

County of Passaic  
Board of County Commissioners



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Louis E. Imhof  
Clerk Of The Board

Date: Jun 17, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AND RATIFYING A NON-FAIR AND OPEN CONTRACT  
WITH STRATEGIC HEALTH ADVISERS, LLC FOR THE PROVISION OF WORKFORCE  
DEVELOPMENT PLANNING SERVICES, PURSUANT TO N.J.S.A. 40A:11-6.1

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	6/17/2025
Introduced Date	6/12/2025
Adopted Date	
Agenda Item	34.
CAF#	G-01-41-753-023-023
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AND RATIFYING A NON-FAIR AND OPEN CONTRACT WITH STRATEGIC HEALTH ADVISERS, LLC FOR THE PROVISION OF WORKFORCE DEVELOPMENT PLANNING SERVICES, PURSUANT TO N.J.S.A. 40A:11-6.1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Department of Health Services (“Department”) is responsible for protecting and promoting the health of approximately 525,000 residents of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-6.1(a), all contracts that in the aggregate are less than the bid threshold but fifteen percent (15%) or more of that amount, may be awarded after the solicitation of at least two (2) competitive quotations, if practicable, to the vendor whose response is most advantageous to the County, price and other factors considered; and

**WHEREAS**, the Department solicited three (3) competitive quotations for the provision of workforce development planning services to the Department; and

**WHEREAS**, Strategic Health Advisers, LLC (“SHA”) provided the quote most advantageous to the County, price and other factors considered, which is attached hereto and made part of this Resolution; and

**WHEREAS**, the Director of the Department is requesting that the Board authorize and ratify a non-fair and open contract with SHA for the provision of workforce development planning services to the Department during a term from September 1, 2024, to December 31, 2025, for a total amount not to exceed twenty thousand dollars (\$20,000.00); and

**WHEREAS**, SHA executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., SHA executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed that SHA is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. G-01-41-753-023-023, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the June 17, 2025, Health & Human Services Committee meeting, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-6.1, the Board of County Commissioners of the County of Passaic (“Board”) authorizes and ratifies a non-fair and open contract with Strategic Health Advisers, LLC for the provision of workforce development planning services to the Department during a term from September 1, 2024 to December 31, 2025, for a total amount not to exceed twenty thousand dollars (\$20,000.00), pursuant to a form of agreement approved by County Counsel.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Director of the Health Department/Health Officer, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

