

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: May 27, 2025 - 5:30 PM

Agenda: RESOLUTION TO AMEND RESOLUTION R-24-693, DATED AUGUST 13, 2024, TO ALLOCATE AN ADDITIONAL \$24,000.00 TO TANF AND \$26,000.00 TO GA/SNAP, TOTALING \$50,000.00 FOR THE CULTURAL LEARNING CENTER PROGRAM, AND TO EXTEND THE TERM OF THE CONTRACT UNTIL SEPTEMBER 30, 2025.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/27/2025
Introduced Date	5/21/2025
Adopted Date	
Agenda Item	22.
CAF#	
Purchase Req. #	G-01-041-725-024-213 and C
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION TO AMEND RESOLUTION R-24-693, DATED AUGUST 13, 2024, TO ALLOCATE AN ADDITIONAL \$24,000.00 TO TANF AND \$26,000.00 TO GA/SNAP, TOTALING \$50,000.00 FOR THE CULTURAL LEARNING CENTER PROGRAM, AND TO EXTEND THE TERM OF THE CONTRACT UNTIL SEPTEMBER 30, 2025.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, the Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the mission of the Passaic County Workforce Development Board (hereafter “WDB”) is to ensure that occupational investments are made in Passaic County to support workforce development, training, and job preparation for residents; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social service programs, under which this program falls; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution R-2017-0370, dated May 9, 2017, authorizing the Department to initiate the RFP process in connection with the Adult Basic Education programs in Passaic County; and

WHEREAS, on August 23, 2023, the Purchasing Agent unsealed responses to Programs for WorkFirst New Jersey Temporary Assistance for Needy Families/General Assistance/Supplemental Nutrition Assistance Program (hereafter “TANF/GA/SNAP”) for the Passaic County Department of Human Services, administered by the Passaic County Department of Human Services, RFP-23-025 (hereafter “RFP-23-025”); and

WHEREAS, in accordance with the law, a Review Committee was convened to review the responses to RFP-23-025, and recommended an award of contract to Passaic County Workforce Development Center, as contained in Resolution No. R-22-0721, dated August 9, 2022, with three (3) one-year options to renew; and

WHEREAS, pursuant to Resolution R-24-693, the Board authorized the first one-year option to renew on August 13, 2024, for the period July 1, 2024, to June 30, 2025; and

WHEREAS, the Director is requesting the amendment of R-24-693, dated August 13, 2024, to allocate an additional \$24,000.00 to TANF and \$26,000.00 to GA/SNAP, totaling \$50,000.00, and to extend the term of the contract until September 30, 2025, as per the attached contract extension award granted by the NJ Department of Labor and Workforce Development; and

WHEREAS, funds are available in Account Nos. G-01-041-725-024-213 and G-01-041-726-024-213 or in in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the May 20, 2025, meeting of the Health and

Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the amendment of R-24-693, dated August 13, 2024, to allocate an additional \$24,000.00 to TANF and \$26,000.00 to GA/SNAP, totaling \$50,000.00 for the Cultural Learning Center Program, and to extend the term of the contract until September 30, 2025; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Department of Human Services are hereby authorized to take the necessary actions to carry out the purpose of this Resolution.

JDP

May 27, 2025