County of Passaic

Board of County Commissioners

Regular Meeting

OFFICE OF COUNTY COMMISSIONERS

John W. Bartlett
Orlando Cruz
Rodney A. De Vore
Terry Duffy
Bruce James
Deputy Director Cassandra "Sandi" Lazzara
Director Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq..
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof III,
Clerk Of The Board

Meeting Venue

Date: October 28, 2025 5:30 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

A. Roll Call:

1. Bartlett
2. Cruz
3. De Vore
4. Duffy
5. James
6. Deputy Director Lazzara
7. Director Lepore

B. Announcement of the Open Public Meeting Law

C. Pledge of Allegiance

D. Invocation: Rev. Father J. Patrick Ryan, D. Min.

E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces.

F. Approval of Minutes: October 14, 2025

25-1110

G. Approval of Proclamation:

H. Administrator's Report:

1. Recognition ceremony Celebrating Creativity and Civic Pride honoring Zainab Juwayriya Ahmed, Sophia Pardo-Marinez, Kayla Dayegh, and Kadijah Mustafa, the outstanding students whose artwork was selected for our new official “I Voted” stickers.
2. Breast Cancer Awareness month presented by Beverly Brevard & Araceli Pintle, Director & Health officer of the Passaic County Health Department.
3. Passaic County MOVE Microtransit Program Performance Review to be presented by Via Team, operating vendor of the program.
4. Presentation on the Passaic County Heritage Tourism Master Plan by Kelly C. Ruffel, Director of the Department of Cultural & Historic Affairs
5. Public hearing for the Exterior Restoration of the Passaic County Court House Annex.

I. County Commissioner Reports:

1. Commissioner Director Pasquale "Pat" Lepore
2. Commissioner Deputy Director Cassandra "Sandi" Lazzara
3. Commissioner John W. Bartlett
4. Commissioner Orlando Cruz
5. Commissioner Rodney A. De Vore
6. Commissioner Terry Duffy
7. Commissioner Bruce James

J. Communications: None

K. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

L. Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1014**
2. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF BLOOMINGDALE FOR THE PROVISION OF HI-SPEED INTERNET SERVICES TO BOROUGH FACILITIES FOR A FIVE-YEAR TERM, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ. **25-1050**
3. RESOLUTION REAPPOINTING ALEKSANDRA TASIC TO THE PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS BOARD OF EDUCATION FOR A FOUR (4) YEAR TERM, COMMENCING ON NOVEMBER 1, 2025 AND EXPIRING ON OCTOBER 31, 2029, PURSUANT TO N.J.S.A. 18A:54-16 **25-1051**
4. RESOLUTION RETAINING CLEARY, GIACOBBE, ALFIERI & JACOBS, LLC TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF ACADEMY EXPRESS BUS LINES, ET AL. V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-2889-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042 **25-1052**
5. RESOLUTION QUALIFYING POOL OF LAW FIRMS TO SERVE AS OUTSIDE LEGAL COUNSEL FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5, RFQ-26-032 AND RFQ-26-044 **25-1053**
6. RESOLUTION QUALIFYING POOL OF LAW FIRMS TO SERVE AS BOND COUNSEL FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-033 **25-1054**
7. RESOLUTION QUALIFYING LAW FIRMS FOR OUTSIDE LABOR COUNSEL, WORKPLACE INVESTIGATIONS, AND EMPLOYMENT TRAININGS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-036 **25-1055**

8. RESOLUTION QUALIFYING REAL ESTATE APPRAISERS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-034 **25-1056**

9. RESOLUTION QUALIFYING REAL ESTATE TITLE SEARCHERS AND EXAMINERS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-035 **25-1057**

10. RESOLUTION QUALIFYING OUTSIDE LEGAL PATIENT ADVOCATES FOR THE COUNTY ADJUSTER'S OFFICE AND AUTHORIZING AN AWARD OF CONTRACTS FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5 **25-1058**

11. RESOLUTION QUALIFYING VENDORS TO PROVIDE BURIAL AND CREMATION SERVICES FOR UNIDENTIFIED, UNCLAIMED, OR INDIGENT BODIES IN THE COUNTY OF PASSAIC DURING CALENDAR YEAR 2026 AND AWARDING A CONTRACT TO IPPOLITO-STELLATO FUNERAL HOMES INC., PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. **25-1059**

12. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO WGL ENERGY SERVICES, INC. FOR ELECTRICITY GENERATION SUPPLY SERVICES TO PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM (PCERPS) ID #203PCERCPS, PURSUANT TO N.J.S.A. 40A:11-4 AND SB-25-057 **25-1060**

13. RESOLUTION AWARDING A CONTRACT TO MICHAEL H. GLOVIN, ESQ. TO PROVIDE OUTSIDE LEGAL SERVICES TO THE PASSAIC COUNTY ADJUSTER'S OFFICE IN CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 **25-1061**

14. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1096**

15. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1097**

16. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1098**

17. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1099**

18. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1100**

19. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1101**

20. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1102**

21. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1103**

22. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) **25-1104**

23. RESOLUTION CANCELING UNEXPENDED BALANCES OF ANTICIPATED REVENUE AND APPROPRIATIONS MADE IN THE GRANT FUND **25-1105**

24. RESOLUTION AUTHORIZING ESTABLISHING THE RACEWAY REDEVELOPMENT CORPORATION, A NON-PROFIT CORPORATION DESIGNATED TO DESIGN AND REHABILITATE THE RACEWAY SYSTEM LOCATED WITHIN THE BOUNDARIES OF THE GREAT FALLS NATIONAL HISTORICAL PARK **25-1106**

HEALTH & HUMAN SERVICES

25. RESOLUTION AUTHORIZING THE PURCHASE AND UTILIZATION OF TEMPORARY STAFFING SERVICES FOR THE DEPARTMENT OF SENIOR SERVICES, PURSUANT TO N.J.S.A. 40A:11-12, ET.SEQ. **25-1062**

26. RESOLUTION AUTHORIZING THE EXECUTION OF GRANT AGREEMENT DOAS26AAA016 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, FOR 2026 TO DEVELOP A COMPREHENSIVE AND COORDINATED SYSTEM OF SERVICES FOR THE ELDERLY UNDER THE OLDER AMERICANS ACT OF 1965, AS AMENDED, AS AUTHORIZED BY 42 U.S.C.A. SEC. 3001, ET SEQ. **25-1063**

27. RESOLUTION EXERCISING FIRST ONE-YEAR OPTION TO RENEW TO VARIOUS VENDORS IN CONNECTION WITH AGING SERVICES AND PROGRAMS FOR AREA PLAN CONTRACTS 2026-2027 DOAS26AAA016, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ. **25-1069**

28. RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND ONE (1)-MONTH TERM EXTENSION FOR THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM WEATHERIZATION 2025 GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, PURSUANT TO N.J.S.A. 40A:5-30. **25-1073**

29. RESOLUTION TO AMEND RESOLUTION R-25-636, DATED JULY 15, 2025, AMENDED BY R-25-722, DATED AUGUST 12, 2025, TO ALLOCATE ADDITIONAL FUNDS FOR TANF AND GA/SNAP FOR CAREER SERVICES UNDER RFP 22-018 AND UNDER RFP 24-031 FOR ONE STOP CAREER CENTER MANAGEMENT. **25-1076**

30. RESOLUTION AUTHORIZING REVISED GRANT AWARDS FOR THE 2025 SHELTER SERVICES FOR THE HOMELESS PROGRAM FOR THE TERM OF JANUARY 1, 2025, TO DECEMBER 31, 2025. **25-1077**

31. RESOLUTION TO AMEND RESOLUTION R-24-1207, DATED DECEMBER 30, 2024, AND TO AMEND RESOLUTION R-25-370, DATED APRIL 22, 2025, TO PATERSON NJ OPPORTUNITIES INDUSTRIALIZATION CENTER, INC. UNDER RFP-24-008 TRANSPORTATION SERVICES GRANT FOR LICENSE RESTORATION AND VEHICLE MAINTENANCE FOR THE TERM OF JANUARY 1, 22025, TO DECEMBER 31, 2025. **25-1079**

32. RESOLUTION AUTHORIZING GRANT AWARDS FROM THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO THE CITY OF CLIFTON, CITY OF PASSAIC, AND CITY OF PATERSON FOR CODE BLUE ACTIVITIES FOR THE CODE BLUE SEASON STARTING NOVEMBER 1, 2025, THROUGH DECEMBER 31, 2025, AS AUTHORIZED BY N.J.S.A. 40:20-1. **25-1080**

33. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP REVIEW COMMITTEE FOR RFP-25-031 AND AWARD A CONTRACT TO ST. JOSEPH'S HEALTH, INC. DBA ST. JOSEPH'S UNIVERSITY MEDICAL CENTER FOR YOGA'S IMPACT ON BEHAVIORAL HEALTH AND SUBSTANCE USE DISORDERS PROGRAM TO BEGIN UPON AWARD OF CONTRACT AND TERMINATE DECEMBER 31, 2025, WITH FOUR (4) ONE (1) -YEAR OPTIONS TO RENEW, CONTINGENT UPON AVAILABILITY OF FUNDS AND PERFORMANCE. **25-1081**

34. RESOLUTION AMENDING RESOLUTION NO. R-25-629 AUTHORIZING THE DEPARTMENT OF HEALTH SERVICES TO APPLY FOR AND ACCEPT A LINCS PROGRAM GRANT TO FURTHER DEVELOP THE EMERGENCY PREPAREDNESS AND RESPONSE PLAN, TO REFLECT AN INCREASE IN THE TOTAL GRANT AWARD **25-1083**

35. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES FOR SH26016 INTENSIVE CASE MANAGEMENT AND PREVENTION SERVICES, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ. **25-1093**

36. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES FOR SH26016 SHELTER SERVICES FOR THE HOMELESS, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ. **25-1094**

37. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP REVIEW COMMITTEE FOR RFP-25-030 AND AWARD VARIOUS PROGRAMS FOR WORKFIRST NJ FOR TANF, GA, AND SNAP RECIPIENTS FROM , OCTOBER 1, 2025, TO SEPTEMBER 30, 2026, WITH THREE (3) ONE-YEAR OPTIONS TO RENEW. **25-1109**

PUBLIC WORKS

38. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO EAST COAST SALT DISTRIBUTION, INC. FOR BAGGED CALCIUM CHLORIDE FOR THE COUNTY OF PASSAIC ROAD DEPARTMENT AS PER BID SB-25-070, PURSUANT TO N.J.S.A. 40A 11-4 ET SEQ. **25-1064**

39. RESOLUTION EXERCISING SECOND OF TWO ONE-YEAR RENEWAL OPTIONS WITH IN THE DRINK RESTAURANT AND BAR CORPORATION OF WAYNE FOR THE MANAGEMENT AND OPERATION OF PASSAIC COUNTY GOLF COURSE CLUBHOUSE AND REFRESHMENT STAND CONCESSION IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ. **25-1065**

40. RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE NATIONAL FISH PASSAGE PROGRAM GRANT FROM THE UNITED STATES FISH AND WILDLIFE SERVICE, PURSUANT TO N.J.S.A. 40A:5:30 **25-1066**

41. RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE NATURAL CLIMATE SOLUTIONS GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ. **25-1067**

42. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GORDON BOND DESIGNS, FOR GRAPHIC DESIGN SUPPORT AND FABRICATION OF EXHIBIT PANELS FOR LAMBERT CASTLE AND THE CARRIAGE HOUSE VISITOR CENTER IN THE CITY OF PATERSON, FOR THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS, PURSUANT TO N.J.S.A. 40A:11-5(q) **25-1068**

43. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO AURORA ENVIRONMENTAL, INC., TO REMOVE AN UNDERGROUND STORAGE TANK AND ASSOCIATED SOIL REMEDIATION AT PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID SB-25-004 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ. **25-1070**

44. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ON-LINE CONTRACTING, INC., FOR ON CALL DRAINAGE REPAIRS AT 399 MACOPIN ROAD IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-001, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ. **25-1071**

45. RESOLUTION AUTHORIZING CHANGE ORDER NO. 7 FOR CAP ELEVATOR, LLC, FOR THE ELEVATOR MODERNIZATION AND REHABILITATION PROJECT AT PREAKNESS HEALTHCARE CENTER, PER BID C-23-001, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. **25-1072**

46. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL ASPHALT CORING AND LABORATORY TESTING FOR THE 2025 ROAD RESURFACING PROGRAM, PER BID SB-25-005 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ. **25-1074**

47. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL GEOTECHNICAL CONSTRUCTION SUPPORT SERVICES FOR THE PREAKNESS VALLEY GOLF COURSE MAINTENANCE FACILITY LOCATED IN THE TOWNSHIP OF WAYNE, PER BID SB-25-005 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ. **25-1075**

48. RESOLUTION AUTHORIZING ACCEPTANCE, FINAL PAYMENT AND PROJECT CLOSE OUT TO CMS CONSTRUCTION, INC., FOR THE REPLACEMENT OF THE LINCOLN AVENUE CULVERT NO. 1600-151 OVER MORSETOWN BROOK IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-019, PURSUANT TO PURSUANT TO N.J.S.A. 40A:11-16.3(b) ET SEQ. **25-1078**

49. RESOLUTION AUTHORIZING THE SETTLEMENT OF DISPUTES RELATED TO PROPERTY INTERESTS ACQUIRED FOR THE OLDHAM ROAD IMPROVEMENTS PROJECT IN WAYNE TOWNSHIP, PURSUANT TO N.J.S.A. 20:3-6 **25-1082**

50. RESOLUTION QUALIFYING A POOL OF PROFESSIONAL ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS, LANDSCAPE ARCHITECTS, ENVIRONMENTAL HEALTH SAFETY/ENGINEERING CONSULTANTS SERVICES FOR CALENDAR YEAR 2026, PER RFQ-26-011 AND RFQ-26-043, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. **25-1084**

51. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP, INC., TO EXTEND THE COUNTY'S FIBER OPTIC LINE TO THE JOHNER BUILDING IN THE TOWNSHIP OF WEST MILFORD, PURSUANT TO N.J.S.A. 40A: 11-12 **25-1092**

52. RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION FOR THE CONTRACT WITH CARRIER CORPORATION FOR HOURLY SERVICE AND PROVIDING PARTS ON HVAC EQUIPMENT AT VARIOUS COUNTY OF PASSAIC FACILITIES, PURSUANT TO N.J.S.A. 40A:11-10 **25-1107**

53. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO 360 FIRE PREVENTION, LLC, FOR REPLACEMENT OF SPRINKLER HEADS AT 151 EAST 11TH STREET/495-501 RIVER STREET IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40A:11-10. **25-1108**

LAW AND PUBLIC SAFETY

54. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO DONATE ONE (1) 2012 FORD TAURUS NO LONGER NEEDED FOR PUBLIC USE TO THE BOROUGH OF RINGWOOD POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40:20-1 **25-1085**

55. RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS GOODS AND SERVICES BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. AND N.J.S.A. 40A:11-12 ET SEQ. **25-1086**

56. RESOLUTION AUTHORIZING THE PURCHASE OF LEGAL RESEARCH MATERIALS FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE FROM GANN LAW BOOKS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5(1)(q) **25-1087**

57. RESOLUTION AUTHORIZING CONTRACT TO NEWARK GATEWAY TRAVEL SERVICES, INC., TO PROVIDE TRAVEL AGENT SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3 ET SEQ. **25-1088**

58. RESOLUTION AUTHORIZING THE PURCHASE OF LEGAL RESEARCH MATERIALS FROM THOMSON REUTERS/WEST PUBLISHING COMPANY FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5(1)(q) **25-1089**

59. RESOLUTION AUTHORIZING A PURCHASE FROM ATLANTIC UNIFORM CO. INC., FOR THE PURCHASE OF OUTER CARRIERS WITH BALLISTIC PLATES AND MOLLE POUCHES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A: 11-12 **25-1090**

60. RESOLUTION AUTHORIZING A PURCHASE FROM SHI INTERNATIONAL, CORP., FOR THE PURCHASE OF DELL COMPUTERS AND ACCESSORIES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A: 11-12 **25-1091**

PLANNING AND ECONOMIC DEVELOPMENT

61. RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC, DRAGONFLY NJ, INC. AND DJ PROPERTY LIMITED LIABILITY COMPANY FOR PROPERTY LOCATED AT 400 UNION VALLEY ROAD, WEST MILFORD, NEW JERSEY, BLOCK 14801 LOT 12. **25-1095**

Items Removed from Consent Agenda

M. New Business:

1. Personnel:

2. Bills:

N. Adjournment:

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda:

THIS MINUTES WAS REQUESTED BY:

_____

PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES FOR REGULAR MEETING HELD ON

October 14, 2025

A regular meeting of the Passaic County Board of County Commissioners was held on this day at Camp Hope 1792 Union Valley Road West Milford, New Jersey 07480 at 5:32 PM.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

1. Bartlett
2. Cruz-Telephonically
3. DeVore
4. Duffy – Telephonically
5. James- Absent
6. Deputy Director Lazzara
7. Director Lepore

Pledge of Allegiance

Invocation: Louis E. Imhof, III, Clerk of the Board

Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces.

Approval of Minutes:

Motion made by County Commissioner Bartlett, seconded by County Commissioner Lazzara that the minutes for September 30, 2025, be approved which the motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Duffy abstaining and County Commissioner James being absent.

Proclamation:

Motion made by County Commissioner Lazzara, seconded by County Commissioner Bartlett, for approval of proclamation which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner James being absent.

Administrator's Report:

1. Italian American Heritage Month Celebration honoring: Anthony J. De Nova, Tony Vancheri, Luca Manna, and Joanne Graziano.

2. A look into Camp Hope presented by Kerry Klug, CPRE, Recreation Program Supervisor

Motion made by County Commissioner De Vore, seconded by County Commissioner Bartlett to suspend the regular order of business, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner James being absent.

Guaranty Ordinance 2025-07

Motion made by County Commissioner Lazzara, seconded by County Commissioner Bartlett to open the public hearing on Guaranty Ordinance 2025-07, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner James being absent.

At this time Director Lepore asked if anyone would like to be heard before the Board.

Motion made by County Commissioner Duffy, seconded by County Commissioner Cruz to close the public hearing on Guaranty Ordinance 2025-07, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner James being absent.

Motion made by County Commissioner Cruz, seconded by County Commissioner De Vore to adopt Guaranty Ordinance 2025-07, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner James being absent.

Motion made by County Commissioner Lazzara, seconded by County Commissioner De Vore to resume the regular order of business, which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner James being absent.

At this time Director Lepore asked if there was any County Commissioner Reports.

1. County Commissioner Director Pasquale "Pat" Lepore
2. County Commissioner Deputy Cassandra "Sandi" Lazzara
3. County Commissioner John W. Bartlett
4. County Commissioner Orlando Cruz-telephonic
5. County Commissioner Rodney A. DeVore
6. County Commissioner Terry Duffy-telephonic
7. County Commissioner Bruce James- absent

COMMUNICATION: None

ORAL PORTION:

Lazzara: Motion to open the public portion.
De Vore: Second.

ROLL CALL: Bartlett, Yes: Cruz, Yes: DeVore, Yes: Duffy, Yes: James: Absent, Lazzara, Yes: Director LePore, Yes:

At this time Director Lepore asked if anyone would like to be heard before the Board:

1.Barbara Martinez- Paterson NJ
2.Teddy Martinez – Paterson NJ

De Vore: Motion to close the Public Portion of the Meeting.
Bartlett: Second.

ROLL CALL: Bartlett, Yes: Cruz, Yes: DeVore, Yes: Duffy, Yes: James Absent, Lazzara, Yes: Director Lepore, Yes

Consent Agenda Resolutions:

At this time Resolution O-21 was pulled out from the Consent Agenda.

Motion made by County Commissioner De Vore, seconded by County Commissioner Bartlett to adopt resolution O-1 through O-20 and O-22 through O-63, which was carried on a roll call of six (6) votes in the affirmative with County Commissioner James a being absent.

"End of Consent Agenda"

Personnel:

Motion made by County Commissioner Bartlett, second by County Commissioner De Vore, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County

Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with County Commissioner James being absent.

Bills:

Motion made by County Commissioner Cruz, seconded by County Commissioner Bartlett, that:

Current Fund	4-01	$754,156.45
Current Fund	5-01	$3,544,408.94
HUD Budget Expenditures	5-25	$8,717.88
	Year Total	**$3,553,126.82**

General Capital Fund Budget	C-04	$283,929.96
State/Federal Grant Fund	G-01	$2,923,636.52
Open Space Trust Fund FY2025	O-25	$1,575.01
Ded Trust-Homelessness Trust	T-12	$10,383.12
Professional Liab.	T-19	$141,274.07
Trust Fund Other	T-20	$125.00
Motor Vehicle Trust	T-21	$ 40,100.91
Municipal Forfeiture Funds	T-22	$57,327.16
	Year Total:	**$249,210.26**
	Total of All Funds:	**$7,765,635.02**

Current Fund	5-01	$12,933,950.48
Payroll Agency Deductions	5-05	$2,508,860.42
HUD Budget Expenditures	5-25	$24,368.76
State/Federal Grant Fund	G-01	$698,305.98
Open Space Trust Fund Fy2025	O-25	$3,302.34
Professional Liabilty Trust	T-19	$90,000.00
	Total All Funds:	**$16,258,787.98**

was approved, with six (6) votes in the affirmative with County Commissioner James being absent.

Adjournment

Motion made by County Commissioner De Vore, seconded by County Commissioner Lazzara that the regular meeting be adjourned at 6:42 pm, and the motion was carried on roll call with six (6) votes in the affirmative with County James being absent.

(The proceedings of this meeting were both audio and video tape recorded)

Respectfully Submitted,

Louis E. Imhof, III,
Clerk of the Board

Prepared by: Vivianett Rodriguez

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/9/2025
Adopted Date	
Agenda Item	1.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $50,000.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $50,000.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Corrections (NJDOC), County Reentry Coordinators (CRC) Program, in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $50,000.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Corrections (NJDOC), County Reentry Coordinators (CRC) Program.

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 14, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF BLOOMINGDALE FOR THE PROVISION OF HI-SPEED INTERNET SERVICES TO BOROUGH FACILITIES FOR A FIVE-YEAR TERM, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF BLOOMINGDALE FOR THE PROVISION OF HI-SPEED INTERNET SERVICES TO BOROUGH FACILITIES FOR A FIVE-YEAR TERM, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., authorizes the County to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the County has constructed a private fiber-optic network, offering technology services that converge voice, data, and radio communications onto a single infrastructure reducing the overall cost of information technology, enabling the County to offer, among other services, hi-speed internet, wireless hot spots, and community web portals at a greatly reduced cost to participating municipalities; and

WHEREAS, the County and the Borough of Bloomingdale ("Borough") have negotiated mutually agreeable terms for a shared services agreement under which the County shall provide hi-speed internet services to the Borough's municipal building for a five-year term commencing on January 1, 2026 and expiring on December 31, 2030 ("Agreement"); and

WHEREAS, the County Administrator is recommending that the County enter into the Agreement, which is attached hereto and made a part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:65-1, et seq., that the Board of County Commissioners of the County of Passaic hereby authorizes the execution of a shared services agreement between the County of Passaic and the Borough of Bloomingdale, under which the County shall provide hi-speed internet services to the Borough's municipal building for a five-year term commencing on January 1, 2026 and expiring on December 31, 2030, with the County to receive payment from the Borough in accordance with the Agreement.

LET IT BE FURTHER RESOLVED, that pursuant to N.J.S.A. 40A:65-(b) a copy of the Agreement shall be filed, for informational purposes, with the Division of Local Government Services.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Administrator, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purposes of this resolution.

NB October 28, 2025

SHARED SERVICES AGREEMENT

by and between the

COUNTY OF PASSAIC

and the

BOROUGH OF BLOOMINGDALE

for

HI-SPEED INTERNET SERVICES
FROM THE PASSAIC COUNTY FIBER-OPTIC NETWORK

PREPARED BY:

The Office of the Passaic County Counsel
401 Grand Street, Room 214
Paterson, New Jersey 07505
Phone: (973) 881-4466
Fax: (973) 881-4072

THIS SHARED SERVICES AGREEMENT ("Agreement"), made and entered into on this day _____ of _____, 2025, by and between the County of Passaic, a body politic and corporate of the State of New Jersey ("County"), with its principal offices located at 401 Grand Street, Room 214, Paterson, New Jersey 07505 and the Borough of Bloomingdale, a body politic and corporate of the State of New Jersey ("Borough"), with its principal offices located at 101 Hamburg Turnpike, Bloomingdale, New Jersey 07403. The County of Passaic and the Borough of Bloomingdale shall be collectively referred to as the "Parties" throughout the Agreement.

RECITALS

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows for any local unit to enter into an agreement with any other local unit(s) to provide or receive any services that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-4; and

WHEREAS, the County constructed a private fiber-optic network, offering technology services that converges voice data and radio communications onto a single infrastructure reducing the overall cost of information technology, allowing the County to offer, among other services, hi-speed internet, wireless hot spots, and community web portals at a greatly reduced cost than private providers, saving money for interested municipalities and boards of education in Passaic County; and

WHEREAS, the County has been awarded a Local Efficiency Achievement Program Implementation Grant by the New Jersey Department of Community Affairs, Division of Local Government Services, in the amount of two hundred thousand dollars ($200,000.00), to support shared services agreements for the provision of fiber-optic internet service at municipal facilities within participating municipalities; and

WHEREAS, the County and Borough wish to enter into a shared services agreement for the Borough to purchase hi-speed internet from the County, saving money for the municipality and providing a more secure hi-speed internet service for its municipal operations; and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the County and the Borough each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto and made part of this Agreement; and

NOW, THEREFORE, in consideration of the mutual terms set forth herein, the County and Borough agree as follows:

I. **Incorporation of Recitals.** The recitals set forth above are incorporated herein by reference.

II. **Term.** The term of this Agreement shall be five (5) years, commencing on January 1, 2026 and terminating on December 31, 2030, unless terminated sooner as provided in Article VIII of this Agreement.

III. **Project Description.** The County shall provide hi-speed internet services, as set forth in Article IV of this Agreement, to the Borough's municipal building located at 101 Hamburg Turnpike, Bloomingdale, New Jersey 07403.

IV. **Provision of Services.** The County shall provide the following hi-speed internet services through its private fiber optic network to the Borough's facilities at 101 Hamburg Turnpike, Bloomingdale, New Jersey 07403:

a. One (1) GB potential upstream;

b. One (1) GB potential downstream;

c. Fifty (50) MBPS up/down guaranteed;

d. Six (6) static IP addresses; and

e. Associated County support as internet carrier in the event of troubleshooting needs or connectivity issues associated with the County's Fiber Network.

V. **Compensation.**

a. The County shall perform the services as described herein for a yearly annual rate of six thousand dollars ($6,000.00);

b. The County will invoice the Borough for services described on a monthly basis, at a rate of five hundred dollars ($500.00) per invoice;

c. Payment shall be rendered to the County by the Borough within thirty (30) days of receiving an invoice from the County; and

d. The Parties recognize that the County is making no direct payments to the Borough under this Agreement. Should the County terminate this Agreement without performing its obligations hereunder, the County shall have no liability to the Borough for damages, direct or consequential. The Borough shall receive a prorated credit if the early termination option is exercised, and be returned any monies paid for services that are no longer being rendered.

VI. **Dispute Resolution.**

a. **Mandatory Mediation.** In the event of a dispute, whether technical or otherwise, the objecting Party must request Non-Binding Mediation and the non-objecting Party must participate in the mediation. The costs of such Non-Binding Mediation shall be borne equally by both Parties.

b. **Procedure.** The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each Party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one Party determines in its sole discretion that its interests are not being served by the mediation.

c. **Non-Binding Effect.** Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.

d. **Judicial Proceedings.** Upon the conclusion of Mediation, either party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Passaic County.

e. **Temporary Injunctive Relief.** Notwithstanding the foregoing, nothing herein shall prevent a Party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Passaic County.

VII. **Employment Reconciliation.** No employees are intended to be transferred or terminated by virtue of this Agreement.

VIII. **Termination.** Either Party shall have the right to terminate this Agreement upon ninety (90) days' written notice served upon the other Party via certified mail (return receipt requested).

IX. **Option to Extend**. The Borough shall retain one (1) option to extend this Agreement for an additional five (5) year term, from January 1, 2031 to December 31, 2035, which the Borough may exercise by providing written notice to the County via certified mail (return receipt requested) no later than November 1, 2030.

X. **Compliance with Laws and Regulations.** The Borough and the County agree that each Party will, at its own cost and expense, promptly comply with or cause to be complied with all laws, rules, regulations, and other governmental requirements which may be applicable to its performance of the services described in this Agreement.

XI. **Indemnification.** To the fullest extend allowable by the law, each Party to this Agreement, their successors, and assigns shall hold harmless, indemnify, defend, and release the other Party and their members, directors, officers, employees, agents, and contractors, successors and assigns from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including, without limitation, reasonable attorney's fees arising from or in any way connected with the other Party's performance, attempted performance, or failure to perform in connection with this Agreement or other activities as described in the Agreement, including, but not limited to, any injury to or the death of any person or any damage to any property resulting from any act, omission, condition, or otherwise related to this Agreement, regardless of cause, unless due to the negligence of any of the indemnified Parties.

XII. **Insurance.** At all times during the term of this Agreement, the Borough shall maintain all necessary and appropriate insurance policies with respect to the services to be performed under this Agreement, shall name the County as an additional insured, and will deliver to the County a certificate of insurance prior to the commencement of services. The County shall further maintain appropriate insurance as to its own actions relative to this Agreement.

XIII. **Assignment.** The County may not assign its rights or obligations under this Agreement without prior approval via resolution of the Borough Council.

XIV. **Force Majeure.** If performance of any provision of this Agreement becomes impossible due to Force Majeure, the affected Party will be excused from performing such obligations until such time as the Force Majeure event has ended and all facilities and operations have been repaired and/or restored.

XV. **Severability.** If any of the provisions, terms or clauses of this Agreement are declared illegal, unenforceable, or ineffective by a court of competent jurisdictions, such provisions, terms and clauses shall be deemed severable, such that the other provisions, terms and clauses contained in this Agreement shall remain valid and binding on all Parties.

XVI. **Waiver.** No waiver of any fault shall constitute a waiver of any default or breach whether of the same or other covenant or condition. No waiver, benefit, privilege or service voluntarily given or performed by a Party shall give the other Party any contractual right by custom, estoppel or otherwise.

XVII. **Notice.** All notices, reports, statements, requests, or authorizations required to be given hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a Party has been notified of a change of address:

To: County of Passaic
Office of the County Administrator
401 Grand Street, Room 205
Paterson, NJ 07505
Attn: Matthew P. Jordan, Esq., County Administrator

To: Borough of Bloomingdale
101 Hamburg Turnpike
Bloomingdale, New Jersey 07403
Attn: Michael Sondermeyer, Borough Administrator

XVIII. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.

XIX. **Entire Agreement.** This Agreement contains all terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter of this Agreement.

XX. **Headings.** The Article and Section headings in this Agreement are included for reference only and are not intended to define or limit any scope of any provision of this Agreement.

XXI. **Amendments and Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. For any amendment to be valid and binding on the Parties, it must be accompanied by a resolution authorizing same.

XXII. **Agreement Filed with the New Jersey Division of Local Government Services.** Pursuant to N.J.S.A. 40A:65-4(b), the Borough shall file this Agreement, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs, together with an estimate of the cost savings anticipated to be achieved by the Borough.

XXIII. **Authority.** By the signatures below, the Parties execute this Agreement and confirm they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their proper and duly considered officials as of the date first written above.

Attest:

COUNTY OF PASSAIC

_____
Louis E. Imhof III, Clerk
Board of County Commissioners

_____
Pasquale Lepore, Director
Board of County Commissioners

AS TO FORM AND LEGALITY:

_____
Nadege D. Allwaters, Esq.
Passaic County Counsel

Attest:

BOROUGH OF BLOOMINGDALE

_____
Breeanna Smith, Municipal Clerk
Borough of Bloomingdale

_____
John D'Amato, Mayor
Borough of Bloomingdale

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION REAPPOINTING ALEKSANDRA TASIC TO THE PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS BOARD OF EDUCATION FOR A FOUR (4) YEAR TERM, COMMENCING ON NOVEMBER 1, 2025 AND EXPIRING ON OCTOBER 31, 2029, PURSUANT TO N.J.S.A. 18A:54-16

THIS RESOLUTION WAS REQUESTED BY:
ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	3.
CAF#	
Purchase Req. #	
Result	

RESOLUTION REAPPOINTING ALEKSANDRA TASIC TO THE PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS BOARD OF EDUCATION FOR A FOUR (4) YEAR TERM, COMMENCING ON NOVEMBER 1, 2025 AND EXPIRING ON OCTOBER 31, 2029, PURSUANT TO N.J.S.A. 18A:54-16

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 18A:54-11, et seq., the Board established the Passaic County Technical-Vocational Schools ("PCTVS"), offering comprehensive academics, diverse career and technical programs, and character-building extracurricular activities to Passaic County high school students; and

WHEREAS, pursuant to N.J.S.A. 18A:54-16, the PCTVS Board of Education is comprised of the County Superintendent of Schools and four (4) persons to be appointed by the Director of the Board, with the advice and consent of the Board; and

WHEREAS, in accordance with the law, annually during the month of October a member or members, as the case may be, of the PCTVS Board of Education shall be appointed to serve for a term of four (4) years, and thereafter until the appointment and qualification of his respective successor, to take the place of the member or members, as the case may be, whose term or terms shall expire on November 1 then next ensuing; and

WHEREAS, pursuant to N.J.S.A. 18A:54-17, each member of the PCTVS Board of Education shall be a citizen and resident of the County and shall have been such citizen and resident for at least three (3) years immediately preceding his becoming a member of same, and if he shall cease to be a resident of the County, their membership in said board shall cease; and

WHEREAS, on December 14, 2021, the Board passed Resolution No. R20211130, appointing Aleksandra Tasic to the PCTVS Board of Education for a four (4) year term, commencing on November 1, 2021 and expiring on October 31, 2025; and

WHEREAS, the Director of the Board is recommending reappointment of Ms. Tasic to the PCTVS Board of Education for a four-year term, as prescribed under the law, and submitting his reappointment to the Board for advice and consent of same; and

WHEREAS, Ms. Tasic meets the qualifications to serve on the PCTVS Board of Education, as set forth in N.J.S.A. 18A:54-17; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration & Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 18A:54-16, the Board of County Commissioners of the County of Passaic hereby reappoints Aleksandra Tasic to the Passaic County Technical-Vocational Schools Board of Education for a four (4) year term, commencing on November 1, 2025 and expiring on October 31, 2029.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
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401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING CLEARY, GIACOBBE, ALFIERI & JACOBS, LLC TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF ACADEMY EXPRESS BUS LINES, ET AL. V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-2889-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	4.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

RESOLUTION RETAINING CLEARY, GIACOBBE, ALFIERI & JACOBS, LLC TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF ACADEMY EXPRESS BUS LINES, ET AL. V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-2889-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County is a named defendant in Academy Express Bus Lines, et al. v. County of Passaic, et al., Docket No. PAS-L-2889-25, a matter pending in Superior Court, requiring retention of outside legal counsel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 15, 2024, the Passaic County Purchasing Agent issued RFQ-25-042, Outside Legal Counsel ("RFQ-25-042"), seeking qualified law firms to provide outside legal services to the County in calendar year 2025; and

WHEREAS, on December 10, 2024, the Board passed Resolution No. R-24-1092, qualifying a pool of outside legal counsel for calendar year 2025 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Cleary, Giacobbe, Alfieri & Jacobs, LLC; and

WHEREAS, the Passaic County Counsel is recommending that Cleary, Giacobbe, Alfieri & Jacobs, LLC be retained to represent the County in the Academy Express Bus Lines matter, for an amount not to exceed one hundred fifty thousand dollars ($150,000.00); and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Cleary, Giacobbe, Alfieri & Jacobs, LLC executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed that Cleary, Giacobbe, Alfieri & Jacobs, LLC is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. T-19-56-850-000-801 or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Cleary, Giacobbe, Alfieri & Jacobs, LLC to represent the County of Passaic in Academy Express Bus Lines, et al. v. County of Passaic, et al., Docket No. PAS-L-2889-25, for an amount not to exceed one hundred fifty thousand dollars ($150,000.00), in accordance with the terms and conditions set forth in RFQ-25-042.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Cleary, Giacobbe, Alfieri & Jacobs, LLC, and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $150,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Authorize retaining Cleary, Giacobbe, Alfieri & Jacobs, LLC to represent the County of Passaic in Academy Express Bus Lines, et al. v. County of Passaic, et al., Docket No. PAS-L-2889-25.

Richard Cahill, Director of Finance

DATED: October 28, 2025

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION ACADEMY EXPRESS BUS LINES, ET AL. V. COUNTY OF PASSAIC, ET AL.

REQUISITION No./CONTRACT No. DOCKET NO. PAS-L-2889-25

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Matthew J. Giacobbe — Digitally signed by Matthew J. Giacobbe Date: 2025.10.23 11:17:37 -04'00'
Signature of Vendor's Authorized Representative

October 23, 2025
Date

Matthew J. Giacobbe, Principal Partner
Print Name and Title of Vendor's Authorized Representative

27-3680224
Vendor's FEIN, EIN or FTIN

Cleary Giacobbe Alfieri Jacobs, LLC
Vendor's Name

(973) 845-6700
Vendor's Phone Number

169 Ramapo Valley Road, Upper Level Suite 105
Vendor's Address (Street Address)

(201) 644-7601
Vendor's Fax Number

Oakland, New Jersey 07436
Vendor's Address (City/State/Zip Code)

mgiacobbe@cgajlaw.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING POOL OF LAW FIRMS TO SERVE AS OUTSIDE LEGAL COUNSEL FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5, RFQ-26-032 AND RFQ-26-044

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	5.
CAF#	
Purchase Req. #	
Result	

RESOLUTION QUALIFYING POOL OF LAW FIRMS TO SERVE AS OUTSIDE LEGAL COUNSEL FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5, RFQ-26-032 AND RFQ-26-044

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified law firms to undertake representation in various litigation matters and serve as outside legal counsel for calendar year 2026; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, the Purchasing Agent issued RFQ-26-032, Outside Legal Counsel ("RFQ-26-032") on September 2, 2025, and issued RFQ-26-044, Expand Pool Outside Legal Counsel ("RFQ-26-044") on September 22, 2025, seeking qualifications for a pool of outside legal counsel for calendar year 2026 to provide professional services to the County on an as-needed basis and as recommended by the Passaic County Counsel; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the pool of outside legal counsel for calendar year 2026 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the Purchasing Agent unsealed proposals responsive to RFQ-26-032 and RFQ-26-044 on September 16, 2025, and October 7, 2025, respectively; and

WHEREAS, County Counsel is recommending to qualify the law firms set forth in **Schedule A**, attached hereto and made part of this Resolution, to serve as outside legal counsel for calendar year 2026; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic qualifies the law firms set forth in **Schedule A**, to serve as outside legal counsel for calendar year 2026, to be hired on an-as needed basis and as recommended by the County Counsel, in accordance with the law firms' RFQ responses and RFQ-26-032 and RFQ-26-044.

LET IT BE FURTHER RESOLVED the Clerk to the Board, County Counsel and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

SCHEDULE A
OUTSIDE LEGAL COUNSEL FOR CALENDAR YEAR 2026

RFQ-26-032, Outside Legal Counsel

1. Aloia Law Firm LLC
2. Antonelli Kantor Rivera PC
3. Biancamano & DiStefano, P.C.
4. Buglione, Hutton & DeYoe, L.L.C.
5. Cleary, Giacobbe, Alfieri & Jacobs LLC
6. Dario, Albert, Metz, Canada, Concannon, Ortiz
7. DeCotiis, FitzPatrick, Cole & Giblin, LLP
8. Eric M. Bernstein & Associates, LLC
9. Florio Kenny Raval LLP
10. Friend & Wenzel, LLC
11. Hoagland Longo Moran Dunst & Doukus LLP
12. Hunt, Hamlin & Ridley
13. Jardim, Meisner, Salmon, Sprague & Susser, P.C.
14. Keenan & Doris LLC
15. Lum Drasco & Positan LLC
16. Marmero Law, LLC
17. Michael A. Armstrong & Associates, LLC
18. PEM Law LLP
19. PRB Attorneys at Law, LLC
20. Renaud Colicchio LLC
21. Souder Law Group, LLP
22. Taylor Law Group, LLC
23. Waters, McPherson, McNeill, P.C.
24. Weber Dowd Law, LLC
25. Weiner Law Firm LLC

RFQ-26-044, Expand Pool Outside Legal Counsel

1. Hartfield Schwartz LLC dba Hatfield Schwartz Law Group LLC
2. Law Office of Marco DiStefano, Esq. LLC
3. Malamut & Associates LLC
4. Wisniewski & Associates, LLC

County of Passaic
Board of County Commissioners

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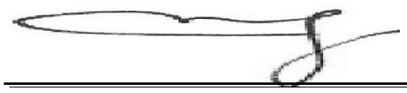
Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING POOL OF LAW FIRMS TO SERVE AS BOND COUNSEL FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-033

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	6.
CAF#	
Purchase Req. #	
Result	

RESOLUTION QUALIFYING POOL OF LAW FIRMS TO SERVE AS BOND COUNSEL FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-033

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified law firms to undertake representation in bond matters and provide outside legal counsel for various financial transactions in calendar year 2026; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, on September 2, 2025, the Passaic County Purchasing Agent issued RFQ-26-033, Bond Counsel ("RFQ-26-033") seeking qualifications for a pool of law firms to serve as bond counsel for calendar year 2026, to be hired on an as-needed basis and as recommended by the Passaic County Counsel, responses to which were unsealed on September 16, 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of bond counsel for calendar year 2026 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on September 16, 2025, the Purchasing Agent unsealed proposals responsive to RFQ-26-033; and

WHEREAS, County Counsel is recommending to qualify the law firms set forth in **Schedule A**, attached hereto and made part of this Resolution, to serve as bond counsel for calendar year 2026; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic qualifies the law firms set forth in **Schedule A**, to serve as bond counsel for calendar year 2026, to be hired on an-as needed basis and as recommended by the Passaic County Counsel, in accordance with the law firms' RFQ responses and RFQ-26-033.

LET IT BE FURTHER RESOLVED, the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

SCHEDULE A
BOND COUNSEL POOL FOR CALENDAR YEAR 2026

RFQ-26-033, Bond Counsel

1. Archer & Greiner, P.C.
2. Dilworth Paxson LLP
3. Gibbons P.C.
4. JP Capizzi LLC
5. McManimon, Scotland & Baumann, LLC
6. Rogut McCarthy LLC
7. Waters, McPherson, McNeill, P.C
8. Wilentz, Goldman & Spitzer, P.A.

County of Passaic
Board of County Commissioners

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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING LAW FIRMS FOR OUTSIDE LABOR COUNSEL, WORKPLACE INVESTIGATIONS, AND EMPLOYMENT TRAININGS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-036

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	7.
CAF#	
Purchase Req. #	
Result	

RESOLUTION QUALIFYING LAW FIRMS FOR OUTSIDE LABOR COUNSEL, WORKPLACE INVESTIGATIONS, AND EMPLOYMENT TRAININGS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-036

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified law firms to undertake representation in labor matters, conduct internal investigations, and provide employment trainings for calendar year 2026; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, on September 2, 2025, the Passaic County Purchasing Agent issued RFQ-26-036, Outside Labor Counsel, Workplace Investigations, and Employment Training ("RFQ-26-036") seeking qualifications for a pool of outside labor counsel for calendar year 2026, to be hired on an as-needed basis and as recommended by the County Counsel; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside labor counsel for calendar year 2026 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on September 16, 2025, the Purchasing Agent unsealed proposals responsive to RFQ-26-036; and

WHEREAS, County Counsel is recommending to qualify the law firms set forth in **Schedule A**, attached hereto and made part of this Resolution, to serve as labor counsel for calendar year 2026; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic qualifies the law firms set forth in **Schedule A**, to serve as labor counsel for calendar year 2026, to be hired on an-as needed basis and as recommended by the County Counsel, in accordance with the law firms' RFQ responses and RFQ-26-036.

LET IT BE FURTHER RESOLVED, the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

SCHEDULE A
OUTSIDE LABOR COUNSEL FOR CALENDAR YEAR 2026

RFQ-26-036, Outside Labor Counsel

1. Aloia Law Firm LLC
2. Antonelli Kantor Rivera PC
3. Buglione, Hutton & DeYoe, L.L.C.
4. Cleary, Giacobbe, Alfieri & Jacobs LLC
5. DeCotiis, FitzPatrick, Cole & Giblin, LLP
6. Eric M. Bernstein & Associates, LLC
7. Florio Kenny Raval LLP
8. Hartfield Schwartz LLC dba Hatfield Schwartz Law Group LLC
9. KSBranigan Law P.C.
10. Marmero Law, LLC
11. PEM Law LLP
12. PRB Attorneys at Law, LLC
13. Souder Law Group, LLP

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING REAL ESTATE APPRAISERS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-034

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	8.
CAF#	
Purchase Req. #	
Result	

RESOLUTION QUALIFYING REAL ESTATE APPRAISERS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-034

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified real estate appraisers to undertake appraisals of real property in the County, as necessary for various County projects and real estate transactions in calendar year 2026; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, on September 2, 2025, the Passaic County Purchasing Agent issued RFQ-26-034, Real Estate Appraisers ("RFQ-26-034") seeking qualifications for a pool of real estate appraisers for calendar year 2026, to be hired on an as-needed basis and as recommended by the Passaic County Counsel; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of real estate appraisers for calendar year 2026 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on September 16, 2025, the Purchasing Agent unsealed proposals responsive to RFQ-26-034; and

WHEREAS, the County Counsel is recommending to qualify the firms set forth in **Schedule A**, attached hereto and made part of this Resolution, to serve as real estate appraisers for calendar year 2026; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic qualifies the firms set forth in **Schedule A**, to serve as real estate appraisers for calendar year 2026, to be hired on an-as needed basis and as recommended by the Passaic County Counsel, in accordance with the firms' RFQ responses and RFQ-26-034.

LET IT BE FURTHER RESOLVED, the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

SCHEDULE A
REAL ESTATE APPRAISERS FOR CALENDAR YEAR 2026

RFQ-26-034, Real Estate Appraisers

1. New Jersey Realty Advisory Group, LLC
2. Pyramid Real Estate LLC
3. Sterling DiSanto & Associates, LLC
4. Wade Appraisal, LLC

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING REAL ESTATE TITLE SEARCHERS AND EXAMINERS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-035

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	9.
CAF#	
Purchase Req. #	
Result	

RESOLUTION QUALIFYING REAL ESTATE TITLE SEARCHERS AND EXAMINERS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-26-035

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified real estate title searchers and examiners to conduct title searchers for various County projects and real estate transactions in calendar year 2026; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, on September 2, 2025, the Passaic County Purchasing Agent issued RFQ-26-035, Title Searchers and Examiners for Various Projects in Passaic County ("RFQ-26-035") seeking qualifications for a pool of title searchers and examiners for calendar year 2026, to be hired on an as-needed basis and as recommended by the Passaic County Counsel; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of real estate title searchers and examiners for calendar year 2026 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on September 16, 2025, the Purchasing Agent unsealed proposals responsive to RFQ-26-035; and

WHEREAS, the County Counsel is recommending to qualify the firms set forth in **Schedule A**, attached hereto and made part of this Resolution, to serve as real estate title searchers and examiners for calendar year 2026; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic qualifies the firms set forth in **Schedule A**, to serve as real estate title searchers and examiners for calendar year 2026, to be hired on an-as needed basis and as recommended by the Passaic County Counsel, in accordance with the firms RFQ responses and RFQ-26-035.

LET IT BE FURTHER RESOLVED, the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

SCHEDULE A
TITLE SEARCHERS AND EXAMINERS FOR CALENDAR YEAR 2026

RFQ-26-035, Title Searchers for Various Projects in Passaic County

1. CW Solutions, Inc.
2. Town Title Agency, LLC
3. Two Rivers Title Company, LLC

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING OUTSIDE LEGAL PATIENT ADVOCATES FOR THE COUNTY ADJUSTER’S OFFICE AND AUTHORIZING AN AWARD OF CONTRACTS FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	10.
CAF#	6-01-20-104-003-213, 6-01-2
Purchase Req. #	
Result	

RESOLUTION QUALIFYING OUTSIDE LEGAL PATIENT ADVOCATES FOR THE COUNTY ADJUSTER'S OFFICE AND AUTHORIZING AN AWARD OF CONTRACTS FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified law firms to provide outside legal patient advocate services for the Office of the County Adjuster for calendar year 2026; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, the Purchasing Agent issued RFQ-26-041, Outside Counsel Patient Advocate for the Office of the Passaic County Adjuster Calendar Year 2026 (hereafter "RFQ-26-041"), seeking qualifications for a pool of qualified law firms to serve as outside counsel patient advocates for calendar year 2026 on an as-needed basis; and

WHEREAS, Michael A. Armstrong & Associates; Brian R. Seguin, Esq.; Sciro & Marotta, P.C.; and Law Office of Louis J. Lamatina submitted responses to RFQ-26-041, which were reviewed by the County Adjuster, and are being recommended for qualification by the Board to provide outside counsel patient advocate services for calendar year 2026 on an as-needed basis; and

WHEREAS, the County Adjuster is recommending that the following contracts be awarded for calendar year 2026 for the provision of outside legal patient advocate services, to be used on an as-needed basis: (1) Sciro & Marotta, P.C. in an amount not to exceed seventy-five thousand dollars ($75,000.00); (2) Brian R. Seguin, Esq. in an amount not to exceed thirty-six thousand five hundred dollars ($36,500.00); (3) Law Office of Louis J. Lamatina in an amount not to exceed sixteen thousand five hundred dollars ($16,500.00); and (4) Michael A. Armstrong & Associates, LLC in an amount not to exceed fifteen thousand dollars ($15,000.00), for an overall total amount not to exceed one hundred forty-three thousand dollars ($143,000.00); and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, these contracts are being awarded under a fair and open procurement process, which requires that a contract be: publicly advertised in sufficient time to give notice in advance of the contract; awarded under a process that provides for public solicitation of proposals or qualifications; awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and publicly opened and announced when awarded; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., the above-listed vendors each executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that they are not involved in prohibited activities in Russia and Belarus, and the County confirmed that said vendors are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account Nos. 6-01-20-104-003-213 and 6-01-20-104-003 -L03 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Administration and Finance Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic authorizes the following:

1. Michael A. Armstrong & Associates; Brian R. Seguin, Esq.; Sciro & Marotta, P.C.; and Law Office of Louis J. Lamatina are qualified to provide outside legal counsel advocate services for the Office of the County Adjuster for calendar year 2026, pursuant to RFQ-

26-041.

2. Sciro & Marotta, P.C. is awarded a contract for outside counsel patient advocate services in an amount not to exceed seventy-five thousand dollars ($75,000.00), to be used on an as-needed basis in calendar year 2026 in accordance with RFQ-26-041.

3. Brian R. Seguin, Esq. is awarded a contract for outside counsel patient advocate services in an amount not to exceed thirty-six thousand five hundred dollars ($36,500.00), to be used on an as-needed basis in calendar year 2026 in accordance with RFQ-26-041.

4. Law Office of Louis J. Lamatina is awarded a contract for outside counsel patient advocate services in an amount not to exceed sixteen thousand five hundred dollars ($16,500.00), to be used on an as-needed basis in calendar year 2026 in accordance with RFQ-26-041.

5. Michael A. Armstrong & Associates is awarded a contract for outside counsel patient advocate services in an amount not to exceed fifteen thousand dollars ($15,000.00), to be used on an as-needed basis in calendar year 2026 in accordance with RFQ-26-041.

LET IT BE FURTHER RESOLVED the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts awarded herein and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, Passaic County Adjuster, and Director of the Board are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

NB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT:	$143,000.00
APPROPRIATION:	*Contingent upon availability of funds in 2026 adopted budget
PURPOSE:	Award contract to Michael A. Armstrong & Associates; Brian R. Seguin, Esq.; Sciro & Marotta, P.C.; and Law Office of Louis J. Lamatina for the provision of outside legal patient advocate services for the Office of the Passaic County Adjuster.

Richard Cahill, Director of Finance

DATED: October 28, 2025

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ **A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ **B.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ **C.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative	Date: 9/21/25
Print Name and Title of Vendor's Authorized Representative: Brian R. Seguin	Vendor's FEIN,EIN, or FTIN: 145724641
Vendor's Name (i.e. Company Name): Brian R. Seguin, Esq.	Vendor's Phone Number: (732) 828-1500
Vendor's Address (Street Address): 2 Boorem Ave.	Vendor's Fax Number: (732) 246-1299
Vendor's Address (City/State/Zip Code): Milltown, NJ 08850	Vendor's Email Address: seguinlaw@yahoo.com

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

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(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

9/22/2025
Date

Louis J. Lamatina
Print Name and Title of Vendor's Authorized Representative

22-2977144
Vendor's FEIN,EIN, or FTIN

Law Office of Louis J. Lamatina
Vendor's Name (i.e. Company Name)

201-291-1122
Vendor's Phone Number

South 105 Farview Ave.
Vendor's Address (Street Address)

201-291-0777
Vendor's Fax Number

Paramus NJ 07652
Vendor's Address (City/State/Zip Code)

LLAMATINA@aol.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

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CERTIFICATION

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(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative	Date: 9/12/2025
Michael A. Armstrong, Owner/ Managing Member Print Name and Title of Vendor's Authorized Representative	223277211 Vendor's FEIN,EIN, or FTIN
Michael A. Armstrong & Associates, LLC Vendor's Name (i.e. Company Name)	609-877-5511 Vendor's Phone Number
79 Mainbridge Lane Vendor's Address (Street Address)	609-877-7755 Vendor's Fax Number
Willingboro, NJ 08046 Vendor's Address (City/State/Zip Code)	maa@armstronglawfirm.com Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

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CERTIFICATION

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☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative	Date
John W. Marotta, Managing Partner	22-3394084
Print Name and Title of Vendor's Authorized Representative	Vendor's FEIN,EIN, or FTIN
Sciro and Marotta, P.C.	(973) 279-7712
Vendor's Name (i.e. Company Name)	Vendor's Phone Number
66 Hamilton Street - Suite 103	(973) 279-0614
Vendor's Address (Street Address)	Vendor's Fax Number
Paterson, NJ 07505	johnm@sciromarottalaw.com
Vendor's Address (City/State/Zip Code)	Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING VENDORS TO PROVIDE BURIAL AND CREMATION SERVICES FOR UNIDENTIFIED, UNCLAIMED, OR INDIGENT BODIES IN THE COUNTY OF PASSAIC DURING CALENDAR YEAR 2026 AND AWARDING A CONTRACT TO IPPOLITO-STELLATO FUNERAL HOMES INC., PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	11.
CAF#	6-01-22-137-002-213
Purchase Req. #	
Result	

RESOLUTION QUALIFYING VENDORS TO PROVIDE BURIAL AND CREMATION SERVICES FOR UNIDENTIFIED, UNCLAIMED, OR INDIGENT BODIES IN THE COUNTY OF PASSAIC DURING CALENDAR YEAR 2026 AND AWARDING A CONTRACT TO IPPOLITO-STELLATO FUNERAL HOMES INC., PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified burial and cremation services for unidentified, unclaimed and indigent bodies in the County, to be used on an as-needed basis in calendar year 2026; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, the Purchasing Agent issued RFQ-26-040, Burial and Cremation Services for Unidentified, Unclaimed, or Indigent Bodies for the Passaic County Adjuster's Office and the Passaic County Division of Social Services ("RFQ-26-040") on September 11, 2025, seeking qualifications for a pool of outside burial and cremation vendors to provide professional services to the County during calendar year 2026 on an as-needed basis; and

WHEREAS, the Purchasing Agent unsealed responses to RFQ-26-040 on September 23, 2025, which included responses from R.P.R.A. & Associates dba Scillieri Arnold Funeral Home, Ippolito-Stellato Funeral Homes Inc., and Chapels of Eden, LLC; and

WHEREAS, the County Adjuster is recommending that the Board: (1) qualify R.P.R.A. & Associates dba Scillieri Arnold Funeral Home, Ippolito-Stellato Funeral Homes Inc., and Chapels of Eden, LLC under RFQ-26-040; and (2) award a contract to Ippolito-Stellato Funeral Homes Inc. in an amount not to exceed sixty-five thousand dollars ($65,000.00) for the provision of burial and cremation services on an as-needed basis in calendar year 2026; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, this contract is being awarded under a fair and open procurement process, which requires that a contract be: publicly advertised in sufficient time to give notice in advance of the contract; awarded under a process that provides for public solicitation of proposals or qualifications; awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and publicly opened and announced when awarded; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., Ippolito-Stellato Funeral Homes Inc. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that it is not involved in prohibited activities in Russia and Belarus, and the County confirmed that Ippolito-Stellato Funeral Homes Inc. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. 6-01-22-137-002-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic authorizes the following:

1. R.P.R.A. & Associates dba Scillieri Arnold Funeral Home, Ippolito-Stellato Funeral Homes Inc., and Chapels of Eden, LLC are qualified to provide burial and cremation services under RFQ-26-040.

2. Ippolito-Stellato Funeral Homes Inc. is awarded a contract in an amount not to exceed sixty-five thousand dollars ($65,000.00) to provide burial and cremation services for unidentified, unclaimed and indigent bodies in the County on an as-needed basis in calendar year 2026, in accordance with RFQ-26-040.

LET IT BE FURTHER RESOLVED the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded herein and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED the County Adjuster, Clerk to the Board, County Counsel and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT:	$65,000.00
APPROPRIATION:	*Contingent upon availability of funds in 2026 adopted budget
PURPOSE:	Award contract to Ippolito-Stellato Funeral Homes Inc. for the provision of burial and cremation services on an as-needed basis in calendar year 2026.

Richard Cahill, Director of Finance

DATED: October 28, 2025

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ **A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

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(Attach Additional Sheets if Necessary.)

L. Stellato
Signature of Vendor's Authorized Representative

9/22/25
Date

Louis Stellato (Funeral Director)
Print Name and Title of Vendor's Authorized Representative

22-3192515
Vendor's FEIN,EIN, or FTIN

Ippolito Stellato Funeral Home
Vendor's Name (i.e. Company Name)

201-438-4664
Vendor's Phone Number

425 Ridge Rd
Vendor's Address (Street Address)

201-438-2607
Vendor's Fax Number

Lyndhurst, NJ 07071
Vendor's Address (City/State/Zip Code)

Stellatofh@gmail.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO WGL ENERGY SERVICES, INC. FOR ELECTRICITY GENERATION SUPPLY SERVICES TO PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM (PCERPS) ID #203PCERCPS, PURSUANT TO N.J.S.A. 40A:11-4 AND SB-25-057

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	12.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO WGL ENERGY SERVICES, INC. FOR ELECTRICITY GENERATION SUPPLY SERVICES TO PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM (PCERPS) ID #203PCERCPS, PURSUANT TO N.J.S.A. 40A:11-4 AND SB-25-057

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 48:3-93.1, et seq. and N.J.A.C. 14:4-6.1, et seq., the County is authorized to establish a government aggregator and energy aggregation program to provide for the purchase of electric generation service and natural gas; and

WHEREAS, on September 24, 2013, the Board approved Resolution No. R2013731, establishing a government energy aggregation program pursuant to N.J.S.A. 48:3-93.1, et seq. and N.J.A.C. 14:4-6.1, et seq. ("Energy Aggregation Program"); and

WHEREAS, the purpose of the Energy Aggregation Program is to increase the competition of electric generation and natural gas services, thereby lowering electric and natural gas rates for County residents and non-resident users; and

WHEREAS, as part of the Energy Aggregation Program, the County requires qualified New Jersey Board of Public Utilities licensed third-party electric and/or natural gas suppliers to provide electric and natural gas services to participating members of the Passaic County Energy Regional Cooperative Pricing System ("PCERCPS") ID #203PCERCPS; and

WHEREAS, on October 22, 2024, the Board approved Resolution No. R-24-923, qualifying a pool of New Jersey Board of Public Utilities licensed third-party electric and/or natural gas suppliers to provide electric and natural gas services to participating members of the PCERCPS; and

WHEREAS, on September 9, 2025, the Board approved Resolution No. R-25-793, qualifying an expanded pool of New Jersey Board of Public Utilities licensed third-party electric and/or natural gas suppliers qualified to provide electric and natural gas services to participating members of the PCERCPS, including WGL Energy Services, Inc.; and

WHEREAS, the County issued and received bids in response to SB-25-057, Electricity Generation Supply Services for Participating Members of the Passaic County Energy Regional Cooperative Pricing System ("SB-25-057"); and

WHEREAS, the Purchasing Agent is recommending an award of contract to WGL Energy Services, Inc., the lowest responsible bidder under SB-25-057, for the provision of electricity generation supply services to the County (Bid Groups 1, 2, and 3) and other participating members (Bid Groups 4 and 5) of the PCERCPS, for 24-month term from December 1, 2025 to November 30, 2027, and a total amount not to exceed four million twenty-one thousand four hundred seventy-seven dollars ($4,021,477.00) with respect to Bid Groups 1, 2, and 3; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., WGL Energy Services, Inc. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that it is not involved in prohibited activities in Russia and Belarus, and the County confirmed that WGL Energy Services, Inc. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s); and

WHEREAS, this matter was discussed at the October 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic authorizes an award of contract to WGL Energy Services, Inc. for the provision of electricity generation supply services to the County (Bid Groups 1, 2, and 3) and other participating members (Bid Groups 4 and 5) of the PCERCPS, for 24 -month term from December 1, 2025 to November 30, 2027, and a total amount not to exceed four million twenty-one thousand four hundred seventy-seven dollars ($4,021,477.00) with respect to Bid Groups 1, 2, and 3, in accordance with SB-25-057 and the vendor's response thereto.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, County Administrator, Purchasing Agent and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $4,021,477.00

APPROPRIATION: 5-01-31-222-001-U02 - $167,561.55
*Contingent upon availability of funds in 2026 and 2027 adopted budget - $3,853,915.45

PURPOSE: Award contract to WGL Energy Services, Inc. for the provision of electricity generation supply services to the County (Bid Groups 1, 2, and 3) and other participating members (Bid Groups 4 and 5) of the PCERCPS.

Richard Cahill, Director of Finance

DATED: October 28, 2025

COUNTY OF PASSAIC
BOARD OF COUNTY COMMISSIONERS

Expand Pool NJBPU Licensed Third Party Electric and/or Natural Gas Suppliers
PROJECT RFQ-25-089

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

[X] **A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

[ ] **B.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

[ ] **C.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative	8/22/2025 Date
Megan Sparks, Vice President of Growth Print Name and Title of Vendor's Authorized Representative	52-1542887 Vendor's FEIN,EIN, or FTIN
WGL Energy Services, Inc. Vendor's Name (i.e. Company Name)	856-372-3046 Vendor's Phone Number
309 Fellowship Road, Suite 200 Vendor's Address (Street Address)	703-287-9403 Vendor's Fax Number
Mount Laurel, NJ 08054 Vendor's Address (City/State/Zip Code)	Lynn.Porrazzo@wglenergy.com Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
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Bruce James

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Paterson, New Jersey 07505
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AWARDING A CONTRACT TO MICHAEL H. GLOVIN, ESQ. TO PROVIDE OUTSIDE LEGAL SERVICES TO THE PASSAIC COUNTY ADJUSTER’S OFFICE IN CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/22/2025
Adopted Date	
Agenda Item	13.
CAF#	6-01-20-104-003-L03
Purchase Req. #	
Result	

Administration and Finance
COMMITTEE NAME

RESOLUTION AWARDING A CONTRACT TO MICHAEL H. GLOVIN, ESQ. TO PROVIDE OUTSIDE LEGAL SERVICES TO THE PASSAIC COUNTY ADJUSTER'S OFFICE IN CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding therefor and shall be awarded by resolution of the Board if the subject matter of the contract is for professional services; and

WHEREAS, the Passaic County Adjuster is recommending an award of contract to Michael H. Glovin, Esq., a licensed attorney-at-law in the State of New Jersey, to provide outside legal services to the Office of the Passaic County Adjuster in calendar year 2026, in an amount not to exceed fifteen thousand dollars ($15,000.00); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., Michael H. Glovin, Esq. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that he is not involved in prohibited activities in Russia and Belarus, and the County confirmed that Michael H. Glovin, Esq. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. 6-01-20-104-003-L03, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025, Administration and Finance Committee meeting and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic awards a contract to Michael H. Glovin, Esq. to provide outside legal services to the Passaic County Adjuster's Office in calendar year 2025, in an amount not to exceed fifteen thousand dollars ($15,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract to Michael H. Glovin, Esq., and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, Passaic County Adjuster, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution, including executing a contract with Michael H. Glovin, Esq.

NB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT:	$15,000.00
APPROPRIATION:	*Contingent upon availability of funds in 2026 adopted budget
PURPOSE:	Award contract to Michael H. Glovin, Esq. to provide outside legal services to the Passaic County Adjuster's Office.

Richard Cahill, Director of Finance

DATED: October 28, 2025

RUSSIA OR BELARUS

SHORT DESCRIPTION

REQUISITION No./CONTRACT No. Agreement

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Michael N Glovin
Signature of Vendor's Authorized Representative

October 3, 2025
Date

Print Name and Title of Vendor's Authorized Representative

143-46-6671
Vendor's FEIN, EIN or FTIN

Michael N. Glovin - attorney
Vendor's Name

201-294-9293
Vendor's Phone Number

89 Hemlock Road
Vendor's Address (Street Address)

Vendor's Fax Number

Pompton Lakes, NJ 07442
Vendor's Address (City/State/Zip Code)

mike.glovin@gmail.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	14.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $1,446,600.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $1,446,600.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, Temporary Assistance for Needy Families (TANF), in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $1,446,600.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, Temporary Assistance for Needy Families (TANF).

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	15.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $1,646,400.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $1,646,400.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP), in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $1,646,400.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP).

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
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Matthew P. Jordan, Esq.
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Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	16.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $200,000.0 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $200,000.0, which is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, AAA NJSNAP Application Assistance, in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $200,000.0 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, AAA NJSNAP Application Assistance [DOAS25SNAP11].

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
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Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	17.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $791,573.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $791,573.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition, in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $791,573.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition [DOAS25AAA016].

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	18.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $539,546.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $539,546.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant, in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $539,546.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant [DOAS25AAA016].

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	19.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $107,500.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $107,500.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Code Blue, in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $107,500.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Code Blue [SH25016].

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	20.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $52,397.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $52,397.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Children and Families, Children's Inter-Agency Coordinating Council (CIACC) (26-CDNR), in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $52,397.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Children and Families, Children's Inter-Agency Coordinating Council (CIACC) (26-CDNR).

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
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Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	21.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $180,060.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $180,060.00, which is now available as revenue from a grant award from the North Jersey Transportation Planning Authority, Unified Planning Work Program, in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $180,060.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the North Jersey Transportation Planning Authority, Unified Planning Work Program (FY 2026 UPWP).

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
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Matthew P. Jordan, Esq.
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Nadege D. Allwaters, Esq.
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Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	22.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)

WHEREAS the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

WHEREAS the County desires to anticipate and appropriate a sum of $9,250.00 for the program as noted below; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of $9,250.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, Recreational Opportunities for Individuals with Disabilities, in accordance with the law.

LET IT BE FURTHER RESOLVED that a like sum of $9,250.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, Recreational Opportunities for Individuals with Disabilities (2025-05157-0399-00).

BE IT FURTHER RESOLVED; that a like sum of $ 1,850.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2025 under the caption of "County Matching Funds" and is hereby appropriated under the caption of:

Recreational Opportunities for Individuals with Disabilities "County Matching Funds [5-01-30-203-001-MGU]"

LET IT BE FURTHER RESOLVED that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION CANCELING UNEXPENDED BALANCES OF ANTICIPATED REVENUE AND APPROPRIATIONS MADE IN THE GRANT FUND

THIS RESOLUTION WAS REQUESTED BY:
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	23.
CAF#	
Purchase Req. #	
Result	

RESOLUTION CANCELING UNEXPENDED BALANCES OF ANTICIPATED REVENUE AND APPROPRIATIONS MADE IN THE GRANT FUND

WHEREAS the County of Passaic (the "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Commissioners for the County of Passaic (hereinafter the "Board") are vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-60 any unexpended balances of revenue and appropriations, by resolution of the Board, may be canceled prior to the end of the fiscal year; and

WHEREAS, after a review by the Chief Financial Officer of the grant balances which were recorded in an amount in excess of the grant to be realized. The following Anticipated Revenue and Appropriation for various State and Federal Grants can be cancelled:

Account	Grant Name	Receivable
G-01-08-713-322	Gero-Psych M30409	50,096.00
G-01-08-737-321	21-538-ADA-0	250,120.00
G-01-08-825-325	2025 CRC Program	100,000.00
G-01-08-827-309	PLAN CONF. 10-033-011-1600	70,000.00
G-01-08-859-323	FY23 STOP VAWA	54,788.00
G-01-08-869-322	Cnty Gang, Gun, & Narc/ JAG 1-16TF-22	2,013.00
G-01-08-964-323	LEAP # F-2024-01	12,500.00
G-01-45-700-318	County Aid - CA-PRO-2018	200,000.00
G-01-45-705-316	Fairlawn Ave Bridge [DBNUM: NJ9606]	388,711.27
G-01-45-707-315	BrwtwnRd [7005312/TAP-0635(300)]	80,512.18
		1,208,740.45

Account	Grant Name	Reserve
G-01-41-713-022-000	Preakness Gero-Psych Program	76,796.00
G-01-41-737-021-000	ALCOHOL/DRUG ABUSE GRANT	250,119.85
G-01-41-825-025-000	County Reentry Coordinators Program	100,000.00
G-01-41-827-009-000	PLAN CONFERANCE	70,000.00
G-01-41-859-023-000	FY23 STOP VAWA	54,788.00
G-01-41-869-022-000	Cnty Gang, Gun, & Narcotic Task Force	2,013.42
G-01-41-964-023-000	LEAP County Coordinator Fellowship Grant	12,500.00
G-01-45-700-018-000	County Aid - Resurfacing 2018	200,000.00
G-01-45-705-016-000	Fairlawn Ave Bridge	388,711.27
G-01-45-707-015-000	Browertown Road Project	80,512.18
G-01-45-709-017-000	Weasel Brook Park Improvements, Phase II	1.00
		1,235,441.72

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer and County Treasurer are authorized cancel the State and Federal Grants Anticipated Revenue and Appropriation's.

RC/md October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING ESTABLISHING THE RACEWAY REDEVELOPMENT CORPORATION, A NON-PROFIT CORPORATION DESIGNATED TO DESIGN AND REHABILITATE THE RACEWAY SYSTEM LOCATED WITHIN THE BOUNDARIES OF THE GREAT FALLS NATIONAL HISTORICAL PARK

THIS RESOLUTION WAS REQUESTED BY:
ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Administration and Finance
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	24.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING ESTABLISHING THE RACEWAY REDEVELOPMENT CORPORATION, A NON-PROFIT CORPORATION DESIGNATED TO DESIGN AND REHABILITATE THE RACEWAY SYSTEM LOCATED WITHIN THE BOUNDARIES OF THE GREAT FALLS NATIONAL HISTORICAL PARK

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, the County, the City of Paterson ("City"), and Paterson Great Falls National Historical Park ("National Park") convened a group of stakeholders to determine the best path forward for rehabilitating the Raceway system, located in Paterson within the boundaries of the National Park; and

WHEREAS, first constructed in 1794, the Raceway system was composed of a variety of structures-dams, spillways, bridges, gates and gatehouses, headraces and tailraces, wheel pits, retaining walls, and rock cuts and berms, each with a distinctive role to play in maintaining and controlling the flow of water to power mills for manufacturing-a vision created by Alexander Hamilton in 1791; and

WHEREAS, the Raceway system supplied waterpower to mills until 1914 when the S.U.M. built a hydroelectric powerhouse and steam plant at the base of the Great Falls; and

WHEREAS, the remains of the Raceway system are a key contributing cultural resource and feature within the boundaries of the National Park, representing the most extensive remaining collections of engineering, planning, and architectural works of the earliest industrial period in United States' history; and

WHEREAS, because of the complexity and cost of the development of the Raceway system, it was determined that the best course of action to complete the project would be to establish a non-profit corporation, to be known as the Raceway Redevelopment Corporation ("RRC"); and

WHEREAS, the RRC would be comprised of local, county, and federal officials, as well as various stakeholders interested in rehabilitating the Raceway system and the expansion of greenspace in the City and the County; and

WHEREAS, the RRC would be the lead redevelopment entity for the Raceway project, charged with procuring design consultants and contractors, in compliance with various State and federal procurement guidelines; and

WHEREAS, the RRC's Board of Trustees would adhere to the Open Public Meetings Act, and conduct its official business in an open and transparent manner, in compliance with the law; and

WHEREAS, this matter was considered by the Administration and Finance Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED by the Board of County Commissioners of the County of Passaic, as follows:

1. The above recitals are incorporated herein by reference as if set forth at length.

2. In conjunction with the Paterson City Council, the Board hereby authorizes the establishment of the Raceway Redevelopment Corporation ("RRC"), which will serve as the lead redevelopment entity for the Raceway project.

3. The RRC shall be comprised of:

    a. The City of Paterson Mayor and/or designee;
    b. The Board of County Commissioners Director and/or designee;
    c. The Passaic County Administrator and/or designee;
    d. The Paterson Business Administrator and/or designee;
    e. The New Jersey Community Development Corporation Chief Executive Officer;
    f. The Hamilton Partnership of Paterson President and/or designee;
    g. Two public members, appointed individually by way of resolution by; and
    h. The City Council and the Board of County Commissioners, respectively.

4. The RRC shall be organized as a joint political subdivision of the County of Passaic and City of Paterson, and, at a minimum, do the following:

    a. Elect a Chairperson, Vice-Chairperson, Secretary, and Treasurer;
    b. Adopt By-Laws;
    c. Conduct, at a minimum, four public meetings to undertake official business, in compliance with the Open Public Meetings Act; and
    d. Designate an Executive Director, who shall be responsible for managing the raceway rehabilitation project.

5. The RRC shall adhere to all applicable State and federal procurement laws, as required.

6. The Superintendent of the Paterson Great Falls National Historical Park, as an employee of the National Park Service, U.S. Department of the Interior, shall be invited to serve on the Board of Trustees as a non-voting member who can otherwise fully participate in discussions and offer insights and advice.

7. The County and City, respectively, shall provide technical support, subject to the availability of funds and/or staff expertise, to the RRC, including, but not limited to, engineering, preservation compliance, legal, procurement, and grant writing staff to be used, as required.

8. Upon completion of the rehabilitation of the Raceway System, same will be incorporated into the Passaic County Park System, to ensure long-term maintenance and daily programming of the recreational and historical facility, in partnership with the City and National Park.

9. Upon transfer of fee interest ownership of the Raceway System from the City to the County, the County shall enter into discussions on the terms of a General Agreement with the United States Department of the Interior, National Park Service (National Park), for the purpose of formalizing the parties' intentions to manage the Raceway System in accordance to the purpose of the National Park as set forth in the National Park's General Management Plan (2016).

LET IT BE FURTHER RESOLVED, that this resolution shall take effect immediately.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE AND UTILIZATION OF TEMPORARY STAFFING SERVICES FOR THE DEPARTMENT OF SENIOR SERVICES, PURSUANT TO N.J.S.A. 40A:11-12, ET.SEQ.

THIS RESOLUTION WAS REQUESTED BY:
SENIOR SERVICES, DISABILITY, NUTRITION, VETERAN'S AFFAIRS & TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	25.
CAF#	G-01-41-805-025-213
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE PURCHASE AND UTILIZATION OF TEMPORARY STAFFING SERVICES FOR THE DEPARTMENT OF SENIOR SERVICES, PURSUANT TO N.J.S.A. 40A:11-12, ET.SEQ.

WHEREAS, the County of Passaic (the "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the "Board") are vested with decision making powers on behalf of the County; and

WHEREAS, the County, through its Department of Senior Services (hereafter "Department"), provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, et.seq., the County may, without advertising for bids or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract(s) for such goods or services entered into by the State of New Jersey, Department of the Treasury, Division of Purchase and Property; and

WHEREAS, the Director of the Department Senior Services is requesting a Resolution authorizing the purchase and utilization of temporary staffing services from 22nd Century Technologies, Inc. to provide the necessary short-term personnel resources to accomplish grant objectives efficiently and ensure timely expenditure of available SNAP Grant funds; and

WHEREAS, the Department of Senior Services has received funding through the Supplemental Nutrition Assistance Program "SNAP" Grant to administer SNAP benefits effectively and efficiently, and also to support outreach activities to help eligible individuals apply for SNAP; and

WHEREAS, the Grant period will be November 14, 2025, through June 30, 2026; and

WHEREAS, this purchase, in the amount of two hundred eighty-one thousand thirty-one and 00/100 dollars ($281,031.00), is essential to ensure that all grant activities and expenditures are completed within the approved timeline and in full compliance with grant requirements; and

WHEREAS, 22nd Century Technologies, Inc. submitted competitive pricing for the purchase of temporary staffing services under State Contract No. 23-GNSV1-35293; and

WHEREAS, funds are available in Account No. G-01-41-805-025-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.SA. 40A:11-12, et.seq., the Board of County Commissioners of the County of Passaic authorizes the purchase of temporary staffing services from 22nd Century Technologies, Inc., for the Department of Senior Services, to provide the necessary short-term personnel resources to accomplish grant objectives efficiently and ensure timely expenditure of available SNAP grant funds, in the amount of $281,031.00 as set forth above; and

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Purchasing Agent, Director of Senior Services, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $81,031.00

APPROPRIATION: G-01-41-805-025-213

PURPOSE: Award contract to 22nd Century Technologies, Inc. for temporary staffing services for the Department of Senior Services, to provide the necessary short-term personnel resources to accomplish grant objectives efficiently and ensure timely expenditure of available SNAP grant funds.

Richard Cahill, Director of Finance

DATED: October 28, 2025

Date: 10/14/2025

Quote for Social Workers

Contract No. 23-GNSV1-35293 - M2001- Temporary Staffing Services -
Position Title: Social Worker
Duration: 11/14/2025 – 30/06/2026 (1120 Hours)
Dept/Agency: County of Passaic / Department of Senior Services/ADRC

PO Budget Amount and Supporting Calculations –

Reg Pay Rate	$21.61
Reg Mark Up	29%
Reg Bill Rate	$27.88

Yearly Hours/Temp	1120
Budget per Temp	$31225.60

calculated 35hours/week for 32 weeks

Yearly Hours/Temp	1120
Budget per 6 Temps	$187,353.60
Budget per 9 Temps	$281,030.40

Note – *Additional budget may be requested if the above 75% amount estimated for 6 to 9 temps is exceeded either due to an increase in temp count or temps working additional hours which may or may not be added as Overtime hours.*

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION M2001- Temporary Staffing Services

REQUISITION No./CONTRACT No. **23-GNSV1-35293** R5-13009

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debanuent or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Confi'o1 (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OF ☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Desipiated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, liceuse or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Isha Sharma Digitally signed by Isha Sharma Date: 2025.10.15 10:50:45 -04'00'
Signature of Vendor's Authorized Representative

10/15/2025
Date

Isha Sharma, Contracts Manager
Print Name and Title of Vendor's Authorized Representative

22-3502121
Vendor's FEIN, EIN or FTIN

22nd Century Technologies,Inc.
Vendor's Name

571-442-0572
Vendor's Phone Number

8251 Greensboro Drive, Suite 900
Vendoi's Address (Street Address)

Vendor's Fax Number

McLean, VA 22102
Vendor's Address (City/State/Zip Code)

Contracts@tscti.com
Vendor's Email Addiess

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnei'ship, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF GRANT AGREEMENT DOAS26AAA016 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, FOR 2026 TO DEVELOP A COMPREHENSIVE AND COORDINATED SYSTEM OF SERVICES FOR THE ELDERLY UNDER THE OLDER AMERICANS ACT OF 1965, AS AMENDED, AS AUTHORIZED BY 42 U.S.C.A. SEC. 3001, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
SENIOR SERVICES, DISABILITY, NUTRITION, VETERAN'S AFFAIRS & TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	26.
CAF#	5-01-41-203-001-MGK
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE EXECUTION OF GRANT AGREEMENT DOAS26AAA016 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, FOR 2026 TO DEVELOP A COMPREHENSIVE AND COORDINATED SYSTEM OF SERVICES FOR THE ELDERLY UNDER THE OLDER AMERICANS ACT OF 1965, AS AMENDED, AS AUTHORIZED BY 42 U.S.C.A. SEC. 3001, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision-making powers on behalf of the County; and

WHEREAS, the County, through its Department of Senior Services (hereafter "Department"), provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County; and

WHEREAS, in the Policy Memorandum No. 2025-6, I-6, 2026 Area Plan Contract, dated October 6, 2025, attached hereto and made a part hereof, the State of New Jersey, Department of Human Services, Division of Aging Services, informed the County that it was eligible to apply for and accept the 2026 Area Plan Contract in the amount of Two Million, Nine Hundred Thirty-Six Thousand, Three Hundred Ninety-Seven ($2,936,397.00) Dollars for a period beginning January 1, 2026, and ending December 31, 2026; and

WHEREAS, the Department desires to use these funds at this time to carry out a program to develop a comprehensive and coordinated system of services for the elderly under the Older Americans Act of 1965, as amended; and

WHEREAS, pursuant to the 2026 Area Plan Contract, the funds under Advanced Planning Documents, Intent to Fund/Initial Distribution of Title III and Related State Match, State Funded and other Federal Programs will be distributed as follows: Title IIIB: $311,550.00; Title IIIC1: $380,102.00; Title IIIC2: $297,697.00; Title IIID, $20,162.00; Title IIIE, $144,320.00; with an accompanying New Jersey State Match Funds: $90,727.00; and an additional grant from the State of New Jersey for the Weekend Home Delivered Meals Program: $57,407.00; Safe Housing and Transportation Program: $66,967.00; Adult Protective Service: $415,906.00; Supplemental Aging Supportive Services: $557,253.00; State Home Delivered Meals: $166,360.00; Care Management Quality Assurance: $23,810.00; Medicaid Match: $58,925.00; COLA: $312,432.00; NSIP (USDA): $32,779.00; and

WHEREAS, attached hereto as Schedule A is a spreadsheet showing 50% of anticipated Federal Title III-B, C-1, C-2, D, E and related State Match, as well as 100% for State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Supplemental Aging Supportive Services (SASS), Care Management Quality Assurance (CMQA), Supplemental Funds (Formerly known as COLA - Cost of Living Adjustment), State Home Delivered Meals (SHDM) and Medicaid reimbursement. Also included is the initial 27% allocation of Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount; and

WHEREAS, the balance of Title III, State Match and NSIP funds will be distributed to AAAs in the midyear and final amendments once the notice of grant award is received from the Administration on Aging; and

WHEREAS, a dollar match is required in the amount of One Million, Four Hundred Thousand ($1,400,000.00) Dollars; and

WHEREAS, funds are available in Account No. 5-01-41-203-001-MGK and any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

NEW THEREFORE, LET IT BE RESOLVED, pursuant to 42 U.S.C.A. Sec. 3001, et seq., the Board of County Commissioners of the County of Passaic (hereafter "Board"), pursuant to the terms and conditions set forth above and in the aforementioned 2026 Area Plan Contract, authorize the Department of Senior Services to apply for and accept the funds under the 2026 Area Plan Contract in the total amount of Two Million, Nine Hundred Thirty-Six Thousand, Three Hundred Ninety-Seven ($2,936,397.00) Dollars for a period beginning January 1, 2026 and ending December 31, 2026, as set forth herein.

LET IT BE FURTHER RESOLVED, that the Director of the Board and Clerk to the Board are hereby authorized to execute the aforesaid Grant Agreement DOAS26AAA016 to carry out the terms thereof, subject to the actual receipt of the above-stated funds from the New Jersey Department of Human Services, Division of Aging Services.

JDP October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $1,400,000.00

APPROPRIATION: *Contingent upon availability of funds in 2026 adopted budget

PURPOSE: Authorize required cash match for the 2026 Area Plan Contract.

Richard Cahill, Director of Finance

DATED: October 28, 2025

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

State of New Jersey
DEPARTMENT OF HUMAN SERVICES
Division of Aging Services
P.O. Box 807
Trenton, N.J. 08625-0807

SARAH ADELMAN
Commissioner

LOUISE RUSH
Asst. Commissioner

DATE:	**October 6, 2025**	**NUMBER:**	**2025-6, I-6**
TYPE:	**Policy Memorandum**	**SUPERSEDES:**	**None**
SUBJECT:	**2026 Area Plan Contract**	**DISTRIBUTION CODE:**	**I**
EFFECTIVE:	**Immediately**		
APPLICABILITY:	**Executive Directors, Area Agencies on Aging**		

PURPOSE The purpose of this Policy Memorandum is to address the minimum requirements for the 2026 Area Plan Contract (APC), the procedures for the development and submission of the 2026 APC application and the 2026 funding allocation levels for each Area Agency on Aging (AAA).

BACKGROUND: Pursuant to the Older Americans Act of 1965 (OAA), 42 U.S.C. §§ 3001 et seq., as amended, and N.J.A.C. 10:165, the AAA is required to submit an APC to the Division of Aging Services (Division) for approval. Federal, State and local match funding included in the APC shall be used exclusively to support a comprehensive and coordinated system of services for older adults in the planning and service area. The 2026 APC is the second year of the 2025-2027 three-year cycle and covers January 1, 2026, through December 31, 2026.

POLICY: This Policy Memorandum and Budget Attachments, A, B1 and B2, shall serve as the Division's Intent to Fund AAAs for the 2026 APC period. The county government officials for each AAA shall adopt a resolution utilizing either Attachment A or B. The resolution shall comply with all county requirements and the AAA shall maintain records of the resolution for review upon request by the Division. Upon adoption of the resolution, the AAA shall accept and obligate the APC funds.

Each AAA shall prepare and submit the 2026 APC application in accordance with this Policy Memorandum and Attachments. The AAA shall submit the APC application online via the System for Administering Grants Electronically (SAGE).

The following items are uploaded to the myNewJersey portal AAA Administration folder for reference:

- Contract Application Provisions
- Administrative Requirements for AAAs
- Advance Planning Document

The New Jersey Department of Community Affairs, Division of Local Government Services, is cognizant of these authorizations and will approve corresponding county budget appropriations for counties receiving APC funds under this Policy Memorandum.

CRITICAL DATES:

10/06/2025 The SAGE 2026 APC will open for counties to complete their applications.

11/21/2025 By 4:00pm, the AAAs must submit the completed 2026 APC applications in SAGE (note that SAGE will not allow the AAA to submit the application after 4:00pm on 11/21/2025).

12/31/2025 The 2025 APC expires.

01/01/2026 The 2026 APC begins.

For questions regarding the APC programmatic requirements, please contact Caitlin Guenther at Caitlin.Guenther@dhs.nj.gov. For questions regarding this Policy Memorandum, SAGE and fiscal matters, please contact Warren Clanton at Warren.Clanton@dhs.nj.gov.

LR/AM
Attachments

Louise Rush
Louise Rush
Assistant Commissioner

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2026 INITIAL ALLOCATION
Area Plan Contract

Attachment A

INITIAL CONTRACT
FY26 APC

COUNTY	TITLE III B	TITLE III C1	TITLE III C2	TITLE III D	TITLE III E	Federal Totals	State Match Title III B-D	State Match TITLE III E	State Match Total	Medicaid Match	100% NSIP	FFP***	SHDM	SWHDM	SWHDM 25% Match***	SHTP	SHTP 10% Match***	APS	SASS	SASS 25% Match***	Supp. Funds (COLA)	CMQA	CBSP	STATE & OTHER FEDERAL AWARDS	GRAND TOTAL
Atlantic	359,076	437,816	342,080	23,239	165,789	1,328,000	54,908	48,827	103,735	33,283	95,943		0	33,001	8,250	38,492	3,849	204,298	378,200	94,550	176,040	23,810	180,544	1,267,346	2,595,346
Bergen	1,107,586	1,350,142	1,055,193	71,674	511,537	4,096,132	170,365	151,521	321,886	105,556	261,639	19,405	0	101,815	25,454	118,755	11,875	610,083	830,684	207,671	554,407	23,810	65,472	3,013,512	7,109,644
Burlington	488,223	595,048	464,312	31,594	224,974	1,804,151	74,355	66,095	140,450	45,451	73,278		0	44,825	11,206	52,275	5,228	221,998	180,604	45,151	236,338	0	0	995,219	2,799,370
Camden	600,183	731,882	572,151	38,839	277,300	2,220,355	91,933	81,764	173,697	56,632	60,502		46,605	55,197	13,799	64,382	6,438	376,856	804,165	201,041	296,851	23,810	0	1,958,697	4,179,052
Cape May	172,433	168,099	127,729	11,927	61,943	542,131	20,850	18,334	39,184	13,000	50,219		7,287	12,351	3,088	14,393	1,439	92,896	131,809	32,952	67,163	23,810	8,455	460,567	1,002,698
Cumberland	183,594	223,921	175,094	11,987	84,861	679,457	28,098	24,981	53,079	17,247	23,565		1,087	16,885	4,221	19,695	1,970	114,432	493,257	123,314	90,689	23,810	79,245	932,991	1,612,448
Essex	1,069,228	1,305,572	1,024,288	69,379	496,415	3,964,882	164,376	146,349	310,725	101,427	90,924		146,871	98,743	24,686	115,189	11,519	676,336	1,473,166	368,292	532,144	23,810	0	3,569,335	7,534,217
Gloucester	281,442	342,767	267,179	18,217	129,466	1,039,071	43,016	38,223	81,239	25,843	74,256		20,044	25,821	6,455	30,115	3,011	158,652	162,007	40,502	137,299	23,810	0	3,493,502	6,712,016
Hudson	867,566	1,059,587	831,970	56,145	403,246	3,218,514	133,725	119,087	252,812	82,745	208,581		75,063	80,195	20,049	93,559	9,356	583,325	1,659,255	414,814	434,157	23,810	0	362,753	888,027
Hunterdon	172,433	168,099	116,430	11,927	56,385	525,274	19,105	16,493	35,598	13,000	26,551		20,097	11,441	2,860	13,128	1,313	83,359	77,027	19,257	58,742	23,810	0	1,520,514	3,103,442
Mercer	427,783	521,780	407,980	27,684	197,701	1,582,928	65,358	58,133	123,491	40,463	60,400	184,705	0	39,362	9,840	45,911	4,591	243,609	573,727	143,432	208,846	0	0	2,236,612	5,685,352
Middlesex	931,592	1,136,343	889,475	60,285	431,045	3,448,740	143,085	127,296	270,381	88,176	158,864		25,402	85,846	21,462	100,132	10,013	496,016	525,309	131,327	462,676	23,810	0	2,044,853	4,560,834
Monmouth	681,444	829,965	646,973	44,102	313,497	2,515,981	104,096	92,506	196,602	63,569	187,495		0	62,510	15,627	72,906	7,291	366,605	736,618	184,155	334,738	23,810	0	1,110,631	3,005,469
Morris	513,177	625,120	487,243	33,210	236,088	1,894,838	78,216	69,506	147,722	48,469	171,584		11,566	47,067	11,767	54,891	5,489	257,807	97,672	24,418	250,043	23,810	0	1,704,319	4,649,168
Ocean	798,546	971,966	756,170	51,678	366,489	2,944,849	121,752	108,140	229,892	74,243	141,718		0	73,036	18,259	85,178	8,518	451,670	232,634	58,159	392,138	23,810	0	1,961,919	4,269,581
Passaic	623,099	760,205	595,394	40,325	288,639	2,307,662	96,012	85,443	181,455	58,925	121,404		166,360	57,407	14,352	66,967	6,697	415,906	557,253	139,313	312,432	23,810	0	468,618	949,843
Salem	172,433	168,099	80,127	11,927	48,639	481,225	17,063	10,478	27,541	13,000	13,192		15,373	10,589	2,847	12,350	1,235	79,097	235,225	58,806	38,441	23,810	0	874,229	2,157,096
Somerset	346,962	422,959	330,402	22,455	160,089	1,282,867	53,041	47,162	100,203	32,542	86,077		15,851	31,907	7,977	37,212	3,721	153,648	223,422	55,856	169,557	23,810	0	303,145	844,358
Sussex	172,433	168,099	127,161	11,927	61,593	541,213	20,644	18,060	38,704	13,000	18,086		19,486	12,376	3,094	14,335	1,433	85,807	13,191	3,298	64,350	23,810	0	1,704,880	4,058,615
Union	635,395	775,160	607,547	41,121	294,512	2,353,735	98,284	87,481	185,765	60,429	147,752		16,598	58,626	14,656	68,390	6,839	351,706	469,725	117,431	322,079	23,810	26,682	432,350	949,474
Warren	172,433	168,099	110,941	11,927	53,724	517,124	18,401	15,678	34,079	13,000	26,897		37,310	11,000	2,750	12,745	1,274	84,894	106,050	26,513	55,883	23,810	26,682	432,350	949,474
TOTALS	10,777,061	12,930,728	10,015,839	701,569	4,863,932	39,289,129	1,616,683	1,431,557	3,048,240	1,000,000	2,098,927	204,110	625,000	970,000		1,131,000		6,109,000	9,961,000		5,195,013	452,390	360,398	31,155,078	70,444,207

New Funds-Only. Excludes Carry Over, Redistribution.
Title III and NSIP allocation estimated -assuming equal funding as Fed Fiscal 2025. Actual allocation may vary based on Fed Fiscal 2026 Award.

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2026 INITIAL ALLOCATION
Area Plan Contract

Attachment B1

INITIAL CONTRACT **Title III Allocation Percentage is Approximately- 50%**
FY26 APC

*Allocation Code:	02	03	04	10	08				
								STATE MATCH-50%	
COUNTY	50% Title III B	50% Title III C1	50% Title III C2	50% Title III D	50% Title III E	Title III Totals	Title III B-D	Title III E	State Match Total
Atlantic	179,538	218,908	171,040	11,620	82,894	**664,000**	27,454	24,414	51,868
Bergen	553,793	675,071	527,596	35,837	255,768	**2,048,065**	85,183	75,760	160,943
Burlington	244,112	297,524	232,156	15,797	112,487	**902,076**	37,177	33,047	70,224
Camden	300,092	365,941	286,076	19,420	138,650	**1,110,179**	45,966	40,882	86,848
Cape May	86,216	84,050	63,864	5,964	30,972	**271,066**	10,425	9,167	19,592
Cumberland	91,797	111,960	87,547	5,994	42,430	**339,728**	14,049	12,491	26,540
Essex	534,614	652,786	512,144	34,690	248,208	**1,982,442**	82,188	73,174	155,362
Gloucester	140,721	171,384	133,590	9,108	64,733	**519,536**	21,508	19,112	40,620
Hudson	433,783	529,794	415,985	28,072	201,623	**1,609,257**	66,863	59,543	126,406
Hunterdon	86,216	84,050	58,215	5,964	28,192	**262,637**	9,552	8,247	17,799
Mercer	213,892	260,890	203,990	13,842	98,850	**791,464**	32,679	29,066	61,745
Middlesex	465,796	568,172	444,738	30,142	215,522	**1,724,370**	71,542	63,648	135,190
Monmouth	340,722	414,982	323,486	22,051	156,748	**1,257,989**	52,048	46,253	98,301
Morris	256,588	312,560	243,622	16,605	118,044	**947,419**	39,108	34,753	73,861
Ocean	399,273	485,983	378,085	25,839	183,244	**1,472,424**	60,876	54,070	114,946
Passaic	311,550	380,102	297,697	20,162	144,320	**1,153,831**	48,006	42,721	90,727
Salem	86,216	84,050	40,064	5,964	24,320	**240,614**	8,531	5,239	13,770
Somerset	173,481	211,480	165,201	11,228	80,044	**641,434**	26,521	23,581	50,102
Sussex	86,216	84,050	63,580	5,964	30,796	**270,606**	10,322	9,030	19,352
Union	317,698	387,580	303,774	20,560	147,256	**1,176,868**	49,142	43,741	92,883
Warren	86,216	84,050	55,470	5,964	26,862	**258,562**	9,201	7,839	17,040
TOTALS	**5,388,530**	**6,465,367**	**5,007,920**	**350,787**	**2,431,963**	**19,644,567**	**808,341**	**715,778**	**1,524,119**

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2026 INITIAL ALLOCATION
Area Plan Contract

Attachment B2

INITIAL CONTRACT
FY26 APC

35		30/31	19	06		11		14	20			17	48		
100% Medicaid	27% NSIP*	FFP Reimb.	100% SHDM	100 % SWHDM	SWHDM Required 25% Match ***	100% SHTP	SHTP Required 10% Match ***	100% APS	100% SASS	SASS Required 25% Match ***	100% Supp. Funds (COLA)	CMQA	100% CBSP	Non-Title III Allocated	Grand Total Allocated
33,283	25,905		0	33,001	8,250	38,492	3,849	204,298	378,200	94,550	176,040	23,810	180,544	1,145,441	1,809,441
105,556	70,643	19,405	0	101,815	25,454	118,755	11,875	610,083	830,684	207,671	554,407	23,810	65,472	2,661,573	4,709,638
45,451	19,785		0	44,825	11,206	52,275	5,228	221,998	180,604	45,151	236,338	0	0	871,500	1,773,576
56,632	16,336		46,605	55,197	13,799	64,382	6,438	376,856	804,165	201,041	296,851	23,810	0	1,827,682	2,937,861
13,000	13,559		7,287	12,351	3,088	14,393	1,439	92,896	131,809	32,952	67,163	23,810	8,455	404,315	675,381
17,247	6,363		1,087	16,885	4,221	19,695	1,970	114,432	493,257	123,314	90,689	23,810	79,245	889,250	1,228,978
101,427	24,549		146,871	98,743	24,686	115,189	11,519	676,336	1,473,166	368,292	532,144	23,810	0	3,347,597	5,330,039
25,843	20,049		20,044	25,821	6,455	30,115	3,011	158,652	162,007	40,502	137,299	23,810	0	644,260	1,163,796
82,745	56,317		75,063	80,195	20,049	93,559	9,356	583,325	1,659,255	414,814	434,157	23,810	0	3,214,832	4,824,089
13,000	7,169		20,097	11,441	2,860	13,128	1,313	83,359	77,027	19,257	58,742	23,810	0	325,572	588,209
40,463	16,308	184,705	0	39,362	9,840	45,911	4,591	243,609	573,727	143,432	208,846	0	0	1,414,676	2,206,140
88,176	42,893		25,402	85,846	21,462	100,132	10,013	496,016	525,309	131,327	462,676	23,810	0	1,985,450	3,709,820
63,569	50,624		0	62,510	15,627	72,906	7,291	366,605	736,618	184,155	334,738	23,810	0	1,809,681	3,067,670
48,469	46,328		11,566	47,067	11,767	54,891	5,489	257,807	97,672	24,418	250,043	23,810	0	911,514	1,858,933
74,243	38,264		0	73,036	18,259	85,178	8,518	451,670	232,634	58,159	392,138	23,810	0	1,485,919	2,958,343
58,925	32,779		166,360	57,407	14,352	66,967	6,697	415,906	557,253	139,313	312,432	23,810	0	1,782,566	2,936,397
13,000	3,562		15,373	10,589	2,647	12,350	1,235	79,097	235,225	58,806	38,441	23,810	0	445,217	685,831
32,542	23,241		15,851	31,907	7,977	37,212	3,721	153,648	223,422	55,856	169,557	23,810	0	761,292	1,402,726
13,000	4,883		19,486	12,376	3,094	14,335	1,433	85,807	13,191	3,298	64,350	23,810	0	270,590	541,196
60,429	39,893		16,598	58,626	14,656	68,390	6,839	351,706	469,725	117,431	322,079	23,810	0	1,504,139	2,681,007
13,000	7,262		37,310	11,000	2,750	12,745	1,274	84,894	106,050	26,513	55,883	23,810	26,682	395,676	654,238
1,000,000	**566,712**	**204,110**	**625,000**	**970,000**		**1,131,000**		**6,109,000**	**9,961,000**		**5,195,013**	**452,390**	**360,398**	**28,098,742**	**47,743,309**

*27% NSIP allocation (approximate) estimated pending final allocation for NSIP funding. Actual allocation may vary based on FY26 Award.

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2026 INITIAL ALLOCATION
Area Plan Contract

Attachment A

INITIAL CONTRACT
FY26 APC

COUNTY	TITLE III B	TITLE III C1	TITLE III C2	TITLE III D	TITLE III E	Federal Totals	State Match Title III B-D	State Match TITLE III E	State Match Total	Medicaid Match	100% NSIP	FFP***	SHDM	SWHDM	SWHDM 25% Match***	SHTP	SHTP 10% Match***	APS	SASS	SASS 25% Match***	Supp. Funds (COLA)	CMQA	CBSP	STATE & OTHER FEDERAL AWARDS	GRAND TOTAL
Atlantic	359,076	437,816	342,080	23,239	165,789	**1,328,000**	54,908	48,827	103,735	33,283	95,943		0	33,001	**8,250**	38,492	**3,849**	204,298	378,200	**94,550**	176,040	23,810	180,544	**1,267,346**	**2,595,346**
Bergen	1,107,586	1,350,142	1,055,193	71,674	511,537	**4,096,132**	170,365	151,521	321,886	105,556	261,639	19,405	0	101,815	**25,454**	118,755	**11,875**	610,083	830,684	**207,671**	554,407	23,810	65,472	**3,013,512**	**7,109,644**
Burlington	488,223	595,048	464,312	31,594	224,974	**1,804,151**	74,355	66,095	140,450	45,451	73,278		0	44,825	**11,206**	52,275	**5,228**	221,998	180,604	**45,151**	236,338	0	0	**995,219**	**2,799,370**
Camden	600,183	731,882	572,151	38,839	277,300	**2,220,355**	91,933	81,764	173,697	56,632	60,502		46,605	55,197	**13,799**	64,382	**6,438**	376,856	804,165	**201,041**	296,851	23,810	0	**1,958,697**	**4,179,052**
Cape May	172,433	168,099	127,729	11,927	61,943	**542,131**	20,850	18,334	39,184	13,000	50,219		7,287	12,351	**3,088**	14,393	**1,439**	92,896	131,809	**32,952**	67,163	23,810	8,455	**460,567**	**1,002,698**
Cumberland	183,594	223,921	175,094	11,987	84,861	**679,457**	28,098	24,981	53,079	17,247	23,565		1,087	16,885	**4,221**	19,695	**1,970**	114,432	493,257	**123,314**	90,689	23,810	79,245	**932,991**	**1,612,448**
Essex	1,069,228	1,305,572	1,024,288	69,379	496,415	**3,964,882**	164,376	146,349	310,725	101,427	90,924		146,871	98,743	**24,686**	115,189	**11,519**	676,336	1,473,166	**368,292**	532,144	23,810	0	**3,569,335**	**7,534,217**
Gloucester	281,442	342,767	267,179	18,217	129,466	**1,039,071**	43,016	38,223	81,239	25,843	74,256		20,044	25,821	**6,455**	30,115	**3,011**	158,652	162,007	**40,502**	137,299	23,810	0	**739,086**	**1,778,157**
Hudson	867,566	1,059,587	831,970	56,145	403,246	**3,218,514**	133,725	119,087	252,812	82,745	208,581		75,063	80,195	**20,049**	93,559	**9,356**	583,325	1,659,255	**414,814**	434,157	23,810	0	**3,493,502**	**6,712,016**
Hunterdon	172,433	168,099	116,430	11,927	56,385	**525,274**	19,105	16,493	35,598	13,000	26,551		20,097	11,441	**2,860**	13,128	**1,313**	83,359	77,027	**19,257**	58,742	23,810	0	**362,753**	**888,027**
Mercer	427,783	521,780	407,980	27,684	197,701	**1,582,928**	65,358	58,133	123,491	40,463	60,400	184,705	0	39,362	**9,840**	45,911	**4,591**	243,609	573,727	**143,432**	208,846	0	0	**1,520,514**	**3,103,442**
Middlesex	931,592	1,136,343	889,475	60,285	431,045	**3,448,740**	143,085	127,296	270,381	88,176	158,864		25,402	85,846	**21,462**	100,132	**10,013**	496,016	525,309	**131,327**	462,676	23,810	0	**2,236,612**	**5,685,352**
Monmouth	681,444	829,965	646,973	44,102	313,497	**2,515,981**	104,096	92,506	196,602	63,569	187,495		0	62,510	**15,627**	72,906	**7,291**	366,605	736,618	**184,155**	334,738	23,810	0	**2,044,853**	**4,560,834**
Morris	513,177	625,120	487,243	33,210	236,088	**1,894,838**	78,216	69,506	147,722	48,469	171,584		11,566	47,067	**11,767**	54,891	**5,489**	257,807	97,672	**24,418**	250,043	23,810	0	**1,110,631**	**3,005,469**
Ocean	798,546	971,966	756,170	51,678	366,489	**2,944,849**	121,752	108,140	229,892	74,243	141,718		0	73,036	**18,259**	85,178	**8,518**	451,670	232,634	**58,159**	392,138	23,810	0	**1,704,319**	**4,649,168**
Passaic	623,099	760,205	595,394	40,325	288,639	**2,307,662**	96,012	85,443	181,455	58,925	121,404		166,360	57,407	**14,352**	66,967	**6,697**	415,906	557,253	**139,313**	312,432	23,810	0	**1,961,919**	**4,269,581**
Salem	172,433	168,099	80,127	11,927	48,639	**481,225**	17,063	10,478	27,541	13,000	13,192		15,373	10,589	**2,647**	12,350	**1,235**	79,097	235,225	**58,806**	38,441	23,810	0	**468,618**	**949,843**
Somerset	346,962	422,959	330,402	22,455	160,089	**1,282,867**	53,041	47,162	100,203	32,542	86,077		15,851	31,907	**7,977**	37,212	**3,721**	153,648	223,422	**55,856**	169,557	23,810	0	**874,229**	**2,157,096**
Sussex	172,433	168,099	127,161	11,927	61,593	**541,213**	20,644	18,060	38,704	13,000	18,086		19,486	12,376	**3,094**	14,335	**1,433**	85,807	13,191	**3,298**	64,350	23,810	0	**303,145**	**844,358**
Union	635,395	775,160	607,547	41,121	294,512	**2,353,735**	98,284	87,481	185,765	60,429	147,752		16,598	58,626	**14,656**	68,390	**6,839**	351,706	469,725	**117,431**	322,079	23,810	0	**1,704,880**	**4,058,615**
Warren	172,433	168,099	110,941	11,927	53,724	**517,124**	18,401	15,678	34,079	13,000	26,897		37,310	11,000	**2,750**	12,745	**1,274**	84,894	106,050	**26,513**	55,883	23,810	26,682	**432,350**	**949,474**
TOTALS	**10,777,061**	**12,930,728**	**10,015,839**	**701,569**	**4,863,932**	**39,289,129**	**1,616,683**	**1,431,557**	**3,048,240**	**1,000,000**	**2,098,927**	**204,110**	**625,000**	**970,000**		**1,131,000**		**6,109,000**	**9,961,000**		**5,195,013**	**452,390**	**360,398**	**31,155,078**	**70,444,207**

New Funds-Only. Excludes Carry Over, Redistribution.
Title III and NSIP allocation estimated -assuming equal funding as Fed Fiscal 2025. Actual allocation may vary based on Fed Fiscal 2026 Award.

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2026 INITIAL ALLOCATION
Area Plan Contract

Attachment B1

INITIAL CONTRACT **Title III Allocation Percentage is Approximately- 50%**
FY26 APC

*Allocation Code:	02	03	04	10	08				
								STATE MATCH-50%	
COUNTY	50% Title III B	50% Title III C1	50% Title III C2	50% Title III D	50% Title III E	Title III Totals	Title III B-D	Title III E	State Match Total
Atlantic	179,538	218,908	171,040	11,620	82,894	**664,000**	27,454	24,414	51,868
Bergen	553,793	675,071	527,596	35,837	255,768	**2,048,065**	85,183	75,760	160,943
Burlington	244,112	297,524	232,156	15,797	112,487	**902,076**	37,177	33,047	70,224
Camden	300,092	365,941	286,076	19,420	138,650	**1,110,179**	45,966	40,882	86,848
Cape May	86,216	84,050	63,864	5,964	30,972	**271,066**	10,425	9,167	19,592
Cumberland	91,797	111,960	87,547	5,994	42,430	**339,728**	14,049	12,491	26,540
Essex	534,614	652,786	512,144	34,690	248,208	**1,982,442**	82,188	73,174	155,362
Gloucester	140,721	171,384	133,590	9,108	64,733	**519,536**	21,508	19,112	40,620
Hudson	433,783	529,794	415,985	28,072	201,623	**1,609,257**	66,863	59,543	126,406
Hunterdon	86,216	84,050	58,215	5,964	28,192	**262,637**	9,552	8,247	17,799
Mercer	213,892	260,890	203,990	13,842	98,850	**791,464**	32,679	29,066	61,745
Middlesex	465,796	568,172	444,738	30,142	215,522	**1,724,370**	71,542	63,648	135,190
Monmouth	340,722	414,982	323,486	22,051	156,748	**1,257,989**	52,048	46,253	98,301
Morris	256,588	312,560	243,622	16,605	118,044	**947,419**	39,108	34,753	73,861
Ocean	399,273	485,983	378,085	25,839	183,244	**1,472,424**	60,876	54,070	114,946
Passaic	311,550	380,102	297,697	20,162	144,320	**1,153,831**	48,006	42,721	90,727
Salem	86,216	84,050	40,064	5,964	24,320	**240,614**	8,531	5,239	13,770
Somerset	173,481	211,480	165,201	11,228	80,044	**641,434**	26,521	23,581	50,102
Sussex	86,216	84,050	63,580	5,964	30,796	**270,606**	10,322	9,030	19,352
Union	317,698	387,580	303,774	20,560	147,256	**1,176,868**	49,142	43,741	92,883
Warren	86,216	84,050	55,470	5,964	26,862	**258,562**	9,201	7,839	17,040
TOTALS	**5,388,530**	**6,465,367**	**5,007,920**	**350,787**	**2,431,963**	**19,644,567**	**808,341**	**715,778**	**1,524,119**

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2026 INITIAL ALLOCATION
Area Plan Contract

Attachment B2

INITIAL CONTRACT
FY26 APC

35		30/31	19	06		11		14	20			17	48		
100% Medicaid	27% NSIP*	FFP Reimb.	100% SHDM	100 % SWHDM	SWHDM Required 25% Match ***	100% SHTP	SHTP Required 10% Match ***	100% APS	100% SASS	SASS Required 25% Match ***	100% Supp. Funds (COLA)	CMQA	100% CBSP	Non-Title III Allocated	Grand Total Allocated
33,283	25,905		0	33,001	8,250	38,492	3,849	204,298	378,200	94,550	176,040	23,810	180,544	1,145,441	1,809,441
105,556	70,643	19,405	0	101,815	25,454	118,755	11,875	610,083	830,684	207,671	554,407	23,810	65,472	2,661,573	4,709,638
45,451	19,785		0	44,825	11,206	52,275	5,228	221,998	180,604	45,151	236,338	0	0	871,500	1,773,576
56,632	16,336		46,605	55,197	13,799	64,382	6,438	376,856	804,165	201,041	296,851	23,810	0	1,827,682	2,937,861
13,000	13,559		7,287	12,351	3,088	14,393	1,439	92,896	131,809	32,952	67,163	23,810	8,455	404,315	675,381
17,247	6,363		1,087	16,885	4,221	19,695	1,970	114,432	493,257	123,314	90,689	23,810	79,245	889,250	1,228,978
101,427	24,549		146,871	98,743	24,686	115,189	11,519	676,336	1,473,166	368,292	532,144	23,810	0	3,347,597	5,330,039
25,843	20,049		20,044	25,821	6,455	30,115	3,011	158,652	162,007	40,502	137,299	23,810	0	644,260	1,163,796
82,745	56,317		75,063	80,195	20,049	93,559	9,356	583,325	1,659,255	414,814	434,157	23,810	0	3,214,832	4,824,089
13,000	7,169		20,097	11,441	2,860	13,128	1,313	83,359	77,027	19,257	58,742	23,810	0	325,572	588,209
40,463	16,308	184,705	0	39,362	9,840	45,911	4,591	243,609	573,727	143,432	208,846	0	0	1,414,676	2,206,140
88,176	42,893		25,402	85,846	21,462	100,132	10,013	496,016	525,309	131,327	462,676	23,810	0	1,985,450	3,709,820
63,569	50,624		0	62,510	15,627	72,906	7,291	366,605	736,618	184,155	334,738	23,810	0	1,809,681	3,067,670
48,469	46,328		11,566	47,067	11,767	54,891	5,489	257,807	97,672	24,418	250,043	23,810	0	911,514	1,858,933
74,243	38,264		0	73,036	18,259	85,178	8,518	451,670	232,634	58,159	392,138	23,810	0	1,485,919	2,958,343
58,925	32,779		166,360	57,407	14,352	66,967	6,697	415,906	557,253	139,313	312,432	23,810	0	1,782,566	2,936,397
13,000	3,562		15,373	10,589	2,647	12,350	1,235	79,097	235,225	58,806	38,441	23,810	0	445,217	685,831
32,542	23,241		15,851	31,907	7,977	37,212	3,721	153,648	223,422	55,856	169,557	23,810	0	761,292	1,402,726
13,000	4,883		19,486	12,376	3,094	14,335	1,433	85,807	13,191	3,298	64,350	23,810	0	270,590	541,196
60,429	39,893		16,598	58,626	14,656	68,390	6,839	351,706	469,725	117,431	322,079	23,810	0	1,504,139	2,681,007
13,000	7,262		37,310	11,000	2,750	12,745	1,274	84,894	106,050	26,513	55,883	23,810	26,682	395,676	654,238
1,000,000	**566,712**	**204,110**	**625,000**	**970,000**		**1,131,000**		**6,109,000**	**9,961,000**		**5,195,013**	**452,390**	**360,398**	**28,098,742**	**47,743,309**

*27% NSIP allocation (approximate) estimated pending final allocation for NSIP funding. Actual allocation may vary based on FY26 Award.

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION EXERCISING FIRST ONE-YEAR OPTION TO RENEW TO VARIOUS VENDORS IN CONNECTION WITH AGING SERVICES AND PROGRAMS FOR AREA PLAN CONTRACTS 2026-2027 DOAS26AAA016, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
SENIOR SERVICES, DISABILITY, NUTRITION, VETERAN'S AFFAIRS & TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	27.
CAF#	
Purchase Req. #	
Result	

RESOLUTION EXERCISING FIRST ONE-YEAR OPTION TO RENEW TO VARIOUS VENDORS IN CONNECTION WITH AGING SERVICES AND PROGRAMS FOR AREA PLAN CONTRACTS 2026-2027 DOAS26AAA016, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ.

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18.1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("County") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Senior Services (hereafter "Department") provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40a:11-4.1(b)(2) specifically allows the County to utilize competitive contracting for the operation, management or administration of recreation or social service facilities or programs; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, on June 11, 2024, the Board passed Resolution R-24-496 authorizing competitive contracting to award contracts under the Department of Senior Services Area Plan Contracts for the 2025-2027 grant period; and

WHEREAS, the Purchasing Agent unsealed responses to RFP 25-001, RFP 25-006, RFP 25-009 and RFP 25-013 and pursuant to Resolution R24-1118, dated December 10, 2024, the Board authorized awards of contract to various agencies for the Passaic County Social Services in connection with aging services and programs for Area Plan Contracts 2025-2027 for the period January 1, 2025 through December 31, 2026, with two one-year options to renew, pursuant to N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS, the Director of the Department is requesting that the first one-year option to renew be exercised to the agencies listed below to provide services for seniors, veterans and citizens with disabilities in Passaic for the period commencing January 1, 2026, and expiring December 31, 2026; and

Non-Profit Entities - 501C3

Catholic Family & Community Services- $142,372.00
(Adult Day Care Social-Paterson Area)

Catholic Family & Community Services - $20,201.00
(Matter of Balance) (Funding change annually)

Jewish Family Service - $37,539.00
(Mental Health)

Jewish Family Service - $20,216.00
(Mental Health-Healthy Ideas)

Northeast New Jersey Legal Services - $90,000.00
(Legal Assistance)

Paterson Community Health Center - $25,000.00
(Dental Health)

Visiting Homemaker Services of Passaic County - $92,125.00
(Certified Home Health Aide)

Visiting Homemaker Services of Passaic County - $50,000.00
(Certified Home Health Aide

Visiting Homemaker Services of Passaic County - $61,502.00

(Residential Maintenance-Chore)

Government Entities for Area Plan contract 2026-2027 are as follows:

City of Clifton: $32,000.00
(Information & Assistanace)

County of Passaic-Para Transit: $147,081.00
(Transportation)

County of Passaic-Adult Day Care: $144,228.00
(Adult Day Care-Social)

County of Passaic-Board of Social Services - APS: $415,906.00
(Protective Services); and

WHEREAS, awards are based and are contingent upon the availability of Federal and State funds through the State Division on Aging Services; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter "Board") hereby exercises the first one-year option to renew to the agencies listed herein to provide services for seniors, veteran and citizens with disabilities in Passaic County commencing January 1, 2026 and expiring December 31, 2026 for the Area Agencies on Aging (AAA) Area Plan Contract (APC) 2026-2027 DOAS26AAA016, under RFPs-25-001, 25-006, 25-009, and 25-013; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, and County Counsel are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND ONE (1)-MONTH TERM EXTENSION FOR THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM WEATHERIZATION 2025 GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, PURSUANT TO N.J.S.A. 40A:5-30.

THIS RESOLUTION WAS REQUESTED BY:
SENIOR SERVICES, DISABILITY, NUTRITION, VETERAN'S AFFAIRS & TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	28.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND ONE (1)-MONTH TERM EXTENSION FOR THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM WEATHERIZATION 2025 GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, PURSUANT TO N.J.S.A. 40A:5-30.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1, et seq., and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with decision-making powers on behalf of the County; and

WHEREAS, the County, through its Division of Weatherization and Home Energy (hereafter “Division”) of the Department of Senior Services, administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

WHEREAS, the United States Department of Health and Human Services, Division of Energy Assistance, administers grant funding to local government units through its Low-Income Home Energy Assistance Program (hereafter “LIHEAP”); and

WHEREAS, on June 11, 2024, pursuant to Resolution R-24-497, the Board authorized the Division to apply for and accept the LIHEAP Weatherization 2025 Grant in the amount of eight hundred fifty thousand eight hundred twenty-three and 00/100 ($850,823.00) dollars; and

WHEREAS, the subsequent actual grant amount awarded was eight hundred twenty-three thousand two hundred eighty-three and 00/100 ($823,283.00); and

WHEREAS, the Division is requesting a resolution to accept a one hundred four thousand six hundred six and 92/100 ($104,606.92) dollar grant amendment increase, increasing the LIHEAP Weatherization 2025 grant from eight hundred twenty-three thousand two hundred eighty-three and 00/100 ($823,283.00) dollars to nine hundred twenty-seven thousand eight hundred eighty-nine and 92/100 ($927,889.92) dollars; and

WHEREAS, the Division is also requesting a one (1)-month extension to the original grant period of October 1, 2024, through September 30, 2025, increasing the term end date to October 31, 2025; and

WHEREAS, the purpose of this program is to implement energy conservation measures in low-income households in Passaic County, thereby reducing their home energy burden. The target area served by this grant includes all of Passaic County, and eligible participants include households whose income is at or below 200% the Federal Poverty Level, by household size, as well as households meeting categorical eligibility criteria specified by the Weatherization Assistance Program; and

WHEREAS, this amendment will provide funding to assist low-income households in Passaic County with their home energy expenses; and

WHEREAS, this grant is Federally funded, no dollar match is required, and the Division presently administers this program; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:5-30, the Board of County Commissioners of the County of Passaic (hereafter "Board") authorizes the Division to accept a $104,606.92 grant amendment increase, increasing the LIHEAP Weatherization 2025 grant amount from $823,283,00 to $927,889.92 and a one (1)-month term extension to the original grant period of October 1, 2024 through September 30, 2025, increasing the term end date to October 31, 2025 from the State of New Jersey, Department of Community Affairs; and

LET IT BE FURTHER RESOLVED that the Clerk to the Board, Director of the Board, County Counsel and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this Resolution.

Kevin Batacchi, Director
Weatherization & Home Energy
County of Passaic

Pasquale “Pat” Lepore, Commissioner Director
Board of County Commissioners
County of Passaic

JDP

October 28, 2025

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 806
TRENTON, NJ 08625-0806

JACQUELYN A. SUÁREZ
Commissioner

December 31, 2024

The Honorable John Bartlett
FREEHOLDER DIRECTOR
County of Passaic
Administration Building
401 Grand Street
Paterson, New Jersey 07505-2027

Re: LIHEAP Assistance 2025
Amendment #: **2025-05131-0020-01**
Total Award Amount: **$823,283.00**

Dear Freeholder Director Bartlett:

The New Jersey Department of Community Affairs proposes to amend Agreement **2025-05131-0020-00** dated November 27, 2024 with this Amendment, **2025-05131-0020-01**, between the Department and County of Passaic. Please review this amendment letter and its attachments carefully. It may implement additional ancillary amendment purposes and agreement changes in addition to those which may have been requested.

The proposed purpose of this amendment is to:

• increase the award amount of the Agreement through the addition of **$329,313.00** in new funds, thereby raising the total award amount to **$823,283.00**. Execution of this amendment will implement the new budget attached and designated as **Section B**.
• modify the source and distribution amongst sources of funds. The amended 'Funding Amount and Sources of Funds' is contained in the attached amended '**AGREEMENT DATA SHEET**'.

You may view this Amendment by selecting '**Grant Amendments/Revisions**' under the History section of the **SAGE System's** Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter
Division Director
Division of Housing and Community Resources

Recipient Acceptance of Terms:

The Honorable John Bartlett
FREEHOLDER DIRECTOR
County of Passaic

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

Paul Palamattam
Fiscal Administrator

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

AGREEMENT DATA SHEET

(**X**) GRANT ( ) LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME:	***LIHEAP Assistance 2025***
PROJECT TITLE:	**2025 LIHEAP Assistance**
SERVICE AREA(S):	**County of Passaic**

RECIPIENT INFORMATION

AGENCY NAME:	**County of Passaic**
ADDRESS:	**Administration Building** **401 Grand Street** **Paterson, New Jersey 07505-2027**
CHIEF FINANCIAL OFFICER:	**Mr. Richard Cahill**
VENDOR ID #	**226002466-99**
TELEPHONE NUMBER:	**(973) 881-4402**
CHARITIES REGISTRATION #: (Nonprofit Agencies Only)	**EX0000000**
SAM Unique Entity #:	**NYYJMEV218E5**

STATE INFORMATION

DEPARTMENT:	**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**
DIVISION:	**Division of Housing and Community Resources**
ADDRESS:	**101 South Broad Street, 5th Floor** **PO Box 806** **Trenton, NJ 08625-0806**
CONTACT PERSON:	**Fidel Ekhelar**
TELEPHONE NUMBER:	**(609) 984-6670**

FEDERAL INFORMATION:

FEDERAL AWARD AGENCY NAME:	**Department of Health and Human Services**
CFDA:	**Low-Income Home Energy Assistance**

FUNDING AMOUNT AND SOURCE OF FUNDS

	ACCOUNT NUMBER	AMOUNT	CFDA #
1 (Federal Funds) **Federal Award #:** 2502NJLIEA	2025-100-022-8050-182-FHEA-HEAC-6130 **Total Amount Federal Award: $**	$329,313.00 **Federal Award Date:**	93.568
2 (State Funds)	2025-100-022-8020-302-FHEA-6130	$493,970.00	
SUBTOTAL		**$823,283.00**	
OTHER FUNDS		**$0.00**	
TOTAL		**$823,283.00**	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: **October 01, 2024** THROUGH: **September 30, 2025**
LENGTH OF AWARD PERIOD: **1 Year**
LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: **December 29, 2025**

PURPOSE OF GRANT/LOAN

This award will provide funding **to provide financial assistance to eligible low-income households in Passaic County, to reduce their home energy costs. This award will provide funds to reduce the energy burden for eligible low-income households in Passaic County.**

Passaic County

Budget Category	DCA Requested Funds	
ADM - Operating Cost		
Space Cost		
Occupancy Cost: Space	$113,976.42	
Minor Category Sub-Total	$113,976.42	
Other		
Administration: Admin 10%	$74,843.91	
Minor Category Sub-Total	$74,843.91	
Major Category Sub-Total	$188,820.33	
PROGRAM - Personnel		
Salaries/Wages		
Program - Personnel: Salaries/Wages	$469,972.35	
Minor Category Sub-Total	$469,972.35	
Fringe Benefits		
Program - Personnel: Fringe Benefits	$164,490.32	
Minor Category Sub-Total	$164,490.32	
Major Category Sub-Total	$634,462.67	
Total	$823,283.00	

Budget Summary

2025-05131-0020-01

Passaic County

DCA Requested Funds

Program Components

LIHEAP Assistance: Passaic County Home Energy & Weatherization	$823,283.00	
TOTAL:	$823,283.00	

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION TO AMEND RESOLUTION R-25-636, DATED JULY 15, 2025, AMENDED BY R-25-722, DATED AUGUST 12, 2025, TO ALLOCATE ADDITIONAL FUNDS FOR TANF AND GA/SNAP FOR CAREER SERVICES UNDER RFP 22-018 AND UNDER RFP 24-031 FOR ONE STOP CAREER CENTER MANAGEMENT.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	29.
CAF#	G-01-41-725-025-213
Purchase Req. #	
Result	

RESOLUTION TO AMEND RESOLUTION R-25-636, DATED JULY 15, 2025, AMENDED BY R-25-722, DATED AUGUST 12, 2025, TO ALLOCATE ADDITIONAL FUNDS FOR TANF AND GA/SNAP FOR CAREER SERVICES UNDER RFP 22-018 AND UNDER RFP 24-031 FOR ONE STOP CAREER CENTER MANAGEMENT.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter the "Board") is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to Resolution R-25-722, dated August 12, 2025, 2025, the Board authorized amendment of R-25-636, dated July 15, 2025, to renew a grant to Workforce Development Center for career services under RFP-018 and to private management under RFP-24-031 for the Department of Human Services; and

WHEREAS, the purpose of this resolution is to amend R-25-636, dated July 15, 2025, to allocate an additional amount of $969,290.00 (TANF = $416,917.00 and SNAP = $552,373.00) for Career Services under RFP 22-018, and to allocate an additional amount of $116,162.00 (TANF = $55,758.00 and SNAP = $60,404.00) for One Stop Career Center Management under RFP 24-031; and

WHEREAS, the total amount of this expenditure is $1,085,452.00; and

WHEREAS, funds are available in Account Nos. G-01-41-725-025-213 in the amount of $472,675.00 and G-01-41-725-026-213 in the amount of $612,777.00 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, the Board of County Commissioners of the County of Passaic hereby authorizes amendment of R-25-636, dated July 15, 2025, amended by R-25-722, dated August 12, 2025, to allocate an additional amount of $969,290.00 (TANF = $416,917.00 and SNAP = $552,373.00) for Career Services under RFP 22-018, and to allocate an additional amount of $116,162.00 (TANF = $55,758.00 and SNAP = $60,404.00) for One Stop Career Center Management under RFP 24-031 for a total expenditure amount of $1,085,452.00; and

LET IT BE FURTHER RESOLVED, that all the other terms and conditions as set forth in Resolution R-25-636, dated July 15, 2025, and amended by Resolution R-25-722, dated August 12, 2025, remain in full force and effect; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Department of Human Services are hereby authorized to take the necessary actions to carry out the purpose of this Resolution.

JDP October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $1,085,452.00

APPROPRIATION: G-01-41-725-025-213 - $472,675.00
G-01-41-726-025-213 - $612,777.00

PURPOSE: Authorize increase in award to One Stop Career Center Management and for Career Services.

Richard Cahill, Director of Finance

DATED: October 28, 2025

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION WORKFIRST NEW JERSEY TANF/GA/SNAP

REQUISITION No./CONTRACT No. RFP-22-018

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Sofia Comas-Phillips

Signature of Vendor's Authorized Representative

10/15/25

Date

Sofia Comas-Phillips

Print Name and Title of Vendor's Authorized Representative

222516129

Vendor's FEIN, EIN or FTIN

Passaic County Workforce Development Center

Vendor's Name

973-3400-3400

Vendor's Phone Number

200 Memorial Drive

Vendor's Address (Street Address)

973-742-5227

Vendor's Fax Number

Paterson NJ 07505

Vendor's Address (City/State/Zip Code)

scomas-phillips@pcwdc.org

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

passaic COUNTY NEW JERSEY

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION WORKFIRST NEW JERSEY TANF/GA/SNAP

REQUISITION No./CONTRACT No. RFP 24-031

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Sofia Comas-Phillips
Signature of Vendor's Authorized Representative

10/15/25
Date

Sofia Comas-Phillips
Print Name and Title of Vendor's Authorized Representative

222516129
Vendor's FEIN, EIN or FTIN

Passaic County Workforce Development Center
Vendor's Name

973-3400-3400
Vendor's Phone Number

200 Memorial Drive
Vendor's Address (Street Address)

973-742-5227
Vendor's Fax Number

Paterson NJ 07505
Vendor's Address (City/State/Zip Code)

scomas-phillips@pcwdc.org
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING REVISED GRANT AWARDS FOR THE 2025 SHELTER SERVICES FOR THE HOMELESS PROGRAM FOR THE TERM OF JANUARY 1, 2025, TO DECEMBER 31, 2025.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	30.
CAF#	G-01-41-811-025-213
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING REVISED GRANT AWARDS FOR THE 2025 SHELTER SERVICES FOR THE HOMELESS PROGRAM FOR THE TERM OF JANUARY 1, 2025, TO DECEMBER 31, 2025.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter the "Board") is vested with decision making powers on behalf of the County; and

WHEREAS, the County through its Department of Human Services (hereafter "Department") is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and
oHome

WHEREAS, the Director of the Department is requesting a resolution to revise the following for the 2025 Shelter Services for the Homeless Program for the term January 1, 2025, through December 31, 2025, as follows:

1) St. Peter's Haven - Family Shelter - SSH TANF Shelter Services to decrease the award amount by $43,916.00 from $108,500.00 to $64,584.00 due to the decrease in level of service.

2) Center for Food Action - Homeless Prevention Services to increase the award amount by $21,958.00 from $113,150.00 to $135,608.00 to increase the level of service.

3) Center for Family Resources - Homeless Prevention Services to increase the award amount by $21,958.00 from $119,150.00 to $141,108.00 to increase the level of service.

WHEREAS, funds are available in Account Nos. G-01-41-811-025-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, the Board of County Commissioners of the County of Passaic hereby authorizes revised grant awards for the 2025 Shelter Services for the Homeless Program for the term January 1, 2025, through December 31, 2025, as set forth above; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Department of Human Services are hereby authorized to take the necessary actions to carry out the purpose of this Resolution.

JDP October 28, 2025

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Homeless Prevention Services

REQUISITION No./CONTRACT No. R24-1123

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Nicole Davis
Signature of Vendor's Authorized Representative

10/10/2025
Date

Nicole Davis
Print Name and Title of Vendor's Authorized Representative

22--2189072
Vendor's FEIN, EIN or FTIN

Center for Food Action
Vendor's Name

201-569-1804
Vendor's Phone Number

192 W. Demarest Avenue
Vendor's Address (Street Address)

201-569-5619
Vendor's Fax Number

Englewood, NJ 07631
Vendor's Address (City/State/Zip Code)

ndavis@cfanj.org
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Homeless Prevention Program

REQUISITION No./CONTRACT No. R24-1123

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Kelly Hart — Digitally signed by Kelly Hart Date: 2025.10.10 11:05:01 -04'00'
Signature of Vendor's Authorized Representative

10/10/2025
Date

Kelly Hart, Executive Director
Print Name and Title of Vendor's Authorized Representative

22-2305341
Vendor's FEIN, EIN or FTIN

Center for FAmily Resources
Vendor's Name

973-962-0055
Vendor's Phone Number

12 Morris Rd
Vendor's Address (Street Address)

973-962-1139
Vendor's Fax Number

Ringwood, NJ 07456
Vendor's Address (City/State/Zip Code)

kellyh@cffr.net
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Homeless Prevention Services

REQUISITION No./CONTRACT No. R24-1123

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Nicole Davis
Signature of Vendor's Authorized Representative

10/10/2025
Date

Nicole Davis
Print Name and Title of Vendor's Authorized Representative

22--2189072
Vendor's FEIN, EIN or FTIN

Center for Food Action
Vendor's Name

201-569-1804
Vendor's Phone Number

192 W. Demarest Avenue
Vendor's Address (Street Address)

201-569-5619
Vendor's Fax Number

Englewood, NJ 07631
Vendor's Address (City/State/Zip Code)

ndavis@cfanj.org
Vendor's Email Address

Definitions:

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County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Homeless Prevention Program

REQUISITION No./CONTRACT No. R24-1123

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

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☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Kelly Hart (Digitally signed by Kelly Hart Date: 2025.10.10 11:05:01 -04'00')	10/10/2025
Signature of Vendor's Authorized Representative	Date
Kelly Hart, Executive Director	22-2305341
Print Name and Title of Vendor's Authorized Representative	Vendor's FEIN, EIN or FTIN
Center for FAmily Resources	973-962-0055
Vendor's Name	Vendor's Phone Number
12 Morris Rd	973-962-1139
Vendor's Address (Street Address)	Vendor's Fax Number
Ringwood, NJ 07456	kellyh@cffr.net
Vendor's Address (City/State/Zip Code)	Vendor's Email Address

Definitions:

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County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

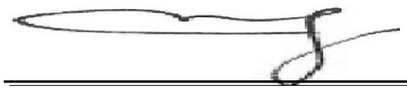
Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION TO AMEND RESOLUTION R-24-1207, DATED DECEMBER 30, 2024, AND TO AMEND RESOLUTION R-25-370, DATED APRIL 22, 2025, TO PATERSON NJ OPPORTUNITIES INDUSTRIALIZATION CENTER, INC. UNDER RFP-24-008 TRANSPORTATION SERVICES GRANT FOR LICENSE RESTORATION AND VEHICLE MAINTENANCE FOR THE TERM OF JANUARY 1, 22025, TO DECEMBER 31, 2025.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	31.
CAF#	G-01-41-815-025-213
Purchase Req. #	
Result	

RESOLUTION TO AMEND RESOLUTION R-24-1207, DATED DECEMBER 30, 2024, AND TO AMEND RESOLUTION R-25-370, DATED APRIL 22, 2025, TO PATERSON NJ OPPORTUNITIES INDUSTRIALIZATION CENTER, INC. UNDER RFP-24-008 TRANSPORTATION SERVICES GRANT FOR LICENSE RESTORATION AND VEHICLE MAINTENANCE FOR THE TERM OF JANUARY 1, 22025, TO DECEMBER 31, 2025.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter the "Board") is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to Resolution R-24-1207, dated December 30, 2024, and Resolution R-25 -370, dated August 12, 2025, the Board authorized awards to the Paterson NJ Opportunities Industrialization Center Inc. to provide the following services accordingly:

1) License Restoration - $120,000.00 - $76,228.00 = $43,772.00
2) Vehicle Maintenance - amount not to exceed $50,000.00 - $3,500.00 = $46,500.00

WHEREAS, the purpose of this resolution is to amend same to allocate an additional amount of $13,875.00 for License Restoration Program for calendar year 2025 from January 1, 2025, to December 31, 2025, making the total License Restoration award in the amount of $57,647.00; and

WHEREAS, the purpose of this resolution is also to decrease the Vehicle Maintenance Program award by $13,875.00 due to the decrease in services for calendar year 2025 from January 1, 2025, to December 31, 2025, making the total Vehicle Maintenance award in the amount of $32,625.00; and

WHEREAS, awards to the agency are to provide the following services accordingly:

1) License Restoration - $120,000.00 - $76,228.00 = $43,772.00 + $13,875.00 = $57,647.00
2) Vehicle Maintenance - amount not to exceed $50,000.00 - $3,500.00 = $46,500.00 - $13,875.00 = $32,625.00

WHEREAS, funds are available in Account No. G-01-41-815-025-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, the Board of County Commissioners of the County of Passaic hereby authorizes amendment of R-24-1207, dated December 30, 2024 and Resolution R-25-370, dated April 22, 2025, to allocate an additional $13,875.00 for the License Restoration Program for calendar year 2025 from January 1, 2025 to December 31, 2025 making the total License Restoration award in the amount of $57,647.00 and to decrease the Vehicle Maintenance Program award by $13,875.00 due to the decrease in services for calendar year 2025 from January 1, 2025 to December 31, 2025 making the total Vehicle Maintenance award in the amount of $32,625.00; and

LET IT BE FURTHER RESOLVED, that all the other terms and conditions as set forth in Resolution R-24-1207, dated December 30, 2024, and in Resolution R-25-370, dated April 22, 2025, remain in full force and effect; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Department of Human Services are hereby authorized to take the necessary actions to carry out the purpose of this Resolution.

JDP October 28, 2025

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION License Restoration Program

REQUISITION No./CONTRACT No. R24-1207, R25-370

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

Date: 10/15/2025

Print Name and Title of Vendor's Authorized Representative: Hollis Nelson

Vendor's FEIN, EIN or FTIN: 22-1947953

Vendor's Name: Paterson, NJ OIC

Vendor's Phone Number: 973-881-0540

Vendor's Address (Street Address): 218 Memorial Drive, Paterson NJ 07505

Vendor's Fax Number

Vendor's Address (City/State/Zip Code)

Vendor's Email Address: hnelson@gpoic.org

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

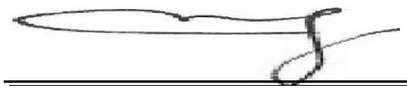
Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING GRANT AWARDS FROM THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO THE CITY OF CLIFTON, CITY OF PASSAIC, AND CITY OF PATERSON FOR CODE BLUE ACTIVITIES FOR THE CODE BLUE SEASON STARTING NOVEMBER 1, 2025, THROUGH DECEMBER 31, 2025, AS AUTHORIZED BY N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	32.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING GRANT AWARDS FROM THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO THE CITY OF CLIFTON, CITY OF PASSAIC, AND CITY OF PATERSON FOR CODE BLUE ACTIVITIES FOR THE CODE BLUE SEASON STARTING NOVEMBER 1, 2025, THROUGH DECEMBER 31, 2025, AS AUTHORIZED BY N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") are vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County through its Department of Human Services (hereafter "Department") is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Department is requesting a resolution authorizing a grant award from the Passaic County Department of Human Services to the City of Clifton in the amount of twenty-six thousand eight hundred seventy-five and 00/100 ($26,875.00) dollars, to the City of Passaic in the amount of twenty-six thousand eight hundred seventy-five and 00/100 ($26,875.00) dollars and to the City of Paterson in the amount of fifty-three thousand seven hundred fifty and 00/100 ($53,750.00) dollars in the total amount of one hundred seven thousand five hundred and 00/100 ($107,500.00) dollars from November 1, 2025 through December 31, 2025; and

WHEREAS, funds are available in Account No. G-01-41-924-025-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s); and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter "Board") authorizes grant awards from the Passaic County Department of Human Services to the City of Clifton in the amount of $26,875.00, the City of Passaic in the amount of $26,875.00, and to the City of Paterson in the amount of $53,750.00 for the total amount of $107,500.00 for Code Blue activities for the Code Blue season starting November 1, 2025 through December 31, 2025; and

LET IT BE FURTHER RESOLVED, that the County Administrator, County Counsel, Clerk to the Board, and the Director of Human Services for the County of Passaic are authorized to take all necessary action to carry out the purpose of this Resolution.

JDP October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP REVIEW COMMITTEE FOR RFP-25-031 AND AWARD A CONTRACT TO ST. JOSEPH'S HEALTH, INC. DBA ST. JOSEPH'S UNIVERSITY MEDICAL CENTER FOR YOGA'S IMPACT ON BEHAVIORAL HEALTH AND SUBSTANCE USE DISORDERS PROGRAM TO BEGIN UPON AWARD OF CONTRACT AND TERMINATE DECEMBER 31, 2025, WITH FOUR (4) ONE (1)-YEAR OPTIONS TO RENEW, CONTINGENT UPON AVAILABILITY OF FUNDS AND PERFORMANCE.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	33.
CAF#	G-01-41-816-022-213
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP REVIEW COMMITTEE FOR RFP-25-031 AND AWARD A CONTRACT TO ST. JOSEPH'S HEALTH, INC. DBA ST. JOSEPH'S UNIVERSITY MEDICAL CENTER FOR YOGA'S IMPACT ON BEHAVIORAL HEALTH AND SUBSTANCE USE DISORDERS PROGRAM TO BEGIN UPON AWARD OF CONTRACT AND TERMINATE DECEMBER 31, 2025, WITH FOUR (4) ONE (1)-YEAR OPTIONS TO RENEW, CONTINGENT UPON AVAILABILITY OF FUNDS AND PERFORMANCE.

WHEREAS, the County of Passaic (the "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the "Board") are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Human Services (hereafter "Department") is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social services programs, under which this program falls; and

WHEREAS, the Purchasing Agent unsealed responses to RFP 25-031 Opioid Settlement Grants Administered by the County Department of Human Services for a term to begin upon award of contract and terminate on December 31, 2025, with four (4) one (1)-year options to renew; and

WHEREAS, in accordance with the law, a Review Committee convened to review the responses to RFP-25-031, and recommended an award of contract to the following approved vendor for a term commencing upon execution of the contract and terminate on December 31, 2025, with four (4) one (1)-year options to renew; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for proposals is a fair and open process, specifically, the request for proposals for the projects under RFP-25-031 are publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the Committee recommends awarding the following contract:

St. Joseph's Health DBA St. Joseph's University Medical Center, in the amount of $70,000.00

WHEREAS, this contract is funded through the Passaic County Opioid Settlement Fund, as authorized under Schedule B of the National Opioid Settlement Agreement dated March 25, 2022, and is intended to expand the County's capacity to treat Opioid Use Disorder and support long-term recovery; and

WHEREAS, funds are available in Account No. G-01-41-816-022-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter "Board") is authorizing a contract award to the following approved vendor listed below totaling $70,000.00 for a term

commencing immediately and terminating on December 31, 2025, with four (4) one-(1) year options to renew; and

St. Joseph's Health DBA St. Joseph's University Medical Center, in the amount of $70,000.00; and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to the approved vendors as stated herein and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, and County Counsel are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $70,000.00

APPROPRIATION: G-01-41-816-022-213

PURPOSE: Award contract to St. Joseph's Health DBA St. Joseph's University Medical Center for Yoga's Impact on Behavioral Health and Substance Use Disorders Program.

Richard Cahill, Director of Finance

DATED: October 28, 2025

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

[X] **A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

[ ] **B.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

[ ] C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

10/6/25
Date

Dr. Dustin Riccio, President & CEO
Print Name and Title of Vendor's Authorized Representative

22-1487602
Vendor's FEIN,EIN, or FTIN

St. Joseph's Health
Vendor's Name (i.e. Company Name)

973-754-2002
Vendor's Phone Number

703 Main St
Vendor's Address (Street Address)

973-754-4350
Vendor's Fax Number

Paterson, NJ 07503
Vendor's Address (City/State/Zip Code)

dr1867@sjhmc.org
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

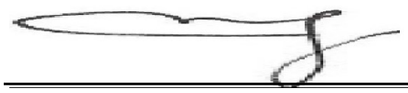
Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION NO. R-25-629 AUTHORIZING THE DEPARTMENT OF HEALTH SERVICES TO APPLY FOR AND ACCEPT A LINCS PROGRAM GRANT TO FURTHER DEVELOP THE EMERGENCY PREPAREDNESS AND RESPONSE PLAN, TO REFLECT AN INCREASE IN THE TOTAL GRANT AWARD

THIS RESOLUTION WAS REQUESTED BY:
HEALTH

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	34.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AMENDING RESOLUTION NO. R-25-629 AUTHORIZING THE DEPARTMENT OF HEALTH SERVICES TO APPLY FOR AND ACCEPT A LINCS PROGRAM GRANT TO FURTHER DEVELOP THE EMERGENCY PREPAREDNESS AND RESPONSE PLAN, TO REFLECT AN INCREASE IN THE TOTAL GRANT AWARD

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Health Services ("Department") is responsible for protecting and promoting the health of approximately 525,000 residents from 16 municipalities in the County; and

WHEREAS, on July 15, 2025, the Board approved Resolution No. R-25-629, authorizing the Department to apply for and accept funding under the New Jersey Department of Health's Public Health Emergency Preparedness - LINCS Grant Program, to further develop the Emergency Preparedness and Response Plan, including practices and procedures for addressing bio-terrorism, pandemic, flu and other public health threats, in the amount of three hundred thirty-four thousand forty-eight dollars ($334,048.00), during the grant period beginning on July 1, 2025 and ending on June 30, 2026; and

WHEREAS, the Department of the Department/Health Officer has advised that the New Jersey Department of Health has recently increased the above-described grant amount by seventy-nine thousand seven hundred eighty-four dollars ($79,784.00), and requesting that Resolution No. R-25-629 be amended to reflect the increased total grant amount of four hundred thirteen thousand eight hundred thirty-two dollars ($413,832.00), during the grant period beginning on July 1, 2025 and ending on June 30, 2026; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, the Board of County Commissioners of the County of Passaic hereby amends Resolution No. R-25-629 only to increase the amount of the LINCS Program grant award to be accepted by the County by seventy-nine thousand seven hundred eighty-four dollars ($79,784.00), resulting in a new total grant amount of four hundred thirteen thousand eight hundred thirty-two dollars ($413,832.00), during the grant period beginning on July 1, 2025 and ending on June 30, 2026.

LET IT BE FURTHER RESOLVED, that all other terms and conditions set forth in Resolution No. R-25-629, to the extent not inconsistent with this Resolution, are hereby ratified and shall remain in full force and effect.

LET IT BE FURTHER RESOLVED, that the Director of the Board, Clerk to the Board, County Counsel, and Department Director/Health Officer are authorized to take any action necessary to carry out the purpose of this Resolution.

NB October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES FOR SH26016 INTENSIVE CASE MANAGEMENT AND PREVENTION SERVICES, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	35.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES FOR SH26016 INTENSIVE CASE MANAGEMENT AND PREVENTION SERVICES, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter the "Board") are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Human Services (hereafter "Department") is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Department is requesting a resolution to apply for and accept the project funds of SH26016 - Intensive Case Management grant from the New Jersey Department of Human Services benefiting the individuals and families with low incomes in Passaic County in the amount of ninety-seven thousand five hundred and 00/100 ($97,500.00) dollars; and

WHEREAS, the services to which these funds will be applied is as follows:

1. Case Manager (salary/fringe/ICR) - $85,000.00
2. Prevention (rent, security deposit, etc.) - $12,500.00

WHEREAS, there is no match required; and

WHEREAS, the grant period is January 1, 2026, to June 30, 2026; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, et seq., the Board of County Commissioners of the County of Passaic hereby authorizes the Department of Human Services to apply for and accept a grant from the New Jersey Department of Human Services for SH26016 - Intensive Case Management in the total amount of ninety-seven thousand five hundred and 00/100 ($97,500.00) dollars, to be used for the provision of case management and prevention services benefiting the individuals and families with low incomes in Passaic County, with a grant period beginning on January 1, 2026 and ending June 30, 2026; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, County Counsel, and Director of the Department of Human Services are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
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Bruce James

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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES FOR SH26016 SHELTER SERVICES FOR THE HOMELESS, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	36.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES FOR SH26016 SHELTER SERVICES FOR THE HOMELESS, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter the "Board") are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Human Services (hereafter "Department") is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Department is requesting a resolution to apply for and accept the project funds of SH26016 - Shelter Services for the Homeless grant from the New Jersey Department of Human Services for the provision of food distribution, emergency shelter, case management, prevention, code blue, transportation services and administration benefiting individuals and families with low incomes in Passaic County in the amount of eight hundred seventy-six thousand two hundred seven and 00/100 ($876,207.00) dollars; and

WHEREAS, the services to which these funds will be applied is as follows:

1. Food - $40,500.00 (SSH)
2. Shelter - $235,600.00 (SSH) + $58,000.00 (SSH TANF) - $293,600.00
3. Case Management - $27,000 (SSH)
4. Prevention - $62,500.00 (SSH) + $41,400.00 (SSH TANF) = $103,900.00
5. Code Blue - $161,250.00
6. Transportation - $180,765.00
7. Administration - $69,192.00

WHEREAS, there is no match required; and

WHEREAS, the grant period is January 1, 2026, to June 30, 2026; and

WHEREAS, this matter was discussed at the October 21, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, et seq., the Board of County Commissioners of the County of Passaic hereby authorizes the Department of Human Services to apply for and accept a grant from the New Jersey Department of Human Services for SH26016 - Shelter Services for the Homeless in the total amount of eight hundred seventy-six thousand two hundred seven and 00/100 ($876,207.00) dollars, to be used for the provision of food distribution, emergency shelter, case management, prevention, code blue, transportation services and administration benefiting the individuals and families with low incomes in Passaic County, with a grant period beginning on January 1, 2026 and ending June 30, 2026; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, County Counsel, and Director of the Department of Human Services are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Deputy Director Cassandra “Sandi” Lazzara
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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP REVIEW COMMITTEE FOR RFP-25-030 AND AWARD VARIOUS PROGRAMS FOR WORKFIRST NJ FOR TANF, GA, AND SNAP RECIPIENTS FROM , OCTOBER 1, 2025, TO SEPTEMBER 30, 2026, WITH THREE (3) ONE-YEAR OPTIONS TO RENEW.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Health and Human Services
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/24/2025
Adopted Date	
Agenda Item	37.
CAF#	G-01-41-725-025-213 and G
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP REVIEW COMMITTEE FOR RFP-25-030 AND AWARD VARIOUS PROGRAMS FOR WORKFIRST NJ FOR TANF, GA, AND SNAP RECIPIENTS FROM , OCTOBER 1, 2025, TO SEPTEMBER 30, 2026, WITH THREE (3) ONE-YEAR OPTIONS TO RENEW.

WHEREAS, the County of Passaic (the "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the "Board") are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Human Services (hereafter "Department") is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social services programs, under which this program falls; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R-20170370 dated May 9, 2017, authorizing the Department to initiate the RFP process for Programs for WorkFirst New Jersey TANF/GA/SNAP Grant Administered by the County Department of Human Services; and

WHEREAS, on September 30, 2025, the Purchasing Agent unsealed responses to RFP-25-030 Programs, October 1, 2025, to September 30, 2026, with three (3) one-year options to renew; and

WHEREAS, in accordance with the law, a Review Committee convened to review the responses to RFP-25-030, and recommended an award of contract to the following approved vendors for a term commencing on October 1, 2025, to September 30, 2026, with three (3) one (1) year options to renew; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for proposals is a fair and open process, specifically, the request for proposals for the projects under RFP-25-030 are publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the Committee recommends awarding the following contracts:

1. Passaic County Community College - High School Equivalency - $260,000.00;

2. Passaic County Community College - Intensive Math - $260,000.00

3. Paterson Public Schools SFNJ - $286,000.00

4. St. Paul's Community Development Corporation - $200,000.00; and

WHEREAS, funds are available in Account Nos. G-01-41-725-025-213 and G-01-41-726-025-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, the total amount of expenditure is $1,006,000.00, and certification of funding is pending set up of accounts; and

WHEREAS, this matter was discussed at the October 7, 2025, meeting of the Health and

Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter "Board") is authorizing contract award**s** to the following approved vendors listed below totaling $1,006,000.00 for a term commencing October 1, 2025 to September 30, 2026, with three (3) one (1) year options to renew; and

Passaic County Community College - High School Equivalency - $260,000.00
Passaic County Community College - Intensive Math - $260,000.00
Paterson Public Schools WFNJ - $286,000.00
St. Paul's Community Development Corporation - $200,000.00

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to the approved vendors as stated herein and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, and County Counsel are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $1,006,000.00

APPROPRIATION: G-01-41-725-025-213 - $482,880.00
G-01-41-726-025-213 - $523,120.00

PURPOSE: Award contracts to Passaic County Community College, Paterson Public Schools SFNJ and St. Paul's Community Development Center for Programs for WorkFirst New Jersey TANF/GA/SNAP Grant.

Richard Cahill, Director of Finance

DATED: October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO EAST COAST SALT DISTRIBUTION, INC. FOR BAGGED CALCIUM CHLORIDE FOR THE COUNTY OF PASSAIC ROAD DEPARTMENT AS PER BID SB-25-070, PURSUANT TO N.J.S.A. 40A 11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ROADS DIVISION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	38.
CAF#	5-01-26-151-001-238
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO EAST COAST SALT DISTRIBUTION, INC. FOR BAGGED CALCIUM CHLORIDE FOR THE COUNTY OF PASSAIC ROAD DEPARTMENT AS PER BID SB-25-070, PURSUANT TO N.J.S.A. 40A 11-4 ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on September 24, 2025, the Purchasing Agent issued SB-25-070, Re-Bid Winter Products for Item 4 - Bagged Calcium Chloride (hereafter "SB-25-070") seeking sealed proposals from qualified bidders for winter products for the County's Road Department, to be used on an as-needed basis; and

WHEREAS, on October 8, 2025, bids were unsealed for SB-25-070 by the Purchasing Agent with one bidder being deemed the lowest responsible bidder; and

WHEREAS, the Supervisor of Roads is recommending an award of contract to East Coast Salt Distribution, Inc. to purchase bags of calcium chloride at sixteen dollars thirty cents ($16.30) per bag under SB-25-070 for a two (2) year contract term beginning December 1, 2025, and expiring on November 30, 2027 in an amount not to exceed fourteen thousand eighty-three dollars and twenty cents ($14,083.20); and

WHEREAS, funds are available in Account No. 5-01-26-151-001-238, or in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-1, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract to East Coast Salt Distribution, Inc. to purchase bags of calcium chloride at sixteen dollars thirty cents ($16.30) per bag under SB-25-070 for a two (2) year contract term beginning December 1, 2025, and expiring on November 30, 2027 in an amount not to exceed fourteen thousand eighty-three dollars and twenty cents ($14,083.20).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute agreements with the vendors listed herein and take any other steps necessary to carry out the purpose of this Resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $14,083.20

APPROPRIATION: 5-01-26-151-001-238 - $2,500.00
*Contingent upon availability of funds in 2026 and 2027 adopted budget - $11,583.20

PURPOSE: Award contract to East Coast Salt Distribution, Inc. to purchase bags of calcium chloride for the County's Road Department.

Richard Cahill, Director of Finance

DATED: October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION EXERCISING SECOND OF TWO ONE-YEAR RENEWAL OPTIONS WITH IN THE DRINK RESTAURANT AND BAR CORPORATION OF WAYNE FOR THE MANAGEMENT AND OPERATION OF PASSAIC COUNTY GOLF COURSE CLUBHOUSE AND REFRESHMENT STAND CONCESSION IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	39.
CAF#	
Purchase Req. #	
Result	

RESOLUTION EXERCISING SECOND OF TWO ONE-YEAR RENEWAL OPTIONS WITH IN THE DRINK RESTAURANT AND BAR CORPORATION OF WAYNE FOR THE MANAGEMENT AND OPERATION OF PASSAIC COUNTY GOLF COURSE CLUBHOUSE AND REFRESHMENT STAND CONCESSION IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision making powers on behalf of the County; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(j) specifically authorizes the County to utilize competitive contracting to procure vendors for concession services; and

WHEREAS, on September 8, 2021, the Board approved Resolution No. R20210830 authorizing the use of competitive contracting for the County to retain a concessionaire to operate the clubhouse and refreshment stand at the Preakness Valley Golf Course; and

WHEREAS, on September 21, 2021, the Purchasing Agent issued RFP-21-027 Passaic County Golf Course Clubhouse and Refreshment Stand Concession, RFP 21-027 (hereafter "RFP-21-027"); and

WHEREAS, on October 14, 2021, proposals for RFP-21-027 were unsealed by the Purchasing Agent unsealed, with only one (1) response from In the Drink Restaurant and Bar Corporation; and

WHEREAS, on November 23, 2021, the Board approved Resolution R20211102 authorizing a lease agreement with In the Drink Restaurant and Bar Corporation for a three (3) year term, beginning January 1, 2022, and expiring December 31, 2024, with two (1) one-year options to renew, and subject to the other terms and conditions as set forth in RFP-21-027; and

WHEREAS, on December 10, 2024, the Board approved Resolution R-24-1132 exercising the first of the two one-year renewal options via RFP-21-027; and

WHEREAS, the Director of the Department of Parks & Recreation is recommending that the second of the two one-year renewal options via RFP-21-027 be exercised; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for proposals is a fair and open process, specifically, the request for proposals for solicitation of equipment and apparel companies to provide merchandise for the Preakness Valley Golf Course Golf Shop is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, this matter was discussed at the October 15, 2025 Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic authorizes the following:

1. The second of two one (1)-year options to extend the contracts with In the Drink Restaurant and Bar Corporation for the management and operation of Passaic County Golf Course Clubhouse and Refreshment Stand Concession in the Township of Wayne is exercised for a term beginning on January 1, 2026 and expiring on December 31, 2026.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts awarded

herein and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

ZMQ October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE NATIONAL FISH PASSAGE PROGRAM GRANT FROM THE UNITED STATES FISH AND WILDLIFE SERVICE, PURSUANT TO N.J.S.A. 40A:5:30

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	40.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE NATIONAL FISH PASSAGE PROGRAM GRANT FROM THE UNITED STATES FISH AND WILDLIFE SERVICE, PURSUANT TO N.J.S.A. 40A:5:30

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County desires to apply for and obtain a grant from the United States Fish and Wildlife Service in the estimated amount of ten thousand dollars ($10,000.00) under the National Fish Passage Program Grant; and

WHEREAS, if the County's application is accepted, the County intends to use the grant funding to remove a wooden barrier in Belcher's Creek in the Township of West Milford, to restore aquatic connectivity and improve community safety; and

WHEREAS, this matter was at discussed at the October 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic does hereby authorize the Director of the Department of Parks & Recreation to apply for the National Fish Passage Program Grant from the United States Fish and Wildlife Service, in the estimated amount of ten thousand dollars ($10,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Department of Parks & Recreation, and Director of the Board of County Commissioners are authorized execute any documents for the grant application and take any other steps necessary to carry out the purpose of this Resolution.

KJB October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE NATURAL CLIMATE SOLUTIONS GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	41.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE NATURAL CLIMATE SOLUTIONS GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County desires to apply for and obtain a grant from the New Jersey Department of Environmental Protection under the Natural Climate Solutions Grant program, which awards grants in the range of two hundred fifty thousand dollars ($250,000.00) to five million dollars ($5,000,000.00); and

WHEREAS, if the County's application is accepted, the County intends to use the grant funding to promote reduction of greenhouse gases by reforesting Tranquility Ridge in the Township of West Milford and Borough of Ringwood; and

WHEREAS, this matter was at discussed at the October 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic does hereby authorize the Director of the Department of Parks & Recreation to apply for the Natural Climate Solutions Grant from the New Jersey Department of Environmental Protection.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Department of Parks & Recreation, and Director of the Board of County Commissioners are authorized execute any documents for the grant application and take any other steps necessary to carry out the purpose of this Resolution.

KJB October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GORDON BOND DESIGNS, FOR GRAPHIC DESIGN SUPPORT AND FABRICATION OF EXHIBIT PANELS FOR LAMBERT CASTLE AND THE CARRIAGE HOUSE VISITOR CENTER IN THE CITY OF PATERSON, FOR THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS, PURSUANT TO N.J.S.A. 40A:11-5(q)

THIS RESOLUTION WAS REQUESTED BY:
CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	42.
CAF#	C-04-55-162-001-902,
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GORDON BOND DESIGNS, FOR GRAPHIC DESIGN SUPPORT AND FABRICATION OF EXHIBIT PANELS FOR LAMBERT CASTLE AND THE CARRIAGE HOUSE VISITOR CENTER IN THE CITY OF PATERSON, FOR THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS, PURSUANT TO N.J.S.A. 40A:11-5(q)

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") are vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(q), contracts may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if it is for the acquisition of library and educational goods and services; and

WHEREAS, Gordon Bond Designs, provided a quote for graphic design support and fabrication of exhibit panels for Lambert Castle and the Carriage House Visitor Center in the City of Paterson to the Department of Cultural & Historical Affairs, in a total amount not to exceed twenty five thousand dollars ($25,000.00), which is being recommended for approval by the Director of the Department of Cultural & Historical Affairs; and

WHEREAS, Gordon Bond Designs, executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

WHEREAS, funds are available in Account No. C-04-55-162-001-902, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(q), the Board of County Commissioners of the County of Passaic authorizes an award of contract to Gordon Bond Designs, in a total amount not to exceed twenty five thousand dollars ($25,000.00) for graphic design support and fabrication of exhibit panels for Lambert Castle and the Carriage House Visitor Center in the City of Paterson, as recommended by the Director of the Department of Cultural & Historic Affairs.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Gordon Bond Designs, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

ZMQ October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $25,000.00

APPROPRIATION: C-04-55-162-001-902

PURPOSE: Award contract to Gordon Bond Designs for graphic design support and fabrication of exhibit panels for Lambert Castle and the Carriage House Visitor Center in the City of Paterson.

Richard Cahill, Director of Finance

DATED: October 28, 2025

gordonbonddesigns
professional freelance graphic design

Lambert Castle Exhibits Graphics Proposal and Cost Estimates

Prepared for Kelly C. Ruffel, Director, Passaic County Cultural & Historic Affairs

October 6, 2025

Summary

As Lambert Castle (hereafter "the client") has expressed an interest in hiring Gordon Bond of Gordon Bond Designs (hereafter "GBD") for the purposes of designing and facilitating the creation of graphics for multiple museum exhibits and providing other creative services, the following proposal and cost estimates have been prepared.

Scope of Work

In consideration of the below-specified compensation, GBD would perform the following services:

- Creation of custom original graphics and typographical designs for display panels, labels, and murals for the following exhibits:
  - Clocks collection
  - Passaic County families
  - Visitor Center (carriage house)
- Light editing of client-supplied text for correctness, clarity, and copy-fitting
- Sourcing of any images deemed necessary but not supplied by client
- Sourcing of, and coordination with, third party vendor(s) for production of "anatomy of a clock" animation (optional)
- Sourcing of, and coordination with, vendor(s) for production of the panels (printing and mounting)
- Installation guidance and coordinating with printer for any on-site installation of murals
- General value-added creative consultation

The above exhibits are understood to be the current project priorities with an installation deadline of not later than January 31, 2026. It is understood that the client proposes to hire GBD to provide the same services above-described at a future date for the following additional exhibits:

- Paterson businesses
- Botany Mills
- George Washington prints
- Presidents/Vice Presidents
- Parks Department
- Folk art
- Castle restoration
- Mourning

A proposal and cost estimates for these will be prepared and submitted by GBD to the client once the finalized scope of work is determined.

Cost Estimates

For the purposes of this and future proposals, the panels have been characterized as:

- Large – These are the main introductory and/or title panels laying out the themes and context of the exhibit as a whole. While the exact dimensions will be determined by the amount of content and the space where they are mounted, for reference, typical sizes (in inches, width x height) from other client exhibits include 50x35, 48x30, 40x30.
- Medium – These are smaller panels describing sub-themes. Typical dimensions include 22x30, 24x35, 24x30.
- Small – These are panels associated with specific objects and labels. Typical dimensions from other client exhibits include 5x10, 10x12, 8x10. Labels may be smaller.
- Rail – These are panels designed to fit the existing "rail display system" the client already has, where each panel will be 42x10.
- Mural – These are primarily images alone that will be enlarged to fill all or part of a wall.

This is done to facilitate estimation of an average amount of time necessary to edit design a given amount of content to fit the respective panel sizes. A label with a short paragraph of text alone, for example, will take less time than an introductory panel with more text and incorporated illustrations. Sub-theme panels fall somewhere between.

The following cost estimates are based on a survey of the space and estimated panel type counts provided to GBD by Director Ruffel during an on-site meeting on September 29, 2025. The standard rate applied is $75 per hour. Note that these costs are for GBD's services only and do not include third party vendors.

Design Cost Estimates

TYPE	CLOCKS	FAMILIES	CARRIAGE	TOT./TYPE	HRS. EA.	TOT. HRS.	COST
Large	2	2	5	9	6	54	$4,050
Medium	9	9	0	18	3.5	63	$4,725
Small	6	0	0	6	2.5	15	$1,125
Rail	0	3	0	3	3	9	$675
Mural	0	0	0	0	0	0	0
					DESIGN TOTAL:		**$10,575**

Value-Added Services Cost Estimates

TYPE OF SERVICE	HOURS	COST
Creative Consultation Additional creative work beyond design of panels (i.e. animations, Main Street mockup). Includes any necessary on-site meetings.	8	$600
Production Administration Sourcing and liaising with vendors on client's behalf. Includes coordinating installations.	10	$750
Contingency 10% contingency against unanticipated cost overruns.	15	$1,125
	SERVICES TOTAL:	**$2,475**

TOTAL FOR FIRST PHASE (3 EXHIBITS)	**$13,050**

Terms and Limitations

The above cost estimates are based on the representations of the client and may change if specifications or scope of work changes. This proposal and cost estimates shall remain valid for 30 days.

BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant to N.J.S.A. 19:44A-20.8

COUNTY OF PASSAIC

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Gordon Bond Designs, its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq, in the year preceding the Non-Fair and Open Contract awarded in the year 2025 for Graphic Design Services ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for County Commissioner	Rodney A. De Vore for Commissioner
Friends of Pat Lepore	Friends of Danielle Ireland Imhof
Friends of John Bartlett	Friends of Cassanova for Surrogate
Friends of Terry Duffy	Friends of Adamo for Sheriff
Sandi Lazzara for Commissioner	
Friends of Orlando Cruz for Commissioner	

Part II – Ownership Disclosure Certification

☐ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership ☐ Corporation ☒ Sole Proprietorship ☐ Subchapter S Corporation
☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address

Part 3 – Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Gordon Bond Designs
Signed: _____ Title: Sole Proprietor
Printed Name: Gordon Bond Date: October 11, 2025

Subscribed and sworn before me this ____ day of _____, ____.

_____
(Affiant)

My Commission expires: _____
(Print name & title of affiant) (Corporate Seal)

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO AURORA ENVIRONMENTAL, INC., TO REMOVE AN UNDERGROUND STORAGE TANK AND ASSOCIATED SOIL REMEDIATION AT PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID SB-25-004 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	43.
CAF#	C-04-55-188-001-920
Purchase Req. #	R5-13156
Result	

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO AURORA ENVIRONMENTAL, INC., TO REMOVE AN UNDERGROUND STORAGE TANK AND ASSOCIATED SOIL REMEDIATION AT PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID SB-25-004 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on October 3, 2024, the Purchasing Agent issued SB-25-004, On-Call Services for Underground Storage Tanks (UST) and Above Ground Storage Tanks (AST) (hereafter "SB-25-004") seeking sealed proposals from qualified bidders for On-Call Services for Underground Storage Tanks and Above Ground Storage Tanks; and

WHEREAS, on November 18, 2024, the Board passed Resolution No. R-24-1056, establishing unit prices and qualifying respondents to be used on an as needed basis under SB-25-004 for a period of two years, beginning January 1, 2025 through December 31, 2026, with Aurora Environmental and T. Slack Environmental offering their unit prices to the County; and

WHEREAS, the Passaic County Engineer is recommending an award of contract to Aurora Environmental, Inc., to remove an abandoned underground heating oil tank and associated soil remediation at Preakness Valley Golf Course in the Township of Wayne, in an amount not to exceed twenty-nine thousand two hundred twenty-five dollars ($29,225.00); and

WHEREAS, funds are available in Account No. C-04-55-188-001-920 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed on October 21, 2025 by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, et seq. that the Board of County Commissioners of the County of Passaic authorizes an award of contract to Aurora Environmental, Inc., to remove an abandoned underground heating oil tank and associated soil remediation at Preakness Valley Golf Course in the Township of Wayne, in an amount not to exceed twenty-nine thousand two hundred twenty-five dollars ($29,225.00), as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Clerk of the Board, and County Counsel are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to the issuance of the appropriate Purchase Order.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $29,225.00

APPROPRIATION: C-04-55-188-001-920

PURPOSE: Award contract to Aurora Environmental, Inc., to remove an abandoned underground heating oil tank and associated soil remediation at Preakness Valley Golf Course in the Township of Wayne.

Richard Cahill, Director of Finance

DATED: October 28, 2025

AURORA
ENVIRONMENTAL INC.
GENERAL CONSTRUCTION

Phone: 732-888-1188
Fax: 732-888-1190
Website: www.auroraenvironmentalinc.com

1102 Union Avenue
Union Beach, N.J. 07735

October 16, 2025

County of Passaic
Engineering Dept.
(Q) 973-881-4450
401 Grand Street, Room 524
Paterson, N.J. 07505

Re: UST Removal & Remedial Action Workplan
Preakness Valley Golf Course
209 Totowa Road
Wayne, N.J. 07470

Dear Mr. Nordan Murphy,

Aurora Environmental Inc. (AEI) has prepared the following Remedial Action Work Plan (RAWP) proposal to remove one (1) 550 gallon #2 heating oil tank, excavation of petroleum impacted soil, soil investigation and NJDEP Reporting.

Background:

On October 15, 2025, AEI visited the site and identified an underground storage tank that was encountered during excavation site work. Based upon my site visit, the tank appears to be an abandoned 550 gallon #2 heating oil tank and during the site work the tank was struck and oil appeared on the surface and oil absorbent pads were utilized to help prevent additional spillage. The UST is considered unregulated and will not require Licensed Site Remediation Professional (LSRP) oversight. If site conditions change and LSRP oversight is required AEI will provide a separate proposal for LSRP oversight.

Due to the visual spill observed, the NJDEP should be notified at **877-WARNDEP (1-877-927-6337)** and a NJDEP Case Number will be assigned.

SCOPE OF SERVICES AND TECHNICAL PROCEDURES

Remedial Action Workplan:

AEI proposes the following scope of work (SOW) for your review and approval. AEI recommends the removal of the UST and excavating an area approximately 5 feet wide by 20.5 feet long to 5 feet below grade. It is estimated that 25 tons of petroleum impacted soil will be excavated.

The petroleum impacted soil will be staged on plastic for future disposal to a NJDEP licensed recycling facility. A waste classification soil sample will be collected from the soil pile for laboratory analysis with the results being submitted to the recycling facility for disposal approval.

Once sufficient soil has been excavated five (5) post-excavation soil samples will be collected for EPH laboratory analysis.

Upon completion, a bore hole will be excavated 2 feet below the excavation base to check for groundwater intrusion. If groundwater intrusion is within 2 feet a groundwater investigation will need to be conducted. Once the remediation has been completed, the excavation will be backfilled with certified clean fill material.

SCOPE OF SERVICES

Aurora will provide all necessary equipment, labor and materials for the removal of one (1) 550-gallon underground storage tank. The work will be performed on the property located on the **Site: Preakness Valley Golf Course 209 Totowa Road Wayne, N.J.** The tank is as follows; one (1) 550-gallon #2 heating oil storage tank, the general scope of work will entail permitting, tank excavation, cleaning and disposal of tank sludge, removal of tank and its associated piping. The excavation is to be backfilled with certified clean sand from a certified source. All fieldwork shall be conducted in accordance with the Occupational Safety and Health Administration (OSHA) regulations (24 CFR Part 1910.120).

TECHNICAL PROCEDURES

Technical specifications and procedures pertaining to the removal of the underground tank at the property located at **Site: Preakness Valley Golf Course 209 Totowa Road Wayne, N.J.** are compiled in the following sections. Further, five major tasks are identified as part of the tank removal activities; these tasks include:

* Permitting
* Tank Excavation
* Tank Cleaning
* Tank Removal
* Backfilling

UST Removal & Remedial Action Workplan
Preakness Valley Golf Course 209 Totowa Road Wayne, N.J. 07470
October 16, 2025

All work shall be completed in accordance with the New Jersey Department of Environmental Protection requirements for underground tank removal and shall follow the guidelines established under American Petroleum Institute / Recommended Practice 1604 Removal and disposal of Used Underground Petroleum Storage Tanks. Referenced technical procedures include:

* API (American Petroleum Institute) = Recommended Practice 1604 Removal and Disposal of Used Underground Petroleum Storage Tanks

* Federal Register 29 CFR Parts 1910 - Hazardous Waste Operations and Emergency Response

* Federal Register 40 CFR Parts 280 and 281 - Underground Storage Tank; Technical Requirements and State Program Approval

* NFPA (National Fire Protection Association) - Flammable and Combustible Liquids Code: Appendix C - Abandonment or Removal of Underground Tanks ANSI/NFPA 30

* NFPA (National Fire Protection Association) - Standard Procedures for Cleaning or Safeguarding Small Tanks and Containers ANSI/NFPA 327

* NJDEP (New Jersey Department of Environmental Protection and Energy) - NJAC 7:26-1, 4, 7-12 and NJAC 7: 14A-4, 6, and 11: Hazardous Waste Regulations

* NJDEP Bureau of Underground Storage Tanks - Investigation and Corrective Action Requirements for Discharges from Underground Storage Tanks and Piping systems. September 1989

PERMITTING

Aurora will be responsible for obtaining all necessary permits to perform tank removal activities. Aurora will call for all necessary inspections. **The owner** will be responsible for paying all fees applicable to permit costs.

TANK EXCAVATION

A phased approach is proposed for the excavation of the on-site tank. The overall strategy is to complete tank excavation and removal, then backfill the excavation (assuming no past tank leakage). Prior to the start of the tank excavation activities, it will be Aurora's responsibility to obtain the utility mark-outs. The tank is located in the rear of the property in an open excavation and is partially excavated. Aurora will backfill this area to grade only, final restorations will be the responsibility of the owner. The overall strategy is to complete tank excavation and removal, then backfill the excavation (assuming no past tank leakage). Prior to the start of the tank excavation activities, it will be Aurora's responsibility to obtain the utility mark-outs.

General considerations pertaining to tank excavation and tank removal activities include Aurora will segregate clean fill materials surrounding the tank; Aurora will secure the excavation at the end of each workday. All contaminated water shall be disposed of off-site under proper manifest as a contingency cost. If concrete and asphalt are encountered during the removal operations Aurora shall segregate it for subsequent off-site disposal. The tank is in an area with easy

access. The photos below identify the potential area of the underground storage tank.

Note –Owner will be responsible for removing or replacing all lawns, sidewalks, fencing, decking, staircases, fencing, bushes, shrubbery, trees, underground utilities, etc. that may be encountered during the tank removal project. Aurora assumes no responsibility for underground utilities encountered or the removal/replacement of any lawns, fencing, decking, staircases, fences, bushes, shrubbery, trees, driveways, sidewalks, sprinkler systems, underground utilities, etc. that may be damaged during the removal project.

TANK CLEANING

The tank will be emptied prior to excavation; the tank shall be cleaned in place prior to removal. Aurora will be responsible for the removal and disposal of all bulk liquids and sludge generated during tank cleaning operations. All tank waste shall be disposed of under a "Uniform Non-Hazardous Waste Manifest Form". All tank liquid waste will be invoiced at the unit rate of $1.80/per gallon. **All liquid disposals shall be disposed of off-site under proper manifest as a contingency cost.**

TANK REMOVAL

The underground storage tank and its associated vent line, fill line, valves, fill cap and cover shall be removed as part of the contract. The tank will be salvaged at a licensed metal recycling facility.

EXCAVATION AND STAGING OF CONTAMINATED SOILS

If the underground storage tank appears to be leaking, and contamination is detected, petroleum contaminated soils shall be excavated and staged on site. Excavated soils shall remain on site until Aurora completes waste classification analysis. Staging areas shall be lined with a minimum of 6-mil plastic sheeting. Finally, Aurora shall provide unit cost for the disposal of petroleum-contaminated soil on a per ton basis. Aurora will supply unit rates for the excavating and staging of contaminated soil.

BACKFILLING

The tank excavation areas shall be back-filled with bank-run sand obtained from an approved source. The material will be laid in lifts and carefully placed to keep settlement to a minimum. Based on the laboratory data, a remedial action will need to be taken in the form of excavating the petroleum impacted soil identified surrounding soil sample AP-2.

PRICING
UST Removal & Remedial Action Workplan
Site: Preakness Valley Golf Course
209 Totowa Road Wayne, N.J.

Task I – UST Removal Excavation of Petroleum Impacted Soil

Prior to the excavation work, the asphalt pavement will be sawcut and removed. The estimated excavation size will be 5 feet wide by 20.5 feet long to a depth of 5 feet for a total estimated 25 tons of soil excavated.

	Unit Price	Quantity	Total
Mobilization of Equipment	$1,200	1	$1,200
Excavator and operator	$4,500	1	$4,500
550 UST Removal	$1,800	1	$1,800
Vac-Truck & Operator	$180/per hour	4 hours	$ 720
Tank Sludge & Liquid Disposal	$1.80/per gallon	500 gallons	$ 900
Field Technicians	$1,500	1	$1,500
Support Vehicle & Equipment	$ 450	1	$ 450
	Estimated Subtotal		**$11,070**

Task II –Sample Collection

The soil will be field screened utilizing a Photoionization Detector (PID) to evaluate the clean zone in the field. Five (5) post excavation soil samples will be collected for EPH analysis. As per the NJDEP Soil Cleanup Criteria any sample above 1,000 parts per million will need to be further analyzed for Base Neutral Compounds (BN's) and Synthetic Precipitation Leaching procedure (SPLP). In addition, a waste classification soil sample will be collected from the generated soil pile for laboratory analysis and approval for disposal.

Soil Evaluation/ Sample Collection

	Unit Price	Quantity	Total
NJDEP Subsurface Evaluator	$145/per hour	16	$2,320
Photo Ionization Detector (PID)	$175/per day	2	$ 350
CAD Drafting (Sample Location Map)	$300	1	$ 300
Support Vehicle & Equipment	$450	2	$ 900
Waste Classification Analysis	$1,200/per	1	$1,200
Extractable Petroleum Hydrocarbons (EPH)	$150/per	5	$ 750*
	Estimated Subtotal		**$5,820**

UST Removal & Remedial Action Workplan
Preakness Valley Golf Course 209 Totowa Road Wayne, N.J. 07470
October 16, 2025

**Please note additional cost may be incurred if sample samples for* (EPH) *needed to be further analyzed as per the NJDEP contingent analysis requirement for Base Neutrals (BN) and Synthetic Precipitation Leaching procedure SPLP, *Contingent Soil Sampling Estimated Cost BN $325.00/ SPLP $295.00- Not included in estimated cost.*

Task III – Petroleum Impacted Soil Disposal and Clean Fill Material Delivery

	Unit Price	Quantity	Total
Loading of Contaminated Soil	$1,500	1	$1,500
Transportation & Disposal of Soil	$95/per ton	25tons	$2,375
Certified Clean Backfill	$50/per ton	25 tons	$1,250
Placement and compaction	$1,500	1	$1,500
	Estimated Subtotal		**$6,625**

Task IV – Groundwater Investigation (if needed)

If groundwater is within 2 feet of the excavation base a groundwater investigation will be initiated. A one-inch diameter PVC well point will be installed within 10 feet of the former excavation and a groundwater sample will be collected as per NJDEP Field Samples Procedure Manual. A groundwater sample will be collected for volatile organic compounds (VOC's and base neutral compounds (BN's).

	Unit Price	Quantity	Total
NJDEP Subsurface Evaluator	$145/per hour	8	$1,160
Installation of Temporary Well Point	$950	1	$ 950
Groundwater Sample Collection	$650	1	$ 650
Support Vehicle & Equipment	$450	1	$ 450
Laboratory Analysis (VOC's & BN's)	$1,250	1	$1,250
	Estimated Subtotal		**$4,460**

Task V - Project Management and Remedial Action Report

AEI will prepare a Remedial Action Report for submittal to the NJDEP with recommendations for Case Closure and a No Further Action determination. An unregulated heating oil tank (UHOT) form will be prepared and will accompany the report for submittal.

	Unit Price	Quantity	Total
Project Management	$145/per hour	8	$1,160
NJDEP Remedial Action Report	$2,500	1	$2,500
NJDEP UHOT Report Form	$400	1	$ 400
NJDEP Review Fee	$400	1	$ 400
	Estimated Subtotal		**$4,460**

Estimated Total: $29,225

CUSTOMER ACCEPTANCE

UST Removal & Remedial Action Workplan

Site: Preakness Valley Golf Course
209 Totowa Road Wayne, N.J.

TERMS AND CONDITIONS

It should be noted this is a Unit Price based proposal, you will only be invoiced for actual units supplied or provided, this proposal is priced utilizing Aurora's Standard Labor Rates. Exclusion to this proposal LSRP oversight.

Aurora Environmental, Inc. has based this proposal on the information supplied at the present time. If the site conditions change or if there is a change in the scope of work, Aurora will supply a written change order request for your approval.

Please note –All additional activities will not be performed without written authorization from the owner or its representatives. Also, any additional permitting and/or fees required will be billed at cost plus 20%.

The total project cost is **$29,225**, to proceed; Aurora will require written authorization to initiate the scheduling of remediation activities in this proposal. You will receive periodic invoices for work completed and these invoices are to be paid within 30 days of the invoice date. Any deviation in this payment policy will result in a finance charge assessed at the rate of 1.5% monthly.

If after review of this proposal, you should have any questions please feel free to contact me at 732-888-1188.

Respectfully Submitted by,

John DiGregorio
President

JDD/ta

Accepted by_____

Print Name_____

Date_____

Purchase Order_____

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION UST Removal & Remedial Action Workplan Preakness Valley Golf

REQUISITION No./CONTRACT No. SB-25-004

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

John DiGregorio — Digitally signed by John DiGregorio Date: 2025.10.22 10:11:35 -04'00'	10/22/2025
Signature of Vendor's Authorized Representative	Date
John DiGregorio	22-3402821
Print Name and Title of Vendor's Authorized Representative	Vendor's FEIN, EIN or FTIN
Aurora Environmental, Inc.	732-888-1188
Vendor's Name	Vendor's Phone Number
1102 Union Avenue	732-888-1190
Vendor's Address (Street Address)	Vendor's Fax Number
Union Beach, N.J. 07735	john@auroraenvironmentalinc.com
Vendor's Address (City/State/Zip Code)	Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

☐ I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name_____ **Relationship to Bidder/Offeror** _____

Description of Activities _____

Duration of Engagement _____ **Anticipated Cessation Date** _____

Bidder/Offeror Contact Name _____ **Contact Phone Number** _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): Aurora Environmental, Inc.

Signature of Authorized Representative: John DiGregorio Digitally signed by John DiGregorio Date: 2025.10.22 10:08:08 -04'00'

Name (*Please Print*): John DiGregorio

Title (*Please Print*): President **Date**: 10/22/25

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ON-LINE CONTRACTING, INC., FOR ON CALL DRAINAGE REPAIRS AT 399 MACOPIN ROAD IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-001, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	44.
CAF#	C-04-55-188-002-904
Purchase Req. #	R5-13164
Result	

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ON-LINE CONTRACTING, INC., FOR ON CALL DRAINAGE REPAIRS AT 399 MACOPIN ROAD IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-001, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on October 23, 2023, the Purchasing Agent issued C-24-001, On Call Drainage Projects, (hereafter "C-24-001") seeking sealed proposals from qualified bidders for on-call drainage projects, to be used on an as-needed basis for a two-year period beginning January 1, 2024 through December 31, 2025; and

WHEREAS, on December 12, 2023, the Board passed Resolution No. R-23-1170 qualifying a pool of construction companies and establishing unit prices under C-24-001 for the On-Call Drainage Projects for a two-year period beginning on January 1, 2024, expiring on December 31, 2025, as recommended by the County Engineer, to be hired on an as-needed basis, which included On Line Contracting, Inc.; and

WHEREAS, the County Engineer is recommending an award of contract to On-Line Contracting, Inc., in an amount not to exceed one hundred sixty-five thousand one hundred twenty-two dollars ($165,122.00) for on call drainage repairs at 399 Macopin Road in the Township of West Milford; and

WHEREAS, funds are available in Account No. C-04-55-188-002-904 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, et seq. the Board of County Commissioners of the County of Passaic hereby authorizes an award of contract to On-Line Contracting, Inc., under C-24-001, in an amount not to exceed one hundred sixty-five thousand one hundred twenty-two dollars ($165,122.00) for on call drainage repairs at 399 Macopin Road in the Township of West Milford, as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this Resolution.

ZMQ October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $165,122.00

APPROPRIATION: C-04-55-188-002-904

PURPOSE: Award contract to On-Line Contracting, Inc., under C-24-001, for on call drainage repairs at 399 Macopin Road in the Township of West Milford.

Richard Cahill, Director of Finance

DATED: October 28, 2025

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION 399 Macopin Road Emergency Drainage Repair

REQUISITION No./CONTRACT No. _____

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

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(Attach Additional Sheets if Necessary.)

Joseph J. Venito II
Signature of Vendor's Authorized Representative

Joseph J. Venito II
Print Name and Title of Vendor's Authorized Representative

On-Line Contracting Inc.
Vendor's Name

272 Myrtle Avenue
Vendor's Address (Street Address)

Boonton, NJ 07005
Vendor's Address (City/State/Zip Code)

10/10/2025
Date

22-3430598
Vendor's FEIN, EIN or FTIN

973-263-9717
Vendor's Phone Number

N/A
Vendor's Fax Number

onlinecontractinginc@gmail.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

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Part 2: Please provide further information related to investment activities in Iran.

Name_____ **Relationship to Bidder/Offeror** _____

Description of Activities _____

Duration of Engagement _____ **Anticipated Cessation Date** _____

Bidder/Offeror Contact Name _____ **Contact Phone Number** _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): On-Line Contracting Inc.

Signature of Authorized Representative: Joseph J Venito II

Name (*Please Print*): Joseph J. Venito II

Title (*Please Print*): President **Date:** 10/10/25

ONLINE CONTRACTING, INC.

EXCAVATION, GRADING & LANDSCAPE DESIGN
PROPOSAL/CONTRACT

JOSEPH J. VENITO II
PRESIDENT
272 MYRTLE AVENUE
BOONTON, NJ 07005

PHONE: (973) 263-9717
EMAIL: ONLINECONTRACTINGINC@GMAIL.COM
WWW.ONLINECONTRACTINGINC.COM

Customer:	County of Passaic	**Date:**	**October 14, 2025**
Address:	401 Grand Street, room 524 Paterson, New Jersey 07505	**Job Site:**	399 Macopin Road West Milford NJ
Attention:	Nordan Murphy	**LICENSE**	**# 13VH02447700**
Cell #	1 (973) 617- 7187	**PWC #**	**# 653211**
Phone:	(973) 881-4455	**Terms:**	**See Payment schedule**
E-Mail:	**Nordanm@Passaiccountynj.org** **MichaelV@passaiccountynj.org**	**B-4UDIG # 252463535**	

399 Macopin road West Milford. Install drainage Pipe's & headwall.

Area # 1 scope of work: Install 24"RCP From existing catchbasin to proposed headwall & install spillway.

- Clear area of debris, pending on the outfall elevation of existing pipe A change order may be required. Existing pipe is buried and cannot see outfall elevation. Other additional work may be required as well, that is not included in this proposal. Price is based on Pipe reinstalled in the exact location & elevation.
- Note: The location of the existing Septic tank and field are unknown at this present time.
- No Utility mark out was conducted prior to this proposal.
- Cut down clump of dead trees in the proposed area of new headwall. Brush & tree debris is to be chipped.
- Stumps are to be excavated if needed & disposed of.
- Remove existing concrete headwall debris as needed
- Installation of proposed headwall w/ concrete spillway apron
- Provide headwall, pick up, deliver and install. Excavate area approximately 3.5 feet deep. Install gravel bedding and level. Set headwall structure in place. Excavate for concrete apron, out to the end of flared end. Drill into existing headwall and flared end sections. Install re-bar dowels w/ epoxy, pour class B concrete, trowel all edges. Remove forms once concrete is hard, backfill & compact as needed.
- Re-grade disturbed area directly in front of headwall spillway.
- The surrounding disturbed area is to be covered with wood chips.
- Pick up & transport 176 LF of 24" RCP CL-III to the Job site.
- Excavate trench in lawn area approximately 104LF
- Remove & dispose of existing 24" galvanized pipe GMP.

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INVOICE

- Install pipe throughout lawn area approximately and up to 5 ft in depth. Pipe is to be installed on 6" of gravel and backfilled to top of pipe with gravel, covered w/ filter fabric prior to backfilling with excavated material.
- Entire disturbed lawn & easement area is to be fine graded. All rocks roots and debris are to be removed and disposed of in order to prepare for top soil installation.
- All disturbed lawn areas are to be restored with screened topsoil. Truck in screened topsoil and fine grade, Mend seed & fertilizer into soil fine grade & roll then cover with hay.

- Asphalt driveway area approximately 72 LF
- Remove 10 sections of guard rail & 6 Posts. Saw cut a square around each post in the asphalt incase posts are installed in concrete. This will prevent additional asphalt disturbance.
- Once poste are removed holes are to be backfilled and compacted. Clean up asphalt edges, dispose of asphalt debris and install black top in each area where post was removed @3" thick.
- as needed to excavate & install pipe.
- Saw cut remove and dispose of asphalt debris.
- Excavate down to existing GMP, Remove existing 24" galvanized metal pipe.
- Install pipe bedding
- Install 72 Lf of Pipe in driveway area from the newly installed pipe in lawn area to the existing basin approximately 5ft deep to 6.5 ft deep.
- Pipe is to be installed and cemented inside & out of the basin.
- Cut basin & modify to accept new 24" concrete pipe.
- Pour new floor into the basin and repair top portion.
- Trench boxes will be needed to create safe working conditions.
- Road plates will be provided to cover trench so homeowners can access their home while work is being done until trench is backfilled & paved.
- Pipes are to be backfilled w/ ¾ clean gravel up to top of pipe or slightly above. Filter fabric is to be used to cover gravel.
- In the right of way, the Remainder of trench & basin area is to be backfilled w/QP or DGA and compacted in lifts up to sub grade of asphalt. The remainder of driveway area, pending on soil

IN THE EVENT THAT PAYMENT IS NOT MADE FOR SERVICES RENDERED BY THE CONTRACTOR WITHIN 15 DAYS OF THE BILLING DATE, A SERVICE CHARGE OF 1.5% PER MONTH OR 18% ANNUM WILL BE ADDED TO THE BALANCE DUE.

conditions may be backfilled with excavated material and topped w/ QP and compacted in lifts prior to paving. If excavated material is not suitable for compaction DGA will be used.

- **In the right of way**
- Install base asphalt approximately 5" thick compact & roll.
- **Throughout the driveway area** & roadway Install top asphalt approximately 3" thick compact and roll.

Area # 2 scope of work: From existing catchbasin to existing cross road basin, Replace existing Pipe w/ 15" RCP Class IV

- Provide traffic cones & signage
- Saw cut remove and dispose of asphalt debris.
- Excavate down to existing GMP, Remove pipe.
- Install pipe bedding
- Install Approximately 32 Lf of Pipe across roadway from basin to basin, approximately 3ft deep to 4 ft deep.
- Modify Both basins to accept new 15" concrete Pipe.
- Pipe is to be installed and cemented inside & out of both basins.
- Pour new floor in 36" deep basin across the road (Upstream Basin)
- Road plates will be provided to cover trench during alternation of traffic as well as at night if needed prior to pavement.
- Trench is to be lined w/ filter fabric.
- Pipes are to be backfilled w/ ¾ clean gravel up to top of pipe or slightly above. Filter fabric is to be used to cover gravel.
- QP or DGA is to be used to backfill the remainder of trench up to sub grade and compacted in 1 ft lifts up to sub grade of asphalt.
- Install base asphalt approximately 5" thick compact & roll.
- Install top asphalt approximately 2" thick compact and roll.

Area # 3 scope of work: From existing catchbasin to existing inlet Basin upstream same side of roadway as # 399. Replace existing 18" GMP Pipe w/ 18" RCP Class IV

- Provide traffic cones & signage
- Saw cut remove and dispose of asphalt debris.
- Excavate down to existing GMP, Remove 18" galvanized pipe.
- Excavate material in roadway.
- Install pipe bedding 6" thick throughout.

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INVOICE

- Install Approximately 230 Lf of Pipe along shoulder of roadway from basin to basin, approximately 4.5 ft deep to 4 ft deep.
- Modify Both basins to accept new 18" concrete Pipe.
- Pipe is to be installed and cemented inside & out of both basins.
- Pour new floor in 48" deep basin same side (Upstream Basin)
- Road plates will be provided to cover trench for sideroad roadway traffic as well as at night as needed prior to pavement.
- Pipes are to be backfilled w/ ¾ clean gravel up to top of pipe or slightly above. Filter fabric is to be used to cover gravel.
- QP or DGA is to be used to backfill the remainder of trench up to sub grade of asphalt and compacted in 1 ft lifts.
- Install base asphalt approximately 5" thick compact & roll.
- Install top asphalt approximately 2" thick compact and roll.
- All disturbed lawn areas are to be restored with screened topsoil and fine graded, seed & fertilizer is to be mended into soil and covered with hay.

Exclusions:

- Rock removal or hammering of ledge rock
- Soil remediation.
- Water or mud removal
- Installing sandbags, pipe plugs, pumps /hoses generators
- Any additional work not mentioned above or for any unforeseen.
- We will not be liable for any damages to driveways, walkways, or lawn areas due to the weight of heavy equipment usage, trucks, & materials coming in & out of the job or for work being done,

IN THE EVENT THAT PAYMENT IS NOT MADE FOR SERVICES RENDERED BY THE CONTRACTOR WITHIN 15 DAYS OF THE BILLING DATE, A SERVICE CHARGE OF 1.5% PER MONTH OR 18% ANNUM WILL BE ADDED TO THE BALANCE DUE.

ONLINE CONTRACTING, INC.

INVOICE

Customer: County of Passaic
Address: 401 Grand Street, room 524
Paterson, New Jersey 07505
Attention: Nordan Murphy
Cell # 1 (973) 617- 7187
Phone: (973) 881-4455
E-Mail: Nordanm@Passaiccountynj.org
MichaelV@passaiccountynj.org

Date: October 14, 2025
Job Site: 399 Macopin Road
West Milford NJ
LICENSE # 13VH02447700
PWC # # 653211
Terms: See Payment schedule
B-4UDIG # 252463535

Unit Prices based on Online Contracting bid prices submitted on January 01,2022 for the County's project c-24-001 On-Call countywide miscellaneous Drainage repairs for a two-year period from January 01,2024 to December 31,2025

Item	Quantity	Online	Extended Amt.	item
Area #1 24" basin to headwall				
Mobilization	1	$ 4,800.00	$ 4,800.00	1
Clearing grubbing, debris removal	LS	$ 7,800.00	$ 7,800.00	L/S
Install Proposed Head wall w/ spillway	1	$ 12,200.00	$ 12,200.00	L/S
Restore wooded area w/ wood chips	L/S	$ 1 ,800.00	$ 1,800.00	L/S
Removal of 10 sections of guard rail 6 Post	LS	$ 4,200.00	$ 4,200.00	LS
Saw cut back fill & pave area from G posts	L/S	$ 1,600.00	$ 1,600.00	L/S
Removal of 24" Galvanized MP.	172 LF	$ 31.50	$ 5,418.00	LF
Install 24" class3 RCP	176 LF	$ 130.00	$ 22,880.00	5
Extra depth installation greater 5FT	80 LFx1	$ 32.00	$ 2,560.00	22
Reconstruct inlet w/ existing casting	1	$ 2,900.00	$ 2,900.00	30
Install filter fabric	180 LF	$ 10.00	$ 1,800.00	L/F
Fine grade, dispose rocks & debris	L/S	$ 3,600.00	$ 3,600.00	45
Restore lawn area w/ topsoil seed & hay	L/S	$ 5,400.00	$ 5,400.00	L/S
HMA Base 19.5 M64	8 Ton	$ 185.00	$ 1,480.00	46
HMA top course 9.5 M64	5 Ton	$ 195.00	$ 975.00	48
		Total	$ 79,413.00	
Traffic Control-3 days 2 cops 2 cars	3 days	LS 5,400.00	$ 5,400.00	LS
		Total amount	$ 84,813.00	

IN THE EVENT THAT PAYMENT IS NOT MADE FOR SERVICES RENDERED BY THE CONTRACTOR WITHIN 15 DAYS OF THE BILLING DATE, A SERVICE CHARGE OF 1.5% PER MONTH OR 18% ANNUM WILL BE ADDED TO THE BALANCE DUE.

ONLINE CONTRACTING, INC.

INVOICE

Item	Quantity	Online	Extended Amt.	item
Area #2 - 15" RCP CL V Basin to Basin cross drain				
Provide road cones & signage				
Provide road plates area 1,2,3	L/S	$ 7,200.00	$ 7,200.00	LS
Install 15" class V RCP	32 LF	$ 125.00	$ 4,000.00	3
Reconstruct inlet w/ existing casting	1.5	$ 2,800.00	$ 4,200.00	24
Install filter fabric	34 LF	$ 10.00	$ 340.00	L/F
HMA Base 19.5 M64	4 Ton	$ 185.00	$ 740.00	46
HMA top course 9.5 M64	3 Ton	$ 195.00	$ 585.00	48
		Total	$ 17,065.00	
Traffic Control-2 days 2 cops 2 cars	2 days	LS 3,600.00	$ 3,600.00	LS
		Total amount	$ 20,665.00	
Area #3 - 18" RCP CL V Basin to Basin cross drain				
Provide road cones & signage				
Removal & disposal of 18" GMP.	226 LF	$ 24.00	$ 5,424.00	LF
Install 18" class CL 3 RCP	230 LF	$ 120.00	$ 27,600.00	4
Reconstruct inlet w/ existing casting	1	$ 2,900.00	$ 2,900.00	30
Install filter fabric	230 LF	$ 10.00	$ 2,300.00	L/F
HMA Base 19.5 M64	27 Ton	$ 185.00	$ 4,995.00	46
HMA top course 9.5 M64	17 Ton	$ 195.00	$ 3,315.00	48
Restore lawn area w/ topsoil seed & hay	L/S	$ 4,600.00	$ 4,600.00	L/S
		Total	$ 51,134.00	
Traffic Control-5 days 2 cops 2 cars	5 days	LS 8,500.00	$ 8,500.00	LS
		Total amount	$ 59,634.00	
	Online	Total for1,2,3	$ 147,532.00	
Area #1 total amount w/ traffic	control		$ 84,813.00	
Area #2 total amount w/ traffic	control		$ 20,665.00	
Area #3 total amount w/ traffic	control		$ 59,634.00	
	Grand	**Total**	**$ 165,112.00**	

Total Estimated amount: $ 165,112.00

IN THE EVENT THAT PAYMENT IS NOT MADE FOR SERVICES RENDERED BY THE CONTRACTOR WITHIN 15 DAYS OF THE BILLING DATE, A SERVICE CHARGE OF 1.5% PER MONTH OR 18% ANNUM WILL BE ADDED TO THE BALANCE DUE.

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 7 FOR CAP ELEVATOR, LLC, FOR THE ELEVATOR MODERNIZATION AND REHABILITATION PROJECT AT PREAKNESS HEALTHCARE CENTER, PER BID C-23-001, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	45.
CAF#	C-04-55-188-002-905
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING CHANGE ORDER NO. 7 FOR CAP ELEVATOR, LLC, FOR THE ELEVATOR MODERNIZATION AND REHABILITATION PROJECT AT PREAKNESS HEALTHCARE CENTER, PER BID C-23-001, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on February 22, 2023, the Purchasing Agent issued C-23-001, Elevator Modernization, and Rehabilitation at Preakness Healthcare Center (hereafter "C-23-001") seeking sealed proposals from qualified bidders for the Elevator Modernization Project at Preakness Healthcare Center; and

WHEREAS, on April 11, 2023, the Board passed Resolution No. R-23-0372 authorizing an award of contract to CAP Elevator, LLC, the lowest responsible bidder under C-23-001, in an amount not to exceed two million two hundred fifty-five thousand dollars ($2,255,000.00).; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies, or equipment delivered or provided pursuant to the conditions as set forth therein; and

WHEREAS, in compliance with N.J.A.C. 5:30-11.3 et seq., the Board has approved the following change orders for the Project to date:

CHANGE ORDER	AMOUNT	ADJUSTED CONTRACT	RESOLUTION
Change Order No. 1	$29,600	$2,284,600.00	R-23-0953
Change Order No. 2	$135,380.00	$2,419,980.00	R-23-1239
Change Order No. 3	$29,750.00	$2,449,730.00	R-24-0945
Change Order No. 4	$187,860.00	$2,637,590.00	R-25-0445
Change Order No. 5	$37,100.00	$2,674,690.00	R-25-0505
Change Order No. 6	$18,300.00	$2,692,990.00	R-25-845

WHEREAS, the Passaic County Engineer is recommending that Change Order No. 7 be authorized for a net addition in the amount of four thousand eight hundred dollars ($4,800.00) to address the installation of fire protection devices in elevator pits and machine rooms for Elevators 1 and 2 at Preakness Healthcare Center, with a new total contract award, as a result of the increase, in the amount of two million six hundred ninety seven thousand seven hundred ninety dollars ($2,697,790.00); and

WHEREAS, funds are available in Account No. C-04-55-188-002-905, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic authorize Change Order No. 7 for the contract with CAP Elevator, LLC, under C-23-001, in the increased amount of four thousand eight hundred dollars ($4,800.000), with a new total contract award, as a result of the increase, in the amount of two million six hundred ninety seven thousand seven hundred ninety dollars ($2,697,790.00).

LET IT BE FURTHER RESOLVED, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Engineer, and Director of Board of County Commissioners are authorized to take any other action necessary to carry out the purpose of this Resolution.

ZMQ October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $4,800.00

APPROPRIATION: C-04-55-188-002-908

PURPOSE: Authorize Change Order No. 7 for the contract with CAP Elevator, LLC for Elevator Modernization, and Rehabilitation at Preakness Healthcare Center.

Richard Cahill, Director of Finance

DATED: October 28, 2025

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 7 (ADD)
PROJECT No. C-23-001
DATE: October 9, 2025

PROJECT TITLE: PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER ELEVATORS MODERNIZATION PROJE
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 1-May-23
OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
CONTRACTOR: CAP ELEVATOR LLC

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
Additions					
1	Elevator No. 1 & 2 – Elevator Pit and Machine Room Fire Protection Devices. Install new fire protection devices (heads and relays) in elevator pits and machine rooms for Elevators No. 1 and 2. This change is essential for code compliance and seamless system integration.	1	EA	$ 4,800.00	$ 4,800.00
Deductions					
Total Supplementals					
Total Adds					$ 4,800.00
Total Deducts					$ -

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....
ORIGINAL DATE FOR COMPLETION..... May 1, 2024
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 0 Calendar Days
NEW DATE FOR COMPLETION IS..... May 1, 2024

2. REASON FOR CHANGE

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 7 (ADD)
PROJECT No. C-23-001

DATE: October 9, 2025

PROJECT TITLE: PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER ELEVATORS MODERNIZATION PROJE
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 1-May-23
OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
CONTRACTOR: CAP ELEVATOR LLC

This change order addresses- Furnish and install new fire protection devices (heads and relays) in the elevator pits and machine rooms for Elevator No. 1 & 2. The building's existing fire alarm system requires the addition and programming of new devices to be compatible. However, the required devices are obsolete and no longer available from the manufacturer. This change is necessary to ensure full functionality, code compliance, and seamless integration of the elevator fire protection system with the existing building fire alarm system.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 7 (ADD)
PROJECT No. C-23-001
DATE: October 9, 2025

PROJECT TITLE: PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER ELEVATORS MODERNIZATION PROJE
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 1-May-23
OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
CONTRACTOR: CAP ELEVATOR LLC

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT	$	2,255,000.00
PREVIOUS ADDITIONS	$	441,490.00
TOTAL	$	2,696,490.00
PREVIOUS DEDUCTIONS	$	3,500.00
NET PRIOR TO THIS CHANGE	$	2,692,990.00
AMOUNT OF THIS CHANGE (Add)	$	4,800.00
AMOUNT OF THIS CHANGE (Deduct)	$	-
CONTRACT AMOUNT TO DATE	$	2,697,790.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of COUNTY COMMISSIONERS, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR -CAP ELEVATOR LLC

SIGNATURE_____DATE_____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By:_____Date_____
(County Architect)

Reviewed By and Recommended
for Processing By: _____Date_____
(County Architect)

Recommend for Approval By:_____Date_____
(County Engineer)

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 7 (ADD)
PROJECT No. C-23-001

DATE: October 9, 2025

PROJECT TITLE: PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER ELEVATORS MODERNIZATION PROJE
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 1-May-23
OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
CONTRACTOR: CAP ELEVATOR LLC

ACCEPTED BY: BOARD OF COUNTY COMMISSIONERS OF PASSAIC COUNTY

SIGNATURE_____ DATE:_____
Pat LePore, Commissioner - Director

CAP
— ELEVATOR & ESCALATOR —
111 CANFIELD AVE, #B11
RANDOLPH, NJ 07869
TEL 973 983 1919
FAX 973 554 1225

October 6, 2025

Erasmus Ikpemgbe
SRW Engineering & Architecture
37 W 39th Street, 2nd floor
New York, NY 10018

Re: Preakness Healthcare Center, Elevator Modernization
Change Order No. 7

BACKGROUND

This proposal presents the item to be included in Change Order No. 7 for the Preakness Healthcare Center Elevator Modernization Project.

Furnish and install new fire protection devices (heads and relays) in the elevator pits and machine rooms for Elevator No. 1 and 2. The building's existing fire alarm system requires the addition and programming of new devices that must be compatible with it. However, the required devices are obsolete and no longer available from the manufacturer.

Limited quantities of the required compatible devices are available through certain vendors at a higher cost. This change is necessary to ensure full functionality, code compliance, and seamless integration of the elevator fire protection system with the existing building fire alarm system. Installation shall include all required wiring, mounting, programming, and full integration with the existing system

CAP Elevator proposes to furnish all necessary equipment and labor for the following changes:

CHANGE ORDER NO. 7 ITEM

1. Elevator No. 1 & 2 – Elevator Pit and Machine Room Fire Protection Devices.

   Install new fire protection devices (heads and relays) in elevator pits and machine rooms for Elevators No. 1 and 2. Required devices must be compatible with the existing building fire alarm system but are manufacturer-obsolete, available only through select vendors at premium cost. This change is essential for code compliance and seamless system integration.

Change Order No. 7 Total: $4,800.00

We thank you for the opportunity to provide our services and look forward to working with you on this project. For questions or additional information regarding this change order, please contact us.

Sincerely,

CAP Elevator, LLC

PREAKNESS ELEVATOR MODERNIZATION

PCO 7:Elevator No. 1 and 2 – Elevator Pit and Machine Room Fire Protection Devices.

Work Description:

-Procure and install new fire protection devices (heads and relays) in the elevator pits and machine rooms for Elevators No. 1 and 2. Devices must be compatible with the existing fire alarm system; required devices are obsolete and available only through select vendors at a higher cost.

-Installation includes mounting, wiring, programming, and full integration with the existing fire alarm system.

-This work is required to ensure code compliance, full system functionality, and seamless integration with the building's fire alarm system.

DESCRIPTION	QTY	Unit	Mat Unit	MATERIAL	Labor Unit	Team
Removal						
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
Installation						
Fire Alarm Devices	8	EA	$460.00	$3,680.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
Adjustments						
	0	EA	$0.00	$0.00	0.000	0
	0	EA	$0.00	$0.00	0.000	0
TOTALS				$3,680.00	0.000	0

COST SUMMARY

	Lot	Rate	
Material			$ 3,680.00
Project Mangement	8	125	$ 1,000.00
Subtotal			$ 4,680.00
Bond (1.75%)			$ 81.90
Total			$ 4,761.90
QUOTED			**$ 4,800.00**

CAP ELEVATOR, LLC
111 Canfield Ave, Suite B11
Randolph, NJ 07869

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Preakness Healthcare Elevator Modernization

REQUISITION No./CONTRACT No. 23-03298

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Thomas Capotorto
Signature of Vendor's Authorized Representative

10/9/25
Date

Thomas Capotorto Managing Memeber
Print Name and Title of Vendor's Authorized Representative

83-3185713
Vendor's FEIN, EIN or FTIN

CAP Elevator, LLC
Vendor's Name

973-983-1919
Vendor's Phone Number

111 Canfield Ave Suite B11
Vendor's Address (Street Address)

973-554-1225
Vendor's Fax Number

Randolph, NJ 07869
Vendor's Address (City/State/Zip Code)

info@capelevator.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

☐ I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name_____ **Relationship to Bidder/Offeror** _____

Description of Activities _____

Duration of Engagement _____ **Anticipated Cessation Date** _____

Bidder/Offeror Contact Name _____ **Contact Phone Number** _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): CAP Elevator, LLC

Signature of Authorized Representative: Thomas Capotorto

Name (*Please Print*): Thomas Capotorto

Title (*Please Print*): Managing Member **Date**: 10/9/25

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL ASPHALT CORING AND LABORATORY TESTING FOR THE 2025 ROAD RESURFACING PROGRAM, PER BID SB-25-005 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	46.
CAF#	G-01-45-700-025-911
Purchase Req. #	R5-12931
Result	

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL ASPHALT CORING AND LABORATORY TESTING FOR THE 2025 ROAD RESURFACING PROGRAM, PER BID SB-25-005 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the County desires to conduct asphalt coring and laboratory services for the 2025 Road Resurfacing Project (hereinafter "Project"), which will include testing for air voids and thickness at multiple locations within the Project; and

WHEREAS, on October 3, 2024, the Purchasing Agent issued SB-25-005 On-Call Construction & Geotechnical Testing (hereafter "SB-25-005") seeking sealed proposals from qualified bidders for On-Call Construction and Geotechnical Testing Services on an as-needed basis beginning on January 1, 2025 and expiring on December 31, 2026; and

WHEREAS, on October 22, 2024, bids were unsealed for SB-25-005 by the Purchasing Agent and a total of two (2) qualified bids were received:

1. French and Parrello Associates, PA;
2. Colliers Engineering & Design, Inc.

WHEREAS, pursuant to R-24-1058, the County Engineer recommended the acceptance of the unit bid prices from the two (2) qualified bidders under SB-25-005 on an as-needed basis for the period January 1, 2025 and December 31, 2026; and

WHEREAS, the Passaic County Engineer is recommending an award of contract to Colliers Engineering & Design, Inc., for the Project in an amount not to exceed forty five thousand six hundred dollars ($45,600.00); and

WHEREAS, funds are available in Account No. G-01-45-700-025-911 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4 et seq., the Board of County Commissioners of the County of Passaic authorizes an award of contract to Colliers Engineering & Design, Inc., for On-Call asphalt coring and laboratory testing for the 2025 Road Resurfacing Program, in an amount not to exceed forty five thousand six hundred dollars ($45,600.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Finance Officer, County Engineer and the Director of the Board of County Commissioners are authorized to execute an agreement with Colliers Engineering & Design, Inc., and take any other steps necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $45,600.00

APPROPRIATION: G-01-45-700-025-911

PURPOSE: Award contract Colliers Engineering & Design, Inc., for On-Call asphalt coring and laboratory testing for the 2025 Road Resurfacing Program.

Richard Cahill, Director of Finance

DATED: October 28, 2025

300 Tice Boulevard
Suite 101
Woodcliff Lake, NJ 07677
Main: 877 627 3772

Colliers
Engineering
& Design

VIA Email
October 7, 2025

Muhammed S. Assal
Principal Engineer
County of Passaic
Department of Engineering
401 Grand Street, Room 524
Paterson, New Jersey 07505

Proposal for Professional Services
2025 Road Resurfacing Program
Passaic County, New Jersey
Colliers Engineering & Design Proposal No.: 24011081P

Dear Mr. Assal,

Colliers Engineering & Design, Inc. (CED) is pleased to submit this proposal to provide professional Services for the referenced project under the 2025-2026 On-Call Contract with Passaic County.

We understand asphalt core testing for air voids and thickness is required at multiple locations within Passaic County 2025 Road Resurfacing Program.

CED has previously provided base unit prices as part of our proposal for On-Call Construction Testing Services for Passaic County. This proposal presents the total costs for each coring location per request received from the County.

This proposal is divided into four sections as follows:

Section I – Scope of Services
Section II – Business Terms and Conditions
Section III – Technical Staff Hourly Rate Schedule and Reimbursable Expenses
Section IV – Client Contract Authorization

The order in which the following scope of services are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Colliers Engineering & Design to meet project schedules.

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Section I – Scope of Services

TASK 1.0 Asphalt Coring and Laboratory Testing

Base Items

See attached pricing sheet.

Coring Locations

Per your request, testing is required to be performed at following locations:

City of Clifton

1. Main Avenue, from West 4th Street to Sewall Avenue (11,859 SY)
2. Randolph Avenue, from Lexington Avenue to Hamilton Avenue (2,911 SY)

Township of Haledon

3. Pompton Road, from Ailsa Avenue to Hobart Avenue (7,439 SY)

Township of Hawthorne

4. Goffle Hill Road, From Grandview Avenue to County Border and From Lafeyette Avenue to 400 Ft North of Goffle Rd. (14,016 SY)

City of Passaic

5. Paulison Avenue, from Pennington Avenue to Oak Street (21,256 SY)
6. Broadway, from Paulison Avenue to Randolph Street (9,254 SY)

City of Paterson

7. Barclay Street/ Valley Road, from Marshall Street to 70' West and from Marshall Street Main Street (3,185 SY)

Borough of Totowa

8. Union Boulevard, from Route 46 Bridge to Main Street (17,982 SY)

Township of Wayne

9. Colfax Road, from Vale Road to Terhune Drive (9,104 SY)
10. Ratzer Road, from Rock Road to Valley Road (29,153 SY)
11. Hamburg Turnpike, from 1000' East of Hinchman Avenue to University Drive (10,607 SY)

Township of West Milford

12. Union Valley Road, from Plymouth Avenue to Warwick Turnpike (18,673 SY)
13. Oak Ridge Road, from Cozy Lake Road to Post Road (RR Tracks) (11,167 SY)

Colliers
Engineering & Design

Borough of Woodland Park

14. Rifle Camp Road, from 625 Rifle Camp Road to Old Rifle Camp Road (11,954 SY)
15. Lackawanna Avenue, from 479 Lackawanna Avenue to 250 North of Lower Notch Road (3,182 SY)

Schedule of Fees

Task	Initial Budget Estimate
Asphalt Coring and Laboratory Testing	
Union Valley, Oak Ridge and Colfax Roads (3)	
(One-Day Trip, 20 6"-cores total, $400/core and $80/Lab Test)	$9,600
Future Remaining Roads (12)	
Set of 3 Roads (10 6"-cores each, 30 cores total $400/core and $80/Lab Test)	$14,400
Set of 9 Roads (5 6"-cores each, 45 cores total $400/core and $80/Lab Test)	$21,600
Total	**$45,600**

Notes and Assumptions

1. This proposal considers that Union Valley, Oak Ridge and Colfax Roads will be cored during one trip.

2. The initial budget estimate presented above is based on the following assumptions:

   - One lot of cores per 15,000 SY of pavement area (per NJDOT Local Aid requirements).
   - Testing for asphalt thickness and air voids only (no extractions).
   - The 12 remaining roads are grouped as follows:
     - 3 roads with 10 6" cores each.
     - 9 roads with 5 6" cores each.

3. The estimate was prepared without confirmed paving or release schedules for remaining 12 roads. Final costs may be revised depending on how many roads are released together and the timing of each coring mobilization.

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement.

General

- Services not specifically outlined above in Section I;
- **Safety is the responsibility of the Contractor.**
- Access to the site will be provided by the Client.
- Any engineering design or evaluations.

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& Design

- Any exploratory or testing work, interpretations, or conclusions related to the determination of potential chemical, toxic, radioactive, or other type of contaminants on site.
- Any geotechnical exploratory or testing work.
- Oak Ridge Road, Union Valley Road, and Colfax Road have been paved and are ready to be core tested.
- Personnel on site will utilize Level D personal protective equipment (PPE) (hard hats, steel-toed boots, eye protection, etc.). Higher levels of PPE (respirators, chemical resistance, etc.) can be provided for an additional fee.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, Colliers Engineering & Design may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

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Section II – Business Terms and Conditions

The Business Terms and Conditions of the original contract shall still apply.

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Section III – Rate Schedule

Technical Staff Rates 2025	
Billing Titles	**Hourly Rates**
Executive Principal	360.00
Senior Principal	345.00
Principal	320.00
Senior Technical Director	295.00
Senior Project Manager	270.00
Technical Director	230.00
Project Manager	220.00
Senior Project Specialist	200.00
Project Specialist	190.00
Technical Professional	180.00
Technical Specialist	170.00
Specialist	160.00
Senior Data Technician	150.00
Senior Technical Assistant	140.00
Technical Assistant	125.00
Field Technician	115.00
Data Technician	115.00
Survey Crew – 1 Person w/Robotic Equipment	195.00
Additional Survey Crew Member	85.00
SUE Crew (designating) – 1 Person	160.00
Additional (designating) Member	85.00
SUE Crew (locating) – 2 Person	220.00
Additional (locating) Member	85.00
Expert Witness	425.00
Sr. LSRP	330.00
LSRP	290.00

Reimbursable Expenses	
General Expenses	Cost + 15%
Travel (Hotel, Airfare, Meals)	Cost + 15%
Sub-Consultants/Sub-Contractors	Cost + 20%
Plotting	4.50 / Each
Computer Mylars / Color Plots	100.00 / Each
Photocopies	0.19 / Each
Color Photocopies	2.05 / Each
Document Binding	4.05 / Each
Portable Media	100.00 / Each
Exhibit Lamination (24" x 36" or larger)	90.00 / Each
Initial Digital Signature	300.00
Additional Digital Signatures	75.00 / Each
Mileage Reimbursement*	0.655 / Per Mile
	Field Vehicle 0.75 / Per Mile

*Mileage reimbursement subject to change based upon IRS standard mileage rate.

Rates are effective through December 31, 2025

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Section IV – Client Contract Authorization

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature	Date
Printed Name	Title

If you find this proposal acceptable, please sign where indicated above in Section IV, and return one signed copy to this office. **Payment terms are NET30 of receipt of invoice**. This proposal is valid for 60 days since the date it is issued.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Inc.

Ahmed Elmekati, PE
Principal Associate

Varunpreet Singh
Senior Project Manager

AHE/VS/gt

Base Unit Prices

Notification
The Contractor or Project Engineer, depending on the project, shall notify the Testing Consultant a minimum of 24 hours in advance of when field inspection or testing services will be required. The Testing Consultant must supply an inspector at the date, time and location specified. The Testing Consultant shall coordinate scheduling inspections and testing services directly with Contractor, unless otherwise directed.

This bid will be awarded on a category basis. Bidders do not have to bid on every category, but they must bid on every line item in the categories that they are bidding on.

Concrete

	Unit	Unit Price
Field Inspector *	1/2 Day	$450.00
	Day	$750.00
Senior Field Inspector *	1/2 Day	$495.00
	Day	$825.00

* Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours **on site**. "Day" will be construed to mean more than 4 hours and up to 8 hours **on site**. The costs for preparing cylinders, slump tests, and air entrainment tests while on site will also be included in the 1/2 day and daily rate. Inspectors are to supply own equipment and tools. Rates will also include preparation and submittal of Field Inspection Reports.

Hardened Concrete

Chloride Perm ASTM C1202/AASHTO T277**	2 sets of 2	$1,800.00
Surface Resistivity for Chloride Perm AASHTO T358**	3 cylinders per set	$425.00

** Rates for will be inclusive of travel time and mileage and preparing and obtaining all samples, performing tests and writing/reviewing reports.

Test Cylinders

Cap, Cure, Test and Report ***	Cylinder	$18.50
Transportation of Cylinders****	Trip	$80.00

Curing box to be provided by the Testing Consultant as needed, at no additional cost.

*** Report will include preparation of cores for testing and all costs for preparation and submittal of a Formal Report.

**** Transportation of cylinders will only be applicable if pickup is required when no inspector is scheduled and will include all mileage, travel time and employee time

Concrete Core Drilling

Unit & Labor ASTM C-42*****		
Vertical	LF	$800.00
Horizontal	LF	$1,000.00
Day min******	Day	$1,995.00
Compressive Test & Report *******	CORS	$150.00

***** Rates for Core Drilling will include travel time, mileage, crew and equipment time.

****** Minimum Day Rate shall apply only if the number of cores to be taken multiplied by the unit price is lower than the Minimum Day Rate. If the number of cores to be taken multiplied by the unit price is greater than the Minimum Day Rate, the Minimum Day Rate will not apply.

******* Compressive Test and Report will include preparation of cores for testing and all costs for preparation and submittal of a Formal Report.

Hot Mix Asphalt

	Unit	Unit Price
Field Inspection (During Paving Operations)		
Inspector *	1/2 Day	$450.00
	Day	$750.00
Nuclear Density *	1/2 Day	$35.00
	Day	$35.00

* Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours **on site**. "Day" will be construed to mean more than 4 hours and up to 8 hours **on site**. The costs for preparing all tests while on site will also be included in the 1/2 day or daily rate.

Asphalt Core Drilling ** + Five (5) core minimum		
6" +	UN	$400.00
8" +	UN	$425.00
Minimum Day Rate *** +	Day	$1,995.00

** Rates for Core Drilling will include travel time, mileage, crew, equipment time and patching the core hole. If the County Engineer deems the core patch to have failed within a two-year period, the vendor is responsible to repair/restore the asphalt patch core.

*** Minimum Day Rate shall apply only if the number of cores to be taken multiplied by the unit price is lower than the Minimum Day Rate. If the number of cores to be taken multiplied by the unit price is greater than the Minimum Day Rate, the Minimum Day Rate will not apply.

QC Test - NJDOT Spec		
Extraction Analysis	sample	$85.00
Bulk Specific Gravity (density)	sample	$40.00
Max Theoretical SG - ASTM D2041	sample	$40.00

Structural Steel

	Unit	Unit Price
Field Inspection (min 4 hours each)		

Inspector - high strength bolts, torque*	1/2 Day	$525.00
	Day	$850.00
Inspector - plumbness of members*	1/2 Day	$525.00
	Day	$850.00
Inspector - field welding*	1/2 Day	$550.00
	Day	$895.00

* Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours **on site**. "Day" will be construed to mean more than 4 hours and up to 8 hours **on site**. The costs for preparing all testing tests while on site will also be included in the 1/2 day or daily rate. Rates will also include preparation and submittal of Field Inspection Reports.

Soils

	Unit	**Unit Price**
Test Borings		
Mobilization- Demobilization*	LS	$500.00
Borings in earth 3 3/8" ID Hollow Stem Auger (Truck)	LF	$37.00
Borings in earth 3 3/8" ID Hollow Stem Auger (crawler)	LF	$38.00
Borings in rock or boulders "NX" 2 1/8" diameter	LF	$50.00
Undisturbed samples	LF	$100.00
Senior Soils Inspector**	½ Day	$595.00
Senior Soils Inspector**	Day	$1,100.00
Minimum charge for drilling rigs***	Day	$2,350.00
Preparation & Coordination for NJDEP Permits****	Hour	$250.00

* Mobilization-Demobilization will include all costs associated with mobilizing the equipment and crew to the site for the entire project assignment; procuring necessary permits, and providing the necessary traffic control devices (such as drums, signs, cones, etc., with the exception of Traffic Directors, Flaggers).

** Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours **on site**. "Day" will be construed to mean more than 4 hours and up to 8 hours **on site**. The costs for preparing all testing tests while on site will also be included in the 1/2 day or daily rate. Rates will also include preparation and submittal of Field Inspection Reports and Boring Logs. Rates will also include sampling and examination of soils.

*** Minimum Charge for drilling rigs shall apply only if the total borings length multiplied by the unit price is lower than the Minimum Charge for drilling rigs. If the total borings length multiplied by the unit price is greater than the Minimum Charge for drilling rigs, the Minimum Charge for drilling rigs will not apply.

**** If, because of the proposed depth of boings, the driller must obtain an NJDEP Permit, the County will allow a maximum of two (2) hours for administrative preparation and coordination associated with the NJDEP permit.

Lab analysis*

Gradation (Sieve) ASTM D6913	sample	$75.00
Gradation (Wet) ASTM D1140	sample	$75.00
Hydrometer ASTM D7928	sample	$120.00
Atterberg Limits ASTM D4318	sample	$92.00
Moisture Content ASTM D2216	sample	$10.00
Sand Cone Density ASTM D1556	sample	$200.00
Loose Unit Weight D4253	sample	$200.00
Direct Shear ASTM D-3080	sample	$540.00
Moisture-Density Relations (Compaction)		
Standard Proctor ASTM D698	sample	$190.00
Modified Proctor ASTM D1557	sample	$190.00
Classification (visual)	sample	$22.00
Description & ID of Soils Visual-manual ASTM D2488	sample	$22.00
Specific Gravity ASTM D854	sample	$80.00
Permeability ASTM D2434	sample	$200.00

PH Value	sample	$50.00
DGA Analysis NJDOT spec	sample	$134.00
Pkg. of tests of Granular backfill - Reinforced earth Projs	sample	$1,500.00
Minimum Resistivity	sample	$105.00
Compressive Strength of Rock ASTM D7012	sample	$170.00

Top Soil

Full analysis NJDOT Specification	sample	$225.00

Field Inspection**

Senior Soils Inspector	1/2 day	$525.00
	Day	$850.00
Soils engineer	1/2 day	$595.00
	Day	$1,100.00
Nuclear Density testing	1/2 day	$35.00
	Day	$35.00

* Sample rates to include all costs associated with performing the analysis and preparation and submission of the analysis report.

** Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours on site. "Day" will be construed to mean more than 4 hours and up to 8 hours on site. The costs for preparing all testing tests while on site will also be included in the 1/2 day or daily rate. Rates will also include preparation and submittal of Field Inspection Reports. All Lab Analysis rates shall include the cost of preparation of sample, testing and reporting.

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION On Call Construction & Geotechnical 2025 Road Resurfacing

REQUISITION No./CONTRACT No. R5-12931

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

10/10/2025
Date

Kevin L. Haney, President & CEO
Print Name and Title of Vendor's Authorized Representative

22-2651610
Vendor's FEIN, EIN or FTIN

Colliers Engineering & Design, Inc.
Vendor's Name

732 383 1950
Vendor's Phone Number

101 Crawfords Corner Road, Suite 3400
Vendor's Address (Street Address)

732 383 1984
Vendor's Fax Number

Holmdel, NJ 07733
Vendor's Address (City/State/Zip Code)

kevin.haney@collierseng.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

☐ I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name_____ **Relationship to Bidder/Offeror** _____

Description of Activities _____

Duration of Engagement _____ **Anticipated Cessation Date** _____

Bidder/Offeror Contact Name _____ **Contact Phone Number** _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): Colliers Engineering & Design, Inc.

Signature of Authorized Representative: K Haney

Name (*Please Print*): Kevin L. Haney

Title (*Please Print*): President & CEO **Date:** 10/10/25

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL GEOTECHNICAL CONSTRUCTION SUPPORT SERVICES FOR THE PREAKNESS VALLEY GOLF COURSE MAINTENANCE FACILITY LOCATED IN THE TOWNSHIP OF WAYNE, PER BID SB-25-005 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	47.
CAF#	C-04-55-188-001-920
Purchase Req. #	R5-13161
Result	

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL GEOTECHNICAL CONSTRUCTION SUPPORT SERVICES FOR THE PREAKNESS VALLEY GOLF COURSE MAINTENANCE FACILITY LOCATED IN THE TOWNSHIP OF WAYNE, PER BID SB-25-005 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the County desires to conduct on call geotechnical construction support services for the Preakness Valley Golf Course Maintenance Facility located in the Township of Wayne (hereinafter "Project"), which will include geotechnical construction support services, field and laboratory testing, and earthwork observation and monitoring; and

WHEREAS, on October 3, 2024, the Purchasing Agent issued SB-25-005 On-Call Construction & Geotechnical Testing (hereafter "SB-25-005") seeking sealed proposals from qualified bidders for On-Call Construction and Geotechnical Testing Services on an as-needed basis beginning on January 1, 2025 and expiring on December 31, 2026; and

WHEREAS, on October 22, 2024, bids were unsealed for SB-25-005 by the Purchasing Agent and a total of two (2) qualified bids were received:

1. French and Parrello Associates, PA;
2. Colliers Engineering & Design, Inc.

WHEREAS, pursuant to R-24-1058, the County Engineer recommended the acceptance of the unit bid prices from the two (2) qualified bidders under SB-25-005 on an as-needed basis for the period January 1, 2025 and December 31, 2026; and

WHEREAS, the Passaic County Engineer is recommending an award of contract to Colliers Engineering & Design, Inc., for the Project in an amount not to exceed forty thousand eight hundred fifty five dollars ($40,855.00); and

WHEREAS, funds are available in Account No. C-04-55-188-001-920 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4 et seq., the Board of County Commissioners of the County of Passaic authorizes an award of contract to Colliers Engineering & Design, Inc., for on call geotechnical construction support services for the Preakness Valley Golf Course Maintenance Facility, in an amount not to exceed forty thousand eight hundred fifty five dollars ($40,855.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Finance Officer, County Engineer and the Director of the Board of County Commissioners are authorized to execute an agreement with Colliers Engineering & Design, Inc., and take any other steps necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $40,855.00

APPROPRIATION: C-04-55-188-001-920

PURPOSE: Award contract Colliers Engineering & Design, Inc., for on call geotechnical construction support services for the Preakness Valley Golf Course Maintenance Facility.

Richard Cahill, Director of Finance

DATED: October 28, 2025

300 Tice Boulevard
Suite 101
Woodcliff Lake, NJ 07677
Main: 877 627 3772

Colliers
Engineering
& Design

VIA Email
October 15, 2025

Nordan Murphy, PE, PP
County Engineer
County of Passaic
Department of Engineering
401 Grand Street, Room 524
Paterson, New Jersey 07505

Proposal for Professional Services
Preakness Valley Golf Course Maintenance Facility
Wayne Township, Passaic County, New Jersey
Colliers Engineering & Design Proposal No.: 24011081P

Dear Mr. Murphy,

Colliers Engineering & Design, Inc. (CED) is pleased to submit this proposal to provide professional Services during the construction for the referenced project.

We understand geotechnical construction support and observation services are required for the County Maintenance Facility project. As requested, the scope includes (1) geotechnical construction support services for the current phase of work, covering field and laboratory testing to support foundation and slab construction, and (2) Phase 2 earthwork observation and monitoring for the evaluation and reuse of on-site materials within the future building envelope.

CED has previously provided base unit prices as part of our proposal for On-Call Construction & Geotechnical Testing Services for Passaic County. This proposal presents the total costs for both the tasks per request received from the County.

This proposal is divided into four sections as follows:

Section I – Scope of Services
Section II – Business Terms and Conditions
Section III – Technical Staff Hourly Rate Schedule and Reimbursable Expenses
Section IV – Client Contract Authorization

The order in which the following scope of services are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Colliers Engineering & Design to meet project schedules.

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Section I – Scope of Services

TASK 1.0 – Geotechnical Construction Support Services (Maintenance Building)

We will provide field and laboratory services during the ongoing construction of the maintenance facility in accordance with the project specifications. The services will support the ongoing foundation and slab construction work and are anticipated to be required on an as-needed basis over approximately 20 workdays throughout the construction period.

Anticipated services include:

- Perform compaction testing at footing subgrades and beneath concrete slabs.
- Perform in-place soil density testing and laboratory Proctor testing for structural fill and backfill materials.
- Perform sampling and testing of structural concrete, including slump, air content, temperature, and compressive strength testing.
- Prepare and submit daily field reports, laboratory test results, and conformance letter to document compliance with the project specifications.

Task 2 – Earthwork Observation and Monitoring (Future Phase 2 Building)

We will provide observation and monitoring for the removal and replacement of unsuitable soils within the building envelope for the planned Phase 2 structure.

Anticipated services include:

- Observe and document cut and fill operations, including proof-rolling of the building pad areas.
- Evaluate on-site excavated materials for reuse suitability as engineered fill beneath building pads.

Unit Rates

See attached pricing sheet.

Understanding and Approach

Invoicing

1. The rates for field tasks are based on per-visit during normal workdays, Monday through Friday, up to 8 hours/visit, 8 hours per full-day, 4 hours per half-day.
2. Work must be scheduled a minimum of 24 hours in advance of any required inspections.
3. Cancellations on the same day as will be invoiced as half days.
4. We will invoice you based on actual work performed in accordance with the unit rates indicated above per requests received from your onsite representative and actual schedule by contractor.

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Daily Field Reports

Our observations, measurements, and field test results will be documented by our personnel in Daily Field Reports (DFRs). Non-conforming conditions will be discussed verbally by our representative with the Owner's representative, the construction manager, and/or the contractor at the time they are observed.

Standard Project Management

Standard project management includes review of project information and DFRs, field coordination, and scheduling.

Soil Laboratory Testing

A minimum of two FULL 5-gallon buckets of soil will be required for testing Sandy soils, and Silt/Clay soils and a minimum of three FULL 5-gallon buckets of soil will be required for testing Crushed Stone, DGA, etc. If less than the required full bucket amounts are provided, the reliability and accuracy of the tests may be impacted.

Earthwork and Fill Placement

We will provide a field technician (Special Inspector) to observe, document, and test the placement and the compaction of soil per the approved specifications, using a combination of a Nuclear Moisture Density Gauge and visual observations. The technician can typically perform up to 40 field moisture and density tests per workday.

Soil samples for Proctor testing must be submitted to our laboratory at least three business days prior to performing field inspection otherwise expedited rate for Proctor testing listed above will be charged.

Subgrade

We will provide a Special Inspector to observe soil conditions at the foundation, floor slab, and pavement subgrade level and verify compliance with the approved specifications.

Reinforced Concrete

We will provide a Special Inspector to observe concrete reinforcing steel construction to approved drawings prior to concrete placement.

Client to schedule our onsite presence to allow sufficient time to properly observe the reinforcement and allow the Contractor to make changes (if deemed necessary) prior to the concrete pour. The amount of time to be allocated to the concrete reinforcement inspection prior to the concrete pour will be dependent on the amount and complexity of the reinforcement but should be no less than 1 hour. We recommend that for any concrete pours scheduled prior to 10 AM, that the concrete reinforcement inspection is performed the day before.

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Concrete Placement

We will provide a Special Inspector to observe the consistency of each batch of concrete and perform field testing, per project specifications, consisting of but not limited to slump, air entrainment and temperature, prepare the necessary test cylinders for compression tests.

Based on the project concrete sampling specification and the size of the concrete pour (cubic yards), two or more Special Inspectors may need to be assigned to the scheduled concrete pour. Should this situation occur, our project manager will contact the Client or their representative to discuss the logistics and the manpower requirement that CED requires to properly service the project.

Per the American Concrete Institute's (ACI) Standard Specification for Structural Concrete (ACI-301, Section 1.6.3.2d), it is the Contractor's responsibility to provide and maintain, for the sole use of the testing agency, adequate facilities for safe storage and proper curing (e.g. temperature controlled) of concrete specimens on the job site for initial curing required by ASTM C 31.

Please note that our Special Inspectors do not carry testing equipment for lightweight concrete as part of their standard equipment. CED requests advance notification prior to our mobilization to the site for lightweight concrete.

Concrete Compressive Strength Testing

Compressive strength testing will be performed per ASTM C 39 at our in-house laboratory facilities in accordance with project specifications.

Pick-up Charges

Delivery of soil samples, molds and pick-up of any test cylinders/cubes considers our normally scheduled pick-ups and business hours (M-F: 7am to 4pm).

Conformance Report

At the conclusion of our field presence, we will prepare a report summarizing our observations and addressing conformance of observed items to project plans and specifications.

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Schedule of Fees

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services.

Task	Initial Budget Estimate
Task 1.0 Geotechnical Construction Support (Maintenance Building)	
Soils and Foundations	
Senior Soils Inspector (Consider 12 days @ $850/day)	$10,200
Nuclear Density Gauge (Consider 12 days @ $35/day)	$420
Modified Proctor ($190/sample, 2 samples)	$380
Sieve Analysis ($75/sample, 2 samples)	$150
Site Visit and Sample Collection (October 9, 2025 visit)	$300
Concrete Construction	
CIP Concrete Testing (Consider 8 days @ $825/day)	$6,600
Concrete Test Cylinders (50 cylinders, $18.50/cylinder)	$925
Final Conformance Report	$1,500
Task 2.0 Earthwork Observation and Monitoring (Future Phase 2 Building)	
Soils Engineer (Assume 10 days @ $1,100/day)	$11,000
Senior Soils Inspector (Assume 10 days @ $850/day)	$8,500
Nuclear Density Gauge (Consider 10 days @ $35/day)	$350
Modified Proctor ($190/sample, 2 samples)	$380
Sieve Analysis ($75/sample, 2 samples)	$150
Total	**$40,855**

Notes and Assumptions

1. This proposal assumes an allowance of 20 workdays for Task 2.0 for budgeting purposes, since no specific schedule and quantities were provided. As such, the proposed Task 2.0 fees are considered preliminary estimates and may be revised once the detailed schedule or scope adjustments are confirmed.

2. The actual level of effort and total cost may vary depending on the final construction schedule, release of work areas, and the frequency of required testing or inspection.

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement.

General

- Services not specifically outlined above in Section I;
- **Safety is the responsibility of the Contractor.**
- Any engineering design or evaluations.
- Any exploratory or testing work, interpretations, or conclusions related to the determination of potential chemical, toxic, radioactive, or other type of contaminants on site.

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- Any construction instrumentation monitoring. We can provide a separate proposal upon request.
- Personnel on site will utilize Level D personal protective equipment (PPE) (hard hats, steel-toed boots, eye protection, etc.). Higher levels of PPE (respirators, chemical resistance, etc.) can be provided for an additional fee.

Construction Observation

- Construction documents will be available for our review.
- Access to the site will be provided by the Client.
- Access to elevated areas will be provided by the Contractor.
- Attendance of on-site meetings and field safety meetings will be invoiced on a time and material basis.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, Colliers Engineering & Design may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

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Section II – Business Terms and Conditions

The Business Terms and Conditions of the original contract shall still apply.

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Section III – Rate Schedule

Technical Staff Rates 2025	
Billing Titles	**Hourly Rates**
Executive Principal	360.00
Senior Principal	345.00
Principal	320.00
Senior Technical Director	295.00
Senior Project Manager	270.00
Technical Director	230.00
Project Manager	220.00
Senior Project Specialist	200.00
Project Specialist	190.00
Technical Professional	180.00
Technical Specialist	170.00
Specialist	160.00
Senior Data Technician	150.00
Senior Technical Assistant	140.00
Technical Assistant	125.00
Field Technician	115.00
Data Technician	115.00
Survey Crew – 1 Person w/Robotic Equipment	195.00
Additional Survey Crew Member	85.00
SUE Crew (designating) – 1 Person	160.00
Additional (designating) Member	85.00
SUE Crew (locating) – 2 Person	220.00
Additional (locating) Member	85.00
Expert Witness	425.00
Sr. LSRP	330.00
LSRP	290.00

Reimbursable Expenses	
General Expenses	Cost + 15%
Travel (Hotel, Airfare, Meals)	Cost + 15%
Sub-Consultants/Sub-Contractors	Cost + 20%
Plotting	4.50 / Each
Computer Mylars / Color Plots	100.00 / Each
Photocopies	0.19 / Each
Color Photocopies	2.05 / Each
Document Binding	4.05 / Each
Portable Media	100.00 / Each
Exhibit Lamination (24" x 36" or larger)	90.00 / Each
Initial Digital Signature	300.00
Additional Digital Signatures	75.00 / Each
Mileage Reimbursement*	0.655 / Per Mile
	Field Vehicle 0.75 / Per Mile

*Mileage reimbursement subject to change based upon IRS standard mileage rate.

Rates are effective through December 31, 2025

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Section IV – Client Contract Authorization

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature	Date
Printed Name	Title

If you find this proposal acceptable, please sign where indicated above in Section IV, and return one signed copy to this office. **Payment terms are NET30 of receipt of invoice**. This proposal is valid for 60 days since the date it is issued.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Inc.

Ahmed Elmekati, PE
Principal Associate

Varunpreet Singh
Senior Project Manager

AHE/VS/gt

Base Unit Prices

Notification
The Contractor or Project Engineer, depending on the project, shall notify the Testing Consultant a minimum of 24 hours in advance of when field inspection or testing services will be required. The Testing Consultant must supply an inspector at the date, time and location specified. The Testing Consultant shall coordinate scheduling inspections and testing services directly with Contractor, unless otherwise directed.

This bid will be awarded on a category basis. Bidders do not have to bid on every category, but they must bid on every line item in the categories that they are bidding on.

Concrete

	Unit	Unit Price
Field Inspector *	1/2 Day	$450.00
	Day	$750.00
Senior Field Inspector *	1/2 Day	$495.00
	Day	$825.00

* Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours **on site**. "Day" will be construed to mean more than 4 hours and up to 8 hours **on site**. The costs for preparing cylinders, slump tests, and air entrainment tests while on site will also be included in the 1/2 day and daily rate. Inspectors are to supply own equipment and tools. Rates will also include preparation and submittal of Field Inspection Reports.

Hardened Concrete

Chloride Perm ASTM C1202/AASHTO T277**	2 sets of 2	$1,800.00
Surface Resistivity for Chloride Perm AASHTO T358**	3 cylinders per set	$425.00

** Rates for will be inclusive of travel time and mileage and preparing and obtaining all samples, performing tests and writing/reviewing reports.

Test Cylinders

Cap, Cure, Test and Report ***	Cylinder	$18.50
Transportation of Cylinders****	Trip	$80.00

Curing box to be provided by the Testing Consultant as needed, at no additional cost.

*** Report will include preparation of cores for testing and all costs for preparation and submittal of a Formal Report.

**** Transportation of cylinders will only be applicable if pickup is required when no inspector is scheduled and will include all mileage, travel time and employee time

Concrete Core Drilling

Unit & Labor ASTM C-42*****		
Vertical	LF	$800.00
Horizontal	LF	$1,000.00
Day min******	Day	$1,995.00
Compressive Test & Report *******	CORS	$150.00

***** Rates for Core Drilling will include travel time, mileage, crew and equipment time.

****** Minimum Day Rate shall apply only if the number of cores to be taken multiplied by the unit price is lower than the Minimum Day Rate. If the number of cores to be taken multiplied by the unit price is greater than the Minimum Day Rate, the Minimum Day Rate will not apply.

******* Compressive Test and Report will include preparation of cores for testing and all costs for preparation and submittal of a Formal Report.

Hot Mix Asphalt

	Unit	Unit Price
Field Inspection (During Paving Operations)		
Inspector *	1/2 Day	$450.00
	Day	$750.00
Nuclear Density *	1/2 Day	$35.00
	Day	$35.00

* Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours **on site**. "Day" will be construed to mean more than 4 hours and up to 8 hours **on site**. The costs for preparing all tests while on site will also be included in the 1/2 day or daily rate.

Asphalt Core Drilling ** + Five (5) core minimum		
6" +	UN	$400.00
8" +	UN	$425.00
Minimum Day Rate *** +	Day	$1,995.00

** Rates for Core Drilling will include travel time, mileage, crew, equipment time and patching the core hole. If the County Engineer deems the core patch to have failed within a two-year period, the vendor is responsible to repair/restore the asphalt patch core.

*** Minimum Day Rate shall apply only if the number of cores to be taken multiplied by the unit price is lower than the Minimum Day Rate. If the number of cores to be taken multiplied by the unit price is greater than the Minimum Day Rate, the Minimum Day Rate will not apply.

QC Test - NJDOT Spec

Extraction Analysis	sample	$85.00
Bulk Specific Gravity (density)	sample	$40.00
Max Theoretical SG - ASTM D2041	sample	$40.00

Structural Steel

	Unit	Unit Price
Field Inspection (min 4 hours each)		

Inspector - high strength bolts, torque*	1/2 Day	$525.00
	Day	$850.00
Inspector - plumbness of members*	1/2 Day	$525.00
	Day	$850.00
Inspector - field welding*	1/2 Day	$550.00
	Day	$895.00

* Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours **on site**. "Day" will be construed to mean more than 4 hours and up to 8 hours **on site**. The costs for preparing all testing tests while on site will also be included in the 1/2 day or daily rate. Rates will also include preparation and submittal of Field Inspection Reports.

Soils

	Unit	**Unit Price**
Test Borings		
Mobilization- Demobilization*	LS	$500.00
Borings in earth 3 3/8" ID Hollow Stem Auger (Truck)	LF	$37.00
Borings in earth 3 3/8" ID Hollow Stem Auger (crawler)	LF	$38.00
Borings in rock or boulders "NX" 2 1/8" diameter	LF	$50.00
Undisturbed samples	LF	$100.00
Senior Soils Inspector**	½ Day	$595.00
Senior Soils Inspector**	Day	$1,100.00
Minimum charge for drilling rigs***	Day	$2,350.00
Preparation & Coordination for NJDEP Permits****	Hour	$250.00

* Mobilization-Demobilization will include all costs associated with mobilizing the equipment and crew to the site for the entire project assignment; procuring necessary permits, and providing the necessary traffic control devices (such as drums, signs, cones, etc., with the exception of Traffic Directors, Flaggers).

** Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours **on site**. "Day" will be construed to mean more than 4 hours and up to 8 hours **on site**. The costs for preparing all testing tests while on site will also be included in the 1/2 day or daily rate. Rates will also include preparation and submittal of Field Inspection Reports and Boring Logs. Rates will also include sampling and examination of soils.

*** Minimum Charge for drilling rigs shall apply only if the total borings length multiplied by the unit price is lower than the Minimum Charge for drilling rigs. If the total borings length multiplied by the unit price is greater than the Minimum Charge for drilling rigs, the Minimum Charge for drilling rigs will not apply.

**** If, because of the proposed depth of boings, the driller must obtain an NJDEP Permit, the County will allow a maximum of two (2) hours for administrative preparation and coordination associated with the NJDEP permit.

Lab analysis*

Gradation (Sieve) ASTM D6913	sample	$75.00
Gradation (Wet) ASTM D1140	sample	$75.00
Hydrometer ASTM D7928	sample	$120.00
Atterberg Limits ASTM D4318	sample	$92.00
Moisture Content ASTM D2216	sample	$10.00
Sand Cone Density ASTM D1556	sample	$200.00
Loose Unit Weight D4253	sample	$200.00
Direct Shear ASTM D-3080	sample	$540.00
Moisture-Density Relations (Compaction)		
Standard Proctor ASTM D698	sample	$190.00
Modified Proctor ASTM D1557	sample	$190.00
Classification (visual)	sample	$22.00
Description & ID of Soils Visual-manual ASTM D2488	sample	$22.00
Specific Gravity ASTM D854	sample	$80.00
Permeability ASTM D2434	sample	$200.00

PH Value	sample	$50.00
DGA Analysis NJDOT spec	sample	$134.00
Pkg. of tests of Granular backfill - Reinforced earth Projs	sample	$1,500.00
Minimum Resistivity	sample	$105.00
Compressive Strength of Rock ASTM D7012	sample	$170.00

Top Soil

Full analysis NJDOT Specification	sample	$225.00

Field Inspection**

Senior Soils Inspector	1/2 day	$525.00
	Day	$850.00
Soils engineer	1/2 day	$595.00
	Day	$1,100.00
Nuclear Density testing	1/2 day	$35.00
	Day	$35.00

* Sample rates to include all costs associated with performing the analysis and preparation and submission of the analysis report.

** Rates for Inspectors will include travel time and mileage. "½ day" will be construed to mean 4 hours on site. "Day" will be construed to mean more than 4 hours and up to 8 hours on site. The costs for preparing all testing tests while on site will also be included in the 1/2 day or daily rate. Rates will also include preparation and submittal of Field Inspection Reports. All Lab Analysis rates shall include the cost of preparation of sample, testing and reporting.

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Preakness Valley Golf Course Maintenance Building

REQUISITION No./CONTRACT No. SB-25-005

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

10/21/2025
Date

Kevin L. Haney, President & CEO
Print Name and Title of Vendor's Authorized Representative

22-2651610
Vendor's FEIN, EIN or FTIN

Colliers Engineering & Design, Inc.
Vendor's Name

732 383 1950
Vendor's Phone Number

101 Crawfords Corner Road, Suite 3400
Vendor's Address (Street Address)

732 383 1984
Vendor's Fax Number

Holmdel, NJ 07733
Vendor's Address (City/State/Zip Code)

kevin.haney@collierseng.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

☐ I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name_____ **Relationship to Bidder/Offeror** _____

Description of Activities _____

Duration of Engagement _____ **Anticipated Cessation Date** _____

Bidder/Offeror Contact Name _____ **Contact Phone Number** _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): Colliers Engineering & Design, Inc.

Signature of Authorized Representative: K Haney

Name (*Please Print*): Kevin L. Haney

Title (*Please Print*): President & CEO **Date**: 10/21/25

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING ACCEPTANCE, FINAL PAYMENT AND PROJECT CLOSE OUT TO CMS CONSTRUCTION, INC., FOR THE REPLACEMENT OF THE LINCOLN AVENUE CULVERT NO. 1600-151 OVER MORSETOWN BROOK IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-019, PURSUANT TO PURSUANT TO N.J.S.A. 40A:11-16.3(b) ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	48.
CAF#	G-01-45-700-022-911
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING ACCEPTANCE, FINAL PAYMENT AND PROJECT CLOSE OUT TO CMS CONSTRUCTION, INC., FOR THE REPLACEMENT OF THE LINCOLN AVENUE CULVERT NO. 1600-151 OVER MORSETOWN BROOK IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-019, PURSUANT TO PURSUANT TO N.J.S.A. 40A:11-16.3(b) ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-16.3(b), et seq. the Board can authorize release of final payment upon acceptance of the work performed pursuant to the contract provided that the contract has been completed; and

WHEREAS, on August 19, 2024 the Purchasing Agent issued Replacement of Lincoln Avenue Culvert Structure No 1600-151 Over Morsetown Brook, Bid No. C-24-019 (hereafter "C-24-019") seeking sealed proposals from qualified bidders to replace the Lincoln Avenue Culvert No. 1600-151 over Morsetown Brook in the Township of West Milford (hereafter "Project"); and

WHEREAS, on September 10, 2024, the Board approved Resolution No. R-24-0791, authorizing an award of contract to CMS Construction, Inc., the lowest responsible bidder under C-24-019, in an amount not to exceed one million seven hundred ninety-nine thousand one hundred ninety dollars ($1,799,190.00); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies, or equipment delivered or provided pursuant to the conditions as set forth therein; and

WHEREAS, on July 15, 2025, the Board passed Resolution R-25-667, authorizing Change Order No. 1 for the project under C-24-019, in the increased amount of forty-nine thousand eight hundred twenty-nine dollars and ninety cents ($49,829.90) due to additions and deletions of as-built quantities needed to complete the Project, with a final contract amount, as a result of the decrease, of one million seven hundred forty-nine thousand three hundred sixty dollars and ten cents ($1,749,360.10); and

WHEREAS, the Passaic County Engineer is advising that the Project is complete and conforms to Passaic County's construction plans, standard specifications, and other engineering standards, and is also requesting that the Board approve the Project's close out, final acceptance, release of retainage, and final payment to CMS Construction, Inc., in the amount of seventy thousand seven hundred eighty eight dollars and sixty six cents ($70,788.66); and

WHEREAS, this matter was discussed at the October 15, 2025, meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-16.3(b) et seq., by the Passaic County Board of County Commissioners hereby authorizes and approves project close out, final acceptance, release of retainage, and final payment to CMS Construction, Inc., in the amount of seventy thousand seven hundred eighty eight dollars and sixty six cents ($70,788.66) for the replacement of Lincoln Avenue Culvert No. 1600-151 over Morsetown Brook in the Township of West Milford, and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board of County Commissioners are authorized to execute an agreement and Form SA-1 for NJDOT Change Orders, as well as any NJDOT Reimbursement Forms and Documentation, and to take any other action necessary to carry out the purpose of this Resolution.

COUNTY OF PASSAIC - OFFICE OF THE COUNTY ENGINEER

PAYMENT ESTIMATE No. #6 & Final
FOR WORK PERFORMED & MATERIALS FURNISHED TO: June 30, 2025 Date Prepared: July 25, 2025
PROJECT NAME: Replacement of Lincoln Avenue Culvert, Structure No. 1600-151, over Morestown Brook
LOCATION: Eisenhower Drive
MUNICIPALITY: West Milford, NJ
CONTRACTOR: CMS Construction Inc.
MAILING ADDRESS: 521 North Avenue
Plainfield, NJ 07060

PAYMENT CERTIFICATE AND ESTIMATE SUMMARY

TOTAL AMOUNT ALLOWED AS PER THIS ESTIMATE CERTIFICATE		$1,749,360.10
LESS RETAINAGE (2% OF THE ABOVE AMOUNT - NO RETAINAGE IF FINAL PAYMENT)	-	$0.00
TOTAL NET AMOUNT ALLOWED AFTER RETAINAGE		$1,749,360.10
LESS AMOUNT PREVIOUSLY PAID	-	$1,678,571.44
TOTAL AMOUNT DUE THIS ESTIMATE		$70,788.66
SUBTRACT COUNTY INSPECTOR SERVICE FEE TOTAL TO DATE (RETAINED UNTIL RECEIPT OF REIMBURSEMENT FROM CONTRACTOR)	-	$0.00
REIMBURSEMENT OF COUNTY INSPECTOR SERVICE FEE BY CONTRACTOR TO DATE / CREDIT TO CONTRACTOR	+	$0.00
REMAINING AMOUNT OF COUNTY INSPECTOR SERVICE FEE NOT PAID BY CONTRACTOR TO DATE	-	$0.00
SUBTRACT COUNTY INSPECTOR SERVICE FEE THIS ESTIMATE PERIOD - NOT REIMBURSED BY CONTRACTOR TO DATE	-	xxxxxxxxxxxxx
NET AMOUNT DUE THIS PAYMENT		$70,788.66

AMOUNT OF ORIGINAL CONTRACT	$1,799,190.00
SUM OF APPROVED CHANGE ORDERS	($49,829.90)
ADJUSTED CONTRACT AMOUNT BASED UPON APPROVED CHANGE ORDERS	$1,749,360.10
GROSS ALLOWED TO DATE	$1,749,360.10
AMOUNT TO BE COMPLETED	$0.00

ESTIMATE PREPARED BY: _____ DATE: 7-25-25
(COUNTY PROJECT INSPECTOR)

CERTIFIED AND ACCEPTED BY: _____ DATE: 10-9-25 TITLE: Treasurer
(CONTRACTOR)

REVIEWED BY: _____ DATE: 10/9/25 TITLE: Principal Engineer - Bridges
(COUNTY PROJECT ENGINEER)

RECOMMENDED FOR APPROVAL BY: _____ DATE: _____
(COUNTY ENGINEER)

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED PLUS OR MINUS (by Change Order)	CONTRACT QUANTITY ADJUSTED REFERENCE APPROVED CHANGE ORDER No.	TOTAL ADJUSTED CONTRACT QUANTITY	QUANTITY PREVIOUSLY ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICE	TOTAL AMOUNT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
1	PAYMENT, PERFORMANCE AND MAINTENANCE BOND	DOLLAR	1	-0.3018179809	CO #1	0.69818	0.69818		0.69818	$36,194.00	$25,270.00	$0.00
2	MOBILIZATION	LS	1			1	1.00000		1.00000	$45,000.00	$45,000.00	$0.00
3	PRE-CONSTRUCTION PHOTOGRAPHS	LS	1			1	1		1	$500.00	$500.00	$0.00
4	FIELD OFFICE TYPE D SET UP	LS	1			1	1		1	$15,000.00	$15,000.00	$0.00
5	FIELD OFFICE TYPE D MAINTENANCE	MO	6	-2	CO #1	4	4		4	$500.00	$2,000.00	$0.00
6	NO ITEM	0	0			0	0		0		$0.00	$0.00
7	SILT FENCE	LF	556			556	556		556	$6.00	$3,336.00	$0.00
8	INLET FILTER, TYPE 1	SF	16			16	16		16	$150.00	$2,400.00	$0.00
9	FLOATING TURBIDITY BARRIER, TYPE 1	LF	30			30	30		30	$15.00	$450.00	$0.00
10	CONCRETE WASHOUT SYSTEM	LS	1			1	1		1	$3,000.00	$3,000.00	$0.00
11	OIL-ONLY EMERGENCY SPILL KIT, TYPE 1	UNIT	2			2	2		2	$500.00	$1,000.00	$0.00
12	BREAKAWAY BARRICADE	UNIT	19	-9	CO #1	10	10		10	$100.00	$1,000.00	$0.00
13	DRUM, IF & WHERE DIRECTED	UNIT	50	-40	CO #1	10	10		10	$100.00	$1,000.00	$0.00
14	TRAFFIC CONE, IF & WHERE DIRECTED	UNIT	100	-90	CO #1	10	10		10	$10.00	$100.00	$0.00
15	CONSTRUCTION SIGNS	SF	535			535	535		535	$20.00	$10,700.00	$0.00
16	CONSTRUCTION BARRIER CURB	LF	64	16	CO #1	80	64	16	80	$50.00	$4,000.00	$800.00
17	TRAFFIC SAFETY SERVICES	ALLOW	1	-1	CO #1	0	0		0	$10,000.00	$0.00	$0.00
18	TRAFFIC DIRECTOR, FLAGGER	HOUR	100	-100	CO #1	0	0		0	$86.63	$0.00	$0.00
19	ADVANCE DATE OF CONSTRUCTION SIGN	SF	48			48	48		48	$25.00	$1,200.00	$0.00
20	ASPHALT PRICE ADJUSTMENT	DOLLAR	1	-1	CO #1	0	0		0	$1,000.00	$0.00	$0.00
21	FINAL CLEANUP	LS	1			1	1		1	$6,500.00	$6,500.00	$0.00
22	VIBRATION MONITORING	LS	1			1	1		1	$15,000.00	$15,000.00	$0.00
23	CLEARING SITE	LS	1			1	1		1	$15,000.00	$15,000.00	$0.00
24	CLEARING SITE, BRIDGE	LS	1			1	1		1	$65,000.00	$65,000.00	$0.00
25	EXCAVATION, TEST PIT	CY	100	-100	CO #1	0	0		0	$15.00	$0.00	$0.00
26	EXCAVATION, UNCLASSIFIED	CY	4100			4,100	4,100		4,100	$45.00	$184,500.00	$0.00
27	EXCAVATION, ROCK	CY	50	-50	CO #1	0	0		0	$10.00	$0.00	$0.00
28	I-9 SOIL AGGREGATE	CY	3490	-882	CO #1	2,608	2,608		2,608	$25.00	$65,200.00	$0.00
29	I-14 SOIL AGGREGATE	CY	80	-15	CO #1	65	65		65	$30.00	$1,950.00	$0.00
30	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	SY	311			311	311		311	$12.00	$3,732.00	$0.00
31	DENSE-GRADED AGGREGATE BASE COURSE, VARIABLE THICKNESS	CY	25			25	25		25	$45.00	$1,125.00	$0.00
32	COARSE AGGREGATE, SIZE NO. 57	CY	65			65	65		65	$75.00	$4,875.00	$0.00
33	HMA MILLING, 3" OR LESS	SY	610	92	CO #1	702.00	610.00	92.00	702.00	$35.00	$24,570.00	$3,220.00
34	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	110	93.38	CO #1	203.38	110.00	93.38	203.38	$295.00	$59,997.10	$27,547.10
35	HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE	TON	60	-60	CO #1	0	0		0	$295.00	$0.00	$0.00
36	HOT MIX ASPHALT 25M64 BASE COURSE	TON	95			95	95		95	$250.00	$23,750.00	$0.00
37	TEMPORARY SHEETING	SF	4445			4,445	4,445		4,445	$85.00	$377,825.00	$0.00
38	MAINTENANCE OF STREAM FLOW INCLUDING CONSTRUCTION OF COFFERDAM	LS	1			1	1		1	$55,000.00	$65,000.00	$0.00
39	REINFORCEMENT STEEL	LB	10800			10,800	10,800		10,800	$2.00	$21,600.00	$0.00
40	REINFORCEMENT STEEL, GALVANIZED	LB	17800			17,800	17,800		17,800	$3.00	$53,400.00	$0.00
41	CONCRETE FOOTING	CY	180			180	180		180	$650.00	$117,000.00	$0.00
42	CONCRETE WINGWALL	CY	120			120	120		120	$725.00	$87,000.00	$0.00
43	EPOXY WATERPROOFING	SY	120			120	120		120	$25.00	$3,000.00	$0.00
44	CONCRETE STAINING	SY	175			175	175		175	$25.00	$4,375.00	$0.00
45	CONCRETE HEADWALL, CULVERT	CY	4			4	4		4	$750.00	$3,000.00	$0.00
46	PRECAST CONCRETE CULVERT (14'-1" x 14'-9")	LF	46			46	46		46	$4,250.00	$195,500.00	$0.00
47	CONCRETE BRIDGE PARAPET, HPC	LF	110			110	110		110	$750.00	$82,500.00	$0.00
48	8" PERFORATED CORRUGATED HDPE UNDERDRAIN PIPE	LF	180	-35	CO #1	145	145		145	$25.00	$3,625.00	$0.00

49	18" REINFORCED CONCRETE PIPE, CLASS V	LF	48			48	48		48	$120.00	$5,760.00	$0.00
50	INLET, TYPE E	UNIT	1			1	1		1	$7,500.00	$7,500.00	$0.00
51	CONCRETE HEADWALL FOR 18" RCP	UNIT	1			1	1		1	$9,500.00	$9,500.00	$0.00
52	ARTICULATED CONCRETE BLOCK MATTING	SF	1200	-100	CO #1	1,100	1,100		1,100	$45.00	$49,500.00	$0.00
53	EXISTING STONE SLOPE PROTECTION	SY	65			65	65		65	$75.00	$4,875.00	$0.00
54	RIPRAP STONE CHANNEL PROTECTION, 12" THICK (D50=6")	SY	5			5	5		5	$120.00	$600.00	$0.00
55	CONCRETE SIDEWALK, REINFORCED, 6" THICK	SY	18	37	CO #1	55	18	37	55	$85.00	$4,675.00	$3,145.00
56	9"X18" CONCRETE VERTICAL CURB	LF	150	-40	CO #1	110	110		110	$35.00	$3,850.00	$0.00
57	NON-VEGETATIVE SURFACE, HOT MIX ASPHALT	SY	135			135	135		135	$65.00	$8,775.00	$0.00
58	BEAM GUIDE RAIL	LF	25			25	25		25	$85.00	$2,125.00	$0.00
59	APPROACH GUIDE RAIL TRAINSITION TL-2	UNIT	2			2	2		2	$5,500.00	$11,000.00	$0.00
60	TANGENT GUIDE RAIL TERMINAL	UNIT	2			2	2		2	$4,600.00	$9,200.00	$0.00
61	TRAFFIC STRIPES, 4"	LF	1000	440	CO #1	1,440	1,000	440	1,440	$3.00	$4,320.00	$1,320.00
62	TRAFFIC MARKINGS SYMBOLS	SF	1			1	1		1	$250.00	$250.00	$0.00
63	RPM, BI-DIRECTIONAL, AMBER LENS	UNIT	7	2	CO #1	9	7	2	9	$250.00	$2,250.00	$500.00
64	BRONZE PLAQUE	UNIT	1			1	1		1	$7,500.00	$7,500.00	$0.00
65	TRIMMING EXISTING TREE, OVER 6" TO 24" DIAMETER	UNIT	10			10	10		10	$150.00	$1,500.00	$0.00
66	TREE REMOVAL, OVER 10" TO 21" DIAMETER	UNIT	6			6	6		6	$1,600.00	$9,600.00	$0.00
67	TOPSOIL SPREADING, 5" THICK	SY	280			280	280		280	$12.00	$3,360.00	$0.00
68	FERTILIZING AND SEEDING, TYPE A-3	SY	280			280	280		280	$6.00	$1,680.00	$0.00
69	STRAW MULCHING	SY	280			280	280		280	$2.00	$560.00	$0.00
	TOTAL AMOUNT ALLOWED THIS ESTIMATE										$1,749,380.10	$36,532.10

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF DISPUTES RELATED TO PROPERTY INTERESTS ACQUIRED FOR THE OLDHAM ROAD IMPROVEMENTS PROJECT IN WAYNE TOWNSHIP, PURSUANT TO N.J.S.A. 20:3-6

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	49.
CAF#	C-04-55-182-002-906
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE SETTLEMENT OF DISPUTES RELATED TO PROPERTY INTERESTS ACQUIRED FOR THE OLDHAM ROAD IMPROVEMENTS PROJECT IN WAYNE TOWNSHIP, PURSUANT TO N.J.S.A. 20:3-6

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant N.J.S.A. 20:3-6, the County is first required to obtain the necessary real property acquisition through bona fide negotiations with the prospective property owner, such negotiations shall include an offer in writing by the County to the property owner holding the title of record to the property, setting forth the property and interest therein to be acquired, the compensation offered to be paid and a reasonable disclosure of the manner in which the amount of such offered compensation has been calculated; prior to such offer the County shall appraise said property and the owner shall be given an opportunity to accompany the appraiser during inspection; and

WHEREAS, the Board retained New Jersey Realty Advisory Group to complete a real property appraisal report relative to the value of the land that needs to be acquired and the value of damages associated with the acquisition of the necessary land and easements; and

WHEREAS, the County has filed for condemnation to acquire various property interests necessary for the Oldham Road Improvements Project, and has acquired the necessary property interests located at 382 Oldham Road (Block 2000 Lot 5) and 83 Oldham Road (Block 1902 Lot 113); and

WHEREAS, in lieu of holding a hearing of independent condemnation commissioners to determine the value of the property interests acquired by the County through eminent domain, County Counsel has negotiated a proposed settlement with the below property owners at the following terms:

NAME	BLOCK	LOT	PARTIAL FEE TAKING	TEMP.CONST.EASEMENT	AMOUNT
S. Ali	2000	5	762 square feet	2,486 square feet	$6,100.00
I. Obratsov	1902	113	850 square feet	1,022 square feet	$2,200.00

WHEREAS, the above figures accepted by the property owners do not include the funds already deposited into Court through the condemnation process, which said property owners are entitled to withdraw; and

WHEREAS, County Counsel is recommending that the Board approve settlement of the dispute with the above-mentioned property owners affected by the Oldham Road Improvements Project; and

WHEREAS, funds are available in Account No. C-04-55-182-002-906, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that pursuant to N.J.S.A. 20:3-6 the Passaic County Board of County Commissioners hereby authorize the settlements with the property owners of 382 Oldham Road and 83 Oldham Road in the Township of Wayne, in accordance with the above-described terms.

LET IT BE FURTHER RESOLVED, that the County Counsel is authorized and directed to draft and prepare agreements reflecting the terms and conditions, as set forth in this Resolution, and

consistent with the negotiations undertaken with Property Owners.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are hereby authorized to execute the agreements and take any other steps necessary to carry out the purpose of this Resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $8,300.00

APPROPRIATION: C-04-55-182-002-906

PURPOSE: Authorize the settlements with the property owners of 382 Oldham Road and 83 Oldham Road in the Township of Wayne affected by the Oldham Road Improvements Project.

Richard Cahill, Director of Finance

DATED: October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING A POOL OF PROFESSIONAL ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS, LANDSCAPE ARCHITECTS, ENVIRONMENTAL HEALTH SAFETY/ENGINEERING CONSULTANTS SERVICES FOR CALENDAR YEAR 2026, PER RFQ-26-011 AND RFQ-26-043, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	50.
CAF#	
Purchase Req. #	
Result	

RESOLUTION QUALIFYING A POOL OF PROFESSIONAL ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS, LANDSCAPE ARCHITECTS, ENVIRONMENTAL HEALTH SAFETY/ENGINEERING CONSULTANTS SERVICES FOR CALENDAR YEAR 2026, PER RFQ-26-011 AND RFQ-26-043, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") requires qualified consultants to provide professional services on various construction projects; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the Purchasing Agent issued RFQ-26-011, Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Golf Course Architects/Designers, and Environmental and Safety/Engineering Consultants (hereafter "RFQ-26-011") seeking qualifications for a pool of consultants for calendar year 2026, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the Purchasing Agent issued RFQ-26-043, Expand Pool Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Golf Course Architects/Designers, and Environmental and Safety/Engineering Consultants (hereafter "RFQ-26-011") seeking qualifications for an expanded pool of consultants for calendar year 2026, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of consultants for calendar year 2026 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the responses submitted in compliance with the law to RFQ-26-011and RFQ-26-043 are attached hereto as **Schedule A**, were reviewed by the County Engineer, and are being recommended for qualification by the Board of County Commissioners of the County of Passaic (hereafter "Board") for approval as consultants in calendar year 2026; and

WHEREAS, the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

WHEREAS, this matter was discussed at the October 15, 2025 meeting of the Public Works Committee is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Passaic County Board of County Commissioners qualifying the consultants for calendar year 2026 as set forth in **Schedule A**, attached to and made part of this resolution, to be hired on an as-needed basis, as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED that the County Engineer is hereby authorized and directed to recommend consultants from the qualified list, as needed, in calendar year 2025.

KJB October 28, 2025

SCHEDULE A LIST OF PROFESSIONAL ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS, LANDSCAPE ARCHITECTS, AND ENVIRONMENTAL HEALTH SAFETY/ENGINEERING CONSULTANTS FOR CALENDAR YEAR 2026

RFQ-26-011

ARCARI & IOVINO ARCHITECTS, P.C.
ASSOCIATED TECHNOLOGY, INC.
BECHT ENGINEERING BT, INC.
BDG ARCHITECTS, PLLC
BOSWELL, INC.
BRIGHT VIEW ENGINEERING, LLC
CLARKE CATON HINTZ, P.C.
CONSULTING & MUNICIPAL ENGINEERS, LLC d/b/a CME ASSOCIATES
COLLIERS ENGINEERING & DESIGN, INC.
CONCORD ENGINEERING GROUP, INC.
CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC
CP ENGINEERS, LLC d/b/a CP ENGINEERS
D&B ENGINEERS AND ARCHITECTS OF NEW JERSEY, P.C.
DEWBERRY ENGINEERS, INC.
DMR ARCHITECTS, INC. d/b/a DMR ARCHITECTS
DRESDNER ROBIN ENVIRONMENTAL MANAGEMENT, INC.
DESIGN RESOURCES GROUP AIA, INC.
EMPIRE ENVIRONMENTAL LTD.
ETM ASSOCIATES, LLC
FASTECH CONSULTING ENGINEERS
FRENCH & PARRELLO ASSOCIATES, P.A.
GREENMAN-PEDERSEN, INC.
GZA GEOENVIRONMENTAL, INC.
H2M ARCHITECTS AND ENGINEERS, INC.
HARDESTY & HANOVER, LLC
HEYER, GRUEL & ASSOCIATES, P.A.
HUBBARD ASSOCIATES, LLC d/b/a SETTEMBRINO ARCHITECTS
IH ENGINEERS, P.C.
INFOTRAN ENGINEERS & ARCHITECTS, P.C.
KEYSTONE ENGINEERING GROUP, INC.
KS ENGINEERS, P.C.
LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC.
LIRO ENGINEERS, INC.
LS ENGINEERING ASSOCIATES CORPORATION
MICHAEL BAKER INTERNATIONAL, INC.
MKW + ASSOCIATES, LLC
NEGLIA GROUP, LLC
NV5, INC.
PENNONI ASSOCIATES, INC.
PAULUS, SOKOLOWSKI & SARTOT ENGINEERING, P.C.
PRESTIGE ENVIRONMENTAL, INC.
REMINGTON & VERNICK ENGINEERS II, INC.
RICHARD A. ALAIMO ASSOCIATES
RSC ARCHITECTS, P.A.
SKYLINE ENVIRONMENTAL, INC.
SABIR RICHARDSON & WEISBERG ENGINEERING & ARCHITECTURE, LLC
STEPHEN KAY, GOLF COURSE ARCHITECT, LLC
SUBURBAN CONSULTING ENGINEERS, INC.
T & M ASSOCIATES
TECTONIC ENGINEERING CONSULTANTS, GEOLOGISTS, & LAND SURVEYORS, D.P.C., INC.
THE BIBER PARTNERSHIP, P.C.
THE MUSIAL GROUP, P.A.
THE NADER GROUP, LLC
TRAFFIC PLANNING AND DESIGN, INC.
VAN CLEEF ENGINEERING ASSOCIATES, LLC

RFQ-26-043

COMERRO COPPA ARCHITECTS

DYNAMIC TRAFFIC, LLC
THE LAND CONSERVANCY OF NEW JERSEY
MFS ENGINEERS & SURVEYORS, DPC
ARCHITECTURE WORK OFFICE, LLC
EDGEWATER DESIGN, LLC
MALICK & SCHERER, P.C.
DI CARA RUBINO ARCHITECTS, P.C.

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP, INC., TO EXTEND THE COUNTY'S FIBER OPTIC LINE TO THE JOHNER BUILDING IN THE TOWNSHIP OF WEST MILFORD, PURSUANT TO N.J.S.A. 40A: 11-12

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	51.
CAF#	C-04-55-188-002-908
Purchase Req. #	R5-13159
Result	

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP, INC., TO EXTEND THE COUNTY'S FIBER OPTIC LINE TO THE JOHNER BUILDING IN THE TOWNSHIP OF WEST MILFORD, PURSUANT TO N.J.S.A. 40A: 11-12

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40:11-12, et seq., the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Millennium Communications Group, Inc., submitted competitive pricing for T2989 - Communications Wiring Services, Master Blanket Purchase Order 22-TELE-45463, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the County Engineer is recommending an award if contract to Millennium Communications Group, Inc., of East Hanover, New Jersey, to extend the County's fiber optic system from Marshall Hill Road to the Johner Building in the Township of West Milford, in an amount not to exceed forty-three thousand six hundred forty-six dollars and sixty-six cents ($43,646.66); and

WHEREAS, funds are available in Account No. C-04-55-188-002-908, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution

WHEREAS, this matter was discussed on October 21, 2025 by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Commissioners hereby awards a contract to Millennium Communications Group, Inc., to extend the County's fiber optic system from Marshall Hill Road to the Johner Building in the Township of West Milford, in an amount not to exceed forty-three thousand six hundred forty-six dollars and sixty-six cents ($43,646.66), as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $43,464.66

APPROPRIATION: C-04-55-188-002-908

PURPOSE: Award contract to Millennium Communications Group, Inc., to extend the County's fiber optic system from Marshall Hill Road to the Johner Building in the Township of West Milford.

Richard Cahill, Director of Finance

DATED: October 28, 2025

MILLENNIUM COMMUNICATIONS GROUP INC.

Quotation

One Point of Contact. Endless Possibilities.

11 Melanie Ln Suite 13
East Hanover, NJ 07936
973-929-2567
gdaly@millenniuminc.com

DATE August 20, 2024
Quotation # 24016
State Contract

Bill To:
Micah Hassinger
Passaic County

Quotation valid until: October 19, 2024
Prepared by: Matthew Charneski

11 Edgar Dr West Milford FOC Install

Does not include Inspections or Electrical. Millennium assumes this project is tax exempt.

Description	AMOUNT
Provide Labor, Tools, Materials, & Traffic Control to furnish & install approximately 1,200' of new 12ct fiber optic cable via existing pole line on Edgar Dr to Passaic County Backbone slack coil on Marshall Hill Rd. Millennium to install approximately 800' of new 6.6m strand & new pole hardware. Furnish & install a new building attachment and create 1-new POE core, firestop, & seal. Furnish & install new 450D splice case & complete ring cut on existing slack coil and install 1-new rack mount panel. Complete backbone splicing to create 2 fiber pathway onto county backbone with county approval. Work to be performed during normal business hours with no hours restrictions from local police.	
Engineering & Permitting	4,451.20
Permitting Fees	8,941.92
Make Ready	3,411.20
OSP/ISP Construction	13,300.24
Splicing	10,233.60
Traffic Control	3,308.50
TOTAL	$ 43,646.66

THANK YOU FOR YOUR BUSINESS!

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION: 11 Edgar Dr West Milford FOC Install

REQUISITION No./CONTRACT No.: Quotation # 24016 RFP-22-001

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

10/22/2025
Date

Greg Daly, VP of Operations
Print Name and Title of Vendor's Authorized Representative

22-3379133
Vendor's FEIN, EIN or FTIN

Millennium Communications Group, Inc.
Vendor's Name

(973) 929-2567
Vendor's Phone Number

11 Melanie Lane, Unit 13
Vendor's Address (Street Address)

(973) 503-0111
Vendor's Fax Number

East Hanover, NJ 07936
Vendor's Address (City/State/Zip Code)

gdaly@millenniuminc.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

☐ I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name_____ **Relationship to Bidder/Offeror** _____

Description of Activities _____

Duration of Engagement _____ **Anticipated Cessation Date** _____

Bidder/Offeror Contact Name _____ **Contact Phone Number** _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): Millennium Communications Group, Inc.

Signature of Authorized Representative: _____

Name (*Please Print*): Greg Daly

Title (*Please Print*): VP of Operations **Date:** 10/22/25

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
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John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION FOR THE CONTRACT WITH CARRIER CORPORATION FOR HOURLY SERVICE AND PROVIDING PARTS ON HVAC EQUIPMENT AT VARIOUS COUNTY OF PASSAIC FACILITIES, PURSUANT TO N.J.S.A. 40A:11-10

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS AND GROUNDS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/24/2025
Adopted Date	
Agenda Item	52.
CAF#	5-01-20-112-001-213
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION FOR THE CONTRACT WITH CARRIER CORPORATION FOR HOURLY SERVICE AND PROVIDING PARTS ON HVAC EQUIPMENT AT VARIOUS COUNTY OF PASSAIC FACILITIES, PURSUANT TO N.J.S.A. 40A:11-10

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter "Board") is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide by a joint agreement for the provision of the performance of goods and services to be used by their respective jurisdictions; and

WHEREAS, the County is a member of the Bergen County Cooperative Contract Purchasing System #11BECCP (hereafter "#11BECCP") a joint cooperative pricing system, offering competitive pricing for various goods and services established pursuant to N.J.S.A. 40A:11-10, et seq.; and

WHEREAS, in compliance with the law, Bergen County Cooperative Contract Purchasing System issued and awarded a contract to multiple vendors, including Carrier Corporation for HVAC, Time, and Materials Services, under Contract # BC-Bid-24-55; and

WHEREAS, on December 30, 2024, the Board passed Resolution No. R-25-1235, authorizing an award of contract to Carrier Corporation HVAC services under Contract #BC-Bid-24-55 through the Bergen County Cooperative, in an amount not to exceed four hundred thousand dollars ($400,000.00), beginning on January 1, 2025, and expiring on December 31, 2025; and

WHEREAS, the Superintendent of Buildings and Grounds is now recommending that the Board authorize an increase in appropriation for the contract with Carrier Corporation, in the increased amount of one hundred sixty thousand dollars ($160,000.00) with a new total award amount, as a result of the increase, in the amount of five hundred sixty thousand dollars ($560,000.00); and

WHEREAS, funds are available in Account No. 5-01-20-112-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 1, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, that the Board of County Commissioners of the County of Passaic authorizes an increase in appropriation for the contract with Carrier Corporation, in the increased amount of one hundred sixty thousand dollars ($160,000.00) with a new total award amount, as a result of the increase, in the amount of five hundred sixty thousand dollars ($560,000.00).

LET IT BE FURTHER RESOLVED, that Resolution No. R-25-0954 dated October 14, 2025 shall be and hereby is repealed.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $160,000.00

APPROPRIATION: 5-01-20-112-001-213

PURPOSE: Authorize increase in award to Carrier Corporation for HVAC services.

Richard Cahill, Director of Finance

DATED: October 28, 2025

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

CONTRACT/BID SOLICITATION TITLE HVAC Time and Materials Repairs

CONTRACT/BID SOLICITATION No. BC.BID-24-25

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov . If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

9-24-2025
Date

Marc Graziano, Sales Manager
Print Name and Title of Vendor's Authorized Representative

06-0991716
Vendor's FEIN, EIN or FTIN

Carrier Corporation
Vendor's Name

201 488 3596
Vendor's Phone Number

100 Delawanna Avenue, Suite 401
Vendor's Address (Street Address)

860 353 6031
Vendor's Fax Number

Clifton, NJ 07014
Vendor's Address (City/State/Zip Code)

Marc.L.Graziano@Carrier.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO 360 FIRE PREVENTION, LLC, FOR REPLACEMENT OF SPRINKLER HEADS AT 151 EAST 11TH STREET/495-501 RIVER STREET IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40A:11-10.

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS AND GROUNDS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Public Works
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/24/2025
Adopted Date	
Agenda Item	53.
CAF#	C-04-55-169-001-901
Purchase Req. #	R5-13155
Result	

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO 360 FIRE PREVENTION, LLC, FOR REPLACEMENT OF SPRINKLER HEADS AT 151 EAST 11TH STREET/495-501 RIVER STREET IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40A:11-10.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the Purchasing Agent issued Fire Extinguishers, Fire Sprinkler Systems, Domestic Water Back Flow Preventers and Fire Pumps Maintenance/Repair/Inspection/New Equipment Installation, SB-25-022 (hereafter "SB-25-022"), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

WHEREAS, the lowest responsible bidder to SB-25-022 was 360 Fire Prevention, LLC; and

WHEREAS, 360 Fire Prevention, LLC, has offered its prices to members of the Passaic County Cooperative #38PCCP; and

WHEREAS, on February 11, 2025, the Board passed Resolution No. R-25-105 authorizing an award of contract to 360 Fire Prevention, LLC for fire prevention and water back flow preventer maintenance, repair, inspection, and new equipment installation at county institutions; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, the Superintendent of Buildings & Grounds is recommending that the Board award a contract to 360 Fire Prevention, LLC, for necessary labor and materials to complete the replacement of approximately nine hundred upright sprinkler heads at the building located at 151 East 11th Street/495-501 River Street in the City of Paterson, in an amount non to exceed eighty thousand three hundred dollars ($80,300.00) pursuant to the proposal submitted by 360 Fire Prevention, LLC, attached hereto and included herewith; and

WHEREAS, funds are available in Account No. C-04-55-169-001-901, or in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed via email on October 23, 2025 Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to 360 Fire Prevention, LLC, for necessary labor and materials to complete the replacement of approximately nine hundred upright sprinkler heads at the building located at 151 East 11th Street/495-501 River Street in the City of Paterson, pursuant to the terms, prices, and conditions of 360 Fire Prevention, LLC's response to SB-25-022, in an amount non to exceed eighty thousand three hundred dollars ($80,300.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute agreements with the vendors listed herein and take any other steps necessary to carry out the purpose of this Resolution.

ZMQ October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $80,300.00

APPROPRIATION: C-04-55-169-001-901

PURPOSE: Award contract to 360 Fire Prevention, LLC, for necessary labor and materials to complete the replacement of approximately nine hundred upright sprinkler heads at the building located at 151 East 11th Street/495-501 River Street in the City of Paterson.

Richard Cahill, Director of Finance

DATED: October 28, 2025

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION: Fire Extinuishers, Fire Sprinkler Systems, Domestic Water Back Flow Preventers and Fire Pumps Maintenance/Repair/Inspection/New Equipment Installation

REQUISITION No./CONTRACT No. SB-25-022 R5-13155

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary.)

S C Musumeci III
Signature of Vendor's Authorized Representative

Oct. 23, 2025
Date

S C Musumeci III
Print Name and Title of Vendor's Authorized Representative

46-0906861
Vendor's FEIN, EIN or ITIN

360 Fire Prevention, LLC
Vendor's Name

855-342-5360
Vendor's Phone Number

1061 Paulison Avenue
Vendor's Address (Street Address)

855-342-5360
Vendor's Fax Number

Clifton, NJ 07011
Vendor's Address (City/State/Zip Code)

OM@360fppi.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

360 FIRE PREVENTION

1061 Paulison Avenue
Clifton, NJ 07011
P# 855-342-5360

Estimate

Date	Estimate #
10/17/2025	

Bill To:	Job Site:
Passaic County Building & Grounds Dept. 151 East 11th Street Paterson, NJ 07524	County Offices 501 River Street Patersson, NJ 07524 SB-25-022

Description	Total
360 Fire Prevention proposes the necessary labor and material to complete the below scope of work at the above listed address. This work is to replace all upright sprinkler heads in original portion of warehouse.	
Scope of work: SB-25-022 Replace approximately 900 upright sprinkler heads in old section of warehouse, first floor and second floor. Customer to provide locations and access via man lift/clearing work area as needed.	
Note: Below pricing is estimated on a total of 900 heads +/- 50, if final head count differs from this range, pricing will be adjusted at a rate of $120/head	
Labor: (4) men for 10 days	48,800.00
Material: (900) ½ brass upright heads 165 degree 5.6K	31,500.00
Subtotal	80,300.00

TAX IS ADDITIONAL ON THIS PROJECT UNLESS A TAX EXEMPT CERTIFICATE IS FORWARDED ALONG WITH THIS SIGNED ESTIMATE

Total **$80,300.00**

All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above scope of work involving extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. This estimate may be withdrawn by us at any time without prior notice. 360 Fire Prevention will not be held responsible for any damage created by existing conditions or new leaks resulting from exercising existing components. Owner to carry all applicable insurance. By signing and accepting this estimate, the customer agrees to pay 360 Fire Prevention the full amount of each invoice for this estimate. Unless otherwise specified, 50% deposit due upon signing and balance to be paid in full immediately upon completion.

If this is acceptable, please sign & fax/email

Signature:_____ **Date:**_____

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO DONATE ONE (1) 2012 FORD TAURUS NO LONGER NEEDED FOR PUBLIC USE TO THE BOROUGH OF RINGWOOD POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Law and Public Safety
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	54.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO DONATE ONE (1) 2012 FORD TAURUS NO LONGER NEEDED FOR PUBLIC USE TO THE BOROUGH OF RINGWOOD POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to Article VIII, Section III, Paragraph 2 of the New Jersey Constitution, counties are permitted to donate personal property no longer needed for the public use, provided that the gift serves a benefit to the community as a whole, and the recipient of the gift engages in roles related to the function of government; and

WHEREAS, the Passaic County Prosecutor's Office has identified a 2012 Ford Taurus that is no longer needed for public use by the Prosecutor's Office; and

WHEREAS, the Borough of Ringwood Police Department has made an inquiry regarding the availability of the 2012 Ford Taurus; and

WHEREAS, the Passaic County Prosecutor's Office desires to donate said 2012 Ford Taurus to the Borough of Ringwood Police Department, as the donation of said vehicle will serve the community as a whole, and the recipient of the donation, as a municipal entity, engages in roles related to the function of government; and

WHEREAS, this matter was discussed at the October 7, 2025 meeting of the Law and Public Safety Committee and is being recommended to the Board approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes the donation of a 2012 Ford Taurus, no longer needed for public use, to the Borough of Ringwood Police Department.

LET IT BE FURTHER RESOLVED, that Resolution No. R-25-0975 dated October 14, 2025 shall be and hereby is repealed.

LET IT BE FURTHER RESOLVED, that the Passaic County Prosecutor or her designee, Director of the Board of County Commissioners, County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and any other employee for the County of Passaic may take any action necessary to effectuate the purpose of this Resolution.

KJB October 28, 2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS GOODS AND SERVICES BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. AND N.J.S.A. 40A:11-12 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Law and Public Safety
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	55.
CAF#	G-01-41-866-026-908; G-01-
Purchase Req. #	R5-12943; R5-12971; R5-12
Result	

RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS GOODS AND SERVICES BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. AND N.J.S.A. 40A:11-12 ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Prosecutor's Office (hereafter "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

WHEREAS, said goods and services are being procured through State Contract and Cooperative Purchasing Agreements in which the County of Passaic is a member, as permitted by N.J.S.A. 40A:11-10 et seq. and N.J.S.A. 40A:11-12 et seq. and as specified below; and

WHEREAS, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, funds are available in the account numbers set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025, or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 21, 2025 meeting of the Law and Public Safety Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10 et seq. and N.J.S.A. 40A:11-12 et seq., that the Board of County Commissioners of the County of Passaic hereby authorizes the purchase of the following goods or services in accordance with the terms of the applicable State Contract and Cooperative Purchasing Agreements:

Description: Purchase and Installation of carpeting at Totowa Office
Using Agency: PCPO
Purchase Price: $55,105.06
Accounts: G-01-41-866-026-908
Vendor: RFS Commercial, Inc.
Authority: NJ State Contract
Master P.O.: 23-FOOD-47764

Description: Contract Painting Services for Totowa Office
Using Agency: PCPO
Purchase Price: $39,737.04
Accounts: G-01-41-866-026-908
Vendor: Murray Paving and Concrete, LLC
Authority: ESCNJ #65MCESCCPS
Contract No.: 23/24-28

Description: Three (3) Inseyets Online Pro Subscriptions (Cellebrite Forensic Software)
Using Agency: PCPO
Purchase Price: $41,131.77
Accounts: G-01-41-866-026-PE1
Vendor: SHI International
Authority: NJ Cooperative Purchasing Alliance (Bergen County Co-op)
Contract No.: CK04 24-38

Description: Two (2) Ricoh IMC6510 copiers
Using Agency: PCPO

Purchase Price: $33,190.00
Accounts: 5-01-20-109-001-223
Vendor: Atlantic Tomorrow's Office
Authority: NJ State Contract
Master P.O.: 25-COMG-99562

Description: Fifty (50) Dell Pro 14 Plus Laptop Computers and Accessories
Using Agency: PCPO
Purchase Price: $111,994.50
Accounts: 5-01-20-109-001-223
Vendor: SHI International
Authority: NJ State Contract
Master P.O.: 24-TELE-71883

Description: Tactical Gear
Using Agency: PCPO (to be used by West Milford Police Department)
Purchase Price: $17,921.84
Accounts: T-22-56-850-029-801
Vendor: MES Service Company
Authority: NJ State Contract
Master P.O.: 26-FLEET-00754

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Clerk to the Board, and Director of the Board be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $299,080.21

APPROPRIATION:
G-01-41-866-026-908 – $94,842.10
G-01-41-866-026-PE1 - $41,131.77
5-01-20-109-001-223 – $145,184.50
T-22-56-850-029-801 - $17,921.84

PURPOSE: Award contracts to RFS Commercial Inc, Murray Paving and Concrete, LLC, SHI International, Atlantic Tomorrow's Office and MES Service Company for the purchase of various goods and services for the Passaic County Prosecutor's Office.

Richard Cahill, Director of Finance

DATED: October 28, 2025

W. MILFORD PD
R5-12912

MES

(856) 488-4499

Order #	SO2172178
Date	09/12/2025
Terms	Net 30
PO #	R5-11974 - Tac Gear
Sales Rep	Gennaro, Michael
Shipping Method	FedEx Ground
Ship Complete	No
Customer	West Milford Township PD
Customer #	C51978

Bill To
Capt. DeVore
West Milford Township PD
1480 Union Valley Road
West Milford NJ 07480
United States

Ship To
West Milford Township
Det. Snook
1480 UNION VALLEY ROAD
WEST MILFORD POLICE DEPT.
West Milford NJ 07480
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
TEAM WENDY	77-HH-27222110		77-HH-27222110 Custom Team Wendy Epic Specialist Helmet High Cut Size MEDIUM- Ranger Green NJ State Contract 26-Fleet-113795	7	$873.75	$6,116.25
TEAM WENDY	77-HH-17222110		77-HH-17222110 Custom Team Wendy Epic Specialist Helmet High Cut Size SMALL- Ranger Green NJ State Contract 26-Fleet-113795	1	$873.75	$873.75
PLT020ECSN			OMEGA ICW 10"X 12" Special Threat Shooter's Cut Quote#2019-00000004791 NJ STATE CONTRACT 17-Fleet-00754	16	$683.24	$10,931.84

Thank you

Subtotal	$17,921.84
Shipping Cost	$0.00
Tax Total	$0.00
Total	$17,921.84

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee. Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

SO2172178

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION: TACTICAL GEAR - MES

REQUISITION No./CONTRACT No.: RS 12912

Pursuant to N.J.S.A. 52:32-60.1, et seq. (P.L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sdnlist.ofac.treas.gov. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below:

(Attach Additional Sheets if Necessary.)

Ward Petrie

Signature of Vendor's Authorized Representative	8/28/2025
Ward Petrie SVP Finance	Date
Print Name and Title of Vendor's Authorized Representative	33-1848433
MES Service Company, LLC	Vendor's FEIN, EIN or FTIN
Vendor's Name	203-364-0620
12 Turnberry ln 2nd Floor	Vendor's Phone Number
Vendor's Address (Street Address)	203-264-3325
Sandy Hook, CT, 06482	Vendor's Fax Number
Vendor's Address (City/State Zip Code)	ward.petrie@meslifesafety.com
	Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group, (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

SHI

Pricing Proposal
Quotation #: 26583038
Created On: 8/29/2025
Valid Until: 9/26/2025

NJ-County of Passaic Office of Prosecutor

Seth Galkin
401 Grand Street
7th Floor
Paterson, NJ 07505
United States
Phone: 973-881-4849
Fax:
Email: SGalkin@passaiccountynj.org

Account Executive

John Turba
300 Davidson Ave,
Somerset NJ 08873
Phone: 201-953-0265
Fax:
Email: John_Turba@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Dell Pro 14 Plus PB14250 Dell - Part#: 3000193780962.1 Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	50	$1,888.89	$94,444.50
2	Dell 6-in-1 USB-C Multiport Adapter - DA305 Dell - Part#: 470-AFJI Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	50	$71.11	$3,555.50
3	Dell Pro Dock - WD25 Dell - Part#: 210-BRPX Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	50	$138.89	$6,944.50
4	Dell Pro Plus Compact Keyboard and Mouse - KM7120W Dell - Part#: 580-AISY Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	50	$61.11	$3,055.50
5	Dell Pro 14-16 Premium EcoLoop Briefcase - CC7625 Dell - Part#: 460-BDWW Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	50	$78.89	$3,944.50
			Total	$111,944.50

Additional Comments

Dell has a no-returns policy on all hardware products. If an item is DOA, missing, wrong, or visibly damaged in transit, SHI must be notified within 20 days.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Maximize your technology's lifecycle with SHI's services to recover, redeploy, remarket, and recycle your devices. For more information, contact AssetRecoveryServices@SHI.com

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Docusign Envelope ID: 145310A2-B31E-42BB-A9C2-36FF5ACFB100

County of Passaic
Board of County Commissioners

passaic COUNTY NEW JERSEY

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION SHI Inter - computer laptop purchase

REQUISITION No./CONTRACT No. REQ # R5-12850

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signed by: Pamela Wilkinson
23DEAA5E3270450...

Signature of Vendor's Authorized Representative	Date
Pamela Wilkinson- Sr. Contracts Administrator	22-3009648
Print Name and Title of Vendor's Authorized Representative	Vendor's FEIN, EIN or FTIN
SHI International Corp.	888-764-8888
Vendor's Name	Vendor's Phone Number
290 Davidson Avenue	888-764-8889
Vendor's Address (Street Address)	Vendor's Fax Number
Somerset, NJ 08873	John_Turba@SHI.com
Vendor's Address (City/State/Zip Code)	Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

Atlantic
tomorrowsoffice.com

OCT 8, 2025

PASSAIC COUNTY PROSECUTOR
401 GRAND STREET
PATERSON, NJ 07505
ATTN: Seth P. Galkin Deputy First Assistant Prosecutor

DV
RICOH IM C6510 (STATE CONTRACT # 25-COMG-99562)
*STATE CONTRACT PURCHASE PRICE: $22,451.92
** TRADE-IN ALLOWANCE: $ 5,856.92*
***FINAL COST: $16,595.00**
INCLUDES: DUAL SCAN DOCUMENT FEEDER, DUPLEX, FINISHER, THREE DRAW-3,600 SHEET PAPER SUPPLY, 100 SHEET BYPASS, 4,400 SHEET LCT, THREE HOLE PUNCH, USB/SD PORT, OCR, NETWORK PRINTING, SCANNING AND FAX BOARD

MAINTENANCE & SUPPLY (STATE CONTRACT # 25-COMG-99562)
-ADD TO FLEET @:
*BLACK CPC: $.0075 PER COPY
*COLOR CPC: $.0650 PER COPY

I HOPE THIS MEETS WITH YOUR APPROVAL.
SINCERELY, ROB LOSI
ATLANTIC TOMORROW'S OFFICE

County of Passaic
Board of County Commissioners

passaic COUNTY NEW JERSEY

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Atlantic tomorrow's Office - purchase of Ricoh IM 6510

REQUISITION No./CONTRACT No. 25-COMG-99562 REQ #

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

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(Attach Additional Sheets if Necessary.)

Lorraine A. Seely	10/10/2025
Signature of Vendor's Authorized Representative	Date
Lorraine A. Seely, Office Manager	13-1947545
Print Name and Title of Vendor's Authorized Representative	Vendor's FEIN, EIN or FTIN
Atlantic Tomorrows Office	212-741-6400
Vendor's Name	Vendor's Phone Number
134 W 26th street	212-691-9656
Vendor's Address (Street Address)	Vendor's Fax Number
New York, NY 10001	lseely@tomorrowsoffice.com
Vendor's Address (City/State/Zip Code)	Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

26NO0351

G01-41. 866-026-PE1

SHI

Pricing Proposal
Quotation #: 26037928
Created On: Apr-03-2025
Valid Until: Oct-04-2025

NJ-County of Passaic Office of Prosecutor

John Gray
Phone: 862.881.6306
Fax:
Email: jgray@passaiccountynj.org

Client Solutions Manager

Robert LaRue
300 Davidson Ave
Somerset, NJ 08873
Phone: 1-888-744-4084
Fax:
Email: Robert_LaRue@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Inseyets Online Pro Cellebrite - Part#: B-CNR-05-001 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: Dec-08-2025 – Dec-07-2026	3	$11,927.24	$35,781.72
2	Inseyets Pro UFED Subscription Cellebrite - Part#: S-UFD-20-003 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: Dec-08-2025 – Dec-07-2026	3	$0.00	$0.00
3	Inseyets Pro PA Subscription Cellebrite - Part#: S-UFD-20-006 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: Dec-08-2025 – Dec-07-2026	3	$0.00	$0.00
4	Smart Translator, single language translation Cellebrite - Part#: S-UFD-04-040 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: Dec-08-2025 – Dec-07-2026	3	$0.00	$0.00
5	Services: Inseyets Online Implementation - Per Location (Onsite) Cellebrite - Part#: U-PFS-05-002 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: Mar-21-2025 – Dec-07-2026	1	$0.00	$0.00
6	Services: Inseyets onboarding - Per Location (Onsite) Cellebrite - Part#: U-PFS-05-028 Contract Name: New Jersey Cooperative Purchasing Alliance	1	$0.00	$0.00

	Contract #: CK04 Subcontract #: 24-38 Coverage Term: Mar-21-2025 – Dec-07-2026			
7	Inseyets Online Limited Unlocks subscription Cellebrite - Part#: S-AIS-20-001 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: Dec-08-2025 – Dec-07-2026	15	$356.67	$5,350.05
			Total	$41,131.77

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

All Cellebite orders are non-cancellable and non-returnable

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION SHI Inc. Cellebrite/Inseyets Software

REQUISITION No./CONTRACT No. REQ # R5- 12939

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

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OR

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(Attach Additional Sheets if Necessary.)

Pamela Wilkinson

Signature of Vendor's Authorized Representative

10/09/2025
Date

Pamela Wilkinson - Sr. Contracts Administrator
Print Name and Title of Vendor's Authorized Representative

22-3009648
Vendor's FEIN, EIN or FTIN

SHI International Corp.
Vendor's Name

888-764-8888
Vendor's Phone Number

290 Davidson Avenue
Vendor's Address (Street Address)

888-764-8889
Vendor's Fax Number

Somerset, NJ 08873
Vendor's Address (City/State/Zip Code)

john_turba@shi.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

MURRAY CONTRACTING

21 Wallace St. Elmwood Park, NJ 07407

Oct 10, 2025

Passaic County
ATTN: Jennifer Fetterman
jfetterman@passaiccountynj.org
Project Reference: *25-106- Passaic County Prosecutor's Office: Various office renovations*

Murray Contracting proposed to complete the following scope of work inclusive of all insurances, certifications, materials, equipment and labor.

- Mobilize all materials and equipment
- Place floor protection in halls to prevent damage
- Place protection for carpeting and wallbase
- Minor patch and prep walls included
- Primer coat walls
- Paint walls with 2 coats of paint. Color to be determined.
- Paint door frames. Color to be determined.
- Clean and demobilize

Notes and Exclusions:

- We exclude other than normal working hours. We exclude permit fees. We exclude drawings, calculations or engineering of any kind.
- Daily cleaning of the work area included.

NOTE: Relocation of room contents is excluded

GORDIAN®

Job Order Package

ESCNJ State Approved Coop #65MCESCCPS
JOC Contract No.: 23/24-28

☐ **New Job Order** ☒ **Modify an Existing Job Order**

Job Order Number: 127416.00-1

Job Order Title: Passaic Co Prosecutor's Office Renovations Updated Pricing

Contact:	Jennifer Fetterman	Contractor Name:	Murray Paving and Concrete LLC
Phone:	9738814811	Contact:	Jacob Zardoya
		Phone:	201-670-0030

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 03/19/2025, and as per the terms and conditions of JOC Contract No 23/24-28.

Brief Task Order Description:

New Carpet and Paint at 30 King Road.

Time of Performance Estimated Start Date:
Estimated Completion Date:

Liquidated Damages Will apply: ☐ Will NOT apply: ☒

Validation Information

Other than Normal Working Hours	***0.9800***

Job Order Firm Fixed Price: $39,737.04

Owner Purchase Order:

Approvals

Project Manager	Date	Bureau/Division Manager	Date
Technical/Engineer Review	Date	Contracting Officer	Date

GORDIAN®

Scope of Work

ESCNJ State Approved Coop #65MCESCCPS

To:	Jennifer Fetterman MRESC - Passaic County No Address Input 9738814811	**From:**	Jacob Zardoya Murray Paving and Concrete LLC 21 Wallace Street Elmwood Park, NJ 07407 201-670-0030

Job Order No: 127416.00-1
Job Order Title: Passaic Co Prosecutor's Office Renovations Updated Pricing
Contract #: 23/24-28

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

see attached file

Subject to the terms and conditions of JOC Contract 23/24-28.

Jennifer Fetterman _____ Date _____

Jacob Zardoya _____ Date _____

Contractor's Cost Proposal - Summary (L/E/M)

ESCNJ State Approved Coop #65MCESCCPS

Date:	October 13, 2025	
Re:	IQC Master Contract #:	23/24-28
	JOC Work Order #:	127416.00-1
	Owner PO #:	
	Title:	Passaic Co Prosecutor's Office Renovations Updated Pricing
	Contractor:	Murray Paving and Concrete LLC
	Proposal Value:	$39,737.04

Painting	**$39,737.04**
Proposal Total	**$39,737.04**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

ESCNJ State Approved Coop #65MCESCCPS

Date: October 13, 2025

Re:

IQC Master Contract #:	23/24-28
JOC Work Order #:	127416.00-1
Owner PO #:	
Title:	Passaic Co Prosecutor's Office Renovations Updated Pricing
Contractor:	Murray Paving and Concrete LLC
Proposal Value:	$39,737.04

	Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)			
Painting						
1	09 24 13	00 0004		SF	3 Coat Keene's Cement Plaster On Walls	$7,749.84
					Quantity x Unit Price x Factor = Total	
				Installation	600.00 x 8.61 x 0.9800 = 5,062.68	
				Demolition	600.00 x 4.57 x 0.9800 = 2,687.16	
					Patching walls prior to painting	
2	09 91 23	00 0063		SF	1 Coat Paint, Brush/Roller Work, Paint Interior Plaster/Drywall Walls	$11,172.00
					Quantity x Unit Price x Factor = Total	
				Installation	12,000.00 x 0.95 x 0.9800 = 11,172.00	
					Primer coat all walls	
3	09 91 23	00 0064		SF	2 Coats Paint, Brush/Roller Work, Paint Interior Plaster/Drywall Walls	$19,992.00
					Quantity x Unit Price x Factor = Total	
				Installation	12,000.00 x 1.70 x 0.9800 = 19,992.00	
					paint walls , color TBD	
4	09 91 23	00 0238		LF	2 Coats Paint, Brush/Roller Work, Paint Interior Wood Door Frame And Trime	$823.20
					Quantity x Unit Price x Factor = Total	
				Installation	300.00 x 2.80 x 0.9800 = 823.20	
					Painting door frames	
Subtotal for Painting						**$39,737.04**

Proposal Total **$39,737.04**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

County of Passaic
Board of County Commissioners

passaic COUNTY NEW JERSEY

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Murray Paving and Contracting - Painting Services

REQUISITION No./CONTRACT No. REQ # R5-12971 ESCNJ#65MCESCCPS 23/24-28

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

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(Check the Appropriate Box)

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☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

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(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

10/10/2025
Date

Jacob Zardoya Project Manager
Print Name and Title of Vendor's Authorized Representative

201075887
Vendor's FEIN, EIN or FTIN

Murray Contracting
Vendor's Name

2016700030
Vendor's Phone Number

21 Wallace St
Vendor's Address (Street Address)

Vendor's Fax Number

Elmwood Park, NJ 07407
Vendor's Address (City/State/Zip Code)

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

G-01-41-8606-022-908

RFS Commercial
transforming space into place

280 N,Midland Ave.
Building M, Postal Unit 220

Proposal

Proposal Date: 9/4/2025
Proposal #: 98254

Bill To:

County of Passaic
Attn: Todd Stanley
401 Grand Street Rm 524
Paterson, NJ 07505

Ship To

Passic County Prosecutor's Office
Areas Listed Below
401 Grand Ave
Paterson, NJ
Attn: Todd Stanley

PO #	Project	Terms	Due Date	REP
		Net 21 Days	9/25/2025	MP(

Description	Qty.	Unit of Meas.	Rate	Total
NJ State Contract - Shaw Industries - 23-FOOD-47764			0.00	0.00
SVU, Advocacy Center, Attorney's Row and (2) Sergeant's Offices			0.00	0.00
The following proposal is to supply and install Patcraft Carpet Tile and Shaw Broadloom Carpet in the location referenced above. Prior to installation, remove existing carpet tile and dispose off premises. Skim coat existing subfloor to prepare for new installation. New 4" cove base on wall perimeters to replace existing. Vinyl transitions at doorways as necessary. Furniture to be handled by RFS Commercial, Inc. during installation. Price is inclusive of prevailing wage hours.			0.00	0.00
I0511 Patcraft Carpet Tile, Patina	240	yds	40.62	9,748.80
5100 Pressure Sensitive Adhesive, 4 gal	1	ea	89.67	89.67
5A153 Shaw Broadloom Carpet, Gradient	20	yds	17.49	349.80
148VS SC 4" Wall Base, 600 lf	6	ea	98.66	591.96
Shaw - Regular Time	104	hours	358.72	37,306.88

This proposal expires (30) days from the date of issue. This proposal excludes removal of existing flooring, floor prep, plywood, furniture handling, attic stock, labor, moisture testing and/or remediation, alterations or changes of any kind to the site, changes or upgrades of proposed material or off hours work unless otherwise stated on the proposal. Unless otherwise stated, installation is guaranteed for (1) year from the date of installation. Materials will only be held in RFS warehouse for 30 days. After 30 days you will receive a materials only invoice and arrangements for deliver will be made.

Total $48,087.11

Phone:	Web Site
201-796-0006	www.rfscommercial.com

STATE CONTRACTS:
Interface - 23-FOOD-47763
Shaw 23-FOOD-44764
Furniture & Accessories - ESCNJ 22/23-08
Interface Sourcewell 061323-IFA
Mannington Sourcewell 061323-MMI
Milliken Sourcewell 061323 MAC
Shaw Sourcewell - 061323-SII
Tarkett - Sourcewell - 061323-TFU
Commercial Air Purifiers #ESCNJ 20/21-48
#34 HUNCCP Commercial Floor Covering & Related Services #215

6-01-41-866-026-908

RFS Commercial LLC
transforming space into place

280 N,Midland Ave.
Building M, Postal Unit 220

Proposal

Proposal Date: 9/4/2025
Proposal #: 98255

Bill To:

County of Passaic
Attn: Todd Stanley
401 Grand Street Rm 524
Paterson, NJ 07505

Ship To

Passic County Prosecutor's Office
Advocacy Living Room
401 Grand Ave
Paterson, NJ
Attn: Todd Stanley

PO #	Project	Terms	Due Date	REP
		Net 21 Days	9/25/2025	MP(

Description	Qty.	Unit of Meas.	Rate	Total
NJ State Contract - Shaw Industries - 23-FOOD-47764			0.00	0.00
The following proposal is to supply and install Patcraft Carpet Tile in the location referenced above. Prior to installation, remove existing carpet tile and dispose off premises. Skim coat existing subfloor to prepare for new installation. New 4" cove base on wall perimeters to replace existing. Vinyl transitions at doorways as necessary. Furniture to be handled by RFS Commercial, Inc. during installation. Price is inclusive of prevailing wage hours.			0.00	0.00
I0511 Patcraft Carpet Tile, Patina	53.33	yds	40.62	2,166.26
5100 Pressure Sensitive Adhesive, 4 gal	1	ea	89.67	89.67
148VS SC 4" Wall Base, 600 lf	1	ea	98.66	98.66
Shaw - Regular Time	13	hours	358.72	4,663.36

This proposal expires (30) days from the date of issue. This proposal excludes removal of existing flooring, floor prep, plywood, furniture handling, attic stock, labor, moisture testing and/or remediation, alterations or changes of any kind to the site, changes or upgrades of proposed material or off hours work unless otherwise stated on the proposal. Unless otherwise stated, installation is guaranteed for (1) year from the date of installation. Materials will only be held in RFS warehouse for 30 days. After 30 days you will receive a materials only invoice and arrangements for deliver will be made.

Total $7,017.95

Phone:	Web Site
201-796-0006	www.rfscommercial.com

STATE CONTRACTS:
Interface - 23-FOOD-47763
Shaw 23-FOOD-44764
Furniture & Accessories - ESCNJ 22/23-08
Interface Sourcewell 061323-IFA
Mannington Sourcewell 061323-MMI
Milliken Sourcewell 061323 MAC
Shaw Sourcewell - 061323-SII
Tarkett - Sourcewell - 061323-TFU
Commercial Air Purifiers #ESCNJ 20/21-48
#34 HUNCCP Commercial Floor Covering & Related Services #215

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION RFS Commercial - Carpeting purchase and install

REQUISITION No./CONTRACT No. Req #

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

[X] A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

[ ] B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

[ ] C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

Date

Print Name and Title of Vendor's Authorized Representative

Vendor's FEIN, EIN or FTIN

Vendor's Name

Vendor's Phone Number

Vendor's Address (Street Address)

Vendor's Fax Number

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF LEGAL RESEARCH MATERIALS FOR THE PASSAIC COUNTY PROSECUTOR’S OFFICE FROM GANN LAW BOOKS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5(1)(q)

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Law and Public Safety
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	56.
CAF#	6-01-20-109-001-213
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE PURCHASE OF LEGAL RESEARCH MATERIALS FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE FROM GANN LAW BOOKS FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5(1)(q)

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(q), any contract in the amount that exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if it is for the purchase of library and educational goods and services; and

WHEREAS, the Passaic County Prosecutor's Office is recommending an award of contract to Gann Law Books to provide legal research materials for the Passaic County Prosecutor's Office for the calendar year 2026 in an amount not to exceed forty-four thousand dollars ($44,000.00); and

WHEREAS, Gann Law Books executed and notarized the County's Business Entity Disclosure Certification pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

WHEREAS, funds are available in Account No. 6-01-20-109-001-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 21, 2025 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(q) the Board of County Commissioners of the County of Passaic authorizes an award of contract to Gann Law Books to provide legal research materials for the Passaic County Prosecutor's Office for calendar year 2026 in the amount not to exceed forty-four thousand dollars ($44,000.00).

LET IT BE FURTHER RESOLVED the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Gann Law Books and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, and the Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this Resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $44,000.00

APPROPRIATION: *Contingent upon availability of funds in 2026 adopted budget

PURPOSE: Award contract to Gann Law Books to provide legal research materials for the Passaic County Prosecutor's Office for calendar year 2026.

Richard Cahill, Director of Finance

DATED: October 28, 2025

BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant to N.J.S.A. 19:44A-20.8

COUNTY OF PASSAIC

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Gann Law Books, its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq, in the year preceding the Non-Fair and Open Contract awarded in the year 2026 for Legal Research ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for County Commissioner	Rodney A. De Vore for Commissioner
Friends of Pat Lepore	Friends of Danielle Ireland Imhof
Friends of John Bartlett	Friends of Cassanova for Surrogate
Friends of Terry Duffy	Friends of Adamo for Sheriff
Sandi Lazzara for Commissioner	
Friends of Orlando Cruz for Commissioner	

Part II – Ownership Disclosure Certification

[✓] I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

[ ] Partnership [ ] Corporation [ ] Sole Proprietorship [✓] Subchapter S Corporation
[ ] Limited Partnership [ ] Limited Liability Corporation [ ] Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Michael Pretzel	42 Warner Rd Fredon, NJ 07860
Howard Dubowe	Edward Estates St Peters Land Nevis

Part 3 – Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Gann Law Books
Signed: [signature] Title: Office Manager
Printed Name: Melody Cruz Date: 10/8/2025

Subscribed and sworn before me this 8th day of October, 2025

[signature] (Affiant)

My Commission expires: Lawrence M. Czaplewski Attorney at Law State of New Jersey (Print name & title of affiant) (Corporate Seal)

County of Passaic
Board of County Commissioners

passaic COUNTY NEW JERSEY

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Gann Law Books 2026 Legal Research

REQUISITION No./CONTRACT No. Req # N/A

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

1/22/2025
Date

Melody Fraci, Office Manager
Print Name and Title of Vendor's Authorized Representative

22-1412662
Vendor's FEIN, EIN or FTIN

Gann Law Books
Vendor's Name

973-265-1300
Vendor's Phone Number

532 Broad St, Suite 916
Vendor's Address (Street Address)

973-265-1330
Vendor's Fax Number

Newark, NJ 07102
Vendor's Address (City/State/Zip Code)

sales@gannlaw.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

☐ I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name_____ **Relationship to Bidder/Offeror** _____

Description of Activities _____

Duration of Engagement _____ **Anticipated Cessation Date** _____

Bidder/Offeror Contact Name _____ **Contact Phone Number** _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): Garden Law Books

Signature of Authorized Representative: Melody Graci

Name (*Please Print*): Melody Graci

Title (*Please Print*): Office Manager **Date**: 10/08/2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT TO NEWARK GATEWAY TRAVEL SERVICES, INC., TO PROVIDE TRAVEL AGENT SERVICES FOR THE PASSAIC COUNTY PROSECUTOR’S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Law and Public Safety
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	57.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING CONTRACT TO NEWARK GATEWAY TRAVEL SERVICES, INC., TO PROVIDE TRAVEL AGENT SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3 ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Prosecutor's Office ("PCPO") from time to time requires the use of a travel agent to coordinate travel for its prisoner extraditions, witness travel, and other employee travel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, which provides that the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the established bid threshold, the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution as appropriate to the contracting unit without public advertisement for bids; and

WHEREAS, on July 15, 2025, the Board approved Resolution No. R-25-0618 setting the bid threshold at fifty-three thousand dollars ($53,000.00) in accordance with the law; and

WHEREAS, the PCPO is seeking authorization to award a new contract for travel agent services for its prisoner extradition, witness travel, and other employee travel to Newark Gateway Travel Services, Inc., in an amount not to exceed forty-four thousand dollars ($44,000.00); and

WHEREAS, Newark Gateway Travel Services, Inc., has executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to an made part of this Resolution; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 21, 2025 of the Law and Public Safety Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-3 that the Board of County Commissioners of the County of Passaic authorizes an award of contract to Newark Gateway Travel Services, Inc., in an amount not to exceed forty-four thousand dollars ($44,000.00) for travel agent services for the Passaic County Prosecutor's Office.

LET IT BE FURTHER RESOLVED, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Newark Gateway Travel Services, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $44,000.00

APPROPRIATION: *Contingent upon availability of funds in 2026 adopted budget

PURPOSE: Award contract to Newark Gateway Travel Services, Inc. for travel agent services for the Passaic County Prosecutor's Office.

Richard Cahill, Director of Finance

DATED: October 28, 2025

BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant to N.J.S.A. 19:44A-20.8

COUNTY OF PASSAIC

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Newark Gateway Travel Services Inc its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq, in the year preceding the Non-Fair and Open Contract awarded in the year_____ for_____ ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for County Commissioner	Rodney A. De Vore for Commissioner
Friends of Pat Lepore	Friends of Danielle Ireland Imbof
Friends of John Bartlett	Friends of Cassanova for Surrogate
Friends of Terry Duffy	Friends of Adamo for Sheriff
Sandi Lazzara for Commissioner	
Friends of Orlando Cruz for Commissioner	

Part II – Ownership Disclosure Certification

☑ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership ☑ Corporation ☐ Sole Proprietorship ☐ Subchapter S Corporation

☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Christina Malanga	6 Mulford Ct. Roseland NJ 07069 (100%)

Part 3 – Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Newark Gateway Travel Services, Inc.

Signed: [signature] Title: President

Printed Name: Christina Malanga Date: 8/7/2025

Subscribed and sworn before me this 8th day of August 2025.

[signature] (Affiant)

My Commission expires: 01/23/2028

VASEAN GRAVES
Notary Public State of Florida
Commission # HH 414039
My Comm. Expires Jan 23, 2028

Christina Malanga (Print name & title of affiant) (Corporate Seal)

County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

GATEWAY

Passaic County Prosecutor's Office

(973) 881-4800

CAMELIA M. VALDES
Passaic County Prosecutor

NEIL J. CLEARY
First Assistant Prosecutor

7/28/25

Request for Quotes:

The Passaic County Prosecutor's Office is seeking quotes for travel agent services. On occasion, the Office sends various employees to conduct extraditions, attend out of State trainings etc. The required services would include booking airfare, lodging and rental cars. The travel agency must accept purchase orders from the County of Passaic and be paid through the liquation of said purchase orders. All attempts will be made by the Passaic County Prosecutor's Office to pay the invoice for both the expense and the service fees within 30 days but can extend to 60 days. Successful candidate must have a New Jersey Business registration Certificate and Form W-9. The chosen agency will be responsible to provide a complete set of all invoices including travel agency service fees.

Please complete the below, attach a Form W-9 and a New Jersey Business Registration and email to Todd Stanley CPA at todds@passaiccountynj.org and Susan Aladwan at [redacted] by August 18, 2025

Airline Tickets:	Service Fee per Ticket	$ 35.00
Car Rental:	Service Fee per Rental	$ 35.00
Lodging:	Service Fee per Event	$ 35.00
Other Fees:	Rail/Train/Bus see attached	$ 35.00

Todd C. Stanley, Fiscal Officer

Passaic County Prosecutor's Office

Gateway Travel

Gateway Travel has been in business for over 30 years. We are certified by the State of New Jersey as a Small Business Enterprise (SBE) and Women Owned Business (WBE). We are a full service, world wide travel agency. Gateway Travel is a member of the Airline Reporting Corporation and International Association of Travel Agents (IATA). We are also certified by the Marriott Hotel Excellence Program, Hyatt Hotels and Resorts, Holiday Inn, Hilton Hotels Avis and Hertz rental car companies. As well as many other worldwide organizations and memberships.

Gateway Travel currently provides travel services for Camden County Prosecutor and Sheriff Office, Essex County College, Middlesex County College, Monmouth County Prosecutor and Sheriff Office, Union County Sheriff and Prosecutor Office, University Hospital, City of Newark, Stockton University and many other local agencies. References can be provided upon request.

A representative from Passaic County can contact us via phone, email or text to request travel arrangements. Upon initial contact from Passaic County, Gateway Travel will reserve a travel request and email to Passaic County representative to review and confirm.This allows the employee to review the details of the travel itinerary prior to final approval and ensures accuracy before processing. We accept payment by Purchase Orders from all County and State Government agencies. Upon approval Gateway Travel will pay for tickets, hotel and or car reservation and email the invoice for Purchase Order which can be emailed back to us for signature.

Gateway Travel has extensive knowledge negotiating rates for flights, trains, car and hotel bookings for both individual and group reservations We also have experience arranging meetings and seminars. Gateway Travel will immediately notify travelers thru email, text or phone in the event of delay or cancellations. Gateway Travel is open Monday-Friday 8:00AM-5:30PM. We can provide an after hours emergency number which is available 24 hours a day 7 days a week including holidays.

Car Rental	$ 35.00 fee per reservation
Hotel Reservation	$ 35.00 fee per reservation
Domestic Airline ticket	$ 35.00 fee per ticket
International Airline ticket	$ 35.00 fee per ticket
Rail/Bus ticket	$ 35.00 fee per ticket
Meeting/Seminar	$ 50.00 per seminar
Onsite Agent	Rates available upon requests

759 Bloomfield Ave., Suite 224 • West Caldwell, NJ 07006 • 973.624.4462 • Fax.973.227.5608 • www.gatewaycentertravel.com

County of Passaic
Board of County Commissioners

passaic COUNTY NEW JERSEY

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Travel Asst Services 2026

REQUISITION No./CONTRACT No. N/A

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Christina Malanga — Signature of Vendor's Authorized Representative

8/7/2025 — Date

Christina Malanga — Print Name and Title of Vendor's Authorized Representative

223614674 — Vendor's FEIN, EIN or FTIN

Newark Gateway Travel Services, Inc. — Vendor's Name

973-624-4462 — Vendor's Phone Number

759 Bloomfield Ave Suite 224 — Vendor's Address (Street Address)

973-624-4462 — Vendor's Fax Number

West Caldwell NJ 07006 — Vendor's Address (City/State/Zip Code)

info@gatewaycentertravel.com — Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name _____ Relationship to Bidder/Offeror _____

Description of Activities _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offeror Contact Name _____ Contact Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): Newark Gateway Travel Services, Inc.

Signature of Authorized Representative: Christina Malanga

Name (*Please Print*): Christina Malanga

Title (*Please Print*): President Date: 8/7/25

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF LEGAL RESEARCH MATERIALS FROM THOMSON REUTERS/WEST PUBLISHING COMPANY FOR THE PASSAIC COUNTY PROSECUTOR’S OFFICE FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5(1)(q)

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Law and Public Safety
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	58.
CAF#	6-01-20-109-001-213
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING THE PURCHASE OF LEGAL RESEARCH MATERIALS FROM THOMSON REUTERS/WEST PUBLISHING COMPANY FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR CALENDAR YEAR 2026, PURSUANT TO N.J.S.A. 40A:11-5(1)(q)

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(q), any contract in the amount that exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if it is for the purchase of library and educational goods and services; and

WHEREAS, the Passaic County Prosecutor's Office requires legal research tools and educational materials from Thompson Reuters/West Publishing Company in an amount not to exceed forry-four thousand dollars ($44,000.00) for calendar year 2026; and

WHEREAS, Thomson West executed and notarized the County's Business Entity Disclosure Certification pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

WHEREAS, funds are available in account number 6-01-20-109-001-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2024 or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 21, 2025 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(q) the Board of County Commissioners of the County of Passaic authorizes a purchase in an amount not to exceed forty-four thousand dollars ($44,000.00) from Thomson Reuters/West Publishing Company for various library and educational goods and services for calendar year 2026.

LET IT BE FURTHER RESOLVED the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to the Thomson Reuters/West Publishing Company and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $44,000.00

APPROPRIATION: *Contingent upon availability of funds in 2026 adopted budget

PURPOSE: Award contract to Thomson Reuters/West Publishing Company for various library and educational goods and services for calendar year 2026.

Richard Cahill, Director of Finance

DATED: October 28, 2025

BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant to N.J.S.A. 19:44A-20.8

COUNTY OF PASSAIC

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the West Publishing Corporation, its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq, in the year preceding the Non-Fair and Open Contract awarded in the year 2026 for Legal Research ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for County Commissioner	Rodney A. De Vore for Commissioner
Friends of Pat Lepore	Friends of Danielle Ireland Imhof
Friends of John Bartlett	Friends of Cassanova for Surrogate
Friends of Terry Duffy	Friends of Adamo for Sheriff
Sandi Lazzara for Commissioner	
Friends of Orlando Cruz for Commissioner	

Part II – Ownership Disclosure Certification

☑ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership ☑ Corporation ☐ Sole Proprietorship ☐ Subchapter S Corporation
☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
None	West Publishing Corporation is wholly owned by Thomson Reuters (Legal) Inc.

Part 3 – Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: West Publishing Corporation
Signed: [signature] Title: Director, Procurement and Proposal Management
Printed Name: John S. Nelson Date: 10/15/2025

Subscribed and sworn before me this 15th day of October, 2025.

[signature]
Notary Public
My Commission expires: 1/31/2027

Alex Kocina, Procurement and Proposal Management Associate
(Print name & title of affiant)

(Corporate Seal)

ALEXANDER ALLEN KOCINA
Notary Public
State of Minnesota
My Commission Expires
January 31, 2027

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Thomson West/West Publishing 2026 Legal Research

REQUISITION No./CONTRACT No. Req #

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

John Nelson

Signature of Vendor's Authorized Representative

10/9/2025
Date

John S. Nelson, Director, Procurement and Proposal Management
Print Name and Title of Vendor's Authorized Representative

41-1426973
Vendor's FEIN, EIN or FTIN

West Publishing Corporation
Vendor's Name

800-328-4880
Vendor's Phone Number

2900 Ames Crossing Road, Suite 100
Vendor's Address (Street Address)

Vendor's Fax Number

Eagan, MN 55121
Vendor's Address (City/State/Zip Code)

westlaw.bids@thomsonreuters.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

☑ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

☐ I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name_____ **Relationship to Bidder/Offeror** _____

Description of Activities _____

Duration of Engagement _____ **Anticipated Cessation Date** _____

Bidder/Offeror Contact Name _____ **Contact Phone Number** _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (*Please Print*): West Publishing Corporation

Signature of Authorized Representative: John Nelson

Name (*Please Print*): John S. Nelson

Title (*Please Print*): Director, Procurement and Proposal Management **Date:** 10/10/2025

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale “Pat” Lepore
Deputy Director Cassandra “Sandi” Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

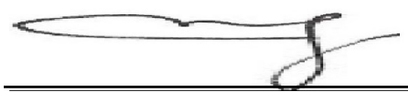
Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A PURCHASE FROM ATLANTIC UNIFORM CO. INC., FOR THE PURCHASE OF OUTER CARRIERS WITH BALLISTIC PLATES AND MOLLE POUCHES FOR THE PASSAIC COUNTY SHERIFF’S OFFICE, PURSUANT TO N.J.S.A. 40A: 11-12

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S OFFICE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Law and Public Safety
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	59.
CAF#	5-01-22-130-002-223
Purchase Req. #	R5-12840
Result	

RESOLUTION AUTHORIZING A PURCHASE FROM ATLANTIC UNIFORM CO. INC., FOR THE PURCHASE OF OUTER CARRIERS WITH BALLISTIC PLATES AND MOLLE POUCHES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A: 11-12

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40:11-12, et seq., the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Atlantic Uniform Co. Inc., submitted competitive pricing for T0106 - Law Enforcement Firearms Equipment and Supplies, Master Blanket Purchase Order 17-FLEET-00763, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Atlantic Uniform Co. Inc., provided a quote to the Passaic County Sheriff's Office, attached to and made part of this resolution, for the purchase of outer carriers with ballistic plates and molle pouches for the Crisis Negotiations Unit, in the amount of twenty-three thousand seven hundred seven dollars and ten cents ($23,707.10) which is being recommended for approval by the Passaic County Sheriff's Office; and

WHEREAS, funds are available in Account No. 5-01-22-130-002-223, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution

WHEREAS, this matter was discussed at the October 21, 2025 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Commissioners hereby awards a contract to Atlantic Uniform Co. Inc., for the purchase outer carriers with ballistic plates and molle pouches for the Crisis Negotiations Unit, in the amount of twenty-three thousand seven hundred seven dollars and ten cents ($23,707.10), as recommended by the Passaic County Sheriff's Office.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $23,707.10

APPROPRIATION: 5-01-22-130-002-223

PURPOSE: Award contract to Atlantic Uniform Co. Inc., for the purchase outer carriers with ballistic plates and molle pouches for the Crisis Negotiations Unit.

Richard Cahill, Director of Finance

DATED: October 28, 2025

ATLANTIC UNIFORM CO.
468 Washington Ave
Belleville New Jersey 07109
973-751-1242
973-751-2280

Quote

 # EST-001922

Quotation date : 23 Sep 2025
Expiration Date : 13 Nov 2025
Sales person : Ryan Scialabba
Phone : 9084156906
Email : ryanarmor@atlanticuniformco.com

Quotation For :
Passaic County Sheriff's Department
435 Hamburg Turnpike
Wayne
07470 New Jersey
U.S.A

Item & Description	Qty	Unit Price	Amount
Custom Embroidery Patches For Outer Carriers First initial last name, Badge, Back ID, Second back ID and negotiator name strip	10.00	65.00	650.00
Condor Utility pouch 4-4	10.00	18.99	189.90
Condor Flashligt pouch	10.00	15.99	159.90
Condor Handcuff pouch	10.00	16.99	169.90
Condor Radio pouch	10.00	17.99	179.90
Armor Express Traverse Model Outer Carrier, Full Molle, Bravo Cut Color: Black Model: TRAMMOL**BRV	10.00	271.00	2,710.00
Armor express Surge 10-12 shooters cut ICW Rifle plates	20.00	481.80	9,636.00
Armor express revolution inner carrier black	10.00	125.00	1,250.00
Armor express Vortex IIIa ballistics	10.00	876.15	8,761.50
		Sub Total	23,707.10
		Total	**$23,707.10**

Notes

Shipping Terms - FOB: Destination
Date Promised - 30-90 days ARO
Payment Terms - NET 30

Terms & Conditions

Pricing per NJ State Contract 17-FLEET-00763
Authorized vendor ID #V00028267
Agency purchase order required to proceed.

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION ATLANTIC UNIFORM CO INC. (CNT CARRIERS, PLATES, MOLLE)

REQUISITION No./CONTRACT No. R5-12840 NJ STATE CONTRACT 17-FLEET-00736

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

10/8/25
Date

Brittany DeRogatis
Print Name and Title of Vendor's Authorized Representative

22 246 8004
Vendor's FEIN, EIN or FTIN

Brittany DeRogatis VP Treasurer

973-751-1242
Vendor's Phone Number

Vendor's Name
Atlantic Uniform Co.

Vendor's Fax Number

Vendor's Address (Street Address)
468 Washington Ave Belleville, NJ 07109

Brittany@atlanticuniformco.com
Vendor's Email Address

Vendor's Address (City/State/Zip Code)

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A PURCHASE FROM SHI INTERNATIONAL, CORP., FOR THE PURCHASE OF DELL COMPUTERS AND ACCESSORIES FOR THE PASSAIC COUNTY SHERIFF’S OFFICE, PURSUANT TO N.J.S.A. 40A: 11-12

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Law and Public Safety
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	60.
CAF#	5-01-22-130-002-219
Purchase Req. #	R5-12797
Result	

RESOLUTION AUTHORIZING A PURCHASE FROM SHI INTERNATIONAL, CORP., FOR THE PURCHASE OF DELL COMPUTERS AND ACCESSORIES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A: 11-12

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40:11-12, et seq., the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, SHI International, Corp., submitted competitive pricing for M0483 - Computer Equipment, Peripherals & Related Services, Master Blanket Purchase Order 24-TELE-71883, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

WHEREAS, SHI International, Corp., provided a quote to the Passaic County Sheriff's Office, attached to and made part of this resolution, for the purchase of Dell Computer Equipment and Accessories, in the amount of twenty-six thousand six hundred forty-three dollars and ninety-two cents ($26,643.92) which is being recommended for approval by the Passaic County Sheriff's Office; and

WHEREAS, funds are available in Account No. 5-01-22-130-002-219, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution

WHEREAS, this matter was discussed at the October 21, 2025 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Commissioners hereby awards a contract to SHI International, Corp., for the purchase of Dell Computer Equipment and Accessories, in the amount of twenty-six thousand six hundred forty-three dollars and ninety-two cents ($26,643.92), as recommended by the Passaic County Sheriff's Office.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

KJB October 28, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $26,643.92

APPROPRIATION: 5-01-22-130-002-219

PURPOSE: Award contract to SHI International, Corp., for the purchase of Dell Computer Equipment and Accessories as recommended by the Passaic County Sheriff's Office

Richard Cahill, Director of Finance

DATED: October 28, 2025

SHI

Pricing Proposal
Quotation #: 26509043
Created On: 8/11/2025
Valid Until: 9/30/2025

NJ-County of Passaic Sheriff's Department

Jason Andersen
Passaic County Sheriff's Office
435 Hamburg Turnpike
Wayne, NJ 07470
United States
Phone: (973) 720-7101
Fax:
Email: jandersen@pcsheriff.org

Inside Account Manager

Michael Santos
290 Davidson Avenue
Somerset, NJ 08873
Phone: 732-584-8449
Fax:
Email: michael_santos@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Dell Pro Micro Plus QBM1250 Dell - Part#: RPK15 Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	10	$1,081.67	$10,816.70
2	Dell Pro Slim Plus QBS1250 Dell - Part#: TVJ2X Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	10	$1,045.56	$10,455.60
3	Dell Pro 16 Plus (PB16250) XCTO Base Dell - Part#: 3000194631552.1 Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	3	$1,526.21	$4,578.63
4	Dell Pro 22 Monitor - E2225HM Dell - Part#: 210-BQHW Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	6	$81.93	$491.58
5	VESA Mount with Base Extender for Fixed Stand Dell Pro Monitors Dell - Part#: 452-BDVB Contract Name: NASPO Computer Equipment - Dell Direct Contract #: 23026-C000001148027 Subcontract #: 24-TELE-71883	6	$24.44	$146.64
6	Cradlepoint Small 2x2 - Power adapter - for Cradlepoint R1900; COR IBR1700, IBR350, IBR600, IBR900; IBR1700 Series; IBR900 Series Cradlepoint - Part#: 170869-000 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38	3	$51.59	$154.77

Total	$26,643.92

Additional Comments

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

Cradlepoint DOES NOT accept returns. Customers need to work with Cradlepoint directly for any exchanges: RMA@Cradlepoint.com "

Dell has a no-returns policy on all hardware products. If an item is DOA, missing, wrong, or visibly damaged in transit, SHI must be notified within 20 days.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Maximize your technology's lifecycle with SHI's services to recover, redeploy, remarket, and recycle your devices. For more information, contact AssetRecoveryServices@SHI.com

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Docusign Envelope ID: AB8CBC7A-C87B-49A4-A76F-39BDB41237FC

County of Passaic
Board of County Commissioners

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION SHI INTERNATIONAL CORP (COMPUTERS AND ACCESORIES)

REQUISITION No./CONTRACT No. R5-12797 (NJ STATE CONTRACT 24-TELE-71883)

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☑ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below:

(Attach Additional Sheets if Necessary.)

Signed by:
Pamela Wilkinson
23DFAA3F3270450...
Signature of Vendor's Authorized Representative

10/1/2024
Date

Pamela Wilkinson- Sr. Contracts Administrator
Print Name and Title of Vendor's Authorized Representative

22-30009648
Vendor's FEIN, EIN or FTIN

SHI International Corp.
Vendor's Name

888-764-8888
Vendor's Phone Number

290 Davidson Avenue
Vendor's Address (Street Address)

888-764-8889
Vendor's Fax Number

Somerset, NJ 08873
Vendor's Address (City/State/Zip Code)

john_turba@shi.com
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Oct 28, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC, DRAGONFLY NJ, INC. AND DJ PROPERTY LIMITED LIABILITY COMPANY FOR PROPERTY LOCATED AT 400 UNION VALLEY ROAD, WEST MILFORD, NEW JERSEY, BLOCK 14801 LOT 12.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING AND ECONOMIC DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	
Meeting Date	10/28/2025
Introduced Date	10/23/2025
Adopted Date	
Agenda Item	61.
CAF#	
Purchase Req. #	
Result	

RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC, DRAGONFLY NJ, INC. AND DJ PROPERTY LIMITED LIABILITY COMPANY FOR PROPERTY LOCATED AT 400 UNION VALLEY ROAD, WEST MILFORD, NEW JERSEY, BLOCK 14801 LOT 12.

WHEREAS, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Agreement (attached hereto) by and between the County of Passaic (hereafter "County"), Dragonfly NJ, Inc. (hereafter "Applicant") and DJ Property Limited Liability Company (hereafter "Property Owner") to construct and develop real property for a cannabis cultivation and manufacturing facility at 400 Union Valley Road in West Milford, NJ; and

WHEREAS, Applicant applied to the Passaic County Planning Board (hereafter "Board") under File No. SP-25-018, originally dated May 7, 2025, revised on July 23, 2025, prepared by Bing Feng, R.A., was conditionally approved on September 3, 2025, withholding approval of the application subject to certain terms and conditions; and

WHEREAS, the slope of the Applicant's and Property Owner's driveway is graded in such a manner that all stormwater, silt, and debris would flow away from the County right-of-way; and

WHEREAS, in lieu of requiring modifications to the driveway, the Board has required the Applicant to enter into an agreement with the County holding the County harmless for all stormwater, silt, and debris that enters the Applicant's property from the County right-of-way; and

WHEREAS, the Agreement is required due to the slope of the driveway along Union Valley Road (CR 513), a County road; and

WHEREAS, the Agreement has been reviewed by County staff and deemed acceptable; and

WHEREAS, the Agreement, the most recent Review Letter, and Site Plan are all attached to this request; and

WHEREAS, this matter was discussed at the October 16, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of County Commissioners that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached Agreement by and between the County of Passaic, Dragonfly NJ, Inc. and DJ Property Limited Liability Company, as set forth above.

JDP October 28, 2025

County of Passaic

Department of Planning & Economic Development
401 Grand Street, Room 417
Paterson, New Jersey 07505

www.passaiccountynj.org

Andras Holzmann AICP, PP
Director

PLANNING BOARD
TEL (973) 569-4040
FAX (973) 569-4041

September 3rd, 2025

West Milford Planning Board
1480 Union Valley Road
West Milford, NJ 07480

Re: Site Plan Review – Dragonfly NJ; 400 Union Valley Road, West Milford; Block 14801, Lot 12 (Passaic County File Number SP-25-018)

Members of the Board,

The above referenced site plan prepared by Bin Feng, R.A. (N.J. Lic. No. 21AI022346), dated May 7th, 2025 and revised as of July 23rd, 2025, was reviewed by Passaic County Planning staff pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

Approval of this site plan application has been **withheld** pending receipt in an acceptable form of the following:

1. The applicant shall provide two (2) signed and sealed copies of a topographic survey. **Applicant shall provide a boundary survey and limit the topographic survey to include the disturbance, the driveway portion of the county road along the frontage/site access, and other applicable site features.**

2. Union Valley Road shall be labelled on the site plan. The label shall include its width at the site. **A 66-foot right-of-way width is labeled, however the tax map suggests a 50-foot right of way. The applicant shall confirm and show the existing right-of-way width, and provide an offset line labeled as the master plan right-of-way if it differs from the existing.**

3. The Union Valley Road Master Plan right-of-way is 66 feet. This width shall be clearly labelled on the site plan, and the Master Plan right-of-way line shall be dimensioned from the roadway centerline. If the Master Plan right-of-way extends beyond the existing right-of-way, the applicant shall be required to enter into an "if and when" agreement for a future dedication to the full extent of the Master Plan right-of-way. **Incomplete, the applicant shall reconcile the right-of-way versus the master plan right-of-way.**

4. The applicant shall enter into a cross-access agreement/easement for access through the adjacent lot. A copy of the agreement or easement shall be submitted for review by staff prior to being

recorded with the County Clerk. **Incomplete. A cross access easement is necessary for the portion of the driveway that appears to cross over Block 14801, Lot 2.**

5. The applicant shall provide sidewalk and curbing along the Union Valley Road frontage. Alternatively, the applicant may submit a waiver request with a written justification for not providing sidewalk and/or curbing at this location. Any submitted waiver request is subject to the Board's consideration. **Waiver request submitted. The waiver request will be heard by the Planning Board when this application is scheduled to appear at a Planning Board Meeting.**

6. The site driveway shall be paved from the edge of pavement to 50 feet within the site. **Incomplete, the applicant shall revise note 28 to indicate the right-of-way line, not the property line. The applicant shall include a pavement section detail.**

7. The applicant shall provide a stop sign, stop bar and a 50-foot double yellow centerline at the driveway. The driveway striping shall be labelled as thermoplastic. **Incomplete, the applicant shall show the striping and sign depicted on the plans.**

8. The driveway throat and opening shall be dimensioned along the edge of pavement. **The applicant shall narrow the driveway opening along the edge of pavement to 24 feet wide.**

9. Driveways intersecting with a County road shall have maximum grades of no more than +/- 2.0% for 50 feet back from the right-of-way line. The applicant shall provide a driveway profile at the driveway on the County road. The following shall labeled on the profile: all grade changes (in %), including the driveway apron; the sidewalk cross slope; the counter slope of the road; the right-of-way line; the curb; and the point 50 feet from the right-of-way line. **The applicant shall include a direction arrow beneath the 1.7% slope to indicate if the driveway is sloped toward or away from Union Valley Road. Revision may be necessary once the applicant reconciles the existing right of way width. The existing right of way width shall be shown on the profile in lieu of the master plan right of way width if it differs.**

10. The applicant shall confirm the posted speed on Union Valley Road. The intersection sight distance exhibits shall be updated in accordance with AASHTO design speeds. The applicant shall provide a signed and sealed certification from a professional engineer that no topography obstructs the sight lines per AASHTO standards. **For posted speeds of 50 mph a design speed of 55mph shall be utilized as such update the minimum SSD for a 55mph design speed. The applicant shall show the actual measured sight triangle that are visible, document the exiting deficiency, and provide "Hidden Driveway" signs on the road at the deficient approaches.**

11. The turning templates shall be updated for all maneuvers in and out of the site for the largest anticipated vehicle. **The applicant shall show the double yellow centerline and shoulder stripes of the road. The applicant shall provide a larger scale for the turning templates for all movements in and out of the site zoom into Union Valley Road and first 50 feet of the driveway, the internal turning movements within the site are not needed to address this comment.**

12. The applicant shall provide a traffic statement with trip generation calculations as per ITE. If there are over 100 trips during peak hours, the applicant shall provide a Traffic Impact Study. The applicant shall include a narrative on expected delivery operations once the project is completed. **Incomplete, the applicant shall provide a traffic statement with trip generation calculations**

13. Any existing or proposed drainage facilities shall be included on the site plan. **Incomplete. The county reserves the right to make further comment upon receipt of a topographic survey.**

14. The applicant shall provide copy of any NJDEP and/or Highlands Permits required for the proposed site plan. **Incomplete.**

15. The applicant shall provide the Corridor Enhancement Fee payable to Passaic County. The fee shall be calculated upon receipt of the requested survey. **Incomplete.**

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.

Best Regards,

Salvatore Presti, AICP
Assistant Planner

Cc: Passaic County Engineer
DJ Property, LLC
Bin Feng, R.A.
Dragonfly NJ, Inc.
Justin R. Calta, Esq.
File

AGREEMENT

THIS AGREEMENT, made on _____ ___, 2025, between, Dragonfly NJ, Inc. ("Applicant") with an address at 400 Union Valley Road, West Milford, New Jersey; and DJ Property Limited Liability Company ("Property Owner") with an address at 8 Dominick Court, Cedar Grove, New Jersey; and Passaic County ("County"), with an address at 401 Grand Street, Room 417, Paterson, New Jersey 07505 ("Applicant", "Property Owner", and "County" collectively referred to as the "Parties").

WITNESS:

WHEREAS, Applicant, as tenant of the Property Owner and with the consent of the Property Owner, filed an Application (File# SP-25-018) for Site Plan Approval ("Application") to construct and develop real property on a Passaic County roadway located at 400 Union Valley Road, West Milford, New Jersey, Block 14801, Lot 12 ("Project"); and

WHEREAS, a Site Plan, originally dated May 7, 2025, revised on July 23, 2025 ("Site Plan"), prepared by Bing Feng, R.A. was submitted to the Passaic County Planning Board ("County Board"), received a review letter ("Site Plan Review Letter") withholding approval of the application, subject to certain terms and conditions set forth therein; and

WHEREAS, the slope of the Applicant's and Property Owner's driveway is graded in such a manner that all stormwater, silt, and debris would flow away from the County right-of-way; and

WHREAS, in lieu of requiring modifications to the driveway, the County Planning Board required the Applicant and Property Owner to enter into an agreement to protect and hold the County harmless for any and all damage caused to Applicant's and Property Owner's Property in connection with any stormwater, silt, or debris that enters the Applicant's and Property Owner's Property from the County right-of -way; and

WHEREAS, the Applicant and Property Owner submit this Agreement to comply with the terms of the Site Plan Review Letter.

NOW, THEREFORE, for good and valuable consideration received by Applicant and Property Owner, and for further good cause, Applicant and Property Owner herewith agrees to the following:

1. The Applicant and Property Owner waive any and all claims against the County of Passaic for any and all damage to Applicant's and Property Owner's Property that may be caused by any stormwater, silt, or debris that enters the Applicant's and Property Owner's Property from the County right-of-way.

2. Without limiting any obligation of Applicant to indemnify Property Owner under the lease Agreement between Applicant and Property Owner made on July 15, 2025, the Applicant and Property Owner shall indemnify and hold the County

harmless for any and all claims against the County of Passaic for any and all damage to Applicant's and Property Owner's Property that may be caused by any stormwater, silt, or debris that enters the Applicant's and Property Owner's Property from the County right-of-way.

3. This Agreement shall inure to the benefit of and be binding upon the Parties hereto, their heirs, personal representative, successors and assigns and shall be a covenant that runs with the land described above and this Agreement shall be recorded in the office of the Passaic County Clerk's Office.

4. This Agreement shall be governed by the Laws of the State of New Jersey and shall only be amended in writing signed by all Parties.

Witness:

Name: David Ho
Title: Member

Applicant:

Dragonfly NJ, Inc.

By: _____
Name: Ching Ho
Title: President

Property Owner:

DJ Property Limited Liability Company

Name: David Ho
Title: Member

By: _____
Name: Jane Ho
Title: Member

COUNTY OF PASSAIC

_____
Name: Louis E. Imhof III
Title: Clerk to the Board

By: _____
Name: Pat Lepore
Title: County Commissioner Director

RECORD AND RETURN TO:
OFFICE OF THE COUNTY COUNSEL
401 GRAND STREET, ROOM 214
PATERSON, NJ 07505

STATE OF New Jersey }
}
COUNTY OF Morris }

I CERTIFY that on Oct 2, 2025, Ching Ho personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

(a) This person is the owner of the Property;
(b) This document was signed and delivered by voluntary act within the signer's authority;
(c) This person attested to the truth of these facts.

RENEE MORRIS
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires March 16, 2028

Notary Public

STATE OF NJ }
}
COUNTY OF Passaic }

I CERTIFY that on 01/6/, 2025, Jane Ho, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

(d) This person is an authorized representative of the Applicant;
(e) This document was signed and delivered by voluntary act within the signer's authority;
(f) This person attested to the truth of these facts.

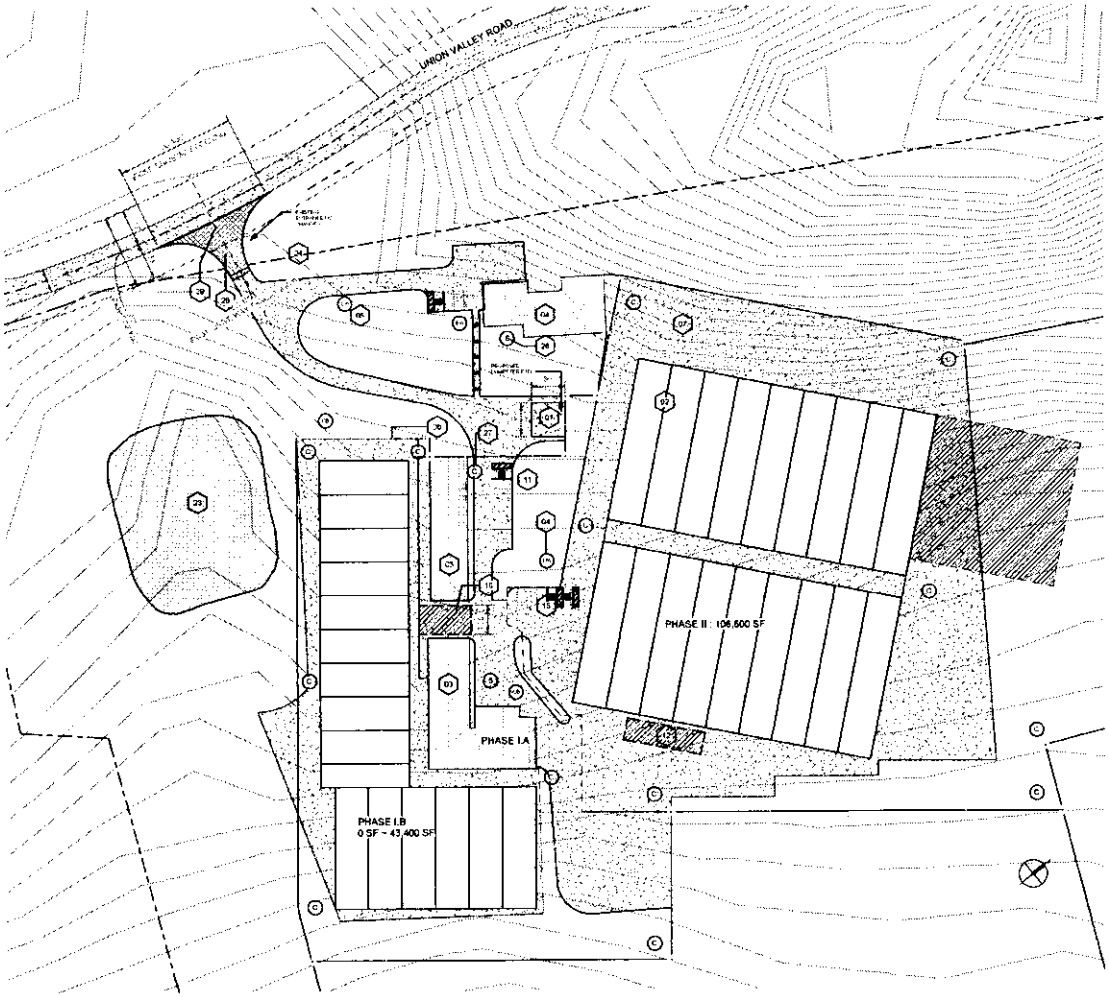
Notary Public

STATE OF NEW JERSEY }
}
COUNTY OF PASSAIC }

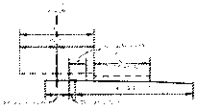
I CERTIFY that on _____, 2025, Pat Lepore, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

(a) This person is the Director of the Board of County Commissioners of COUNTY OF PASSAIC,
(b) This document was signed and delivered by voluntary act within the signer's authority;
(c) This person attested to the truth of these facts.

_____
Notary Public of State of New Jersey



1 SITE PLAN ENLARGED
1" = 50'-0"



2 SITE DRIVEWAY PROFILE
1" = 50'-0"

NOTES	
#	
01	01 CONSTRUCT A REINFORCED CONCRETE DUMPSTER PAD, SET ON A COMPACTED GRAVEL SUBBASE. THE PAD SHALL INCLUDE APPROPRIATE EDGE DETAILING TO PREVENT SHIFTING AND PROVIDE A STABLE, DURABLE BASE. FULL PERIMETER SCREENING SHALL BE INSTALLED, WITH HEIGHT AND MATERIALS COMPLIANT WITH LOCAL CODES AND PROJECT SPECIFICATIONS. FINAL CONSTRUCTION DETAILS—INCLUDING SLAB THICKNESS, REINFORCEMENT, SLOPE, AND OTHER RELEVANT SPECIFICATIONS—SHALL BE PROVIDED BY THE CONTRACTOR AND SUBMITTED FOR OWNER APPROVAL, IN ACCORDANCE WITH ALL APPLICABLE STANDARDS AND LOCAL REGULATIONS.
02	HOOP HOUSES – SEE MISC. DETAILS SHEET FOR MORE INFORMATION.
03	EXISTING BARN HOUSE TO BE CONVERTED INTO MANUFACTURING AND PACKING SPACE. NO STRUCTURAL CHANGES OR FLOOR AREA MODIFICATIONS, MINOR INTERIOR RENOVATIONS ONLY.
04	EXISTING HOUSE ON SITE TO REMAIN; NO CHANGES PROPOSED.
05	EXISTING WELL TO REMAIN; NO CHANGES PROPOSED.
06	NEW SECURITY FENCE SEE MISC. DETAIL SHEET FOR MORE INFORMATION.
07	SOIL COMPACTION TEST HAS BEEN DONE ON THE SITE, PLEASE REFER TO PE'S REPORT FOR MORE INFORMATION. PORTION OF EXISTING HORSE TRAINING FIELD TO BE RESTORED TO NATURAL LANDSCAPE AS NEEDED TO REDUCE IMPERVIOUS SURFACE AREA.
10	EXISITING LOADING ZONE TO REMAIN
11	MAINTAIN EXISTING PARKING SPACES, CONVERT ONE EXISTING SPACE INTO A DESIGNATED ACCESSIBLE (HANDICAP) PARKING SPACE IN COMPLIANCE WITH ADA STANDARDS AND LOCAL CODES.
12	NEW LOADING ZONE FOR HOOP HOUSES AREA
15	NEW PROPOSED PARKING SPACES, INCLUDING 2 DESIGNATED HANDICAP SPACE. SEE PARKING ANALYSIS FOR DETAILS.
23	EXISITING POND TO REMAIN
24	NO CHANGES TO CURBLINE RADII, ALL TURNING RADII ARE SHOWN AS EXISTING CONDITIONS AND REMAIN UNCHANGED UNLESS OTHERWISE NOTED.
26	EXISTING SEPTIC SYSTEM IS ADEQUATE FOR THE CURRENT USE, WITH NO INCREASE IN SEWAGE VOLUME ANTICIPATED. ENVIRONMENTAL ENGINEER HAS VERIFIED IT CAN ACCOMMODATE 5–10 EMPLOYEES AND OCCASIONAL VISITORS. SEE PE'S LETTER FOR DETAILS.
27	SECURITY CAMERA LOCATIONS TO BE DETERMINED BY CONSULTANT.
28	THE FIRST 50 FEET OF THE DRIVEWAY, MEASURED FROM THE PROPERTY LINE INWARD, SHALL BE PAVED WITH ASPHALT, CONCRETE, OR SIMILAR APPROVED MATERIAL.
29	THE FOLLOWING ITEMS SHALL BE PROVIDED AT THE SITE DRIVEWAY: 1. STOP SIGN - INSTALL STANDARD MUTCD-COMPLIANT STOP SIGN AT THE SITE DRIVEWAY ENTRANCE WHERE IT MEETS UNION VALLEY ROAD TO CONTROL EXITING TRAFFIC AND ENHANCE SAFETY. 2. STOP BAR - PROVIDE A 12–24" WIDE WHITE STOP BAR ON THE DRIVEWAY PAVEMENT JUST BEFORE THE STOP SIGN, INDICATING THE REQUIRED VEHICLE STOP LOCATION. 3. CENTERLINE STRIPING - APPLY A 50-FOOT DOUBLE YELLOW CENTERLINE FROM THE EDGE OF UNION VALLEY ROAD INTO THE SITE DRIVEWAY TO DELINEATE TRAFFIC FLOW AND INDICATE NO PASSING. 4. THERMOPLASTIC MARKINGS - ALL PAVEMENT MARKINGS (STOP BAR AND CENTERLINE) SHALL BE INSTALLED USING THERMOPLASTIC STRIPING FOR ENHANCED DURABILITY AND LONGEVITY.

- EXISTING SEPTIC TANK
- PROPOSED CAMERA
- EXISTING WELL
- NEW PROPOSED WELL
- LIMIT OF DISTURBANCE
- EXIST. TRAINING FIELD BOUNDARY(GRAVEL AREA)
- FARM LAND
- FOREST
- EXISTING CATCH BASIN
- NEW SECURITY FENCE
- WATER
- WETLANDS
- AGRICULTURAL WETLANDS
- CULTIVATION AREA
- GRAVEL ROAD
- PAVED ROAD

ATELIER FENG

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No.	Description	Date
1	FIRST SUBMISSION	5/7/2025
2	PLANNING BOARD COMMENTS	7/23/2025

BLOCK: 14801 LOT: 12

DRAGON FLY NJ INC.

400 Union Valley Road, West Milford, County of Passaic, NJ 07435

MINOR SITE PLAN - SITE PLAN ENLARGED

Project number	25.08
Date	5/7/2025
Drawn by	BF
Checked by	BF

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Scale (ARCH D) As indicated