

County of Passaic  
Board of County Commissioners



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Date: Dec 09, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO METROPOLITAN FOODS INC. DBA DRISCOLL FOODS FOR THE PROVISION OF COFFEE TO PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	12/9/2025
Introduced Date	12/4/2025
Adopted Date	
Agenda Item	38.
CAF#	5-01-27-172-001-F04 and 6-
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO METROPOLITAN FOODS INC. DBA DRISCOLL FOODS FOR THE PROVISION OF COFFEE TO PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on October 23, 2025, the Purchasing Agent issued SB-25-072, Preakness Healthcare Center Coffee/Soda Bid Varieties (“SB-25-072”), in compliance with N.J.S.A. 40A:11-4, soliciting competitive pricing from qualified vendors for the goods and services sought therein; and

**WHEREAS**, on November 6, 2025, the Purchasing Agent unsealed responses received to SB-25-072, and Metropolitan Foods Inc. dba Driscoll Foods was determined to be the lowest responsible bidder; and

**WHEREAS**, the Executive Director of Preakness is recommending that the Board award a contract to Metropolitan Foods Inc. dba Driscoll Foods to provide coffee (Line Items 1 and 2 under SB-25-072) to Preakness during a term beginning on December 1, 2025 and ending on February 28, 2026, for a total amount not to exceed fifteen thousand dollars (\$15,000.00) during such term, and with the County retaining one (1) three-month option to renew; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, this contract is being awarded under a fair and open procurement process, which requires that a contract be: publicly advertised in sufficient time to give notice in advance of the contract; awarded under a process that provides for public solicitation of proposals or qualifications; awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and publicly opened and announced when awarded; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Metropolitan Foods Inc. dba Driscoll Foods executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that it is not involved in prohibited activities in Russia and Belarus, and the County confirmed that Metropolitan Foods Inc. dba Driscoll Foods is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account Nos. 5-01-27-172-001-F04 and 6-01-27-172-001-F04, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s); and

**WHEREAS**, this matter was discussed at the December 2, 2025 meeting of the Health and Human Services Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, the Board of County Commissioners of the County of Passaic hereby authorizes the award of a contract under SB-25-072, Preakness Healthcare Center Coffee/Soda Bid Varieties, to Metropolitan Foods Inc. dba Driscoll Foods for the provision of coffee (Line Items 1 and 2 under SB-25-072) to Preakness during a term beginning on December 1, 2025 and ending on February 28, 2026, for a total amount not to exceed fifteen thousand dollars (\$15,000.00) during such term, and with the County retaining one (1) three-month option to renew, all in accordance with the terms of SB-25-072 and the vendor’s response thereto.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Metropolitan Foods Inc. dba Driscoll Foods and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Executive Director of Preakness, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.

NB

December 9, 2025