

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Date: Apr 09, 2024 - 5:30 PM

Agenda: RESOLUTION QUALIFYING LAW FIRMS TO PROVIDE OUTSIDE LEGAL SERVICES TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5, RFQ-24-038, RFQ-24-053, AND RFQ-24-059

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	4/9/2024
Introduced Date	4/4/2024
Adopted Date	
Agenda Item	22.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION QUALIFYING LAW FIRMS TO PROVIDE OUTSIDE LEGAL SERVICES TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5, RFQ-24-038, RFQ-24-053, AND RFQ-24-059

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified law firms to undertake representation in various litigation matters and serve as outside legal counsel for calendar year 2024; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.*, on September 22, 2023, the Passaic County Purchasing Agent issued RFQ-24-038, Outside Legal Counsel (“RFQ-24-038”), seeking qualifications for a pool of outside legal counsel for calendar year 2024 to provide professional services to the County on an as-needed basis and as recommended by the Passaic County Counsel; and

WHEREAS, on October 16, 2023, the Purchasing Agent issued RFQ-24-053, Expand Pool Outside Legal Counsel (“RFQ-24-053”), seeking to expand the pool of outside legal counsel for calendar year 2024; and

WHEREAS, on December 4, 2023, the Purchasing Agent issued RFQ-24-059, Expand Pool of Outside Legal Counsel (“RFQ-24-059”), seeking to expand the pool of outside legal counsel for calendar year 2024; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the pool of outside legal counsel for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on October 5, 2023, October 25, 2023, and December 13, 2023, the Purchasing Agent unsealed proposals responsive to RFQ-24-038, RFQ-24-053, and RFQ-24-059 respectively, which were subsequently reviewed by the Passaic County Counsel; and

WHEREAS, the County Counsel is recommending to qualify the law firms set forth in Schedule A, attached hereto and made part of this Resolution, to serve as outside legal counsel for calendar year 2024; and

WHEREAS, this matter was discussed by the Administration and Finance Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic qualifies the law firms set forth in Schedule A, to serve as outside legal counsel for calendar year 2024, to be hired on an-as needed basis and as recommended by the Passaic County Counsel, in accordance with RFQ-24-038, RFQ-24-053 and RFQ-24-059.

LET IT BE FURTHER RESOLVED, that Resolutions R-23-1123 and R-23-1207 are hereby repealed.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

