

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Date: Apr 08, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO THE VENDORS LISTED HEREIN FOR TREE REMOVAL, TRIMMING, AND STUMP GRINDING SERVICES FOR THE DEPARTMENT OF PARKS & RECREATION, PER SB-23-027, PURSUANT TO N.J.A.C. 5:30-11.10

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	4/8/2025
Introduced Date	4/3/2025
Adopted Date	
Agenda Item	31.
CAF#	C-04-55-166-002-904
Purchase Req. #	
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO THE VENDORS LISTED HEREIN FOR TREE REMOVAL, TRIMMING, AND STUMP GRINDING SERVICES FOR THE DEPARTMENT OF PARKS & RECREATION, PER SB-23-027, PURSUANT TO N.J.A.C. 5:30-11.10**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the Purchasing Agent issued SB-23-027, Tree Removal, Trimming, and Stump Grinding Services (hereafter “SB-23-027”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for five separate services: Tree Removal, Tree Trimming, Climbing Services, Crane Services, and Stump Grinding; and

**WHEREAS**, the lowest responsible bidders to SB-23-027 are as follows:

Dujets Tree Experts, Inc.: tree removal services at \$1,370.00 average per category  
Rich Tree Service, Inc.: tree trimming services at \$195.00 per hour  
Prestige Home Landscaping: climbing services at \$95.00 per hour  
Rich Tree Service, Inc.: crane services at \$150.00 per hour  
Almstead Tree & Shrub Care: stump grinding services at \$165.65 average per category; and

**WHEREAS**, on March 14, 2023, the Board passed Resolution No. R-23-0245, authorizing an award of contract to Dujets Tree Experts, Inc., for tree removal services, Rich Tree Service, Inc., for tree trimming services and crane services, Prestige Home Landscaping for climbing services, and Almstead Tree & Shrub Care for stump grinding services, for the period beginning May 1, 2023 through April 30, 2025, and further appropriating three hundred thousand dollars (\$300,000.00) to be spent under the contract awarded through SB-23-027; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.10, the County is permitted to increase the award amount under contracts competitively bid pursuant to N.J.S.A. 40A:11-4, where such contracts are deemed open-end contracts, as is the case here; and

**WHEREAS**, due to an increased need in services required under SB-23-027, the Director of the Department of Parks and Recreation is seeking authorization for an additional appropriation for the contracts under SB-23-027, in an amount not to exceed forty thousand dollars (\$40,000.00) which is being recommended for approval; and

**WHEREAS**, funds are available in Account No. C-04-55-166-002-904 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2023 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 26, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.10, that the Board of County Commissioners of the County of Passaic authorizes the increase in appropriation for the contracts with Dujets Tree Experts, Inc., for tree removal services, Rich Tree Service, Inc., for tree trimming services and crane services, Prestige Home Landscaping for climbing services, and Almstead Tree & Shrub Care for stump grinding services under SB-23-027 in an amount not to

exceed forty thousand dollars (\$40,000.00) for a new total award amount of three hundred forty thousand dollars (\$340,000.00).

**LET IT BE FURTHER RESOLVED,** that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

KJB

April 8, 2025