

BOROUGH OF WOODLAND PARK

MAYOR TRACY M. KALLERT

Sam Yodice, CPM
Borough Administrator



Department of
Administration

April 23, 2026

Mr. Giancarlo Di Lonardo
Director, Division of Economic Development
County of Passaic
401 East Grand Street, Room 417
Paterson, NJ 07505

**Re: Request for No-Cost Time Extension – CDBG FY2019
Library ADA Bathroom Improvements Project**

Dear Mr. Di Lonardo:

The Borough of Woodland Park respectfully submits this request for a no-cost time extension for the CDBG FY2019 Library ADA Bathroom Improvements Project. This request represents the second extension for this project, and the Borough is requesting an extension through **July 31, 2026**.

The ADA bathroom improvements funded through this grant are not a standalone project, but rather a component of the Borough's broader, multi-phase library construction and renovation initiative. As such, the timeline associated with this portion of the work has been directly impacted by the necessary sequencing of the overall project.

Project Background and Progress

Following award of the grant, the Borough advanced the project through design and architectural planning. As construction progressed, it became clear that the ADA bathroom improvements could not be constructed independently or in advance of the core building work. The project required completion of foundational elements including structural construction, interior layout, and installation of major building systems such as plumbing, HVAC, and electrical infrastructure before the ADA-compliant restroom facilities could be properly built.

Additionally, as with many public construction projects of this scale, the Borough encountered typical construction-related challenges, including coordination of trades, sequencing of interior renovations, and the need to ensure that all ADA improvements are fully integrated with the building systems and compliant with applicable codes. These factors necessitated that the ADA bathroom work occur toward the final stages of the project rather than at the outset.

Current Project Status

Currently, the project has progressed through the critical foundational phases. Structural work, interior framing, and major system installations have been completed or are substantially complete.

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The project is now entering the final phase, where the ADA bathroom improvements can be constructed efficiently and in proper coordination with the completed building infrastructure.

Steps Being Taken to Advance the Project

The Borough is actively moving the project forward by:

- Finalizing coordination between ADA design requirements and installed building systems;
- Scheduling and advancing the remaining construction work specific to the restroom facilities;
- Coordinating with contractors to ensure efficient completion of finish work; and
- Monitoring progress closely to ensure adherence to the revised project schedule.

Anticipated Timeline for Completion

The Borough anticipates that all work associated with the ADA bathroom improvements will be completed on or before **July 31, 2026**, including final inspections and project closeout.

The Borough understands that this request represents the second extension and acknowledges the importance of completing the project within this timeframe. Based on the current stage of construction and the progress achieved to date, the Borough is confident that this extension will allow for full and final completion of the project, and no further extensions will be necessary.

The Borough of Woodland Park appreciates the County's continued support and consideration of this request. Should you require any additional information, please do not hesitate to contact my office.

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Respectfully,

A handwritten signature in blue ink that reads "Samuel Yodice, Jr." in a cursive script.

Samuel Yodice, Jr.
Borough Administrator