

RFP 24-010

Food Distribution Grant Administered by The County Department of Human Services

PASSAIC COUNTY HUMAN SERVICES DEPARTEMENT

A review committee was convened for the purpose of evaluating requests for proposals submitted to the Purchasing Department in response to RFP 24-010 for the Passaic Department of Human Services. The committee consisted of Kayann Foster, Yonette Fredericks, and Danielle Petillo.

The review committee convened on January 5, 2024. Two projects were listed in RFP 24-010. Proposals were evaluated utilizing the following criteria:

Management- 30 points, Technical -50 points and Cost -20 points

Below are the Vendors that submitted proposals and a composite point total of the evaluation.

Project #1 Food Distribution \$73,500:

1. Proposal submitted by: The Food Brigade, Inc., 33 E. Midland Avenue #214, Paramus, NJ 07653
Committee feedback and analysis: The applicant agency is well qualified to provide the proposed services. More detail could have been included with regard to the applicant's ability to serve diverse client populations. The proposal lacked detail with regard to prior achievements. There is concern about sustainability. The applicant detailed potential pantry partners but was not specific about the nature and extent of those existing relationships with other providers in Passaic County.
Total Composite Score: 95
2. Proposal submitted by: CUMAC ECHO, Inc., PO Box 2721, Paterson, NJ 07509
Committee feedback and analysis: This is a quality application from a Passaic County organization with a solid history of providing the proposed services. There could have been more detail included about staffing and training, and emergency procedures in place. The budget presentation is clear and cost effective.
Total Composite Score: 96
3. Proposal submitted by: Calvary Baptist Community Center, 575 East 18th Street, Paterson, NJ 07514
Committee feedback and analysis: The background and qualifications of this agency are not related to the type of service that is being proposed. The proposal was not specific with regards to staffing, training, and community partnerships. While this is a well established community agency in Passaic County, bulk food distribution does not appear to be its primary mission or area of expertise.
Total Composite Score: 83

The committee recommends awarding the contract for food distribution to CUMAC ECHO Inc. in the amount of \$73,500.

Project #2 Food Pantry \$25,000:

1. Proposal submitted by: CUMAC ECHO, Inc., PO Box 2721, Paterson, NJ 07509
Committee feedback and analysis: The applicant presented a thorough proposal with good objectives and a solid methodology for service delivery. The proposal lacked detail with regards to emergency procedures in place and referral procedures. The budget is cost effective and clear.
Total Composite Score: 94

2. Proposal submitted by: New Hope Community Ministries, 331 N 11th St., Prospect Park, NJ 07508
Committee feedback and analysis: The proposal is well written and clear. The applicant is an established organization with a solid history of providing this service in Passaic County. There could have been more detail on how the program will connect clients with other services. The agency offers consumer choice and is planning to install an elevator in a newly acquired building to address ADA accessibility.
Total Composite Score: 87

The committee recommends awarding contracts for food pantry in the amount of \$12,500 each to New Hope Ministries and CUMAC ECHO Inc.

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Award Summary

Service	Agency Recommendation	Award Amount	Account #	Requisition #
Food Distribution	CUMAC ECHO, Inc.	\$73,500	4-01-27-160-001-213	R4-08473
Food Pantry	CUMAC ECHO, Inc.	\$12,500	4-01-27-160-001-213	R4-08496
Food Pantry	New Hope Community Ministries	\$12,500	4-01-27-160-001-213	R4-08498

COUNTY OF PASSAIC

HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 506
 PATERSON, NJ 07505

REQUISITION	
NO.	R4-08473

S H I P T O	COUNTY OF PASSAIC-HUMAN SERV HUMAN SERVICES 401 GRAND ST. ROOM 506 PATERSON, NJ 07505
V E N D O R	VENDOR #: 03599 CUMAC/ECHO, INC. 223 ELLISON STREET P.O. BOX 2721 PATERSON, NJ 07509

ORDER DATE: 01/08/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2024 Food Distribution	4-01-27-160-001-213	18,375.0000	18,375.00
	Total Award: \$73,500.00			
			TOTAL	18,375.00

 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC

HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 506
 PATERSON, NJ 07505

REQUISITION	
NO.	R4-08496

S H I P T O	COUNTY OF PASSAIC-HUMAN SERV HUMAN SERVICES 401 GRAND ST. ROOM 506 PATERSON, NJ 07505
V E N D O R	VENDOR #: 03599 CUMAC/ECHO, INC. 223 ELLISON STREET P.O. BOX 2721 PATERSON, NJ 07509

ORDER DATE: 01/08/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2024 Food Pantry	4-01-27-160-001-213	3,125.0000	3,125.00
	Total Award: \$12,500.00			
			TOTAL	3,125.00

 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC

HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 506
 PATERSON, NJ 07505

REQUISITION	
NO.	R4-08498

SHIP TO	COUNTY OF PASSAIC-HUMAN SERV HUMAN SERVICES 401 GRAND ST. ROOM 506 PATERSON, NJ 07505
VENDOR	VENDOR #: 08190 NEW HOPE COMMUNITY MINISTRIES 331 NORTH 11TH STREET PROSPECT PARK, NJ 07508

ORDER DATE: 01/08/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2024 Food Pantry	4-01-27-160-001-213	3,125.0000	3,125.00
	Total Award: \$12,500.00			
			TOTAL	3,125.00

 REQUESTING DEPARTMENT

 DATE

**COUNTY OF PASSAIC
BID TALLY SHEET**

Sherry Arvanitakis, Q.P.A.
Purchasing Agent

Nadege Allwaters, Esq.
County Counsel
Leslie Park, Esq.
Deputy County Counsel

Taken by: Hashiah Brown
Taken by: Darlene Morel
Typed by: Shantiece Durham

RFP
PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on December 12, 2023 in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
RFP-24-010 Food Distribution Grant Administered by The County Department of Human Services

Vendor	Ack. Of ADD	Statement of Corp Ownership	Non-Coll. Aff.	Standard Questionnaire	Disc. I/A Iran	Avail to Co-Op	Business Reg. Cert.	Non-Inv. Russia/Belarus	Bid Total
Calvary Baptist Community Center 575 East 18th Street Paterson, NJ 07514	X	X	X	X	X	NO	X	X	Program name: Food Distribution Program Year 1: \$73,500 Option Year 1: \$73,00 Option Year 2: \$73,500 Option Year 3: \$73,500 Option Year 4: \$73,500
Cumac Echo Inc 223 Ellison Street Paterson, NJ 07505	X	X	X	X	X	NO	X	X	Program name: Cumac Food Distribution (HSAC) Year 1: \$86,000 Option Year 1: \$86,000 Option Year 2: \$86,000 Option Year 3: \$86,000 Option Year 4: \$86,000
The Food Brigade Inc 33 E. Midland Ave #214 Paramus NJ 07653	X	X	X	X	X	NO	X	X	Program name: Food Distribution Grant Administered by The County Department of Human Services (Project #1) Year 1: \$73,500 Option Year 1: \$73,500 Option Year 2: \$73,500 Option Year 3: \$73,500 Option Year 4: \$73,500

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BID TALLY SHEET

Sherry Arvanitakis, Q.P.A.
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Grandparent Relatives Care Senior Community Resource Center Inc 257-259 Rosa Parks Blvd Paterson, NJ 07501									
	Rejected								
New Hope Community Ministries 331 N 11th Street Prospect Park, NJ 07508	X	X	X	X	X	NO	X	Not Signed	Program name: Food Pantry Year 1: \$12,500 Option Year 1: \$12,500 Option Year 2: \$12,500 Option Year 3: \$12,500 Option Year 4: \$12,500