

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Louis E. Imhof  
Clerk Of The Board

Date: Jun 17, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GIS WORKSHOP, LLC,  
D/B/A GWORKS FOR PROPRIETARY SUPPORT AND MAINTENANCE SOFTWARE FOR THE  
PASSAIC COUNTY ROAD DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-5 (dd)

THIS RESOLUTION WAS REQUESTED BY:  
ROADS DIVISION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	6/17/2025
Introduced Date	6/11/2025
Adopted Date	
Agenda Item	62.
CAF#	5-01-26-151-001-213
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GIS WORKSHOP, LLC, D/B/A GWORKS FOR PROPRIETARY SUPPORT AND MAINTENANCE SOFTWARE FOR THE PASSAIC COUNTY ROAD DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-5 (dd)**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(dd), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software; and

**WHEREAS**, GIS Workshop, LLC d/b/a Gworks provides proprietary support and maintenance software for the Road Department, and provided a quote for the annual renewal of said software, for a term beginning July 1, 2025 and expiring June 30, 2026, in a total amount not to exceed twelve thousand nine hundred forty-two dollars (\$12,942.00), which is being recommended for approval by the Supervisor of Roads; and

**WHEREAS**, GIS Workshop, LLC d/b/a Gworks has executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, funds are available in Account No. 5-01-26-151-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the June 4, 2025 meeting of the Public Works Committee Health, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(dd), the Board of County Commissioners of the County of Passaic authorizes an award of contract to GIS Workshop, LLC d/b/a Gworks. for a term beginning July 1, 2025 and expiring June 30, 2026, in a total amount not to exceed twelve thousand nine hundred forty-two dollars (\$12,942.00) for propriety support and maintenance software for the Passaic County Road Department, as recommended by the Supervisor of Roads.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to the GIS Workshop, LLC d/b/a Gworks, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

June 17, 2025