

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Administrator  
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County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: Apr 22, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF SERVICES BY THE PASSAIC COUNTY SHERIFF’S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S OFFICE

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	4/22/2025
Introduced Date	4/15/2025
Adopted Date	
Agenda Item	35.
CAF#	5-01-22-130-002-213
Purchase Req. #	R5-10038
Result	

Law and Public Safety  
COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PURCHASE OF SERVICES BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriff's Office (the "PCSO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

**WHEREAS**, said goods and services are being procured through Cooperative Purchasing Agreements in which the County of Passaic is a member, as permitted by N.J.S.A. 40A:11-10 and as specified below; and

**WHEREAS**, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, funds are available in the account numbers set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025, or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter has been reviewed by the Law and Public Safety Committee, on April 14, 2025, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED,** pursuant to N.J.S.A. 40A:11-10 et seq., that the Board of County Commissioners of the County of Passaic hereby authorizes the purchase of the following goods or services in accordance with the terms of the applicable State Contract and Cooperative Purchasing Agreements:

Description:	Renewal of the Annual Subscription for the Guardian Tracking (Employee Performance Management Software) for a period of April 12, 2025, through April 11, 2026
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Using Agency: Passaic County Sheriff's Office

Purchase Price: \$24,072.62

Accounts: 5-01-22-130-002-213

Vendor: SHI International Corp.

Authority: Bergen County Cooperative Contract Purchasing System

Master P.O.: CK04 24-38

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent, Clerk to the Board, and Director of the Board be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders