

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Date: Feb 11, 2025 - 5:30 PM

Agenda: RESOLUTION AWARDDING A NON-FAIR AND OPEN CONTRACT TO H2O INVESTIGATIONS/PHILLIP A. ODOM TO PROVIDE EXPERT WITNESS SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/11/2025
Introduced Date	2/5/2025
Adopted Date	
Agenda Item	48.
CAF#	5-01-20-109-001-T02
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO H2O INVESTIGATIONS/PHILLIP A. ODOM TO PROVIDE EXPERT WITNESS SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Sheriff's Office ("PCSO") is requesting expert witness services covering beginning on January 1, 2025, and expiring on December 31, 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3 when the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the bid threshold, the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution as appropriate to the contracting unit without public advertisement for bids; and

WHEREAS, on June 30, 2020, the Board approved Resolution No. R20200514 setting the bid threshold at forty-four thousand dollars (\$44,000.00), in accordance with the law; and

WHEREAS, the PCSO has made efforts to obtain quotes from multiple agencies to provide expert witness services, and is requesting to award the contract to H2O Investigations/Phillip A. Odom, in an amount not to exceed seventeen thousand, five hundred dollars (\$17,500.00); and

WHEREAS, H2O Investigations/Phillip A. Odom has executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendor has executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. 5-01-20-109-001-T02 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed by the Law and Public Safety Committee on February 4, 2025, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-3 that the Board of County Commissioners of the County of Passaic authorizes a contract to H2O Investigations/Phillip A. Odom, to provide expert witness services in an amount not to exceed seventeen thousand, five hundred dollars (\$17,500.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.