc., for the Project in an amount not to exceed fourteen thousand two hundred ninety-six dollars (\$14,296.00); and

WHEREAS, funds are available in Account No. C-04-55-148-001-9B1 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the March 26, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4 et seq., the Board of County Commissioners of the County of Passaic authorizes an award of contract to Colliers Engineering & Design, Inc., for On-Call Construction Testing Services on Lower Notch Road Culvert No. 1600-214 in the Borough of Woodland Park, in an amount not to exceed fourteen thousand two hundred ninety-six dollars (\$14,296.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Finance Officer, County Engineer and the Director of the Board of County Commissioners are authorized to execute an agreement with Colliers Engineering & Design, Inc., and take any other steps necessary to carry out the purpose of this Resolution.

