

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-24-075: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL HEATING SYSTEMS UPGRADES AND REPAIRS ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
SENIOR SERVICES, DISABILITY,
NUTRITION, VETERAN'S AFFAIRS &
TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

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|-----------------------------|---------------------|
| Official Resolution# | |
| Meeting Date | 2/25/2025 |
| Introduced Date | 2/20/2025 |
| Adopted Date | |
| Agenda Item | 10. |
| CAF# | G-01-41-707-024-213 |
| Purchase Req. # | |
| Result | |

Health and Human Services

COMMITTEE NAME

RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-24-075: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL HEATING SYSTEMS UPGRADES AND REPAIRS ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the County, through its Division of Weatherization and Home Energy (hereafter “Division”) of the Department of Senior Services administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., the Purchasing Agent issued RFQ-24-075: Weatherization Assistance Program (WAP) Residential Heating Systems Upgrades and Repairs (hereafter “RFQ-24-075”), seeking qualifications for a pool of qualified contractors, which scope included 9 categories of heating systems and related work activity, to provide professional weatherization remediation services for residents of the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for RFQ-24-075 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, pursuant to Resolution R-24-683, dated August 13, 2024, the Board qualified and awarded contracts to Premium Mechanical HVAC, LLC of West Caldwell, NJ, and TM Adams, Inc., of Saddle Brook, NJ, on an as-needed basis, for the period August 1, 2024, through July 31, 2025 with an appropriation amount of \$10,000.00; and

WHEREAS, the Division received a Heating Improvement Program (HIP) 2024 Grant amendment increase; the Division is requesting to add HIP grant funds in the amount of \$180,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-24-075 to \$190,000.00; and

WHEREAS, due to the fact that these vendors will be utilized on an as-needed basis, this resolution request is not accompanied by a requisition; and

WHEREAS, funds are available in Account Nos. G-01-41-707-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the February 18, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW THEREFORE LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic authorizes the addition of the Heating Improvement Program (HIP) 2024 grant funds in the amount of \$180,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-24-075 to \$190,000.00; and

LET IT BE FURTHER RESOLVED, that the Director of the Board, the Clerk to the Board, County Counsel, Director to the Weatherization & Home Energy Division, and Purchasing Agent

are authorized to execute any agreement and take any other steps necessary to carry out the purpose of this Resolution; and

JDP

February 25, 2025