

County of Passaic
Board of County Commissioners
Regular Meeting



OFFICE OF COUNTY COMMISSIONERS

John W. Bartlett
Orlando Cruz
Rodney A. De Vore
Terry Duffy
Bruce James
Deputy Director Cassandra
"Sandi" Lazzara
Director Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq..
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof III,
Clerk Of The Board

Meeting Venue

Date: February 25, 2025 5:30 PM
Location: County Administration
Building
401 Grand Street
Paterson, NJ 07505

A. Roll Call:

1. Bartlett
2. Cruz
3. De Vore
4. Duffy
5. James
6. Deputy Director Lazzara
7. Director Lepore

B. Announcement of the Open Public Meeting Law

C. Pledge of Allegiance

D. Invocation: Rev. Father J. Patrick Ryan, D. Min.

E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces and all who have died from COVID-19, especially the 2,322 residents of Passaic County.

F. Approval of Minutes: February 11, 2025

1. [25-200](#)

G. Approval of Proclamation:

H. Administrator's Report:

1. Presentation of a proclamation honoring Kesha T. Drakeford for Black History Month.

I. Motion to suspend the regular order of business

1. Bond Ordinance 2025-02

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,000,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

- a. Motion to open the public hearing on Bond Ordinance 2025-02
- b. Director: Does anyone present desire to be heard on Bond Ordinance 2025-02
- c. Motion to close the public hearing on Bond Ordinance 2025-02
- d. Motion to adopt Bond Ordinance 2025-02

1. 2025-02

[25-112](#)

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,000,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

2. Bond Ordinance 2025-03

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,387,530 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

- a. Motion to open the public hearing on Bond Ordinance 2025-03
- b. Director: Does anyone present desire to be heard on Bond Ordinance 2025-03
- c. Motion to close the public hearing on Bond Ordinance 2025-03
- d. Motion to adopt Bond Ordinance 2025-03

1. 2025-03

[25-113](#)

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,387,530 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

J. Motion to resume the regular order of business

K. County Commissioner Reports:

1. Commissioner Director Pasquale "Pat" Lepore
2. Commissioner Deputy Director Cassandra "Sandi" Lazzara
3. Commissioner John W. Bartlett
4. Commissioner Orlando Cruz
5. Commissioner Rodney A. De Vore
6. Commissioner Terry Duffy
7. Commissioner Bruce James

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

N. 2/3 Vote Resolution:

1. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE BUDGET TRANSFERS BETWEEN 2024 BUDGET APPROPRIATIONS, PURSUANT TO N.J.S.A. 40A:4-59 [25-196](#)

O. Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION SETTING THE COUNTY OPEN SPACE TAX RATE AT ONE CENT PER ONE HUNDRED DOLLARS OF TOTAL COUNTY EQUALIZED REAL PROPERTY VALUATION, PURSUANT TO N.J.S.A. 40:20-1. [25-149](#)
2. RESOLUTION AUTHORIZING A GRANT AWARD IN THE AMOUNT OF THIRTY THOUSAND DOLLARS (\$30,000.00) TO THE GREENWOOD LAKE COMMISSION FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40:20-1 [25-150](#)

3. RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 [25-151](#)
4. RESOLUTION RATIFYING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL NO. 11, REPRESENTING VARIOUS EMPLOYEES IN THE COUNTY'S HUMAN RESOURCES DEPARTMENT, FOR A PERIOD RETROACTIVE TO JANUARY 1, 2025 TO DECEMBER 31, 2028 PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ. [25-152](#)
5. RESOLUTION RETAINING KENYATTA STEWART PC TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF SIR V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-285-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042 [25-153](#)
6. RESOLUTION AUTHORIZING THE DEPARTMENT OF MANAGEMENT AND INFORMATION SYSTEMS TO RETAIN SHI INTERNATIONAL CORP. FOR THE SERVICE AND MAINTENANCE OF THE COUNTY'S STORAGE ARRAYS, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. [25-155](#)
7. RESOLUTION AUTHORIZING SECOND EXTENSION OF CONTRACT WITH CABLEVISION LIGHTPATH NJ, LLC FOR INTERNET AND VOICE SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. [25-156](#)
8. RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTER SOFTWARE FROM SHI INTERNATIONAL CORP. FOR THE MANAGEMENT OF REQUESTS UNDER THE OPEN PUBLIC RECORDS ACT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. [25-157](#)

HEALTH & HUMAN SERVICES

9. RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO FRANK GARGIULO AND SON, INC. dba GARGIULO PRODUCE TO PAY REMAINING 2024 INVOICES, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. AND N.J.S.A. 40A-11-12, ET SEQ. [25-154](#)
10. RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-24-075: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL HEATING SYSTEMS UPGRADES AND REPAIRS ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. [25-158](#)
11. RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-25-018: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL INSULATION AND VENTILATION REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RFQ-25-047: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL WINDOWS AND DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. [25-159](#)
12. RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION TO VENDOR TO PROVIDE GROCERIES, CANNED AND FROZEN GOODS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-5, ET.SEQ., AND SB-24-039. [25-167](#)

13. RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION TO PROVIDERS OF AGENCY CLINICAL STAFF FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, UNDER RFQ-25-062. [25-168](#)
14. RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO 22ND CENTURY TECHNOLOGIES, INC. TO PROVIDE TEMPORARY STAFFING SERVICES, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ. [25-169](#)
15. RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC DEPARTMENT OF HUMAN SERVICES AND THE AMERICAN RED CROSS, PURSUANT TO N.J.S.A. 40:20-1 [25-170](#)
16. RESOLUTION AMENDING RESOLUTION NO. R-25-95 AUTHORIZING GRANT AWARDS FOR CALENDAR YEAR 2025 TO VARIOUS GOVERNMENTAL AGENCIES PROVIDING SERVICES FOR YOUTH INVOLVED WITH OR AT RISK OF INVOLVEMENT WITH THE JUVENILE JUSTICE SYSTEM, PURSUANT TO N.J.S.A. 40:20-1 [25-171](#)
17. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTHEAST NEW JERSEY LEGAL SERVICES INC. FOR THE PROVISION OF LEGAL ASSISTANCE UNDER THE 2025-2027 AREA PLAN, DURING THE 2025 CALENDAR YEAR, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. AND RFP-25-013 [25-173](#)
18. RESOLUTION APPROVING TITLE VI PLAN FOR PASSAIC COUNTY PARATRANSIT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1 [25-174](#)
19. RESOLUTION AUTHORIZING GRANT AWARDS TO VARIOUS GOVERNMENTAL ENTITIES FOR THE PROVISION OF SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES, PURSUANT TO N.J.S.A. 40:20-1 [25-176](#)
20. RESOLUTION AUTHORIZING THE DIVISION OF PARTRANSIT TO APPLY FOR THE FFY2024 FEDERAL TRANSIT ADMINISTRATION SECTION 5310 FEDERAL GRANT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1. [25-178](#)

PUBLIC WORKS

21. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES FOR THE DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR ROAD STABILIZATION FOR THE RIVERVIEW DRIVE STABILIZATION PROJECT IN THE BOROUGH OF TOTOWA, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. [25-175](#)
22. RESOLUTION AUTHORIZING THE EXECUTION AND ACCEPTANCE OF FEDERAL AID AGREEMENT NO. 2025-DT-BLA1-01 BETWEEN THE COUNTY OF PASSAIC AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PRELIMINARY ENGINEERING PHASE OF THE MAIN AVENUE CORRIDOR IMPROVEMENT PROJECT IN THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40:20-1 [25-177](#)
23. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO JOSEPH NATOLI CONSTRUCTION FOR THE PASSAIC COUNTY COURT HOUSE RESTORATION PROJECT IN THE CITY OF PATERSON, C-25-001 PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. [25-179](#)
24. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO THE FIREWOOD FARM, INC. AND DTS TRUCKING, LLC, TO PROVIDE MULCH PRODUCTS FOR THE DEPARTMENT OF PARKS AND RECREATION, SB-25-026, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ. [25-180](#)

25. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEVIN DOWNES TREE SERVICES CO. AND RICH TREE SERVICES INC., TO CUT AND REMOVE DEAD OR FALLEN TREES ON PASSAIC COUNTY ROADWAYS AND RIGHT-OF-WAYS PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. [25-183](#)
26. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO RER SUPPLY LLC, OF RIVERDALE, NEW JERSEY FOR VEGETATIVE DEBRIS REMOVAL THROUGHOUT THE PASSAIC COUNTY PARK SYSTEM PER SB-25-027, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. [25-185](#)
27. RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND WILLIAM PATERSON UNIVERSITY TO DESIGNATE PREAKNESS VALLEY GOLF COURSE AS THE OFFICIAL HOME FACILITY FOR THE WILLIAM PATERSON UNIVERSITY GOLF PROGRAM, PURSUANT TO N.J.S.A. 40:20-1 [25-187](#)
28. RESOLUTION TO EXTEND A CONTRACT WITH EWING IRRIGATION PRODUCTS, INC., A SECOND TIME, FOR CATALOG % DISCOUNTS FOR IRRIGATION AND DRAINAGE SUPPLIES FOR THE COUNTY OF PASSAIC PREAKNESS VALLEY GOLF COURSE, PER BID SB-23-013 AND PURSUANT TO N.J.S.A. 40A:11-15 [25-190](#)
29. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CAR CARE SOLUTIONS, INC., TO PROVIDE CAR WASHING SERVICES FOR THE COUNTY FLEET, PER BID SB-25-032, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. [25-191](#)
30. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., TO REMOVE AN UNDERGROUND STORAGE TANK AND PERFORM ENVIRONMENTAL REMEDIATION AT THE COUNTY SALT DOME LOCATED AT 10 IVY STREET IN THE BOROUGH OF POMPTON LAKES, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ. [25-192](#)
31. RESOLUTION AUTHORIZING THE PRIVATE SALE OF REAL PROPERTY ADJACENT TO 269 LACKAWANNA AVENUE/287 LACKAWANNA AVENUE, WOODLAND PARK, NEW JERSEY 07424, OWNED BY THE COUNTY OF PASSAIC TO THE BOROUGH OF WOODLAND PARK; AUTHORIZING A PUBLIC HEARING; AUTHORIZING PUBLIC NOTICE REQUIREMENTS, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ. [25-198](#)

LAW AND PUBLIC SAFETY

32. RESOLUTION RENEWING THE ANNUAL MAINTENANCE/SUPPORT SERVICE FOR CORTEX XDR PRO ENDPOINT FROM SHI INTERNATIONAL CORP., FOR THE PASSAIC COUNTY SHERIFF'S OFFICE IT DIVISION, PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ. [25-160](#)
33. RESOLUTION AUTHORIZING THE DONATION OF ONE (1) HYSTER ELECTRIC FORKLIFT FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE PATERSON FIRE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2) [25-162](#)
34. RESOLUTION AUTHORIZING THE DONATION OF ONE (1) YALE ELECTRIC FORKLIFT FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-36(2) [25-163](#)

35. RESOLUTION AUTHORIZING THE DONATION OF ONE (1) SURPLUS POLICE VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE PROSPECT PARK POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2) [25-165](#)
36. RESOLUTION AUTHORIZING THE DONATION OF ONE (1) SURPLUS POLICE VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE RINGWOOD POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2) [25-166](#)
37. RESOLUTION AUTHORIZING PURCHASE OF AN AUDITORIUM AV UPGRADE OPTION B, BY THE PASSAIC COUNTY POLICE ACADEMY, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. [25-172](#)
38. RESOLUTION AWARDED A NON-FAIR AND OPEN CONTRACT TO JEFFREY M. POLITSKY, M.D., TO PROVIDE EXPERT WITNESS SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3. [25-194](#)
39. RESOLUTION AUTHORIZING THE PURCHASE OF AN AUTOMATED LICENSE PLATE RECOGNITION (ALPR) MOBILE CAMERA AND EQUIPMENT BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ. [25-195](#)
40. RESOLUTION AMENDING R-23-0916 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT THE FY22 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM TO REFLECT THE CHANGE IN THE JAG (SUB AWARD 1-616TF-22) GRANT AWARD FROM \$195,185.00 TO \$195,042.00 [25-197](#)

PLANNING AND ECONOMIC DEVELOPMENT

41. RESOLUTION AUTHORIZING AGREEMENT EXTENSIONS OF THE PREVIOUSLY AWARDED POMPTON LAKES OPEN SPACE GRANTS FOR PARK DEVELOPMENT [25-161](#)
42. RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT TO MULLIN & LONERGAN ASSOCIATES OF PITTSBURGH, PA FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, FOR THE PERIOD SEPTEMBER 1, 2024, TO AUGUST 31, 2025 [25-164](#)
43. RESOLUTION AUTHORIZING A SECOND NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BOROUGH OF POMPTON LAKES FY 2022 ADA RAMP INSTALLATION UNTIL JUNE 1, 2025 [25-181](#)
44. RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND BASIS INDUSTRIAL ACQUISITIONS, LLC FOR PROPERTY AT 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, WAYNE, NEW JERSEY [25-182](#)
45. RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND HIGH MOUNTAIN LLC FOR PROPERTY AT 409 HIGH MOUNTAIN ROAD, BLOCK 18, LOT 10.03 NORTH HALEDON, NEW JERSEY [25-184](#)
46. RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND SPARK CAR WASH, LLC FOR PROPERTY AT 25 ALLWOOD ROAD, BLOCK 82.01, LOT 18.02, CLIFTON, NEW JERSEY [25-186](#)

- 47. RESOLUTION OF AN “IF AND WHEN” AGREEMENT BETWEEN PASSAIC COUNTY AND BASIS INDUSTRIAL ACQUISITIONS LLC APPLICANT/OWNERS OF 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, TOWNSHIP OF WAYNE, NEW JERSEY [25-188](#)

- 48. RESOLUTION AUTHORIZING AN “IF AND WHEN” SIDEWALK AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND BASIS INDUSTRIAL ACQUISITIONS LLC APPLICANT/OWNERS OF 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, TOWNSHIP OF WAYNE, NEW JERSEY [25-189](#)

Items Removed from Consent Agenda

P. New Business:

- 1. Personnel:
- 2. Bills:

Q. Adjournment:

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
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Matthew P. Jordan, Esq.
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County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda:

THIS MINUTES WAS REQUESTED BY:

**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES FOR REGULAR MEETING HELD ON**

February 11, 2025

A regular meeting of the Passaic County Board of County Commissioners was held this day in the 401 Grand Street, Paterson NJ 07505 at 5:35 PM.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

1. Bartlett-absent
2. Cruz
3. DeVore
4. Duffy-telephonically
5. James
6. Deputy Director Lazzara
7. Director Lepore

Pledge of Allegiance

Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces and all who have died from COVID-19, especially the 2,322 residents of Passaic County.

Approval of Minutes:

A motion made by County Commissioner Cruz, seconded by County Commissioner De Vore that the minutes for January 21, 2025, be approved which the motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

Proclamation:

A motion made by County Commissioner De Vore, seconded by County Commissioner Cruz, for approval of proclamation which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

Invocation: Introduced by Rev. Father J. Patrick Ryan, D. and Invocation by Rev. Jason. Mitchell, MDiv, Senior Pastor- Peoples Missionary Baptist Church, Newark, New Jersey.

Administrator's Report:

1. Black History Month Celebration honoring Brian Jackson, Thurese Calhoun, Michael Hall, and Kesha T. Drakeford.
2. Presentation of the 2025 Budget for the County of Passaic.

A motion was made by County Commissioner Cruz, seconded by County Commissioner De Vore to suspend the regular order of business which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

Budget Matters:

A motion was made by County Commissioner Cruz, seconded by Deputy Director Lazzara to adopt on first reading, 2025 "CAP" resolution to Exceed Index rate which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

A motion was made by County Commissioner Cruz, seconded by Deputy Director Lazzara to introduce the 2025 Passaic County Budget, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

Bond Ordinance 2025-01

A motion was made by County Commissioner James, seconded by Deputy Director Lazzara to open the Public Hearing on Bond Ordinance 2025-01, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

At this time Director Lepore asked if anyone present desire to be heard on Bond Ordinance 2025-01

At this time no one appeared before the board

A motion was made by County Commissioner Cruz, seconded by County Commissioner Duffy to close the Public Hearing on Bond Ordinance 2025-01, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

A motion was made by County Commissioner Duffy, seconded by County Commissioner Cruz to adopt Bond Ordinance 2025-01, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

A motion was made by County Commissioner Cruz, seconded by County Commissioner De Vore to resume the regular order of business, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

At this time Director Lepore asked if there was any County Commissioner Reports.

1. County Commissioner Director Pasquale “Pat” Lepore
2. County Commissioner Deputy Cassandra “Sandi” Lazzara
3. County Commissioner John W. Bartlett
4. County Commissioner Orlando Cruz
5. County Commissioner Rodney A. DeVore
6. County Commissioner Terry Duffy-Absent
7. County Commissioner Bruce James-Absent

COMMUNICATION: None

ORAL PORTION:

De Vore: Motion to open the public portion.
Cruz: Second.

ROLL CALL: Bartlett, Absent: Cruz, Yes: DeVore, Yes: Duffy, Absent: James:
Absent, Lazzara, Yes: Director Lepore, Yes:

At this time Director Lepore asked if anyone would like to be heard before the Board:

No one appeared before the board.

Duffy: Motion to close the Public Portion of the Meeting.
Cruz: Second.

ROLL CALL: Bartlett, Absent: Cruz, Yes: DeVore, Yes: Duffy, Absent: James:
Absent, Lazzara, Yes: Director Lepore, Yes:

Consent Agenda Resolutions:

A motion was made by County Commissioner Cruz, seconded by De Vore, to add O-50 to the consent agenda, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

Motion made by County Commissioner James, seconded by County Commissioner De Vore to adopt Resolution O-1 through O-5, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

“End of Consent Agenda”

New Business:

A motion made by County Commissioner Cruz, seconded by County Commissioner De Vore to approve Bond Ordinance 2025-02 on first reading, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

A motion was made by Deputy Director Lazzara, seconded by County Commissioner Duffy to approve Bond Ordinance 2025-03 on first reading which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

Motion made by County Commissioner Cruz, second by County Commissioner De Vore, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

Bills:

Motion made by County Commissioner Cruz, seconded by Deputy Director Lazzara, that:

Current Fund	4-01	\$1,634,164.85
HUD Budget Expenditures	4-25	\$66.27
	Year Total:	\$1,634,231.12
Current Fund	5-01	3,162,673.18
HUD Budget Exp	5-25	12,663.77
	Year Total:	\$3,175,336.95
General Capital Fund Budget	C-04	470,658.97
State/Federal Grant Fund	G-01	1,208,777.50
Open Space Trust Fund FY2021	O-21	153,110.20
Open Space Trust Fund FY2022	O-22	288,837.52
Open Space Trust Fund FY2023	O-23	32,592.67
Open Space Trust Fund FY2024	O-24	13,129.15
	Year Total:	487,669.54
Register of Deeds Trust	T-17	12,644.45
Professional Liab.	T-19	243,285.98
Trust Fund Other	T-20	221,099.80
Municipal Forfeiture Fund	T-22	3,899.70
Prosecutor’s Confiscated Funds	T-23	598,961.20
	Year Total:	\$1,079,891.13
	Total of All Funds:	\$8,056,565.21
Current Fund	4-01	736,487.65
Payroll Agency Deductions	4-05	557,009.84
Current Fund	5-01	20,489,007.63
Payroll Agency Deductions	5-05	3,107,388.90
HUD Budget Expenditures	5-25	24,982.33

State/Federal Grant Fund	G-01	744,621.09
Trust Fund Other	T-20	337.66
Para Transit Trust Fund	T-24	651.10

Total All Funds: \$25,660,486.20

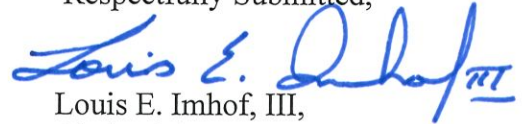
was approved, six (6) votes in the affirmative with County Commissioner Bartlett absent.

Adjournment

Motion made by County Commissioner Duffy, seconded by County Commissioner DeVore that the regular meeting be adjourned at 7:30 pm, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Bartlett absent.

(The proceedings of this meeting were both audio and video tape recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Jasmine L. Amador

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

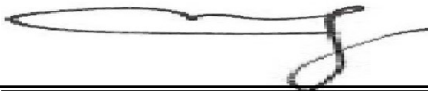
Date: Feb 11, 2025 - 5:30 PM

Agenda: 2025-02

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,000,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

THIS BOND ORDINANCE WAS
 REQUESTED BY:
 FINANCE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/11/2025
Introduced Date	2/5/2025
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,000,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

WHEREAS, the Board of Trustees of Passaic County Community College (the "Board of Trustees") has heretofore determined by resolution that funds are necessary for various capital projects and has delivered a statement of the estimated cost of such projects and the amount of money presently needed for such projects (the "Board of Trustees Statement") to the Board of School Estimate of Passaic County Community College (the "Board of School Estimate"); and

WHEREAS, the Board of School Estimate has heretofore determined by resolution that funds are necessary for the projects specified in the Board of Trustees Statement and has determined the sum of money presently needed for such projects and the amount thereof to be raised by the County of Passaic and has delivered a certificate to that effect together with the Board of Trustees Statement to the Board of County Commissioners of the County of Passaic, New Jersey; NOW, THEREFORE,

BE IT ORDAINED by the Board of County Commissioners of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to undertake the following public improvements for Passaic County Community College in, by and for the County: Campus-Wide - replacement of computer and server room fire suppression systems; (Paterson Campus) - classroom and laboratory renovations (Academic Hall), gymnasium locker room renovations (Founders Hall), server room alterations and HVAC replacement (Founders Hall) and construction of an outdoor fitness and recreation area (adjacent to Founders Hall); and Passaic Academic Center - construction of a parking lot. Said improvements shall include all work, materials, equipment and appurtenances necessary and suitable therefor. It is hereby determined and stated that said public buildings being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes, as amended; the "Local Bond Law").

Section 2. The sum of \$4,000,000 is hereby appropriated to the payment of the cost of making the improvements described in Section 1 hereof (hereinafter collectively referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 18A:64A-19(2)(b). It is hereby determined and stated that the County has applied for debt service aid from the State of New Jersey ("Chapter 12 State Aid") pursuant to Chapter 12 of the Laws of 1971 of New Jersey (N.J.S.A. 18A:64A-22.1 et seq.; the "County College Bond Act") for the improvements. Chapter 12 State Aid received shall be applied to the payment of one-half of the principal and interest on bonds or notes issued by the County for improvements approved for Chapter 12 State Aid. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that (1) said purpose is not a current expense of said County, and (2) it is necessary to finance said purpose by the issuance of obligations of said County pursuant to the Local Bond Law and either the County College Bond Act or the Education Law (as hereinafter defined), and (3) the total estimated cost of said purpose is \$4,000,000, and (4) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$4,000,000, and (5) the cost of such purpose, as hereinbefore stated, includes the aggregate amount of \$400,000 which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. To finance said purpose, bonds of said County of an aggregate principal amount not exceeding \$4,000,000 are hereby authorized to be issued pursuant to the Local Bond Law and either the County College Bond Act or Chapter 64A of Title 18A, Education of the New Jersey Statutes Annotated (the "Education Law"). Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of said County of an aggregate principal amount not exceeding \$4,000,000 are

hereby authorized to be issued pursuant to the Local Bond Law and either the County College Bond Act or the Education Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of County Commissioners and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of County Commissioners. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of fifteen years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of County Commissioners of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$4,000,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 9. Any funds received from the State of New Jersey or any of its agencies or any funds received from the United States of America or

any of its agencies in aid of such purpose (except for any Chapter 12 State Aid which shall be applied directly to pay debt service, rather than project costs, and shall not reduce the amount of bonds authorized), shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 10. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of County Commissioners and is available for public inspection.

Section 11. The County intends to issue the bonds or notes to finance the cost of the improvements described in Section 1 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County expects to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 12. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

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Paterson, New Jersey 07505
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 11, 2025 - 5:30 PM

Agenda: 2025-03

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,387,530 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

THIS BOND ORDINANCE WAS
 REQUESTED BY:
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/11/2025
Introduced Date	2/5/2025
Adopted Date	
Agenda Item	4.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,387,530 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

WHEREAS, the Board of Trustees of Passaic County Community College (the "Board of Trustees") has heretofore determined by resolution that funds are necessary for various capital projects and has delivered a statement of the estimated cost of such projects and the amount of money presently needed for such projects (the "Board of Trustees Statement") to the Board of School Estimate of Passaic County Community College (the "Board of School Estimate"); and

WHEREAS, the Board of School Estimate has heretofore determined by resolution that funds are necessary for the projects specified in the Board of Trustees Statement and has determined the sum of money presently needed for such projects and the amount thereof to be raised by the County of Passaic and has delivered a certificate to that effect together with the Board of Trustees Statement to the Board of County Commissioners of the County of Passaic, New Jersey; NOW, THEREFORE,

BE IT ORDAINED by the Board of County Commissioners of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new additional furnishings and new information technology and telecommunications equipment for Passaic County Community College in, by and for said County, as more particularly described in Section 4 hereof. The cost of the improvements and acquisitions includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements and acquisitions described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 18A:64A-19(2)(b). Said improvements and acquisitions shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements and acquisitions is not a current expense of said County.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (3) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of building improvements and system upgrades and acquisition of new instructional and non-instructional equipment and safety and security equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of County Commissioners and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 778,254
Bonds and Notes Authorized	\$ 778,254
Period of Usefulness	15 years

B. Acquisition of new information technology and telecommunications equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of County Commissioners and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$1,551,000
Bonds and Notes Authorized	\$1,551,000
Period of Usefulness	7 years

C. Acquisition of new furniture and computer equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of County Commissioners and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 58,276
Bonds and Notes Authorized	\$ 58,276
Period of Usefulness	5 years

Aggregate Appropriation and Estimated Cost \$2,387,530
Aggregate Amount of Bonds and Notes
Authorized \$2,387,530

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$239,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 6. To finance said purposes, bonds of said County of an aggregate principal amount not exceeding \$2,387,530 are hereby authorized to be issued pursuant to the Local Bond Law and Chapter 64A of Title 18A, Education of the New Jersey Statutes Annotated (the "Education Law"). Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 7. To finance said purposes, bond anticipation notes of said County of an aggregate principal amount not exceeding \$2,387,530 are hereby authorized to be issued pursuant to the Local Bond Law and the Education Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of

such excess, be applied to the payment of such notes then outstanding.

Section 8. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of County Commissioners and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of County Commissioners. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 9. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 9.55 years computed from the date of said bonds.

Section 10. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of County Commissioners of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$2,387,530 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 11. Any funds received from the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be

applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 12. The County intends to issue the bonds or notes to finance the cost of the improvements and acquisitions described in Sections 1 and 4 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 13. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 14. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of County Commissioners and is available for public inspection.

Section 15. This ordinance shall take effect twenty days after the first publication thereof after final passage.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE BUDGET TRANSFERS BETWEEN 2024 BUDGET APPROPRIATIONS, PURSUANT TO N.J.S.A. 40A:4-59

THIS RESOLUTION WAS REQUESTED BY:
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	1.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE BUDGET TRANSFERS BETWEEN 2024 BUDGET APPROPRIATIONS, PURSUANT TO N.J.S.A. 40A:4-59

WHEREAS, the County of Passaic (hereafter “County”) adopts a yearly budget in compliance with N.J.S.A. 40A:4-1, et seq., commonly known as the Local Budget Law; and

WHEREAS, pursuant to N.J.S.A. 40A:4-59, if during the first three (3) months of any fiscal year, the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose, the governing body may, by resolution adopted by not less than a 2/3 vote of the full membership thereof, transfer the amount of such excess to an appropriation reserve or an appropriation in the prior budget deemed to be insufficient to fulfill its purpose or for which no reserve was provided; and

WHEREAS, the Chief Financial Officer is recommending the below budget transfers to be made between 2024 budget appropriations; and

WHEREAS, this matter was discussed at the February 12, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:4-58, that the following transfer of budget appropriations within the 2024 County budget are approved:

TITLE	FROM	TO
	FINANCE-Salaries & Wages	62,200
	COUNTY COUNSEL-Salaries & Wages	91,700
	COUNTY REGISTER-Salaries & Wages	198,600
	PROSECUTOR-Salaries & Wages	686,700
	SURROGATE-Salaries & Wages	173,500
	BOARD OF ELECTIONS-Salaries & Wages	128,900
	SUPT OF ELECTIONS-Salaries & Wages	141,500
	ENGINEERING-Salaries & Wages	69,700
	HUMAN SERVICES-Salaries & Wages	56,200
	PREAKNESS -Salaries & Wages	180,000
	PREAKNESS -Salaries & Wages	520,000
	CULTURAL & HISTORIC AFFAIRS-Salaries & Wages	16,000
	SUPT OF ELECTIONS-Other Expenses	25,000
	PREAKNESS -Other Expenses	2,000,000
	CULTURAL & HISTORIC AFFAIRS-Other Expenses	300,000
	TOTAL	\$ 2,325,000
		\$ 2,325,000

LET IT BE FURTHER RESOLVED that the Chief Financial Officer of the County of Passaic is authorized to take any and all action necessary to effectuate the purposes of this resolution.

NB/md

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION SETTING THE COUNTY OPEN SPACE TAX RATE AT ONE CENT PER ONE HUNDRED DOLLARS OF TOTAL COUNTY EQUALIZED REAL PROPERTY VALUATION, PURSUANT TO N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	1.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION SETTING THE COUNTY OPEN SPACE TAX RATE AT ONE CENT PER ONE HUNDRED DOLLARS OF TOTAL COUNTY EQUALIZED REAL PROPERTY VALUATION, PURSUANT TO N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, in accordance with Chapter 283 of the Public Laws of 1991, now authorized by Chapter 24 of the Public Laws of 1997 (as amended and codified at N.J.S.A. 40:12-15.1 et seq.) the voters of the County at the General Election of November 5, 1996 approved two ballot questions, authorizing the establishment of a County Open Space, Farmland, and Historic Preservation Trust Fund (“Open Space Trust Fund”), and further authorizing an annual levy not to exceed four cents (\$0.04) per one hundred dollars (\$100.00) of total County equalized real property valuation, with the amounts raised by such levy to be deposited into the Open Space Trust Fund; and

WHEREAS, on April 25, 2017, the Board approved Resolution No. R20170349, adopting a uniform body of rules and regulations governing the Open Space Trust Fund (“Rules”), which were most recently amended by Resolution No. R20211115, adopted on November 23, 2021; and

WHEREAS, under N.J.S.A. 40:12-15.2 and the Rules, the Board may set the amount of the annual levy (“Open Space Tax”) at a rate not to exceed the rate approved by the County’s voters (i.e., four cents (\$0.04) per one hundred dollars (\$100.00) of total County equalized real property valuation); and

WHEREAS, the County’s Chief Financial Officer is recommending that the Board adopt a resolution setting the Open Space Tax at a rate of one cent (\$0.01) per one hundred dollars (\$100.00) of total County equalized real property; and

WHEREAS, this matter was discussed at the February 12, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic sets the County Open Space Tax at a rate of one cent (\$0.01) per one hundred dollars (\$100.00) of total County equalized real property, which rate shall remain in effect until modified by resolution of the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Chief Financial Officer, County Counsel, County Administrator and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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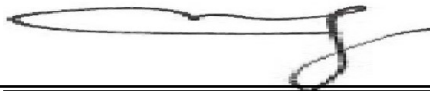
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A GRANT AWARD IN THE AMOUNT OF THIRTY THOUSAND DOLLARS (\$30,000.00) TO THE GREENWOOD LAKE COMMISSION FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	2.
CAF#	O-25-56-625-001-604
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING A GRANT AWARD IN THE AMOUNT OF THIRTY THOUSAND DOLLARS (\$30,000.00) TO THE GREENWOOD LAKE COMMISSION FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on April 25, 2017, the Board passed Resolution No. R20170349, adopting a uniform body of rules and regulations governing the Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS, on November 23, 2021, the Board passed Resolution No. R20211115, amending the uniform body of rules and regulations governing the Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS, on February 11, 2025, the Board passed Resolution No. R-25-82, approving the 2025 Open Space, Farmland, and Historic Preservation Trust Fund Budget, which included a grant appropriation for the Greenwood Lake Commission, in an amount not to exceed thirty thousand dollars (\$30,000.00) for calendar year 2025; and

WHEREAS, the purpose of the grant allocation is to protect the natural resources of Greenwood Lake, which is located in the Township of West Milford; and

WHEREAS, funds are available in Account No. O-25-56-625-001-604, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 12, 2025 Administration and Finance Committee meeting and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes a grant award to the Greenwood Lake Commission for calendar year 2025, in an amount not to exceed thirty thousand dollars (\$30,000.00) from the Open Space, Farmland, and Historic Preservation Trust Fund.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Chief Financial Officer, County Counsel, County Administrator, Open Space Coordinator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: O-25-56-625-001-604

PURPOSE: Authorize a grant award to the Greenwood Lake Commission for calendar year 2025 from the Open Space, Farmland, and Historic Preservation Trust Fund.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

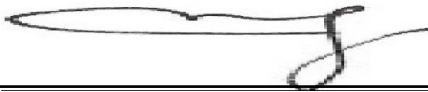
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	3.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2014, the Board established the Passaic County Workforce Development Board (“Workforce Development Board”) to develop and submit a comprehensive four-year local plan, and other conditions as stated therein, to aid in workforce development activities in the County; and

WHEREAS, according to Section 107 of the Workforce Innovation and Opportunity Act of 2014, at a minimum, (a) a majority of the members of each local board shall be representatives of business in the local area; (b) no less than twenty percent (20%) of the members of each local board shall be representatives of the workforce within the local area; (c) each local board shall include representatives of entities administering education and training activities in the local area; (d) representatives of governmental, economic and community development entities serving the local area; and such other individuals or representatives of entities as the chief elected official in the local area may determine appropriate; and

WHEREAS, on March 8, 2022, the Board passed Resolution No. R-22-0167, reappointing Alan E. Concha to the Workforce Development Board for a three (3) year term, beginning March 25, 2022 and expiring March 24, 2025; and

WHEREAS, on March 22, 2022, the Board passed Resolution No. R-22-0210, appointing John DePalma to the Workforce Development Board for a three (3) year term, beginning March 22, 2022 and expiring March 21, 2025; and

WHEREAS, on May 24, 2022, the Board passed Resolution No. R-22-0402, appointing Patrick Glover and Ira Stern to the Workforce Development Board, each for a three (3) year term, with their respective terms as follows: June 7, 2022 - June 6, 2025, and June 11, 2022 - June 10, 2025; and

WHEREAS, on July 19, 2022, the Board passed Resolution No. R-22-0625, appointing Edmund O’Donnell to the Workforce Development Board for a three (3) year term, beginning June 22, 2022 and expiring June 21, 2025; and

WHEREAS, on January 24, 2023, the Board passed Resolution No. R-23-0030, reappointing Carolyn S. McCombs to the Workforce Development Board for a three (3) year term, beginning March 10, 2023 and expiring March 9, 2026; and

WHEREAS, on April 23, 2024, the Board passed Resolution No. R-24-350, reappointing Deborah Hoffman to the Workforce Development Board for a three (3) year term, beginning March 9, 2024 and expiring March 8, 2027; and

WHEREAS, on September 24, 2024, the Board passed Resolution No. R-24-808, appointing Hollis Nelson to the Workforce Development Board for the unexpired term of Harvey Nutter, beginning September 24, 2024 and expiring March 8, 2025; and

WHEREAS, the Executive Director of the Workforce Development Board is recommending that Alan E. Concha, Hollis Nelson, John DePalma, Patrick Glover, Ira Stern, and Edmund O’Donnell, each be reappointed to the Workforce Development Board for a three (3) year term, in compliance with the Workforce Innovation and Opportunity Act; and

WHEREAS, the Executive Director of the Workforce Development Board is also recommending the following appointments to the Workforce Development Board:

1. Appointing Rev. Dr. William O. Henry to the Workforce Development Board for the unexpired term of Carolyn S. McCombs, commencing February 12, 2025 and expiring March 9, 2026;
2. Appointing Tiffany Harris-Delaney to the Workforce Development Board for the unexpired term of Deborah Hoffman, commencing February 12, 2025 and expiring March 8, 2027; and
3. Appointing Quayshaela Davis to the Workforce Development Board for a three (3) year term, commencing March 9, 2025 and expiring March 8, 2028; and

WHEREAS, this matter was discussed at the February 12, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to the Workforce Innovation and Opportunity Act of 2014, the Board of County Commissioners of the County appoints the following members to the Passaic County Workforce Development Board:

NAME	TERM BEGIN	TERM END
Dr. Rev. William O. Henry	February 12, 2025	March 9, 2026
Tiffany Harris-Delaney	February 12, 2025	March 8, 2027
Quayshaela Davis	March 9, 2025	March 8, 2028
Hollis Nelson	March 9, 2025	March 8, 2028
John DePalma	March 22, 2025	March 21, 2028
Alan E. Concha	March 25, 2025	March 24, 2028
Patrick Glover	June 7, 2025	June 6, 2028
Ira Stern	June 11, 2025	June 10, 2028
Edmund O'Donnell	June 22, 2025	June 21, 2028

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Executive Director of the Workforce Development Board, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION RATIFYING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL NO. 11, REPRESENTING VARIOUS EMPLOYEES IN THE COUNTY'S HUMAN RESOURCES DEPARTMENT, FOR A PERIOD RETROACTIVE TO JANUARY 1, 2025 TO DECEMBER 31, 2028 PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	4.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RATIFYING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL NO. 11, REPRESENTING VARIOUS EMPLOYEES IN THE COUNTY'S HUMAN RESOURCES DEPARTMENT, FOR A PERIOD RETROACTIVE TO JANUARY 1, 2025 TO DECEMBER 31, 2028 PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ.

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the International Brotherhood of Teamsters, Local No. 11 ("IBT, Local No. 11") is the designated bargaining unit for various employees in the County's Human Resources Department; and

WHEREAS, the County and IBT, Local No. 11 are members to a Collective Negotiations Agreement ("Agreement") that expired on December 31, 2024; and

WHEREAS, the County and IBT, Local No. 11 negotiated various amendments to the Agreement, in good faith and in compliance with N.J.S.A. 34:13A-1, et seq.; and

WHEREAS, the County and IBT, Local No. 11 executed a Memorandum of Agreement ("MOA"), attached hereto and made part of this Resolution, setting forth the terms and conditions to be amended in the Agreement; and

WHEREAS, in accordance with N.J.S.A. 34:13A-1, et seq., a majority of IBT, Local No. 11's membership ratified the MOA; and

WHEREAS, this matter was discussed by the Administration and Finance Committee meeting and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 34:13A-1, et seq., the Board of County Commissioners of the County of Passaic ratifies the attached Memorandum of Agreement between the County of Passaic and the International Brotherhood of Teamsters, Local No. 11, representing various employees in the County's Human Resources Department.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

February 25, 2025

Memorandum of Agreement

between the

County of Passaic

and

International Brotherhood of Teamsters, Local No. 11

representing various employees in the Human Resources Department

WHEREAS, this Memorandum of Agreement (hereafter “MOA”) is entered into between the County of Passaic (hereafter “County”) and International Brotherhood of Teamsters, Local No. 11 (hereafter “Union”), who are the designated bargaining unit for various employees in the Human Resources Department; and

WHEREAS, the terms negotiated herein were done so in good faith and in compliance with N.J.S.A. 34:13A-1, et seq., and amend the collective bargaining agreement (hereafter “Agreement”) that expired between the County and Union on December 31, 2024; and

WHEREAS, at negotiation sessions between representatives of the County and Union, having bargained in good faith and agreed, hereby state the following amendments to the Agreement:

ARTICLE 1. RECOGNITION¹

Section 2. Job Titles in the Union.

As used herein, the term “Employees” shall be defined as only referring to following New Jersey Civil Service Commission job titles employed in the Department:

Assistant Personnel Technician
Confidential Secretary
 Employee Benefits Clerk
 Keyboarding Clerk 1
 Keyboarding Clerk 2
 Keyboarding Clerk 3
Personnel Technician
Principal Personnel Technician
 Senior Employee Benefits Clerk

¹Text underlined is new language, language with a strikethrough is being deleted, language untouched exists in the Agreement.

ARTICLE 6. RATES OF PAY

Strike the language in Article 6, Section 1 to Section 4 and replace it with the following language:

Section 1. Rate of Pay in 2025.

Effective and retroactive to January 1, 2025, employees shall receive a general wage increase of two and one half percent (2.50%) on base salary.

Section 2. Rate of Pay in 2026.

Effective January 1, 2026, employees shall receive a general wage increase of two and three quarters percent (2.75%) on base salary.

Section 3. Rate of Pay in 2027.

Effective January 1, 2027, employees shall receive a general wage increase of two and three quarters percent (2.75%) on base salary.

Section 4. Rate of Pay in 2028.

Effective January 1, 2028, employees shall receive a general wage increase of two and three quarters percent (2.75%) on base salary.

**Amend Section 8 as follows:*

Section 8. Eligibility for Longevity.

Effective December 8, 2020 ~~upon ratification of this Agreement~~, no new employee hired shall be eligible for longevity as set forth in Section 7.

Section 9. Education Stipend. [NEW]

Employees in the Union who obtained, or hereafter obtains a college degree, shall receive an education stipend as follows:

- Associate's Degree - \$500.00
- Bachelor's Degree - \$1,000.00
- Master's Degree - \$1,500.00

Only one degree is payable at a time.

ARTICLE 7. PAY FOR TIME NOT WORKED

Section 1. Holidays.

Employees in the Union shall be entitled to the following holidays with pay computed on the employee's regular straight time rate for seven (7) hours:

New Year's Day	Columbus Day
Martin Luther King's Birthday	Election Day
President's Day	Veterans Day
Good Friday	Thanksgiving Day
Memorial Day	Friday after Thanksgiving
<u>Juneteenth (third Friday of June)</u>	½ day Christmas Eve
Independence Day	Christmas Day
Labor Day	½ day New Year's Eve

Section 3. Saturday or Sunday Holiday.

If a holiday falls on Saturday, it shall be celebrated on Friday. If a holiday falls on Sunday, it shall be celebrated on Monday, except for Juneteenth, which shall always be celebrated on the third Friday in June, as set forth in Section 1.

~~Section 4. Improved Benefit by the Passaic County Board of County Commissioners.~~

~~Any improved benefit legislated by the Passaic County Board of County Commissioners for all other employees will be extended to the covered employee.~~

ARTICLE 13. NON-CASH BENEFITS

Section 3. Traditional Healthcare Plan Eligibility.

No employee hired after December 8, 2020 ~~the ratification of this Agreement~~ shall be entitled to enroll in the County's Traditional Healthcare Plan.

Section 6. Prescription Benefits. [NEW]

- (a) Prescription Refills. Employees will be able to fill a 30 day supply for long term medications at any non-CVS pharmacy of their choice. For 90 day-supplies, medications must be filled at any CVS retail or CVS mail order pharmacy.
- (b) Three Tier Copays. Employees co-pays for prescription benefits will be paid according to the following rates:
 - (i) Tier One: Generic Drugs (\$5.00 Brand – Plan 1).

Prescription Type	Copay
Retail generics	\$0.00
Retail preferred brands	\$5.00
Retail non-preferred brands	\$20.00
Mail generics	\$0.00

Mail preferred brands	\$5.00
Mail non-preferred brands	\$20.00
Preventive retail generics	\$0.00
Preventive retail preferred brands	\$5.00
Preventive retail non-preferred brands	\$20.00
Preventive mail generics	\$0.00
Preventive mail preferred brands	\$5.00
Preventive mail non-preferred brands	\$20.00
Specialty retail generics	\$0.00
Specialty retail preferred brands	\$5.00
Specialty retail non-preferred brands	\$20.00
Specialty mail generics	\$0.00
Specialty mail preferred brands	\$5.00
Specialty mail non-preferred brands	\$20.00

(ii) Tier Two: Preferred Brands (\$10.00 Brand – Plan 2).

Prescription Type	Copay
Retail generics	\$0.00
Retail preferred brands	\$10.00
Retail non-preferred brands	\$25.00
Mail generics	\$0.00
Mail preferred brands	\$10.00
Mail non-preferred brands	\$25.00
Preventive retail generics	\$0.00
Preventive retail preferred brands	\$10.00
Preventive retail non-preferred brands	\$25.00
Preventive mail generics	\$0.00
Preventive mail preferred brands	\$10.00
Preventive mail non-preferred brands	\$25.00
Specialty retail generics	\$0.00
Specialty retail preferred brands	\$10.00
Specialty retail non-preferred brands	\$25.00
Specialty mail generics	\$0.00
Specialty mail preferred brands	\$10.00
Specialty mail non-preferred brands	\$25.00

- (c) Generic Prescriptions. When a generic prescription is available but the pharmacy dispenses the brand per the employee or physician's request, the employee will pay the difference between the brand discount and the generic discount, in addition to the generic copayment.

ARTICLE 21. GENERAL PROVISIONS

Section 10. Working Temperature.

- (a) During the months of November, December, January, and February, the County, under normal circumstances, will endeavor to maintain an inside temperature at or above sixty four fifty-eight degrees Fahrenheit. The County will at all times maintain a comfortable working

temperature above sixty four ~~fifty five~~ degrees in all public buildings for the employees working all shifts.

ARTICLE 22. DURATION OF AGREEMENT

This Agreement shall become effective retroactive to January 1, ~~2020~~ 2025 and shall continue in full force and effect until December 31, ~~2024~~ 2028 and shall automatically renew itself from year-to-year thereafter, unless the County or Union is given notice in writing at least ninety (90) days prior to the expiration date to change, modify, or terminate the Agreement. In such cases, the County and Union shall endeavor to negotiate a new agreement within ninety (90) days prior to the expiration of the Agreement.


APPENDIX C – TEAMSTER EDUCATION FUND [NEW]

The County agrees to contribute three cents (\$0.03) per hour to the Teamsters Local 11 Educational program for all hours an employee receives pay. Such fund is to be administered in accordance with Local 11 Benefit Plan Trust Agreement by an employee number of Employer and Employee Trustees.

ACKNOWLEDGEMENT OF RATIFICATION AND INCORPORATION

The County and Union agree to recommend these terms and conditions to their respective constituents for ratification. All issues agreed to shall be incorporated into the new Agreement. All issues not previously agreed to and not mentioned herein are withdrawn. All other language in the expired Agreement shall continue in the new contract and remain status quo.

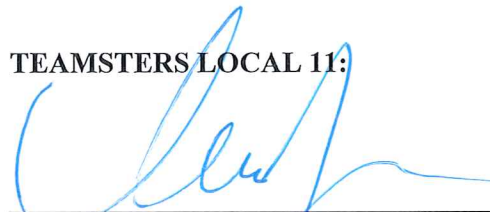
COUNTY OF PASSAIC:



Matthew P. Jordan, Esq.
Passaic County Administrator

DATED: 2-19-25

TEAMSTERS LOCAL 11:



Michael J. Curcio, President
International Brotherhood of Teamsters,
Local No. 11

DATED: 2-19-25

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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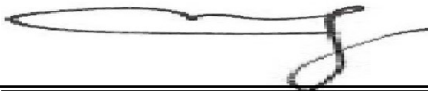
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING KENYATTA STEWART PC TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF SIR V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-285-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	5.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RETAINING KENYATTA STEWART PC TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF SIR V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-285-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County is a named defendant in Sir v. County of Passaic, et al., Docket No. PAS-L-285-25, a matter pending in Superior Court, requiring retention of outside legal counsel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 15, 2024, the Passaic County Purchasing Agent issued RFQ-25-042, Outside Legal Counsel (“RFQ-25-042”), seeking qualified law firms to provide outside legal services to the County in calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside legal counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 10, 2024, the Board passed Resolution No. R-24-1092, qualifying a pool of outside legal counsel for calendar year 2025 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Kenyatta Stewart PC; and

WHEREAS, the Passaic County Counsel is recommending to retain Kenyatta Stewart PC to represent the County in the Sir matter, in an amount not to exceed fifty thousand dollars (\$50,000.00); and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Kenyatta Stewart PC executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed that Kenyatta Stewart PC is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. T-19-56-850-000-801, or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 12, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Kenyatta Stewart PC to represent the County of Passaic in Sir v. County of Passaic, et al., Docket No. PAS-L-285-25, in an amount not to exceed fifty thousand dollars (\$50,000.00), in accordance with the terms and conditions set forth in RFQ-25-042.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Kenyatta Stewart PC, and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Award contract to Kenyatta Stewart PC to represent the County of Passaic in Sir v. County of Passaic, et al., Docket No. PAS-L-285-25.


Richard Cahill, Director of Finance

DATED: February 25, 2025

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

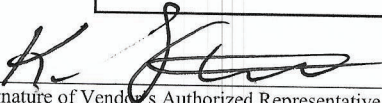
OR

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.



Signature of Vendor's Authorized Representative

kenyatta Stewart

Print Name and Title of Vendor's Authorized Representative

Kenyatta Stewart PC

Vendor's Name

1000 Clifton Ave

Vendor's Address (Street Address)

Clifton, NJ 07013

Vendor's Address (City/State/Zip Code)

(Attach Additional Sheets if Necessary.)

10/23/2024

Date

84-262-0832

Vendor's FEIN,EIN, or FTIN

973-698-5395

Vendor's Phone Number

Vendor's Fax Number

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF MANAGEMENT AND INFORMATION SYSTEMS TO RETAIN SHI INTERNATIONAL CORP. FOR THE SERVICE AND MAINTENANCE OF THE COUNTY'S STORAGE ARRAYS, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PURCHASING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	6.
CAF#	5-01-20-111-003-219
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DEPARTMENT OF MANAGEMENT AND INFORMATION SYSTEMS TO RETAIN SHI INTERNATIONAL CORP. FOR THE SERVICE AND MAINTENANCE OF THE COUNTY'S STORAGE ARRAYS, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, et seq., the governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions; and

WHEREAS, by virtue of Resolution No. R20170119, the County is a member of Bergen County's New Jersey Cooperative Purchasing Alliance, which awarded a contract to multiple vendors for Computer Equipment & Peripherals, Contract #CK04, Bid #24-38, including SHI International Corp., a New Jersey corporation engaged in the business of information technology services, cloud computing services, and hardware services; and

WHEREAS, the Director of the Department of Management and Information Systems received a quote from SHI International, Corp. dated January 2, 2025, attached hereto and made part of this Resolution, for the service and maintenance of the County's storage arrays, for a term from March 5, 2025 to March 4, 2026, in the amount of fifty-nine thousand four hundred sixty-five dollars and thirty-eight cents (\$59,465.38), which is being recommended to the Board for approval; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., SHI International Corp. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed SHI International Corp. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. 5-01-20-111-003-219 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 12, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic authorizes the Department of Management and Information Systems to retain SHI International Corp. for the service and maintenance of the County's storage arrays, for a term from March 5, 2025 to March 4, 2026, in the amount of fifty-nine thousand four hundred sixty-five dollars and thirty-eight cents (\$59,465.38), in accordance with the quote dated January 2, 2025 and Contract #CK04, Bid #24-38.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Purchasing Agent, Director of the Department of Management and Information Systems, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

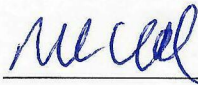
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$59,465.38

APPROPRIATION: 5-01-20-111-003-219

PURPOSE: Award contract to SHI International Corp. for the service and maintenance of the County's storage arrays.



Richard Cahill, Director of Finance

DATED: February 25, 2025



Pricing Proposal
 Quotation #: 25680910
 Created On: 1/2/2025
 Valid Until: 3/5/2025

NJ-County of Passaic

Account Executive

Micah Hassinger

401 Grand St,
 Rm 101
 Paterson, NJ 07524
 United States
 Phone: 9733895940
 Fax:
 Email: micahh@passaiccountynj.org

John Turba

300 Davidson Ave,
 Somerset NJ 08873
 Phone: 201-953-0265
 Fax:
 Email: John_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 FA-X50R2-90TB 1MO,ADV,GOLD Pure Storage - Part#: Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 3/5/2025 – 3/4/2026 Note: 495R-PFA.Passaiccountynj.org: 495R-PFA.Passaiccountynj.org (FA-X50R2 90TB)	12	\$2,158.07	\$25,896.84
2 FA-X to X50R4-ETH FF UPG Pure Storage - Part#: Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 3/5/2025 – 3/4/2026 Note: 495R-PFA.Passaiccountynj.org: 495R-PFA.Passaiccountynj.org (FA-X50R2 90TB)	1	\$0.00	\$0.00
3 PS-FLASHARRAY-FF-RENEWAL-UPGRADE Pure Storage - Part#: Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 3/5/2025 – 3/4/2026 Note: 495R-PFA.Passaiccountynj.org: 495R-PFA.Passaiccountynj.org (FA-X50R2 90TB)	1	\$3,835.85	\$3,835.85
4 FA-X50R2-90TB 1MO,ADV,GOLD Pure Storage - Part#: Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 3/5/2025 – 3/4/2026 Note: 401G-PFA.Passaiccountynj.org: 401G-PFA.Passaiccountynj.org (FA-X50R2 90TB)	12	\$2,158.07	\$25,896.84
5 FA-X to X50R4-ETH FF UPG Pure Storage - Part#:	1	\$0.00	\$0.00

Contract Name: New Jersey Cooperative Purchasing Alliance
 Contract #: CK04
 Subcontract #: 24-38
 Coverage Term: 3/5/2025 – 3/4/2026
 Note: 401G-PFA.Passaiccountynj.org; 401G-PFA.Passaiccountynj.org (FA-X50R2
 90TB)

6	PS-FLASHARRAY-FF-RENEWAL-UPGRADE Pure Storage - Part#: Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 3/5/2025 – 3/4/2026 Note: 401G-PFA.Passaiccountynj.org; 401G-PFA.Passaiccountynj.org (FA-X50R2 90TB)	1	\$3,835.85	\$3,835.85
			Total	\$59,465.38

Additional Comments

Returns available via Pure Love Your Storage guarantee

In order to ensure a that we can provide you with accurate shipping costs for any hardware on this quote, please provide us with answers to these questions:

- Is Inside Delivery Required? (Yes/No)
- Is a Delivery Ticket Required? (Yes/No)
- Is there a freight elevator on site? (Yes/No)
- Is a Delivery Appointment Required? (Yes/No)
- Is a Forklift or Pallet Jack Required? (Yes/No)
- Are there pallet size limitations? (Yes/No)
- Is a Liftgate Required? (Yes/No)
- Are there truck size limitations? (Yes/No)
- Is Pallet and Debris Removal Required? (Yes/No)
- Add Floor Covering to Inside Delivery? (Yes/No)
- Does the delivery site require a Certificate of Insurance (COI)? If yes, provide Sample COI from Customer (Yes/No)
- Other Special Delivery Instructions, additional care or handling notes: (Yes/No)

The following EULA applies to all Pure Storage products on this quote:

<https://www.purestorage.com/docs.html?item=/type/pdf/subtype/doc/path/content/dam/pdf/en/legal/pure-enduser-agreement.pdf>

Please note: additional manufacturer terms and conditions may apply. Your inside sales team will reach out to you with updates as needed.

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Software, Hardware & Maint.
REQUISITION No./CONTRACT No. Contract # BC-BID-24-38

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Joanna York
Digitally signed by Joanna York
Date: 2024.06.10 16:55:53 -0400'
Signature of Vendor's Authorized Representative
Joanna York Sr. Lead Contracts Specialist
Print Name and Title of Vendor's Authorized Representative
SHI International Corp.
Vendor's Name
290 Davidson Ave
Vendor's Address (Street Address)
Somerset, NJ 08873
Vendor's Address (City/State/Zip Code)

6/10/2024
Date
22-3009648
Vendor's FEIN, EIN or FTIN
888-764-8888
Vendor's Phone Number

Vendor's Fax Number

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 2621(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 Deputy Director Cassandra "Sandi" Lazzara
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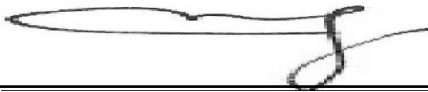
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING SECOND EXTENSION OF CONTRACT WITH
 CABLEVISION LIGHTPATH NJ, LLC FOR INTERNET AND VOICE SERVICES, PURSUANT TO
 N.J.S.A. 40A:11-4.1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PURCHASING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	7.
CAF#	5-01-31-221-001-U02, 5-01-
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING SECOND EXTENSION OF CONTRACT WITH
CABLEVISION LIGHTPATH NJ, LLC FOR INTERNET AND VOICE SERVICES,
PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.**

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on September 10, 2019, the Board approved Resolution No. R20190824 authorizing an award of contract to Cablevision Lightpath NJ, LLC for internet and voice access services for a three (3) year term beginning November 1, 2019 and expiring October 31, 2022, with one (1), two (2) year option to renew the contract, in compliance with N.J.S.A. 40A:11-4.1, et seq.; and RFP-19-001

WHEREAS, on September 6, 2022, the Board approved Resolution No. R-22-0779, exercising the two-year option to renew its contract with Cablevision Lightpath NJ, LLC, beginning November 1, 2022 and expiring October 31, 2024; and

WHEREAS, on December 10, 2024, the Board approved Resolution No. R-24-1109, authorizing the extension of the the contract for internet and voice access services with Cablevision Lightpath NJ, LLC for a four (4) month period, beginning November 1, 2024 and expiring February 28, 2025; and

WHEREAS, the Purchasing Agent is recommending that the Board extend the contract for internet and voice access services with Cablevision Lightpath NJ, LLC for an additional two (2) month period, beginning March 1, 2025 and expiring April 30, 2025, and for a total amount not to exceed thirty-four thousand dollars (\$34,000.00); and

WHEREAS, funds are available in Account No. 5-01-31-221-001-U02 and Account No. 5-01-31-221-001-U03, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 20245 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed by the Administration and Finance Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic authorizes a two-month extension of its contract for internet and voice access services with Cablevision Lightpath NJ, LLC, beginning March 1, 2025 and expiring April 30, 2025, and for a total amount not to exceed thirty-four thousand dollars (\$34,000.00).

LET IT BE FURTHER RESOLVED that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Cablevision Lightpath NJ, LLC and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

NB

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,922.00

APPROPRIATION: 5-01-31-221-001-U02 - \$30,122.00
5-01-31-221-001-U03- \$3,800.00

PURPOSE: Authorize increase in award to Cablevision Lightpath
NJ, LLC for internet and voice access services.



Richard Cahill, Director of Finance

DATED: February 25, 2025



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION _____
REQUISITION No./CONTRACT No. _____

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list.](#) However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

DocuSigned by:
Amy Rowe
Signature of Vendor's Authorized Representative

Amy Rowe / Director of Legal Ops & ESG
Print Name and Title of Vendor's Authorized Representative

Cablevision Lightpath LLC
Vendor's Name

1111 Stewart Ave
Vendor's Address (Street Address)

Bethpage, NY 11714
Vendor's Address (City/State/Zip Code)

10.09.2024
Date

11-3052355
Vendor's FEIN, EIN or FTIN

866-611-3434
Vendor's Phone Number

Vendor's Fax Number

lightpathsupport@lightpathfiber.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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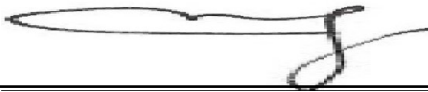
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTER SOFTWARE FROM SHI INTERNATIONAL CORP. FOR THE MANAGEMENT OF REQUESTS UNDER THE OPEN PUBLIC RECORDS ACT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PURCHASING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	8.
CAF#	5-01-31-221-001-U02, 5-01-
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTER SOFTWARE FROM SHI INTERNATIONAL CORP. FOR THE MANAGEMENT OF REQUESTS UNDER THE OPEN PUBLIC RECORDS ACT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, et seq., the governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions; and

WHEREAS, by virtue of Resolution No. R20170119, the County entered into the New Jersey Cooperative Purchasing Alliance (Bergen County) # 11-BCCPS, which awarded a contract to multiple vendors for Computer Equipment & Peripherals, Contract #CK04, Subcontract #24-38, including SHI International Corp., a New Jersey corporation engaged in the business of information technology services, cloud computing services, and hardware services; and

WHEREAS, the Director of the Department of Management and Information Systems received a quote from SHI International, Corp. dated February 17, 2025, attached hereto and made part of this Resolution, for the purchase of one hundred and fifty (150) computers and three hundred (300) monitors, for a total amount of two hundred three thousand eight hundred seventeen dollars (\$203,817.00), in accordance with New Jersey Cooperative Purchasing Alliance Contract #CK04, Subcontract #24-38, which is being recommended to the Board for approval; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., SHI International Corp. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed SHI International Corp. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account Nos. 5-01-31-221-001-U02 and 5-01-31-221-001-U03 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed by the Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic authorizes the purchase of one hundred and fifty (150) computers and three hundred (300) monitors, for a total amount of two hundred three thousand eight hundred seventeen dollars (\$203,817.00), in accordance with the quote dated February 17, 2025 and New Jersey Cooperative Purchasing Alliance Contract #CK04, Subcontract #24-38.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Purchasing Agent, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$203,817.00

APPROPRIATION: 5-01-44-900-003-003

PURPOSE: Award contract to SHI International Corp. for the purchase of one hundred and fifty (150) computers and three hundred (300) monitors.



Richard Cahill, Director of Finance

DATED: February 25, 2025



Pricing Proposal
 Quotation #: 25848670
 Created On: 2/17/2025
 Valid Until: 3/7/2025

NJ-County of Passaic

Inside Account Manager

Micah Hassinger

401 Grand St,
 Rm 101
 Paterson, NJ 07524
 United States
 Phone: 9733895940
 Fax:
 Email: micahh@passaiccountynj.org

Robert LaRue

300 Davidson Ave
 Somerset, NJ 08873
 Phone: 1-888-744-4084
 Fax:
 Email: Robert_LaRue@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 OptiPlex Micro Form Factor (Plus 7020) Dell - Part#: 3000185587635.1 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Note: Dell has a no returns policy	150	\$1,069.00	\$160,350.00
2 Dell 24 Monitor - P2425H Dell - Part#: 210-BMGH Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Note: Dell has a no returns policy	300	\$144.89	\$43,467.00
Total			\$203,817.00

Additional Comments

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

Dell has a no-returns policy on all hardware products. If an item is DOA, missing, wrong, or visibly damaged in transit, SHI must be notified within 24 hours.

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Software, Hardware & Maint.
REQUISITION No./CONTRACT No. Contract # BC-BID-24-38

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Joanna York
Digitally signed by Joanna York
Date: 2024.06.10 16:55:53 -0400'
Signature of Vendor's Authorized Representative
Joanna York Sr. Lead Contracts Specialist
Print Name and Title of Vendor's Authorized Representative
SHI International Corp.
Vendor's Name
290 Davidson Ave
Vendor's Address (Street Address)
Somerset, NJ 08873
Vendor's Address (City/State/Zip Code)

6/10/2024
Date
22-3009648
Vendor's FEIN, EIN or FTIN
888-764-8888
Vendor's Phone Number

Vendor's Fax Number

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 2621(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

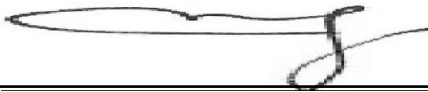
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO FRANK GARGIULO AND SON, INC. dba GARGIULO PRODUCE TO PAY REMAINING 2024 INVOICES, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. AND N.J.S.A. 40A-11-12, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	9.
CAF#	4-01-27-172-001-F04 and 4-
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO FRANK GARGIULO AND SON, INC. dba GARGIULO PRODUCE TO PAY REMAINING 2024 INVOICES, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. AND N.J.S.A. 40A-11-12, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to Resolution R-23-1200 dated December 28, 2023, the Board passed an omnibus purchasing resolution for calendar year 2024, pursuant to N.J.S.A. 40A:11-10, et seq. and N.J.S.A. 40A:11-12, et seq., which included a contract award to Frank Gargiulo and Son, Inc. dba Gargiulo Produce; and

WHEREAS, the Executive Director of Preakness Healthcare Center is requesting a resolution increasing the appropriation to \$5,597.00 to pay remaining 2024 invoices; and

WHEREAS, funds are available in Account Nos. 4-01-27-172-001-F04 and 4-01-27-172-001-M02 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the February 18, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, et seq. and N.J.S.A. 40A-11-12, et seq., the Board of County Commissioners of the County of Passaic authorizes an increase in the appropriation to Frank Gargiulo and Son, Inc. dba Gargiulo Produce to pay remaining 2024 invoices; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, County Counsel and Director of the Board of County of Commissioners are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,597.00

APPROPRIATION: 4-01-27-172-001-F04
4-01-27-172-001-M02

PURPOSE: Authorize increase in award Frank Garguilo and Son,
Inc. dba Gargiulo Produce to pay remaining 2024
invoices.



Richard Cahill, Director of Finance

DATED: February 25, 2025



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION FRESH PERISHABLE PRODUCE

REQUISITION No./CONTRACT No. STATE# 08249

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.


OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)



Signature of Vendor's Authorized Representative
FRANK M. GARGIULO- PRESIDENT

Print Name and Title of Vendor's Authorized Representative
FRANK M. GARGIULO AND SON, INC. dba GARGIULO PRODUCE

Vendor's Name
535 Sweetland Ave.

Vendor's Address (Street Address)
Hillside, NJ 07205

Vendor's Address (City/State/Zip Code)

02.11.25

Date
22-2089090

Vendor's FEIN, EIN or PTIN
908-233-8222

Vendor's Phone Number
908-233-9381

Vendor's Fax Number
ar@gargiuloproduce.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 John W. Bartlett
 Orlando Cruz
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 Terry Duffy
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-24-075: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL HEATING SYSTEMS UPGRADES AND REPAIRS ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	10.
CAF#	G-01-41-707-024-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-24-075: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL HEATING SYSTEMS UPGRADES AND REPAIRS ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the County, through its Division of Weatherization and Home Energy (hereafter “Division”) of the Department of Senior Services administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., the Purchasing Agent issued RFQ-24-075: Weatherization Assistance Program (WAP) Residential Heating Systems Upgrades and Repairs (hereafter “RFQ-24-075”), seeking qualifications for a pool of qualified contractors, which scope included 9 categories of heating systems and related work activity, to provide professional weatherization remediation services for residents of the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for RFQ-24-075 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, pursuant to Resolution R-24-683, dated August 13, 2024, the Board qualified and awarded contracts to Premium Mechanical HVAC, LLC of West Caldwell, NJ, and TM Adams, Inc., of Saddle Brook, NJ, on an as-needed basis, for the period August 1, 2024, through July 31, 2025 with an appropriation amount of \$10,000.00; and

WHEREAS, the Division received a Heating Improvement Program (HIP) 2024 Grant amendment increase; the Division is requesting to add HIP grant funds in the amount of \$180,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-24-075 to \$190,000.00; and

WHEREAS, due to the fact that these vendors will be utilized on an as-needed basis, this resolution request is not accompanied by a requisition; and

WHEREAS, funds are available in Account Nos. G-01-41-707-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the February 18, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW THEREFORE LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic authorizes the addition of the Heating Improvement Program (HIP) 2024 grant funds in the amount of \$180,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-24-075 to \$190,000.00; and

LET IT BE FURTHER RESOLVED, that the Director of the Board, the Clerk to the Board, County Counsel, Director to the Weatherization & Home Energy Division, and Purchasing Agent

are authorized to execute any agreement and take any other steps necessary to carry out the purpose of this Resolution; and

JDP

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$180,000.00

APPROPRIATION: G-01-41-707-024-213

PURPOSE: Authorize increase in award to Premium Mechanical HVAC, LLC of West Caldwell, NJ, and TM Adams, Inc., of Saddle Brook, NJ, to provide professional weatherization remediation services for residents of the County.



Richard Cahill, Director of Finance

DATED: February 25, 2025



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION WEATHERIZATION RESIDENTIAL HEATING SYSTEMS
REQUISITION No./CONTRACT No. RA-24-075

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rules or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

OR

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary.)

Frank Mordina III
Signature of Vendor's Authorized Representative
Frank Mordina III President
Print Name and Title of Vendor's Authorized Representative
Premium Mechanical HVAC LLC
Vendor's Name
130 Kunnunde Road
Vendor's Address (Street Address)
West Caldwell, NJ 07006
Vendor's Address (City/State/Zip Code)

2/13/25
Date
833-113-771
Vendor's FEIN, EIN or FTIN
962-383-9596
Vendor's Phone Number
Vendor's Fax Number
PremiumHVACNJ@aol.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION WEATHERIZATION RESIDENTIAL HEATING SYSTEMS
REQUISITION No./CONTRACT No. RFR-24-075

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionsresearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)



A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

[Signature]
Signature of Vendor's Authorized Representative

Thomas M. Adams
Print Name and Title of Vendor's Authorized Representative

Tm Adams, Inc
Vendor's Name

48 Pine St.
Vendor's Address (Street Address)

Elmwood Park, NJ, 07407
Vendor's Address (City/State/Zip Code)

2/13/25
Date

27 027 9393
Vendor's FEIN, EIN or FTIN

973-809-4345
Vendor's Phone Number

Vendor's Fax Number

Office @ tmadams.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(e)(3) of the International Financial Institutions Act, 22 U.S.C. 262f(e)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-25-018: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL INSULATION AND VENTILATION REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RFQ-25-047: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL WINDOWS AND DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	11.
CAF#	G-01-41-705-024-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-25-018: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL INSULATION AND VENTILATION REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RFQ-25-047: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL WINDOWS AND DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the County, through its Division of Weatherization and Home Energy (hereafter “Division”) of the Department of Senior Services administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., the Purchasing Agent issued RFQ-25-018: Weatherization Assistance Program (WAP) Residential Insulation and Ventilation Repair and Installation with Other Energy Conservation Measures (hereafter “RFQ-25-018”), seeking qualifications for a pool of qualified contractors to provide professional weatherization remediation services consisting of insulation, ventilation, and related work activity for residents of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., the Purchasing Agent issued RFQ-25-047: Re-Bid Weatherization Assistance Program (WAP) Residential Windows and Doors Repair and Installation with Other Energy Conservation Measures (hereafter “RFQ-25-047”), seeking qualifications for a pool of qualified contractors to provide professional weatherization remediation services consisting of windows, doors, and related work activity for residents of the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for RFQ-25-018 and RFQ-25-047 are publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, pursuant to Resolution R-24-1006, dated November 18, 2024, the Board qualified and awarded contracts to NJP Insulation, LLP of Paterson, NJ and Divine Energy Solutions, Inc. of Dover, NJ (through RFQ-25-018) and C.A. Spinella, Inc. of Kinnelon, NJ (through RFQ-25-047), all on an as-needed basis, for the period January 1, 2025 through December 31, 2025 with an appropriation amount of \$5,000.00; and

WHEREAS, the Board of County Commissioners of the County of Passaic authorized an increase of the appropriation amount by \$220,000.00, from \$5,000.00 to \$225,000.00, by Resolution R-24-1196 dated December 30, 2024; and

WHEREAS, the Division received a Low Income Home Energy Assistance Program (LIHEAP) Weatherization 2024 Grant amendment increase; the Division is requesting to add LIHEAP Weatherization grant funds in the amount of \$96,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-25-018 and RFQ-25-047 to \$321,000.00; and

WHEREAS, due to the fact that these vendors will be utilized on an as-needed basis, this resolution request is not accompanied by a requisition; and

WHEREAS, funds are available in Account Nos. G-01-41-705-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the February 18, 2025 meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW THEREFORE LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic authorizes the addition of the LIHEAP Weatherization 2024 grant funds in the amount of \$96,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-25-018 and RFQ-25-047 to \$321,000.00; and

LET IT BE FURTHER RESOLVED, that the Director of the Board, the Clerk to the Board, County Counsel, Director to the Weatherization & Home Energy Division, and Purchasing Agent are authorized to execute any agreement and take any other steps necessary to carry out the purpose of this Resolution; and

JDP

February 25, 2025

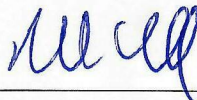
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$96,000.00

APPROPRIATION: G-01-41-705-024-213

PURPOSE: Authorize increase in award to NJP Insulation LLP and Divine Energy Solutions, Inc. to provide insulation, ventilation and related work activity and C.A. Spinella, Inc., to provide windows, doors and related work activity.



Richard Cahill, Director of Finance

DATED: February 25, 2025



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION WEATHERIZATION RESIDENTIAL INSULATION/VENTILATION
REQUISITION No./CONTRACT No. RFQ - 25 - 018

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative
James Kohler President
Print Name and Title of Vendor's Authorized Representative
Divine Energy Solutions, Inc
Vendor's Name
200 Richards Ave
Vendor's Address (Street Address)
Dover NJ 07801
Vendor's Address (City/State/Zip Code)

02/13/25
Date
22-3837861
Vendor's FEIN, EIN or FTIN
973-361-3031
Vendor's Phone Number
973-361-5155
Vendor's Fax Number
office@divineenergysolutions.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Weatherization Residential Windows/Doors
REQUISITION No./CONTRACT No. RFQ-25-047

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

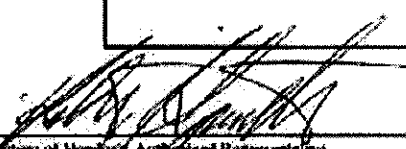
CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)



Signature of Vendor's Authorized Representative
Robert J Spinella

Print Name and Title of Vendor's Authorized Representative
C.A. Spinella Inc.

Vendor's Name
48 Molnarch way

Vendor's Address (Street Address)
Kinnelon, NJ 07405

Vendor's Address (City/State/Zip Code)

Date
2/13/25

223268476

Vendor's FEIN, EIN or FTIN
973-207-9923

Vendor's Phone Number

Vendor's Fax Number
icespin@verizon.net

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION WEATHERIZATION RESIDENTIAL INSULATION/ VENTILATION
REQUISITION No./CONTRACT No. RFQ-25-018

Pursuant to N.J.S.A. 52:22-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://www.ofac.treasury.gov>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, verify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so verify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR
- B. That I am unable to verify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR
- C. That I am unable to verify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

[Signature]
Signature of Vendor's Authorized Representative
Timothy McNamara Owner
Print Name and Title of Vendor's Authorized Representative
NIP Insulation
Vendor's Name
237 E. 5th St
Vendor's Address (Street Address)
Paterson NJ 07524
Vendor's Address (City/State/Zip Code)

2/10/25
Date
93-11659123
Vendor's FEIN, EIN or FTIN
973-479-5619
Vendor's Phone Number
Vendor's Fax Number
njpin insulation@gmail.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 2621(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION TO VENDOR TO PROVIDE GROCERIES, CANNED AND FROZEN GOODS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-5, ET.SEQ., AND SB-24-039.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	12.
CAF#	5-01-27-172-001-F04 & 5-01
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION TO VENDOR TO PROVIDE GROCERIES, CANNED AND FROZEN GOODS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-5, ET.SEQ., AND SB-24-039.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereinafter “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed , 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to Resolution R-24-357, dated April 23, 2024, the Board authorized an increase in appropriation to various vendor to provide groceries, canned and frozen goods to Preakness Healthcare Center and Meals-on-Wheels, pursuant to N.J.S.A. 40A:11-4, et.seq.; and

WHEREAS, the Executive Director of Preakness is requesting a resolution to increase the appropriation to Cardinal Foods, LLC, by forty two thousand and 00/100 (\$42,000.00) dollars through March 31, 2025; and

WHEREAS, funds are available in Account No. 5-01-27-172-001-F04 & 5-01-27-172-001-M02, or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the February 18, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5 et seq., the Board of County Commissioners of the County of Passaic authorizes the increase in appropriation to Cardinal Foods by forty-two thousand and 00/100 (\$42,000.00) dollars through March 31, 2025; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

JDP

February 25, 2025


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$42,000.00

APPROPRIATION: 5-01-27-172-001-F04- \$25,000.00
5-01-27-172-001-M02 - \$17,000.00

PURPOSE: Authorize increase in award to Cardinal Foods to provide groceries, canned and frozen goods to Preakness Healthcare Center and Meals-on-Wheels.



Richard Cahill, Director of Finance

DATED: February 25, 2025



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Grocery, Canned and Frozen
REQUISITION No./CONTRACT No. SB-24-039

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below:

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative
Eric Smith
Print Name and Title of Vendor's Authorized Representative
ERIC Smith - CEO
Vendor's Name
Cardinal Foods LLC
Vendor's Address (Street Address)
130 Grand St Carlstadt NJ 07072
Vendor's Address (City/State/Zip Code)

Date
2/3/25
Vendor's FEIN, EIN or FTIN
300815411
Vendor's Phone Number
201-330-0800
Vendor's Fax Number
201-330-1078
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(e)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(e)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

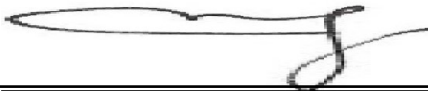
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION TO PROVIDERS OF AGENCY CLINICAL STAFF FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, UNDER RFQ-25-062.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	13.
CAF#	4-01-27-172-001-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION TO PROVIDERS OF AGENCY CLINICAL STAFF FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, UNDER RFQ-24-021.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereinafter “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed , 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to Resolution R-23-1059, November 21, 2023, the Board qualified and awarded contracts under RFQ-24-021 PHC Agency Clinical Staff to: Nursing Network, LLC, Human Edge, Infojini Inc., Greenstaff Medical Staffing LLC, Shiftster LLC, d/b/a ESHYFT, Compu-Vision Consulting Inc.; Wise Medical Staffing Inc.; Ardor Health Solutions; Priority Group Services LLC; Maxim Healthcare Staffing is now Amergis, Health Advocates Network, Inc., and Supplemental Health Care, in an amount of not to exceed three million five hundred and 00/100 (\$3,500,000.00) dollars, to provide agency clinical staff to Preakness Healthcare Center for the period of January 1, 2024 to December 31, 2024; and

WHEREAS, the Executive Director of Preakness is requesting a Resolution to increase the appropriation to providers of Agency Clinical Staff for residents of Preakness Healthcare Center by nine hundred thousand and 00/100 (\$900,000.00) dollars to pay remaining 2024 Invoices; and

WHEREAS, funds are available in Account No.4-01-27-172-001-213, or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendors executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendors are not involved in prohibited activities in Russia and Belarus, and the County confirmed vendors are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the February 18, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5, et.seq., the Board of County Commissioners of the County of Passaic authorizes the increase in appropriation to pool of providers for Agency Clinical Staff for residents of Preakness Healthcare Center by nine hundred thousand and 00/100 (\$900,000.00) dollars to pay remaining 2024 Invoices; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

JDP

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$900,000.00

APPROPRIATION: 4-01-27-172-001-213

PURPOSE: Authorize increase in award to the pool of providers for Agency Clinical Staff for residents of Preakness Healthcare Center to pay remaining 2024 invoices.


Richard Cahill, Director of Finance

DATED: February 25, 2025



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Agency Staffing

REQUISITION No./CONTRACT No. RFQ-24-021

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debtment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

Dr. Dely Go
DR. DELY GO, President

Print Name and Title of Vendor's Authorized Representative

Nursing Network, LLC

Vendor's Name

8 Bobbink Ct.

Vendor's Address (Street Address)

CLIFTON, NJ, 07013

Vendor's Address (City/State/Zip Code)

Date

01/31/25

FEIN ID # 22-3771109

Vendor's FEIN, EIN or FTIN

973 931-9143, 973 754 9035

Vendor's Phone Number

973 754 9312

Vendor's Fax Number

DG 88888888@aol.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(e)(3) of the International Financial Institutions Act, 22 U.S.C. 262(e)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Agency Staffing
REQUISITION No./CONTRACT No. RFQ-24-021

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Juan C Ruiz
Digitally signed by Juan C Ruiz
Date: 2025.01.30 14:03:09 -0500
Signature of Vendor's Authorized Representative
Juan C Ruiz
Print Name and Title of Vendor's Authorized Representative
HumanEdge, Inc.
Vendor's Name
30 Glenn Street, Suite 401
Vendor's Address (Street Address)
White Plains, N.Y. 10603
Vendor's Address (City/State/Zip Code)

1/30/2025
Date
13-3746743
Vendor's FEIN, EIN or FTIN
914-428-2233
Vendor's Phone Number
888-854-9674
Vendor's Fax Number
jruiz@humanedge.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



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(Attach Additional Sheets if Necessary.)

Sandeep Harjani
Digitally signed by Sandeep Harjani
Date: 2025.02.04 18:11:32 -0500
Signature of Vendor's Authorized Representative
Sandeep Harjani, President
Print Name and Title of Vendor's Authorized Representative
Infojini, Inc
Vendor's Name
10015 Old Columbia Road, Suite B215
Vendor's Address (Street Address)
Columbia, MD 21046
Vendor's Address (City/State/Zip Code)

02/04/2025
Date
20-4624920
Vendor's FEIN, EIN or FTIN
443-257-0086
Vendor's Phone Number
443-283-4249
Vendor's Fax Number
statebids@infojiniconsulting.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(e)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



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(Attach Additional Sheets if Necessary.)

Vandana Kumar

Signature of Vendor's Authorized Representative

Vandana Kumar (Head of Finance- North America)

Print Name and Title of Vendor's Authorized Representative

Greenstaff Medical Staffing LLC

Vendor's Name

6900 Dallas Parkways, Suite 300

Vendor's Address (Street Address)

Plano, TX 75024, USA

Vendor's Address (City/State/Zip Code)

02/14/2025

Date

82-3640822

Vendor's FEIN, EIN or FTIN

+14695519680

Vendor's Phone Number

Vendor's Fax Number

remittance@greenstaffmedical.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



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(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

Aryeh Magid

Print Name and Title of Vendor's Authorized Representative

SHiftster llc dba ESHYFT

Vendor's Name

4547 us highway 9

Vendor's Address (Street Address)

howell nj 07731

Vendor's Address (City/State/Zip Code)

1/30/2025

Date

Vendor's FEIN, EIN or FTIN

732.701.8399

Vendor's Phone Number

Vendor's Fax Number

info@eshyft.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



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SHORT DESCRIPTION Agency Staffing
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CERTIFICATION

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- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

 Signature of Vendor's Authorized Representative Shaloo Mital, President	1/31/2025 Date
Print Name and Title of Vendor's Authorized Representative Compu-Vision Consulting Inc.	Vendor's FEIN, EIN or FTIN 732-422-1500
Vendor's Name 2050 Route 27 Suite 202	Vendor's Phone Number 732-422-4667
Vendor's Address (Street Address) North Brunswick, NJ 08902	Vendor's Fax Number rfp@compuvis.com
Vendor's Address (City/State/Zip Code)	Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(e)(3) of the International Financial Institutions Act, 22 U.S.C. 262(e)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



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(Attach Additional Sheets if Necessary.)

Morgan Sheppard
Signature of Vendor's Authorized Representative
Morgan Sheppard
Print Name and Title of Vendor's Authorized Representative
Wise Medical Staffing
Vendor's Name
6 Health Dr
Vendor's Address (Street Address)
Chillicothe OH 45601
Vendor's Address (City/State/Zip Code)

2/3/24
Date
30-0011724
Vendor's FEIN, EIN or FTIN
614 977 1863
Vendor's Phone Number
740 775 3733
Vendor's Fax Number
m.sheppard@wisemedicalstaffing.com
Vendor's Email Address

Definitions:

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Stephanie Saltzgaver

(Attach Additional Sheets if Necessary.)

stephanie@ardorhealth.com

01/30/2025

Signature of Vendor's Authorized Representative

Date

Stephanie Saltzgaver

65-1133176

Print Name and Title of Vendor's Authorized Representative

Vendor's FEIN, EIN or FTIN

All Source Recruiting Group, DBA - Ardor Health Solutions

(866) 425-5768

Vendor's Name

Vendor's Phone Number

4301 Anchor Plaza Parkway, Suite 240

(888) 394-5183

Vendor's Address (Street Address)

Vendor's Fax Number

Tampa, FL 33634

procurement@ardorhealth.com

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

Definitions:

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(Attach Additional Sheets if Necessary.)

Shreepada Aachar

Digitally signed by Shreepada Aachar
Date: 2025.02.03 14:45:28 -0500

Signature of Vendor's Authorized Representative

Shreepada Aachar, Assistant Controller

Print Name and Title of Vendor's Authorized Representative

Amergis Healthcare Staffing, Inc.

Vendor's Name

7223, Lee Deforest Drive

Vendor's Address (Street Address)

Columbia, MD 21046-3236

Vendor's Address (City/State/Zip Code)

02/03/2025

Date

83-2976157

Vendor's FEIN, EIN or FTIN

410-910-1500

Vendor's Phone Number

Vendor's Fax Number

mssbillingqueries@amergis.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262f(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



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n/a

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

Abigail Mamboleo

Print Name and Title of Vendor's Authorized Representative

Health Advocates Network, Inc. DBA Staff Today

Vendor's Name

100 N Barranca St. Suite 430

Vendor's Address (Street Address)

West Covina CA 91791

Vendor's Address (City/State/Zip Code)

Date

01/30/2025

Vendor's FEIN, EIN or FTIN

800-928-5561

Vendor's Phone Number

877-858-6263

Vendor's Fax Number

contracts@hanstaff.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Agency Staffing
REQUISITION No./CONTRACT No. RFQ-24-021

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Callaway Gregory

Signature of Vendor's Authorized Representative

Callaway Gregory

Print Name and Title of Vendor's Authorized Representative

SHC Services, Inc. d/b/a Supplemental Health Care

Vendor's Name

6955 S. Union Park Center Drive, Suite #400

Vendor's Address (Street Address)

Cottonwood Heights, UT 84047

Vendor's Address (City/State/Zip Code)

February 4, 2025

Date

16-1216796

Vendor's FEIN, BIN or FTIN

N/A

Vendor's Phone Number

N/A

Vendor's Fax Number

legalnotice@shccares.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO 22ND CENTURY TECHNOLOGIES, INC. TO PROVIDE TEMPORARY STAFFING SERVICES, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	14.
CAF#	T-12-56-850-000-801
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO 22ND CENTURY TECHNOLOGIES, INC. TO PROVIDE TEMPORARY STAFFING SERVICES, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Human Services (“Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, et seq., the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract(s) for such goods and services entered into on behalf of the State of New Jersey, Department of the Treasury, Division of Purchase and Property; and

WHEREAS, 22nd Century Technologies, Inc. has been awarded State Contract No. 23-GNSV1-35293 for M2001- Temporary Staffing Services, including administrative, clerical, medical, and non-IT related titles, by the State of New Jersey, Department of the Treasury, Division of Purchase and Property; and

WHEREAS, the Director of the Department is recommending that the Board authorize an award of contract to 22nd Century Technologies, Inc. to provide temporary case management staffing services for the Department’s Continuum of Care Program, for a period from March 1, 2025 to August 14, 2025, in an amount not to exceed forty-five thousand dollars (\$45,000.00), in accordance with State Contract No. 23-GNSV1-35293; and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., 22nd Century Technologies, Inc. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that it is not involved in prohibited activities in Russia and Belarus, and the County confirmed that 22nd Century Technologies, Inc. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. T-12-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 18, 2025, Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, et seq., the Board of County Commissioners of the County of Passaic authorizes the award of a contract to 22nd Century Technologies, Inc. for the provision of temporary case management staffing services for the Department’s Continuum of Care Program, for a period from March 1, 2025 to August 14, 2025, in an amount not to exceed forty-five thousand dollars (\$45,000.00), in accordance with State Contract No. 23-GNSV1-35293.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Purchasing Agent, Director of the Department, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$45,000.00

APPROPRIATION: T-12-56-850-000-801

PURPOSE: Award contract to 22nd Century Technologies, Inc. for the provision of temporary case management staffing services for the Department's Continuum of Care Program.



Richard Cahill, Director of Finance

DATED: February 25, 2025

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION	Temporary Staffing Services for Passaic County - County of Passaic, Department of Human Services
REQUISITION No./CONTRACT No.	23 - GNSV 1 - 35293

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter “Vendor”) that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of “Vendor” below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).
- OR**

 B. That I am unable to certify as to “A” above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).
- OR**

 C. That I am unable to certify as to “A” above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor’s activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Caroline Rist
Digitally signed by Caroline Rist
Date: 2025.01.29 15:26:21 -0500'

Signature of Vendor’s Authorized Representative

Caroline Rist, Vice President

Print Name and Title of Vendor’s Authorized Representative

22nd Century Technologies, Inc.

Vendor’s Name

8251 Greensboro Drive, Suite 900

Vendor’s Address (Street Address)

McLean, VA 22102

Vendor’s Address (City/State/Zip Code)

Date

Vendor’s FEIN, EIN or FTIN

(703) 479-8222

Vendor’s Phone Number

Vendor’s Fax Number

Vendor’s Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC DEPARTMENT OF HUMAN SERVICES AND THE AMERICAN RED CROSS, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	15.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC DEPARTMENT OF HUMAN SERVICES AND THE AMERICAN RED CROSS, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Human Services (“Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Department desires to enter into a Memorandum of Understanding, attached hereto and made part of this Resolution, with the American Red Cross (“Red Cross”), to provides a framework for cooperation and support between the Red Cross and the Disaster Response Crisis Counselors Unit operated by the Department’s Division of Mental Health and Addition Services, for the purpose of providing assistance to individuals, families, and communities who have been or could be impacted by disaster or an emergency; and

WHEREAS, this matter was discussed at the February 18, 2025 Health & Human Services Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes a Memorandum of Understanding to provides a framework for cooperation and support between the Red Cross and the Disaster Response Crisis Counselors Unit operated by the Department’s Division of Mental Health and Addition Services, for the purpose of providing assistance to individuals, families, and communities who have been or could be impacted by disaster or an emergency.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Department, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

February 25, 2025

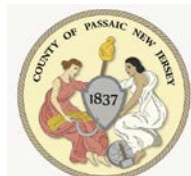
Memorandum of Understanding

between the

American Red Cross

and

**Passaic County's
Department of Human Services**



I. Purpose

The purpose of this Memorandum of Understanding ("MOU") is to define a working relationship between The American Red Cross (hereinafter "Red Cross") and Passaic County's Department of Human Services, Division of Mental Health and Addiction Services, Disaster Response Crisis Counselors Unit (hereinafter PC-DRCC) in preparing for, responding to, and recovering from disasters. This MOU provides a broad framework for cooperation and support between the Red Cross and PC-DRCC in assisting individuals, families and communities who have been or could be impacted by disaster or an emergency. It also provides descriptions of readiness and response activities, such as planning, training, exercising and resourcing, and the clarification of roles and responsibilities of the Red Cross and PC-DRCC to the community and other agencies.

II. Parties

A. Passaic County DRCC

The New Jersey Division of Mental Health and Addiction Services (NJ DMHAS) operates a unit called "Disaster and Terrorism Branch". During a federally declared disaster, this unit is responsible for activating the state's mental health disaster response plan in coordination with other emergency departments. Every county also has such a plan and maintains a list of Disaster Response Crisis Counselors (DRCCs) who are trained volunteers and can assist during an emergency.

New Jersey is one of the first states to certify its behavioral health responders in preparation for response to disasters and traumatic events. The development of a cadre of paraprofessionals and professionals enhances the capability of activating a timely and effective behavioral health response. A DRCC is a volunteer who becomes part of an Emergency Response Network and responds to the needs of communities in the event that a disaster strikes. The DRCCs are trained in disaster response, disaster behavioral health and crisis counseling, among other topics and they collaborate with the various response partners who participate in the statewide emergency response network. The DRCC does not need to have a clinical background as the crisis counseling program does not provide clinical mental health services.

B. American Red Cross

Founded in 1881, the Red Cross is the nation's largest nonprofit disaster management organization. As part of a worldwide movement that offers neutral and impartial humanitarian care, the Red Cross is a non-governmental organization that mobilizes communities to aid people affected by or at risk of disasters with the aim of preventing and alleviating suffering. We do this by recruiting, training, and equipping volunteers throughout the country. The Red Cross provides disaster cycle services without regard to race, color, national origin, religion, gender, age, disability, sexual orientation, citizenship or veteran status. It follows the Fundamental Principles of the International Red Cross and Red Crescent Movement [See Attachment B]. The Red Cross is closely integrated into community preparedness, response, and recovery efforts, including those of federal, tribal, state and local government and other non-government organizations.

The Red Cross is chartered by the United States Congress to provide humanitarian services and provides disaster cycle services pursuant to its Bylaws and other internal policies and procedures as well as its Congressional Charter (USC 36 §300101-300111). In the Charter, Congress authorized the Red Cross "to carry out a system of national and international relief in time of peace and apply that system in mitigating the suffering caused by pestilence, famine, fire, floods, and other great national calamities, and to devise and carry out measures for preventing those calamities."

Further, the 2020 Memorandum of Agreement between FEMA and the Red Cross recognizes the national level roles and responsibilities designated to the Red Cross. Located in Washington, DC, the national headquarters for the Red Cross is responsible for implementing policies and procedures that govern such Red Cross activities and provides administrative and technical oversight and guidance. Additionally, each region has certain authorities and responsibilities for carrying out Red Cross disaster preparedness, response and recovery activities, delivering local Red Cross services, and meeting corporate obligations within the territorial jurisdiction assigned to it. Each region is familiar with the hazards of the locality and surveys local resources for personnel, equipment, supplies, transportation, emergency communications, and facilities available for disaster relief. Regions also formulate cooperative plans and procedures with local government agencies and private organizations for relief activities should a disaster occur.

III. Methods of Cooperation

The Red Cross and PC-DRCC mutually recognize each other's authority in the emergency management/disaster response field to prepare, respond and recover from disasters. Accordingly, both parties will share strategic, tactical and crisis communication objectives. Both parties will also share operational plans, priorities and objectives. PC-DRCC recognizes the Red Cross as having mass care responsibility in domestic disasters, and when activated, will support and coordinate with the Red Cross in the execution of these duties.

As the ESF-6 Supporting agency, the Red Cross will coordinate with PC-DRCC on their respective disaster cycle activities to enhance services to the community in the following areas:

1. Preparedness activities – Build community capacity and resilience through disaster preparedness within Passaic County, including:
 - a. Community education activities (e.g. Home Fire Campaign, Prepare with Pedro)
 - b. High probability/high consequence events risk assessment
 - c. Planning (e.g. emergency plans, standard operating procedures for notification of disaster and emergency situations)
 - d. Training (e.g. Red Cross disaster trainings, FEMA classroom trainings hosted by Passaic County)
 - e. Exercise (e.g. Shelter Fundamentals, National Level Exercise, National Mass Care)
2. Response activities – Organize community resources to meet the immediate needs of individuals, families and communities affected by disaster or emergencies, including the following life-sustaining services:

- a. Daily Home Fire Response Services (e.g. DAT response)
 - b. Sheltering (e.g. managing shelters, providing technical assistance in evacuation and post impact sheltering, quantifying daily shelter counts)
 - c. Feeding (e.g. in shelters, on mobile routes, at fixed sites in the impacted communities)
 - d. Health Services (e.g. shelters, Family Assistance Centers)
 - e. Mental Health Services (e.g. shelters, Family Assistance Centers)
 - f. Disability Integration (e.g. shelters, feeding sites)
 - g. Spiritual Care (e.g. shelters, Family Assistance Centers)
 - h. Reunification (e.g. Safe & Well)
 - i. Distribution of Relief Supplies (e.g. comfort kits, clean up supplies, personal hygiene items)
 - j. Damage Assessment (e.g. aggregate data, virtual, windowpane)
 - k. Mass Fatality (e.g. funeral assistance, Family Assistance Centers)
3. Recovery activities – Provide a standard and scalable set of services that align with available resources to bridge the gaps between client resources and needs, including:
- a. Client Casework (e.g. housing, financial assistance, referrals)
 - b. Community Recovery Strategy Development (e.g. Long-Term Recovery Committees, Multi-Agency Shelter Transition Teams)
 - c. FEMA’s Direct Case Management Program (e.g. the delivery of recovery services for individuals and families, the sharing of case information, the prevention of the duplication of services)

PC-DRCC can provide the following services at the request of The Red Cross and/ or Passaic County Emergency Management.

- 1. Immediate Psychological First Aid (PFA)**
 - a. Provide rapid, on-site emotional support and stabilization to disaster survivors and responders.
 - b. Establish rapport with individuals experiencing distress, ensuring safety and comfort.
- 2. Community Outreach & Engagement**
 - a. Conduct outreach in shelters, community gathering locations, and disaster assistance centers to identify individuals needing crisis support.
 - b. Disseminate informational materials, including stress management tips and guidance on coping strategies.
- 3. Needs Assessment & Triage**
 - a. Assess the immediate behavioral health needs of survivors, prioritizing individuals with severe reactions or risk factors.
 - b. Make referrals to appropriate mental health services or higher-level care when needed (e.g., psychiatric services, substance use treatment).
- 4. Supportive Crisis Counseling**
 - a. Offer short-term, strengths-based counseling interventions focused on mitigating stress responses, reducing anxiety, and building resilience.
 - b. Normalize reactions to trauma and help survivors understand common

emotional and behavioral responses.

- 5. Psychoeducation & Skill-Building**
 - a. Provide psychoeducational materials and instruction on healthy coping strategies (e.g., stress reduction techniques, relaxation exercises).
 - b. Promote self-care and help disaster survivors identify personal and community resources.
- 6. Resource Linkage & Referral**
 - a. Coordinate with local, county, state, and federal resources (including the Red Cross, FEMA, and DMHAS) to help survivors access long-term support.
 - b. Identify and facilitate connections to social services, financial assistance programs, and other local support systems.
- 7. Collaboration & Coordination**
 - a. closely with the Red Cross, Passaic County Department of Human Services, and other disaster relief agencies to ensure a unified response.
 - b. Participate in coordination meetings, briefings, and planning sessions to align crisis counseling efforts with overall disaster operations.
- 8. Monitoring & Follow-Up**
 - a. Maintain ongoing contact with high-risk individuals who need continued support or referral, ensuring a warm handoff to longer-term services.
 - b. Track and report service data, outcomes, and trends to inform future disaster response and recovery initiatives.
- 9. Cultural Competency & Accessibility**
 - a. Deliver services that are culturally sensitive, trauma-informed, and tailored to diverse populations (including different languages, ages, and special needs).
 - b. Ensure crisis counseling resources and materials are accessible to those with limited English proficiency or disabilities.
- 10. Staff Support & Training**
 - a. Provide stress management and psychoeducational support to volunteers, disaster workers, and staff, helping to mitigate burnout and secondary trauma.
 - b. Offer or facilitate training sessions on psychological first aid, self-care, and disaster mental health best practices.
- 11. Ethical & Confidential Service Delivery**
 - a. Adhere to all relevant privacy laws and regulations (e.g., HIPAA) and maintain confidentiality.
 - b. Follow professional codes of conduct and ethical guidelines to protect client rights and welfare.
- 12. Documentation & Reporting**
 - a. Accurately document services provided and maintain records in compliance with DMHAS, SAMHSA, FEMA, and other applicable standards.
 - b. Submit required reports promptly to ensure accountability and facilitate access to supplemental funding if needed.
- 13. Coordination With Ongoing Disaster Behavioral Health Programs**
 - a. Collaborate with the Division of Mental Health and Addiction Services (DMHAS) Disaster and Terrorism Branch and other relevant bodies during

active declared disasters.

- b. Transition or integrate services into Intermediate Services Program (ISP) or Regular Services Program (RSP) grants when applicable to extend support.

IV. General

1. Both parties agree to keep each other informed of the human needs created by the disaster events and the services being provided, including:
 - i. Maintaining close coordination and support at all levels and with designated Points of Contact (e.g. in appropriate committees, planning groups, task forces) [See Attachment A]
2. Both parties agree not to use or display any trademarks of the other without first receiving the express written permission to do so. However, the use of the trademarks of the other party is permitted for internal meeting notes and plans that are not publicly distributed and used during the normal course of business related to the purpose of MOU. If either party desires to use the intellectual property of the other, the “requesting party” should submit the proposed promotional/marketing materials, press releases, website displays or otherwise proposed use of the trademarks to the “owning party” for review in advance of dissemination or publication.
3. Both parties will keep the public informed of their cooperative efforts through the public information offices of the Red Cross and Passaic County and Joint Information Center, if activated.
4. Both parties will widely distribute this partnership agreement within their respective organizations and urge full cooperation.
5. Both parties will maintain their own identity in providing service. Each organization is separately responsible for establishing its own policies, procedures, and financing its own activities.
6. Both parties will abide by the Federal and State laws and regulations concerning confidentiality which safeguard information and the participants confidentiality. Both parties will further abide by all Federal and State laws and regulations as relative to data sharing of pertinent information for performance accountability and program evaluation purposes.

V. Periodic Review

The parties will, on an annual basis, on or around the anniversary date of this MOU, jointly evaluate their progress in implementing this MOU and revise and develop new plans or goals as appropriate. Both parties shall notify the other if primary points of contact change.

VI. Term and Termination.

This MOU is effective as of February 5, 2025. It expires on February 4, 2030. Six months prior to expiration, the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional

period not exceeding five years, and if so, shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any reason or for no reason.

VII. Miscellaneous

This MOU does not create a partnership or a joint venture and does not create any financial commitments from one party to the other. Neither party has the authority to bind the other to any obligation. It is not intended that this MOU be enforceable as a matter of law in any court or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

Signature page follows.

Signature Page

Passaic County

The American Red Cross

By: _____
(Signature)

Name: Dr. Arti Kakkar

Title: Executive Director

Date _____

Contact information:

Telephone: 973-881-2834

E-mail: artik@passaiccountynj.org

By: _____
(Signature)

Name: Edward Blanchard

Title: Regional Disaster Officer

Date: _____

Contact information:

Telephone: 551-655-2980 or 973-797-3300

E-mail: edward.blanchard@RedCross.org

ATTACHMENT A – Organization Contact Information

Primary Points of Contact

The primary points of contact in each organization will be responsible for the implementation of the MOU in their respective organizations, coordinating activities between organizations, and responding to questions regarding this MOU. In the event that the primary point of contact is no longer able to serve, a new contact will be designated and the other organization informed of the change.

NOTE: When any attachment is updated, the revised attachment is inserted in the MOU. The MOU **does not** need to be signed again.

Relationship Manager Contact*

Red Cross		Passaic County	
Contact	Nancy Franceschi	Contact	Dr. Arti Kakkar
Title	Disaster Program Manager	Title	Executive Director
Office phone	973-797-3300	Office phone	973-881-2834
Mobile	201-787-7247	Mobile	201-273-3254
Email	Nancy.Franceschi2@redcross.org	Email	artik@passaiccountynj.org

*The Relationship Manager is the person that works with the partner organization in developing and executing the MOU.

Additional Contact

Red Cross		Passaic County	
Contact	Edward Blanchard	Contact	Francine Vince
Title	Regional Disaster Officer	Title	Deputy Director
Office Phone	973-797-3300	Office phone	973-881-2834
Mobile	551-655-2980	Mobile	973-934-9289
Email	Edward.blanchard@redcross.org	Email	francinev@passaiccountynj.org

**The Operations Contact is the person each organization will call to initiate operations activities as defined in the MOU.

Organization Information

Red Cross		Passaic County	
Department	Disaster Cycle Services	Department	Department of Human Services
Address	209 Fairfield Road Fairfield, NJ 07004	Address	401 Grand Street, Room 506, Paterson, NJ 07505
Email	See above	Email	See above
Website	RedCross.org/NJ	Website	PassaicCountyNJ.org/departments/human-services

ATTACHMENT B

Principles of Conduct for The International Red Cross and Red Crescent Movement and NGOs in Disaster Response Programs

Principle Commitments:

1. The Humanitarian imperative comes first.
2. Aid is given regardless of the race, creed or nationality of the recipients and without adverse distinction of any kind. Aid priorities are calculated on the basis of need alone.
3. Aid will not be used to further a particular political or religious standpoint.
4. We shall endeavor not to act as instruments of government foreign policy.
5. We shall respect culture and custom.
6. We shall attempt to build disaster response on local capacities.
7. Ways shall be found to involve program beneficiaries in the management of relief aid.
8. Relief aid must strive to reduce future vulnerabilities to disaster as well as meeting basic needs.
9. We hold ourselves accountable to both those we seek to assist and those from whom we accept resources.
10. In our information, publicity and advertising activities, we shall recognize disaster victims as dignified human beings, not hopeless objects.

More information about the code of conduct can be found at <http://www.ifrc.org/en/publications-and-reports/code-of-conduct>

The Code Register

The International Federation keeps a public record of all the humanitarian organizations that become [signatories of the code](#). The contact details of each organization are verified.

Humanitarian organizations wishing to become a signatory to the code should download and complete the [registration form](#).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION NO. R-25-95 AUTHORIZING GRANT AWARDS FOR CALENDAR YEAR 2025 TO VARIOUS GOVERNMENTAL AGENCIES PROVIDING SERVICES FOR YOUTH INVOLVED WITH OR AT RISK OF INVOLVEMENT WITH THE JUVENILE JUSTICE SYSTEM, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	16.
CAF#	G-01-41-810-025-213 and G
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AMENDING RESOLUTION NO. R-25-95 AUTHORIZING GRANT AWARDS FOR CALENDAR YEAR 2025 TO VARIOUS GOVERNMENTAL AGENCIES PROVIDING SERVICES FOR YOUTH INVOLVED WITH OR AT RISK OF INVOLVEMENT WITH THE JUVENILE JUSTICE SYSTEM, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Human Services (“Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Director of the Department is recommending grant awards for calendar year 2025 to the following governmental agencies providing services for youth involved with, or at risk of involvement with, the juvenile justice system, for a total amount of three hundred ninety-eight thousand three hundred twenty-two dollars (\$398,322.00), as follows:

1. A grant award to the City of Paterson Police Department, in the amount of eighty-one thousand five hundred sixty-six dollars (\$81,566.00) for its Stationhouse Adjustment Program;
2. A grant award to the City of Passaic Police Department, in the amount of twenty-three thousand four hundred sixty-seven dollars (\$23,467.00) for its regional Stationhouse Adjustment Program;
3. A grant award to the City of Passaic Police Department, in the amount of fifty-two thousand thirty-nine dollars (\$52,039.00) for its local Stationhouse Adjustment Program;
4. A grant award to the City of Clifton Police Department, in the amount of seventeen thousand five hundred dollars (\$17,500.00) for its Stationhouse Adjustment Program;
5. A grant award to Passaic County Technical-Vocational Schools, in the amount of one hundred thousand dollars (\$100,000.00) for its Youth Opportunities Unlimited Program;
6. A grant award to the Superior Court of New Jersey, Passaic Vicinage, in the amount of fifteen thousand dollars (\$15,000.00) for its Life Skills/Mentoring Program;
7. A grant award to the City of Paterson, Youth Services Bureau, in the amount of eighty-eight thousand seven hundred fifty dollars (\$88,750.00) for its Evening Reporting Wellness Program; and
8. A grant award to the City of Paterson, Youth Services Bureau, in the amount of twenty thousand dollars (\$20,000.00) for its Transitional Specialist Program; and

WHEREAS, funds are available in Account Nos. G-01-41-810-025-213 and G-01-41-823-025-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 4, 2025, Health and Human Services Committee meeting and was recommended to the Board for approval; and

WHEREAS, on February 11, 2025, the Board passed Resolution No. 25-95, authorizing grant awards for calendar year 2025 to the above-described governmental agencies; and

WHEREAS, Resolution No. 25-95 incorrectly awarded a Stationhouse Adjustment Program grant in the amount of eighty-one thousand five hundred sixty-six dollars (\$81,566.00) to the City of Passaic Police Department, which the Board wishes to amend to reflect that such grant is being awarded to the City of Paterson Police Department.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby amends Resolution No. 25-95 only to reflect that the Stationhouse Adjustment Program grant in the amount of eighty-one thousand five hundred sixty-six dollars (\$81,566.00) is being awarded to the City of Paterson Police Department.

LET IT BE FURTHER RESOLVED, that all other terms and conditions set forth in Resolution No. R-25-95, to the extent not inconsistent with this Resolution, shall remain in full force and effect.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, Director of the Department of Human Services and Director of the Board are authorized to take any action necessary to carry out the purposes of this resolution.

NB

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$398,322.00

APPROPRIATION: G-01-41-810-025-213 - \$208,705.00
G-01-41-823-025-213 - \$189,572.00

PURPOSE: Award contract to City of Paterson Police Department, City of Passaic Police Department, City of Clifton Police Department, Passaic County Technical-Vocational Schools, Superior Court of New Jersey, Passaic Vicinage, and City of Paterson, Youth Services Bureau to provide services for youth involved with, or at risk of involvement with, the juvenile justice system.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTHEAST NEW JERSEY LEGAL SERVICES INC. FOR THE PROVISION OF LEGAL ASSISTANCE UNDER THE 2025-2027 AREA PLAN, DURING THE 2025 CALENDAR YEAR, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. AND RFP-25-013

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	17.
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Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTHEAST NEW JERSEY LEGAL SERVICES INC. FOR THE PROVISION OF LEGAL ASSISTANCE UNDER THE 2025-2027 AREA PLAN, DURING THE 2025 CALENDAR YEAR, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. AND RFP-25-013

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Senior Services (hereafter “Department”) provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social services programs, under which this program falls; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R-24-496, dated June 11, 2024, authorizing the Department to initiate the competitive contracting process to procure services in connection with the Department’s 2025-2027 Area Plan, from providers who specialize in providing access, home support services, community support services, and nutrition services for County residents ages sixty (60) years or older; and

WHEREAS, on December 26, 2024, the County Purchasing Agent issued RFP-25-013, Passaic County Department of Senior Services, Disability and Veteran Affairs 2025-2027 Area Plan Contract - Legal Assistance (“RFP-25-013”), responses to which were received on January 15, 2025; and

WHEREAS, in accordance with the law, a review committee was convened to review and evaluate the responses to RFP-25-013, and as set forth in the attached memorandum, has recommended the award of a contract to Northeast New Jersey Legal Services Inc. for the provision of legal assistance under the 2025-2027 Area Plan, from January 1, 2025 to December 31, 2025, in the amount of ninety thousand dollars (\$90,000.00), with two (2) one (1) year options to renew (contingent on availability of funds and performance) that may be exercised by the County; and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Northeast New Jersey Legal Services Inc. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that it is not involved in prohibited activities in Russia and Belarus, and the County confirmed that said vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 18, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the award of a contract to Northeast New Jersey Legal Services Inc. for the provision of legal assistance under the 2025-2027 Area Plan, from January 1, 2025 to December 31, 2025, in the

amount of ninety thousand dollars (\$90,000.00), with two (2) one (1) year options to renew (contingent on availability of funds and performance) that may be exercised by the County, all in accordance with RFP-25-013.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Northeast New Jersey Legal Services Inc. as stated herein and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, County Counsel, and Director of the Department are authorized to take any other steps necessary to carry out the purpose of this Resolution.

NB

February 25, 2025



PASSAIC COUNTY
DEPARTMENT OF SENIOR SERVICES,
DISABILITY AND VETERANS AFFAIRS

AGING ● DISABILITY ● VETERANS AFFAIRS ● PARATRANSIT
 NUTRITION SERVICES ● ENERGY ASSISTANCE
 ADULT DAY CARE



To: Health and Human Services Committee
 From: Shirley Force, Executive Director, Department of Senior Services
 Date: February 4, 2025
 Re: Review Committee Recommendation:
 BID# RFP-25-013
 Re-bid 2025-2027 Area Plan Contract

A review committee met on February 3, 2025 to evaluate the proposals received for RFP #25-013 Re-bid 2025-2027 Area Plan Contract.

The criteria used for the evaluation is as follows:

1. **TECHNICAL - WRITTEN PROPOSAL on AGENCY CAPACITY = 40 POINTS**
2. **COST - BUDGET FORM = 30 POINTS**
3. **MANAGEMENT - WRITTEN PROPOSAL on AGENCY MANAGEMENT = 20 POINTS**
4. **MANAGEMENT - PROGRAM EXPERIENCE W/REFERENCES = 10 POINTS**

Legal Assistance

<u>Applicant</u>	<u>Total Score</u>
Northeast New Jersey Legal Services (NNJLS)	97

Recommendation: The Evaluation Committee unanimously recommends to award contract to Northeast New Jersey Legal Services (NNJLS). Proposal demonstrated knowledge, experience and expertise in delivering services county-wide; with professional and certified staff in a cost effective manner. Current provider of service and there is no competition.

The contract amount for Northeast New Jersey Legal Services (NNJLS) is \$90,000. The contract period is January 1, 2025 to December 31, 2025. One-year renewal for 2026 & 2027 and is contingent upon availability of funds.



Shirley Force, Executive Director

Office: 973-569-4060 **ADRC:** 1-877-222-3737 **Fax:** 973-256-5191

Address: 930 Riverview Drive, Suite 200, Totowa, New Jersey 07512

shirleyf@passaiccountynj.org

[passaiccountynj.org](https://www.facebook.com/passaiccountynj.org)

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

OR

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

1-8-25

Signature of Vendor's Authorized Representative

Leah B Ashe, Esq., Executive Director
Print Name and Title of Vendor's Authorized Representative

Northeast New Jersey Legal Services
Vendor's Name (i.e. Company Name)

100 Hamilton Plaza, Suite 200 Box 3
Vendor's Address (Street Address)

Paterson, New Jersey 07505
Vendor's Address (City/State/Zip Code)

Date

22-1898061
Vendor's FEIN, EIN, or FTIN

(973) 523-2900
Vendor's Phone Number

(973) 523-9002
Vendor's Fax Number

LAshe@lsnj.org
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 2621(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION APPROVING TITLE VI PLAN FOR PASSAIC COUNTY PARATRANSIT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	18.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION APPROVING TITLE VI PLAN FOR PASSAIC COUNTY PARATRANSIT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Senior Services (hereafter “Department”) provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County; and

WHEREAS, the Department operates the Passaic County Paratransit Program (“Paratransit Program”), which provides transportation for the County’s senior citizens and disabled residents in need of non-emergency rides to medical appointments, shopping centers, group work programs, and County-run nutrition and adult day care sites; and

WHEREAS, transportation services provided by Paratransit Program are in whole or in part funded by federal funds received through New Jersey Transit, and as such are subject to the requirements and regulations of the Federal Transit Administration (“FTA”), including FTA Circular 4702.1B: Title VI Requirements and Guidelines for Federal Transit Administration Recipients, which requires the County to approve a Title VI plan applicable to the Paratransit Program; and

WHEREAS, the Paratransit Program has developed a Title VI plan, attached hereto (“Title VI Plan”), which has been approved by New Jersey Transit, and which the Director of the Department is requesting that the Board approve, in accordance with guidance from the FTA and New Jersey Transit; and

WHEREAS, this matter was discussed at the February 18, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) hereby approves the attached Title VI Plan for the Paratransit Program, in compliance with all applicable requirements and regulations of Title VI of the Civil Rights Act of 1964, as amended.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, County Counsel, and Director of the Department are authorized to take any other steps necessary to carry out the purpose of this Resolution.

NB

February 25, 2025



Passaic County Paratransit operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964, as amended. Any person who believes that she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint in writing to Passaic County Paratransit. To file a complaint, or for more information on Passaic County Paratransit's obligations under Title VI write to: 1310 Route 23 North, Wayne, NJ 07470 or visit <https://passaiccountynj.org/paratransit>

Transportation services provided by this agency are in whole or part funded through federal funds received through NJ TRANSIT and as an individual you also have the right to file your complaint to both Passaic County Paratransit as well as the Federal Transit Administration. Complaints may also be filed with the Federal Transit Administration in writing and may be addressed to: Title VI Program Coordinator, East Building, 5th Floor – TCR, U.S. Department of Transportation, Federal Transit Administration, Office of Civil Rights, 1200 New Jersey Avenue, SE, Washington, DC 20590 If information is needed in another language, contact 973-881-4402

El Condado de Passaic opera este programa y servicio sin que ninguna persona sea excluida por su raza,color u origen de acuerdo al Titulo VI de los derechos Civiles de 1964 y sus enmiendas. Toda persona que sienta haber sido agraviada por alguna practica discriminatoria ilegal bajo el Titulo VI, puede presentar una denuncia por escrito al Condado de Passaic. Para presentar una denuncia o para mas informacion sobre las obligaciones de Passaic County Paratransit bajo el Titulo VI escriba a:1310 Route 23 North, Wayne, NJ 07470 O visite: <https://passaiccountynj.org/paratransit>

Los servicios de Transporte proporcionados por esta Agencia son financiados en su totalidad o en gran parte con fondos recibidos a traves de NJ TRANSIT y usted como persona tiene el derecho a presentar su denuncia a ambos Passaic County Paratransit como la Administracion de Transito Federal. Denuncias tambien pueden ser completadas a la Administracion Federal de Transito por escrito a: Title VI Program Coordinator, East Building, 5th Floor-TCR, U.S. Department of Transportation, Federal Transit Administration, Office of Civil Rights 1200 New Jersey Avenue, SE, Washington, DC 20590.

Si necesita informacion en otro idioma, contacte 973-881-4402.

Si l'information est nécessaire dans une autre langue, contactez 973-881-4402

Se sono necessarie informazioni in un'altra lingua, contattare 973-881-4402

Se a informação é necessária em outro idioma, entre em contato com 973-881-4402

Wenn Informationen in einer anderen Sprache benötigt wird, wenden Sie 973-881-4402

Если информация необходима на другом языке, обратитесь 973-881-4402

Jeśli informacja jest potrzebna w innym języku, skontaktuj 973-881-4402

Ak je potrebné informácie v inom jazyku, kontaktujte 973-881-4402

માહિતી અન્ય ભાષામાં જરૂરી છે, તો, 973-881-4402 નો સંપર્ક

जानकारी किसी अन्य भाषा में की जरूरत है, 973-881-4402 संपर्क

Rúguǒ xīnxī shì xūyào yǐ lìng yī zhǒng yǔyán, qǐng liánxì 973-881-4402

F Anformte gong-geub bol eon-eoleul binan , jeonche yeonlagcheo 973-881-4402

إنظر إن ندد إس انفورمتي إف language، كونتاكٲ 973-881-4402

Indien die inligting is nodig in 'n ander taal, kontak 973-881-4402

THIS NOTICE IS POSTED ON ALL VEHICLES, OFFICES AND WEBSITE



Passaic County's Title VI Complaint Procedure

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by County of Passaic (hereinafter referred to as "the Authority") may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form. Passaic County investigates complaints received no more than 180 days after the alleged incident. The Authority will process complaints that are complete. Any persons claiming discrimination has the right to request all documents regarding the complaint process in their native language. Those requests will be made directly to Passaic County Transportation.

Once the complaint is received, the Authority will review it to determine if our office has jurisdiction. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by our office.

The Authority has 90 days to investigate the complaint. If more information is needed to resolve the case, the Authority may contact the complainant. The complainant has 90 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 120 business days, the Authority can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case

After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member or other action will occur. If the complainant wishes to appeal the decision, she/he has 120 days after the date of the letter or the LOF to do so.

A person may also file a complaint directly with the Federal Transit Administration, at FTA Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590.

The Title VI Complaint Procedure instructions are in the User's Guide and on the website.



PASSAIC COUNTY'S TITLE VI COMPLAINT FORM

Note: The following information is needed to assist in processing your complaint.

A. Complainant's information: Date: _____

Name: _____

Address: _____

City/State/Zip Code: _____

Telephone Number (Home): _____

Telephone Number (Work): _____

Email Address: _____

Accessible Format Requirements? (Select One or More)

- Large Print
- TDD
- Audio Tape
- Other

B. Person discriminated against (if someone other than complainant):

Name: _____

Address: _____

City/State/Zip Code: _____

Telephone Number (Home): _____

Telephone Number (Work): _____

Email Address: _____

Relationship to the person for whom you are complaining: _____

Please explain why you have filed for a third party: _____

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.

- Yes
- No



F. Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? List all that apply.

Federal Agency _____
Federal Court _____
State Agency _____
State Court _____
Local Agency _____

If you have checked above, please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____
Title: _____
Address: _____
City/State/Zip Code: _____
Telephone Number (Home): _____
Telephone Number (Work): _____
Email Address: _____

G. Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Signature _____ Date _____
Attachments: Yes _____ No _____

H. Submit form and any additional information to:

Ahmet Akdag, Division Director
Passaic County Paratransit
1310 Route 23 North
Wayne, NJ 07470



This list shall include the date that the transit-related Title VI investigation, lawsuit, or complaint was filed; a summary of the allegation(s); the status of the investigation, lawsuit, or complaint; and actions taken by the recipient in response, or final findings related to the investigation, lawsuit, or complaint.

Log of Passaic County's Transit-Related Title VI Investigations, Complaints, and Lawsuits

As of January 2025, there have been no on-going investigations, lawsuits or complaints.

	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, or national origin)	Status	Action(s) Taken
Investigations				
1.				
2.				
Lawsuits				
1.				
2.				
Complaints				
1.				
2.				



Passaic County's Public Participation Plan

Passaic County complies with Federal Transit Law 49 United States Code (USC) Chapter 53, Section 5307 (d)(1)(I) by developing a locally written process for soliciting and considering public comment before raising a fare or carrying out a major service reduction. In addition, the following public outreach and participation plan meets the requirements of U.S. DOT Order 5610.2(a), Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, FTA C 4703.1 Environmental Justice.

Passaic County employs several means to communicate to the general public regarding the activities it performs including LEP (limited-English proficient) and minority populations. The communication activities may focus in different mediums depending on the program or population affected. These include but are not limited to:

Public Information and Notifications

Passaic County publishes notices, brochures and tables regarding Passaic County's proposals and programs, including how the public can obtain information and make comments, where meetings are to take place, and other applicable information. The notices for public input are posted 30 days in advance so the public has time to consider proposals and make comments. The notice methods include:

- Press releases to local and state media
- Customer newsletters (print and e-mail)
- E-mail blasts and alerts via text or e-mail
- Website links and articles
- On bus advertising with interior cards, exterior bus banners
- Spanish translation services and translated materials including critical notifications and forms such as Title VI notice and application forms

Meeting Locations

Passaic County meets with the public in locations that have convenient access to transit and are centrally located so that anyone in its service area can attend meetings and receive information about any Passaic County activities that will impact them, especially LEP and minority populations. Meetings are held at several different times of the day for easier access. All public meeting locations will be accessible to those with disabilities. If notified five (5) days prior to the meeting, language or hearing interpreters will be made available.

Public Meeting Forums



On critical issues such as major service changes and all fare changes, Passaic County conducts public meetings that utilize one-on-one interviews with customers. Passaic County staff will prepare proposals in sufficient detail and make available prior to the meeting for interested individuals. If the proposal involves service changes, maps are made available. Since each customer can be affected differently than another customer, obtaining comments this way allows for an individualized response to an individual need. Passaic County staff will conduct personal interviews and transcribe oral comments if written comments are not possible. Meetings will have sign-up sheets available and if no one is in attendance, staff will wait for 10 minutes and then announce the reason for the meeting, a statement that no one is in attendance and close the meeting. Customers are also able to leave audio messages on an advertised phone number prior to the advertised deadline for public feedback and the comments are transcribed for Passaic County's analysis along with all public feedback received. The public comments are presented at the County Commissioner meetings so that they are part of the decision-making process.

Website

Passaic County's website provides round-the-clock information on the transit system, including fare structures, route schedules and maps. Any changes in service, such as weather anomalies, traffic reroutes, or holiday hours, are made available on the site. Passaic County press releases and customer newsletters are published on the site. The site has Google Translation software for on demand translation to Spanish.

Community Events

Passaic County staff members regularly participate in community events that are not specific to public transit such as ethnic festivals, arts and music events, or events that promote a specific community or district. Passaic County staffers man a display booth and provide information on public transit activities and review customer feedback.

Information Tables

When Passaic County wants to advise the public of specific projects that will have a direct impact on riders, Passaic County staff will conduct personal interviews at the major downtown transit center and transcribe oral comments or assist customers with computer surveys to receive customer input.

Outreach to Community Groups



Passaic County meets with community groups and social service agencies to listen to community concerns on the effects of fare changes to low-income and minority populations. Passaic County has associations with the Senior Citizen and Disabled Resident Transportation Advisory Board, all of which assist LEP persons.

Jurisdictional Meetings

Passaic County conducts an extensive outreach program with jurisdictions throughout its service area. Over 30 meetings annually are conducted to gather meaningful feedback on current transit needs issues, offer information about the services Passaic County provides, and enhance relationships with our stakeholders.

Passaic County's Language Assistance Plan



County of Passaic

Language Assistance Plan (LAP) to Address Service to Individuals with Limited English Proficiency

Passaic County is responsible for the management of the County's Paratransit system. The County is the primary recipient of funds from the Federal Transit Administration (FTA) for the purpose of sub-recipients within the County receiving their FTA funds for transportation through the County. This Language Assistance Plan (LAP) applies to **Passaic County** services and to the public services of the sub-recipients.

This document has been prepared to conform to the Limited English Proficiency (LEP) requirements identified in the U.S. Department of Transportation's implementing regulations, and Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." This document is also consistent with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Justice's guidelines on self-assessment, which are contained in the Language Access Assessment and Planning Tool for Federally Conducted and Federally Assisted Programs (May 2011).

Passaic County uses information obtained in a Four Factor Analysis to determine if the specific language services provided are appropriate. This analysis helps **Passaic County** communicate effectively with persons with LEP or low-literacy. The Four Factor Analysis considers the following components:

- 1) The number or portion of LEP persons eligible to be served or likely to be encountered by **Passaic County**.
- 2) The frequency with which LEP persons come into contact with **Passaic County**.
- 3) The nature and importance of **Passaic County** activities, is to transport residents for medical appointments, dialysis, chemo, radiation and other life sustaining services.
- 4) The resources available to the recipient for LEP outreach, as well as the costs associated with that outreach.

Passaic County plans to play the main role to meet the needs of all LEP persons. The resources used in this effort will be to monitor changes as new census information becomes available and evaluate and update the language and assistant plan.



Factor #1: Description of the Limited English Proficient Population(s) Served

Table 1: Languages at the County Level

Language Spoken	Number That Speak English Less Than “Very Well” (Estimate)	Percentage That Speak English Less Than “Very Well” (Estimate)
Spanish	86,523	48.5%
Other Indo-European Languages	13,725	36.6%
Asian and Pacific Island Languages	4,426	36.9%
Other Languages	5,132	30.8%

Source: American Community Survey, 5-Year Estimates, 2023. It is noted that this data categorizes Limited English Proficiency as persons who speak English “less than very well”, which includes residents who speak English “well”, while LEP is generally considered persons who speak English “not well” or “not at all.” This definition artificially inflates the LEP person’s entire total.

Geographic Distribution of Total Population with Limited English Proficiency

At the time of the 2023 American Community Survey, 5 Year Estimates, **Passaic County** had a total population 5 years of age or older of 485,220. Of this population, 49.6 percent speak only English, while the remaining 50.4 percent speak other languages, either in addition to or instead of English. In **Passaic County**, 44.9 percent of the total population 5 years of age or older represent the LEP population; that is, English is not their primary language and they speak English “not well” or “not at all.” This compares to the State LEP population of 13.5 percent.

Distribution of Population with Limited English Proficiency by Language or Language Group

Much like the State overall, the largest share of the LEP population in **Passaic County** speaks Spanish as their primary language. Statewide, 45.3 percent of the LEP population ages five (5) and older are Spanish speaking. In **Passaic County**, 36.7 percent of the LEP population ages five (5) and older speak Spanish as their primary language.



Factor #2: Frequency of Use by the Limited English Proficient Populations

Individuals with limited English proficiency inquire about use and are affected by service that **Passaic County** provides on a daily basis. Operational services include ADA paratransit service. Individuals with limited English proficiency also come into contact with **Passaic County** by calling the customer service telephone line, visiting the facility, and using the website. A significant part of the development of **Passaic County**'s Language Assistance Plan is the assessment of major points of contact, which include, but are not necessarily limited to, the following:

- Riding paratransit buses
- Communication with customer service staff
- Printed Passaic County Paratransit outreach materials
- Passaic County Website
- Public meetings and events
- Passaic County Paratransit reservation agents
- Local news advertising (print)
- Service-related posters in **Passaic County**

Employee Survey

As of January 2025, no survey has been conducted to understand the frequency with which LEP riders come into contact with Passaic County services. In the future it is a possibility that we will have the opportunity to conduct survey.

Community Partner Survey

As of January 2025, no survey has been conducted to understand the extent to which our community partners come into contact with LEP populations. Community partners are those who are either directly or indirectly affected by the plan, or recommendations of the plan. The community partners include the Passaic County Board of Social Services and the Passaic County Department of Senior Services. In the future it is a possibility that we will have the opportunity to survey.

Rider Input Survey

As of January 2025, no survey has been conducted to understand passenger proficiency with the English language and what language they primarily speak at home. In the future it is a possibility that we will have the opportunity to survey.

Factor #3: Importance of Passaic County Paratransit to People's Lives

There are several Passaic County Human Services programs along with educational and cultural organizations within the Passaic County service area that focus on outreach to LEP individuals.



Services provided by Passaic County transportation that are most likely to encounter LEP individuals are the demand response Paratransit system which serves primarily senior and disabled persons. No surveys have been conducted at this point in time. In the future it is a possibility that we will have the opportunity to survey.

Providing Language Assistance for Relevant Programs, Activities and Services

Passaic County utilizes the services of an in-house Paratransit staff member who is fluent in Spanish. The staff member provides rider information in Spanish at the **Passaic County** telephone information line, and translates all informational flyers, notices, and other information for **Passaic County**.

Informational presentations involving access to public transportation for the LEP populations have been conducted to inform agencies on services available to their target populations, which include the LEP populations. **Passaic County** will conduct public and individual interaction with agencies and the ridership directly to determine LEP needs. **Passaic County** will ensure outreach communications are in languages that meet LEP thresholds and that interpreters are available for presentations. **Passaic County** will advertise in newspapers that are widely read by the LEP organizations that we are trying to reach and work with nonprofits of a given LEP group.

Training Passaic County Staff

Title VI

Passaic County staff at all levels are aware of the need to reach out and provide information to LEP persons who rely on the transit services **Passaic County** manages. In order to ensure that new staff members understand this need, supplemental training will be provided as part of **Passaic County** employee orientation and annual training programs.

Particular attention will be given to the training of staff who receive requests. Additionally, staff who receive and respond to passenger requests for service changes, complaints, and other needs, shall be trained to openly receive the information from LEP and low-literacy riders, and distribute the information to the appropriate section of Passaic County or to the operator of the transit service. **Passaic County** staff and the operator of the **Passaic County** transit systems should be trained so that they may recognize the specific needs of each LEP community, and how to assist transit-dependent LEP or low-literacy persons in using the service and having their requests or complaints addressed. This training will be implemented by the following means:

- Orientation and initial training for new employees, and ongoing training, will include information on serving LEP persons, with retraining for bus personnel at least one time per year.



- The Training Coordinator for [agency name] will conduct research on and implement training resources (videos, handouts, presentations, etc.) described in the DOT guidance on LEP implementation.
- Dispatchers, street supervisors, customer service personnel, receptionists, and management staff will take part in ongoing training, with at least one training session per year on the topic of serving LEP persons.
- An agenda will be provided on the day/date of the training.
- Sign-in sheets will be kept on record of the participants of the training.
- Certificates of completion of the training will be created and handed out to staff completing the training.
- Refresher trainings will be conducted annually.

Providing Notice to Limited English Proficient Persons

As a matter of policy, all vital documents related to **Passaic County** services will be printed in English and Spanish. Service changes to brochures and flyers, which advertise service adjustments and emergency information, will also be printed in both English and Spanish. A running log of all LEP outreach activities to date will be kept with the notices and translated copies kept in file.

While **Passaic County** has the greatest capabilities to assist LEP persons who speak Spanish, there may be instances when activities will necessitate the provision of information and notices in languages other than English or Spanish. For example, if activities conducted affect a community in which there is a large population of LEP individuals who speak other Indo-European languages or Asian languages, **Passaic County** may rely on other county resources for translation services.

Outcomes - Monitoring, Evaluating and Updating the Plan

Passaic County is working to acquire LEP and spoken language data so that accurate profiles of transit riders could be established and measures could be taken to reach out to the LEP population to plan accordingly.

To ensure this LAP will continue to be implemented successfully, **Passaic County** will develop a committee to evaluate all information received from surveys, focus group meetings, outreach efforts, staff contact and trainings. The committee will review the plan annually for updates as needed, while also developing new concepts for implementation in the next plan. The committee will monitor the following statistics, at minimum:

- Statistics kept on LEP contacts



- Annual review of local Census data
- Ongoing collaboration with community partners
- Effectiveness and usage of written translated documents
- Assessment of the Civil Rights Act Title VI Program

Factor #4: Resources and Costs for LEP Outreach

Passaic County has committed resources to improving access to its services and programs for LEP persons. Today, bilingual information (English/Spanish) is being developed for a number of mediums. To date, the costs associated with these efforts fit within **Passaic County's** marketing and outreach budget. Costs are predominantly associated with material production.

Following the Four Factor Analysis, **Passaic County** concluded that there are currently extensive outreach materials for the languages spoken by persons with Limited English Proficiency in the service area. Based on all aspects of the Four Factor Analysis, the availability of interpreters is sufficient to meet the needs of the LEP population. The current translation of vital documents into Spanish and the availability of interpreters are sufficient to meet the needs of the Spanish-speaking LEP population. However, **Passaic County** has established a near-term goal to conduct surveys to better understand the current needs of the LEP population. **Passaic County** will continue to apply its monitoring process to ensure accessibility of services and information to the LEP population.

Table 2: Passaic County's Minority Representation on Decision-Making Bodies

Body	White	Black or African American	Hispanic or Latino	Asian	Native American and Alaskan	Native Hawaiian and Other Pacific Islander	Other	Multiracial
Population of the Service Area	43.8%	11%	42.7%	5.9%	1.2%	0.1%	25.7%	12.3%
Citizens Advisory Council	80%	20%	0%	0%	0%	0%	0%	0%
Passaic County Board of	86%	0%	14%	0%	0%	0%	0%	0%



County Commissioners								
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County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
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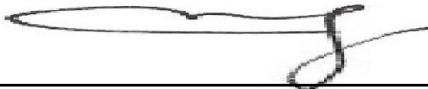
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING GRANT AWARDS TO VARIOUS GOVERNMENTAL ENTITIES FOR THE PROVISION OF SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	19.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING GRANT AWARDS TO VARIOUS GOVERNMENTAL ENTITIES FOR THE PROVISION OF SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Senior Services (hereafter “Department”) provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County; and

WHEREAS, the Director of the Department is recommending grant awards from its 2025 Casino Revenue and Title IIIB funds to the following governmental entities providing senior transportation services to the elderly and residents with disabilities, in a total amount of one hundred ninety thousand five hundred and sixty five dollars (\$190,565.00), as follows:

1. A grant award to the City of Clifton, in the amount of one hundred five thousand two hundred and three dollars (\$105,203.00), from the County’s 2025 Casino Revenue funds (New Jersey Transit grant accepted pursuant to Resolution No. R-24-569), for providing transportation services to the elderly and residents with disabilities;
2. A grant award to the City of Passaic, in the amount of forty-four thousand nine hundred and eighty-two dollars (\$44,982.00), from the County’s 2025 Casino Revenue funds (New Jersey Transit grant accepted pursuant to Resolution No. R-24-569), for providing transportation services to the elderly and residents with disabilities;
3. A grant award to the City of Clifton, in the amount of twenty-four thousand nine hundred and sixty dollars (\$24,960.00), from the County’s Title IIIB funds, for providing senior transportation services to and from municipal nutrition sites and the County Adult Day Care Program; and
4. A grant award to the City of Passaic, in the amount of fifteen thousand four hundred and twenty dollars (\$15,420.00), from the County’s Title IIIB funds, for providing senior transportation services to and from municipal nutrition sites and the County Adult Day Care Program; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 18, 2025 Health and Human Services Committee meeting and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes grant awards from its 2025 Casino Revenue and Title IIIB funds to the following governmental entities providing senior transportation services to the elderly and residents with disabilities, in a total amount of one hundred ninety thousand five hundred and sixty five dollars (\$190,565.00), as follows:

1. A grant award to the City of Clifton, in the amount of one hundred five thousand two hundred and three dollars (\$105,203.00), from the County’s 2025 Casino Revenue funds (New Jersey Transit grant accepted pursuant to Resolution No. R-24-569), for providing transportation services to the elderly and residents with disabilities;
2. A grant award to the City of Passaic, in the amount of forty-four thousand nine hundred and eighty-two dollars (\$44,982.00), from the County’s 2025 Casino Revenue funds (New Jersey Transit grant accepted pursuant to Resolution No. R-24-569), for providing transportation services to the elderly and residents with disabilities;

3. A grant award to the City of Clifton, in the amount of twenty-four thousand nine hundred and sixty dollars (\$24,960.00), from the County's Title IIIB funds, for providing senior transportation services to and from municipal nutrition sites and the County Adult Day Care Program; and
4. A grant award to the City of Passaic, in the amount of fifteen thousand four hundred and twenty dollars (\$15,420.00), from the County's Title IIIB funds, for providing senior transportation services to and from municipal nutrition sites and the County Adult Day Care Program.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, Director of the Department and Director of the Board are authorized to take any action necessary to carry out the purposes of this resolution.

NB

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

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Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF PARTRANSIT TO APPLY FOR THE FFY2024 FEDERAL TRANSIT ADMINISTRATION SECTION 5310 FEDERAL GRANT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	20.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DIVISION OF PARTRANSIT TO APPLY FOR THE FFY2024 FEDERAL TRANSIT ADMINISTRATION SECTION 5310 FEDERAL GRANT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Senior Services (hereafter “Department”) provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County; and

WHEREAS, the Federal Transit Administration, under the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program (“5310 Grant”), makes funds available to the State of New Jersey, through New Jersey Transit, to provide funding for the transportation of senior citizens and people with disabilities; and

WHEREAS, the 5310 Grant, administered by New Jersey Transit, strives to improve mobility for seniors and individuals with disabilities by funding programs planned and performed to meet the special transportation needs of these populations; and

WHEREAS, the County recognizes the need and importance of securing equipment support transportation for its senior citizens and disabled residents; and

WHEREAS, the Department, Division of Paratransit, is requesting authorization for the submission of a grant application to New Jersey Transit under the 5310 Grant to obtain operating costs/vehicle funding to assist the County in providing transportation services for the elderly and individuals with disabilities throughout Passaic County; and

WHEREAS, this matter was discussed at the February 18, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic (“Board”) hereby authorizes the Director of the Department of Senior Services (“Department”) to submit a grant application to New Jersey Transit under the Federal Transit Administration Section 5310 Federal Grant Program to obtain operating costs and vehicle funding to assist the County in providing transportation services for the elderly and individuals with disabilities throughout the County.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, County Counsel, and Director of the Department are authorized to take any other steps necessary to carry out the purpose of this Resolution.

NB

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES FOR THE DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR ROAD STABILIZATION FOR THE RIVERVIEW DRIVE STABILIZATION PROJECT IN THE BOROUGH OF TOTOWA, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	21.
CAF#	C-04-55-175-001-902
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES FOR THE DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR ROAD STABILIZATION FOR THE RIVERVIEW DRIVE STABILIZATION PROJECT IN THE BOROUGH OF TOTOWA, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if, the subject matter consists of professional services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-25-013 seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, on January 21, 2025, the Board passed Resolution No. R-25-58, qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included French & Parrello Associates.; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the County Engineer is recommending an award of contract to French & Parrello Associates, in an amount not to exceed twenty-six thousand five hundred fifty dollars (\$26,550.00) for the design and construction support services for road stabilization for the Riverview Drive Stabilization Project in the Borough of Totowa; and

WHEREAS, funds are available in Account No. C-04-55-175-001-902, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 29, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is authorizing an award of contract to French & Parrello Associates, in an amount not to exceed twenty-six thousand five hundred fifty dollars (\$26,550.00) for the design and construction support services for road stabilization for the Riverview Drive Stabilization Project in the Borough of Totowa.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to French & Parrello Associates and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$26,550.00

APPROPRIATION: C-04-55-175-001-902

PURPOSE: Award contract to French & Parrello Associates for design and construction support services for road stabilization for the Riverview Drive Stabilization Project in the Borough of Totowa.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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Matthew P. Jordan, Esq.
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 Nadege D. Allwaters, Esq.
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 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE EXECUTION AND ACCEPTANCE OF FEDERAL AID AGREEMENT NO. 2025-DT-BLA1-01 BETWEEN THE COUNTY OF PASSAIC AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PRELIMINARY ENGINEERING PHASE OF THE MAIN AVENUE CORRIDOR IMPROVEMENT PROJECT IN THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	22.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE EXECUTION AND ACCEPTANCE OF FEDERAL AID AGREEMENT NO. 2025-DT-BLA1-01 BETWEEN THE COUNTY OF PASSAIC AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PRELIMINARY ENGINEERING PHASE OF THE MAIN AVENUE CORRIDOR IMPROVEMENT PROJECT IN THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County Engineer is seeking authorization to accept and execute the Federal Aid Agreement No. 2025-DT-BLA1-01, Contract ID 25 70062, LPA Identifier No. NYYJMEV218E5 (hereto attached and made part of this Resolution) between the County of Passaic and the New Jersey Department of Transportation (hereafter “NJDOT”) for the Preliminary Engineering Phase of the Main Avenue Corridor Improvement Project in the City of Passaic; and

WHEREAS, this matter was discussed at the February 12, 2025 meeting of the Public Works Committee and was recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the acceptance and execution of Federal Aid Agreement No. 2025-DT-BLA1-01, Contract ID 25 70062, LPA Identifier No. NYYJMEV218E5 between the County of Passaic and the NJDOT for Preliminary Engineering Phase of the Main Avenue Corridor Improvement Project in the City of Passaic.

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board of County Commissioners are authorized to take all steps necessary to carry out the purpose of this Resolution.

ZMQ

February 25, 2025

October 2024

New Jersey Department of Transportation
Division of Local Aid and Economic Development
Federal Aid Cost Reimbursement Agreement



FEDERAL AID AGREEMENT

Agreement No.: 2025-DT-BLA1-01 Contract ID: 25 70062
Local Public Agency (LPA)/Subrecipient: County of Passaic
CFDA Name and Number: Highway Planning and Construction 20.205
LPA Unique Entity Identifier Number: NYJMEV218E5
Contact Name and Phone Number: Adam Iervolino, PE, Manager, Bureau of Local Aid

Project: Main Avenue Corridor Improvement Project
Municipality: City of Passaic
County: County of Passaic

This Cost Reimbursement Agreement ("Agreement") is made as of the _____ day of _____, by and between the County of Passaic, having its offices at 401 Grand Street, Paterson, NJ 07505 ("Subrecipient" or "Local Public Agency" ("LPA")) and the New Jersey Department of Transportation, having its offices at 1035 Parkway Avenue, Trenton, NJ 08625 ("State" or "NJDOT");

WITNESSETH

WHEREAS, the Congress of the United States has enacted various Transportation Authorization Bills to provide federal funding for transportation programs ("federal-aid funds"). These transportation programs including, but are not limited to, the National Highway Performance Program ("NHPP"), the Surface Transportation Program ("STP"), the Congestion Mitigation and Air Quality Improvement Program ("CMAQ"), the Transportation Alternatives Program ("TA"), the Highway Safety Improvement Program ("HSIP"), the Safe Routes to School Program, and the Emergency Relief Program; and

WHEREAS, the Legislature of the State of New Jersey has enacted legislation by which certain federal-aid funds may be made available for use on local transportation related projects of public entities qualified to act as Subrecipients of these federal-aid funds in accordance with the intent of federal law; and

WHEREAS, before federal-aid funds will be made available for a specific program project, the Subrecipient and State are required to enter into an agreement to establish terms and conditions applicable to the Subrecipient when receiving federal-aid funds for a designated project facility and to the subsequent operation and maintenance of that completed facility.

WHEREAS, the Subrecipient proposes to be the Sponsor LPA of a project eligible for funding (the "Project") pursuant to the terms and conditions of this Agreement; and

WHEREAS, the Project may be included in the Metropolitan Planning Organization's Transportation Improvement Program and the State Transportation Improvement Program; and

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WHEREAS, the State may award Subrecipient funds to finance the Project ("Project Fund") pursuant to the applicable federal and state law; and

WHEREAS, Subrecipient and the State desire to specify the conditions applicable to the financing of the costs of the Project ("Project Costs") out of the Project Fund and the obligations of the Subrecipient and the State with respect to the Project; and

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and pursuant to all federal, state, and local laws and ordinances, the Subrecipient and the State hereby agree as follows:

1. Definitions

As used in this Agreement, the following terms are defined in the manner indicated below:

- 1.1 Local Public Agency ("LPA"): The contracting agency that is the subrecipient of Federal-aid funds administered through the NJDOT.
- 1.2 FHWA: Federal Highway Administration.
- 1.3 USDOT: United States Department of Transportation
- 1.4 Useful Life of the Project: the period of time assigned to the project for purposes of determining a repayment schedule or reimbursement in the event of default.
- 1.5 Responsible Charge: A full time public employee of the Subrecipient, who is not a consultant, and is responsible for the Project.
- 1.6 Construction Engineering: construction related design services including review of contractor's working drawings, responding to contractor questions regarding design, and reviewing design changes.
- 1.7 Construction Inspection: Subrecipient is responsible for ensuring that the project is being inspected on a full time basis throughout construction of the project. Federally funded construction projects must be built and inspected in accordance to the pertinent federal and state requirements and contract documents.
- 1.8 Standard Specifications: the NJDOT Standard Specifications for Road and Bridge Construction, including all Baseline Document Change ("BDC") Announcements. The Standard Specifications are incorporated into this Agreement by reference. The Subrecipient shall follow, and cause and ensure all contractors and consultants follow, all applicable provisions of the Standard Specifications.
- 1.9 Period of Performance: the period of time during which the Subrecipient is to complete the activities described herein and to incur and expend approved funds.

2. Description of Project – Scope of Work

A detailed Project description is included in the Project Scope of Work and a detailed Cost Estimate are attached to this Agreement.

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3. Agreement Contract Terms

- 3.1 The State hereby awards a grant of federal-aid funds, available on a reimbursement basis, in the amount of \$ 1,921,275.43 for the period of performance ("Project Fund"). Neither the State, FHWA, nor USDOT shall provide funding greater than this amount under this Agreement. The Subrecipient acknowledges that neither the State, FHWA nor USDOT are liable for payments that exceed this amount.
- 3.2 The Period of Performance for this award begins on the date of this Agreement and shall continue in effect until the Project is completed and all payment vouchers have been paid subject to Section 7 of this Agreement or until, based on inactivity as defined in Section 7.5.2 of this Agreement. The Project shall be completed by December 3, 2026, unless either terminated or extended by written authorization of the State. The Subrecipient shall not charge to the Project Fund costs that are incurred prior to and/or after the Period of Performance unless prior written consent is received from the State and the FHWA. Once the Period of Performance has concluded all obligations of the State, USDOT, and FHWA are terminated under this Agreement.
- 3.3 Subject to the following, this Agreement may be terminated by either party upon thirty (30) days written notice to the other party.
- 3.3.1 The State may, in its sole discretion, terminate this Agreement for cause and all of its obligations under this Agreement if any of the following occurs:
- 3.3.1.1 The Subrecipient fails to begin expenditure of award funds;
- 3.3.1.2 The Subrecipient fails to meet the conditions and obligations specified under this Agreement, including a material failure to comply with the Period of Performance in Section 3.2 of this Agreement even if it is beyond the reasonable control of the Subrecipient.
- 3.3.1.3 The State, USDOT, or FHWA, may terminate this Agreement for convenience if, in their sole discretion, they determine that termination of this Agreement is in the public interest. Costs incurred by the Subrecipient as a result of a termination for convenience by the State or FHWA may be included in the Subrecipient's claim for compensation.
- 3.3.1.4 The Subrecipient abandons the Project during any phase (planning, design, construction, etc.). The State may demand the return of all funds or the remaining funds, at its own discretion.
- 3.3.2 In the event the Subrecipient terminates the Agreement, the State in its discretion will determine compensation, if any, to be paid.
- 3.3.3 This Agreement terminates on Project Closeout.
- 3.4 Fund Liquidation, Adjustment, and Cancellation.

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- 3.4.1 The Subrecipient shall liquidate all obligations under this award not later than 90 days after the Period of Performance that is listed in Section 3.2 of this Agreement.
- 3.4.2 Liquidation and adjustment of funds under this Agreement follow the requirements of 2 C.F.R. §§ 200.343–.345.
- 3.5 The Project shall not be sold, assigned or ownership transferred without the consent of the State. In the event the Project is sold to a non-public entity for a non-public use or any use inconsistent with the terms of this Agreement, this Agreement shall be deemed terminated and the State shall be reimbursed for all money paid.
- 3.6 The Subrecipient shall not proceed with any work on the Project (“Project Work”) for which reimbursement shall be sought without the specific written authorization of the State. It is agreed that any and all Project Costs incurred by the Subrecipient prior to the execution of this Agreement by all parties shall be non-participating by the NJDOT and the FHWA except as provided in Section 3.3 of this Agreement.
- 3.7 Subrecipient will ensure that Project Work will comply with all applicable laws and other requirements of federal, state and local governmental bodies including but not limited to the Standard Specifications.
- 3.8 Subrecipient shall solicit proposals for all Project Work in accordance with the Brooks Act of 1972 (40 U.S.C. Ch. 11), 2 C.F.R. §§ 200.317-.327, and all applicable federal and state laws, rules and regulations. All contracts entered into under this Agreement must contain the applicable provisions described in 2 C.F.R. Part 200, App. II—Contract Provisions for non-Federal Entity Contracts under Federal Awards. All design solicitations and construction bid solicitations by the Subrecipient must include the following language: "Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.3 et seq., and as such, contractors are exempt from the limitations on making political contributions under that law. Further, for that reason, as well as because of language in New Jersey's Annual Appropriations Act, refusal to disclose campaign contributions otherwise required by N.J.S.A. 19:44A-20.3 et seq. and N.J.S.A 19:44A-20.25 et seq., will not adversely affect your consideration for award."

4. Plans and Specifications

- 4.1 Subrecipient shall prepare, or have prepared, if required by the State, environmental documents, engineering documents, plans, specifications and estimates for the Project and shall submit them to the State for review. A Professional Engineer licensed to practice in New Jersey must prepare the plans and specifications. The State shall review the engineering documents, plans and specifications for conformance to program requirements and design standards. All design work shall conform to the applicable American Association of State Highway and Transportation Officials (AASHTO) design criteria, the current Manual on Uniform Traffic Control Devices (MUTCD), and the NJDOT Bicycle Compatible Roadway and Bikeways Planning and Design Guideline. However, the design

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of traffic barriers and drainage systems shall conform to the NJDOT and the current version of the NJDOT Roadway Design Manual in effect at the time this Agreement is executed. All workmanship and materials shall conform to the Standard Specifications. If there is a deviation from these standards, the Subrecipient shall notify the State in writing of any deviation from the standards and shall accept any and all responsibility for any injury and damage by such deviation to any person or property and shall indemnify the State as outlined in this Agreement. A Design Exception shall be executed when it can be documented to the State's satisfaction that a lesser design value is the best practical alternative. The factors to be considered when determining if a lesser design value should be elected shall include social economic and environmental impacts together with safe and efficient traffic operations.

- 4.2 Approval for the Design Exception shall be based upon Division of Local Aid and Economic Development Policy Number 005.00 as follows:
- 4.2.1 All Design Exceptions for Local Aid projects on non-National Highways System (non-NHS) roadways must be prepared by a licensed professional engineer in the State of New Jersey and approved by the sponsor via a design exception certification.
- 4.2.2 Projects that are on NHS roads must follow the procedure outlined in the NJDOT Design Exception manual including approval by the Director of Design Services and the FHWA.
- 4.2.3 The above applies regardless of funding source. The State shall notify Subrecipient when the Project is acceptable for bidding.
- 4.3 For reimbursement of allowable costs, Project limits cannot be exceeded, plans and specifications altered, construction change orders issued, or items added or deleted from Project without prior written approval of the State.

5. Projects Eligible for Funding Under this Agreement

5.1 Right of Way Acquisition Projects

- 5.1.1 Subrecipient shall acquire Right of Way parcels in accordance with applicable federal and state requirements, including, but not limited to, 49 C.F.R. Part 24, 23 C.F.R. § 710.203, N.J.S.A. 20:4-1 to -22, the NJDOT Right of Way Acquisition Manual and the Standard Specifications.
- 5.1.2 Subrecipient shall be responsible for preparing all maps and other documents required by the NJDOT Right of Way Acquisition Manual and Right of Way Engineering Manual.
- 5.1.3 Eligible costs for Right of Way acquisition projects shall include:

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- 5.1.3.1 Cost of real property which shall be based on the actual purchase price of the parcel or easement, after negotiating a purchase agreement, or the just compensation amount as determined by a court, and
- 5.1.3.2 Associated direct costs of acquisition pursuant to 23 C.F.R. § 710.203, including appraisal fees, cost estimates, Right of Way plan preparation, title work, cost to acquire real property, cost of administrative settlements, relocations, and damages.
- 5.1.4 Any amount paid to the Subrecipient under this Agreement for a parcel or easement that is later declared to be in excess and sold, may be recovered by the State.

5.2 **Design Projects**

- 5.2.1 Subrecipient warrants that the engineering services shall be performed or approved by an engineer licensed by the State of New Jersey Board of Professional Engineers and Land Surveyors to practice in the State of New Jersey.
- 5.2.2 Subrecipient covenants that design work will comply with all applicable laws and other requirements of federal, state and local governmental bodies including applicable American Association of State Highway and Transportation Officials (AASHTO) design criteria, the current Manual on Uniform Traffic Control Devices (MUTCD), and the NJDOT Bicycle Compatible Roadway and Bikeways Planning and Design Guideline.
 - 5.2.2.1 Certain projects shall require the pre-approval of the State, prior to the design phase, as to the applicable standards that apply, as follows:
 - 5.2.2.1.1 Transportation projects other than roads and bridges,
 - 5.2.2.1.2 Projects that intersect State highways,
 - 5.2.2.1.3 Projects with railroad crossings within the project limits or 1000 feet outside the project limits, or
 - 5.2.2.1.4 Projects with railroad crossings outside the project limits where the project could impact traffic flow across the railroad crossing.
- 5.2.3 Subrecipient shall prepare, or have prepared any necessary environmental documents, engineering documents, plans, specifications and estimates for the Project as required by Section 5.2 of this Agreement.
- 5.2.4 The Subrecipient shall not proceed with any design work for which reimbursement shall be sought without the specific written authorization of the State. It is agreed that any and all Project Costs incurred by the Subrecipient prior to the execution of this Agreement by all parties shall be non-participating by the State and FHWA.

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- 5.2.5 Subrecipient shall submit to the State documentation of the consultant selection process or use of in-house forces and final negotiated consultant cost proposal. In order to use in-house staff for design work, Subrecipient must allow the State to review its project accounting systems and be cost-basis approved by the State.
- 5.2.6 If Subrecipient is not performing design work in-house, Subrecipient shall solicit proposals in accordance with Section 3.8 of this Agreement. Upon receipt of proposals from responsible design consultants, Subrecipient shall select professional services based upon qualifications and shall furnish the name of such consultant to the State for concurrence. Subrecipient agrees not to contract with any consultant to whom the State has made a reasonable and timely objection.
- 5.2.7 If the design consultant is to be retained for construction engineering purposes during the construction phase, contracts with design consultants shall include stipulations on retaining the designer for that purpose during which the negotiated cost of the construction engineering activity should be part of the construction contract.
- 5.2.8 Subrecipient or its consultant shall be required to submit a design schedule to the State which should include, at a minimum, the submission dates for Project plans and descriptions for NEPA determination, environmental screening, environmental permits/approvals, preliminary plans specifications, and estimate, and for the funding authorization request package.
- 5.2.9 Funds for design work shall be authorized by the State once the design authorization submission has been approved.
- 5.2.10 Subrecipient agrees that all pedestrian facilities shall be designed to provide safe and easy accessibility for all users. These facilities shall comply with the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, 49 C.F.R. Part 27, and the current version of the NJDOT Roadway Design Manual in effect at the time this Agreement is executed.
- 5.2.11 Subrecipient agrees that the monies requisitioned from the Project Fund will be used only to reimburse actual, eligible costs and for no other purpose. Subrecipient agrees that it shall provide to the State, upon demand and at no cost to the State, such documentation as will enable the State to determine that the proceeds of the Project Fund have been applied solely to Project Costs.
- 5.2.12 When the Subrecipient considers the design work to be finally complete, Subrecipient shall request that the State's representative make a final review of the plans, specifications and estimate. If it is determined, after such review, that the design work has been completed in accordance with all applicable laws and requirements, Subrecipient shall submit a final invoice to the State and the State shall disburse an amount equal to the approved final payment. Upon payment of the amount approved for final payment, the State shall be released from any further responsibility in connection with the Project Fund and the Project design work.

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5.3 Construction Projects

- 5.3.1 Subrecipient shall complete or cause the completion of Project Work in accordance with the plans and specifications approved by the State.
- 5.3.2 Subrecipient covenants that Project Work will comply with all applicable laws and other requirements of federal, state and local governmental bodies. Subrecipient shall obtain all permits and licenses necessary to complete Project Work prior to federal authorization.
- 5.3.3 The Subrecipient shall not advertise the project until federal authorization for the Project is obtained and the State provides written authorization to proceed.
- 5.3.4 Subrecipient shall not proceed with any Project Work for which reimbursement shall be sought without the written authorization of the State.
- 5.3.5 Subrecipient shall solicit bids for Project Work in accordance with Section 3.8 of this Agreement. The Subrecipient shall advertise the project within sixty (60) days of the State's authorization of funds and must award the project within six months of authorization of funds. The Subrecipient shall comply with, and cause all bidders to comply with, the applicable Civil Rights and bidding provisions of the Standard Specifications, including, but not limited to, Sections 102.13.01 and 105.02.05. Upon receipt of bids from responsible contractors, Subrecipient shall select the contractor submitting the lowest responsive bid. Within thirty (30) days of the award of the contract, the Subrecipient shall submit:
 - 5.3.5.1 One copy of the summary of construction bids showing all bid quantities, unit prices, and amounts for the construction of pay items, and
 - 5.3.5.2 A fully executed and sealed resolution awarding the contract to the lowest responsible bidder, which shall be subject to the approval of the State.
 - 5.3.5.3 Once the State has received all of the information listed above, it shall notify Subrecipient in writing whether it has been approved. Subrecipient agrees not to contract with any contractor to whom the State has made a reasonable and timely objection.
- 5.3.6 Subrecipient shall submit to the State documentation of the consultant selection process or use of in-house forces and final negotiated consultant cost proposal. The use of in-house staff is permitted but is subject to the approval of the State. In order to use in-house staff for design work, Subrecipient must allow the State to review its project accounting systems and be cost-basis approved by the State.
- 5.3.7 If Subrecipient is not performing construction inspection work in-house, Subrecipient shall solicit proposals in accordance with Section 3.8 of this Agreement. Upon receipt of proposals from responsible consultants, Subrecipient shall select professional services based upon qualifications and shall furnish the

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name of such consultant to the State for concurrence. Subrecipient agrees not to contract with any consultant to whom the State has made a reasonable and timely objection.

- 5.3.8 Subrecipient agrees that the monies requisitioned from the Project Fund will be used only to reimburse actual, eligible Project Costs and for no other purpose. Subrecipient agrees that it shall provide to the State, upon demand and at no cost to the State, such documentation as will enable the State to determine that the proceeds of the Project Fund have been applied solely to Project Costs.
- 5.3.9 Upon written request of the State, the Subrecipient shall cause its contractor to provide payment and performance bonds in an amount equal to 100% of the cost of the Project Work. A surety company satisfactory to the State and qualified to do business in the State of New Jersey shall execute such bonds. Copies of all bonds shall be delivered to the State upon request. Only those sureties listed in the US Treasury Department Circular 570 and authorized to do business in the State shall furnish the surety bonds. Payment and performance bonds shall be part of the contract standard items. Performance and/or Payment bonds shall be billed to the State upon award of contract.
- 5.3.10 Foreign Materials And Equipment. Subrecipient agrees that it will comply and cause its contractor to comply with the Infrastructure Investment and Jobs Act ("IIJA"), Pub. L. No. 117-58, which includes the Build America, Buy America Act ("Buy America"), Pub. L. No. 117-58, §§ 70901-52 and implementing regulations, and § 106.03.2 of the current version the NJDOT Standard Specifications, which sets forth the federal requirements for the use of foreign materials and equipment on Federal-aid projects.
- 5.3.11 Subrecipient agrees that it shall cause its contractor to comply with Federal ADA requirements. All pedestrian facilities constructed or reconstructed shall provide safe and easy accessibility for all users. These facilities shall comply with the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973 and 49 C.F.R. Part 27 and the current version of the NJDOT Roadway Design Manual in effect at the time this Agreement is executed. Failure to comply may result in the loss of projects funds.
- 5.3.12 The Subrecipient agrees that it will ensure its contractors are aware of and are in compliance with 31 U.S.C. § 1352 prior to execution of any agreement in order to remain eligible for federal-aid funds.
- 5.3.13 When Subrecipient considers the Project to be finally complete, Subrecipient shall request that the State's representative make a final inspection of the Project. If it is determined, after such inspection, that the Project has been completed in accordance with the plans and specifications, Subrecipient shall prepare and submit to the State a certification that the final inspection has been made and the cost of the Project has actually been incurred in accordance with the provisions of the

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Agreement. Upon receipt, the State shall disburse an amount equal to the approved final payment. Upon payment of the amount approved for final payment, the State shall be released from any further responsibility in connection with the Project Fund and the Project. The State will monitor maintenance of completed Project by the Subrecipient. Failure to maintain Project will result in the withholding of funds payable to the Subrecipient on other State funded programs.

- 5.3.14 The Subrecipient must designate a person in Responsible Charge who is a full time employee of the agency as per 23 C.F.R. § 635.105. The person in "Responsible Charge" of LPA administered projects need not be an engineer. This requirement applies even when consultants are providing construction engineering services. This person may share duties, but is expected to be able to perform the following duties and functions:
- 5.3.15 Administers inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of Federal-aid projects;
- 5.3.16 Maintains familiarity of day to day project operations, including project safety issues;
- 5.3.17 Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- 5.3.18 Visits and reviews the Project on a frequency that is commensurate with the magnitude and complexity of the project;
- 5.3.19 Reviews financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse; and;
- 5.3.20 Directs Project staff, agency or consultant, to carry out Project Administration and Contract Oversight, including proper documentation.
- 5.3.21 Is aware of the qualifications, assignments and on-the-job performance of the agency and consultant staff at all stages of the Project.
- 5.3.22 In addition to adhering to the requirements specifically set forth in this Agreement, Subrecipient agrees that it will cause its contractor to comply with the USDOT/FHWA's official Disadvantaged Business Enterprises (DBE) Program Guidance, including that all contract bidders/offerors submit DBE subcontractor information and/or good faith efforts, either at the time of bid (responsiveness) or within 5 days of bid (responsibility). Guidance with regard to the DBE program can be found on the USDOT and FHWA Civil Rights' websites.

6. Insurance

- 6.1 Subrecipient shall maintain or cause to be maintained:

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- 6.1.1 General Comprehensive Liability Insurance in the minimum amount of \$1,000,000.00 combined single limit plus \$1,000,000.00 in an umbrella policy. This insurance shall specifically provide for coverage of the State as an additional insured and shall provide for coverage at least as broad as the standard, basic un-amended commercial general liability policy and shall be endorsed to include broad form contractual liability coverage, independent contractor's coverage and completed operations coverage.
- 6.1.2 Comprehensive Automobile Liability Insurance in the minimum amount of \$1,000,000.00.
- 6.1.3 Workers Compensation Insurance in the amount required by law.
- 6.2 A copy of each insurance policy shall be made available to the State upon request.
- 6.3 Subrecipient shall cause to be maintained Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect against liabilities arising out of professional obligations performed pursuant to the requirements of this Agreement. This insurance shall be in the minimum amount of \$1,000,000.00.
- 6.4 Subrecipient expressly understands and agrees that any insurance protection required by this Agreement shall in no way limit the obligations assumed by Subrecipient pursuant to this Agreement and shall not be construed to relieve Subrecipient of liability in excess of such coverage, nor shall it preclude the State from taking such other actions as are available to it under any other provision of this Agreement or otherwise in law.

7. Disbursement of Project Fund

- 7.1 It is agreed that any and all Project Costs incurred by the Subrecipient prior to the execution of this Agreement by all parties shall be non-participating by the State and FHWA.
- 7.2 The State shall disburse monies from the Project Fund to Subrecipient in order to reimburse actual, eligible costs associated with Project Work in accordance with the terms and conditions of this Agreement. Only those costs specifically enumerated in the Project Scope of Work and Cost Estimate are eligible for reimbursement. Nothing contained herein shall impose upon the State any obligation to ensure the proper application of the monies paid to Subrecipient from the Project Fund. Furthermore, nothing contained herein shall impose any obligation upon the State to pay to Subrecipient any monies in excess of the Project Fund. The Subrecipient shall reimburse its consultants/contractors for allowable expenses after the receipt of properly prepared payment vouchers as outlined in Section 7.5 of this Agreement. All monies shall be subject to appropriations and availability of funds.
- 7.3 The Agreement may be adjusted and/or modified unilaterally by the State to reflect the Project Costs in accordance with 23 C.F.R. § 630.106.

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7.4 The final eligible costs incurred by the Subrecipient during the Project may be reimbursed by the State, subject to prior written approval, the availability of funds, and at the State's sole discretion.

7.5 **Payment Vouchers**

7.5.1 Subrecipient shall prepare and submit payment vouchers for payment for approval by the State within three (3) months of initial billing by the contractor or design consultant, or six (6) months from award, whichever is first. Payment vouchers may be submitted as frequently as every month at most but are required at least quarterly.

7.5.2 If Subrecipient does not comply with the aforementioned time periods for submitting payment vouchers, the State may determine that the Project is deemed "inactive" and, as a result, Project funds may be withdrawn by the State. The Project may also be determined inactive, at the discretion of the State, for the following reasons: failure to provide billing for eligible costs within 12 months from the initial authorization or a preceding bill, the failure to perform Project Work properly, failure to complete the project as proposed, failure to properly submit or complete the close out documents, or any reason that the State may determine based upon the Project status and remaining Project Work to be performed. The payment vouchers shall state, with proper documentation, the amounts due to the Subrecipient for actual, eligible costs incurred in connection with the Project. The Subrecipient shall maintain a complete set of time sheets, records and accounts to identify eligible salaries, fringe benefits, leave, and non-salary direct expenses incurred in support of the Project, as well as material records, certifications, and as-built quantities.

7.5.3 The parties agree that the State has sole discretion to modify the initial Agreement amount to reflect the actual, eligible costs for the Project Work at the time of the award concurrence.

7.5.4 Progress Reports will accompany all payment vouchers and shall include:

7.5.4.1 A narrative description of Project Work performed during the payment period and any difficulties or delays encountered;

7.5.4.2 A comparison of actual accomplishments to the goals established for the payment period;

7.5.4.3 A comparison, by tasks, of costs incurred with amounts budgeted, and;

7.5.4.4 A comparison, by task, of Project Work performed compared to the schedule, including a percentage of the total Project work completed. This requirement can be met by including a bar chart showing schedule timing and actual progress.

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7.5.4.5 Copies of contract compliance documents as completed for the voucher payment period by the Resident Engineer that is designated by the Subrecipient, a complete set of which shall be furnished by the State at kickoff and/or preconstruction meetings.

7.5.5 The State shall review and verify such payment vouchers for payment and remunerate the Subrecipient for direct and indirect costs incurred up to a maximum Project approved budget for satisfactorily completing the Project.

7.6 Partial Payments

7.6.1 The State shall make partial payments to the Subrecipient toward the actual, eligible costs for the Project Work upon the receipt of properly drawn payment voucher for a percentage of Project Work completed during the period as shown on the accompanying progress report. Where there is a disagreement between the State and the Subrecipient concerning the percentage of Project Work completed during any given period, that dispute shall be resolved in accordance with Section 22.3 of this Agreement.

7.6.2 Subrecipient may submit payment vouchers totaling up the amount equivalent to full payment for Project Work completed within the billing time period. Full payment will be made less non participating costs and or mathematical errors; up to 90% of the budget amount authorized. The remaining 10% will be withheld, until such time the project has been deemed satisfactorily complete. At the sole discretion of the NJDOT, projects with high dollar values may receive a portion of the 10% withholding, provided the Subrecipient has not had any documented problems with the oversight and delivery of a project.

7.6.3 If the Subrecipient was found to be in good standing and compliance with the terms this Agreement, the Subrecipient can request compensation of a portion of the funds that were held as per Section 7.6.2 of this Agreement after a satisfactory final inspection by NJDOT and prior to the submittal of the final Payment voucher. Good standing can be defined as maintaining eligibility assessment, invoicing at a minimum of a quarterly basis, and receiving satisfactory reviews with regard to compliance with construction oversight inspections. This payment request will be accepted and processed at the sole discretion of the NJDOT.

7.7 Consultants and Contractors

7.7.1 The Subrecipient shall remain responsible for satisfactory performance of all Project Work.

7.7.2 All Project Work performed by consultant, contractors and subcontractors on the Project shall be treated as being performed by the Subrecipient.

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- 7.7.3 Subrecipient will be paid the actual, eligible costs for the Project Work of each contractor and consultant. The actual, eligible costs shall be considered full compensation for all costs incurred by the Subrecipient relative to the Project Work performed by each contractor and consultant. Payment of the actual, eligible costs shall be made on monthly or quarterly payment vouchers submitted by the Subrecipient based upon the percentage of the contracted Project Work completed as shown in the Subrecipient's monthly progress reports.
- 7.7.4 Subrecipient shall require its contractors and consultants to comply with the applicable cost principles set forth in this Section and the requirements of Section 12 of this Agreement by placing equivalent provisions in their contracts.
- 7.7.5 Subrecipient shall require all subcontracting be performed in accordance with the 23 C.F.R. § 635.116 and the Standard Specifications, including, but not limited to, § 108.01.

8. Conflict of Interest

- 8.1 All FHWA Federal Aid Highway Program (FAHP) funds provided for locally administered projects must pass through NJDOT pursuant to 23 C.F.R §172.5. NJDOT, as the grant recipient, is responsible for ensuring the Subrecipient complies with federal requirements. This includes ensuring sufficient controls are in place to protect the public's interest against fraud, waste, and abuse of taxpayer resources.
- 8.2 Federal requirements and FHWA policies do not expressly prohibit the use of the same consulting firm for design and construction inspection services on the same project. However, the use of the same firm for design and inspection may present potential conflicts of interest that provide opportunities that benefit the consulting engineering firm and not the Subrecipient. A consulting firm performing construction inspection services for the same Federal-aid project that the firm also designed provides the firm an opportunity to influence or affect decisions on scope changes; design changes; construction revisions; contract change orders; and related issues. A firm may have a vested financial interest in failing to disclose deficiencies in its design work during construction, such as minimizing or ignoring design errors and omissions rather than serving the best interest of the public. Using a different firm for construction inspection provides an additional level of review and reduces the risk for potential conflicts of interest. Prior to allowing a consulting firm to provide services on subsequent phases of the same project, the Subrecipient must establish appropriate compensating controls in the form of policies, procedures, practices, and other safeguards to ensure a conflict of interest does not occur in the procurement, management, and administration of consultant services as specified in 23 CFR 172.7(b)(4).

9. Liquidated Damages

- 9.1 Liquidated damages must be specified for all federally funded projects. Liquidated Damages are defined as the daily amount set forth in the contract to be deducted from the contract price to cover damages to the State and the Subrecipient as a result of the

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contractor's failure to complete Project Work within the specified Contract Time. The amount of liquidated damages set forth in all contracts pursuant to this Agreement shall take into account the Subrecipient's estimated costs incurred as well as Road User Costs. Liquidated damages must be assessed by the Subrecipient in accordance with the Standard Specifications. Failure to assess liquidated damages by the Subrecipient in accordance with the Standard Specifications, contract bid documents, and federal requirements may result in the loss of federal participation of funds.

- 9.2 Contract time extensions will only be granted for excusable delays specified in the Standard Specifications. Contract time extensions must be submitted and approved by Change Order as the project progresses and at the time an excusable delay occurs in accordance with the Standard Specifications.

10. Audit Requirements

- 10.1 The Subrecipient shall provide the State with a fiscal year, organization-wide audit that has been conducted in accordance with the requirements of OMB "Supercircular" 2 C.F.R. Part 200, Audits of States, Local Governments, and Non-Profit Organizations, and State Circular Letter 15-08-OMB, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. If the Subrecipient is to contract with a commercial organization they must follow 48 C.F.R. § 31.2, "Contracts with Commercial Organizations." The Subrecipient shall ensure that the State receives the audit within the prescribed submission period and that this Agreement is listed on the appropriate Schedule of Financial Assistance.

- 10.2 The State, or its agents, shall be entitled to perform an audit at the following times:

10.2.1 At any time during the performance of Project Work set forth in this Agreement.

10.2.2 During a period of up to three (3) years after either the date of payment of the Final Invoice or a date mutually agreed to by the parties.

10.2.3 The Subrecipient acknowledges that changes in payment due the Subrecipient resulting from audits performed by the State shall be made as follows:

10.2.3.1 In the event of overpayment by the State, the Subrecipient shall refund the amount of such overpayment within thirty (30) days of the request by the State. In the event the Subrecipient fails to comply with said request, the State is hereby authorized to deduct such overpayment from other monies due the Subrecipient under the terms of this Agreement or any other agreement between the State and the Subrecipient. Furthermore, the Subrecipient expressly understands and agrees that the provisions of this Section shall in no way be construed to relieve the Subrecipient from any liability, or preclude the State from taking any other actions as are available to it under any other provisions of this Agreement or otherwise at law. The

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terms of this Section shall survive the expiration or termination of the Agreement.

10.2.3.2 In the event of underpayment by the State, the State shall pay sufficient funds to the Subrecipient to correct the underpayment as soon as is practicable.

10.3 The Subrecipient shall include in the Final Invoice the following release clause:

“In consideration of the requested payment of this Final Invoice, the [Subrecipient] hereby releases the State of New Jersey and the New Jersey Department of Transportation, their agents, officers and employees, from all claims and liabilities arising from Project Work done or services performed under this Agreement.”

10.4 Payment to the Subrecipient for a Final Invoice does not waive either the right of the State to establish adjustments and to collect overpayments that are disclosed by audits performed subsequent to payment of the Final Invoice, or the right of the Subrecipient to underpayments based upon adjustments disclosed by said audits.

11. Inspection

Subrecipient shall permit the State or any authorized representative, free access to the Project with the right to examine, visit and inspect, at any reasonable time, all Project Work completed or in progress, labor performed and materials furnished in connection with the Project as well as Subrecipient's accounts, books and records, including its receipts, disbursements, contracts and any other matters relating thereto. Subrecipient shall supply such reports and information as the State shall reasonably request. All accounts, books, records and other documents related to the Project shall be retained by Subrecipient for a period of three (3) years after final payment is received from the State.

12. Indemnification

Subrecipient shall indemnify, defend, protect and hold harmless the State of New Jersey and its agents, servants and employees from and against any and all liability, fines, suits, claims, demands and actions, costs and reasonable expenses of any kind or nature or by anyone whomsoever, including, but not limited to, claims for personal injury, wrongful death, property damage and contractual liability due to or arising in any way out of the performance of any services, actions or operations in connection with the Project or any breach of this Agreement unless caused solely by the gross negligence or default of the State or its agents, servants or employees; provided, however, that the State shall give Subrecipient prompt notice thereof. If Subrecipient shall be required to defend in any action or proceeding pursuant to this Section to which action or proceeding the State is made a party, the State shall be entitled to participate in the matter, at its election and sole cost; provided, however, that any such action by the State does not limit or make void any liability of Subrecipient in respect to the claim or matter in question.

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13. No Personal Liability

Notwithstanding anything to the contrary contained herein, the parties hereto specifically understand and agree that there shall be no personal liability imposed on the officers, employees or agents of Subrecipient or the State with respect to any of the covenants or conditions of this Agreement.

14. Equal Opportunity

- 14.1 The parties to this Agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and N.J.S.A. 10:5-31 et seq. (PL 1975, c 127, as amended and supplemented) dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made a part of this contract and are binding upon them.
- 14.2 During the performance of this Agreement, the Subrecipient agrees that it will cause its contractor to comply with the following:
- 14.2.1 The Contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Division of Civil Rights/Affirmative Action setting forth provisions of this nondiscrimination clause;
- 14.2.2 The Contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex;
- 14.2.3 The Contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Division of Civil Rights/Affirmative Action, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 14.2.4 In the hiring of persons for the performance of Project Work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired

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under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the Project Work to which the employment relates;

- 14.2.5 No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of Project Work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- 14.2.6 There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- 14.2.7 This contract may be canceled or terminated by the contracting Public Agency, and all money due or to become due hereunder may be forfeited, for any violation of this Section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this Section of the contract.
- 14.2.8 The notices referred to in Sections 14.2.1 and 14.2.3 of this Agreement may be obtained at the preconstruction conference.

15. Nondiscrimination

Subrecipient hereby agrees that it will comply with Title VI of the 1964 Civil Rights Act (the "Act") and related statutes and implementing regulations to the end that no person shall on the grounds of race, color, national origin, handicap, age, sex, or religion be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under the Project covered by this Agreement and, further Subrecipient agrees that:

- 15.1 It will insert the nondiscrimination notice required by the USDOT Standard Title VI Assurance (DOT Order 1050.2) in all solicitations for bids for Project Work or material, and, in adapted form, in all proposals for negotiated agreements.
- 15.2 It will insert the clauses in Appendixes A, B or C of DOT Order 1050.2 as appropriate, in all contracts, deeds transferring real property, structures, or improvements thereon or interest therein (as a covenant running with the land) and in future deeds, leases, permits, licenses, and similar agreements, related to this Project, entered into by the Subrecipient with other parties.
- 15.3 It will comply with, and cooperate with, FHWA in ensuring compliance with the terms of the standard Title VI Assurance, the act and related statutes, and implementing regulations.

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16. Disadvantaged Business Enterprises

Subrecipient hereby agrees to the following statements and agrees that these statements shall be included in all subsequent agreements between Subrecipient and any contractor:

16.1 It is the policy of NJDOT that Disadvantaged Business Enterprises, as defined in 49 C.F.R., Part 26; Titles I & V of the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA); and the Transportation Equity Act for the 21st Century (TEA-21), shall have equal opportunity to participate in the performance of contracts financed in whole or in part with federal-aid funds under this Agreement. Consequently, the DBE requirements of 49 C.F.R., § 26(A), (C), and (F) apply to this Agreement.

16.2 The Subrecipient and its Contractor agree that Disadvantaged Business Enterprises, as defined in 49 C.F.R. § 26(A); and in the ISTEA and the TEA-21, , have equal opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal-aid funds provided under this Agreement. In this regard, the NJDOT and all Contractors shall take all necessary and reasonable steps in accordance with 49 C.F.R., Part 26 to ensure that Disadvantaged Businesses are given equal opportunity to compete for and to perform on NJDOT federally funded contracts. The NJDOT and its Contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of USDOT assisted contracts.

17. No Oral Modifications

17.1 This Agreement may not be changed orally, but only by an agreement in writing and signed by the party against whom enforcement of any waiver, change, modification or discharge is sought.

17.2 The Subrecipient shall request State approval for any task or line item budget revision deemed necessary to carry out the Project. The Subrecipient shall submit the request in writing to the State. The State shall provide written authorization to the Subrecipient if the request is by the State and the applicable funding agency.

18. Notices and Demands

18.1 All notices, demands, requests or other communications required or permitted to be given pursuant to this Agreement must be in writing.

18.2 All notices, demands, requests or other communications required or permitted to be given pursuant to this Agreement shall be deemed to have been properly given or served by depositing the same in the United States mail, postpaid and registered or certified, return receipt requested, or by Federal Express or similar service providing receipt against delivery, as follows:

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If to the State:


Deval Desai, Director
Division of Local Aid and Economic Development
State of New Jersey Department of Transportation
1035 Parkway Avenue
Trenton, New Jersey 08625

Or the designated District Office, Division of Local Aid and Economic Development, serving the area of the Subrecipient:

District 1 -  |
200 Stierli Court
Mount Arlington, NJ 07856
Phone: (973) 810-9120
Fax: (973) 601-0049
Morris, Passaic,
Sussex and Warren

District 2 -  |
153 Halsey Street - 5th floor
Newark, NJ 07102
Phone: 862-350-5730
Fax: (973) 648-4547
Bergen, Essex, Hudson,
and Union

District 3 -  |
1035 Parkway Avenue
Trenton, NJ 08625
Phone: (609) 963-2020
Fax (609) 530-8044
Hunterdon, Middlesex, Mercer,
Monmouth, Ocean and Somerset

District 4 -  |
1 Executive Campus
Route 70 West, 3rd Floor
Cherry Hill, NJ 08002
Phone: (856) 414-8414
Fax (856) 486-6771
Atlantic, Burlington, Camden, Cape May,
Cumberland, Gloucester and Salem

If to Subrecipient:

Jonathan Pera, PE
County Engineer
County of Passaic, Administration Building
Office of the County Engineer, Rm. 524
401 Grand Street
Paterson, New Jersey 07505

This Section does not apply to legal notices required by law or Court Rules.



19. Partial Invalidity

To the extent that the intent and underlying purpose of this Agreement are not compromised, the invalidity or unenforceability of any term, covenant, condition or provision of this Agreement, or its application to any persons, entities or circumstances shall not render invalid or unenforceable the remainder of this Agreement, or the application of such term, covenant, condition or provision to persons, entities or circumstances other than those as to which it is held invalid or unenforceable, and each term, covenant, condition and provision of this Agreement shall remain valid and enforceable to the fullest extent permitted by applicable law.

20. Further Assurances

The parties agree to cooperate with each other and to execute and deliver such further documents and assurances as may be necessary to carry out the purpose of this Agreement.

21. Subject to FHWA Regulations

Notwithstanding anything contained herein to the contrary, so long as the Project is being financed out of proceeds from the Project Fund, this Agreement and the obligations of the parties hereunder are subject to the rules and regulations promulgated by the FHWA.

22. Entire Agreement; Counterparts; Disputes

- 22.1 This Agreement contains the entire agreement between the parties hereto and supersedes any and all prior understandings and agreements, oral or written, between the parties respecting the subject matter hereof.
- 22.2 This Agreement may be executed in two or more counterparts, each of which shall be deemed a duplicate original and all of which together shall constitute one and the same Agreement.
- 22.3 In the event a dispute arises concerning the meaning of any term used in this Agreement, or the Project Work and services required to be performed under this Agreement, or as to compensation under this Agreement, the dispute shall be decided by the Commissioner of Transportation or his duly authorized representative.

23. Choice of Law

This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.

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24. Resolution

The Subrecipient shall supply the necessary resolution authorizing the Subrecipient to enter into this Agreement and this Agreement shall not become binding on either party until it is executed by the Commissioner of Transportation or the Commissioner's designee.

25. APPENDIX A - Non Discrimination - Regulations of the Department of Transportation relative to pursuant to N.J.S.A. 10:5-31 et seq. are attached hereto and made a part of this Agreement.
26. APPENDIX B - Certification of Subrecipient is attached hereto and made a part of this Agreement.
27. APPENDIX C - Certification of New Jersey Department of Transportation is attached hereto and made a part of this Agreement.
28. APPENDIX D - NJDOT Code of Ethics for Vendors is attached hereto and made a part of this Agreement.
29. APPENDIX E - Certification of Subrecipient Eligibility is attached hereto and made a part of this Agreement.
30. APPENDIX F - Americans with Disabilities Act is attached hereto and made part of this Agreement.
31. APPENDIX G - Project Scope of Work is attached hereto and made a part of this Agreement.
32. APPENDIX H - Project Cost Estimate is attached hereto and made a part of this Agreement.

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IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to duly execute this Agreement on and as of the day and year first above written.

Project: Main Avenue Corridor Improvement Project

Municipality: City of Passaic

County: County of Passaic

Agreement Number: 2025-DT-BLA1-01

Federal Project Number: 0601306

ATTEST/WITNESSED/AFFIX SEAL: SUBRECIPIENT(LPA)

Name: Louis E. Imhoff III Date

Title Clerk, Bd. of County
Commissioners

By: _____
Name: Pat Lepore Date

Title Dir., Bd. of County
Commissioners

ATTEST/WITNESSED/AFFIX SEAL:

NEW JERSEY DEPARTMENT OF
TRANSPORTATION

Anika James Date
Department Secretary, New Jersey
Department of Transportation

By: _____
Deval Desai Date
Director, Division of Local Aid &
Economic Development

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[DAG E-Signature Page to be Inserted Once Signed]

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**APPENDIX A****NONDISCRIMINATION**

During the performance of this Agreement, the SUBRECIPIENT, for itself, its assignees and successors in interest hereinafter referred to as the SUBRECIPIENT, agrees as follows:

1. Compliance with Regulations: The SUBRECIPIENT will comply with Regulations of the United States Department of Transportation relative to nondiscrimination in federally assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21 through Appendix H, and Title 23 C.F.R. § 710.405(b), hereinafter referred to as the Regulations), which are incorporated herein by reference and made a part of this Agreement.
2. Nondiscrimination: The SUBRECIPIENT, with regard to the work performed by it after award and prior to completion of the work, will not discriminate on the basis of race, color, age, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SUBRECIPIENT will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, including Procurement of Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the SUBRECIPIENT for work to be performed under a subcontract, including procurement of materials or equipment, such potential subcontractor or supplier shall be notified by the SUBRECIPIENT of the SUBRECIPIENT'S obligations under this Agreement and the Regulations relative to nondiscrimination on the basis of race, color, age, sex or national origin.
4. Information and Reports: The SUBRECIPIENT will provide all information and reports required by the Requisitions, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the STATE or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of the SUBRECIPIENT is in the exclusive possession of another who fails or refuses to furnish this information, the SUBRECIPIENT shall so certify to the STATE or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of the SUBRECIPIENT'S noncompliance with the nondiscrimination provisions of this contract, the STATE shall impose such sanctions as are appropriate and available under the laws of the STATE.
6. (a) Withholding of payments to the SUBRECIPIENT under the contract until the SUBRECIPIENT complies, and/or
7. (b) Cancellation, termination, or suspension of the contract, in whole or in part.

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8. This Agreement is subject to all federal, State, and local laws, rules, and regulations, including, but not limited to, those pertaining to nondiscrimination in employment and affirmative action for equal employment opportunity.
9. The SUBRECIPIENT agrees to ensure that Disadvantaged Business Enterprises (DBE's) as defined in 49 C.F.R., Part 26 and FTA Circular 4716.1A, have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal-aid funds. Failure to make a good faith effort to meet the established DBE goal may result in sanctions as defined under paragraph 5 of this Appendix.
10. If at any time following the execution of this Agreement, the SUBRECIPIENT intends to sublet any additional portion(s) of the work or intends to purchase materials or lease equipment not contemplated during the original proposal preparation, the SUBRECIPIENT shall:
 - (a) Notify the Project initiator, in writing, of the type and approximate value of the work which the SUBRECIPIENT intends to accomplish by such subcontract, purchase order or lease.
 - (b) Give DBE firms equal consideration with non-minority firms in negotiations for any such subcontracts, purchase orders or leases.
11. Incorporation of Provisions: The SUBRECIPIENT will include the provisions of paragraph (1) through (9) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, orders or instructions, issued pursuant thereto.



APPENDIX B

CERTIFICATION OF SUBRECIPIENT

In executing the Agreement the SUBRECIPIENT'S signatory certifies on behalf of the SUBRECIPIENT that neither he, nor any other officer, agent or employee of the SUBRECIPIENT has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for him or the SUBRECIPIENT) to solicit or secure this Agreement.
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for him or the SUBRECIPIENT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the Agreement;

The Subrecipient shall expressly state any exceptions in a disclosure letter to the STATE which shall accompany the Agreement after execution by the SUBRECIPIENT on submission to the Commissioner or his designee for execution.

The SUBRECIPIENT acknowledges that this certificate furnished to the STATE and which may be furnished to the U.S. Department of Transportation, in connection with this Agreement, is subject to applicable State and Federal laws, both criminal and civil.

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APPENDIX C

CERTIFICATION OF NEW JERSEY DEPARTMENT OF TRANSPORTATION

In executing the Agreement the STATE'S signatory certifies that to the best of his knowledge, the SUBRECIPIENT or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this Agreement, to:

1. employ or retain, or agree to employ or retain, any firm or person, or
2. pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind.



APPENDIX D

NJDOT CODE OF ETHICS FOR VENDORS

1. No vendor* shall employ any NJDOT officer or employee in the business of the vendor or professional activity in which the vendor is involved with Department officer or employee.
2. No vendor shall offer or provide any interest, financial or otherwise, direct or indirect, in the business of the vendor or professional activity in which the vendor is involved with the Department officer or employee.
3. No vendor shall cause or influence or attempt to cause or influence any NJDOT employee or officer in his or her official capacity in any manner which might tend to impair the objectivity or independence of judgment of that NJDOT officer or employee.
4. No vendor shall cause or influence, or attempt to cause or influence, any NJDOT officer or employee to use or attempt to use his or her official position to secure any unwarranted privileges or advantages for that vendor or for any other person.
5. No vendor shall offer any NJDOT officer or employee any gift, favor, service or other thing of value under circumstances from which it might be reasonably inferred that such gift, service or other thing of value was given or offered for the purpose of influencing the SUBRECIPIENT in the discharge of his or her official duties. In addition, employees or officers of NJDOT will not be permitted to accept breakfasts, lunches, dinners, alcoholic beverages, tickets to entertainment and/or sporting events or any other item which could be construed as having more than nominal value.

NOTE: This Section would permit an NJDOT employee or officer to accept food or refreshments of relatively low monetary value provided during the course of a meeting, conference or other occasion where the employee is properly in attendance (for example - coffee, danish, tea or soda served during a conference break). Acceptance of unsolicited advertising or promotional materials of nominal value (such as inexpensive pens, pencils or calendars) would also be permitted.

Any questions as to what is or is not acceptable or what constitutes proper conduct for a Departmental employee or officer should be referred to the Department's Ethics Liaison Officer or his or her designee.

6. This code is intended to augment, not to replace existing administrative orders and the current Departmental Code of Ethics.
7. This code shall take effect immediately upon approval of the NJ Executive Commission on Ethical Standards and adoption by the NJDOT.

*Vendor is defined as any general contractor, subcontractor, consultant, person, firm, corporation or organization engaging in or seeking to do business with NJDOT.

Adopted on the 16th day of December, 1987

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APPENDIX E

CERTIFICATION OF SUBRECIPIENT ELIGIBILITY

I **Pat Lepore** hereby certify under penalty of perjury under the laws of the United States, that except as noted below, the company or any person associated therewith in the capacity of owner, partner, director, officer, principal, Project director, manager, auditor, or any position involving the administration of State funds:

is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal, State or local government agency;

has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal, State or local government agency within the past 3 years;

does not have a proposed debarment pending; and

has not been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

(Insert exceptions - for any exception noted, indicate to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions. If no exceptions, insert "None".)

Attest: SUBRECIPIENT

Louis E. Imhoff III,
Clerk, Bd. of County Commissioners

Pat Lepore
Dir., Bd. of County Commissioners

Date: _____



APPENDIX F

AMERICANS WITH DISABILITIES ACT

Equal Opportunity For Individuals With Disabilities.

The SUBRECIPIENT and the STATE do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. Sec. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the STATE pursuant to this contract, the SUBRECIPIENT agrees that the performance shall be in strict compliance with the Act. In the event that the SUBRECIPIENT, its agents, servants, employees, or sub consultants violate or are alleged to have violated the Act during the performance of this contract, the SUBRECIPIENT shall defend the STATE in any action or administrative proceeding commenced pursuant to this Act. The SUBRECIPIENT shall indemnify, protect, and save harmless the STATE, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The SUBRECIPIENT shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith.

In any and all complaints brought pursuant to the STATE'S grievance procedure, the SUBRECIPIENT agrees to abide by any decision of the STATE which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the STATE or if the STATE incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the SUBRECIPIENT shall satisfy and discharge the same at its own expense.

The STATE shall, as soon as practicable after a claim has been made against it, give written notice thereof to the SUBRECIPIENT along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the STATE or any of its agents, servants, and employees, the STATE shall expeditiously forward or have forwarded to the SUBRECIPIENT every demand, complaint, notice, summons, pleading, or other process received by the STATE or its representatives.

It is expressly agreed and understood that any approval by the STATE of the services provided by the SUBRECIPIENT pursuant to this contract will not relieve the SUBRECIPIENT of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the STATE pursuant to this paragraph.

It is further agreed and understood that the STATE assumes no obligation to indemnify or save harmless the SUBRECIPIENT, its agents, servants, employees and sub consultants for any claim which may arise out of their performance of this Agreement. Furthermore, the SUBRECIPIENT expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the SUBRECIPIENT'S obligations assumed in this Agreement, nor shall they be construed to relieve the SUBRECIPIENT from any liability, nor preclude the STATE from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO JOSEPH NATOLI CONSTRUCTION FOR THE PASSAIC COUNTY COURT HOUSE RESTORATION PROJECT IN THE CITY OF PATERSON, C-25-001 PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	23.
CAF#	C-04-55-183-001-901 and C-
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO JOSEPH NATOLI CONSTRUCTION FOR THE PASSAIC COUNTY COURT HOUSE RESTORATION PROJECT IN THE CITY OF PATERSON, C-25-001 PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, pursuant to N.J.S.A. 40A:11-25, the County is authorized to establish reasonable regulations appropriate for controlling the qualifications of prospective bidders upon contracts to be awarded by the County, which may fix qualifications according to factors set forth therein, including the experience of the bidders in the contract being procured; and

WHEREAS, on November 18, 2024, the County passed Resolution R-24-1034 establishing the rules and regulations to bid on the Exterior Restoration of the Passaic County Courthouse; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on November 19, 2024, the Purchasing Agent issued RFQ-24-084, Contractor Pre-Qualification for the Passaic County Court House Exterior Restoration in the County of Passaic (hereafter “RFQ-24-084”), seeking sealed proposals from qualified bidders for professional services for the Passaic County Court House Exterior Restoration project; and

WHEREAS, on December 10, 2024, the Board passed Resolution No. R-24-1171, qualifying a number of firms, including Joseph A. Natoli Construction Corporation to perform professional services as described under RFQ-24-084; and

WHEREAS, on December 20, 2024, the Purchasing Agent issued Bid No. C-25-001, Exterior Restoration of the Passaic County Court House (hereafter “C-25-001”) seeking sealed proposals from qualified bidders for restoration of the Passaic County Courthouse; and

WHEREAS, on February 7, 2025, bids were unsealed by the Purchasing Agent with the lowest responsible bidder to C-25-001 being Joseph A. Natoli Construction Corporation; and

WHEREAS, the Director of the Department of Cultural and Historical Affairs is recommending an award of contract to Joseph A. Natoli Construction Corporation for the restoration of the Passaic County Courthouse in an amount not to exceed eleven million forty two thousand dollars (\$11,042,000.00); and

WHEREAS, funds are available in Account No. C-04-55-183-001-901 and C-04-55-183-001-920, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 12, 2025 meeting of the Public Works Committee and being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic hereby authorizes the award of contract to Joseph A. Natoli Construction Corporation, for restoration of the Passaic County Courthouse in an amount not to exceed eleven million forty two thousand dollars (\$11,042,000.00), as recommend by the Passaic County Engineer.

LET IT BE FURTHER RESOLVED, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Joseph A. Natoli Construction Corporation, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Passaic County Engineer, and Director of the Board of County Commissioners are authorized to

execute the contract and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,042,000.00

APPROPRIATION: C-04-55-183-001-901 - \$9,500,000.00
C-04-55-183-001-920 - \$1,542,000.00

PURPOSE: Award contract to Joseph A. Natoli Construction Corporation, for restoration of the Passaic County Courthouse.


Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
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 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO THE FIREWOOD FARM, INC. AND DTS TRUCKING, LLC, TO PROVIDE MULCH PRODUCTS FOR THE DEPARTMENT OF PARKS AND RECREATION, SB-25-026, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PARKS & RECREATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	24.
CAF#	O-25-56-635-002-608
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO THE FIREWOOD FARM, INC. AND DTS TRUCKING, LLC, TO PROVIDE MULCH PRODUCTS FOR THE DEPARTMENT OF PARKS AND RECREATION, SB-25-026, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on December 26, 2024, the Purchasing Agent issued Mulch Products for the County of Passaic Parks and Recreation Department, SB-25-026 (hereafter “SB-25-026”), in compliance with N.J.S.A. 40A:11-4, et seq., seeking a vendor to provide mulch products to the County; and

WHEREAS, the lowest responsible bidders to SB-25-026 are The Firewood Farm, Inc., as to Item 1, Certified Playground Mulch, and DTS Trucking, LLC, as to Item 2, Double Ground Brown Mulch; and

WHEREAS, the Director of Parks & Recreation is recommending that the Board authorize an award of contract to The Firewood Farm, Inc. and DTS Trucking, LLC, for mulch products under SB-25-026, beginning May 1, 2025 and expiring April 30, 2026, with one (1) one-year option to renew;

WHEREAS, the Director of Parks & Recreation further desires to appropriate an amount not to exceed twenty-seven thousand five hundred dollars (\$27,500.00) for purchases under SB-25-026; and

WHEREAS, funds are available in Account No. O-25-56-635-002-608 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 12, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to The Firewood Farm, Inc. and DTS Trucking, LLC, for mulch products under SB-25-026, beginning May 1, 2025 and expiring April 30, 2026, with one (1) one-year option to renew.

LET IT BE FURTHER RESOLVED, that the Board authorizes the appropriation of an amount not to exceed twenty-seven thousand five hundred dollars (\$27,500.00) for purchases under SB-25-026.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

KJB

February 25, 2025

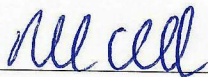
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,500.00

APPROPRIATION: O-25-56-635-002-608

PURPOSE: Award contract to The Firewood Farm, Inc. and DTS Trucking, LLC, for mulch products.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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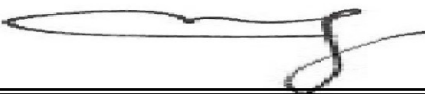
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEVIN DOWNES TREE SERVICES CO. AND RICH TREE SERVICES INC., TO CUT AND REMOVE DEAD OR FALLEN TREES ON PASSAIC COUNTY ROADWAYS AND RIGHT-OF-WAYS PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.


THIS RESOLUTION WAS REQUESTED BY:
 PARKS & RECREATION

REVIEWED BY:



 Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



 Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	25.
CAF#	O-25-56-655-001-602
Purchase Req. #	
Result	

Public Works

 COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEVIN DOWNES TREE SERVICES CO. AND RICH TREE SERVICES INC., TO CUT AND REMOVE DEAD OR FALLEN TREES ON PASSAIC COUNTY ROADWAYS AND RIGHT-OF-WAYS PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Passaic Board of County Commissioners (the “Board”) is vested with the powers to make all decisions on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on December 24, 2024, the Passaic County Purchasing Agent issued SB-25-028 Bid for Tree Removal Trimming and Stump Grinding Services (hereinafter “SB-25-028”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

WHEREAS, on February 7, 2025, the responses for SB-25-028 were reviewed with five (5) vendors responding and Kevin Downes Tree Services Co. and Rich Tree Service, Inc. being the lowest responsible bidders; and

WHEREAS, the Department of Parks and Recreation are now recommending Kevin Downes Tree Services Co. and Rich Tree Service, Inc. to be awarded the contract, for an amount not to exceed four hundred fifty thousand dollars (\$450,000.00) for a contract period beginning on May 1, 2025 and ending on April 30, 2027; and

WHEREAS, the categories awarded are as follows:

- a. Category A: Tree Removal - in the amount of four hundred thousand dollars (\$400,000.00) awarded to Downes Tree Service Co. Inc. for the full contract period
- b. Categories B & C: Tree Trimming and Stump Grinding - in the amount of fifty thousand dollars (\$50,000.00) awarded to Rich Tree Services Inc. for the full contract period.

WHEREAS, Kevin Downes Tree Services Co. and Rich Tree Services Inc. offered its prices to members of the Passaic County Cooperative #38PCCP; and

WHEREAS, funds are available in Account No. O-25-56-655-001-602, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 12, 2025, Public Works Committee meeting and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to Kevin Downes Tree Services Co. and Rich Tree Services Inc., to cut and remove dead or fallen trees on Passaic County Roadways and Right-of-Ways for a contract period beginning on May 1, 2025 and ending on April 30, 2027 in an amount not to exceed four hundred fifty thousand dollars (\$450,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$450,000.00

APPROPRIATION: O-25-56-655-001-602 - \$150,000.00
*Contingent upon availability of funds in 2026
and 2027 adopted budgets - \$300,000.00

PURPOSE: Award contract to Kevin Downes Tree Services Co.
and Rich Tree Services Inc., to cut and remove dead
or fallen trees on Passaic County roadways and right-
of-ways.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO RER SUPPLY LLC, OF RIVERDALE, NEW JERSEY FOR VEGETATIVE DEBRIS REMOVAL THROUGHOUT THE PASSAIC COUNTY PARK SYSTEM PER SB-25-027, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PARKS & RECREATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	26.
CAF#	O-25-56-635-002-608
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO RER SUPPLY LLC, OF RIVERDALE, NEW JERSEY FOR VEGETATIVE DEBRIS REMOVAL THROUGHOUT THE PASSAIC COUNTY PARK SYSTEM PER SB-25-027, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic County Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, pursuant to N.J.S.A. 40:32-7.7 the Board operates and maintains preserved open space and recreational facilities of the Passaic County Park System, through the Department of Parks and Recreation (hereafter “Department”); and

WHEREAS, on December 23, 2024, the Purchasing Agent issued Vegetative Debris Removal for the County of Passaic Parks and Recreation Department, SB-25-027 (hereafter “SB-25-027”), in compliance with N.J.S.A. 40A:11-4, et seq., seeking a vendor to provide vegetative debris removal services to the County; and

WHEREAS, the lowest responsible bidders to SB-25-027 were RER Supply, LLC and The Firewood Farm, Inc.; and

WHEREAS, the Director of Parks and Recreation is recommending an award of contract to RER Supply, LLC, for twenty-five thousand dollars (\$25,000.00) for a one-year contract from April 1, 2025 through March 31, 2026 with a one-year option to renew; and

WHEREAS, the first year and option prices are as follows:

- a. Category # 1: Cost per yard leaves \$9.00; cost per yard brush \$7.50; costs per yard wood chips \$3.25; cost per grass clippings \$16.80; cost per yard logs \$10.00; cost per yard stumps \$11.50; for a total cost of \$58.05 per cubic yard
- b. Category # 2: cost per 20-yard container \$350.00; cost per 30-yard container \$525.00 for logs/wood debris for a total cost of \$875.00; and

WHEREAS, RER Supply, LLC, complied with the legal requirements as set forth under N.J.S.A. 40A:11-23 and the County is making the award of contract within sixty (60) days of the bid opening, as required under N.J.S.A. 40A:11-24(a); and

WHEREAS, funds are available in Account No. O-25-56-635-002-608 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed by the Public Works Committee on February 12, 2025, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, et seq. that Passaic County Board of County Commissioners authorizes an award of contract to RER Supply, LLC, as the lowest responsible bidder for the removal of vegetative debris throughout the Passaic County Park System for a period of one year with a one-year option to renew in an amount not to exceed twenty-five thousand dollars (\$25,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, Director of the Board, and Purchasing Agent are authorized to take any other steps necessary to carry out the purpose of this resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: O-25-56-635-002-608

PURPOSE: Award contract to RER Supply, LLC, for the removal of vegetative debris throughout the Passaic County Park System.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
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 Bruce James

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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND WILLIAM PATERSON UNIVERSITY TO DESIGNATE PREAKNESS VALLEY GOLF COURSE AS THE OFFICIAL HOME FACILITY FOR THE WILLIAM PATERSON UNIVERSITY GOLF PROGRAM, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 PARKS & RECREATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	27.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND WILLIAM PATERSON UNIVERSITY TO DESIGNATE PREAKNESS VALLEY GOLF COURSE AS THE OFFICIAL HOME FACILITY FOR THE WILLIAM PATERSON UNIVERSITY GOLF PROGRAM, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County operates the Preakness Valley Golf Course, a thirty-six-hole golf course open to the public and located in the Township of Wayne; and

WHEREAS, the William Paterson University Golf Program has approached the County seeking to use Preakness Valley Golf Course for practice activities, matches, and tournaments for the 2025 golfing season; and

WHEREAS, the Director of the Department of Parks and Recreation is recommending that the County enter into an agreement with William Paterson University, attached hereto and made part hereof, whereby its golf program will be provided access to Preakness Valley Golf Course for practice, private instruction, matches, and tournaments at a reduced rate, and in turn, the William Paterson University golfers will participate in youth programs by providing instruction to young golfers; and

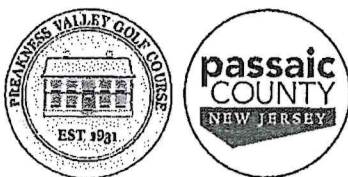
WHEREAS, this matter was discussed at the February 12, 2024, meeting of the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the execution of the agreement between the County of Passaic and William Paterson University to designate Preakness Valley Golf Course in the Township of Wayne as the official home facility of the William Paterson University Golf Program.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Department of Parks and Recreation, County Administrator, Manager of Golf Facilities, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.

KJB

February 25, 2025



2025

THE COUNTY OF PASSAIC - PREAKNESS VALLEY GOLF COURSE
 WILLIAM PATERSON UNIVERSITY GOLF PROGRAM
 SEASON AGREEMENT

The County of Passaic & Preakness Valley Golf Course will serve as host and Official Home Facility of the William Paterson University Golf Team Practice Activities, Matches and Tournaments for the 2025 Season under the Terms & Conditions listed below.

William Paterson University & the William Paterson University Golf Team will agree to and ensures that the William Paterson University Golf Team will comply with the following Terms & Conditions.

Failure to comply with the Terms & Conditions listed herein, or any other terms and conditions promulgated by the County of Passaic & Preakness Valley Golf Course will result in the termination of this agreement.

SEASON

Spring: February 1st - May 15th

Fall: August 15th - November 30th

WILLIAM PATERSON UNIVERSITY GOLF TEAM INFORMATION

The William Paterson University Golf Team will provide an Official Roster of Coaches, Training Staff and Team Members to the Manager of Golf Facilities.

All Coaches and Trainers will provide their contact information including Name, Official Title, Office Phone Number, Cell Phone Number and Email.

All rostered Team Members will provide their contact information including Name, Home Address, Cell Phone Number, Email and Date of Birth.

Preakness Valley Golf Course ensures that this information will remain confidential and will only be used for Official Internal Use.

Contact Information Forms will be provided by the Manager of Golf Facilities and Contact Information Forms must be submitted prior to the start of the 2025 Season.

PRACTICE SESSIONS

William Paterson University Golf Team will have access to the Preakness Valley Golf Course Putting Green, Short Game Area, Driving Range and West Course with the following restrictions:

Designated practice session days will be Monday through Thursday within the date ranges listed above for the Spring & Fall Seasons.

The Team will have use of the Preakness Valley Golf Course Putting Green & Short Game Area no earlier than 2:00pm on designated practice session days.

The Team will have use of the Preakness Valley Golf Course Driving Range starting no earlier than 3:00pm on designated practice session days. Driving Range Balls must be purchased in the Preakness Valley Golf Course Professional Shop. The team will be limited to (1) Large Bucket per player at a discounted rate of \$5.00 per Large Bucket. The team will be restricted in use of clubs that exceed 225 Yards.

The Team will have use of the Preakness Valley West Course no earlier than the last 18-Hole Tee Time or in case of the Spring Season, following the High School Golf Schedule on designated practice session days.

All team practice activities must be held under the supervision of the Head Golf Coach or Assistant Coach/Associate Coach.

All usage of practice and course facilities are subject to change based on weather.

MATCHES & TOURNAMENTS

Matches and Tournaments are to be scheduled with the Manager, Golf Facilities prior to the start of the 2025 Spring & Fall College Seasons. The William Paterson University Golf Team must guarantee a minimum of the following for Matches & Tournaments, and Tee Times will be allotted based on the Match & Tournament Schedule.

Course:	Preakness Valley West Course
Days:	Monday-Thursday Only
Matches:	(2) Spring Season
Matches:	(2) Fall Season
Tournaments:	(1) Spring Season
Tournaments:	(1) Fall Season
Start Times:	8:00am, 9:00am or 10:00am (Seasonal Adjustments)

PRIVATE INSTRUCTION

The William Paterson University Golf Team is permitted to schedule instructional sessions with the Preakness Valley Golf Course Teaching Professional with the understanding that Private Instruction Rates apply and are to be paid to the Preakness Valley Golf Course Professional Shop. Private Instruction Rates are listed in the "Rates" Section of this document and Private Instruction scheduling is subject to availability.

PARTNERSHIP

The County of Passaic & Preakness Valley Golf Course will advertise that Preakness Valley Golf Course is the home of the William Paterson University Golf Program.

- Signage to be installed @ Preakness Valley Golf Course
- Advertising to be posted on the County of Passaic & Preakness Valley Golf Course Websites

The William Paterson University Golf Team will volunteer and assist with the facilitation of the 2025 Golf for all Festival and the 2025 PVGC Summer Camp Weeks at the direction of the Preakness Valley Golf Course Teaching Professional and the Recreation Department Group Events Specialist.

ADDITIONAL ACCESS

The William Paterson University Golf Team Student County ID Holders will be permitted to use Preakness Valley Golf Course outside of William Paterson University Golf Program activities under the same restrictions as a standard Preakness Valley Golf Course County ID Holder.

Membership Dates:	January 1 st - December 31 st , 2025
Advanced Booking:	14 Days Advanced Booking & Online Only
Greens & Cart Fees:	Student County ID Card Holder Rates
Driving Range Fees:	Standard Range Bucket Rates
PVGC Championships:	Standard Championship Rates
PVGC Tournaments:	Standard Tournament Rates

All Preakness Valley Golf Course County ID Holder Information can be found at preaknessvalleygolf.com. All questions regarding Preakness Valley Golf Course County ID Holder Information are to be directed to the Manager of Golf Facilities.

RATES

Preakness Valley Golf Course County ID Card & WGHIN Membership Fees, Greens & Cart Fees for Matches & Tournaments, and Driving Range Fees & Private Instruction Fees for the William Paterson University Golf Team and Visiting Programs for Matches & Tournaments are as follows:

Membership Level:		Student
Annual Membership Cost:	\$	25.00 per Team Member
WGHIN Membership Cost (Optional):	\$	40.00 per Team Member
18-Hole Match & Tournament Walking Cost:	\$	28.00 per Player per Round
18-Hole Match & Tournament Riding Cost:	\$	46.00 per Player per Round
9-Hole Match & Tournament Walking Cost:	\$	20.00 per Player per Round
9-Hole Match & Tournament Riding Cost:	\$	30.00 per Player per Round
Private Instruction - 45 Minutes:	\$	110.00 per Player
Private Instruction - 30 Minutes:	\$	60.00 per Player
Driving Range Practice Session & Match Bucket Cost:	\$	5.00 per Large Bucket
On-Course Practice Time Cost:	\$	0.00

PAYMENTS

County ID Card and WGHIN Membership payments must be made prior to the start of the 2025 Season. Membership Payments must be made by Credit Card or Check.

Driving Range Bucket and Private Instruction payments must be made prior to any William Paterson University Golf Team Practice. Driving Range and Private Instruction Payments must be made by Credit Card or Cash.

Match and Tournament payments must be made prior to any William Paterson University Golf Team Match or Tournament. Match & Tournament Payments must be made by Credit Card or Check.

Visiting Program payments must be made prior to the start of any William Paterson University Golf Team Match or Tournament. Match & Tournament payments must be made in Credit Card or Check.

In the case of inclement weather and course closure, the William Paterson University Golf Team and Visiting Program will not be charged for that day's activity.

WILLIAM PATERSON UNIVERSITY AUTHORIZATIONS

Dean: _____
Date: ___ / ___ / _____

Athletic Director: _____
Date: ___ / ___ / _____

Head Golf Coach: _____
Date: ___ / ___ / _____

Assistant Golf Coach: _____
Date: ___ / ___ / _____

THE COUNTY OF PASSAIC & PREAKNESS VALLEY GOLF COURSE AUTHORIZATIONS

Commissioner: _____
Date: ___ / ___ / _____

County Administrator: _____
Date: ___ / ___ / _____

Director of Parks _____
Date: ___ / ___ / _____

Manager of Golf Facilities: _____
Date: ___ / ___ / _____

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
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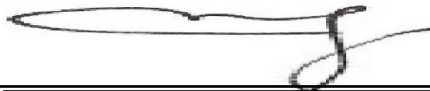
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION TO EXTEND A CONTRACT WITH EWING IRRIGATION PRODUCTS, INC., A SECOND TIME, FOR CATALOG % DISCOUNTS FOR IRRIGATION AND DRAINAGE SUPPLIES FOR THE COUNTY OF PASSAIC PREAKNESS VALLEY GOLF COURSE, PER BID SB-23-013 AND PURSUANT TO N.J.S.A. 40A:11-15

THIS RESOLUTION WAS REQUESTED BY:
 PARKS & RECREATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	28.
CAF#	3-01-28-198-002-1p1
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION TO EXTEND A CONTRACT WITH EWING IRRIGATION PRODUCTS, INC., A SECOND TIME, FOR CATALOG % DISCOUNTS FOR IRRIGATION AND DRAINAGE SUPPLIES FOR THE COUNTY OF PASSAIC PREAKNESS VALLEY GOLF COURSE, PER BID SB-23-013 AND PURSUANT TO N.J.S.A. 40A:11-15

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on November 14, 2022, the Purchasing Agent issued SB-23-013 Discount Pricing Irrigation and Drainage Supplies, Bid No. SB-23-013 (hereafter “SB-23-013”) seeking sealed proposals from qualified bidders for irrigation and drainage supplies, to be used on an as-needed basis; and

WHEREAS, on November 29, 2022, bids were unsealed for SB-23-013 by the Purchasing Agent with only one (1) response from qualified bidders received from Ewing Irrigation Products, Inc; and

WHEREAS, on December 27, 2022, the Board passed Resolution No. R-22-1243, authorizing an award of contract to Ewing Irrigation Products, Inc., to provide irrigation and drainage supplies under SB-23-013, for the period beginning March 1, 2023 through February 28, 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15, a contract may be extended by mutual agreement of the parties to the contract when a contracting unit has commenced rebidding prior to the time the contract expires; and

WHEREAS, on February 11, 2025, the Board passed Resolution No. R-25-0119, extending the contract with Ewing Irrigation Products pursuant to N.J.S.A. 40A:11-15 until March 11, 2025, as a new bid was being advertised; and

WHEREAS, on February 18, 2025, the Purchasing Agent issued SB25-038 Expand Pool Catalog % Discount Pricing-Irrigation and Drainage Supplies for the County of Passaic Preakness Valley Golf Course, which will not be due until March 4, 2025; and

WHEREAS, the Director of the Department of Parks & Recreation is seeking to extend the contract with Ewing Irrigation Products, Inc., a second time, this time to March 25, 2025, so that the County may continue to procure irrigation and drainage supplies while reviewing responses to SB-25-038; and

WHEREAS, funds are available in Account No. 3-01-28-198-002-1p1 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at a meeting on January 29, 2025 by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-15, that the Board of County Commissioners of the County of Passaic authorizes that the contract with Ewing Irrigation Products, Inc., under SB-23-013, set to expire on February 28, 2025, is hereby extended to March 25, 2025.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

KJB

February 25, 2025



Sherry Arvanitakis QPA, Purchasing Director
Sherrya@passaiccountynj.org
www.passaiccountynj.org

Tel: 973-247-3300
Fax: 973-742-8295

To: Ewing Irrigation Products Inc.

Date: February 12th, 2025

Ref: **Request for Extension of Contract for SB-23-013 Catalog % Discount Pricing-Irrigation and Drainage Supplies for the County of Passaic Preakness Valley Golf Course**

This is a request for an extension of contract for the **SB-23-013 Catalog % Discount Pricing-Irrigation and Drainage Supplies for the County of Passaic Preakness Valley Golf Course**. Specifically, the extension of contract term will be extended from March 12th, 2025 through March 25th, 2025.

With the exception of the provisions set forth herein, all terms and conditions set forth in the agreement referenced above taken on 12/27/2022 (R-22-1243) shall remain in full force and effect.

Kindly email an executed signed copy of this letter to ProcurementOffice@passaiccountynj.org and return a signed original to the address listed below as confirmation of your acceptance of the extension terms.

COUNTY OF PASSAIC
PROCUREMENT CENTER
495 RIVER ST. 2ND FLOOR
PATERSON, NJ 07524

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis
Director of Purchasing

THE ABOVE TERMS ARE HEREBY ACCEPTED:

(Signature)

February 12, 2025

(Date)



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION
REQUISITION No./CONTRACT No.

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter “Vendor”) that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of “Vendor” below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- B. That I am unable to certify as to “A” above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- C. That I am unable to certify as to “A” above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list.](#) However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor’s activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor’s Authorized Representative

Date

Print Name and Title of Vendor’s Authorized Representative

Vendor’s FEIN, EIN or FTIN

Vendor’s Name

Vendor’s Phone Number

Vendor’s Address (Street Address)

Vendor’s Fax Number

Vendor’s Address (City/State/Zip Code)

Vendor’s Email Address

Definitions:
Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

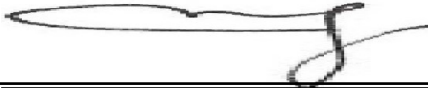
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CAR CARE SOLUTIONS, INC., TO PROVIDE CAR WASHING SERVICES FOR THE COUNTY FLEET, PER BID SB-25-032, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ROADS DIVISION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	29.
CAF#	5-01-26-151-001-213
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CAR CARE SOLUTIONS, INC., TO PROVIDE CAR WASHING SERVICES FOR THE COUNTY FLEET, PER BID SB-25-032, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on January 15, 2025, the Purchasing Agent issued SB-25-032, Car Wash Service for Passaic County Vehicles (hereafter “SB-25-032”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing for car washing services for the County’s vehicles; and

WHEREAS, the lowest responsible bidder to SB-25-032 is Car Care Solutions, Inc.; and

WHEREAS, the Supervisor of Roads is recommending that the Board authorize an award of contract to Car Care Solutions, Inc., the lowest responsible bidder under SB-25-032, to provide car wash services for the County fleet of vehicles in an amount not to exceed sixteen thousand six hundred eighty dollars (\$16,680.00) per year, with a term beginning May 1, 2025 and expiring April 30, 2026, with one (1) one-year option to renew; and

WHEREAS, funds are available in Account No. 5-01-26-151-001-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 12, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, the Board of County Commissioners of the County of Passaic hereby authorizes an award of contract to Car Care Solutions, Inc., to provide car wash services under SB-25-032 for the County fleet of vehicles in an amount not to exceed sixteen thousand six hundred eighty dollars (\$16,680.00) per year, with a term beginning May 1, 2025 and expiring April 30, 2026, with one (1) one-year option to renew.

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

February 25, 2025

-

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,680.00

APPROPRIATION: 5-01-26-151-001-213

PURPOSE: Award contract to Car Care Solutions, Inc. d/b/a Perfect Shine Auto Salon, to provide car wash services under SB-25-032 for the County fleet of vehicles.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., TO REMOVE AN UNDERGROUND STORAGE TANK AND PERFORM ENVIRONMENTAL REMEDIATION AT THE COUNTY SALT DOME LOCATED AT 10 IVY STREET IN THE BOROUGH OF POMPTON LAKES, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ROADS DIVISION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	30.
CAF#	4-01-26-151-001-213
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., TO REMOVE AN UNDERGROUND STORAGE TANK AND PERFORM ENVIRONMENTAL REMEDIATION AT THE COUNTY SALT DOME LOCATED AT 10 IVY STREET IN THE BOROUGH OF POMPTON LAKES, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40:11-12, et seq., the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, T. Slack Environmental Services, Inc., submitted a competitive pricing under T0849-Aboveground Fuel Tanks, Assoc. Equip., Installation, Tank Removal, & Sys. Svcs., Master Blanket Purchase Order #A 42266, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Supervisor of Roads is recommending an award of contract to T. Slack Environmental Services, Inc., to perform underground storage tank removal and environmental remediation at the Passaic County Salt Dome site located at 10 Ivy Street in the Borough of Pompton Lakes in an amount not to exceed twenty-two thousand five hundred nine dollars and twenty cents (\$22,509.20) in accordance with the proposal attached hereto and included herewith; and

WHEREAS, funds are available in Account No. 4-01-26-151-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 12, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, et seq. that the Board of County Commissioners of the County of Passaic authorizes an award of contract to T. Slack Environmental Services, Inc., to perform underground storage tank removal and environmental remediation at the Passaic County Salt Dome site located at 10 Ivy Street in the Borough of Pompton Lakes in an amount not to exceed twenty-two thousand five hundred nine dollars and twenty cents (\$22,509.20), as recommended by the Supervisor of Roads.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Clerk of the Board, and County Counsel are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to the issuance of the appropriate Purchase Order.

KJB

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,509.20

APPROPRIATION: 4-01-26-151-001-213

PURPOSE: Award contract to T. Slack Environmental Services, Inc., to perform underground storage tank removal and environmental remediation at the Passaic County Salt Dome site located at 10 Ivy Street in the Borough of Pompton Lakes.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PRIVATE SALE OF REAL PROPERTY ADJACENT TO 269 LACKAWANNA AVENUE/287 LACKAWANNA AVENUE, WOODLAND PARK, NEW JERSEY 07424, OWNED BY THE COUNTY OF PASSAIC TO THE BOROUGH OF WOODLAND PARK; AUTHORIZING A PUBLIC HEARING; AUTHORIZING PUBLIC NOTICE REQUIREMENTS, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/21/2025
Adopted Date	
Agenda Item	31.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE PRIVATE SALE OF REAL PROPERTY ADJACENT TO 269 LACKAWANNA AVENUE/287 LACKAWANNA AVENUE, WOODLAND PARK, NEW JERSEY 07424, OWNED BY THE COUNTY OF PASSAIC TO THE BOROUGH OF WOODLAND PARK; AUTHORIZING A PUBLIC HEARING; AUTHORIZING PUBLIC NOTICE REQUIREMENTS, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13.3, the County may sell any real property by private sale, that is not needed for public use, to a municipality for consideration which may be nominal, and containing a limitation that such lands or buildings shall be used only for public purposes of the municipality, and that if said lands are not used in accordance with said limitation, title thereto shall revert to the County without any entry or reentry made thereon on behalf of the County; and

WHEREAS, the County owns real property adjacent to 269 Lackawanna Avenue/287 Lackawanna Avenue, Woodland Park, New Jersey 07424, (hereafter “Property”), that is no longer needed for public use, is less than an eighth of the minimum size required for development under the Borough of Woodland Park’s zoning ordinance, and is without capital improvement thereon, a survey of the Property attached hereto and made part hereof; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13.5(1), when the County is selling any real property it must prepare a report identifying the reasons for, and all advantages and disadvantages and benefits and detriments of, the proposed sale, assessing the environmental and recreational impact of the proposed, and other requirements as set forth therein, and make it available to the public thirty (30) days prior to public hearing required pursuant to N.J.S.A. 40A: 12-13.5(2); and

WHEREAS, moreover, as set forth in N.J.S.A. 40A:12-13.5(3) the County is required to conduct two (2) public hearings at least fourteen (14) days apart and at least ninety (90) days prior to the proposed sale of real property, and further comply with the notice requirements as set forth in N.J.S.A. 40A:12-13.6 and N.J.S.A. 40A:12-13.7; and

WHEREAS, this matter was discussed on February 12, 2025 by the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:12-13, et seq., the Board of County Commissioners of the County of Passaic authorizes the following:

Section 1. Incorporation of Recitals.

The foregoing recitals are incorporated herein by reference.

Section 2. Property No Longer Needed for Public Use.

The property owned by the County of Passaic adjacent to 269 Lackawanna Avenue/287 Lackawanna Avenue, Woodland Park, New Jersey 07424, Block 507 Lot 22 is no longer needed for public use.

Section 3. Minimum Price for Sale of Property.

The Property shall be sold for a nominal value of \$1.00.

Section 4. Preparation of Report on Property.

The County’s Director of Economic Development is hereby directed and authorized to prepare a report as required under N.J.S.A. 40A:12-13.5, which shall be posted on the County website and generally available to the public thirty (30) days prior to the public hearing as set forth in Section 5 of this Resolution.

Section 5. Public Hearings and Notice Requirements.

The Clerk of the Board is hereby authorized and directed to schedule two (2) public hearings on the sale of the County property located adjacent to 269 Lackawanna Avenue/287 Lackawanna Avenue, Woodland Park, New Jersey 07424 at the following dates and times:

April 8, 2025 at 5:30 PM

April 22, 2025 at 5:30 PM

Notice of the public hearings shall be made in compliance with N.J.S.A. 40A:12-13.6 and N.J.S.A. 40A:12-13.7.

Section 6. Posting of Property to be Sold.

The Clerk of the Board is hereby authorized and directed to post a notice of the sale of the Property in the Board of County Commissioners meeting room on a bulletin board or in a conspicuous place no later than five (5) days after the approval of this Resolution.

Section 7. Severability.

All sections contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Resolution shall be interpreted as if such invalid section or covenants were not contained herein.

Section 8. Effective Date.

This Resolution shall take effect immediately.

LET IT BE FURTHER RESOLVED that the Chief Financial Officer, Clerk of the Board, County Counsel, and County Administrator are authorized to take any other steps necessary to carry out the purpose of this resolution, and carry out the private sale of the County property located adjacent to 269 Lackawanna Avenue/287 Lackawanna Avenue, Woodland Park, New Jersey 07424.

ZMQ

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

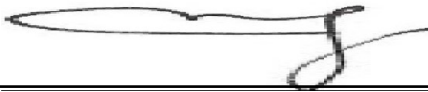
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION RENEWING THE ANNUAL MAINTENANCE/SUPPORT SERVICE FOR CORTEX XDR PRO ENDPOINT FROM SHI INTERNATIONAL CORP., FOR THE PASSAIC COUNTY SHERIFF'S OFFICE IT DIVISION, PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 SHERIFF'S OFFICE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	32.
CAF#	G5-01-22-130-002-213
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION RENEWING THE ANNUAL MAINTENANCE/SUPPORT SERVICE FOR CORTEX XDR PRO ENDPOINT FROM SHI INTERNATIONAL CORP., FOR THE PASSAIC COUNTY SHERIFF'S OFFICE IT DIVISION, PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ.

WHEREAS, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Sheriff's Office ("PCSO") has requested the purchase of various goods and services for use in furtherance of its objectives; and

WHEREAS, said goods and services are also being procured through State Contract as permitted N.J.S.A. 40A:11-12 et seq. and as specified below; and

WHEREAS, this matter was discussed on February 18, 2025, at the Law and Public Safety Committee Meeting and is being recommended to the Board for approval; and

WHEREAS, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendor has executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in the accounts set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, et seq., the Board of County Commissioners of the County of Passaic hereby authorizes the purchases of the following goods or services in accordance with the terms of the applicable state or cooperative agreement:

Description: Renewal of the Annual Maintenance/Support Services for Cortex XDR Pro Endpoint needed for the IT Division to protect PCSO's Servers, Desktops, and Mobile Devices.

Using Agency: PCSO

Purchase Price: \$32,466.67

Vendor: SHI International Corp.

Authority: Bergen County Cooperative Contract Purchasing System

Contract No.: CK04 24-38

Account(s): G5-01-22-130-002-213

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Prosecutor, Clerk to the Board, and County Counsel hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of appropriate Purchase Orders.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$32,466.67

APPROPRIATION: 5-01-22-130-002-213

PURPOSE: Award contract to SHI International Corp. for the renewal of the Annual Maintenance/Support Services for Cortex XDR Pro Endpoint needed for the IT Division to protect Passaic County Sheriff's Office Servers, Desktops, and Mobile Devices.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

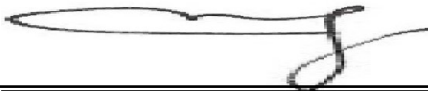
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DONATION OF ONE (1) HYSTER ELECTRIC FORKLIFT FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE PATERSON FIRE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2)

THIS RESOLUTION WAS REQUESTED BY:
 SHERIFF'S OFFICE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	33.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DONATION OF ONE (1) HYSTER ELECTRIC FORKLIFT FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE PATERSON FIRE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2)

WHEREAS, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36(2), a contracting unit need not advertise for bids when it makes any such sale to the United States, the State of New Jersey, another contracting unit, any body politic to which it contributes tax-raised funds, any foreign nation which has diplomatic relations with the United States or any governmental unit in the United States; and

WHEREAS, the Paterson Fire Department, as another contracting unit, has made an inquiry into the availability of any surplus of vehicles that could be transferred to their agency for undercover work in accordance with N.J.S.A. 40A:11-36(2); and

WHEREAS, the PCSO has identified one (1) Hyster Electric Forklift: Model #N25XMDR2 - Serial #B470N02265X that has come to the end of its usefulness to the County and is available for said transfer; and

WHEREAS, the PCSO seeks approval of the Board to accomplish same; and

WHEREAS, this matter has been reviewed by the Law and Public Safety Committee on February 18, 2025, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby authorizes the Passaic County Sheriff's Office to transfer one (1) Hyster Electric Forklift: Model #N25XMDR2 - Serial ##B470N02265X that has come to the end of its usefulness, to the Paterson Fire Department, pursuant to N.J.S.A. 40A:11-36(2).

LET IT BE FURTHER RESOLVED, that the Sheriff or his designee, Director of the Board of County Commissioners, County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and any other employee for the County of Passaic may take any action necessary to effectuate the purpose of this Resolution.

PCR

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
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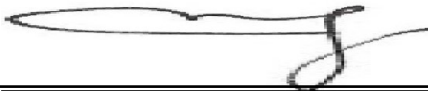
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DONATION OF ONE (1) YALE ELECTRIC FORKLIFT FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-36(2)

THIS RESOLUTION WAS REQUESTED BY:
 SHERIFF'S OFFICE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	34.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DONATION OF ONE (1) YALE ELECTRIC FORKLIFT FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-36(2)

WHEREAS, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36(2), a contracting unit need not advertise for bids when it makes any such sale to the United States, the State of New Jersey, another contracting unit, any body politic to which it contributes tax-raised funds, any foreign nation which has diplomatic relations with the United States or any governmental unit in the United States; and

WHEREAS, the City of Passaic, as another contracting unit, has made an inquiry into the availability of any surplus of vehicles that could be transferred to their agency for undercover work in accordance with N.J.S.A. 40A:11-36(2); and

WHEREAS, the PCSO has identified one (1) Yale Electric Forklift: Model #RW030LCN12TS083 - Serial #B821N01605T that has come to the end of its usefulness to the County and is available for said transfer; and

WHEREAS, the PCSO seeks approval of the Board to accomplish same; and

WHEREAS, this matter has been reviewed by the Law and Public Safety Committee on February 18, 2025, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby authorizes the Passaic County Sheriff's Office to transfer one (1) Yale Electric Forklift: Model ##RW030LCN12TS083 - Serial #B821N01605T that has come to the end of its usefulness, to the City of Passaic, pursuant to N.J.S.A. 40A:11-36(2).

LET IT BE FURTHER RESOLVED, that the Sheriff or his designee, Director of the Board of County Commissioners, County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and any other employee for the County of Passaic may take any action necessary to effectuate the purpose of this Resolution.

PCR

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DONATION OF ONE (1) SURPLUS POLICE VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE PROSPECT PARK POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2)

THIS RESOLUTION WAS REQUESTED BY:
 SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	35.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DONATION OF ONE (1) SURPLUS POLICE VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE PROSPECT PARK POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2)

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36(2), a contracting unit need not advertise for bids when it makes any such sale to the United States, the State of New Jersey, another contracting unit, any body politic to which it contributes tax-raised funds, any foreign nation which has diplomatic relations with the United States or any governmental unit in the United States; and

WHEREAS, the Prospect Park Police Department, as another contracting unit, has made an inquiry into the availability of any surplus of vehicles that could be transferred to their agency for undercover work in accordance with N.J.S.A. 40A:11-36(2); and

WHEREAS, the PCSO has identified a 2013 Ford Explorer -Vin# 1FM5K8AR5DGA68492 that has come to the end of its usefulness to the County and is available for said transfer; and

WHEREAS, the PCSO seeks approval of the Board to accomplish same; and

WHEREAS, this matter has been reviewed by the Law and Public Safety Committee on February 18, 2025, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby authorizes the Passaic County Sheriff's Office to transfer a 2013 Ford Explorer -Vin# 1FM5K8AR5DGA68492 that has come to the end of its usefulness, to the Prospect Park Police Department, pursuant to N.J.S.A. 40A:11-36(2).

LET IT BE FURTHER RESOLVED, that the Sheriff or his designee, Director of the Board of County Commissioners, County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and any other employee for the County of Passaic may take any action necessary to effectuate the purpose of this Resolution.

PCR

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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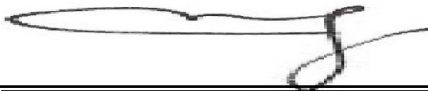
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DONATION OF ONE (1) SURPLUS POLICE VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE RINGWOOD POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2)

THIS RESOLUTION WAS REQUESTED BY:
 SHERIFF'S OFFICE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	36.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DONATION OF ONE (1) SURPLUS POLICE VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE TO THE RINGWOOD POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-36(2)

WHEREAS, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36(2), a contracting unit need not advertise for bids when it makes any such sale to the United States, the State of New Jersey, another contracting unit, any body politic to which it contributes tax-raised funds, any foreign nation which has diplomatic relations with the United States or any governmental unit in the United States; and

WHEREAS, the Ringwood Police Department, as another contracting unit, has made an inquiry into the availability of any surplus of vehicles that could be transferred to their agency for undercover work in accordance with N.J.S.A. 40A:11-36(2); and

WHEREAS, the PCSO has identified a 2018 Ford Explorer Vin# 1FM5K8AR8JGB93532 that has come to the end of its usefulness to the County and is available for said transfer; and

WHEREAS, the PCSO seeks approval of the Board to accomplish same; and

WHEREAS, this matter has been reviewed by the Law and Public Safety Committee on February 18, 2025, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby authorizes the Passaic County Sheriff's Office to transfer a 2018 Ford Explorer Vin# 1FM5K8AR8JGB93532 that has come to the end of its usefulness, to the Ringwood Police Department, pursuant to N.J.S.A. 40A:11-36(2).

LET IT BE FURTHER RESOLVED, that the Sheriff or his designee, Director of the Board of County Commissioners, County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and any other employee for the County of Passaic may take any action necessary to effectuate the purpose of this Resolution.

PCR

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING PURCHASE OF AN AUDITORIUM AV UPGRADE
 OPTION B, BY THE PASSAIC COUNTY POLICE ACADEMY, PURSUANT TO N.J.S.A.
 40A:11-10, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 POLICE ACADEMY

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	37.
CAF#	C-4-55-172-002-902
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING PURCHASE OF AN AUDITORIUM AV UPGRADE OPTION B, BY THE PASSAIC COUNTY POLICE ACADEMY, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Police Academy has requested the purchase of various goods and services for use in furtherance of its objectives; and

WHEREAS, said goods and services are being procured through Cooperative Purchasing Agreements in which the County of Passaic is a member, as permitted by N.J.S.A. 40A:11-10, et seq., and as specified below; and

WHEREAS, this matter was discussed on February 18, 2025, at the Law and Public Safety Committee Meeting and is being recommended to the Board for approval; and

WHEREAS, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendors have executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in the accounts set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, et seq., the Board of County Commissioners of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable cooperative agreement:

Description: Auditorium AV Upgrade Option B
Using Agency: Passaic County Police Academy
Purchase Price: 76,510.26
Vendor: SHI International Corp.
Authority: Bergen County Cooperative Contract Purchasing System
Contract No.: CK04 24-38
Account(s): C-4-55-172-002-902

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Passaic County Police Academy, Clerk to the Board, and County Counsel hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of appropriate Purchase Orders.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$76,510.26

APPROPRIATION: C-04-55-172-002-902

PURPOSE: Award contract to SHI International Corp. for the purchase of an Auditorium AV Upgrade Option B by the Passaic County Police Academy.



Richard Cahill, Director of Finance

DATED: February 25, 2025

County of Passaic
Board of County Commissioners



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION P.C.P.A. Lecture Hall AV Equipment [SHI INTERNATIONAL]
REQUISITION No./CONTRACT No. R5-08798 BERGEN COUNTY CO-OP CK04 24-38

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Pamela Wilkinson Digitally signed by Pamela Wilkinson
Date: 2025.02.04 16:26:58 -05'00'

Signature of Vendor's Authorized Representative

Pamela Wilkinson - Sr. Contracts Administrator

Print Name and Title of Vendor's Authorized Representative

SHI International Corp

Vendor's Name

290 Davidson Ave

Vendor's Address (Street Address)

Somerset, NJ 08873

Vendor's Address (City/State/Zip Code)

02/04/2025

Date

223009648

Vendor's FEIN, EIN or FTIN

888-764-8888

Vendor's Phone Number

732-652-7968

Vendor's Fax Number

michael_santos@shi.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO JEFFREY M. POLITSKY, M.D., TO PROVIDE EXPERT WITNESS SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3.

THIS RESOLUTION WAS REQUESTED BY:
 PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	38.
CAF#	5-01-20-109-001-T02
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO JEFFREY M. POLITSKY, M.D., TO PROVIDE EXPERT WITNESS SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3.

WHEREAS, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Prosecutor's Office ("PCPO") is requesting expert witness services covering beginning on January 1, 2025, and expiring on December 31, 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3 when the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the bid threshold, the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution as appropriate to the contracting unit without public advertisement for bids; and

WHEREAS, on June 30, 2020, the Board approved Resolution No. R20200514 setting the bid threshold at forty-four thousand dollars (\$44,000.00), in accordance with the law; and

WHEREAS, the PCPO has made efforts to obtain quotes from multiple agencies to provide expert witness services, and is requesting to award the contract to Jeffery M. Politsky, M.D., in an amount not to exceed fifteen thousand dollars (\$15,000.00) to provide expert witness services covering the period of January 1, 2025, and ending on December 31, 2025; and

WHEREAS, Jeffery M. Politsky, M.D., has executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendor has executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocksherd Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. 5-01-20-109-001-T02 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed by the Law and Public Safety Committee on February 18, 2025, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-3 that the Board of County Commissioners of the County of Passaic authorizes a contract to Jeffery M. Politsky, M.D., in an amount not to exceed fifteen thousand dollars (\$15,000.00) to provide expert witness services covering the period of January 1, 2025, and ending on December 31, 2025.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Passaic County Prosecutor's Office, County Counsel, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: 5-01-20-109-001-T02

PURPOSE: Award contract to Jeffery M. Politsky, M.D., to provide expert witness services.



Richard Cahill, Director of Finance

DATED: February 25, 2025



BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant to N.J.S.A. 19:44A-20.8
COUNTY OF PASSAIC

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Jeffrey M Politsky MD, FRCPC PC, its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq, in the year preceding the Non-Fair and Open Contract awarded in the year 2025 for expert witness services ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for County Commissioner	Rodney A. De Vore for Commissioner
Friends of Pat Lepore	Friends of Danielle Ireland Imhof
Friends of John Bartlett	Friends of Cassanova for Surrogate
Friends of Terry Duffy	Friends of Adamo for Sheriff
Sandi Lazzara for Commissioner	
Friends of Orlando Cruz for Commissioner	

Part II - Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address

Part 3 - Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Jeffrey M Politsky, MD, FRCPC, PC

Signed: *Jeffrey Politsky* Title: Owner

Printed Name: Jeffrey Politsky Date: 01/24/2025

Subscribed and sworn before me this _____ day of _____, _____.

_____ (Affiant)

My Commission expires: _____ (Print name & title of affiant) (Corporate Seal)

County of Passaic
Board of County Commissioners



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Dr. Jeffrey Politsky Expert Witness Services
REQUISITION No./CONTRACT No. REQ #

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.


CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)



 Signature of Vendor's Authorized Representative
Jeffrey M Politsky

 Print Name and Title of Vendor's Authorized Representative
Jeffrey M Politsky, MD FRPC PC

 Vendor's Name
6 Ellyn Court

 Vendor's Address (Street Address)
Morristown, NJ, 07960

 Vendor's Address (City/State/Zip Code)

_____ **01/29/2025** _____
 Date
 _____ **46-2140101** _____
 Vendor's FEIN, EIN or FTIN
 _____ **973-647-8783** _____
 Vendor's Phone Number

 Vendor's Fax Number
 _____ **jmpmdfrpc@icloud.com** _____
 Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(e)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(e)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name _____ Relationship to Bidder/Offeror _____


Description of Activities _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offeror Contact Name _____ Contact Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (Please Print): Jeffrey M Politsky, MD, FRPCP, PC

Signature of Authorized Representative: 

Name (Please Print): Jeffrey M Politsky, MD

Title (Please Print): Owner **Date:** 01/29/2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

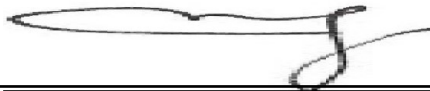
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF AN AUTOMATED LICENSE PLATE RECOGNITION (ALPR) MOBILE CAMERA AND EQUIPMENT BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	39.
CAF#	G-01-41-846-022-223
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING THE PURCHASE OF AN AUTOMATED LICENSE PLATE RECOGNITION (ALPR) MOBILE CAMERA AND EQUIPMENT BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Office of Emergency Management (“OEM”) has requested the purchase of various goods and services for use in furtherance of its objectives; and

WHEREAS, said goods and services are also being procured through State Contract as permitted N.J.S.A. 40A:11-12 et seq. and as specified below; and

WHEREAS, this matter was discussed on February 18, 2025, at the Law and Public Safety Committee Meeting and is being recommended to the Board for approval; and

WHEREAS, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendor has executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in the accounts set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, et. seq., the Board of County Commissioners of the County of Passaic hereby authorizes the purchases of the following goods or services in accordance with the terms of the applicable state or cooperative agreement:

Description: Two (2) Automated License Plate Recognition (ALPR) Mobile and fixed Cameras, One (1) Automated License Plate Recognition (ALPR) Quick Deploy Camera, Forty-five (45) Vigilant ALPR basic services packages for hosted/ deployed/ municipal units, and associated installation, hosting, warranty, shipping and ancillary equipment costs

Using Agency: OEM

Purchase Price: \$47,676.90

Vendor: Gold Type Business Machines, Inc. (G.T.B.M.)

Authority: New Jersey State Contract

Contract No.: 17-FLEET-00716

Account(s): G-01-41-846-022-223

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Prosecutor, Clerk to the Board, and County Counsel hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of appropriate Purchase Orders.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$47,676.90

APPROPRIATION: G-01-41-846-022-223

PURPOSE: Award contract to Gold Type Business Machines, Inc. (G.T.B.M.) for the purchase of two (2) Automated License Plate Recognition (ALPR) Mobile and fixed Cameras, one (1) Automated License Plate Recognition (ALPR) Quick Deploy Camera, forty-five (45) Vigilant ALPR basic services packages for hosted/ deployed/ municipal units, and associated installation, hosting, warranty, shipping and ancillary equipment costs..



Richard Cahill, Director of Finance

DATED: February 25, 2025



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION

REQUISITION No./CONTRACT No. R5-08835

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.


CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list.](#) However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)



Signature of Vendor's Authorized Representative

Date

Print Name and Title of Vendor's Authorized Representative

Vendor's FEIN, EIN or FTIN

Vendor's Name

Vendor's Phone Number

Vendor's Address (Street Address)

Vendor's Fax Number

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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401 Grand Street
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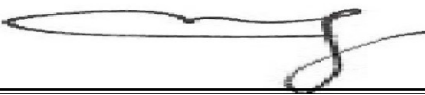
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING R-23-0916 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT THE FY22 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM TO REFLECT THE CHANGE IN THE JAG (SUB AWARD 1-616TF-22) GRANT AWARD FROM \$195,185.00 TO \$195,042.00

THIS RESOLUTION WAS REQUESTED BY:
 PROSECUTOR'S OFFICE

REVIEWED BY:



 Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



 Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/21/2025
Adopted Date	
Agenda Item	40.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

 COMMITTEE NAME

RESOLUTION AMENDING R-23-0916 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT THE FY22 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM TO REFLECT THE CHANGE IN THE JAG (SUB AWARD 1-616TF-22) GRANT AWARD FROM \$195,185.00 TO \$195,042.00

WHEREAS, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioner of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on September 26, 2023, the Board approved Resolution R-23-0916 authorizing the Passaic County Prosecutor's Office ("PCPO") to the Passaic County Prosecutor's Office to apply for and accept the FY22 Edward Byrne Memorial Justice Assistance Grant (JAG) Program (sub-award JAG-1-16TF-22) in an amount up to one hundred forty-six thousand five hundred and seven dollars (\$146,507.00) for the period from July 1, 2023, through June 30, 2024, with no in-kind match required for use in its Multi-Jurisdiction County Gang, Gun & Narcotics Task Force; and

WHEREAS, the PCPO now seeks to amend Resolution R 23-0916 to include the change to the JAG 1-16TF-23 grant award from \$195,185.00 to \$195,042.00; and

WHEREAS, this matter has been reviewed by the Law and Public Safety, on February 18, 2025, and is being recommended to the Board of for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners for the County of Passaic hereby authorizes an amendment to Resolution R 23-0916 to include the change to the JAG 1-16TF-23 grant award from \$195,185.00 to \$195,042.00.

LET IT BE FURTHER RESOLVED, that the Passaic County Prosecutor's Office shall use the funds received for the purposes set forth in its application for the receipt of said grant funds and as set forth in this resolution.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Passaic County Prosecutor, and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

PCR

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AGREEMENT EXTENSIONS OF THE PREVIOUSLY AWARDED POMPTON LAKES OPEN SPACE GRANTS FOR PARK DEVELOPMENT

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	41.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development
 COMMITTEE NAME

RESOLUTION AUTHORIZING AGREEMENT EXTENSIONS OF THE PREVIOUSLY AWARDED POMPTON LAKES OPEN SPACE GRANTS FOR PARK DEVELOPMENT

WHEREAS, the Board of County Commissioners of the County of Passaic (hereafter “Board”) created an Open Space, Farmland and Historic Preservation Trust Fund Program (hereafter “Program”) in conformity with the will of the voters in the 1996 election, as authorized by N.J.S.A. 40:12-15.2; and

WHEREAS, the purpose and goals of the above is to achieve, in partnership with others, a system of interconnected open spaces, whose protection will preserve and enhance New Jersey’s natural environment and its historic, scenic, and recreational resources for public use and enjoyment; and

WHEREAS, the Borough of Pompton Lakes has requested agreement extensions to previously-awarded Park Development Grants; and

WHEREAS, the Borough has cited increased construction material costs and delays in acquiring NJDEP permits for the project delay; and

WHEREAS, the projects the Borough is requesting an extension for are as follows:

Willow Field Improvement Project (2019): requesting extension to November 27, 2025;

Willow Field Improvement Project Phase II (2020): requesting extension to November 27, 2025; and

Hershfield Park Phase I Improvements Project (Storage Shed) (2022): requesting extension to October 11, 2025.

WHEREAS, the Board is desirous of authorizing agreement extensions to the Borough for the above requests to account for the above-referenced project delays; and

WHEREAS, this matter was discussed at the February 13, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of County Commissioners authorizes the agreement extensions to the previously awarded Park Development Grants to the Borough of Pompton Lakes as set forth above; and

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Director of the Board, and County Counsel are hereby authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

February 25, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT TO MULLIN & LONERGAN ASSOCIATES OF PITTSBURGH, PA FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, FOR THE PERIOD SEPTEMBER 1, 2024, TO AUGUST 31, 2025

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	42.
CAF#	G-0141838024233
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT TO MULLIN & LONERGAN ASSOCIATES OF PITTSBURGH, PA FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, FOR THE PERIOD SEPTEMBER 1, 2024, TO AUGUST 31, 2025

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et. seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, the County utilizes a consultant to assist in the implementation of the Passaic County Community Development Block Grant Program (hereafter “CDBG”) for fiscal year 2022 and four one-year extensions until fiscal year 2026; and

WHEREAS, N.J.S.A. 40A:11-4.1(m) specifically allows the County to use competitive contracting for consulting services; and

WHEREAS, on April 26, 2022, the Board approved Resolution No. R-22-0396 authorizing the use of competitive contracting for the County to hire a consultant to assist in the implementation of the CDBG program for fiscal year 2022 and four one-year extensions until fiscal year 2026; and

WHEREAS, on July 1, 2022, the Purchasing Agent issued RFP-22-016: CDBG Consulting Services; and

WHEREAS, on August 2, 2022, one proposal was received and opened for RFP-22-016 CDBG Consultant as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the Agency’s request for proposals is a fair and open process, specifically, the request for proposals to engage a consultant to support the implementation of the CDBG Program was publicly advertised and awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.5(d), in a Memorandum dated September 14, 2022, the proposal submitted was reviewed and ranked based on a methodology for the awarding of competitive contracts, which included the method of providing requested services, (including quality and completeness of scope of services and adequate proposed level of effort; and qualifications and experience of staff, including experience of Staff/Project Coordinator and key personnel and demonstrated ability to perform project/has performed similar projects); and

WHEREAS, on September 27, 2022, the Board approved Resolution R-22-0890 to engage the firm of Mullin & Lonergan to provide consulting services to the CDBG Program for the fiscal years 2022 and 2023, as follows:

FY 2022: \$80,000.00 - September 1, 2022 to August 31, 2023; and
FY 2023: \$72,000.00 - September 1, 2023 to August 31, 2024;
with Option to Renew as follows:
FY 2024: \$72,000.00 - September 1, 2024 to August 31, 2025;
FY 2025: \$72,000.00 - September 1, 2025 to August 31, 2026;
FY 2026: \$72,000.00 - September 1, 2026 to August 31, 2027; and
FY 2027: \$72,000.00 - September 1, 2027 to August 31, 2028; and

WHEREAS, on December 13, 2022, the Board approved Resolution R-22-1184 amending Resolution R-22-0890 to reflect a one-year contract award with 4 one-year options to renew and to remove the last option to renew for the fiscal year 2027; and

WHEREAS, the corrected contract terms are as follows:

FY 2022: \$80,000.00 - September 1, 2022 to August 31, 2023; and
with Option to Renew as follows:
FY 2023: \$72,000.00 - September 1, 2023 to August 31, 2024;
FY 2024: \$72,000.00 - September 1, 2024 to August 31, 2025;
FY 2025: \$72,000.00 - September 1, 2025 to August 31, 2026;

FY 2026: \$72,000.00 - September 1, 2026 to August 31, 2027; and

WHEREAS, due to the delay in receipt of the entitlement CDBG award for FY 2024 from USHUD, the Board adopted Resolution R-24-806 on September 10, 2024 which provided a retro-active two-month contract extension to Mullin & Lonergan from September 1, 2024 to October 31, 2024, to permit the County time to accept the CDBG grant, add the grant to the County budget and allocate grant funds; and

WHEREAS, due to a continued delay in receipt of the entitlement CDBG award for FY 2024 from USHUD, the Board adopted Resolution R-24-1077 on November 18, 2024 to provide a second retro-active two-month contract extension to Mullin & Lonergan from November 1, 2024 to December 31, 2024 to permit the County time to accept the CDBG grant, add the grant to the County budget and allocate grant funds; and

WHEREAS, pursuant to Resolution R-24-1159 dated December 10, 2024, the Board authorized a third retroactive extension to Mullin & Lonergan Associates of Pittsburgh, PA for the Community Development Block Grant Program for fiscal year 2024 from January 1, 2025, to February 28, 2025; and

WHEREAS, the Board is desirous of authorizing the one-year option to renew for FY 2024: \$72,000.00 - September 1, 2024 to August 31, 2025; and

WHEREAS, with the exception of the provisions set forth above, all terms and conditions set forth in the RFP 22-016 and the Resolution R-22-1184 as adopted on December 13, 2022, shall remain in full force and effect; and

WHEREAS, funds are available in Account No. G-0141838024233 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the February 13, 2025, meeting of the Planning and Economic Development Committee and is recommended to the Board for approval; and

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of the County of Passaic hereby authorizes the one-year option to renew the contract to Mullin & Lonergan Associates of Pittsburgh, PA, for consulting services to the Passaic County Community Development Block Grant Program for the period September 1, 2024, to August 31, 2025; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, the Director of the Board, as well as the Director of Economic Development, are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

JDP

February 25, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$72,000.00

APPROPRIATION: G-01-41-838-024-233

PURPOSE: Award contract to Mullin & Lonergan Associates of Pittsburgh, PA, for consulting services to the Passaic County Community Development Block Grant Program.



Richard Cahill, Director of Finance

DATED: February 25, 2025



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION Professional Services CDBG Consultant Extension
REQUISITION No./CONTRACT No. RFP-22-016 CDBG Consultant

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

William Wasielewski Digitally signed by William Wasielewski
Date: 2025.02.04 12:30:31 -05'00'
Signature of Vendor's Authorized Representative
William Wasielewski, President/CEO
Print Name and Title of Vendor's Authorized Representative
Northeast & Bucks Co. T/A Mullin & Lonergan Associates
Vendor's Name
800 Vinial Street, Suite B414
Vendor's Address (Street Address)
Pittsburgh, PA 15212
Vendor's Address (City/State/Zip Code)

1/27/2025
Date
23-2095300
Vendor's FEIN, EIN or FTIN
412.323.1950
Vendor's Phone Number
717.731.9471
Vendor's Fax Number
billw@mandl.net
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

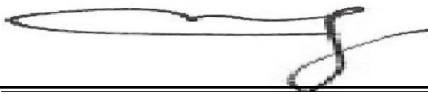
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A SECOND NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BOROUGH OF POMPTON LAKES FY 2022 ADA RAMP INSTALLATION UNTIL JUNE 1, 2025

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	43.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING A SECOND NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BOROUGH OF POMPTON LAKES FY 2022 ADA RAMP INSTALLATION UNTIL JUNE 1, 2025

WHEREAS, the Passaic County Board of County Commissioners (hereafter “Board”) adopted Resolution R-2018-0536 on June 26, 2018, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2018-2022 to the US Department of Housing and Urban Development (hereafter “USHUD”) in compliance with the Rules and Regulations governing the Community Development Block Grant Program (hereafter “CDBG”); and

WHEREAS, the Board adopted Resolution R-22-0618 on June 28, 2022 authorizing the Planning and Economic Development Department to submit an application and the Annual Action Plan to the USHUD for financial assistance in the amount of nine hundred six thousand seven hundred ninety-one and 00/100 (\$906,791.00) dollars to fund the Passaic County Community Block Grant Program for FY 2022; and

WHEREAS, the Board adopted Resolution 22-0820 on September 6, 2022, accepting the CDBG FY 2022 grant from USHUD and adopted Resolution 22-0889, on September 27, 2022, to allocate the grant funds; and

WHEREAS, the Board is cognizant of the conditions imposed by the USHUD and included a grant allocation in the FY 2022 Annual Action Plan to the Borough of Pompton Lakes (hereafter “Borough”) for fifty-eight thousand and 00/100 (\$58,000.00) dollars to install ADA ramps; and

WHEREAS, the Borough has notified the Division of Economic Development, see attached correspondence, that the Borough has been delayed in the implementation of the project and is requesting that the CDBG FY 2022 grant award be extended for the second time to June 1, 2025, to permit the Borough the time to complete the project; and

WHEREAS, this matter was discussed at the February 13, 2025, meeting of the County Commissioner Planning and Economic Development Committee and is being recommended to the Board for approval; and

WHEREAS, the Board considers this matter to be a benefit to the community and its residents;

NOW, THEREFORE, LET IT BE RESOLVED by the Board of County Commissioners of the County of Passaic that it hereby authorizes the second no-cost time extension of the Community Development Block Grant Program FY 2022 grant to the Borough of Pompton Lakes to June 1, 2025; and

LET IT BE FURTHER RESOLVED, that the County of Passaic Commissioner Director and Director of Economic Development are hereby authorized to act as the authorized representatives of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

ZMQ

February 25, 2025



RESOLUTION REQUEST FORM

NAME OF REQUESTER: _____ DEPARTMENT/DIVISION: _____

1. DESCRIPTION OF RESOLUTION

TYPE OF RESOLUTION: _____

PROJECT NAME & NO. (If applicable): _____

PROJECT LOCATION (If applicable): _____

SUMMARY:

2. CERTIFICATION OF FUNDS

AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # _____

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # _____

(If more than one account please list individually below, with designated amounts)

ACCOUNT # _____ Amount: _____

ACCOUNT # _____ Amount: _____

ACCOUNT # _____ Amount: _____

ACCOUNT # _____ Amount: _____

3. METHOD OF PROCUREMENT Not Applicable

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

BID #: _____

CO-OP: _____ **Number:** _____

Did the vendor agree to extend pricing to Passaic County Cooperative Pricing #38PCCP?

Yes No

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. CERTIFICATION OF PROHIBITED ACTIVITIES:

(Please check the Russia-Belarus Prohibited Activity Entity List & Chapter 25 List for this section)

Confirmed not on Russia-Belarus Entity List

Date Confirmed: _____

[State of NJ - Department of the Treasury - Division of Administration](http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf)

Confirmed not on Chapter 25 Prohibited Activities in Iran List

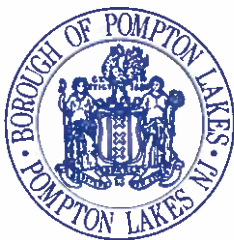
Date Confirmed: _____

<http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>

5. COMMITTEE REVIEW / DISTRIBUTION

(Please check off the committee(s) the resolution request is being submitted to and the meeting date it is associated with)

Administration & Finance	Meeting Date: _____
Health & Human Services	Meeting Date: _____
Law & Public Safety	Meeting Date: _____
Planning & Economic Development	Meeting Date: _____
Public Works	Meeting Date: _____



BOROUGH OF POMPTON LAKES
OFFICE OF THE BOROUGH ADMINISTRATOR

MICHAEL E. CARELLI - RMC, OPA
BOROUGH ADMINISTRATOR

25 LENOX AVENUE
 POMPTON LAKES, N.J. 07442

ADMINISTRATOR@POMPTONLAKES-NJ.GOV
 (973) 835-0143 ext. 239

January 29, 2025

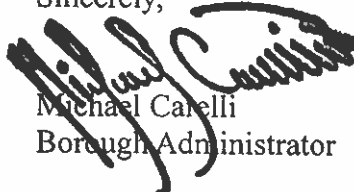
Ms. Keurly Reyes
 Division of Economic Development
 County of Passaic
 401 Grand Street
 Room 417
 Paterson, N.J. 07501

Re: Borough of Pompton Lakes – No Cost Time Extension #2
 FY 2022 Community Development Block Grant
 Lakeside Avenue ADA Curb Ramp Upgrades Project

Dear Ms. Reyes,

I am writing to inform you that the Borough of Pompton Lakes requires a time extension for the FY 2022 Community Development Block Grant (CDBG) for the Lakeside Avenue ADA Curb Ramp Upgrades Project from Ramapo Avenue to Schuyler Avenue, as we do not believe we have adequate time to complete the project prior to the March 1, 2025 grant deadline. The Borough hereby requests an extension to June 1, 2025. Please do not hesitate to contact me should you have any questions or concerns. Thank you for your partnership on this project.

Sincerely,



Michael Carelli
 Borough Administrator

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
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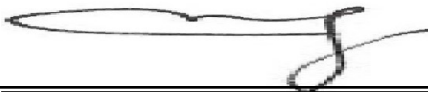
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND BASIS INDUSTRIAL ACQUISITIONS, LLC FOR PROPERTY AT 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, WAYNE, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	44.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND BASIS INDUSTRIAL ACQUISITIONS, LLC FOR PROPERTY AT 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, WAYNE, NEW JERSEY

WHEREAS, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Agreement (attached hereto) by and between the County of Passaic (hereafter “County”) and Basis Industrial Acquisitions, LLC (hereafter “Applicant”) regarding waiver of responsibility for any and all stormwater, silt or debris that enters Applicant’s property from the County right-of-way; and

WHEREAS, Applicant applied to the Passaic County Planning Board (hereafter “Board”) under File No. SP-24-022 for site approval of construction of a self-storage facility at 555 Paterson-Hamburg Turnpike, Block 2800, Lot 7, Wayne, New Jersey (hereafter “Property”); and

WHEREAS, on October 29, 2024, the Board required, by recent review letter attached hereto, the Applicant to enter into this Hold Harmless Agreement due to the slope of the proposed driveway along 555 Paterson-Hamburg Turnpike (CR 504), a County Road; and

WHEREAS, the Board has agreed to the site driveway profiles as contained in the plan of Jacquelyn Giordano, P.E. (N.J. License No. 53558) originally dated September 26, 2022, revised on August 5, 2024 on the Applicant’s agreement to protect and hold the County harmless and enter into an Agreement indemnifying the County for any claims or damages to the Applicant’s Property related to stormwater, silt, or debris that enters the property from the County right-of-way; and

WHEREAS, this matter was discussed at the February 13, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of County Commissioners that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached Agreement by and between the County of Passaic and Basis Industrial Acquisitions, LLC, as set forth above.

ZMQ

February 25, 2025



County of Passaic

Department of Planning & Economic Development
401 Grand Street, Room 417
Paterson, New Jersey 07505

www.passaiccountynj.org

Andras Holzmann AICP, PP
Director

PLANNING BOARD

TEL (973) 569-4040

FAX (973) 569-4041

October 29th, 2024

Wayne Planning Board
475 Valley Road
Wayne, NJ 07470

Re: Site Plan Review – Proposed Self-Storage Facility (Basis Industrial Acquisitions, LLC); 555 Paterson-Hamburg Turnpike, Wayne; Block 2800, Lot 7 (Passaic County File Number SP-24-022)

Members of the Board,

The above referenced site plan prepared by Jacquelyn Giordano, P.E. (N.J. Lic. No. 53558) and dated September 26th, 2022, revised as of August 5th, 2024, was reviewed by Passaic County Planning Board staff pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

Approval of this site plan application has been **withheld** pending receipt in an acceptable form of the following:

1. The Master Plan right-of-way width of Paterson-Hamburg Turnpike is 100 feet. The existing right-of-way width is noted as 66 feet. The applicant shall provide a Deed of Dedication to the County for the full half-width of the Master Plan right-of-way.
 - a. The proposed dedication shall be noted on the plan. A draft Deed of Dedication and metes and bounds description must be submitted for review. **Incomplete.**
 - b. The area of dedication shall be dimensioned on the plan. **The distance from the existing right-of-way line to the Master Plan right-of-way line is 17 feet, but is indicated to be 12 feet on the plan.**
2. The applicant shall enter into an “if and when” agreement with the County for the installation of a sidewalk along the frontage of the site at a future date. An agreement template is attached for the applicant’s review and signature. **Incomplete.**
3. The layout of the proposed one-way ingress and egress openings shall be modified to restrict vehicles to right-in and right-out turn movements. **The proposed curb layout at**

Passaic County Planning Board
 Basis Industrial Acquisitions, LLC (SP-24-022)
 555 Paterson-Hamburg Turnpike, Wayne
 Block 2800, Lot 7

the parking lot driveways shall be modified to channelize vehicles to right-in and right-out movements.

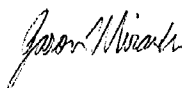
4. The egress driveway opening shall be dimensioned off the nearest property line. The driveway shall be a minimum of 10 feet from the nearest side property line. **A dimension shall be provided along the curbline at the driveway opening up to the extension of the side property line.**
5. At the ingress driveway, the applicant shall provide ONE WAY signs. **The proposed signs shall be double-sided and shifted closer to the roadway.**
6. For vehicles traveling westbound, the applicant shall provide a NO LEFT TURN symbol sign at the near right (north side of Paterson-Hamburg Turnpike) and far left (south side of Paterson-Hamburg Turnpike just west of the ingress driveway). **The proposed "NO LEFT TURN" sign on the north side of the road shall be shifted approximately 40 feet to the east.**
7. At the egress driveway, the applicant shall provide a near right and far left NO LEFT TURN symbol sign and ONE WAY signs. **The proposed "NO LEFT TURN" sign on the west side of the exit driveway shall be shifted to the north side of Paterson-Hamburg Turnpike.**
8. At the egress driveway, the applicant shall ensure that the stop sign shape is not distorted by any other sign if placed back-to-back. **The "DO NOT ENTER" signs shall be placed on separate posts and shifted towards Paterson-Hamburg Turnpike.**
9. All stop bars, traffic marking arrows, 'STOP' and 'DO NOT ENTER' markings at the driveways shall be indicated as thermoplastic. **Complete.**
10. The truck turning template shall be revised to demonstrate a right-out turn. **Complete.**
11. The applicant shall provide a signed certification from a New Jersey-licensed professional stating there are no obstructions within the proposed sight lines per AASHTO standards. **The applicant shall confirm if WB-20 trucks will be permitted to deliver to the site. If so, additional turning templates shall be provided.**
12. Driveways intersecting with a County road shall have maximum grades of no more than +/- 2% for 50 feet back from the right-of-way line. The applicant shall provide a driveway profile at the driveways on the County road. The following shall be labeled on the profile: all grade changes (in %), including the counter slope of the road, the right-of-way line, the curb, and the point 50 feet from the right-of-way line. **The point 50 feet from the existing right-of-way line shall be indicated on the profile. The Master Plan right-of-way line shall also be indicated on the profile. The alignment of the profiles shall be**

Passaic County Planning Board
 Basis Industrial Acquisitions, LLC (SP-24-022)
 555 Paterson-Hamburg Turnpike, Wayne
 Block 2800, Lot 7

- adjusted to follow the centerline of the modified driveways along the path a typical vehicle would use to enter and exit the site.**
13. The applicant shall enter into a “hold harmless” agreement with the County indemnifying the County for all stormwater, silt, and runoff that enters the site from the County right-of-way. An agreement template is attached for the applicant’s review and signature.
Incomplete.
 14. The applicant shall provide a cross-section detail of the proposed detention basin and provide a dimension from the centerline of the nearest detention basin barrel to the Master Plan right-of-way. **Complete, but subject to revision dependent upon final proposed location of dedicated Master Plan right-of-way.**
 15. The plans shall be revised to show the limits of pervious pavement. **This comment is no longer applicable.**
 16. The applicant shall provide any other required NJDEP permits not already submitted.
Incomplete.
 17. The four (4) proposed shade trees shall be relocated outside of the area being dedicated to the County, if feasible, to avoid conflicting with the County’s planned future roadway improvement project. **Complete.**
 18. If the site plan is approved and constructed, the applicant is notified that the County's future roadway improvement project will likely conflict with the proposed grass paver fire access lane. In the event of conflict, the access lane would need to be removed when the future roadway project is constructed. **Acknowledged by applicant.**
 19. The applicant shall provide the Corridor Enhancement Fee of \$11,495.00 payable to Passaic County. **Incomplete.**

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.

Best Regards,



Jason Miranda, AICP
 Senior Planner

Cc: Passaic County Engineer
 Anee S. Farrell, Esq.
 George Lighthiser

Basis Industrial Acquisitions, LLC
 Jacquelyn Giordano, P.E.
 File

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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 Rodney De Vore
 Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505
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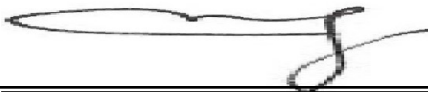
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND HIGH MOUNTAIN LLC FOR PROPERTY AT 409 HIGH MOUNTAIN ROAD, BLOCK 18, LOT 10.03 NORTH HALEDON, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	45.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND HIGH MOUNTAIN LLC FOR PROPERTY AT 409 HIGH MOUNTAIN ROAD, BLOCK 18, LOT 10.03 NORTH HALEDON, NEW JERSEY

WHEREAS, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Agreement (attached hereto) by and between the County of Passaic (hereafter “County”) and High Mountain LLC (hereafter “Applicant”) regarding waiver of responsibility for any and all stormwater, silt or debris that enters Applicant’s property from the County right-of-way; and

WHEREAS, Applicant applied to the Passaic County Planning Board (hereafter “Board”) under File No. SU-23-017 for site approval of the proposed creation of new development lots for construction of single-family homes with driveways at 409 High Mountain Road, Block 18, Lot 10.03, North Haledon, New Jersey (hereafter “Property”); and

WHEREAS, on June 18, 2024, the Board required, by review letter attached hereto, the Applicant to enter into a Hold Harmless Agreement due to the slope of the proposed driveway along 409 High Mountain Road (CR 677), a County Road; and

WHEREAS, the Board has agreed to the site driveway profiles as contained in the plan of Robert J. Weissman, P.E. & L.S., (N.J. License No. 29624) originally dated January 25, 2023, revised on April 18, 2023 on the Applicant’s agreement to protect and hold the County harmless and enter into an Agreement indemnifying the County for any claims or damages to the Applicant’s Property related to stormwater, silt, or debris that enters the property from the County right-of-way; and

WHEREAS, this matter was discussed at the February 13, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of County Commissioners that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached Agreement by and between the County of Passaic and High Mountain LLC, as set forth above..

ZMQ

February 25, 2025



County of Passaic
Department of Planning & Economic Development
401 Grand Street, Room 417
Paterson, New Jersey 07505

www.passaiccountynj.org

Andras Holzmann AICP, PP
Director

PLANNING BOARD
TEL (973) 569-4040
FAX (973) 569-4041

June 18th, 2024

North Haledon Planning Board
103 Overlook Avenue
North Haledon, NJ 07508

Re: Major Subdivision Review – High Mountain Subdivision – 409 High Mountain Road, North Haledon; Block 18, Lot 10.03 (Passaic County File Number SU-23-017)

Members of the Board,

The above referenced subdivision plat prepared by Robert Weissman, P.E. & L.S. (N.J. Lic. No. 29624) and dated April 18th, 2023, revised as of May 8th, 2024, was reviewed by Passaic County Planning Board staff pursuant to the provisions of the Passaic County Subdivision Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

Approval of this major subdivision application has been **withheld** pending receipt in an acceptable form of the following:

1. The applicant shall overlay and label the Master Plan right-of-way width line. (The Master Plan right-of-way is 66 feet.) *The applicant shall enter into an “if and when” agreement for a future right-of-way dedication up to the Master Plan right-of-way line. An agreement template is attached for the applicant’s review and signature. **The submitted agreement is under review for an upcoming Board of County Commissioners meeting. If authorized by the Board of County Commissioners, the agreement will need to be executed on behalf of the County and recorded in the County Clerk’s office.***
2. The applicant shall dimension all proposed driveway widths. *Previously completed.*
3. The applicant shall dimension the width between the driveway from the nearest proposed side property lines. No part of any driveway shall be located within 10 feet of a side property line. *Previously completed.*
4. The applicant shall provide profiles for all driveways, label all grades, curb line, sidewalk and right of way line and master plan right of way line. Driveways intersecting with a County Road shall have maximum grades of no more than +/- 2% for 50 feet back from the right of-way line. *A driveway profile shall be provided for proposed lot 10.03. The driveway profile for proposed lots A, B, and C may be provided on individual plot plans; however, there is no guarantee these new driveways will be approved at a later date. **The applicant shall regrade the driveway to the***

furthest extent feasible to comply with the County standard of a 2% maximum grade. If the driveway cannot be regraded to meet the County standard, then a written waiver request with explanation of hardship is required prior to the Board considering the application. The applicant shall be required to enter into a “hold harmless” agreement with the County, indemnifying the County for all stormwater, silt, and debris that enters the site from the County right-of-way. An agreement template is attached for the applicant’s review and signature.

5. Vehicles backing out onto a County Road is not permitted as such the applicant shall provide onsite turning exhibits for each lot to demonstrate that a vehicle can turnaround prior to exiting. *Previously completed.*
6. Stormwater runoff from directly connected impervious areas that ultimately flows to the County right-of-way is not permitted. The applicant shall intercept with trench drains on site where necessary and provide storage on site for the 25-year storm for a 1-hour for the proposed impervious or max impervious area onsite where homes are still conceptual. The applicant shall provide all details, inverts, label all proposed materials and indicate conceptually tied in roof leaders to any proposed system. *The applicant shall provide trench drains on site where necessary to intercept stormwater, and provide storage on site for the 25-year storm (for a one-hour duration) for all impervious area draining to the County right-of-way for proposed lot 10.03. The applicant may address stormwater runoff on proposed lots A, B and C on individual plot plans; however, there is no guarantee these improvements will be approved at a later date. Stormwater runoff may be addressed at a later date at proposed Lots A, B and C on individual plot plans. However, there is no guarantee these improvements will be approved. Additionally, if approved the applicant shall be required to submit individual Right-of-Way Access permit applications to the County at a later date for each individual plot plan prior to any work taking place in the right-of-way.*
7. If a retention system is proposed to provide on-site storage for runoff, the applicant shall verify minimum separation between ground water, demonstrate 72-hour drain time and verify any soil percolation rate prior to receiving approval, for each individual proposed lot. *The applicant shall provide test pits and soil logs to verify groundwater separation and demonstrate 72 hours drain time for any proposed infiltration measures on site for proposed lot 10.03. The applicant may provide test pits and soil logs to verify groundwater separation and demonstrate 72 hours drain time for any proposed infiltration measures on site for proposed lots A, B and C on individual plot plans; however, there is no guarantee these improvements will be approved at a later date. Complete.*
8. On lots where two driveways are proposed, the applicant shall provide a dimension between the driveways. Where two or more driveways connect a single site to High Mountain Road, a minimum clear distance of 50 feet measured along the right-of-way shall separate the closest edges of any two such driveways. *At proposed lots A and B, one single-access driveway with adequate turnaround space on site shall be permitted. At proposed lot C, the applicant shall provide a statement justifying the hardship for their waiver request. At Lots A and B, dimensions of 40 and 30.7 feet are indicated. The County standard is 50 feet. The driveway layouts shall be revised to each be one single access driveway with adequate turnaround on*

Passaic County Planning Board
High Mountain Subdivision (SU-23-017)
409 High Mountain Road, North Haledon
Block 18, Lot 10.03

site. At Lot C, a dimension of 76.8 feet is indicated. However, the justification for the double driveway is inadequate since a turnaround area can be provided on the site without the need for the double driveway. The driveway layout shall be revised to be one single access driveway with adequate turnaround on site.

9. The applicant shall provide line of sight triangle exhibits for all driveways that meet AASHTO standards in plan and profile. The applicant shall confirm if there are any obstructions within the proposed sight lines. *The applicant shall provide line of sight exhibits at all proposed driveways and provide a certification signed by a licensed engineer that no obstructions exist within the line of site for each individual driveway.* **The hedge row must be removed, and the requested exhibits submitted, prior to the application being considered for approval by the Board.**
10. The sidewalk shall be reconstructed to have a 3-foot-wide grass strip (from the back of curb to edge of sidewalk) and a 5-foot-wide sidewalk. Both must be dimensioned and labeled on the plans. *The three-foot grass strip must be labelled on the plan.* **Complete.**
11. The applicant shall add the County trench restoration detail to the plans. *Previously completed.*
12. The applicant shall add the County curb detail to the plans. *Previously completed.*
13. The applicant shall add the raised apron detail to the plans. *Previously completed.*
14. The applicant shall provide a note on the plans stating that the striping in the road will be replaced in kind as necessary. *Previously completed.*
15. The County reserves the right to make further comments based on additional information provided on subsequent submissions. *Previously completed.*
16. The applicant shall provide two (2) signed and sealed copies of the propose final plat. **Incomplete.**

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.

Best Regards,



Jason Miranda, AICP
Senior Planner

Cc: Passaic County Engineer
Harold Cook

High Mountain, LLC
Robert Weissman, P.E.

File

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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401 Grand Street
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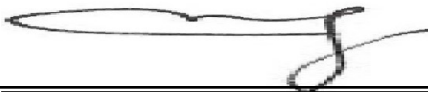
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND SPARK CAR WASH, LLC FOR PROPERTY AT 25 ALLWOOD ROAD, BLOCK 82.01, LOT 18.02, CLIFTON, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	46.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND SPARK CAR WASH, LLC FOR PROPERTY AT 25 ALLWOOD ROAD, BLOCK 82.01, LOT 18.02, CLIFTON, NEW JERSEY

WHEREAS, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Agreement (attached hereto) by and between the County of Passaic (hereafter “County”) and Spark Car Wash, LLC (hereafter “Applicant”) regarding waiver of responsibility for any and all stormwater, silt or debris that enters Applicant’s property from the County right-of-way; and

WHEREAS, Applicant applied to the Passaic County Planning Board (hereafter “Board”) under File No. SP-24-038 for site approval of the proposed construction of a car wash at 25 Allwood Road, Block 82.01, Lot 18.02, Clifton, New Jersey (hereafter “Property”); and

WHEREAS, on December 5, 2024, the Board required, by review letter attached hereto, the Applicant to enter into a Hold Harmless Agreement due to the slope of the proposed driveway along 25 Allwood Road (CR 602), a County Road; and

WHEREAS, the Board has agreed to the site driveway profiles as contained in the plan of Tung-To Lam, P.E. (N.J. License No. 47863) originally dated September 9, 2024, revised on November 14, 2024 on the Applicant’s agreement to protect and hold the County harmless and enter into an Agreement indemnifying the County for any claims or damages to the Applicant’s Property related to stormwater, silt, or debris that enters the property from the County right-of-way; and

WHEREAS, this matter was discussed at the February 13, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of County Commissioners that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached Agreement by and between the County of Passaic and Spark Car Wash, LLC, as set forth above.

ZMQ

February 25, 2025



County of Passaic
Department of Planning & Economic Development
401 Grand Street, Room 417
Paterson, New Jersey 07505

www.passaiccountynj.org

Andras Holzmann AICP, PP
Director

PLANNING BOARD
TEL (973) 569-4040
FAX (973) 569-4041

December 5th, 2024

Clifton Board of Adjustment
900 Clifton Avenue
Clifton, NJ 07013

Re: Site Plan Review – Spark Car Wash (Clifton) – 25 Allwood Road, Clifton; Block 82.01, Lot 18.02; (Passaic County File Number SP-24-038)

Members of the Board,

The above referenced site plan prepared by Tung-To Lam, P.E. (N.J. Lic. No. 47863) and dated September 9th, 2024, was reviewed by Passaic County Planning Board staff pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

Approval of this site plan application has been **withheld** pending receipt in an acceptable form of the following:

1. The applicant shall provide a traffic statement with trip generation calculations. If there are over 100 trips during peak hours, the applicant shall provide a Traffic Impact Study. **The intersection of Bridwell Place and Main Ave has almost a minute of added delay on Saturday Southbound approach. The applicant shall propose mitigation and indicate the party responsible for implementing the mitigation.**
2. The applicant shall provide a queuing analysis showing that there is adequate queuing capacity on site. **Incomplete, the traffic study only addresses the parking requirements, not queuing for the car wash.**
3. The applicant shall label and show the Master Plan right-of-way line on the site plan. The Master Plan right-of-way width along this section of Allwood Road is 60 feet. If there is any discrepancy between the existing and Master Plan right-of-way line, the applicant shall be required to enter into an “if and when” agreement to provide a future right-of-way dedication for the full half-width of the Master Plan right-of-way. **Incomplete, pending submission of an if-and-when agreement. The applicant shall label the master plan right of way line on the site plan.**

4. The applicant shall dimension the sidewalk along both site frontages. If the sidewalk along Allwood Road is less than five (5) feet in width, the applicant shall construct a new 5-foot sidewalk that maintains the existing grass strip from the back of the curb to the edge of the sidewalk. The applicant shall also dimension the grass strip on the site plan. If the sidewalk along Main Avenue is less than five (5) feet, it is recommended that the sidewalk be reconstructed to be five (5) feet in width. **Complete.**
5. The applicant shall provide an intersection sight distance exhibit at the Allwood Road driveway and provide a signed and sealed certification from a professional engineer that there are no obstructions within the proposed sight lines per AASHTO standards. **Incomplete, the applicant shall provide a copy of a signed and sealed certification form a professional engineer that there are no obstructions within the proposed sight lines per AASHTO standards.**
6. The applicant shall dimension the distance between the Allwood Road driveway and side property line. If the driveway is within 10 feet of the side property line, the driveway shall be relocated to be a minimum of 10 feet from the property line. **The applicant shall provide a written wavier request that includes explanation on why complying with county standards are not feasible.**
7. Driveways on county roads shall have maximum grades of no more than +/- 2% for 50 feet back from the right-of-way line. The applicant shall provide a driveway profile at the driveway on the county road. The following shall be labeled on the profile: all grade changes (in %), including the counter slope of the road; the right-of-way line; the curb; and the point 50 feet from the right-of-way line. **Complete.**
8. The applicant shall enter into a hold harmless agreement with the County for stormwater and silt entering the site via the drainage pipe from Allwood Road. Additionally, if the Allwood Road driveway drains away from Allwood Road, the applicant shall enter into a hold harmless agreement for stormwater and silt entering the site from Allwood Road. **Incomplete, pending submission of hold harmless agreement for existing drainage pipe and flow from the driveway.**
9. The applicant shall provide a copy of correspondence with the City of Clifton requesting the proposed emergency access driveway on Main Avenue. **The applicant shall provide correspondence from the City of Clifton fire marshal requesting the emergency access driveway and deeming the emergency access driveway acceptable.**
10. The County trench restoration detail (attached) shall be added to the site plan. **Complete.**
11. The applicant shall indicate on the site plan that all stop bars, double yellow centerlines, directional arrows, and "STOP" markings shall be painted with thermoplastic material. **Complete.**

Passaic County Planning Board
Spark Car Wash (SP-24-038)
25 Allwood Road, Clifton
Block 82.01, Lot 18.02

12. The applicant shall dimension the distance between the proposed employee parking space and the Allwood Road Master Plan right-of-way line. **Incomplete, distance not dimensioned on site plan.**
13. The applicant shall provide a detail for the proposed “ENTER” and “EXIT” signs at the Allwood Road driveway. **Incomplete, the applicant shall provide dimensions on the site plan off the Allwood Road face of curb to ensure the proposed exit and entrance signs do not obstruct the sight lines at the driveway. The applicant shall show separate symbols in plan view for the proposed STOP sign and proposed exit sign.**
14. The applicant shall provide a narrative for when garbage pickup operations will occur on site, and if pick up operations will occur during operating hours. **Complete.**
15. Runoff on the site is proposed to grade away from Allwood Road, to be collected on the site and discharge to an existing outlet pipe on the adjacent state property that crosses over Main Avenue, and which ultimately discharges toward Route 3. It is recommended that the applicant coordinate with NJDOT regarding any stormwater requirements. **Complete (recommendation).**
16. The applicant shall provide a copy of any required NJDEP permits for the proposed development. **Complete.**
17. The following note shall be added to the plans and O&M Manual: *“Upon obtaining the Certificate of Occupancy from the City of Clifton, the applicant must submit an inspection report from a New Jersey-licensed professional engineer on the conditions of the stormwater system. The applicant shall address any recommendations, if any, within 90 calendar days of the report. The inspection report is to be performed and submitted every two (2) years to the Clifton Construction Official and the Passaic County Planning Board.”* **Complete.**
18. The applicant shall provide the Corridor Enhancement Fee of \$901.00 made payable to Passaic County. **Complete.**

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.

Best Regards,



Jason Miranda, AICP
Senior Planner

Passaic County Planning Board
Spark Car Wash (SP-24-038)
25 Allwood Road, Clifton
Block 82.01, Lot 18.02

Cc: Passaic County Engineer
Grace Capital Investments, LLC
Bohler Engineering NJ, LLC

Spark Car Wash. LLC
Robert Vallario
File

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION OF AN "IF AND WHEN" AGREEMENT BETWEEN PASSAIC COUNTY AND BASIS INDUSTRIAL ACQUISITIONS LLC APPLICANT/OWNERS OF 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, TOWNSHIP OF WAYNE, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	47.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION OF AN “IF AND WHEN” AGREEMENT BETWEEN PASSAIC COUNTY AND BASIS INDUSTRIAL ACQUISITIONS LLC APPLICANT/OWNERS OF 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Agreement (attached hereto) relating to premises located at 555 Paterson-Hamburg Turnpike, Block 2800, Lot 7, Township of Wayne, New Jersey (hereafter “Property”); and

WHEREAS, a Site Plan, originally dated September 26, 2022, revised as of January 15, 2025, (“Site Plan”), prepared by Jacquelyn Giordano, P.E. (N.J. License No. 53558) of Dynamic Engineering Consultants, PC, was submitted for approval to the Passaic County Planning Board (“County Board”), and received County Board approval with conditions on October 29, 2024 (“Site Plan Approval”), subject to certain terms and conditions set forth therein; and

WHEREAS, the Site Plan Approval, specifically requires the Applicant to enter into an “If and When” Agreement to dedicate the additional five (5) feet of its property extending fifty (50) feet from the roadway centerline towards the Project, at a later date when requested by the Passaic County Engineer (“County Engineer”) or the County Board, at no cost to the County; and

WHEREAS, the Board required Applicants/Owners to enter into an Agreement to ensure Applicant’s/Owner’s compliance and performance of its obligations under the conditional approval; and

WHEREAS, if and when the County requests that the Applicants/Owners dedicate the additional five (5) feet of its property extending fifty (50) feet from the roadway centerline towards the Project that is shown on the Site Plan, the Applicant/Owner must comply with the additional right-of-way dedication; and

WHEREAS, in consideration of the County Board’s Site Plan Approval, Applicant agrees to provide a future dedication to the County for the Paterson-Hamburg Turnpike Master Plan Right-of-Way, if and when requested by the County Engineer or the County Board; and

WHEREAS, Paterson-Hamburg Turnpike has a Master Plan right-of-way of one hundred (100) feet and is depicted on the Applicant’s Site Plan; and

WHEREAS, the Applicant’s Site Plan provides a Varying Width Right-of-Way in partial compliance with the Master Plan Right-of-Way, leaving the Applicant with providing for an additional future right-of-way dedication of varying width; and

WHEREAS, the dedication would be provided by the Applicants/Owners if and when requested by the County and at no cost to the County; and

WHEREAS, the attached agreement has been reviewed by staff and the most recent Planning Board Review Letter dated October 29, 2024, is also attached for reference; and

WHEREAS, the Applicants/Owners shall confer and cooperate with the County with respect to all maintenance decisions concerning the foregoing; and

WHEREAS, this matter was discussed on February 13, 2025, with the Planning and Economic Development Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

NOW THEREFORE, LET IT BE RESOLVED by the Passaic County Board of County Commissioners that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached “If and When” Agreement by and between Basis Industrial Acquisitions LLC and the County of Passaic, as set forth above.

ZMQ

February 25, 2025



County of Passaic
Department of Planning & Economic Development
401 Grand Street, Room 417
Paterson, New Jersey 07505

www.passaiccountynj.org

Andras Holzmann AICP, PP
Director

PLANNING BOARD

TEL (973) 569-4040

FAX (973) 569-4041

October 29th, 2024

Wayne Planning Board
475 Valley Road
Wayne, NJ 07470

Re: Site Plan Review – Proposed Self-Storage Facility (Basis Industrial Acquisitions, LLC); 555 Paterson-Hamburg Turnpike, Wayne; Block 2800, Lot 7 (Passaic County File Number SP-24-022)

Members of the Board,

The above referenced site plan prepared by Jacquelyn Giordano, P.E. (N.J. Lic. No. 53558) and dated September 26th, 2022, revised as of August 5th, 2024, was reviewed by Passaic County Planning Board staff pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

Approval of this site plan application has been **withheld** pending receipt in an acceptable form of the following:

1. The Master Plan right-of-way width of Paterson-Hamburg Turnpike is 100 feet. The existing right-of-way width is noted as 66 feet. The applicant shall provide a Deed of Dedication to the County for the full half-width of the Master Plan right-of-way.
 - a. The proposed dedication shall be noted on the plan. A draft Deed of Dedication and metes and bounds description must be submitted for review. **Incomplete.**
 - b. The area of dedication shall be dimensioned on the plan. **The distance from the existing right-of-way line to the Master Plan right-of-way line is 17 feet, but is indicated to be 12 feet on the plan.**
2. The applicant shall enter into an “if and when” agreement with the County for the installation of a sidewalk along the frontage of the site at a future date. An agreement template is attached for the applicant’s review and signature. **Incomplete.**
3. The layout of the proposed one-way ingress and egress openings shall be modified to restrict vehicles to right-in and right-out turn movements. **The proposed curb layout at**

the parking lot driveways shall be modified to channelize vehicles to right-in and right-out movements.

4. The egress driveway opening shall be dimensioned off the nearest property line. The driveway shall be a minimum of 10 feet from the nearest side property line. **A dimension shall be provided along the curbline at the driveway opening up to the extension of the side property line.**
5. At the ingress driveway, the applicant shall provide ONE WAY signs. **The proposed signs shall be double-sided and shifted closer to the roadway.**
6. For vehicles traveling westbound, the applicant shall provide a NO LEFT TURN symbol sign at the near right (north side of Paterson-Hamburg Turnpike) and far left (south side of Paterson-Hamburg Turnpike just west of the ingress driveway). **The proposed “NO LEFT TURN” sign on the north side of the road shall be shifted approximately 40 feet to the east.**
7. At the egress driveway, the applicant shall provide a near right and far left NO LEFT TURN symbol sign and ONE WAY signs. **The proposed “NO LEFT TURN” sign on the west side of the exit driveway shall be shifted to the north side of Paterson-Hamburg Turnpike.**
8. At the egress driveway, the applicant shall ensure that the stop sign shape is not distorted by any other sign if placed back-to-back. **The “DO NOT ENTER” signs shall be placed on separate posts and shifted towards Paterson-Hamburg Turnpike.**
9. All stop bars, traffic marking arrows, ‘STOP’ and ‘DO NOT ENTER’ markings at the driveways shall be indicated as thermoplastic. **Complete.**
10. The truck turning template shall be revised to demonstrate a right-out turn. **Complete.**
11. The applicant shall provide a signed certification from a New Jersey-licensed professional stating there are no obstructions within the proposed sight lines per AASHTO standards. **The applicant shall confirm if WB-20 trucks will be permitted to deliver to the site. If so, additional turning templates shall be provided.**
12. Driveways intersecting with a County road shall have maximum grades of no more than +/- 2% for 50 feet back from the right-of-way line. The applicant shall provide a driveway profile at the driveways on the County road. The following shall be labeled on the profile: all grade changes (in %), including the counter slope of the road, the right-of-way line, the curb, and the point 50 feet from the right-of-way line. **The point 50 feet from the existing right-of-way line shall be indicated on the profile. The Master Plan right-of-way line shall also be indicated on the profile. The alignment of the profiles shall be**

Passaic County Planning Board
Basis Industrial Acquisitions, LLC (SP-24-022)
555 Paterson-Hamburg Turnpike, Wayne
Block 2800, Lot 7

adjusted to follow the centerline of the modified driveways along the path a typical vehicle would use to enter and exit the site.

13. The applicant shall enter into a “hold harmless” agreement with the County indemnifying the County for all stormwater, silt, and runoff that enters the site from the County right-of-way. An agreement template is attached for the applicant’s review and signature.
Incomplete.
14. The applicant shall provide a cross-section detail of the proposed detention basin and provide a dimension from the centerline of the nearest detention basin barrel to the Master Plan right-of-way. **Complete, but subject to revision dependent upon final proposed location of dedicated Master Plan right-of-way.**
15. The plans shall be revised to show the limits of pervious pavement. **This comment is no longer applicable.**
16. The applicant shall provide any other required NJDEP permits not already submitted.
Incomplete.
17. The four (4) proposed shade trees shall be relocated outside of the area being dedicated to the County, if feasible, to avoid conflicting with the County’s planned future roadway improvement project. **Complete.**
18. If the site plan is approved and constructed, the applicant is notified that the County's future roadway improvement project will likely conflict with the proposed grass paver fire access lane. In the event of conflict, the access lane would need to be removed when the future roadway project is constructed. **Acknowledged by applicant.**
19. The applicant shall provide the Corridor Enhancement Fee of \$11,495.00 payable to Passaic County. **Incomplete.**

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.

Best Regards,



Jason Miranda, AICP
Senior Planner

Cc: Passaic County Engineer
Amee S. Farrell, Esq.
George Lighthiser

Basis Industrial Acquisitions, LLC
Jacquelyn Giordano, P.E.
File

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN "IF AND WHEN" SIDEWALK AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND BASIS INDUSTRIAL ACQUISITIONS LLC APPLICANT/OWNERS OF 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, TOWNSHIP OF WAYNE, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	48.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING AN “IF AND WHEN” SIDEWALK AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND BASIS INDUSTRIAL ACQUISITIONS LLC APPLICANT/OWNERS OF 555 PATERSON-HAMBURG TURNPIKE, BLOCK 2800, LOT 7, TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS, the Passaic County Department of Planning and Economic Development (hereafter “Department”) is in receipt of a proposed “If and When” Sidewalk Agreement relating to the construction of sidewalks along Passaic County roadway frontage at a future date on 555 Paterson-Hamburg Turnpike, Township of Wayne, New Jersey, also known as Block 2800, Lot 7 (hereafter “the Property”), if and when requested by the County of Passaic (hereafter “Township”); and

WHEREAS, a Site Plan, originally dated September 26, 2022, revised as of January 15, 2025, (“Site Plan”), prepared by Jacquelyn Giordano, P.E. (N.J. License No. 53558) of Dynamic Engineering Consultants, PC, was submitted for approval to the Passaic County Planning Board (“County Board”), and received County Board approval with conditions on October 29, 2024 (“Site Plan Approval”), subject to certain terms and conditions set forth therein; and

WHEREAS, the Property has frontage along a County roadway, Paterson-Hamburg Turnpike, and therefore requires approval from the Passaic County Planning Board (hereafter “Board”), which encourages the construction of sidewalks along roadway frontage within the County as a policy that supports interconnectivity of communities; and

WHEREAS, there is no sidewalk along 555 Paterson-Hamburg Turnpike currently, either along the frontage of the Property or in the vicinity of the Property, and the construction of sidewalks in front of the Property would not facilitate increased pedestrian connectivity along Paterson-Hamburg Turnpike; and

WHEREAS, at some time in the future when there are other sidewalks in the vicinity of the property along the County roadway, the installation of sidewalks along the front of the Property would be relevant and desirable; and

WHEREAS, the Applicant was granted conditional approval (SP-24-022) by the Board on October 29, 2024 subject to conditions that the Applicant install sidewalk and curbing across any or all frontage of 555 Paterson-Hamburg Turnpike in conformance with the Residential Site Improvements Standards (RSIS) to the extent such improvements are not already installed at, at their own cost, upon request; and

WHEREAS, this matter was discussed at the February 13, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Passaic County Board of County Commissioners for approval;

NOW THEREFORE, LET IT BE RESOLVED by the Passaic County Board of County Commissioners that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached “If and When” Sidewalk Agreement by and between the County of Passaic and Basis Industrial Acquisitions LLC, as set forth above.

ZMQ

February 25, 2025

AGREEMENT

THIS AGREEMENT, made on _____, 2025, between, **Basis Industrial Acquisitions, LLC** (“Applicant”) with an address at 4800 Federal Highway, Suite B200 Room 34, Boca Raton, FL, 33431, and Passaic County (“County”), with an address at 401 Grand Street, Room 417, Paterson, New Jersey 07505 (“Applicant” and “County” collectively referred to as the “Parties”).

WITNESSES:

WHEREAS, Applicant filed an Application (File# SP-24-022) for Site Plan Approval (“Application”) to construct and develop real property on a Passaic County roadway located at 555 Paterson-Hamburg Turnpike, Wayne, New Jersey, Block 2800, Lot 7 (“Project”); and

WHEREAS, a Site Plan, originally dated September 26, 2022, revised through January 15, 2025 (“Site Plan”), prepared by Dynamic Engineering Consultants, PC was submitted to the Passaic County Planning Board, received a review letter (“Site Plan Review Letter”) withholding approval of the application, subject to certain terms and conditions set forth therein; and

WHEREAS, the Site Plan Review Letter, specifically requires the Applicant to enter into an agreement to install sidewalk and curbing along the property frontage of Paterson-Hamburg Turnpike at a later date, if and when requested by the Passaic County Engineer (“County Engineer”) or the Passaic County Planning Board, at no cost to the County; and

WHEREAS, the Applicant submits this Agreement to comply with the terms of the Site Plan Review Letter.

NOW, THEREFORE, for good and valuable consideration received by Applicant, and for further good cause, Applicant herewith agrees to the following:


1. If and when the County Engineer or the Passaic County Planning Board requests that the owner of Block 2800, Lot 7 install sidewalk and curbing across any or all frontage of 555 Paterson-Hamburg Turnpike, the owner(s) of that Lot will install sidewalk and curbing in conformance with the Residential Site Improvements Standards (RSIS) to the extent such improvements are not already installed, at their own cost.

2. This agreement shall inure to the benefit of and be binding upon the Parties hereto, their heirs, personal representatives, successors and assigns and shall be a covenant that runs with the land described above and this Agreement shall be recorded in the office of the Passaic County Clerk.

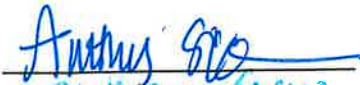
3. This Agreement shall be governed by the Laws of the State of New Jersey and shall only be amended in writing signed by all Parties.

[SIGNATURES APPEAR ON NEXT PAGE]

Witness:


Name: Zoe Daniel
Title: Director of
Development

Applicant:

By: 
Name: Anthony Scavo
Title: manager

COUNTY OF PASSAIC

Name: **Louis E. Imhof III**
Title: **Clerk to the Board**

By: _____
Name: **John W. Bartlett**
Title: **County Commissioner Director**

**RECORD AND RETURN TO:
OFFICE OF THE COUNTY COUNSEL
401 GRAND STREET, ROOM 214
PATERSON, NJ 07505**

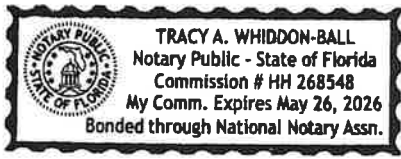
STATE OF Florida }

COUNTY OF Orange }

I CERTIFY that on January 27, 2025, Anthony Seavo personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the owner of the Property;
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

Tracy A. Whiddon-Ball
Notary Public



STATE OF NEW JERSEY }

COUNTY OF PASSAIC }

I CERTIFY that on _____, 2025, John W. Bartlett, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the Director of the Board of County Commissioners of COUNTY OF PASSAIC,
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

Notary Public of State of New Jersey



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION _____
REQUISITION No./CONTRACT No. _____

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

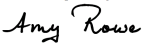
CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list.](#) However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

DocuSigned by:

Signature of Vendor's Authorized Representative

Amy Rowe / Director of Legal Ops & ESG
Print Name and Title of Vendor's Authorized Representative

Cablevision Lightpath LLC
Vendor's Name

1111 Stewart Ave
Vendor's Address (Street Address)

Bethpage, NY 11714
Vendor's Address (City/State/Zip Code)

10.09.2024
Date

11-3052355
Vendor's FEIN, EIN or FTIN

866-611-3434
Vendor's Phone Number

Vendor's Fax Number

lightpathsupport@lightpathfiber.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).