

**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
MINUTES FOR REGULAR MEETING HELD ON**

**December 29, 2025**

A regular meeting of the Passaic County Board of County Commissioners was held on this day at 401 Grand Street, Paterson NJ 07505 at 10:37 AM.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

1. Bartlett
2. Cruz
3. DeVore
4. Duffy - Teleconference
5. James-Absent
6. Deputy Director Lazzara
7. Director Lepore

**Pledge of Allegiance**

**Invocation:** Louis E. Imhof, III

Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces.

**Approval of Minutes:**

Motion made by County Commissioner DeVore, seconded by County Commissioner Bartlett, that the minutes for December 9, 2025, be approved which the motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner James being absent.

**Proclamation:**

Motion made by County Commissioner Lazzara, seconded by County Commissioner DeVore, for approval of proclamation which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner James being absent.

1. Presentation of a proclamation wishes to honor and recognize Terry Duffy for his 21 years of service as Freeholder/County Commissioner for the County of Passaic.
2. Presentation of a proclamation wishes to honor and recognize Pat Lepore for his 21 years of service as Freeholder/County Commissioner for the County of Passaic.
3. Presentation of a proclamation to proclaim December 21<sup>st</sup>. as World Meditation Day in the County of Passaic.

**Administrator's Report:**

1. Presentation by Parks and Recreation Director Darryl Sparta recognizing Vincent Spano, Miguel Dejesus, Oliver Vargas, Percido Guzman, and Chris Basilio for their hard work and dedication maintaining the Dundee field at Dundee Island Park in Passaic.
2. Passaic County year-in review by County Administrator Matthew P. Jordan, Esq.

At this time Director Lepore asked if there was any County Commissioner Reports.

1. County Commissioner Director Pasquale "Pat" Lepore
2. County Commissioner Deputy Cassandra "Sandi" Lazzara
3. County Commissioner John W. Bartlett
4. County Commissioner Orlando Cruz
5. County Commissioner Rodney A. DeVore
6. County Commissioner Terry Duffy
7. County Commissioner Bruce James- Absent

**COMMUNICATION: None**

**ORAL PORTION:**

DeVore: Motion to open the public portion.  
Bartlett: Second.

ROLL CALL: Bartlett, Yes: Cruz, Yes: DeVore, Yes: Duffy, Yes: James:  
Absent, Lazzara, Yes: Director Lepore, Yes:

At this time Director Lepore asked if anyone would like to be heard before the Board:

Duffy: Motion to close the Public Portion of the Meeting.  
Cruz: Second.

ROLL CALL: Bartlett, Yes: Cruz, Yes: DeVore, Yes: Duffy, Yes: James: Absent,  
Lazzara, Yes: Director Lepore, Yes:

**2/3 Vote**

Motion made by County Commissioner Bartlett, seconded by County Commissioner Lazzara to adopt L-1, which the motion was carried on a roll call with six (6) votes in the affirmative with County Commissioner James being absent.

**Consent Agenda Resolutions:**

Motion made by County Commissioner DeVore, seconded by County Commissioner Bartlett to adopt Resolution M-2 through M-74, which the motion was carried on a roll call with six (6) votes in the affirmative with County Commissioner James being absent.

**"End of Consent Agenda"**

**Personnel:**

Motion made by County Commissioner Cruz, second by County Commissioner Bartlett, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with County Commissioner James being absent.

**Bills:**

Motion made by County Commissioner Cruz, seconded by County Commissioner Bartlett, that:

Current Fund	4-01	58,041.98
Current Fund	5-01	4,864,365.57
HUD Budget Expenditures	5-25	8,929.60
	<b>Year Total</b>	<b>\$4,873,295.17</b>

General Capital Fund Budget	C-04	4,044,433.91
State/Federal Grant Fund	G-01	1,280,889.46
Open Space Trust Fund FY2022	O-22	2,876.03
Open Space Trust Fund FY2023	O-23	12,381.60
Open Space Trust Fund FY2024	O-24	25,983.10
Open Space Trust Fund FY2025	O-25	52,041.30
	<b>Year Total:</b>	<b>\$93,282.03</b>
Professional Liab.	T-19	24,113.75
Trust Fund Other	T-20	431,678.92
Municipal Forfeiture Fund	T-22	35,698.48
Prosecutor's Confiscated Fund	T-23	232,378.75
Para Transit Trust Fund	T-24	110,011.30
	<b>Year Total:</b>	<b>\$834,881.20</b>
	<b>Total of All Funds:</b>	<b>\$11,184,823.75</b>

Current Fund	4-01	5,193.78
Current Fund	5-01	7,729,112.63
Payroll Agency Deductions	5-05	2,160,654.70
HUD Budget Expenditures	5-25	24,437.34
State/Federal Grant Fund	G-01	434,549.59
Confiscated Trust Fund	T-15	1,407.50
Professional Liability Trust	T-19	750,000.00
Trust Fund Other	T-20	88,403.63
	<b>Total All Funds:</b>	<b>\$11,193,759.17</b>

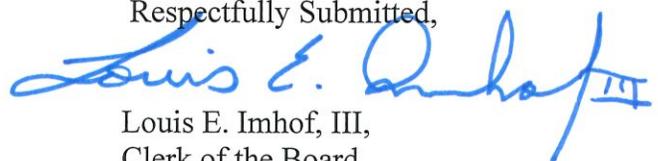
was approved, with six (6) votes in the affirmative with County Commissioner James being absent.

**Adjournment**

Motion made by County Commissioner DeVore, seconded by County Commissioner Lazzara, that the regular meeting be adjourned at 11:06 am, and the motion was carried on roll call with six (6) votes in the affirmative with County Commissioner James being absent.

**(The proceedings of this meeting were both audio and video tape recorded)**

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Lisa McDowell