

County of Passaic

Board of County Commissioners

Regular Meeting



OFFICE OF COUNTY COMMISSIONERS

John W. Bartlett
Orlando Cruz
Rodney A. De Vore
Terry Duffy
Bruce James
Deputy Director Cassandra
"Sandi" Lazzara
Director Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq..
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof III,
Clerk Of The Board

Meeting Venue

Date: January 21, 2025 5:30 PM
Location: County Administration
Building
401 Grand Street
Paterson, NJ 07505

A. Roll Call:

1. Bartlett
2. Cruz
3. De Vore
4. Duffy
5. James
6. Deputy Director Lazzara
7. Director Lepore

B. Announcement of the Open Public Meeting Law

C. Pledge of Allegiance

D. Invocation: Rev. Father J. Patrick Ryan, D. Min.

E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces and all who have died from COVID-19, especially the 2,317 residents of Passaic County.

F. Approval of Minutes:

1. Minutes for December 30, 2024 [25-90](#)
Attachments: [Cover Page](#)
[20250117142700442](#)
Minutes for December 30, 2024
2. Minutes for January 7th, 2025 [25-91](#)
Attachments: [Cover Page](#)
[20250117142718064](#)
Minutes for January 7th, 2025

G. Approval of Proclamation:

1. The Passaic County Board of County Commissioners wishes to honor and recognize Undersheriff Humberto Cuadrado as he retires for the Passaic County Sheriff's Department.

H. Administrator's Report:

1. Presentation of a Proclamation to Undersheriff Humberto Cuadrado who is retiring from the Passaic County Sheriff's Department.
2. Presentation of the Lambert Castle Landscape Project- Green Acres Grant by the Clarke Caton Hintz who are the project architects.
3. Public Hearing regarding the stewardship application for the County of Passaic seeking funding through the State of NJ Green Acres Program for historic landscape improvements at Lambert Castle located at 3 Valley Road, Paterson, NJ 07503 (nearest intersection: Valley Road and Route 19 in Paterson).
4. Public Hearing regarding the Jake's Law Playground Application for the County of Passaic seeking funding through the State of NJ Green Acres Program for improvements at Weasel Brook Park located at 794 Park Drive, Clifton, NJ 07013 (nearest intersection: Park Drive and Clifton Avenue in Clifton).
5. Public Hearing regarding the Urban Parks/Park Development Application for the County of Passaic seeking funding through the State of NJ Green Acres Program for improvements at Garret Mountain Reservation located at Park Road, Paterson, NJ 07501 (nearest intersection: Park Road and Mountain Avenue).
6. Presentation on PALS Plus by Mary Martin, Director of the Wanaque Public Library and President of PALS Plus and Luca Manna, Executive Director, PALS Plus.

I. County Commissioner Reports:

1. Commissioner Director Pasquale "Pat" Lepore
2. Commissioner Deputy Director Cassandra "Sandi" Lazzara
3. Commissioner John W. Bartlett
4. Commissioner Orlando Cruz
5. Commissioner Rodney A. De Vore
6. Commissioner Terry Duffy
7. Commissioner Bruce James

J. Communications: None

K. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

L. Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION CANCELLING OPEN SPACE TRUST FUND APPROPRIATION BALANCES PURSUANT TO N.J.S.A. 40A:4-60 [25-26](#)
Attachments: [Cover Page](#)
2. RESOLUTION RETAINING TAYLOR LAW GROUP, LLC TO SERVE AS OUTSIDE LABOR COUNSEL, CONDUCT WORKPLACE INVESTIGATIONS, AND PROVIDE EMPLOYMENT TRAININGS TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ AND RFQ-24-046 [25-27](#)
Attachments: [Cover Page](#)
[25-027](#)

3. RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE JAKE'S LAW PLAYGROUND FUNDING GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR AN INCLUSIVE PLAYGROUND DEVELOPMENT PROJECT AT WEASEL BROOK PARK, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-28](#)
Attachments: [Cover Page](#)
4. RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM THROUGH THE URBAN PARKS INITIATIVE, FOR A PROJECT AT GARRET MOUNTAIN RESERVATION, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-29](#)
Attachments: [Cover Page](#)
5. RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR SUPPLEMENTAL FUNDING FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE PECKMAN PRESERVE IMPROVEMENT PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-30](#)
Attachments: [Cover Page](#)
6. RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR A GREEN ACRES LOAN AND A STEWARDSHIP GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE LAMBERT CASTLE HISTORIC LANDSCAPE RESTORATION PHASE II PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-31](#)
Attachments: [Cover Page](#)
7. RESOLUTION APPOINTING DERYA TASKIN TO THE PASSAIC COUNTY IMPROVEMENT AUTHORITY, PURSUANT TO N.J.S.A. 40:37A-46, ET SEQ. [25-32](#)
Attachments: [Cover Page](#)
8. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED ROJAS-MARTINEZ v. COUNTY OF PASSAIC, ET AL., PAS-L-3121-18, PENDING IN THE PASSAIC COUNTY SUPERIOR COURT, PURSUANT TO N.J.S.A. 40A:5-17(a) [25-33](#)
Attachments: [Cover Page](#)
[25-033](#)
9. RESOLUTION REAPPOINTING MEMBERS OF THE CONSTRUCTION BOARD OF APPEALS, PURSUANT TO N.J.A.C. 5:23A-1.3 [25-34](#)
Attachments: [Cover Page](#)
10. RESOLUTION RETAINING CLEARY GIACOBBE ALFIERI JACOBS, LLC TO CONDUCT INTERNAL EMPLOYEE INVESTIGATIONS IN CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-046 [25-35](#)
Attachments: [Cover Page](#)
[25-035](#)

11. RESOLUTION RETAINING WEINER LAW GROUP, LLP TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF A.M. & T.B. V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3550-24, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042 [25-36](#)

Attachments: [Cover Page](#)
[25-036](#)
12. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED APRIL SIMPSON V. COUNTY OF PASSAIC, CLAIM PETITION #2022-6960, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a) [25-37](#)

Attachments: [Cover Page](#)
[25-037](#)
13. RESOLUTION QUALIFYING VARIOUS VENDORS; AND AWARDED A CONTRACT TO INTERVENTION STRATEGIES INTERNATIONAL, INC. FOR IMPLEMENTATION OF THE PASSAIC COUNTY EMPLOYEE ASSISTANCE AND WELLNESS PROGRAM FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-25-038 [25-38](#)

Attachments: [Cover Page](#)
[25-038](#)
[Personnel Reso #1 Attachment \(Russia Belarus - Intervention Strat\)](#)
14. RESOLUTION AMENDING RESOLUTION NO. R-24-1175 RETAINING TRENK ISABEL SIDDIQI & SHAHDANIAN, P.C. TO CONDUCT ETHICS TRAININGS FOR THE COUNTY OF PASSAIC, TO CORRECT THE REFERENCED RFQ [25-39](#)

Attachments: [Cover Page](#)
15. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CARAHSOFT TECHNOLOGY CORP. FOR INFORMATION TECHNOLOGY SERVICES FOR THE DEPARTMENT OF HUMAN RESOURCES, PURSUANT TO N.J.S.A. 40A:11-5 (dd) [25-41](#)

Attachments: [Cover Page](#)
[25-041](#)
[Carahsoft - LinkedIn Corporation - 01.14.2025 - Quote 44093689](#)
[Carahsoft Russia Belarus Certification](#)
16. RESOLUTION AUTHORIZING PAYMENT OF THE ANNUAL MAINTENANCE FEE TO THE COUNTY OF MONMOUTH UNDER THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE COUNTY OF MONMOUTH FOR USE OF THE DOCUMENT SUMMARY MANAGEMENT SYSTEM BY THE PASSAIC COUNTY CLERK'S OFFICE, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ. [25-81](#)

Attachments: [Cover Page](#)
[25-081](#)
[DSMS Portal Maintenance Invoice](#)
[DSMS Portal Maintenance Requisition](#)
17. RESOLUTION RETAINING TRENK ISABEL SIDDIQI & SHAHDANIAN, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF MINASSIAN V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3026-24, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042 [25-82](#)

Attachments: [Cover Page](#)
[25-082](#)

18. RESOLUTION RETAINING WATERS MCPHERSON MCNEILL, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF BACKER V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-83-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042 [25-83](#)

Attachments: [Cover Page](#)
[25-083](#)

19. RESOLUTION CANCELLING GENERAL CAPITAL APPROPRIATION BALANCES PURSUANT TO N.J.S.A. 40A:4-60 [25-84](#)

Attachments: [Cover Page](#)

20. RESOLUTION ESTABLISHING A TEMPORARY CAPITAL BUDGET FOR CALENDAR YEAR 2025 [25-87](#)

Attachments: [Cover Page](#)

21. RESOLUTION REAPPOINTING SHANIKWA LEMON AND APPOINTING ARTI KAKKAR AND MARK BATTAGLIESE TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 [25-88](#)

Attachments: [Cover Page](#)

HEALTH & HUMAN SERVICES

22. RESOLUTION AMENDING RESOLUTION NO. R-24-1123 EXERCISING THIRD ONE-YEAR OPTION TO RENEW UNDER RFP-22-003, RFP-22-013, AND RFP-22-024 TO APPROVED VENDORS TO PROVIDE SOCIAL SERVICES FOR THE HOMELESS, TRANSPORTATION, AND INTENSIVE CASE MANAGEMENT PROGRAMS AND HOMELESS PREVENTION PROGRAMS FOR CALENDAR YEAR 2025, TO AUTHORIZE ADDITIONAL ONE-YEAR OPTION RENEWALS UNDER RFP-22-003, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. [25-42](#)

Attachments: [Cover Page](#)
[25-042](#)

23. RESOLUTION AUTHORIZING AWARD OF A STIPEND TO FATHER JAMES MOSS IN THE AMOUNT OF \$8,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2025 PURSUANT TO N.J.S.A. 40:20-1 ET SEQ. [25-44](#)

Attachments: [Cover Page](#)
[25-044](#)

24. RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO DMIETRIOS BAYORKIS, DDS TO PROVIDE ON-SITE DENTAL SERVICES TO RESIDENTS AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. [25-45](#)

Attachments: [Cover Page](#)
[25-045](#)

25. RESOLUTION QUALIFYING AND AWARDING DR. AMER KASHOQA (KASHOQA PSYCHIATRY ASSOCIATES) FOR RFQ-25-070 RE-BID CHIEF PSYCHIATRIST, PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT FOR PREAKNESS HEALTHCARE CENTER FOR THE PERIOD JANUARY 1, 2025, THJROUGH DECEMBER 31, 2025, PURSUANT TO N.J.S.A. 40A:11-5(1), ET.SEQ. [25-47](#)

Attachments: [Cover Page](#)
[25-047](#)
[RESOL ATTACHMENT - Kashoqa Psychiatry Assocs - RFQ-25-70](#)

26. RESOLUTION QUALIFYING VENDORS AND AWARDING CONTRACTS FOR RFQ-25-069, EXPAND POOL PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF FOR THE PERIOD JANUARY 1, 2025, TO DECEMBER 31, 2025, PURSUANT TO N.J.S.A. 40A:11-5(1). [25-51](#)
- Attachments:** [Cover Page](#)
[RESOL ATTACHMENT - Qualifying Vendors RFQ=25-069 - 4 Belarus & 2 Tally Sheets](#)
27. RESOLUTION AMENDING RESOLUTION R-24-1200 DATED DECEMBER 30, 2024 AUTHORIZING AWARDS OF CONTRACTS TO VARIOUS AGENCIES FOR 2025-2027 C.A.R.E.S POOL OF PROVIDERS TO PERFORM PROFESSIONAL SERVICES OF RESPITE/CERTIFIED HOME HEALTH AIDES AND NURSING HOME PLACEMENT, PERSONAL EMERGENCY RESPONSE SYSTEMS AND MEDICATION DISPENSING SYSTEM FOR THE DEPARTMENT OF SENIOR SERVICES FOR THE CONTRACT PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH TWO ONE-YEAR OPTIONS TO RENEW AS OUTLINED IN RFP #25-002, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ. [25-53](#)
- Attachments:** [Cover Page](#)
28. RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND A ONE (1) YEAR EXTENSION FOR HEATING IMPROVEMENT PROGRAM 2024 GRANT, PURSUANT TO N.J.S.A. 40A:5-30. [25-62](#)
- Attachments:** [Cover Page](#)
29. RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND ONE (1)-YEAR TERM EXTENSION FOR THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM WEATHERIZATION 2024 GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, PURSUANT TO N.J.S.A. 40A:5-30. [25-63](#)
- Attachments:** [Cover Page](#)
30. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TOP REPAIRS d/b/a PANTHER FOR PREVENTATIVE MAINTENANCE, SERVICE AND REPAIRS OF DIETARY FOOD SERVICE EQUIPMENT - REFRIGERATION/FREEZER AND ICE MACHINES AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4, ET.SEQ. AND SB-25-014. [25-65](#)
- Attachments:** [Cover Page](#)
[25-065](#)
[RESOL ATTACHMENTS - TOP Repairs Maintenance Service 1.15.25](#)
31. RESOLUTION AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN PASSAIC COMMUNITY HEALTH CENTER AND THE COUNTY DEPARTMENT OF HEALTH SERVICES. [25-67](#)
- Attachments:** [Cover Page](#)
[RESOL ATTACHMENT - MOU - between Passaic Community Health & County Dept Health 1.15.25](#)
32. RESOLUTION AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING WITH WEST MILFORD BELTONE HEARING AID CENTER. [25-70](#)
- Attachments:** [Cover Page](#)
[RESOL ATTACHMENT - MOU - West Milford 1.15.24](#)

PUBLIC WORKS

33. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO A&A INDUSTRIAL PIPING TO COMPLETE VARIOUS HVAC REPAIRS TO UNITS 1, 2, & 4 AND PROVIDE A NEW HVAC REPLACEMENT SYSTEM FOR UNIT 3, AND REPLACE THE EXISTING BUILDING MANAGEMENT SYSTEM FOR UNITS 1 THROUGH 4 AT PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. [25-43](#)
- Attachments:** [Cover Page](#)
[25-043](#)
34. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLLIER'S ENGINEERING & DESIGN, INC., FOR ON CALL CONSTRUCTION TESTING SERVICES FOR THE REPLACEMENT OF THE GREENWOOD LAKE TURNPIKE BRIDGE NO. 1600-513 IN WEST MILFORD TOWNSHIP PER BID SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ. [25-46](#)
- Attachments:** [Cover Page](#)
[25-046](#)
[20250117105056264](#)
35. RESOLUTION AUTHORIZING THE PASSAIC COUNTY ENGINEER TO APPLY FOR, ENTER INTO, AND EXECUTE THE FY2025 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL BRIDGES FUND GRANT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ. [25-48](#)
- Attachments:** [Cover Page](#)
36. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MANCHESTER UTILITIES AUTHORITY FOR REIMBURSEMENT TO THE COUNTY FOR THE COST ASSOCIATED WITH REPLACEMENT AND INSTALLATION OF WATER MAINS OWNED BY MANCHESTER UTILITIES AUTHORITY AT HIGH MOUNTAIN ROAD CULVERT NO. 1600-338 IN THE BOROUGH OF NORTH HALEDON, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ. [25-49](#)
- Attachments:** [Cover Page](#)
37. RESOLUTION AMENDING RESOLUTION R-24-1154 QUALIFYING A POOL OF PROFESSIONAL ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS, LANDSCAPE ARCHITECTS, ENVIRONMENTAL HEALTH SAFETY/ENGINEERING CONSULTANTS SERVICES FOR RFQ-25-013 FOR CALENDAR YEAR 2025, TO INCLUDE FULL LIST OF QUALIFIED CONSULTANTS IN SCHEDULE A, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. [25-50](#)
- Attachments:** [Cover Page](#)
38. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FRENCH AND PARRELLO ASSOCIATES, PA FOR ON-CALL GEOTECHNICAL TESTING FOR THE PROPOSED MAINTENANCE FACILITY TO BE CONSTRUCTED AT THE PREAKNESS GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ. [25-52](#)
- Attachments:** [Cover Page](#)
[25-052](#)

39. RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO COLLIERS ENGINEERING & DESIGN, INC., FOR CONSTRUCTION SERVICES AT 11 MARSHALL STREET IN THE CITY OF PATERSON, RFQ-24-043, PURSUANT TO N.J.A.C. 5:30-11.6 [25-54](#)
- Attachments:** [Cover Page](#)
[25-054](#)
[20250117105056264](#)
40. RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 FOR FRENCH & PARRELLO ASSOCIATES, P.A., TO PERFORM ON CALL CONSTRUCTION & GEOTECHNICAL TESTING FOR MORRIS CANAL GREENWAY PHASE IV, HIGHLANDS RAIL TRAIL & RIFLE CAMP ROAD IMPROVEMENT PROJECTS PURSUANT TO N.J.A.C. 5:30-11.6 [25-55](#)
- Attachments:** [Cover Page](#)
[25-055](#)
41. RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO JOHN O' HARA COMPANY FOR TUNNEL REPAIR AT THE COURT HOUSE ANNEX IN THE CITY OF PATERSON, PER BID C-24-010, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ. [25-56](#)
- Attachments:** [Cover Page](#)
[25-056](#)
42. RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO CLARKE CATON HINTZ FOR TUNNEL REPAIRS AT THE COURT HOUSE ANNEX IN THE CITY OF PATERSON, PER BID RFQ-25-064, PURSUANT TO N.J.A.C. 5:30-11.6 [25-57](#)
- Attachments:** [Cover Page](#)
[25-057](#)
43. RESOLUTION TO QUALIFY CONSULTANTS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, HISTORIANS, ARCHAEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS FOR THE 2025 CALENDAR YEAR UNDER RFQ-25-064, PURSUANT TO N.J.S.A. 40A: 11-5, ET SEQ. [25-58](#)
- Attachments:** [Cover Page](#)
44. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2024 CHEVROLET EQUINOX FROM GENTILINI CHEVROLET, LLC FOR USE BY ROAD DEPARTMENT, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ. [25-59](#)
- Attachments:** [Cover Page](#)
[25-059](#)
45. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO C.J. VANDERBECK & SON. INC., TO PROVIDE BOILER MAINTENANCE, SERVICE, EMERGENCY NEW EQUIPMENT REPLACEMENT AT COUNTY INSTITUTIONS, SB-25-021, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ. [25-60](#)
- Attachments:** [Cover Page](#)
[25-060](#)

46. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VARIOUS VENDORS TO PURCHASE ELECTRICAL SUPPLIES AND EQUIPMENT FOR VARIOUS PASSAIC COUNTY BUILDINGS AND INSTITUTIONS, PER BIDS SB-25-012, SB-25-017, SB-25-023, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ. [25-61](#)
- Attachments:** [Cover Page](#)
[25-061](#)
47. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ACE SECURITY INC., FOR DOOR LOCKS HARDWARE CATALOG % DISCOUNT AND LOCKSMITH SERVICES, PER BID SB-25-020, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ. [25-64](#)
- Attachments:** [Cover Page](#)
[25-064](#)
48. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MAGIC TOUCH CONSTRUCTION CO., INC., FOR GREASE TRAP PUMPING/CLEANING AND JETTING OF FLOOR DRAINS FOR PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-4. [25-66](#)
- Attachments:** [Cover Page](#)
[25-066](#)
49. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE REPLACEMENT OF THE HERSHFIELD PARK PEDESTRIAN BRIDGE No. 1600-495 OVER THE WANAQUE RIVER IN THE BOROUGH OF POMPTON LAKES, FOR THE PASSAIC COUNTY ENGINEER, PURSUANT N.J.S.A 40A: 11-23, ET SEQ. [25-69](#)
- Attachments:** [Cover Page](#)
50. RESOLUTION AUTHORIZING NO COST CHANGE-ORDER NO. 1 TO COLONNELLI BROTHERS, INC. FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT IN THE BOROUGH OF WANAQUE, PER BID C-23-009, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ. [25-72](#)
- Attachments:** [Cover Page](#)
51. RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR INSTALLATION OF A FLUSHING STATION WITHIN PREAKNESS AVENUE IN THE BOROUGH OF HALEDON TO CONNECT A STORM SEWER BASIN TO ADDRESS A WATER QUALITY ISSUE, PURSUANT TO N.J.S.A. 40:20-1 [25-73](#)
- Attachments:** [Cover Page](#)
[Permit to Resolution authorizing Storm Drain Permit Between 568 & 574 Preakness in Haledon](#)
52. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MURRAY PAVING & CONCRETE, LLC, FOR REPAIRS ON THE OVERHEAD ENTRY BRICK CANOPY AT THE PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-10. [25-74](#)
- Attachments:** [Cover Page](#)
[25-074](#)
[Quote to Resolution awarding contract to Murray Paving coop ECSNJ Canopy Preakness Healthcare Center](#)

LAW AND PUBLIC SAFETY

53. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO S&S TRAVEL ENTERPRISES DBA SKYLAND WORLD TRAVEL TO PROVIDE TRAVEL AGENT SERVICES FOR PRISONER EXTRADITIONS AND WITNESS TRAVEL FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3, ET SEQ. [25-75](#)

Attachments: [Cover Page](#)
[25-075](#)
[S&S - BEDC](#)

54. RESOLUTION AMENDING RESOLUTION NUMBER R-24-265 "AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE CHILD ADVOCACY DEVELOPMENT GRANTS," TO INCREASE THE CHILD ADVOCACY DEVELOPMENT GRANT APPROPRIATION BY \$47,524.00 [25-76](#)

Attachments: [Cover Page](#)

55. RESOLUTION AMENDING RESOLUTION NUMBER R-24-592 "AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM FFY23 VICTIM OF CRIME ACT (VOCA) GRANT PROGRAM (SUBAWARD NUMBER V-16-23)" TO INCREASE THE COUNTY IN-KIND SALARYFRINGE MATCH FUNDS [25-77](#)

Attachments: [Cover Page](#)

56. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDS FROM THE STATE OF NEW JERSEY'S COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM PURSUANT TO N.J.S.A. 17:33A-28 [25-78](#)

Attachments: [Cover Page](#)

57. RESOLUTION AUTHORIZING PURCHASE OF GETAC F110 FULLY RUGGED 11.6 IN WINDOW TABLETS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PATROL DIVISION, PURSUANT TO N.J.S.A. 40A:11-10 [25-80](#)

Attachments: [Cover Page](#)
[25-080](#)

PLANNING AND ECONOMIC DEVELOPMENT

58. RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2024 [25-71](#)

Attachments: [Cover Page](#)
[25-071](#)

59. RESOLUTION AUTHORIZING THE REALLOCATION OF GRANT FUNDS FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND TO THE BOROUGH OF RINGWOOD. [25-79](#)

Attachments: [Cover Page](#)

Items Removed from Consent Agenda

M. New Business:

1. Receipt of supplemental debt statement by CFO

2. 2025-01

[25-40](#)

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$15,400,000 TO PAY THE COST THEREOF, TO APPROPRIATE CAPITAL SURPLUS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Attachments: [Cover Page](#)

3. Motion to Approve Bond Ordinance 2025-01 on First Reading:

1. Personnel:

2. Bills:

N. Adjournment:

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: Minutes for December 30, 2024

THIS MINUTES WAS REQUESTED BY:

**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES FOR REGULAR MEETING HELD ON**

December 30, 2024

A regular meeting of the Passaic County Board of County Commissioners was held this day in the County Commissioners Board Room at 10:34a.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement of the Open Public Meeting Law.

Roll Call

1. Cruz
2. Duffy
3. Gallo
4. James
5. Lepore
6. Deputy Director Lazzara
7. Director Bartlett

Pledge of Allegiance

Invocation by Rabbi Randall Mark

Approval of Minutes:

A motion was made by County Commissioner Cruz, second by County Commissioner Duffy, that the minutes for December 10, 2024, be approved which the motion was carried on a roll call of seven (7) votes in the affirmative.

Proclamations:

A motion was made by County Commissioner Lazzara, second by County Commissioner Duffy, for approval of proclamations and the motion was carried on a roll call of seven (7) votes in the affirmative.

Administrator's Report:

The Board of County Commissioners wishes to honor and recognize Klein Ribbon in Paterson, New Jersey as they celebrate their 100th Anniversary.

Presentation of a proclamation to Deborah Hoffman as she retires from the Passaic County Division of Economic Development.

The County Commissioners would like to thank County Commissioner Nicolino Gallo for his years of service on the Board of County Commissioners

At this time Director Bartlett asked if there was any County Commissioner Reports.

1. County Commissioner Director John W. Bartlett
2. County Commissioner Deputy Director Cassandra Lazzara
3. County Commissioner Orlando Cruz
4. County Commissioner Terry Duffy
5. County Commissioner Nicolino Gallo
6. County Commissioner Bruce James
7. County Commissioner Pasquale Lepore

COMMUNICATION: None

ORAL PORTION:

Cruz: Motion to open the public portion.
Gallo: Second.

ROLL CALL: Cruz, Yes: Duffy, Yes: Gallo, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Director Bartlett, Yes:

At this time the no one appeared before the Board.

Duffy: Motion to close the Public Portion of the Meeting.
Cruz: Second

ROLL CALL: Cruz, Yes: Duffy, Yes: Gallo, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Director Bartlett, Yes:

2/3 Vote Resolution:

A motion was made by County Commissioner Lepore, seconded by County Commissioner Cruz to adopt Resolution L-1, which the motion was carried on a roll call of seven (7) votes in the affirmative.

Consent Agenda Resolutions:

A motion was made by County Commissioner Lepore, seconded by County Commissioner Cruz to amend Resolution M-7, which motion was carried on a roll call of seven (7) votes in the affirmative.

A motion was made by County Commissioner Lazzara, seconded by County Commissioner Gallo to adopt Resolution M-1 through M-85, which the motion was carried on a roll call of seven (7) votes in the affirmative.

“End of Consent Agenda”

New Business:

Personnel:

A motion was made by County Commissioner Lepore, second by County Commissioner Lazzara, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

Bills:

Motion made by County Commissioner Lepore, seconded by County Commissioner Lazzara, that:

Current Fund	3-01	341,069.97
Current Fund	4-01	4,458,403.86
HUD Budget Expenditures	4-25	<u>2,558.51</u>
	Year Total:	4,460,962.37
General Capital Fund Budget	C-04	1,282,767.37
State/Federal Grant Fund	G-01	1,472,627.83
Open Space Trust FY2022	O-22	97,439.42
Open Space Trust FY2023	O-23	340.74
Open Space Trust FY2024	O-24	<u>21,872.45</u>
	Year Total:	119,652.61
Professional Liab	T-19	143,543.94
Trust Fund Other	T-20	194,808.21
Municipal Forfeit	T-22	92,925.33
Prosecutor’s Conf	T-23	1,931.15

Year Total:	433,208.63
Total of All Funds:	\$8,110,288.78

Current Fund	3-01	50.00
Current Fund	4-01	19,750,616.50
Payroll Agency Deductions	4-05	2,205,404.33
HUD Budget Expenditures	4-25	23,385.17
General Capital Fund Budget	C-04	25,000.00
State/Federal Grant Fund	G-01	799,697.41
Confiscated Trust Fund	T-15	3,949.00
Trust Fund Other	T-20	10,000.00
Para Transit Trust Fund	T-24	728.90
Total All Funds:		\$22,818,831.31

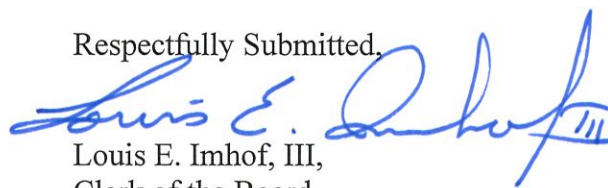
Be approved which motion was carried on roll call of seven (7) votes in the affirmative.

Adjournment

A motion was made by County Commissioner Cruz, seconded by County Commissioner Duffy that the regular meeting be adjourned at 11:08 AM, and the motion was carried on a roll call of seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video tape recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by Lisa McDowell

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: Minutes for January 7th, 2025

THIS MINUTES WAS REQUESTED BY:

MINUTES

**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONER
187TH RE-ORGANIZATION MEETING
JANUARY 7, 2025**

The Re-Organization Meeting of the Passaic County Board of County Commissioners was held this day in the County Commissioners Board Room at 12:06 p.m.

Louis E. Imhof, III, Clerk of the Board called the meeting to order, read the Open Public Meeting law.

At this time County Administrator Matthew P. Jordan, Esq. called for everyone to stand for the Flag Salute, Invocation, and a Moment of Silence.

Pledge of Allegiance by County Commissioner Duffy

Invocation: Rev. Father J. Patrick Ryan, D. Min.

County Administrator Matthew P. Jordan, Esq. introduced the Honorable Rudolph Filko, A.J.S.C: Assignment Judge, New Jersey Superior Court, Passaic Vicinage.

Louis E. Imhof, III Clerk of the Board stated for the record that the County Commissioners Office is in receipt of the certified Oaths of Office for County Commissioners Bartlett, De Vore, and Lazzara for 3-year terms beginning January 1, 2025, through December 31, 2027.

At this time the Clerk called for a roll call:

Bartlett, Yes: Cruz, Yes: De Vore, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

At this time Louis E. Imhof, III, Clerk of the Board called for nominations for Director for the year 2025.

County Commissioner Bartlett made a motion to nominate County Commissioner Lepore, for Director of the Board of County Commissioners for the year 2025.

County Commissioner De Vore seconded the nomination.

At this time Louis E. Imhof, III, Clerk of the Board asked if there were any other nominations?

County Commissioner Bartlett made a motion to close the nominations.

County Commissioner De Vore seconded the nomination.

At this time the Clerk called for a roll call:

County Commissioners: Bartlett, Yes: Cruz, Yes: De Vore, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

County Commissioner Bartlett moves to vote upon the nomination for County Commissioner Director

County Commissioner Lazzara seconded the move to vote upon the nomination for County Commissioner Director

At this time the Clerk called for a roll call:

County Commissioners: Bartlett, Yes: Cruz, Yes: De Vore, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

At this time Louis E. Imhof, III Clerk of the Board called for nominations for Deputy Director for the year 2025.

County Commissioner Lepore made a motion to nominate County Commissioner Lazzara for Deputy Director for the Year 2025.

County Commissioner Cruz seconded the nomination.

At this time Louis E. Imhof, III, Clerk of the Board asked if there were any other nominations?

County Commissioner Lepore made a motion to close the nominations.

County Commissioner Cruz seconded the nomination.

At this time the Clerk called for a roll call:

County Commissioners: Bartlett, Yes: Cruz, Yes: De Vore, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

County Commissioner Lepore moves to vote upon the nomination for County Commissioner Deputy Director.

County Commissioner Cruz seconded the move to vote upon the nomination for County Commissioner Deputy Director.

At this time the Clerk called for a roll call:

County Commissioners: Bartlett, Yes: Cruz, Yes: De Vore, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

Deputy Director Lazzara was administered the oath of allegiance as Deputy Director for the Year 2025, by Honorable Matthew P. Jordan, Esq., County Administrator

Director Bartlett was administered the oath of allegiance as Director for the Year 2025, by Honorable Matthew P. Jordan, Esq., County Administrator

Oral Portion:

Cruz: Motion to open the public portion.
Bartlett: Second.

Roll Call: Bartlett, Yes: Cruz, Yes: De Vore, Yes: Duffy, Yes: Lepore, Yes:
Yes: Lazzara, James, Yes

At this time no one appeared before the Board.

Duffy : Motion to close the public portion.
Cruz: Second.

Roll Call: Bartlett, Yes: Cruz, Yes: De Vore, Yes: Duffy, Yes: Lepore, Yes:
Yes: Lazzara, James, Yes

Consent Agenda Resolutions:

Motion made by County Commissioner Cruz seconded by Deputy Director Lazzara, that Resolutions T-1 through T-21 be adopted, which the motion was carried on roll call of seven (7) votes in the affirmative.

“End of Consent Agenda”

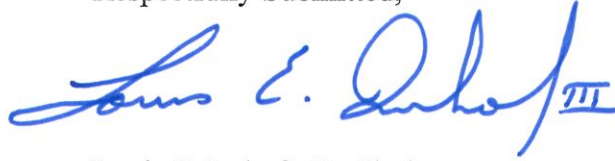
Matthew P. Jordan, Esq., County Administrator, asked the Honorable Rudolph Filko, A.J.S.C. New Jersey Superior Court, Passaic Vicinage, to administer the Oath of Allegiance to County Commissioners to various Boards and Commissions that they were appointed to during the Re-Organization Meeting.

Adjournment

Motion made by County Commissioner James, seconded by County Commissioner Cruz that the meeting be adjourned at 12:32 p.m. which the motion was approved with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video tape recorded)

Respectfully Submitted,

A handwritten signature in blue ink that reads "Louis E. Imhof, III". The signature is written in a cursive style with a distinct "III" at the end.

Louis E. Imhof, III, Clerk
Of The Board of County Commissioners

Prepared by: Jasmine L. Amador

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 Deputy Director Cassandra "Sandi" Lazzara
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 Orlando Cruz
 Rodney De Vore
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 Bruce James

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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION CANCELLING OPEN SPACE TRUST FUND APPROPRIATION
 BALANCES PURSUANT TO N.J.S.A. 40A:4-60

THIS RESOLUTION WAS REQUESTED BY:
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	1.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION CANCELLING OPEN SPACE TRUST FUND APPROPRIATION BALANCES
PURSUANT TO N.J.S.A. 40A:4-60**

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-60, any unexpended balances of appropriations may, by resolution of the Board, be canceled prior to the end of the fiscal year; and

WHEREAS, the Chief Financial Officer has reviewed the Open Space Trust Fund appropriations, as set forth herein, and is recommending to the Board that same be cancelled as they are no longer needed for the purposes to which they were appropriated; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Administration and Finance Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:4-60, that the Board of County Commissioners of the County of Passaic authorizes the Chief Financial Officer to cancel the following Open Space Trust Fund appropriations balances:

<u>Account</u>	<u>Project</u>	<u>Amount</u>
O-19-56-606-001-605	Appraisals for Acquisitions	\$12,350.00
O-23-56-635-002-608	Park & Trail Improvements	4,239.93
O-23-56-660-002-604	Miscellaneous Items	2,491.40
O-24-56-635-002-608	Park & Trail Improvements	1,037.64
O-24-56-655-001-602	Tree Maintenance	2.33
O-24-56-670-005-603	Mun/Non-Profit Awards	<u>3,562.07</u>
	Total:	\$23,683.37

LET IT BE FURTHER RESOLVED that the Chief Financial Officer and County Treasurer are authorized to take any action necessary to carry out the purpose of this resolution.

NB

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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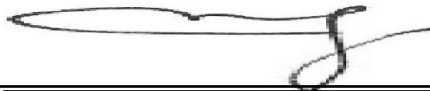
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING TAYLOR LAW GROUP, LLC TO SERVE AS OUTSIDE LABOR COUNSEL, CONDUCT WORKPLACE INVESTIGATIONS, AND PROVIDE EMPLOYMENT TRAININGS TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ AND RFQ-24-046

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RETAINING TAYLOR LAW GROUP, LLC TO SERVE AS OUTSIDE LABOR COUNSEL, CONDUCT WORKPLACE INVESTIGATIONS, AND PROVIDE EMPLOYMENT TRAININGS TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ AND RFQ-24-046

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified law firms to undertake representation in labor matters, conduct workplace investigations, and provide employment trainings to County employees in calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 16, 2024, the Passaic County Purchasing Agent issued RFQ-25-046, Outside Labor Counsel, Workplace Investigations, and Employment Training (“RFQ-25-046”), seeking qualifications for a pool of outside labor counsel for calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside labor counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2024, the Board passed Resolution No. R-24-1174, qualifying various law firms to serve as outside labor counsel, and conduct workplace investigations and employment trainings for calendar year 2025, which included Taylor Law Group, LLC; and

WHEREAS, the Passaic County Administrator is recommending to retain Taylor Law Group, LLC as outside labor counsel for calendar year 2025, in an amount not to exceed one hundred thousand dollars (\$100,000.00), pursuant to RFQ-25-046; and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Taylor Law Group, LLC executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying it is not involved in prohibited activities in Russia and Belarus, and the County confirmed that said firm is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Taylor Law Group, LLC to serve as outside labor counsel to the County of Passaic in calendar year 2025, in an amount not to exceed one hundred thousand dollars (\$100,000.00), in accordance with the terms and conditions set forth in RFQ-25-046.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract awarded to Taylor Law Group, LLC and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 5-01-20-102-001-233

PURPOSE: Award contract to Taylor Law Group, LLC to serve as outside labor counsel, conduct workplace investigations and provide employment trainings to the County of Passaic.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
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Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE JAKE'S LAW PLAYGROUND FUNDING GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR AN INCLUSIVE PLAYGROUND DEVELOPMENT PROJECT AT WEASEL BROOK PARK, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	3.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR THE JAKE’S LAW PLAYGROUND FUNDING GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR AN INCLUSIVE PLAYGROUND DEVELOPMENT PROJECT AT WEASEL BROOK PARK, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides grants and/or loans to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the County desires to further the public interest by obtaining a Jake’s Law Playground Funding Grant in the amount of eight hundred fifty thousand dollars (\$850,000.00) from the State to fund the development of an inclusive playground at Weasel Brook Park, including fully accessible playground equipment, ADA-compliant walkways, and other accessibility features; and

WHEREAS, the State will determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the County is willing to use the State’s funds in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the State for the above-named project; and

WHEREAS, if awarded, the County agrees to provide its matching share to the Green Acres funding request, if any; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby declares that Matthew P. Jordan, County Administrator, is hereby authorized to:

1. Apply for and accept the Jake’s Playground Law Funding Grant from the New Jersey Department of Environmental Protection, Green Acres Program in the amount of eight hundred fifty thousand dollars (\$850,000.00);
2. Provide additional application information and furnish such documents as may be required; and
3. Act as the authorized correspondent of the County.

LET IT BE FURTHER RESOLVED, that the County agrees to provide its matching share to the Green Acres funding request, if a match is required.

LET IT BE FURTHER RESOLVED, in the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project.

LET IT BE FURTHER RESOLVED, that the County agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, County Administrator, Director of Cultural & Historic Affairs, and the Director of the Board are authorized

to take any actions necessary to carry out the purpose of this resolution.

LET IT BE FURTHER RESOLVED, that this resolution shall take effect immediately.

NB

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

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Fax: 973-742-3746


Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM THROUGH THE URBAN PARKS INITIATIVE, FOR A PROJECT AT GARRET MOUNTAIN RESERVATION, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	4.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM THROUGH THE URBAN PARKS INITIATIVE, FOR A PROJECT AT GARRET MOUNTAIN RESERVATION, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides grants and/or loans to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes, including through the Urban Parks initiative; and

WHEREAS, the County desires to further the public interest by obtaining Urban Parks grant funding in the amount of six hundred thousand dollars (\$600,000.00) from the State to fund the renovation of the basketball courts at Garret Mountain Reservation, with the goal of improving safety and accessibility for park users of all ages and abilities while enhancing recreational opportunities in this popular urban park; and

WHEREAS, the State will determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the County is willing to use the State’s funds in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the State for the above-named project; and

WHEREAS, if awarded, the County agrees to provide its matching share to the Green Acres funding request, if any; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby declares that Matthew P. Jordan, County Administrator, is hereby authorized to:

1. Apply for and accept the Urban Parks funding from the New Jersey Department of Environmental Protection, Green Acres Program in the amount of six hundred thousand dollars (\$600,000.00);
2. Provide additional application information and furnish such documents as may be required.
3. Act as the authorized correspondent of the County.

LET IT BE FURTHER RESOLVED, that the County agrees to provide its matching share to the Green Acres funding request, if a match is required.

LET IT BE FURTHER RESOLVED, in the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project.

LET IT BE FURTHER RESOLVED, that the County agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, County Administrator, Director of Cultural & Historic Affairs, and the Director of the Board are authorized to take any actions necessary to carry out the purpose of this resolution.

LET IT BE FURTHER RESOLVED, that this resolution shall take effect immediately.

NB

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
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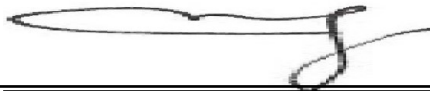
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR SUPPLEMENTAL FUNDING FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE PECKMAN PRESERVE IMPROVEMENT PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	5.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR SUPPLEMENTAL FUNDING FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE PECKMAN PRESERVE IMPROVEMENT PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides grants and/or loans to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the County has previously obtained a Green Acres grant in the amount of four hundred eighty-two thousand five hundred dollars (\$482,500.00) from the State to fund the Peckman Preserve Park Improvements Project in the Township of Little Falls; and

WHEREAS, the County desires to further the public interest by requesting an additional Green Acres loan in the amount of one million eight hundred seventy-five thousand dollars (\$1,875,000.00) and a Green Acres grant in the amount of one hundred forty-two thousand five hundred dollars (\$142,500.00) from the State to fund the Peckman Preserve Improvement Project, with proposed improvements including a trailhead parking area, a multi-use trailhead structure, a preserve-wide pathway system with mowed and aggregate paths, an elevated boardwalk, an outdoor classroom platform, public art installations, interpretive exhibits, and ecological restoration efforts such as woodland restoration and a managed meadow; and

WHEREAS, the State shall determine if the supplemental funding request is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the County is willing to use the State’s funds in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the State for the above-named project; and

WHEREAS, if awarded, the County agrees to provide its matching share to the Green Acres funding request, if any; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby declares that Matthew P. Jordan, County Administrator, is hereby authorized to:

1. Apply for Green Acres loan in the amount of one million eight hundred seventy-five thousand dollars (\$1,875,000.00) and a Green Acres grant in the amount of one hundred forty-two thousand five hundred dollars (\$142,500.00) from the New Jersey Department of Environmental Protection, Green Acres Program for the Peckman Preserve Park Improvements Project in the Township of Little Falls;
2. Provide additional application information and furnish such documents as may be required.
3. Act as the authorized correspondent of the County.

LET IT BE FURTHER RESOLVED, that the County agrees to provide its matching share to the Green Acres funding request, if a match is required.

LET IT BE FURTHER RESOLVED, in the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the

project.

LET IT BE FURTHER RESOLVED, that the County agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, County Administrator, Director of Cultural & Historic Affairs, and the Director of the Board are authorized to take any actions necessary to carry out the purpose of this resolution.

LET IT BE FURTHER RESOLVED, that this resolution shall take effect immediately.

NB

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR A GREEN ACRES LOAN AND A STEWARDSHIP GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE LAMBERT CASTLE HISTORIC LANDSCAPE RESTORATION PHASE II PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	6.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE COUNTY TO APPLY FOR A GREEN ACRES LOAN AND A STEWARDSHIP GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE LAMBERT CASTLE HISTORIC LANDSCAPE RESTORATION PHASE II PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides grants and/or loans to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the County desires to further the public interest by obtaining a Green Acres loan in the amount of one million seven hundred fifty thousand dollars (\$1,750,000.00) and a Green Acres grant in the amount of one million seven hundred fifty thousand dollars (\$1,750,000.00) in the form of a stewardship grant from the State to fund the Lambert Castle Historic Restoration Phase II Project, which will include the restoration of the granite retaining wall, garden balcony, and walking paths, preserving the site’s historic integrity while improving accessibility and safety for visitors; and

WHEREAS, the State will determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the County is willing to use the State’s funds in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the State for the above-named project; and

WHEREAS, if awarded, the County agrees to provide its matching share to the Green Acres funding request, if any; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic hereby declares that Matthew P. Jordan, County Administrator, is hereby authorized to:

1. Apply for a Green Acres loan in the amount of one million seven hundred fifty thousand dollars (\$1,750,000.00) and a Stewardship grant in the amount of one million seven hundred fifty thousand dollars (\$1,750,000.00) from the New Jersey Department of Environmental Protection, Green Acres Program to fund the Lambert Castle Historic Landscape Restoration Phase II Project;
2. Provide additional application information and furnish such documents as may be required.
3. Act as the authorized correspondent of the County.

LET IT BE FURTHER RESOLVED, that the County agrees to provide its matching share to the Green Acres funding request, if a match is required.

LET IT BE FURTHER RESOLVED, in the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project.

LET IT BE FURTHER RESOLVED, that the County agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, County Administrator, Director of Cultural & Historic Affairs, and the Director of the Board are authorized to take any actions necessary to carry out the purpose of this resolution.

LET IT BE FURTHER RESOLVED, that this resolution shall take effect immediately.

NB

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION APPOINTING DERYA TASKIN TO THE PASSAIC COUNTY IMPROVEMENT AUTHORITY, PURSUANT TO N.J.S.A. 40:37A-46, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	7.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION APPOINTING DERYA TASKIN TO THE PASSAIC COUNTY IMPROVEMENT AUTHORITY, PURSUANT TO N.J.S.A. 40:37A-46, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., the Board created the Passaic County Improvement Authority (“PCIA”); and

WHEREAS, in accordance with N.J.S.A. 40:37A-46, the PCIA shall consist of five (5) members who shall be residents of the County and who shall be appointed by resolution of the Board; and

WHEREAS, pursuant to N.J.S.A. 40:37A-48, after initial appointments, the Board may appoint members to the PCIA for a five (5) year term, expiring February 1st of the fifth year; and

WHEREAS, pursuant to N.J.S.A. 40:37A-51, members of the PCIA shall serve without compensation, but the PCIA may reimburse its members for necessary expenses incurred in the discharge of their duties; and

WHEREAS, on October 13, 2020, the Board passed Resolution No. R20200817, appointing Michael Glovin as a member of the PCIA for a five (5) year term, effective October 13, 2020; and

WHEREAS, on May 31, 2024, the Board passed Resolution No. R-24-397, modifying the expiration date of Mr. Glovin’s appointment to February 1, 2025, in accordance with N.J.S.A. 40:37A-44, et seq.; and

WHEREAS, the Passaic County Administrator is recommending to appoint Derya Taskin to the PCIA upon the expiration of Mr. Glovin’s term, for a term commencing February 1, 2025 and expiring February 1, 2030; and

WHEREAS, Ms. Taskin is a resident of the County, is in compliance with N.J.S.A. 40:37A-46, and is otherwise qualified to serve as a member of the PCIA; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration & Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:37A-46, et seq., the Board of County Commissioners of the County of Passaic appoints Derya Taskin as a member of the Passaic County Improvement Authority, for a term commencing February 1, 2025 and expiring February 1, 2030.

LET IT BE FURTHER RESOLVED, that pursuant to N.J.S.A. 40:37A-48, the Clerk of the Board shall send a certified copy of this Resolution to the New Jersey Secretary of State.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
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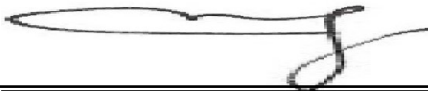
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED ROJAS-MARTINEZ v. COUNTY OF PASSAIC, ET AL., PAS-L-3121-18, PENDING IN THE PASSAIC COUNTY SUPERIOR COURT, PURSUANT TO N.J.S.A. 40A:5-17(a)

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	8.
CAF#	T-20-56-880-003-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED
ROJAS-MARTINEZ v. COUNTY OF PASSAIC, ET AL., PAS-L-3121-18, PENDING IN THE
PASSAIC COUNTY SUPERIOR COURT, PURSUANT TO N.J.S.A. 40A:5-17(a)**

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:5-17(a), the Board shall approve or disapprove all claims, including the approval of settlement agreements in which the County or one of its employees is a named party; and

WHEREAS, the County is a named defendant in Rojas-Martinez v. County of Passaic, et al., PAS-L-3121-18, a matter pending in Passaic County Superior Court; and

WHEREAS, the Parties have amicably resolved the dispute, and same is being recommended for approval by the Passaic County Counsel; and

WHEREAS, funds are available in Account No. T-20-56-880-003-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the October 1, 2020 at the Insurance Commission and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:5-17(a), the Board of County Commissioners of the County of Passaic authorizes the settlement of litigation entitled Rojas-Martinez v. County of Passaic, et al., PAS-L-3121-18, filed in the Passaic County Superior Court, in accordance with the terms and conditions to be set forth in a Settlement Agreement and Release, as approved by the Passaic County Counsel.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Chief Financial Officer, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$180,000.00

APPROPRIATION: T-20-56-880-003-801

PURPOSE: Authorize the settlement of Rojas-Martinez v. County of Passaic, et al., PAS-L-3121-18.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION REAPPOINTING MEMBERS OF THE CONSTRUCTION BOARD OF APPEALS, PURSUANT TO N.J.A.C. 5:23A-1.3

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	9.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION REAPPOINTING MEMBERS OF THE CONSTRUCTION BOARD OF APPEALS, PURSUANT TO N.J.A.C. 5:23A-1.3

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 52:27D-127, the Board established the Construction Board of Appeals to hear appeals from decisions made by construction and building code officials by citizens from those municipalities that did not establish same; and

WHEREAS, pursuant to N.J.A.C. 5:23A-1.3(a)-(b), the Construction Board of Appeals shall include five (5) regular members, with qualifications as follows: (1) Plumbing Subcode Official; (2) Electrical Subcode Official; (3) Registered Architect, or Licensed Professional Engineer with building construction experience, or other person qualified as a building subcode official; (4); Fire Protection Subcode Official; and (5) Fire Official; and

WHEREAS, pursuant to N.J.A.C. 5:23A-1.3(e), the Construction Board of Appeals shall also include two (2) special members, one of whom shall be a Licensed Professional Engineer and one of whom shall be a builder; and

WHEREAS, on April 27, 2021, the Board approved Resolution No. R20210408, reappointing the following members of the Construction Board of Appeals, with terms expiring on December 31, 2024: (1) Phillip Cheff as the Plumbing Subcode Official Member; (2) Robert Lynch as the Electrical Subcode Official Member; (3) Christopher Nash as the Professional Engineer Special Member; and (4) Dennis Kolano as the Professional Engineer Special Member Alternate; and

WHEREAS, on June 8, 2021, the Board approved Resolution No. 20210544 which amended Resolution No. R20210408 to appoint Dennis Kolano as the Building Subcode Official Member Alternate instead, for a term beginning retroactively on January 1, 2021 and expiring on December 31, 2024; and

WHEREAS, County Counsel is recommending that these members be reappointed for four (4) year terms, beginning retroactively on January 1, 2025 and expiring on December 31, 2028, in accordance with the law; and

WHEREAS, these reappointments were discussed at the January 15, 2025 Administration and Finance Committee meeting, and are being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:23A-1.3, the Board of County Commissioners of the County of Passaic authorizes the following reappointments to the Construction Board of Appeals:

1. Phillip Cheff as the Plumbing Subcode Official Member for a term beginning retroactively on January 1, 2025 and expiring on December 31, 2028.
2. Robert L. Lynch as the Electrical Subcode Official Member for a term beginning retroactively on January 1, 2025 and expiring on December 31, 2028.
3. Christopher Nash as the Professional Engineer Special Member for a term beginning retroactively on January 1, 2025 and expiring on December 31, 2028.
4. Dennis J. Kolano as the Building Subcode Official Member Alternate for a term beginning retroactively on January 1, 2025 and expiring on December 31, 2028.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board is hereby authorized and directed to send a certified copy of this Resolution to the New Jersey Department of Community Affairs, Division of Codes and Standards, Office of Regulatory Affairs, on behalf of the Chairperson of the Construction Board of Appeals, in accordance with N.J.A.C. 5:23A:1-3(h).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING CLEARY GIACOBBE ALFIERI JACOBS, LLC TO CONDUCT INTERNAL EMPLOYEE INVESTIGATIONS IN CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-046

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	10.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RETAINING CLEARY GIACOBBE ALFIERI JACOBS, LLC TO CONDUCT INTERNAL EMPLOYEE INVESTIGATIONS IN CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-046

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances and affairs of the County; and

WHEREAS, the County requires qualified law firms to conduct internal employee investigations on an as-needed basis during calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 16, 2024, the Passaic County Purchasing Agent issued RFQ-25-046, Outside Labor Counsel, Workplace Investigations, and Employment Training (“RFQ-25-046”), seeking qualifications for a pool of outside labor counsel for calendar year 2025, to be hired on an as-needed basis and as recommended by the Passaic County Counsel; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside labor counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 10, 2024, the Board passed Resolution No. R-24-1174, qualifying a pool of outside labor counsel for calendar year 2025 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Cleary Giacobbe Alfieri Jacobs, LLC; and

WHEREAS, the Passaic County Counsel is recommending to retain Cleary Giacobbe Alfieri Jacobs, LLC to conduct internal employee investigations in calendar year 2025, in an amount not to exceed seventy-five thousand dollars (\$75,000.00); and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Cleary Giacobbe Alfieri Jacobs, LLC executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed Cleary Giacobbe Alfieri Jacobs, LLC is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. T-19-56-850-000-801 or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Cleary Giacobbe Alfieri Jacobs, LLC to conduct internal employee investigations, as needed during calendar year 2025 and as recommended by the Passaic County Counsel, in an amount not to exceed seventy-five thousand dollars (\$75,000.00), in accordance with the terms and conditions set forth in RFQ-24-046.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Cleary Giacobbe Alfieri Jacobs, LLC and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Award contract to Cleary Giacobbe Alfieri Jacobs, LLC to conduct internal employee investigations, as needed during calendar year 2025.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING WEINER LAW GROUP, LLP TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF A.M. & T.B. V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3550-24, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	11.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RETAINING WEINER LAW GROUP, LLP TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF A.M. & T.B. V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3550-24, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County is a named defendant in A.M. & T.B. v. County of Passaic, et al., Docket No. PAS-L-3550-24, a matter pending in Superior Court, requiring retention of outside legal counsel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 15, 2024, the Passaic County Purchasing Agent issued RFQ-25-042 Outside Legal Counsel (“RFQ-25-042”), seeking qualified law firms to provide outside legal services to the County in calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside legal counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 10, 2024, the Board passed Resolution No. R-24-1092, qualifying a pool of outside legal counsel for calendar year 2025 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Weiner Law Group, LLP; and

WHEREAS, the Passaic County Counsel is recommending to retain Weiner Law Group, LLP to represent the County in the A.M. & T.B. matter, in an amount not to exceed two hundred thousand dollars (\$200,000.00); and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Weiner Law Group, LLP executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed Weiner Law Group, LLP is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. T-19-56-850-000-801 or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Weiner Law Group, LLP to represent the County of Passaic in A.M. & T.B. v. County of Passaic, et al., Docket No. PAS-L-3550-24, in an amount not to exceed two hundred thousand dollars (\$200,000.00), in accordance with the terms and conditions set forth in RFQ-25-042.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Weiner Law Group, LLP, and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$200,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Award contract to Weiner Law Group, LLP to represent the County of Passaic in A.M. & T.B. v. County of Passaic, et al., Docket No. PAS-L-3550-24.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED APRIL SIMPSON V. COUNTY OF PASSAIC, CLAIM PETITION #2022-6960, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)

THIS RESOLUTION WAS REQUESTED BY:
 INSURANCE COMMISSION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	12.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED APRIL SIMPSON V. COUNTY OF PASSAIC, CLAIM PETITION #2022-6960, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:5-17(a), the Board shall approve or disapprove all claims, including the approval of settlement agreements in which the County is a named party; and

WHEREAS, the County is the respondent in April Simpson v. County of Passaic, Claim Petition #2022-6960, pending in the New Jersey Division of Workers' Compensation; and

WHEREAS, the County's outside legal counsel for workers' compensation matters and third party administrator of general liability and workers' compensation claims are recommending a settlement in this matter, in an amount not to exceed thirty-nine thousand eight hundred and sixty-four dollars (\$39,864.00); and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed by the Insurance Commission and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:5-17(a), the Board of County Commissioners of the County of Passaic authorizes the settlement of April Simpson v. County of Passaic, Claim Petition #2022-6960, pending in the New Jersey Division of Workers' Compensation, in an amount not to exceed thirty-nine thousand eight hundred and sixty-four dollars (\$39,864.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Chief Financial Officer, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,864.00

APPROPRIATION: T-18-56-850-000-801

PURPOSE: Authorize the settlement of April Simpson v. County of Passaic, Claim Petition #2022-6960, pending in the New Jersey Division of Workers' Compensation.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING VARIOUS VENDORS; AND AWARDED A CONTRACT TO INTERVENTION STRATEGIES INTERNATIONAL, INC. FOR IMPLEMENTATION OF THE PASSAIC COUNTY EMPLOYEE ASSISTANCE AND WELLNESS PROGRAM FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-25-038

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN RESOURCES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	13.
CAF#	5-01-20-106-001-217
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION QUALIFYING VARIOUS VENDORS; AND AWARDING A CONTRACT TO INTERVENTION STRATEGIES INTERNATIONAL, INC. FOR IMPLEMENTATION OF THE PASSAIC COUNTY EMPLOYEE ASSISTANCE AND WELLNESS PROGRAM FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-25-038

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified professionals to provide employee assistance and wellness program services to County employees during calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 4, 2024, the Passaic County Purchasing Agent issued RFQ-25-038, Employee Assistance & Wellness Program for Passaic County Departments and Institutions (“RFQ-25-038”), seeking professionals to provide on-site and off-site mental health training and seminars to County employees, as needed during calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of professionals to provide employee assistance and wellness program services for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on October 22, 2024, the Purchasing Agent opened proposals responsive to RFQ-24-046 and documented same in the tally sheet, attached hereto and made part of this Resolution; and

WHEREAS, the Director of Human Resources is recommending to qualify Intervention Strategies International, Inc. to provide employee assistance and wellness program services to County employees, as needed during calendar year 2025; and

WHEREAS, the Director of Human Resources is further recommending to award a contract to Intervention Strategies International, Inc. to provide employee assistance and wellness program services to County employees, as needed during calendar year 2025, in an amount not to exceed forty thousand dollars (\$40,000.00); and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Intervention Strategies International, Inc. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying it is not involved in prohibited activities in Russia and Belarus, and the County confirmed that said vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. 5-01-20-106-001-217 or any other account deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County Budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5, et seq., the Board of County Commissioners of the County of Passaic qualifies Intervention Strategies International, Inc. to provide employee assistance and wellness program services to the County of Passaic, as needed during calendar year 2025, pursuant to RFQ-25-038, Employee Assistance & Wellness Program for Passaic County Departments and Institutions, and the vendor’s RFQ response.

LET IT BE FURTHER RESOLVED, that the Board of County Commissioners of the County of Passaic awards a contract to Intervention Strategies International, Inc. to provide employee assistance and wellness program services to the County of Passaic, as needed during calendar year 2025, in an amount not to exceed forty thousand dollars (\$40,000.00), in accordance with the vendor's response to RFQ-25-038.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded herein and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, Director of Human Resources and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: 5-01-20-106-001-217

PURPOSE: Award contract to Intervention Strategies International, Inc. to provide employee assistance and wellness program services to the County of Passaic.


Richard Cahill, Director of Finance

DATED: January 21, 2025

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- B.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- C.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Tracey Waldman
Signature of Vendor's Authorized Representative

Tracey Waldman, President
Print Name and Title of Vendor's Authorized Representative

Intervention Strategies
Vendor's Name

351 Evelyn St.
Vendor's Address (Street Address)

Paramus, NJ, 07652
Vendor's Address (City/State/Zip Code)

10/9/24
Date

920324426
Vendor's FEIN, EIN, or FTIN

800-663-0404
Vendor's Phone Number

201-225-9020
Vendor's Fax Number

drwaldman@interventionstrategies.org
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
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 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION NO. R-24-1175 RETAINING TRENK ISABEL SIDDIQI & SHAHDANIAN, P.C. TO CONDUCT ETHICS TRAININGS FOR THE COUNTY OF PASSAIC, TO CORRECT THE REFERENCED RFQ

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN RESOURCES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/14/2025
Adopted Date	
Agenda Item	14.
CAF#	4-01-20-106-001-217
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AMENDING RESOLUTION NO. R-24-1175 RETAINING TRENK ISABEL SIDDIQI & SHAHDANIAN, P.C. TO CONDUCT ETHICS TRAININGS FOR THE COUNTY OF PASSAIC, TO CORRECT THE REFERENCED RFQ

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Human Resources is seeking a law firm to conduct ethics trainings for County employees; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., the Passaic County Purchasing Agent issued RFQ-24-038, Outside Legal Counsel (“RFQ-24-038”) on September 22, 2023, seeking qualifications for a pool of outside legal counsel to provide professional services to the County, as needed during calendar year 2024; and

WHEREAS, on December 12, 2023, the Board passed Resolution No. R-23-1123, qualifying a pool of outside legal counsel for calendar year 2024 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Trenk Isabel Siddiqi & Shahdanian, P.C.; and

WHEREAS, the Director of Human Resources recommended retaining Trenk Isabel Siddiqi & Shahdanian, P.C. to conduct ethics trainings for County employees, for an amount not to exceed sixteen thousand nine hundred forty-six dollars and fifty cents (\$16,946.50); and

WHEREAS, funds are available in Account No. 4-01-20-106-001-217, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the November 26, 2024 Administration and Finance Committee meeting and was recommended to the Board for approval; and

WHEREAS, the Board passed Resolution No. R-24-1175 on December 30, 2024, approving the award of a contract to Trenk Isabel Siddiqi & Shahdanian, P.C. to conduct ethics trainings for County of Passaic employees; and

WHEREAS, Resolution No. R-24-1175 incorrectly indicated that the contract to Trenk Isabel Siddiqi & Shahdanian, P.C. was awarded pursuant to RFQ-24-055, which the Board desires to amend to reflect that the aforementioned contract was awarded pursuant to RFQ-24-038.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of County Commissioners of the County of Passaic (“Board”) hereby amends Resolution No. R-24-1175 only to clarify that the contract to Trenk Isabel Siddiqi & Shahdanian, P.C. referenced therein is being awarded pursuant to RFQ-24-038, Outside Legal Counsel.

LET IT BE FURTHER RESOLVED, that all other terms and conditions set forth in Resolution No. R-24-1175, to the extent not inconsistent with this Resolution, are hereby ratified and shall remain in full force and effect.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CARAHSOFT TECHNOLOGY CORP. FOR INFORMATION TECHNOLOGY SERVICES FOR THE DEPARTMENT OF HUMAN RESOURCES, PURSUANT TO N.J.S.A. 40A:11-5 (dd)

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN RESOURCES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	15.
CAF#	4-01-20-106-001-213
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CARAHSOFT TECHNOLOGY CORP. FOR INFORMATION TECHNOLOGY SERVICES FOR THE DEPARTMENT OF HUMAN RESOURCES, PURSUANT TO N.J.S.A. 40A:11-5 (dd)

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(dd), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software; and

WHEREAS, Carahsoft Technology Corp. provides proprietary information technology services to local governments to assist with the recruitment of employees and provided a quote to the County to provide such services, attached hereto and made part hereof in an amount not to exceed forty-three thousand nine hundred thirty-five dollars (\$43,935.00), which is being recommended for approval by the Deputy Administrator; and

WHEREAS, Carahsoft Technology Corp. executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

WHEREAS, funds are available in Account No. 4-01-20-106-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee, and is being recommended to the Board for approval;

NOW, THEREFORE LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(dd), the Board of County Commissioners of the County of Passaic authorizes an award of contract to Carahsoft Technology Corp. for a term beginning January 1, 2025 and ending December 31, 2025 in an amount not to exceed forty-three thousand nine hundred thirty-five dollars (\$43,935.00) for propriety information technology services related to the recruitment of potential employees, on behalf of the Department of Human Resources.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to the Carahsoft Technology Corp. and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Administrator, Deputy County Administrator, Purchasing Agent, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$43,935.00

APPROPRIATION: 5-01-20-106-001-213

PURPOSE: Award contract to Carahsoft Technology Corp. for information technology services for the Department of Human Resources.



Richard Cahill, Director of Finance

DATED: January 21, 2025



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION _____
REQUISITION No./CONTRACT No. _____

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list.](#) However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

Date

Print Name and Title of Vendor's Authorized Representative

Vendor's FEIN, EIN or FTIN

Vendor's Name

Vendor's Phone Number

Vendor's Address (Street Address)

Vendor's Fax Number

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING PAYMENT OF THE ANNUAL MAINTENANCE FEE TO THE COUNTY OF MONMOUTH UNDER THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE COUNTY OF MONMOUTH FOR USE OF THE DOCUMENT SUMMARY MANAGEMENT SYSTEM BY THE PASSAIC COUNTY CLERK'S OFFICE, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PURCHASING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/17/2025
Adopted Date	
Agenda Item	16.
CAF#	T-17-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING PAYMENT OF THE ANNUAL MAINTENANCE FEE TO THE COUNTY OF MONMOUTH UNDER THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE COUNTY OF MONMOUTH FOR USE OF THE DOCUMENT SUMMARY MANAGEMENT SYSTEM BY THE PASSAIC COUNTY CLERK’S OFFICE, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. authorizes the County to enter into an agreement with any other local unit(s) to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, on June 11, 2024, the Board approved Resolution No. R-24-0479, authorizing execution of a Shared Services Agreement with Monmouth County for use of the Document Summary Management System by the Passaic County Clerk’s Office for a ten (10) year contract term, beginning January 1, 2024 and terminating December 31, 2033

WHEREAS, in accordance with the aforementioned Shared Services Agreement, the Passaic County Clerk is recommending payment to Monmouth County in the amount of twenty-four thousand three hundred fifty-four dollars (\$24,354.00) for calendar year 2025, in accordance with the invoice dated November 18, 2024, attached hereto and made part of this Resolution; and

WHEREAS, funds are available in Account No. T-17-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:65-1, et seq., the Board of County Commissioners of the County of Passaic authorizes payment of the annual maintenance fee in the amount of twenty-four thousand three hundred fifty-four dollars (\$24,354.00) to Monmouth County under the attached Shared Services Agreement by and between the County of Passaic and the County of Monmouth for use of the Document Summary Management System by the Passaic County Clerk’s Office.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Purchasing Agent, Passaic County Clerk, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

KJB

January 21, 2025


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,354.00

APPROPRIATION: T-17-56-850-000-801

PURPOSE: Authorize Shared Services Agreement by and between the County of Passaic and the County of Monmouth for use of the Document Summary Management System by the Passaic County Clerk's Office.



Richard Cahill, Director of Finance

DATED: January 21, 2025

Invoice



Monmouth County Clerk's Office
 Market Yard
 P.O. Box 1251
 Freehold, NJ 07728

Bill To
 Honorable Danielle Ireland-Irnhof
 Passaic County Clerk's Office
 401 Grand Street-Room 113
 Paterson, NJ 07505

Date: 11/18/2024

Invoice # 2025

dimhof@passaiccountynj.org		P.O. No.	Terms	Project
			Due on receipt	
Quantity	Description	Rate	Amount	
	<u>DSMS Portal Maintenance coverage for the period of 1/1/25 – 12/31/25</u>			
1	Annual charges for hosting fees to Monmouth County including all related infrastructure service and support including servers, storage, network connectivity, security, data backup/recovery, Internet Services, etc.			\$19,659.00
1	Annual maintenance charge for the DSMS eRecording portal including Level 2, ACH, History Database, and Disaster Recovery Replication of Data and Images (Fixed Cost \$11,600.00 plus Variable Cost Based on Volume \$8,059.00)			\$4,000.00
1	Annual maintenance for DSMS Portal Option for Deeds Lookup and Download			\$695.00
1	Software Upgrade (MCIT)			
<p>Please remit payment, no later than July 31, 2025, to:</p> <p>Monmouth County Clerk 33 Mechanic Street Freehold, NJ 07728 Attn: Veronica Dwyer</p>				
PASSAIC COUNTY			Total	\$ 24,354.00

COUNTY OF PASSAIC
 REGISTER OF DEEDS
 (Q) 973-881-4784
 401 GRAND STREET, ROOM 113
 PATERSON, NJ 07505

REQUISITION	
NO.	R5-07714

S H I P T O	
V E N D O R	VENDOR #: 06556 MONMOUTH COUNTY CLERK MARKET YARD 33 MECHANIC STREET FREEHOLD, NJ 07728

ORDER DATE: 01/13/25
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	DSMS PORTAL MAINTENANCE FOR JANUARY 1, 2025-DECEMBER 31, 2025 ANNUAL CHARGES FOR HOSTING FEES TO MONMOUTH COUNTY INCLDING ALL RELATED INFRASTRUCURE SERVICE AND SUPPORT DSMS ² ERECRDING PORTAL INCLUDING LEVEL 2, ACH, HSTORY DATABASE AND DESASTER RECOVERY	T-17-56-850-000-801	19,659.0000	19,659.00
1.00	ANNUAL MAINTENANCE FOR DSMS PORTAL OPTION FOR DEEDS LOOKUP AND DOWNLOAD	T-17-56-850-000-801	4,000.0000	4,000.00
1.00	SOFTWARE UPGRADE INVOICE #2025	T-17-56-850-000-801	695.0000	695.00
			TOTAL	24,354.00

REQUESTING DEPARTMENT _____ DATE _____

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING TRENK ISABEL SIDDIQI & SHAHDANIAN, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF MINASSIAN V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3026-24, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/17/2025
Adopted Date	
Agenda Item	17.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RETAINING TRENK ISABEL SIDDIQI & SHAHDANIAN, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF MINASSIAN V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3026-24, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County is a named defendant in Minassian v. County of Passaic, et al., Docket No. PAS-L-3026-24, a matter pending in Superior Court, requiring retention of outside legal counsel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 15, 2024, the Passaic County Purchasing Agent issued RFQ-25-042, Outside Legal Counsel (“RFQ-25-042”), seeking qualified law firms to provide outside legal services to the County in calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside legal counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 10, 2024, the Board passed Resolution No. R-24-1092, qualifying a pool of outside legal counsel for calendar year 2025 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Trenk Isabel Siddiqi & Shahdanian, P.C.; and

WHEREAS, the Passaic County Counsel is recommending to retain Trenk Isabel Siddiqi & Shahdanian, P.C. to represent the County in the Minassian matter, in an amount not to exceed fifty thousand dollars (\$50,000.00); and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Trenk Isabel Siddiqi & Shahdanian, P.C. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed Trenk Isabel Siddiqi & Shahdanian, P.C. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. T-19-56-850-000-801, or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Trenk Isabel Siddiqi & Shahdanian, P.C. to represent the County of Passaic in Minassian v. County of Passaic, et al., Docket No. PAS-L-3026-24, in an amount not to exceed fifty thousand dollars (\$50,000.00), in accordance with the terms and conditions set forth in RFQ-25-042.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Trenk Isabel Siddiqi & Shahdanian, P.C., and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and

Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

KJB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Award contract to Trenk Isabel Siddiqi & Shahdanian, P.C. to represent the County of Passaic in Minassian v. County of Passaic, et al., Docket No. PAS-L-3026-24.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING WATERS MCPHERSON MCNEILL, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF BACKER V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-83-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/17/2025
Adopted Date	
Agenda Item	18.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RETAINING WATERS MCPHERSON MCNEILL, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF BACKER V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-83-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County is a named defendant in Minassian v. County of Passaic, et al., Docket No. PAS-L-3026-24, a matter pending in Superior Court, requiring retention of outside legal counsel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 15, 2024, the Passaic County Purchasing Agent issued RFQ-25-042, Outside Legal Counsel (“RFQ-25-042”), seeking qualified law firms to provide outside legal services to the County in calendar year 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside legal counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 10, 2024, the Board passed Resolution No. R-24-1092, qualifying a pool of outside legal counsel for calendar year 2025 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Waters McPherson McNeill, P.C.; and

WHEREAS, the Passaic County Counsel is recommending to retain Waters McPherson McNeill, P.C. to represent the County in the Backer matter, in an amount not to exceed seventy-five thousand dollars (\$75,000.00); and

WHEREAS, pursuant to N.J.S.A. 52:32-60.1, et seq., Waters McPherson McNeill, P.C. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed Waters McPherson McNeill, P.C. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. T-19-56-850-000-801, or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Waters McPherson McNeill, P.C. to represent the County of Passaic in Backer v. County of Passaic, et al., Docket No. PAS-L-83-25, in an amount not to exceed seventy-five thousand dollars (\$75,000.00), in accordance with the terms and conditions set forth in RFQ-25-042.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Waters McPherson McNeill, P.C., and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and

Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

KJB

January 21, 2025

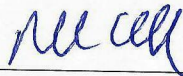
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Award contract to Waters McPherson McNeill, P.C. to represent the County of Passaic in Backer v. County of Passaic, et al., Docket No. PAS-L-83-25.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION CANCELLING GENERAL CAPITAL APPROPRIATION BALANCES
 PURSUANT TO N.J.S.A. 40A:4-60

THIS RESOLUTION WAS REQUESTED BY:
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/17/2025
Adopted Date	
Agenda Item	19.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION CANCELLING GENERAL CAPITAL APPROPRIATION BALANCES
PURSUANT TO N.J.S.A. 40A:4-60**

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-60, any unexpended balances of appropriations may, by resolution of the Board, be canceled prior to the end of the fiscal year; and

WHEREAS, the Chief Financial Officer has reviewed General Capital Fund appropriations, as set forth herein, and is recommending to the Board that same be cancelled as they are no longer needed for the purposes in which they were appropriated; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:4-60 that the Board of Chosen Freeholders of the County of Passaic authorizes the Chief Financial Officer to cancel the following Open Space Trust Fund appropriations balances:

<u>Account</u>	<u>Project</u>	<u>Amount</u>
C-04-55-149-001-901	Garret Mountain Impvts	\$70,663.24
C-04-55-157-008-901	Park Impvts	490,672.17
C-04-55-182-003-901	Sheriff Steel Storage Building	720,000.00
C-04-55-182-003-920	Sheriff Steel Storage Building	<u>80,000.00</u>
		<u>\$1,361,335.41</u>

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer and County Treasurer are authorized to take any action necessary to carry out the purpose of this resolution.

NDA

January 17, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION ESTABLISHING A TEMPORARY CAPITAL BUDGET FOR CALENDAR YEAR 2025

THIS RESOLUTION WAS REQUESTED BY:
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/17/2025
Adopted Date	
Agenda Item	20.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION ESTABLISHING A TEMPORARY CAPITAL BUDGET FOR CALENDAR YEAR 2025

County of Passaic

TEMPORARY CAPITAL BUDGET

Whereas, the local capital budget for the year 2025 has not been adopted, and

Whereas, it is desired to introduce a capital ordinance,

Now, Therefore Be It Resolved, by the Board of County Commissioners of the County of Passaic, that the following temporary capital budget for 2025 be made:

CAPITAL BUDGET (Current Year Action)
2025

PLANNED FUNDING SERVICES FOR CURRENT YEAR 2025									
4	5b	5d	5a	Capital	5c	Grants in	5e	6	
2	3	AMOUNTS	ESTIMATED	RESERVED IN	2025 Budget	Improvement	Capital	Aid and	Debt
1	PROJECT	ESTIMATED	RESERVED IN	2025 Budget	Improvement	Capital	Aid and	Debt	TO
BE FUNDED	PROJECT	NUMBER	TOTAL COST	PRIOR YEARS	Appropriations	Fund	Surplus	Other Funds	
	Authorized	IN FUTURE YEARS							
	Various Capital Improvements		\$ 15,400,000		\$ 600,000	\$ 3,400,000		\$ 11,400,000	
	Various Improvements-PCCC-Chp.12			4,000,000			4,000,000		
	Various Improvements-PCCC		2,387,530			2,387,530			
	Construction of a Garage-PCTVS			2,250,000			2,250,000		
	TOTAL ALL PROJECTS		\$ 24,037,530	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -
	3,400,000	\$ -	\$ 20,037,530						

6 YEAR CAPITAL PROGRAM 2025 - 2030
ANTICIPATED PROJECT SCHEDULE AND FUND REQUIREMENT

4	5	FUNDING AMOUNTS PER YEAR								
2	3	ESTIMATED	COMPLETION	Budget Year						
1	PROJECT	ESTIMATED	TIME	2025	2	3	4			
	PROJECT	NUMBER	TOTAL COST	TIME	2025	2	3	4	5	6
	Various Capital Improvements		\$ 15,400,000		\$ 15,400,000					
	Various Improvements-PCCC-Chp.12			4,000,000				4,000,000		
	Various Improvements-PCCC		2,387,530			2,387,530				
	Construction of a Garage-PCTVS			2,250,000				2,250,000		
	TOTALS ALL PROJECTS		\$ 24,037,530		\$ 24,037,530					

6 YEAR CAPITAL PROGRAM 2025 - 2030

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

3	4	6	7	5	BONDS AND NOTES	
2	Budget Appropriations	Capital	5	Grants in	BONDS AND NOTES	
1	Estimated	Current	Future	Improvement	Capital	Aid And
	Estimated	Current	Future	Improvement	Capital	Aid And
						Self

PROJECT	TOTAL COST	Year 2024	Years	Fund	Surplus	Other Funds	General	Liquidating	Assessment
School									
Various Capital Improvements	\$ 15,400,000			\$	600,000	\$ 3,400,000		\$ 11,400,000	
Various Improvements-PCCC-Chp.12			4,000,000					4,000,000	
Various Improvements-PCCC	2,387,530						2,387,530		
Construction of a Garage-PCTVS			2,250,000					2,250,000	
TOTAL ALL PROJECTS	\$ 24,037,530	\$	-	\$	600,000	\$ 3,400,000	\$	-	\$
	11,400,000	\$ -	\$ -	\$	8,637,530				

It is hereby certified that this is a true copy of a resolution creating the temporary capital budget section adopted by the Board of County Commissioners, County of Passaic on the 21st day of January, 2025.

Certified by Maria Dattilo

(DATE)

CLERK OF THE BOARD

MD

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION REAPPOINTING SHANIKWA LEMON AND APPOINTING ARTI KAKKAR AND MARK BATTAGLIESE TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/17/2025
Adopted Date	
Agenda Item	21.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION REAPPOINTING SHANIKWA LEMON AND APPOINTING ARTI KAKKAR AND MARK BATTAGLIESE TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2014, the Board established the Passaic County Workforce Development Board to develop and submit a comprehensive four-year local plan, and other conditions as stated therein, to aid in workforce development activities in the County; and

WHEREAS, according to Section 107 of the Workforce Innovation and Opportunity Act of 2014, at a minimum, (a) a majority of the members of each local board shall be representatives of business in the local area; (b) no less than twenty percent (20%) of the members of each local board shall be representatives of the workforce within the local area; (c) each local board shall include representatives of entities administering education and training activities in the local area; (d) representatives of governmental, economic and community development entities serving the local area; and such other individuals or representatives of entities as the chief elected official in the local area may determine appropriate; and

WHEREAS, on August 13, 2025, the Board passed Resolution No. R-24-0661, appointing Shanikwa Lemon to the Workforce Development Board for a term commencing August 13, 2024 and expiring January 21, 2025; and

WHEREAS, the Executive Director of the Workforce Development Board is recommending reappointment of Shanikwa Lemon to the Workforce Development Board for a three (3) year term commencing January 22, 2025 and expiring January 21, 2028; and

WHEREAS, the Executive Director of the Workforce Development Board is recommending to appoint Arti Kakkar to the Workforce Development Board for a three (3) year term commencing January 22, 2025 and expiring January 21, 2028; and

WHEREAS, the Executive Director of the Workforce Development Board is recommending to appoint Mark Battagliese to the Workforce Development Board for a three (3) year term commencing March 9, 2025 and expiring March 8, 2028; and

WHEREAS, this matter was discussed at the January 15, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to the Workforce Innovation and Opportunity Act of 2014, the Board of County Commissioners of the County of Passaic reappoints Shanikwa Lemon and appoints Arti Kakkar and Mark Battagliese to the Passaic County Workforce Development Board for a three (3) year term, as follows:

NAME	TERM BEGIN	TERM END
Shanikwa Lemon	January 22, 2025	January 21, 2028
Arti Kakkar	January 22, 2025	January 21, 2028
Mark Battagliese	March 9, 2025	March 8, 2028

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Director of the Workforce Development Board, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION NO. R-24-1123 EXERCISING THIRD ONE-YEAR OPTION TO RENEW UNDER RFP-22-003, RFP-22-013, AND RFP-22-024 TO APPROVED VENDORS TO PROVIDE SOCIAL SERVICES FOR THE HOMELESS, TRANSPORTATION, AND INTENSIVE CASE MANAGEMENT PROGRAMS AND HOMELESS PREVENTION PROGRAMS FOR CALENDAR YEAR 2025, TO AUTHORIZE ADDITIONAL ONE-YEAR OPTION RENEWALS UNDER RFP-22-003, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	22.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AMENDING RESOLUTION NO. R-24-1123 EXERCISING THIRD ONE-YEAR OPTION TO RENEW UNDER RFP-22-003, RFP-22-013, AND RFP-22-024 TO APPROVED VENDORS TO PROVIDE SOCIAL SERVICES FOR THE HOMELESS, TRANSPORTATION, AND INTENSIVE CASE MANAGEMENT PROGRAMS AND HOMELESS PREVENTION PROGRAMS FOR CALENDAR YEAR 2025, TO AUTHORIZE ADDITIONAL ONE-YEAR OPTION RENEWALS UNDER RFP-22-003, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b), specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social service programs, under which this program falls; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution R20190286, dated March 26, 2019, authorizing the Department to initiate the RFP process to procure services related to social services; and

WHEREAS, on January 20, 2022, the Purchasing Agent unsealed responses to RFP-22-003, Various Projects to be Funded Under Passaic County Social Services for the Homeless (SSH) Transportation (TS) and Intensive Case Management (ICM) Grants Administered by the County of Human Services (“RFP-22-003”); and

WHEREAS, in accordance with the law, a Review Committee was convened to review the responses to RFP-22-003, and in a memorandum dated February 3, 2022, recommended an award of contract to approved vendors, which was approved by the Board in Resolution No. R-22-0126, dated February 22, 2022, and amended by Resolution No. R-22-0788, dated September 6, 2022, with up to three (3) one-year options to renew, to provide social services for the homeless, transportation, and intensive case management programs to various approved vendors; and

WHEREAS, the Board exercised the first option to renew contracts with various approved vendors for the calendar year 2023 under Resolution No. R-22-1223, dated December 27, 2022; and

WHEREAS, the Board exercised the second option to renew contracts with various approved vendors for the calendar year 2024 under Resolution No. R-23-1198, dated December 2, 2023; and

WHEREAS, the Board exercised the third option to renew contracts with various approved vendors for the calendar year 2025 under Resolution No. R-24-1123, dated December 10, 2024; and

WHEREAS, the Director of the Department is requesting that Resolution No. R-24-1123 be amended to exercise the one-year option to renew contracts with the following additional approved vendors under RFP-22-003 for calendar year 2025, from January 1, 2025, to December 31, 2025, as follows:

Salvation Army - Congregate Feeding: \$28,175.00.

Oasis - Congregate Feeding: \$45,000.00; and

WHEREAS, all contracts awarded are subject to the availability and appropriation of funds, and the Department reserves the right to adjust program offers consistent with available funding levels, and further reserves the right to conduct an interview with all potential service providers prior

to the award of contracts; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., the all of the above-described vendors executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying they are not involved in prohibited activities in Russia and Belarus, and the County confirmed said vendors are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 14, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter "Board") hereby amends Resolution No. R-24-1123 to exercise the one-year option to renew contracts with the following additional approved vendors under RFP-22-003, Various Projects to be Funded Under Passaic County Social Services for the Homeless (SSH) Transportation (TS) and Intensive Case Management (ICM) Grants Administered by the County of Human Services, for calendar year 2025, from January 1, 2025, to December 31, 2025, as follows:

Salvation Army - Congregate Feeding: \$28,175.00; and
Oasis - Congregate Feeding: \$45,000.00.

LET IT BE FURTHER RESOLVED, that all other terms and conditions set forth in Resolution No. R-24-1123, to the extent not inconsistent with this Resolution, shall remain in full force and effect.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, County Counsel, and Director of the Department of Human Services are authorized to take any other steps necessary to carry out the purpose of this Resolution.

NB

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$73,175.00

APPROPRIATION: *Contingent upon availability of funds in 2025 adopted budget

PURPOSE: Award contracts to the Salvation Army and Oasis to provide congregate feeding for social services for the homeless.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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 Bruce James

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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF A STIPEND TO FATHER JAMES MOSS IN THE AMOUNT OF \$8,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2025 PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	23.
CAF#	5-01-27-172-001-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF A STIPEND TO FATHER JAMES MOSS IN THE AMOUNT OF \$8,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2025 PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, Father James Moss is a Preakness Volunteer Chaplain and does not receive a salary from Preakness; and

WHEREAS, funds are available in Account No. 5-01-27-172-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s); and

WHEREAS, this matter was discussed at the January 14, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1 et seq., the Board of County Commissioners of the County of Passaic hereby authorizes an award of stipend to Father James Moss for pastoral care services at Preakness Healthcare Center for the calendar year 2025 in the amount of Eight Thousand (\$8,000.00) Dollars; and

LET IT BE FURTHER RESOLVED, that the Director of the Board of County Commissioners, the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to take any other steps necessary to carry out the purpose of this resolution.

JDP

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,000.00

APPROPRIATION: 5-01-27-172-001-213

PURPOSE: Authorize an award of stipend to Father Jim Moss for pastoral care services at Preakness Healthcare Center for the calendar year 2025.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO DMIETRIOS BAYORKIS, DDS TO PROVIDE ON-SITE DENTAL SERVICES TO RESIDENTS AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	24.
CAF#	5-01-27-172-001-233
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO DMIETRIOS BAYORKIS, DDS TO PROVIDE ON-SITE DENTAL SERVICES TO RESIDENTS AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2025, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding therefor and shall be awarded by resolution of the Board if the subject matter of the contract is for professional services; and

WHEREAS, the Executive Director of Preakness is recommending to award a non-fair and open contract to Dmietrius Bayorkis, DDS to provide on-site dental services to Preakness residents for calendar year 2025, in an amount not to exceed twenty thousand dollars (\$20,000.00); and

WHEREAS, Dmietrius Bayorkis, DDS executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached hereto and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in Account No. 5-01-27-172-001-233 or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 14, 2025, Health & Human Services Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5, et seq, the Board of County Commissioners of the County of Passaic awards a non-fair and open contract to Dmietrius Bayorkis, DDS to provide on-site dental services to residents at Preakness Healthcare Center for calendar year 2025, in an amount not to exceed twenty thousand dollars (\$20,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract to Dmietrius Bayorkis, DDS, and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

JDP

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: 5-01-27-172-001-233

PURPOSE: Award contract to Dmietrius Bayorkis, DDS to provide on-site dental services to residents at Preakness Healthcare Center for calendar year 2025.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING AND AWARDDING DR. AMER KASHOQA (KASHOQA PSYCHIATRY ASSOCIATES) FOR RFQ-25-070 RE-BID CHIEF PSYCHIATRIST, PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT FOR PREAKNESS HEALTHCARE CENTER FOR THE PERIOD JANUARY 1, 2025, THJROUGH DECEMBER 31, 2025, PURSUANT TO N.J.S.A. 40A:11-5(1), ET.SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	25.
CAF#	5-01-27-172-001-233
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION QUALIFYING AND AWARDING DR. AMER KASHOQA (KASHOQA PSYCHIATRY ASSOCIATES) FOR RFQ-25-070 RE-BID CHIEF PSYCHIATRIST, PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT FOR PREAKNESS HEALTHCARE CENTER FOR THE PERIOD JANUARY 1, 2025, THJROUGH DECEMBER 31, 2025, PURSUANT TO N.J.S.A. 40A:11-5(1), ET.SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-(1), et.seq., the Purchase Agent issued RFQ-25-070 Re-Bid Chief Psychiatrist, Pathway Special Care Behavioral Management Unit for Preakness Healthcare Center (hereafter “RFQ-25-070”); and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7, the County’s request for qualifications is a fair and open process, specifically, the qualifications for RFQ-25-070 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the Purchasing Agent unsealed responses to RFQ-25-070 on December 24, 2024 and only Kashoqa Psychiatry Associates submitted a responsive proposal; and

WHEREAS, the Executive Director of Preakness is recommending to qualify and award a contract to Kashoqa Psychiatry Associates in an amount not to exceed Forty Thousand and 00/000 (\$40,000.00) to provide psychiatry services to Preakness as needed during calendar year 2025, January 1, 2025 through December 31, 2025, contingent upon the 2025 budget; and

WHEREAS, funds are available in Account No. 5-01-27-172-001-233, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the January 14, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for Approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1), et seq., the Board of County Commissioners of the County of Passaic hereby qualifies and awards a contract to Dr. Amer Kashoqa (Kashoqa Psychiatry Associates) to provide psychiatric services to Preakness Healthcare Center, Special Care Behavioral Management Unit in an amount not to exceed Forty Thousand and 00/000 (\$40,000.00) in accordance with the vendor’s response to RFQ-25-070 for a term of January 1, 2025 to December 31, 2025, contingent upon the 2025 budget; and

LET IT FURTHER BE RESOLVED, that the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract award to Dr. Amer Kashoqa (Kashoqa Psychiatry Associates) and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk of the Board; and

LET IT FURTHER BE RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: 5-01-27-172-001-233

PURPOSE: Award contract to Dr. Amer Kashoqa (Kashoqa Psychiatry Associates) to provide psychiatric services to Preakness Healthcare Center, Special Care Behavioral Management Unit.



Richard Cahill, Director of Finance

DATED: January 21, 2025

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

OR

OR

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

<p>Signature of Vendor's Authorized Representative: <u>Amer Kashoga</u></p> <p>Print Name and Title of Vendor's Authorized Representative: <u>Kashoga Psychiatry Assoc</u></p> <p>Vendor's Name (i.e. Company Name): <u>506 Hamburg Tpk #203</u></p> <p>Vendor's Address (Street Address): <u>Wayne NJ 07470</u></p> <p>Vendor's Address (City/State/Zip Code): <u>Wayne NJ 07470</u></p>	<p>Date: <u>12/17/24</u></p> <p>Vendor's FEIN, EIN, or PTIN: <u>22 37 10 976</u></p> <p>Vendor's Phone Number: <u>(973) 633-1996</u></p> <p>Vendor's Fax Number: <u>(973) 633-8078</u></p> <p>Vendor's Email Address: <u>A.Kashoga MD @ Gmail.com</u></p>
---	---

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION QUALIFYING VENDORS AND AWARDDING CONTRACTS FOR RFQ-25-069, EXPAND POOL PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF FOR THE PERIOD JANUARY 1, 2025, TO DECEMBER 31, 2025, PURSUANT TO N.J.S.A. 40A:11-5(1).

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	26.
CAF#	5-01-27-172-001-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION QUALIFYING VENDORS AND AWARDING CONTRACTS FOR RFQ-25-069, EXPAND POOL PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF FOR THE PERIOD JANUARY 1, 2025, TO DECEMBER 31, 2025, PURSUANT TO N.J.S.A. 40A:11-5(1).

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board and needs medical transportation for residents; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1), the Purchasing Agent issued RFQ-25-069, Expand Pool Preakness Healthcare Center Agency Clinical Staff (hereafter “RFQ-25-069”) to provide clinical staffing for residents of Preakness, as needed, for the period of January 1, 2025, through December 31, 2025, contingent upon 2025 budget; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, seeking qualifications for clinical staffing providers for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 24, 2024, the Purchasing Agent unsealed responses to RFQ-25-069 and Compu-Vision Consulting Inc., Amergis Healthcare Staffing, Inc., Penlight Health Corp., and Nursing Network, LLC submitted responsive proposals, as evidenced by the Tally Sheet, attached hereto and made a part of this Resolution; and

WHEREAS, BestNest Management LLC was not able to qualify at this time due to missing documents; and

WHEREAS, the responses to RFQ-25-069 were reviewed by the Evaluation and Review Committee, and Compu-Vision Consulting Inc., Amergis Healthcare Staffing, Inc., Penlight Health Corp., and Nursing Network, LLC are being recommended to the Board for qualification to provide clinical staffing for residents of Preakness, as needed, for the period of January 1, 2025 through December 31, 2025; and

WHEREAS, the Director of Preakness is recommending a contract award to Compu-Vision Consulting Inc., Amergis Healthcare Staffing, Inc., Penlight Health Corp., and Nursing Network, LLC to provide clinical staffing for residents of Preakness in an amount to be split with RFQ-25-041 and RFQ-25-062 for the period January 1, 2025, to December 31, 2025, contingent upon 2025 budget;

WHEREAS, funds are available in Account No. 5-01-27-172-001-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendors executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendors are not involved in prohibited activities in Russia and Belarus, and the County confirmed vendors are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the January 14, 2025, Health and Human Services Committee meeting and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1), the Board

of County Commissioners of the County of Passaic hereby qualifies and awards contracts under RFQ-25-069 to Compu-Vision Consulting Inc., Amergis Healthcare Staffing, Inc., Penlight Health Corp., and Nursing Network, LLC to provide clinical staffing to residents of Preakness Healthcare Center for the period January 1, 2025 to December 31, 2025. in an amount to be split with RFQ-25-041 and RFQ-25-062, contingent upon 2025 budget; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Compu-Vision Consulting Inc., Amergis Healthcare Staffing, Inc., Penlight Health Corp., and Nursing Network, LLC and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

JDP

January 21, 2025

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

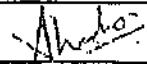
Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- B.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- C.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

	(Attach Additional Sheets if Necessary.)
Signature of Vendor's Authorized Representative	12/19/2024
Shaloo Mittal, President	Date
Print Name and Title of Vendor's Authorized Representative	23-2977235
Compu-Vision Consulting Inc.	Vendor's FEIN, EIN, or PTRN
Vendor's Name (i.e. Company Name)	732 - 422-1500
2050 Route 27 Suite 202	Vendor's Phone Number
Vendor's Address (Street Address)	732-422-4667
North Brunswick, NJ 08902	Vendor's Fax Number
Vendor's Address (City/State/Zip Code)	rfp@compuvis.com
	Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subsidiary, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

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(Attach Additional Sheets if Necessary.)

Shreeprada
Signature of Vendor's Authorized Representative

SHREEPRADA AACHAR ASST. CONTROLLER
Print Name and Title of Vendor's Authorized Representative

AMERGIS HEALTHCARE STAFFING, INC.
Vendor's Name (i.e. Company Name)

7223 LEE DEFOREST DRIVE,
Vendor's Address (Street Address)

COLUMBIA, MD. 21046
Vendor's Address (City/State/Zip Code)

12/19/2024
Date

83-2976157
Vendor's FEIN, EIN, or FTIN

410-910-1495
Vendor's Phone Number

Vendor's Fax Number

SHAACHAR@AMERGIS.COM
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subsidiary, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

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(Check the Appropriate Box)

OR

OR

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[Empty rectangular box for detailed description of activity]



Signature of Vendor's Authorized Representative

Alesha Chambers / President

Print Name and Title of Vendor's Authorized Representative

755 West Lancaster Avenue, Bryn Mawr, PA

Vendor's Name (i.e. Company Name)

Penlight Health Corp zip code 19010

Vendor's Address (Street Address)

Bryn Mawr, PA 19010

Vendor's Address (City/State/Zip Code)

(Attach Additional Sheets if Necessary.)

Dec 13, 2024

Date

33-2186217

Vendor's FEIN, EIN, or PTIN

844-484-7770

Vendor's Phone Number

1-888-877-4958

Vendor's Fax Number

info@penlighthealth.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 2621(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

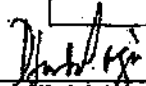
Pursuant to N.J.S.A. 32:32-60.1, et seq. (L. 2022, c. 31) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treasury.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

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(Check the Appropriate Box)

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 Signature of Vendor's Authorized Representative
Dr. Dely P. Go, President/Owner
 Print Name and Title of Vendor's Authorized Representative
Nursing Network, LLC
 Vendor's Name
8 Bobbink Ct.
 Vendor's Address (Street Address)
Clifton, NJ 07013
 Vendor's Address (City/State/Zip Code)

(Attach Additional Sheets if Necessary.)
12/21/2024

Date
22-3771109
 Vendor's FEIN, EIN, or PTIN
973-931-9143, 973-754-9035
 Vendor's Phone Number
973-754-9312
 Vendor's Fax Number
dg8888888@aol.com
 Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subsidiary, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

**County of Passaic
Bid Tally Sheet**

Sherry Arvanitakis, QPA
Purchasing Agent

Nadege Allwaters, Esq
County Counsel

**RFQ
Purchasing Department**

Taken by: Lisa Stacevicz
Taken by: Zyauna Cordova
Typed by: Madley Garcia

RFQ received at 10:30 a.m. on December 24, 2024 in the Passaic County Procurement Center, 495 River St., Second Floor, Paterson, NJ 07524
RFQ-25-069 Expand Pool Preakness Healthcare Center Agency Clinical Staff

Vendor	Ack. Of Addenda	Discl. Stm.	Certification	Iran Discl. Stm.	Non-Coll. Aff.	BRC	Non-Inv. Russia/Belarus	Total Bid
BestWest Management LLC 13181 Crossroads Parkway North, Suite 240 City of Industry, CA 91746	X	X	X	Not Provided	Not Provided	Not Provided	Not Provided	
Nursing Network, LLC 8 Boblink Court Clifton, NJ 07013	X	X	X	X	X	X	X	
Bayan Global Staffing LLC 7 Ardsley Drive New York, NY 10956	REJECTED							

**County of Passaic
Bid Tally Sheet**

Sherry Arvanitakis, QPA
Purchasing Agent

Nadege Allwaters, Esq
County Counsel

**RFQ
Purchasing Department**

Taken by: Lisa Stacevitz
Taken by: Zyanaya Cordova
Typed by: Marley Garcia

RFQ received at 10:30 a.m. on December 24, 2024 in the Passaic County Procurement Center, 495 River St., Second Floor, Paterson, NJ 07524
RFQ-25-069 Expand Pool Preakness Healthcare Center Agency Clinical Staff

Vendor	Ack. Of Addenda	Discl. Stm.	Certification	Iran Discl. Stm.	Non-Coll. Aff.	BRC	Non-Inv. Russia/Belarus	Total Bid
CQR Healthcare Staffing, LLC 130 Chelmsford Road Rochester, NY 14618								
Compu-Vision Consulting Inc. 2050 Route 27, Suite 202 North Brunswick, NJ 08902	X	X	X	X	X	X	X	
Amergis Healthcare Staffing, Inc. 7223 Lee DeForest Drive Columbia, MD 21046	X	X	X	X	X	X	X	
Penlight Health Corp. 755 West Lancaster Avenue Bryn Mawr, PA 19010	X	X	X	X	X	X	X	

REJECTED

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746


Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION R-24-1200 DATED DECEMBER 30, 2024 AUTHORIZING AWARDS OF CONTRACTS TO VARIOUS AGENCIES FOR 2025-2027 C.A.R.E.S POOL OF PROVIDERS TO PERFORM PROFESSIONAL SERVICES OF RESPITE/CERTIFIED HOME HEALTH AIDES AND NURSING HOME PLACEMENT, PERSONAL EMERGENCY RESPONSE SYSTEMS AND MEDICATION DISPENSING SYSTEM FOR THE DEPARTMENT OF SENIOR SERVICES FOR THE CONTRACT PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH TWO ONE-YEAR OPTIONS TO RENEW AS OUTLINED IN RFP #25-002, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	27.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AMENDING RESOLUTION R-24-1200 DATED DECEMBER 30, 2024 AUTHORIZING AWARDS OF CONTRACTS TO VARIOUS AGENCIES FOR 2025-2027 C.A.R.E.S POOL OF PROVIDERS TO PERFORM PROFESSIONAL SERVICES OF RESPITE/CERTIFIED HOME HEALTH AIDES AND NURSING HOME PLACEMENT, PERSONAL EMERGENCY RESPONSE SYSTEMS AND MEDICATION DISPENSING SYSTEM FOR THE DEPARTMENT OF SENIOR SERVICES FOR THE CONTRACT PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH TWO ONE-YEAR OPTIONS TO RENEW AS OUTLINED IN RFP #25-002, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18.1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“County”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to Resolution R-24-1200 dated December 30, 2024, the Board authorized contract awards to approved 2025-2027 C.A.R.E.S. vendors, pursuant to N.J.S.A. 40A:11-14.1 et.seq., for the period December 1, 2025 through December 31, 2025 with two, one (1) year options to renew in the amount of Three Hundred Ninety-Five Thousand and 00/000 (\$395,000.00) dollars each year; and

WHEREAS, the purpose of this resolution is to amend same to reflect the correct contract period of January 1, 2025 through December 31, 2025; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1 et.seq., the Board of County Commissioners of the County of Passaic authorizes an amendment to Resolution R-24-1200 dated December 30, 2024, to reflect the correct contract period as more fully set forth above; and

LET IT BE FURTHER RESOLVED, that all the other terms and conditions as set forth in Resolution R-24-1200 dated December 30, 2024 remain in full force and effect; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, the Executive Director of Senior Services, the Purchasing Agent, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

JDP

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

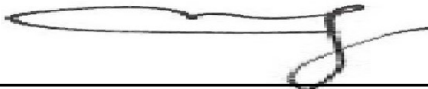
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND A ONE (1) YEAR EXTENSION FOR HEATING IMPROVEMENT PROGRAM 2024 GRANT, PURSUANT TO N.J.S.A. 40A:5-30.

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	28.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND A ONE (1) YEAR EXTENSION FOR HEATING IMPROVEMENT PROGRAM 2024 GRANT, PURSUANT TO N.J.S.A. 40A:5-30.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1, et seq., and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with decision-making powers on behalf of the County; and

WHEREAS, the County, through its Division of Weatherization and Home Energy (hereafter "Division") of the Department of Senior Services, administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

WHEREAS, on February 2, 2024, Resolution R-24-44, the Board authorized the Division to apply for and accept the Heating Improvement Program (hereafter "HIP") 2024 Grant, in the amount of two hundred sixteen thousand five hundred seventeen (\$216,517.00) dollars; and

WHEREAS, the purpose of this program is to implement energy conservation measures in low-income households in Passaic County, thereby reducing their home energy burden. The target area served by this grant includes all of Passaic County, and eligible participants include households whose income is at or below 200% of the Federal Poverty Level, by household size, as well as households meeting categorical eligibility criteria specified by the Weatherization Assistance Program; and

WHEREAS, no dollar match is required; and

WHEREAS, the Division is requesting a resolution to accept a two hundred thirteen thousand eight hundred seventeen and 69/100 (\$213,817.69) dollar grant amendment increase, increasing the HIP 2024 Grant amount from two hundred sixteen thousand five hundred seventeen and 69/100 (\$216,517.69) dollars to four hundred thirty thousand three hundred thirty four and 69/100 (\$430,334.69) dollars; and

WHEREAS, the Division is also requesting a one (1) year extension to the original grant period of October 1, 2023, through December 31, 2024, increasing the term end date to December 31, 2025; and

WHEREAS, the grant is Federally funded; and

WHEREAS, this matter was discussed at the January 14, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to 40A:5-30, the Board of County Commissioners of the County of Passaic (hereafter "Board") authorizes the Division of Weatherization and Home Energy to accept a two hundred thirteen thousand eight hundred seventeen and 69/100 (\$213,817.69) dollar grant amendment increase, increasing the Heating and Improvement Program Grant amount to four hundred thirty thousand three hundred thirty four and 69/100 (\$430,334.69) dollars and a one (1) year term extension to the original grant period of October 1, 2023 through December 31, 2024, increasing the term end date to December 31, 2025; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, County Counsel and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND ONE (1)-YEAR TERM EXTENSION FOR THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM WEATHERIZATION 2024 GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, PURSUANT TO N.J.S.A. 40A:5-30.

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	29.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT AN AMENDMENT INCREASE AND ONE (1)-YEAR TERM EXTENSION FOR THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM WEATHERIZATION 2024 GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, PURSUANT TO N.J.S.A. 40A:5-30.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1, et seq., and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with decision-making powers on behalf of the County; and

WHEREAS, the County, through its Division of Weatherization and Home Energy (hereafter "Division") of the Department of Senior Services, administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

WHEREAS, the United States Department of Health and Human Services, Division of Energy Assistance, administers grant funding to local government units through its Low-Income Home Energy Assistance Program (hereafter "LIHEAP"); and

WHEREAS, on February 2, 2024, pursuant to Resolution R-24-38, the Board authorized the Division to apply for and accept the LIHEAP Weatherization 2024 Grant in the amount of one hundred ninety-two thousand four hundred sixty eight and 00/100 (\$192,468.00) dollars; and

WHEREAS, the Division is requesting a resolution to accept a one hundred seventy two thousand two hundred nineteen and 86/100 (\$172,219.86) dollar grant amendment increase, increasing the LIHEAP Weatherization 2024 grant from one hundred ninety two thousand four hundred sixty eight and 00/100 (\$192,468.00) dollars to three hundred sixty four thousand six hundred eighty seven and 86/100 (\$364,687.86) dollars; and

WHEREAS, the Division is also requesting a one (1)-year extension to the original grant period of October 1, 2023 through December 31, 2024, increasing the term end date to December 31, 2025; and

WHEREAS, the purpose of this program is to implement energy conservation measures in low-income households in Passaic County, thereby reducing their home energy burden. The target area served by this grant includes all of Passaic County, and eligible participants include households whose income is at or below 200% the Federal Poverty Level, by household size, as well as households meeting categorical eligibility criteria specified by the Weatherization Assistance Program; and

WHEREAS, this grant is Federally-funded; and

WHEREAS, this matter was discussed at the January 14, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:5-30, the Board of County Commissioners of the County of Passaic (hereafter "Board") authorizes the Division to accept a one hundred seventy two thousand two hundred nineteen and 86/100 (\$172,219.86) dollar grant amendment increase, increasing the LIHEAP Weatherization 2024 grant amount from one hundred ninety two thousand four hundred sixty eight and 00/100 (\$192,468.00) dollars to three hundred sixty four thousand six hundred eighty seven and 86/100 (\$364,687.86) dollars and a one (1)-year term extension to the original grant period of October 1, 2023 through December 31, 2024, increasing the term end date to December 31, 2025 from the State of New Jersey, Department of Community Affairs; and

LET IT BE FURTHER RESOLVED that the Clerk to the Board, Director of the Board, County Counsel and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this Resolution.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TOP REPAIRS d/b/a PANTHER FOR PREVENTATIVE MAINTENANCE, SERVICE AND REPAIRS OF DIETARY FOOD SERVICE EQUIPMENT - REFRIGERATION/FREEZER AND ICE MACHINES AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4, ET.SEQ. AND SB-25-014.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	30.
CAF#	5-01-27-172-001-313
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TOP REPAIRS d/b/a PANTHER FOR PREVENTATIVE MAINTENANCE, SERVICE AND REPAIRS OF DIETARY FOOD SERVICE EQUIPMENT - REFRIGERATION/FREEZER AND ICE MACHINES AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4, ET.SEQ. AND SB-25-014.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1 et.seq., and vested with the rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, et.seq., the Board of County Commissioners for the County of Passaic (hereafter the “Board”) is vested with the decision-making powers on behalf of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et.seq., for every contract awarded by the County for provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the Purchasing Agent issued SB-25-014 Preakness Healthcare Center Preventative Maintenance, Service and Repairs of Dietary Food Service Equipment - Refrigeration/Freezer and Ice Machines (hereafter “SB-25-014”) in compliance with N.J.S.A. 40A:11-4, et.seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

WHEREAS, bid responses were opened on November 22, 2024, and after review of same, it was determined that Top Repairs, d/b/a Panther, was the lowest responsible bidder as evidenced by the Tally Sheet attached hereto and made a part of this Resolution; and

WHEREAS, the Executive Director of Preakness is recommending an award of contract to Top Repairs, d/b/a Panther for the period of March 1, 2025, through February 28, 2026 in the lump sum of one hundred thousand and 00/100 (\$100,000.00) dollars with one, one year option to renew; and

WHEREAS, funds are available in Account No. 5-01-27-172-001-313 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s); and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, the matter was discussed at the January 14, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes an award of Contract to Top Repairs, d/b/a Panther, for the period of March 1, 2025 through February 28, 2026, in the amount of one hundred thousand and 00/100 (\$100,00.00) dollars with a one, one year option to renew for Preakness Healthcare Center in accordance with the terms and conditions as set forth in the vendor’s bid responses and SB-25-014.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, Purchasing Agent and Director of the Board are authorized to take any others steps necessary to carry out the purpose of this Resolution.

JDP

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 5-01-27-172-001-213 - \$74,999.97
*Contingent upon availability of funds in 2026
adopted budget - \$25,000.03

PURPOSE: Award contract to Top Repairs, d/b/a Panther for preventative maintenance, service and repairs of dietary food service equipment – refrigeration/freezer and ice machines at Preakness Healthcare Center.


Richard Cahill, Director of Finance

DATED: January 21, 2025

Sherry Arvanitakis, Q.P.A.
 Purchasing Agent

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Nadege Allwaters, Esq.
 County Counsel

Taken by: Zyanya Cordova
 Taken by: Michelle Tello
 Typed by: Marley Garcia

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 22, 2024 at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
SB-25-014 Preakness Healthcare Center Preventative Maintenance and Service of Dietary Food Service Equipment

Vendor	Act of Addenda	Short Corp. Owner	Non-Coll AGE	Disc. I/A Item	Business Reg. Cert.	Avail to Co-Op	Non-Inv. Russia/Belarus	Bid Total
Top Repairs Inc. D/B/A Panther 14 Swallow Avenue Spring Valley, NY 10977	X	X	X	X	X	Yes	X	Section A Year 1: \$14,400.00 Option Year 1: \$15,000.00 Section B Year 1: \$4,800.00 Option Year 1: \$5,200.00 Section C Year 1: \$11,200.00 Option Year 1: \$12,000.00

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treasury.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

<p><i>David Mehrens</i> Signature of Vendor's Authorized Representative</p>	<p><i>11/19/24</i> Date</p>
<p><i>David Mehrens - owner</i> Print Name and Title of Vendor's Authorized Representative</p>	<p><i>83-1477804</i> Vendor's FEIN, BIN, or FTIN</p>
<p><i>TOP Repairs Inc. DBA Panther</i> Vendor's Name (i.e. Company Name)</p>	<p><i>846-202-0706</i> Vendor's Phone Number</p>
<p><i>14 Swallow Ave</i> Vendor's Address (Street Address)</p>	<p><i>875-262-6217</i> Vendor's Fax Number</p>
<p><i>Spring Valley NY 10977</i> Vendor's Address (City/State/Zip Code)</p>	<p><i>David@PantherRepair.com</i> Vendor's Email Address</p>

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(e)(3) of the International Financial Institutions Act, 22 U.S.C. 262(e)(3); or (3) Any parent, successor, subsidiary, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic

Board of County Commissioners



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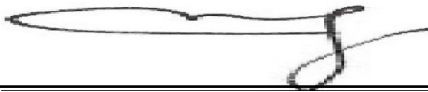
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN PASSAIC COMMUNITY HEALTH CENTER AND THE COUNTY DEPARTMENT OF HEALTH SERVICES.

THIS RESOLUTION WAS REQUESTED BY:
 HEALTH

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	31.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN PASSAIC COMMUNITY HEALTH CENTER AND THE COUNTY DEPARTMENT OF HEALTH SERVICES.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Health Services (hereafter “Department”) is responsible for protecting and promoting the health of approximately 525,000 residents from 16 Municipalities in the County; and

WHEREAS, the Director/Health Officer requests a resolution for a Memorandum of Understanding between the Passaic Community Health Center, a Federally Qualified Health Center, located at 32 Clinton Street, Paterson, New Jersey 07522 and at 227 Broadway, Paterson, New Jersey 07501 and the County of Passaic Department of Health Services located at 930 Riverview Drive, Suite 250, Totowa, New Jersey 07513, to collaborate to provide health care services; and

WHEREAS, the purpose of this Memorandum of Understanding is to include healthcare services for childhood immunizations, care for infants and children up to eighteen (18) years, childhood lead poisoning identification and treatment, improved pregnancy outcomes, diabetes and cardiovascular health services, as well as dental, podiatry and mental health services to improve the quality of life for Passaic County residents in need of these services; and

WHEREAS, this matter was discussed at the January 14, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the Department of Health Services to execute the attached Memorandum of Understanding between the Passaic Community Health Center, a Federally Qualified Health Center, located at 32 Clinton Street, Paterson, New Jersey 07522 and at 227 Broadway, Paterson, New Jersey 07501 and the County of Passaic Department of Health Services located at 930 Riverview Drive, Suite 250, Totowa, New Jersey 07513, to collaborate to provide health care services; and

LET IT BE FURTHER RESOLVED, that the Director of the Board, the Clerk to the Board, County Counsel, and Director of Health Services are authorized to take any and all actions necessary to have the above Memorandum of Understanding executed.

JDP

January 21, 2025

Passaic County Department of Health Services
And Paterson Community Health Center

MEMORANDUM OF UNDERSTANDING

Partnership to Provide Health Services

Paterson Community Health Center ("PCHC") a Federally Qualified Health Center located at 32 Clinton Street, Paterson, NJ 07522 and at 227 Broadway, Paterson, NJ 07501 and the County of Passaic Department of Health Services ("PCDHS"), located at 930 Riverview Drive, Suite 250, Totowa, NJ, 07513 agree to collaborate to provide health care services. The healthcare services include childhood immunizations, care for infants and children up to 18 years, childhood lead poisoning identification and treatment, improved pregnancy outcomes, diabetes and cardiovascular health services, as well as dental, podiatry and mental health services to improve the quality of life for Passaic County residents in need of these services.

PURPOSE

The purpose of this Memorandum of Understanding is to include PCHC in the network of organizations committed to promoting access to services including childhood immunizations, care for infants and children up to 18 years, childhood lead poisoning identification and treatment, improved pregnancy outcomes, diabetes, cardiovascular screening, education and treatment services as well as dental, podiatry and mental health services to community residents, including:

- Increasing accessibility to low cost or free services for residents that reside in Passaic County.
- Enhancing collaboration between the Health Department and PCHC to facilitate greater community awareness and call to action surrounding the critical need for improved health outcomes in Passaic County.
- Enabling and assisting residents in the community to gain a greater knowledge of health issues including prevention, education, screening and treatment.

DESCRIPTION OF HEALTH CENTER SERVICES

PCHC provides childhood immunizations, health care services for infants and children up to 18 years, childhood lead poisoning identification and treatment, improved pregnancy outcomes, diabetes and cardiovascular screening, education and treatment services as well as dental, podiatry and mental health services for men, women and children living in Passaic County.

All are welcome regardless of immigration status. Medicaid/Medicare and private insurance are accepted. For the uninsured, sliding fee discounts, with visit payments which could be as low as \$16 to \$40, depending on family size and income are available.

PASSAIC COUNTY DEPARTMENT OF HEALTH OBLIGATIONS

As per this Memorandum of Understanding, the Passaic County Department of Health Services (PCDHS) shares in the commitment to improve the community's health, and agrees to:

- Distribute Paterson Community Health Center's (PCHC) information describing the benefits of their healthcare services for the community.
- Refer individuals to PCHC who meet the eligibility criteria for screening and diagnostic procedures.
- Refer individuals (insured & uninsured) of all ages to PCHC.
- Forward all pertinent patient records at the time of referral

PATERSON COMMUNITY HEALTH CENTER OBLIGATIONS

PCHC agrees to inform PCDHS and their community, public and medical providers of recommendations and continuity of care at PCHC. PCHC agrees to provide redacted usage data to PCDHS for the purpose of reporting on health status in the community.

INDEPENDENT CONTRACTOR STATUS

Nothing in this agreement is intended nor shall be construed to create an employer/employee relationship between parties.

LIABILITY

PCDHS has sole responsibility to provide the referral activities described herein within the accepted standard of care. PCDHS shall be held harmless from any liability resulting from said services provided by PCHC.

TERM

The duration of this memorandum of understanding is effective December 6, 2024, through December 6, 2029, and shall be automatically renewed for additional period of 5 years unless previously terminated by either party.

TERMINATION

It is further understood and agreed that either PCHC or the PCDHS may cancel this agreement upon thirty days written notice to either party.

VENUE

The Agreement shall be governed by the laws of the State of New Jersey without regard to conflicts of law principles thereof.

HIPAA

The parties shall take all steps necessary to comply with HIPAA and the Privacy Regulations adopted pursuant thereto.

IN WITNESS, WHEREOF:

Signature

Araçeli Pintle, H.O., M.P.H., C.H.E.S.
Director & Health Officer Passaic
County Department of Health Services
Date: January 1, 2025



Signature

Jillian Hudspeth, Acting CEO
Paterson Community Health Center
Date: December 6, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING WITH WEST MILFORD BELTONE HEARING AID CENTER.

THIS RESOLUTION WAS REQUESTED BY:
 HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	32.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING WITH WEST MILFORD BELTONE HEARING AID CENTER.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Health Services (hereafter “Department”) is responsible for protecting and promoting the health of approximately 525,000 residents from 16 Municipalities in the County; and

WHEREAS, the Director/Health Officer requests a resolution for a Memorandum of Understanding with the West Milford Beltone Hearing Aid Center to provide hearing screening to Passaic County Residents; and

WHEREAS, the hearing screenings are scheduled concurrently with the quarterly vision screening at the Passaic County of Health Services office at 930 Riverview Drive, Suite 250, Totowa, New Jersey 07512; and

WHEREAS, the screenings are scheduled for January 13, 2025, April 14, 2025, July 14, 2025, and October 6, 2025, but the dates may change if needed; and

WHEREAS, this matter was discussed at the January 14, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the Department of Health Services to execute the attached Memorandum of Understanding with the West Milford Beltone Hearing Aid Center to provide hearing screening to Passaic County Residents; and

LET IT BE FURTHER RESOLVED, that the Director of the Board, the Clerk to the Board, County Counsel, and Director of Health Services are authorized to take any and all actions necessary to have the above Memorandum of Understanding executed.

JDP

January 21, 2025



Passaic County Department of Health Services
 930 Riverview Drive Suite 250
 Totowa, NJ 07512



Date: January 08, 2025	Memorandum of Understanding (MOU): Quarterly Hearing Screening
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The Passaic County Department of Health Services is collaborating with the West Milford Beltone Hearing Aid Center to provide hearing screenings to Passaic County Residents. The hearing screenings are scheduled concurrently with the quarterly vision screening at the Passaic County Department of Health Services offices.

The screenings are scheduled for January 13, 2025, April 14, 2025, July 14, 2025, and October 6, 2025.

This MOU is acknowledged by all parties listed herein:

Judy Kenney (Hearing Screener) _____ Date: _____
 Sean Kenney (Hearing Screener) _____ Date: _____
 Araceli Pintle (Health Officers) _____ Date: _____

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO A&A INDUSTRIAL PIPING TO COMPLETE VARIOUS HVAC REPAIRS TO UNITS 1, 2, & 4 AND PROVIDE A NEW HVAC REPLACEMENT SYSTEM FOR UNIT 3, AND REPLACE THE EXISTING BUILDING MANAGEMENT SYSTEM FOR UNITS 1 THROUGH 4 AT PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	33.
CAF#	. C-04-55-187-001-901, C-04
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO A&A INDUSTRIAL PIPING TO COMPLETE VARIOUS HVAC REPAIRS TO UNITS 1, 2, & 4 AND PROVIDE A NEW HVAC REPLACEMENT SYSTEM FOR UNIT 3, AND REPLACE THE EXISTING BUILDING MANAGEMENT SYSTEM FOR UNITS 1 THROUGH 4 AT PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on December 4, 2024, the Purchasing Agent issued Bid No. C-25-005, Re-Bid Preakness Healthcare Center HVAC Upgrades and BMS Replacement (hereafter “C-25-005”) seeking sealed proposals from qualified bidders for completion of HVAC Repairs to Units 1, 2 & 4, for a new HVAC Replacement System for Unit 3, and replacement of the existing Building Management System (“BMS”) with a new BMS for Units 1 through 4 at Preakness Healthcare Center in the Township of Wayne; and

WHEREAS, on January 9, 2025, the Purchasing Agent received two (2) bids, with the lowest responsible bidder being A&A Industrial Piping; and

WHEREAS, the County Engineer is recommending an award of contract to A&A Industrial Piping in an amount not to exceed five million four hundred twenty-seven thousand forty-one dollars (\$5,427,041.00) for HVAC Upgrades and BMS Replacement to complete various HVAC Repairs to Units 1, 2, & 4 and provide a new HVAC Replacement System for Unit 3, and replace the existing Building Management System for Units 1 through 4 at Preakness Healthcare in the Township of Wayne, pursuant to the proposal, attached hereto and included herewith; and

WHEREAS, funds are available in Account No. C-04-55-187-001-901, C-04-55-163-002-901, C-04-55-002-002-901, C-04-55-172-002-901, and C-04-55-182-002-904 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, et seq. that the Board of County Commissioners of the County of Passaic is authorizing an award of contract to A&A Industrial Piping in an amount not to exceed five million four hundred twenty-seven thousand forty-one dollars (\$5,427,041.00) for HVAC Upgrades and BMS Replacement to complete various HVAC Repairs to Units 1, 2, & 4 and provide a new HVAC Replacement System for Unit 3, and replace the existing Building Management System for Units 1 through 4 at Preakness Healthcare in the Township of Wayne, as recommended by the Passaic County Engineer.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to A&A Industrial Piping and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,427,041.00

APPROPRIATION: C-04-55-187-001-901 – \$4,000,000.00
C-04-55-163-002-901 – \$409,156.16
C-04-55-166-002-901 – \$76,195.95
C-04-55-172-002-901 – \$863,587.88
C-04-55-182-002-904 - \$78,101.01

PURPOSE: Award contract to A&A Industrial Piping for HVAC Upgrades and BMS Replacement to complete various HVAC Repairs to Units 1, 2, & 4 and provide a new HVAC Replacement System for Unit 3, and replace the existing Building Management System for Units 1 through 4 at Preakness Healthcare in the Township of Wayne.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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401 Grand Street
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Fax: 973-742-3746

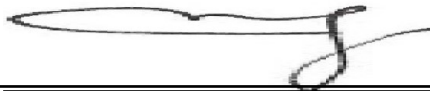
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL CONSTRUCTION TESTING SERVICES FOR THE REPLACEMENT OF THE GREENWOOD LAKE TURNPIKE BRIDGE NO. 1600-513 IN WEST MILFORD TOWNSHIP PER BID SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	34.
CAF#	C-04-55-148-001-9B1
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL CONSTRUCTION TESTING SERVICES FOR THE REPLACEMENT OF THE GREENWOOD LAKE TURNPIKE BRIDGE NO. 1600-513 IN WEST MILFORD TOWNSHIP PER BID SB-25-005, PURSUANT TO N.J.S.A. 40A: 11-4 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the County desires to conduct on-call construction testing on the Greenwood Lake Turnpike Bridge No. 1600-513 over Monksville Reservoir in the Township of West Milford (hereafter “Project”), which will include concrete testing, and various laboratory testing, analysis, and reporting (hereafter “Project”); and

WHEREAS, on October 3, 2024, the Purchasing Agent issued SB-25-005 On-Call Construction & Geotechnical Testing (hereafter “SB-25-005”) seeking sealed proposals from qualified bidders for On-Call Construction and Geotechnical Testing Services on an as-needed basis beginning on January 1, 2025 and expiring on December 31, 2026; and

WHEREAS, on October 22, 2024, bids were unsealed for SB-25-005 by the Purchasing Agent and a total of two (2) qualified bids were received:

1. French and Parrello Associates, PA;
2. Colliers Engineering & Design, Inc.

WHEREAS, pursuant to R-24-1058, the County Engineer recommended the acceptance of the unit bid prices from the two (2) qualified bidders under SB-25-005 on an as-needed basis for the period January 1, 2025 and December 31, 2026; and

WHEREAS, the Passaic County Engineer is recommending an award of contract to Colliers Engineering & Design, Inc., for the Project in an amount not to exceed thirteen thousand nine hundred twenty-four dollars (\$13,924.00); and

WHEREAS, funds are available in Account No. C-04-55-148-001-9B1 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4 et seq., the Board of County Commissioners of the County of Passaic authorizes an award of contract to Colliers Engineering & Design, Inc., for On-Call Construction Testing Services on Greenwood Lake Turnpike Bridge No. 1600-513 on an as-needed basis beginning on January 1, 2025 and expiring on December 31, 2026, in an amount not to exceed thirteen thousand nine hundred twenty-four dollars (\$13,924.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Finance Officer, County Engineer and the Director of the Board of County Commissioners are authorized to execute an agreement with Colliers Engineering & Design, Inc., and take any other steps necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,924.00

APPROPRIATION: C-04-55-148-001-9B1

PURPOSE: Award contract to Colliers Engineering & Design, Inc., for On-Call Construction Testing Services on Greenwood Lake Turnpike Bridge No. 1600-513 on an as-needed basis.



Richard Cahill, Director of Finance

DATED: January 21, 2025



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION

On Call Testing Greenwood Lake Turnpike

REQUISITION No./CONTRACT No. _____

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)



Signature of Vendor's Authorized Representative

Kevin L. Haney, President & CEO

Print Name and Title of Vendor's Authorized Representative

Colliers Engineering & Design, Inc.

Vendor's Name

101 Crawfords Corner Road, Suite 3400

Vendor's Address (Street Address)

Holmdel, NJ 07733

Vendor's Address (City/State/Zip Code)

01/16/2025

Date

22-2651610

Vendor's FEIN, EIN or FTIN

732 383 1950

Vendor's Phone Number

732 383 1984

Vendor's Fax Number

kevin.haney@collierseng.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name _____ Relationship to Bidder/Offoror _____

Description of Activities _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offoror Contact Name _____ Contact Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (Please Print): Colliers Engineering & Design, Inc.

Signature of Authorized Representative: 

Name (Please Print): Kevin L. Haney

Title (Please Print): President & CEO **Date:** 01/16/2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY ENGINEER TO APPLY FOR, ENTER INTO, AND EXECUTE THE FY2025 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL BRIDGES FUND GRANT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	35.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE PASSAIC COUNTY ENGINEER TO APPLY FOR, ENTER INTO, AND EXECUTE THE FY2025 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL BRIDGES FUND GRANT PROGRAM, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic is vested with decision-making powers on behalf of the County; and

WHEREAS, the Passaic County Engineer has identified a grant offered by the State of New Jersey, Department of Transportation (hereafter “NJDOT”) known as the FY2025 Local Bridges Fund Grant Program with the goal of maintaining and improving New Jersey’s local transportation infrastructure by providing financial assistance to improve county jurisdiction bridges throughout the State.

WHEREAS, the Passaic County Engineer desires to apply for the FY2025 Local Bridges Fund Grant Program, and if the County is awarded the grant, further desires to use said funding for the replacement of the Dawes Highway Bridge No. 1600-503 over the Ramapo River on the Border of the Borough of Pompton Lakes and the Township of Wayne; and

WHEREAS, this matter was discussed at the January 15, 2025, Public Works Committee meeting and is being recommended to the Board of County Commissioners for the County of Passaic for approval.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of the County of Passaic hereby authorizes the Passaic County Engineer to apply for the FY2025 Local Bridges Fund Grant from the State of New Jersey, Department of Transportation in the amount of two million sixteen thousand one hundred seventy-seven dollars (\$2,016,177.00), in accordance with the terms and conditions of said application.

LET IT BE FURTHER RESOLVED, if the County is selected for the grant, that the Director of the Board of County Commissioners and the Passaic County Engineer is authorized to accept the FY2025 Local Bridges Fund Grant in the amount up to two million sixteen thousand one hundred seventy-seven dollars (\$2,016,177.00) and execute any documents or agreements necessary to accept said grant.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, the Director of the Board, and Passaic County Engineer are authorized to take any other steps necessary to carry out the purpose of this resolution.

ZMQ

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MANCHESTER UTILITIES AUTHORITY FOR REIMBURSEMENT TO THE COUNTY FOR THE COST ASSOCIATED WITH REPLACEMENT AND INSTALLATION OF WATER MAINS OWNED BY MANCHESTER UTILITIES AUTHORITY AT HIGH MOUNTAIN ROAD CULVERT NO. 1600-338 IN THE BOROUGH OF NORTH HALEDON, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	36.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MANCHESTER UTILITIES AUTHORITY FOR REIMBURSEMENT TO THE COUNTY FOR THE COST ASSOCIATED WITH REPLACEMENT AND INSTALLATION OF WATER MAINS OWNED BY MANCHESTER UTILITIES AUTHORITY AT HIGH MOUNTAIN ROAD CULVERT NO. 1600-338 IN THE BOROUGH OF NORTH HALEDON, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, the County is in the final design stages of the Replacement of the High Mountain Road Culvert No. 1600-338 in the Borough of North Haledon (hereafter “Project”); and

WHEREAS, the Manchester Utilities Authority’s existing sixteen (16) inch and eight (8) inch ductile iron pipes at the crossing of the First Brook at the High Mountain Road Bridge are a vital component of the Borough’s Water System; and

WHEREAS, the Manchester Utilities Authority is responsible for the maintenance of the aforementioned water mains underneath High Mountain Road and in close proximity to the High Mountain Culvert No. 1600-338; and

WHEREAS, upon the replacement of the aforementioned water mains by the County, the Manchester Utilities Authority has agreed to reimburse the County for the cost associated with the installation of the replacement pipes within ninety (90) days after the project closeout; and

WHEREAS, the Passaic County Engineer is recommending that the Board authorize an agreement between the County and Manchester Utilities Authority, whereby the County agrees to replace the aforementioned pipes and the Manchester Utilities Authority agrees to reimburse the County the costs associated with such replacement; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1 et seq., the Board of County Commissioners of the County of Passaic hereby authorizes the execution of an agreement between the County of Passaic and the Manchester Utilities Authority whereby the County agrees to replace the aforementioned pipes underneath High Mountain Road and in close proximity to the High Mountain Culvert No. 1600-338 and the Manchester Utilities Authority agrees to reimburse the County the costs associated with such replacement.

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

ZMQ

January 21, 2025

-

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION R-24-1154 QUALIFYING A POOL OF PROFESSIONAL ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS, LANDSCAPE ARCHITECTS, ENVIRONMENTAL HEALTH SAFETY/ENGINEERING CONSULTANTS SERVICES FOR RFQ-25-013 FOR CALENDAR YEAR 2025, TO INCLUDE FULL LIST OF QUALIFIED CONSULTANTS IN SCHEDULE A, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	37.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AMENDING RESOLUTION R-24-1154 QUALIFYING A POOL OF PROFESSIONAL ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS, LANDSCAPE ARCHITECTS, ENVIRONMENTAL HEALTH SAFETY/ENGINEERING CONSULTANTS SERVICES FOR RFQ-25-013 FOR CALENDAR YEAR 2025, TO INCLUDE FULL LIST OF QUALIFIED CONSULTANTS IN SCHEDULE A, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) requires qualified consultants to provide professional services on various construction projects; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the Purchasing Agent issued RFQ-25-013, Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Golf Course Architects/Designers, and Environmental and Safety/Engineering Consultants (hereafter “RFQ-25-013”) seeking qualifications for a pool of consultants for calendar year 2025, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of consultants for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the responses submitted in compliance with the law to RFQ-25-013 are attached hereto as Schedule A, were reviewed by the County Engineer, and are being recommended for qualification by the Board of County Commissioners of the County of Passaic (hereafter “Board”) for approval as consultants in calendar year 2025; and

WHEREAS, the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

WHEREAS, this matter was discussed at the November 6, 2024 meeting of the Public Works Committee is being recommended to the Board for approval; and

WHEREAS, on December 10, 2024, the Board passed Resolution R-24-1154 qualifying a pool of professional engineers, architects, land surveyors, planners, landscape architects, environmental health safety/engineering consultants services for RFQ-25-013 for calendar year 2025; and

WHEREAS, Resolution R-24-1154 included an attachment, Schedule A, which was incomplete; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Passaic County Board of County Commissioners of the County of Passaic hereby amends Resolution R-24-1154 only to include the corrected Schedule A.

LET IT BE FURTHER RESOLVED, that all other terms and conditions set forth in Resolution R-24-1154, to the extent not inconsistent with this Resolution, shall remain in full force and effect

LET IT BE FURTHER RESOLVED pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Passaic County Board of County Commissioners qualifying the consultants for calendar year 2025 as set forth in Schedule A, attached to and made part of this resolution, to be hired on an as-needed basis, as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED that the County Engineer is hereby authorized and directed to recommend consultants from the qualified list, as needed, in calendar year 2025.

ZMQ

January 21, 2025

SCHEDULE A

**LIST OF PROFESSIONAL ENGINEERS, ARCHITECTS, LAND SURVEYORS,
PLANNERS, LANDSCAPE ARCHITECTS, AND ENVIRONMENTAL HEALTH
SAFETY/ENGINEERING CONSULTANTS FOR CALENDAR YEAR 2025**

ARTERIAL, LLC
ARUP US, INC.
ASSOCIATED TECHNOLOGY, INC.
AXON ENGINEERING SERVICES, LLC
BECHT ENGINEERING BT, INC.
BOSWELL ENGINEERING, INC.
BOWMAN CONSULTING GROUP LTD
BRIGHT VIEW ENGINEERING
CLARKE CATON HINTZ
CME ASSOCIATES
COLLIERS ENGINEERING & DESIGN
CONOLLY & HICKEY HISTORICAL ARCHITECTS
COMERRO & COPPA P.C.
CP ENGINEERS, LLC
DEWBERRY ENGINEERS
DRESDNER ROBIN
DYNAMIC TRAFFIC LLC
D&B ENGINEERS AND ARCHITECTS OF NEW JERSEY, PC

EMPIRE ENVIRONMENTAL, LTD.
FASTECH CONSULTING ENGINEERS
FKA ARTCITECTS
FRENCH & PARRELLO ASSOCIATES
GPI
GZA GEOENVIRONMENTAL
H2M ARCHITECTS AND ENGINEERS
HARDESTY & HANOVER, LLC
HEYER GRUEL & ASSOCIATES, PA
IH ENGINEERS PC
JRS ARCHITECTS, PC
KEYSTONE ENGINEERING GROUP
KS ENGINEERING, PC
LAN ASSOCIATES
LIRO ENGINEERS, INC.
MKW & ASSOCIATES, LLC
NADER HOUSE OF DESIGN
NEGLIA GROUP
NETTA ARCHITECTS
NV5
PENNONI ASSOCIATES, INC.
PRESTIGE ENVIRONMENTAL, INC.
PS&S
REMINGTON & VERNICK ENGINEERS
RICHARD A. ALAIMO ASSOCIATES
ROBINSON AERIAL SURVEYS, INC.
RSC ARCHITECTS
SABIR, RICHARDSON, & WEISBERG ENGINEERING & ARCHITECTURE
SETTEMBRINO ARCHITECTS
SPIEZLE GROUP, INC.
STRUCTURAL WORKSHOP, INC.
SUBURBAN CONSULTING ENGINEERS, INC.
TECTONIC
THE BIBER PARTNERSHIP AIA
TRAFFIC PLANNING AND DESIGN, INC.
VAN CLEEF ENGINEERING LLC
WSP USA

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

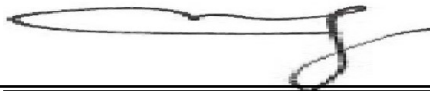
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FRENCH AND PARRELLO ASSOCIATES, PA FOR ON-CALL GEOTECHNICAL TESTING FOR THE PROPOSED MAINTENANCE FACILITY TO BE CONSTRUCTED AT THE PREAKNESS GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	38.
CAF#	C-04-55-182-002-920
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FRENCH AND PARRELLO ASSOCIATES, PA FOR ON-CALL GEOTECHNICAL TESTING FOR THE PROPOSED MAINTENANCE FACILITY TO BE CONSTRUCTED AT THE PREAKNESS GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID SB-25-005, PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on November 18, 2024, the Board passed R-24-1058 qualifying a pool of construction and geotechnical testing companies and establishing unit prices for the On-Call Construction and Geotechnical Testing Services for a two-year period beginning on January 1, 2025 and expiring on December 31, 2026, as recommended by the County Engineer, to be hired on an as-needed basis, which included French and Parrello Associates, PA; and

WHEREAS, the County Engineer is recommending an award of contract to French and Parrello Associates, PA for On-Call Geotechnical Testing Services in connection with the proposed Maintenance Facility to be constructed at the Preakness Golf Course in Wayne Township, in an amount not to exceed twenty four thousand eight hundred ninety five dollars (\$24,895.00); and

WHEREAS, funds are available in Account No. C-04-55-182-002-920 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract to French and Parrello Associates, PA for On-Call Geotechnical Testing Services in connection with the proposed Maintenance Facility to be constructed at the Preakness Golf Course in Wayne Township, in an amount not to exceed twenty four thousand eight hundred ninety five dollars (\$24,895.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners are authorized to execute an agreement with French and Parrello Associates, PA and take any other steps necessary to carry out the purpose of this Resolution.

ZMQ

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,895.00

APPROPRIATION: C-04-55-182-002-920

PURPOSE: Award contract to French and Parrello Associates, PA for On-Call Geotechnical Testing Services in connection with the proposed Maintenance Facility to be constructed at the Preakness Golf Course in Wayne Township.


Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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 Orlando Cruz
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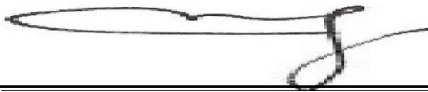
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO COLLIERS ENGINEERING & DESIGN, INC., FOR CONSTRUCTION SERVICES AT 11 MARSHALL STREET IN THE CITY OF PATERSON, RFQ-24-043, PURSUANT TO N.J.A.C. 5:30-11.6

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	39.
CAF#	C-04-55-181-001-901
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO COLLIERS ENGINEERING & DESIGN, INC., FOR CONSTRUCTION SERVICES AT 11 MARSHALL STREET IN THE CITY OF PATERSON, RFQ-24-043, PURSUANT TO N.J.A.C. 5:30-11.6

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-24-043, Engineers, Architects, Land Surveyors, Planners, Landscape Architects, and Environmental Health Safety/Engineering Consultants (hereafter “RFQ-24-043”) seeking qualifications for a pool of consultants for calendar year 2024, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, on November 21, 2023, the Board passed Resolution No. R-23-1091, qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Colliers Engineering & Design, Inc.; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on June 25, 2024, the Board passed Resolution R-24-579, authorizing an award of contract to Colliers Engineering & Design, Inc. for construction inspection and management services for the 11 Marshall Street Redevelopment Project in the City of Paterson in the amount of five hundred forty-six thousand six hundred dollars (\$546,600.00); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is outside the original scope of activities of the original contract, provided that any change beyond the original scope of activities shall be made by amendatory contract approved by the governing body; and

WHEREAS, the Passaic County Engineer is recommending that the Board authorize Contract Modification No. 1 to Colliers Engineering & Design, Inc., for additional work due to the need for a Phase I Environmental Site Assessment/Preliminary Assessment and a Traffic Impact Study for 11 Marshall Street, in the increased amount of thirty three thousand dollars (\$33,000.00), with a new total contract amount, as a result of the increase, in the amount of five hundred seventy-nine thousand six hundred dollars (\$579,600.00); and

WHEREAS, funds are available in Account No. C-04-55-181-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025, meeting of the Public Works Committee and is recommended to the Board of County Commissioners for the County of Passaic for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.6, that the Board of County Commissioners of the County of Passaic hereby authorizes Contract Modification No. 1 to Colliers Engineering & Design, Inc., for additional work necessary due to the need for a Phase I Environmental Site Assessment/Preliminary Assessment and a Traffic Impact Study for 11 Marshall Street in the City of Paterson, in the increased amount of thirty three thousand dollars (\$33,000.00), with a new total contract amount, as a result of the increase, in the amount of five hundred seventy-nine thousand six hundred dollars (\$579,600.00), as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Colliers Engineering & Design, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

January 21, 2025

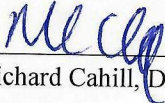
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,000.00

APPROPRIATION: C-04-55-181-001-901

PURPOSE: Authorize Contract Modification No. 1 to Colliers Engineering & Design, Inc., for additional work necessary due to the need for a Phase I Environmental Site Assessment/Preliminary Assessment and a Traffic Impact Study for 11 Marshall Street in the City of Paterson.


Richard Cahill, Director of Finance

DATED: January 21, 2025



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

SHORT DESCRIPTION

On Call Testing Greenwood Lake Turnpike

REQUISITION No./CONTRACT No. _____

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)



Signature of Vendor's Authorized Representative

Kevin L. Haney, President & CEO

Print Name and Title of Vendor's Authorized Representative

Colliers Engineering & Design, Inc.

Vendor's Name

101 Crawford's Corner Road, Suite 3400

Vendor's Address (Street Address)

Holmdel, NJ 07733

Vendor's Address (City/State/Zip Code)

01/16/2025

Date

22-2651610

Vendor's FEIN, EIN or FTIN

732 383 1950

Vendor's Phone Number

732 383 1984

Vendor's Fax Number

kevin.haney@collierseng.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name _____ Relationship to Bidder/Officer _____

Description of Activities _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Officer Contact Name _____ Contact Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (Please Print): Colliers Engineering & Design, Inc.

Signature of Authorized Representative: 

Name (Please Print): Kevin L. Haney

Title (Please Print): President & CEO **Date:** 01/16/2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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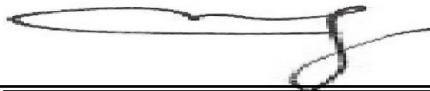
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 FOR FRENCH & PARRELLO ASSOCIATES, P.A., TO PERFORM ON CALL CONSTRUCTION & GEOTECHNICAL TESTING FOR MORRIS CANAL GREENWAY PHASE IV, HIGHLANDS RAIL TRAIL & RIFLE CAMP ROAD IMPROVEMENT PROJECTS PURSUANT TO N.J.A.C. 5:30-11.6

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	40.
CAF#	C-04-55-172-002-920
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 FOR FRENCH & PARRELLO ASSOCIATES, P.A., TO PERFORM ON CALL CONSTRUCTION & GEOTECHNICAL TESTING FOR MORRIS CANAL GREENWAY PHASE IV, HIGHLANDS RAIL TRAIL & RIFLE CAMP ROAD IMPROVEMENT PROJECTS PURSUANT TO N.J.A.C. 5:30-11.6

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic are vested with decision-making powers on behalf of the County; and

WHEREAS, on January 21, 2021, the Purchasing Agent issued Construction & Geotechnical On-Call Testing Services, SB-21-003 (hereafter “SB-21-003”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

WHEREAS, on February 9, 2021, the Board passed Resolution No. R20210123 qualifying a pool of construction companies and establishing unit prices for the on-call construction and geotechnical testing services through SB-21-003, for a period beginning on March 1, 2021, and expiring on December 31, 2022, as recommended by the County Engineer, to be hired on an as-needed basis which included French and Parrello Associates, PA; and

WHEREAS, on May 24, 2022, the Board passed Resolution R-22-0476, authorizing an award of contract to French & Parrello Associates, P.A., for On-Call Construction and Geotechnical Testing Services for Morris Canal Greenway Phase IV, Highlands Rail Trail & Rifle Camp Road Improvements Project in an amount not to exceed thirty-three thousand, two hundred ninety dollars (\$33,290.00), which included the four thousand dollars (\$4,000.00) allowance for traffic and three thousand dollars (\$3,000.00) for additional testing; and

WHEREAS, on November 21, 2023, the Board passed Resolution R-23-1083, authorizing Contract Modification No. 1 to French & Parrello Associates, P.A. in the amount of five thousand nine hundred dollars (\$5,900.00) for performing subsurface exploration and laboratory testing not included in the original scope of work, in the increased amount of thirty-nine thousand, one hundred ninety dollars (\$39,190.00); and

WHEREAS, the Board passed R-24-1058 accepting the unit pricing schedule contained in the bid submitted by French & Parrello Associates, P.A. under SB-25-005 for a two-year period on January 1, 2025 and expiring on December 31, 2026 as recommended by the County Engineer; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

WHEREAS, the County Engineer is recommending that the Board approve Contract Modification No. 2 for French & Parrello Associates, P.A., for additional soil borings required for the proposed bridge, due to change in bridge location as directed by the North Jersey District Water Supply Commission, not included in the original scope of work for an additional amount of four thousand five hundred seventy two dollars (\$4,572.00), which will increase the overall total to forty-three thousand seven hundred sixty-two dollars (\$43,762.00); and

WHEREAS, funds are available in Account No. C-04-55-172-002-920, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2023 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025, meeting of the Public Works Committee and being recommended to the Board of County Commissioners for the County of Passaic for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.6, that the Board of County Commissioners of the County of Passaic hereby authorizes contract modification No. 2 for French & Parrello Associates, P.A., for additional soil borings required for the proposed bridge, due to change in bridge location as directed by the North Jersey District Water Supply Commission, not included in the original scope of work for an additional amount of four thousand five hundred seventy two dollars (\$4,572.00) which will increase the overall total to forty-three thousand seven hundred sixty-two dollars (\$43,762.00).

LET IT BE FURTHER RESOLVED, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to French & Parrello Associates, P.A., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

January 21, 2025


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,572.00

APPROPRIATION: C-04-55-172-002-920

PURPOSE: Authorize contract modification No. 2 for French & Parrello Associates, P.A., for additional soil borings required for the proposed bridge, due to change in bridge location as directed by the North Jersey District Water Supply Commission.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO JOHN O' HARA COMPANY FOR TUNNEL REPAIR AT THE COURT HOUSE ANNEX IN THE CITY OF PATERSON, PER BID C-24-010, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	41.
CAF#	C-04-55-182-002-903
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO JOHN O' HARA COMPANY FOR TUNNEL REPAIR AT THE COURT HOUSE ANNEX IN THE CITY OF PATERSON, PER BID C-24-010, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on April 1, 2024, the County's Purchasing Agent issued C-24-010 (hereafter "C-24-010") seeking qualified bidders for the Tunnel Roof Replacement and Repair of the Passaic County Courthouse Annex; and

WHEREAS, On May 21, 2024, the Board passed Resolution No R-24-441, authorizing an award of contract to John O'Hara Company, the lowest responsible bidder under C-24-010, in an amount not to exceed two hundred seventy-five thousand dollars (\$275,000.00); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies, or equipment delivered or provided pursuant to the conditions as set forth therein; and

WHEREAS, the Director of the Department of Cultural & Historic Affairs is recommending that Change Order No. 1 be authorized for a net addition to the contract for the project under C-24-010 in the amount of twenty thousand dollars (\$20,000.00) for an allowance to excavate and make repairs to whatever is discovered causing the reoccurring leaks and drainage of water into the tunnel between the Court House and Court House Annex, for a new award amount, as a result of the increase, in the amount of two hundred ninety-five thousand dollars (\$295,000.00); and

WHEREAS, funds are available in Account No. C-04-55-182-002-903, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed via email on December 20, 2024, by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.3 et seq. the Board of County Commissioners of the County of Passaic hereby authorizes Change Order No. 1 for the contract with John O' Hara Company under C-24-010, in the increased amount of twenty thousand dollars (\$20,000.00), with a new award amount, as a result of the increase, in an amount not to exceed two hundred ninety-five thousand dollars (\$295,000.00), as recommended by the Director of Cultural & Historic Affairs.

LET IT BE FURTHER RESOLVED, that the Director of the Department of Cultural & Historic Affairs is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

ZMQ

January 21, 2025


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: C-04-55-182-002-903

PURPOSE: Authorize Change Order No. 1 for the contract with John O' Hara Company for tunnel repair at the Court House Annex in the City of Paterson.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO CLARKE CATON HINTZ FOR TUNNEL REPAIRS AT THE COURT HOUSE ANNEX IN THE CITY OF PATERSON, PER BID RFQ-25-064, PURSUANT TO N.J.A.C. 5:30-11.6

THIS RESOLUTION WAS REQUESTED BY:
 CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	42.
CAF#	C-04-55-182-002-920
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO CLARKE CATON HINTZ FOR TUNNEL REPAIRS AT THE COURT HOUSE ANNEX IN THE CITY OF PATERSON, PER BID RFQ-25-064, PURSUANT TO N.J.A.C. 5:30-11.6

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic are vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the Purchasing Agent issued RFQ-25-064, Preservation Architects Architectural Historians, Archeologists, Cultural Resource Management Consultants, Etc. for Calendar Year 2025 (hereafter “RFQ-25-064”) seeking qualifications for a pool of the listed professional service firms for calendar year 2025, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, on January 21, 2025, the Board passed a resolution qualifying a number of firms, including Clarke Caton Hintz to perform professional services as described under RFQ-25-064; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of preservation architects, architectural historians, archeologists and cultural resource management consultants for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on February 14, 2023, the Board passed Resolution No. R-23-0122, authorizing an award of contract to Clarke Caton Hintz to perform the professional architectural and engineering services related to the construction of the Courthouse Annex in the City of Paterson (hereafter “Project”); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

WHEREAS, the Director of the Department is recommending that the Board approve Contract Modification No. 1 for the Project, for performing non-destructive evaluation at the tunnel, in advance of any destructive probing in an additional amount of eight thousand three hundred fifty dollars (\$8,350.00) for a new total award amount of two hundred twenty-six thousand one hundred forty dollars (\$226,140.00); and

WHEREAS, funds are available in Account No. C-04-55-182-002-920, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed via email on December 20, 2024 by the Public Works Committee and is being recommended to the Board of County Commissioners for the County of Passaic for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.6, that the Board of County Commissioners of the County of Passaic hereby authorizes contract modification No. 1 for performing non-destructive evaluation at the tunnel, in advance of any destructive probing in an additional amount of eight thousand three hundred fifty dollars (\$8,350.00) for a new total award amount for the Project in the amount of two hundred twenty-six thousand one hundred forty dollars (\$226,140.00).

LET IT BE FURTHER RESOLVED, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to Clarke Caton Hintz and maintain a copy of the resolution on file and available for

public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,350.00

APPROPRIATION: C-04-55-182-002-920

PURPOSE: Authorize contract modification No. 1 to Clarke Caton Hintz to perform the professional architectural and engineering services related to the construction of the Courthouse Annex in the City of Paterson.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

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Tel: 973-881-4402
Fax: 973-742-3746


Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION TO QUALIFY CONSULTANTS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, HISTORIANS, ARCHAEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS FOR THE 2025 CALENDAR YEAR UNDER RFQ-25-064, PURSUANT TO N.J.S.A. 40A: 11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	43.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION TO QUALIFY CONSULTANTS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, HISTORIANS, ARCHAEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS FOR THE 2025 CALENDAR YEAR UNDER RFQ-25-064, PURSUANT TO N.J.S.A. 40A: 11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if, the subject matter consists of professional services; and

WHEREAS, the County of Passaic (hereafter “County”) requires qualified consultants to provide professional services on various construction projects; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on November 18, 2024, the Purchasing Agent issued RFQ-25-064, Preservation Architects Architectural Historians, Archeologists, Cultural Resource Management Consultants, Etc. for Calendar Year 2025 (hereafter “RFQ-25-064”), seeking sealed proposals from qualified bidders for professional services for the calendar year of 2025.

WHEREAS, on December 20, 2024, bids were unsealed for RFQ-25-064 by the Purchasing Agent with responses from eight (8) qualified bidders; and

1. Connolly & Hickey Historical Architects, Cranford, NJ
2. Clark Caton Hintz, Trenton, NJ
3. ETM Associates, LLC., Highland Park, NJ
4. HMR Architects, Princeton, NJ
5. Richard Grubb & Associates Inc., Cranbury, NJ
6. Hunter Research Inc., Trenton, NJ
7. E2 Project Management LLC, Rockaway, NJ
8. CED Architecture, Inc., Conschocken, PA

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for approved bidders was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the responses submitted pursuant to RFQ-25-064, pursuant to N.J.S.A. 40A:11-5, et seq., were reviewed by the County’s Director of the Department of Cultural & Historic Affairs and are being recommended for qualification to the Board of County Commissioners of the County of Passaic (hereafter “Board”) for the approval in the calendar year 2025; and

WHEREAS, the Board will make specific assignments to the qualified bidders on an as-needed basis for calendar year 2025, by subsequent resolution to the Board; and

WHEREAS, this matter was discussed via email on December 20, 2024 by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5, that the following firms are qualified and eligible to bid on the Passaic County Court House Exterior Restoration Project: (1) Connolly & Hickey Historical Architects; (2) Clark Caton Hintz; (3) ETM Associates, LLC; (4) HMR Architects; (5) Richard Grubb & Associates Inc.; (6) Hunter Research Inc.; (7) E2 Project Management LLC; and (8) CED Architecture, Inc.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to take all action necessary to carry out the purposes of this Resolution.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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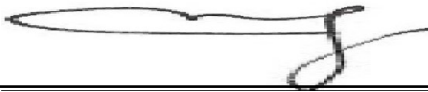
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2024 CHEVROLET EQUINOX FROM GENTILINI CHEVROLET, LLC FOR USE BY ROAD DEPARTMENT, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ROADS DIVISION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	44.
CAF#	4-01-30-204-006-213
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2024 CHEVROLET EQUINOX FROM GENTILINI CHEVROLET, LLC FOR USE BY ROAD DEPARTMENT, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40:11-12, et seq., the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Gentilini Chevrolet, LLC submitted a competitive pricing master Blanket Purchase Order #20 FLEET-01393, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Supervisor of Roads is recommending the purchase of one (1) 2024 Chevrolet Equinox from Gentilini Chevrolet, LLC, in an amount not to exceed thirty-six thousand five hundred seventy-five dollars and fifty-five cents (\$36,575.55); and

WHEREAS, funds are available in Account No. 4-01-30-204-006-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, et seq. that the Board of County Commissioners of the County of Passaic authorizes the purchase of one (1) 2024 Chevrolet Equinox from Gentilini Chevrolet, LLC, in an amount not to exceed thirty-six thousand five hundred seventy-five dollars and fifty-five cents (\$36,575.55) as recommended by the Supervisor of Roads.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Clerk of the Board, and County Counsel are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to the issuance of the appropriate Purchase Order.

ZMQ

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$36,575.55

APPROPRIATION: 4-01-30-204-006-213

PURPOSE: Award contract to Gentilini Chevrolet, LLC for the purchase of one (1) 2024 Chevrolet Equinox.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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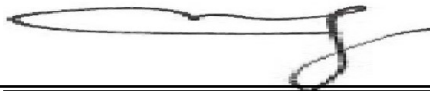
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO C.J. VANDERBECK & SON, INC., TO PROVIDE BOILER MAINTENANCE, SERVICE, EMERGENCY NEW EQUIPMENT REPLACEMENT AT COUNTY INSTITUTIONS, SB-25-021, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	45.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO C.J. VANDERBECK & SON, INC., TO PROVIDE BOILER MAINTENANCE, SERVICE, EMERGENCY NEW EQUIPMENT REPLACEMENT AT COUNTY INSTITUTIONS, SB-25-021, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the Purchasing Agent issued Boiler Yearly Maintenance/Service/Emergency New Equipment Replacement During Heating Season, SB-25-021 (hereafter “SB-25-021”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

WHEREAS, on December 18, 2024, bids were unsealed for SB-25-021 by the Purchasing Agent with the lowest responsible bidder to SB-25-021 being C.J. Vanderbeck & Son, Inc.; and

WHEREAS, the Superintendent of Buildings and Grounds is recommending that the Board award a contract to C.J. Vanderbeck & Son, Inc., to provide boiler maintenance services at County institutions for a two (2) year term, beginning April 1, 2025 through March 31, 2027, in an amount not to exceed one hundred thousand dollars (\$100,000.00) per year; and

WHEREAS, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at a meeting on January 15, 2025 by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to C.J. Vanderbeck & Son, Inc., to provide boiler maintenance services at County institutions through SB-25-021 for a two (2) year term, beginning April 1, 2025 through March 31, 2027, in an amount not to exceed one hundred thousand dollars (\$100,000.00) per year.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

January 21, 2025

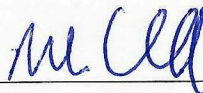
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 5-01-20-112-001-213 - \$74,999.97
*Contingent upon availability of funds in 2026
adopted budget - \$25,000.03

PURPOSE: Award contract to C.J. Vanderbeck & Son, Inc., to
provide boiler maintenance services at County
institutions.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VARIOUS VENDORS TO PURCHASE ELECTRICAL SUPPLIES AND EQUIPMENT FOR VARIOUS PASSAIC COUNTY BUILDINGS AND INSTITUTIONS, PER BIDS SB-25-012, SB-25-017, SB-25-023, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	46.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VARIOUS VENDORS TO PURCHASE ELECTRICAL SUPPLIES AND EQUIPMENT FOR VARIOUS PASSAIC COUNTY BUILDINGS AND INSTITUTIONS, PER BIDS SB-25-012, SB-25-017, SB-25-023, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on November 7, 2024, the Purchasing Agent issued Bid No. SB-25-012, Catalog % Discount Pricing-Electrical Supplies and Equipment for the County of Passaic Departments and Institutions (hereafter SB-25-012”) seeking sealed proposals from qualified bidders for electrical supplies and equipment, on an as needed basis, beginning March 1, 2025, and expiring February 28, 2027; and

WHEREAS, on November 20, 2024, bids were unsealed for SB-25-012 by the Purchasing Agent with responses from various bidders; and

WHEREAS, on November 26, 2024, the Purchasing Agent issued Bid No. SB-25-017, Expand Pool Catalog % Discount Pricing-Electrical Supplies and Equipment for the County of Passaic Departments and Institutions (hereafter SB-25-017”) seeking sealed proposals from qualified bidders for electrical supplies and equipment, on an as needed basis, beginning March 1, 2025, and expiring February 28, 2027; and

WHEREAS, on December 6, 2024, bids were unsealed for SB-25-017 by the Purchasing Agent with responses from various bidders; and

WHEREAS, on December 12, 2024, the Purchasing Agent issued Bid No. SB-25-023, Expand Pool Catalog % Discount Pricing-Electrical Supplies and Equipment for the County of Passaic Departments and Institutions (hereafter SB-25-023”) seeking sealed proposals from qualified bidders for electrical supplies and equipment, on an as needed basis, beginning March 1, 2025, and expiring February 28, 2027; and

WHEREAS, on December 27, 2024, bids were unsealed for SB-25-023 by the Purchasing Agent with responses from various bidders; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, the Superintendent of Buildings & Grounds is recommending that the Board authorize an award of contract to the vendors listed below. for a two (2) year period beginning on March 1, 2025, and expiring on February 28, 2027, on an as needed basis, for an amount not to exceed one hundred twenty thousand dollars (\$120,000.00); and

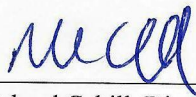
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$120,000.00

APPROPRIATION: Various Accounts

PURPOSE: Award contracts to the following vendors for catalog % discounts for electrical supplies and equipment for the County of Passaic Departments and Institutions: Feldmen Brothers Electrical Supply, Cooper Electric, White & Shauger, Inc. and Cooper Electric Supply LLC.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

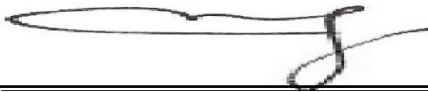
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ACE SECURITY INC., FOR DOOR LOCKS HARDWARE CATALOG % DISCOUNT AND LOCKSMITH SERVICES, PER BID SB-25-020, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	47.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ACE SECURITY INC., FOR DOOR LOCKS HARDWARE CATALOG % DISCOUNT AND LOCKSMITH SERVICES, PER BID SB-25-020, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on December 4, 2024, the Purchasing Agent issued SB-25-020 Door Locks Hardware Catalog % Discount and Locksmith Services, Bid No. SB-25-020 (hereafter “SB-25-020”) seeking sealed proposals from qualified bidders, to be used on an as-needed basis; and

WHEREAS, on December 17, 2024, bids were unsealed for SB-25-020 by the Purchasing Agent with one (1) response from qualified bidder, Ace Security Inc.; and

WHEREAS, the Superintendent of Buildings and Grounds is recommending an award of contract to Ace Security Inc. for a contract period beginning on March 10, 2025 expiring on March 9, 2027; purchases to be made on an as-needed basis for an amount not to one hundred thousand dollars (\$100,000.00) each year for a total contract amount of two hundred thousand dollars (\$200,000.00) for purchase from the vendor below at the indicated discount rates; and

WHEREAS, the County complied with the legal requirements as set forth under N.J.S.A. 40A:11-23 and the County is mak

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: Various Accounts As Needed

PURPOSE: Award contract to Ace Security Inc. for door locks hardware catalog % discount and locksmith services.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
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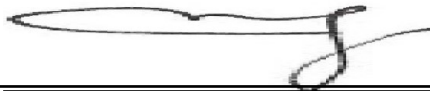
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MAGIC TOUCH CONSTRUCTION CO., INC., FOR GREASE TRAP PUMPING/CLEANING AND JETTING OF FLOOR DRAINS FOR PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-4.

THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	48.
CAF#	5-01-20-112-004-213
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MAGIC TOUCH CONSTRUCTION CO., INC., FOR GREASE TRAP PUMPING/CLEANING AND JETTING OF FLOOR DRAINS FOR PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-4.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, the Superintendent of Buildings & Grounds is in need of a contractor to perform pumping and cleaning of grease traps and jetting and cleaning of floor drains at the Preakness Healthcare Center located at 305 Oldham Road, in the Township of Wayne; and

WHEREAS, on November 27, 2024, the Purchasing Agent issued SB-25-018 Grease Trap Pumping/Cleaning and Jetting of Floor Drains for Preakness Healthcare Center 305 Oldham Road Wayne NJ, Bid No. SB-25-018 (hereafter “SB-25-018”) seeking sealed proposals from qualified bidders, to be used on an as-needed basis; and

WHEREAS, on December 11, 2024, bids were unsealed for SB-25-018 by the Purchasing Agent with three (3) responses from qualified bidder, including Magic Touch Construction Co., Inc.; and

WHEREAS, the lowest responsible bidder to SB-25-018 is Magic Touch Construction Co., Inc.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, the Superintendent of Buildings & Grounds is recommending that the Board authorize an award of contract to Magic Touch Construction Co., Inc. to perform pumping and cleaning of grease traps and jetting and cleaning of floor drains at the Preakness Healthcare Center located at 305 Oldham Road, in the Township of Wayne, for a two (2) year term beginning March 1, 2025 through February 28, 2027 in an amount not to exceed twenty-five thousand dollars (\$25,000.00) per year with a total award amount not to exceed fifty thousand dollars (\$50,000.00); and

WHEREAS, funds are available in Account No. 5-01-20-112-004-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic is authorizing an award of contract to Magic Touch Construction Co., Inc., to perform pumping and cleaning of grease traps and jetting and cleaning of floor drains at the Preakness Healthcare Center located at 305 Oldham Road, in the Township of Wayne, for a two (2) year term beginning March 1, 2025 through February 28, 2027 in an amount not to exceed twenty-five thousand dollars (\$25,000.00) per year with a total award amount not to exceed fifty thousand dollars (\$50,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: 5-01-20-112-004-213 - \$18,749.97
*Contingent upon availability of funds in 2026
adopted budget - \$6,250.03

PURPOSE: Award contract to Magic Touch Construction Co.,
Inc., to perform pumping and cleaning of grease traps
and jetting and cleaning of floor drains at the
Preakness Healthcare Center.


Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE REPLACEMENT OF THE HERSHFIELD PARK PEDESTRIAN BRIDGE No. 1600-495 OVER THE WANAQUE RIVER IN THE BOROUGH OF POMPTON LAKES, FOR THE PASSAIC COUNTY ENGINEER, PURSUANT N.J.S.A 40A: 11-23, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	49.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE REPLACEMENT OF THE HERSHFIELD PARK PEDESTRIAN BRIDGE No. 1600-495 OVER THE WANAQUE RIVER IN THE BOROUGH OF POMPTON LAKES, FOR THE PASSAIC COUNTY ENGINEER, PURSUANT N.J.S.A 40A: 11-23, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, the Passaic County Engineer has determined that the Hershfield Park Pedestrian Bridge No. 1600-495 over the Wanaque River in the Borough of Pompton Lakes requires replacement; and

WHEREAS, the Passaic County Engineering Department has prepared plans and specifications which conform to Passaic County and other engineering standards; and

WHEREAS, the Passaic County Engineer is recommending that the Board authorize the Purchasing Agent to advertise and receive bids for the Replacement of the Hershfield Park Pedestrian Bridge No. 1600-495 over the Wanaque River in the Borough of Pompton Lakes; and

WHEREAS, pursuant to N.J.S.A. 40A:11-23, et seq. the County shall publish the advertisement for bids in advance of the date fixed for receiving the bids to promote competitive bidding; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-23, et seq., that the Passaic County Board of Commissioners hereby authorizes the Passaic County Purchasing Agent to advertise and receive bids as recommended by the Passaic County Engineer for the Replacement of the Hershfield Park Pedestrian Bridge No. 1600-495 over the Wanaque River in the Borough of Pompton Lakes.

ZMQ

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING NO COST CHANGE-ORDER NO. 1 TO COLONNELLI BROTHERS, INC. FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT IN THE BOROUGH OF WANAQUE, PER BID C-23-009, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	50.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING NO COST CHANGE-ORDER NO. 1 TO COLONNELLI BROTHERS, INC. FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT IN THE BOROUGH OF WANAQUE, PER BID C-23-009, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on June 22, 2023, the Purchasing Agent issued Re-Bid Highlands Rail Trail - Phase 1, C-23-009 (hereafter “C-23-009”) seeking sealed proposals from qualified bidders for the Project; and

WHEREAS, on July 25, 2023, bids were unsealed for C-23-009 by the Purchasing Agent with Colonnelli Brothers, Inc., being the lowest responsible bidder, compliant with all requirements set forth by the State of New Jersey, Department of Transportation (“NJDOT”); and

WHEREAS, on February 13, 2024, the Board passed Resolution R-24-131, awarding a contract to Colonnelli Brothers, Inc., for the Project in an amount not to exceed three million four hundred thousand dollars (\$3,400,000.00); and

WHEREAS, the majority of the project is funded by the Federal Transportation Alternatives Program administrated by the State of New Jersey, Department of Transportation; and

WHEREAS, the County Engineer is recommending that the Board approve Change-Order #1, a no cost change-order time extension of sixty-two (62) calendar days, which is due to scheduling issues related directly to the lack of performance of a subcontractor, necessitating a no cost extension; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board of County Commissioners of the County of Passaic authorizes a no cost time extension change-order to Colonnelli Brothers, Inc.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute an agreement with Colonnelli Brothers, Inc., execute any documents required by the NJDOT, and take any other steps necessary to carry out the purpose of this Resolution.

ZMQ

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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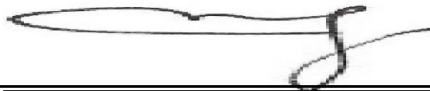
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR INSTALLATION OF A FLUSHING STATION WITHIN PREAKNESS AVENUE IN THE BOROUGH OF HALEDON TO CONNECT A STORM SEWER BASIN TO ADDRESS A WATER QUALITY ISSUE, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	51.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR INSTALLATION OF A FLUSHING STATION WITHIN PREAKNESS AVENUE IN THE BOROUGH OF HALEDON TO CONNECT A STORM SEWER BASIN TO ADDRESS A WATER QUALITY ISSUE, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County has a policy which prohibits the connection of new stormwater drainage systems into existing stormwater drainage systems maintained by the County of Passaic without a permit authorized by the County Commissioners; and

WHEREAS, a storm drain connection permit, attached hereto has been made for the property located between 568 and 574 Preakness Avenue in the Borough of Haledon, New Jersey; and

WHEREAS, the storm drain connection permit application is to allow Manchester Utilities Authority to install a flushing station to connect to a storm sewer basin to address a water quality issue in an existing water main; and

WHEREAS, the Manchester Utilities Authority shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the connection to the storm drain system; and

WHEREAS, this matter was discussed at the January 15, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the storm drain connection permit for Manchester Utilities Authority, between 568 and 574 Preakness Avenue in the Borough of Haledon, for installation of a flushing station within Preakness Avenue in the Borough of Haledon to connect a storm sewer basin within the County right-of-way to address a water quality issue subject to the above-stated terms and conditions.

LET IT BE FURTHER RESOLVED, that the aforesaid storm drain connection permit is not to be considered a change of policy by the County of Passaic and future requests for storm drain connection permits shall be considered on a case-to-case basis.

LET IT BE FURTHER RESOLVED, the Director of the Board of County Commissioners, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

ZMQ

January 21, 2025



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

**OFFICE OF THE COUNTY ENGINEER
Room 524
TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786**

STORM DRAIN CONNECTION PERMIT APPLICATION

DATE: December 17, 2024

The undersigned,

Victor D'Ambrosio, Chairman

(Print Name)

Acting as (Owner, Partner or Authorized Corporate Official by a Resolution adopted by the Company's Board of Directors) of

Manchester Utilities Authority (MUA)

(Company Name)

 Partnership

 Corporation

Or the Owner of a private residence

Hereby submit formal application to the Board of County Commissioners of the County of Passaic to grant approval to connect a new storm drain into the existing County of Passaic storm drain system within

Preakness Avenue

(Print Name of County Road)

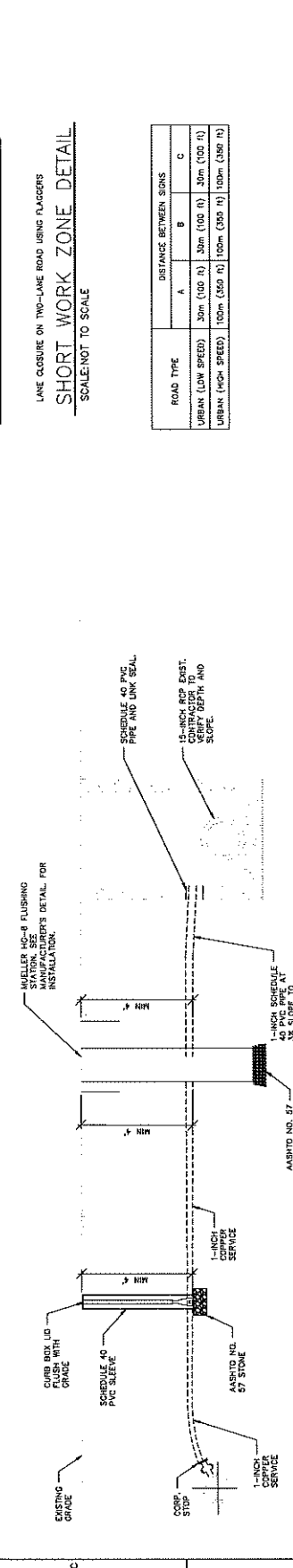
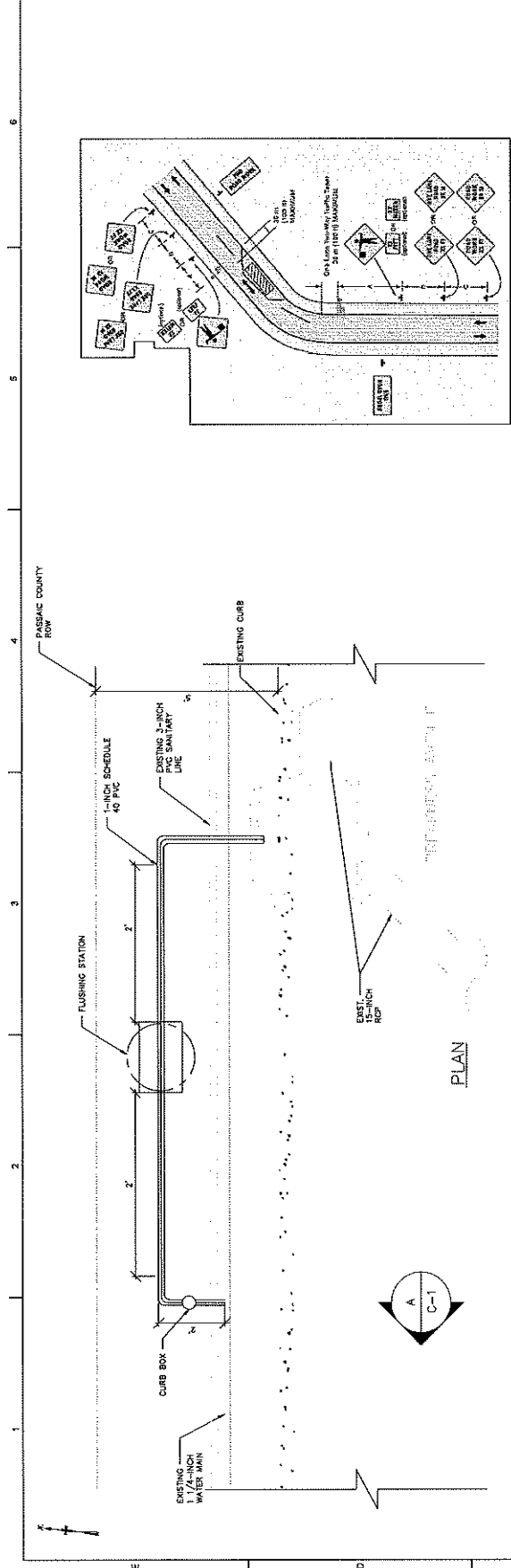
In the Municipality of HALEDON

(Print Name)

If approved, the applicant will agree to the following terms and conditions:

1. The applicant will construct, at their expense, the entire proposed drainage system on their site, and also, the necessary extensions and connections into the County's system within the County's right-of-way. The applicant will supply all materials, labor and equipment to perform said work described and indicated on the submitted construction plans.
2. The applicant agrees to maintain, replace, and repair, when necessary, the constructed system with his own forces and at his own expense.
3. The applicant or their contractor shall obtain a Highway Opening and Use Permits, including payment of all required permit fees, and post the required bonds and insurance with the Passaic County Road Department, prior to commencing work.

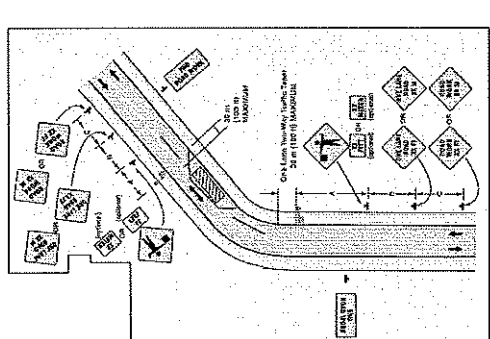
NO.	DATE	DESCRIPTION	BY
1		ISSUED FOR PERMITS	ST



SECTION A

NOTES:

1. DIMENSIONS SHOWN FOR EXISTING CONDITIONS ARE APPROXIMATE. CONTRACTOR SHALL VERIFY DIMENSIONS PRIOR TO CONSTRUCTION.
2. EXISTING GROUND PROFILE IS NOT DEPICTED IN SKETCH.
3. EXISTING WATER MAIN ALIGNMENT ASSUMED AND TO BE VERIFIED WITH TEST PIT.
4. MUELLER H-10342 CURB BOX SLEEVE MAY BE USED IN LIEU OF FABRICATED SLEEVE FOR CURB BOX HAVING 1-INCH UPPER SECTION.
5. CLEAN INSIDE OF CURB BOX OF ALL DEBRIS.
6. BED SERVICE PIPING ON 6 INCHES AASHTO NO.57 STONE OR EQUIVALENT.
7. BEHIND CURB, BACKFILL WITH SELECT FILL OR EQUIVALENT.
8. WITHIN ROADWAY, BACKFILL WITH DENSE GRADED AGGREGATED AND PATCH ROADWAY TO MEET COUNTY PAVING STANDARDS.

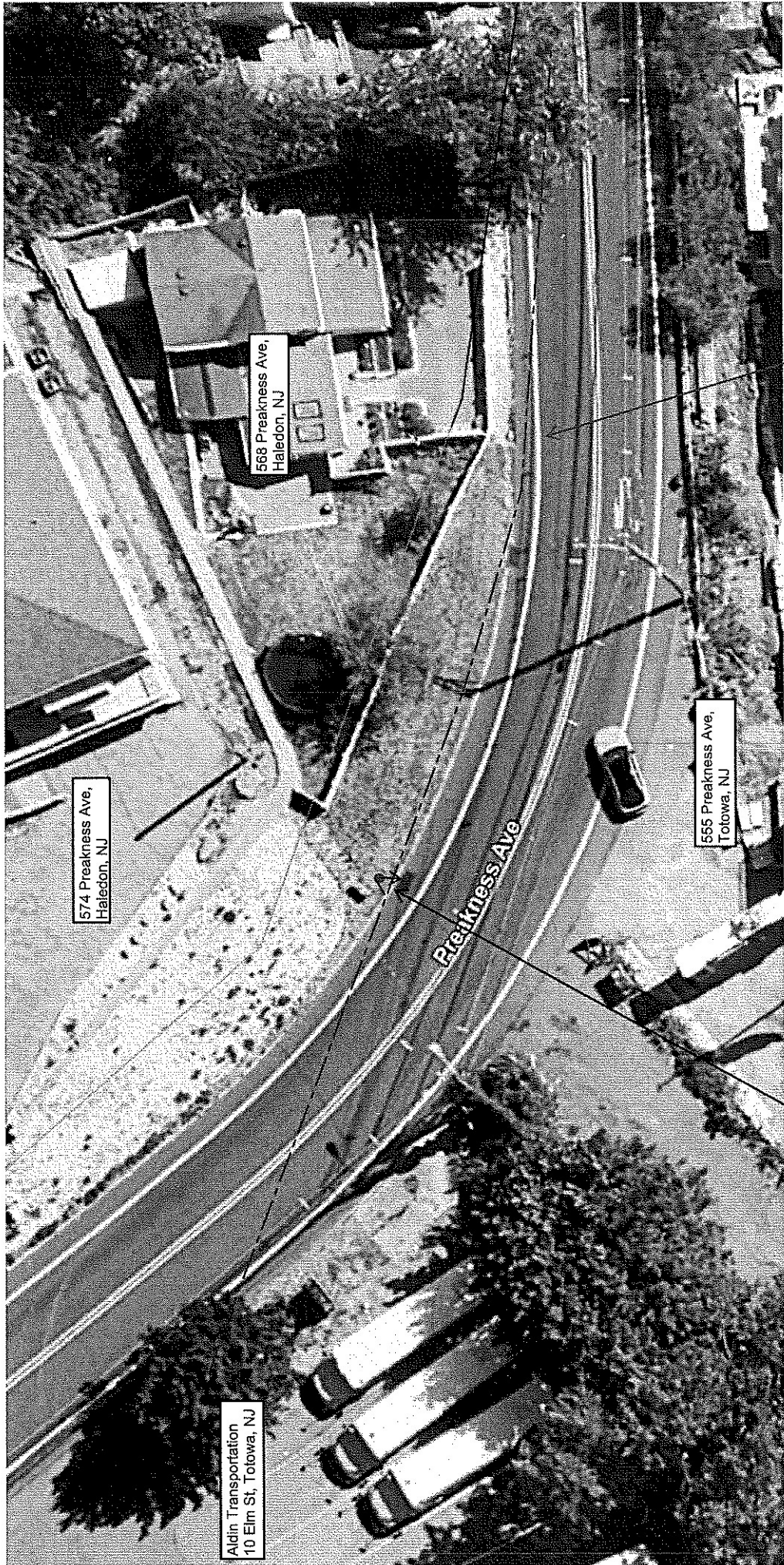


LANE CLOSURE ON TWO-LANE ROAD USING FLAGGERS
SHORT WORK ZONE DETAIL
SCALE: NOT TO SCALE

ROAD TYPE	A	B	C
URBAN (LOW SPEED)	30m (100 ft)	30m (100 ft)	30m (100 ft)
URBAN (HIGH SPEED)	100m (330 ft)	100m (330 ft)	100m (330 ft)

TRAFFIC CONTROL NOTES:

1. SIGN LOCATION WILL BE FIELD ADJUSTED PER SITE DIMENSIONS AND POSTED SPEED LIMITS.
2. A MINIMUM OF SIX CHANNELIZING DEVICES SHOULD BE USED FOR EACH TAPER.
3. FOR SHORT DURATION WORK OPERATIONS, THE CHANNELIZING DEVICES MAY BE ELIMINATED IF A FLASHING OR REVOLVING YELLOW LIGHT IS DISPLAYED IN THE WORK SPACE.
4. NO WORK SHALL BE DONE WITHIN PASSAIC COUNTY ROADWAYS PRIOR TO 9:30 A.M. OR AFTER 3:00 P.M., WHICH WILL REDUCE ANY LANE WIDTH OR INTERFERE WITH TRAFFIC. UNIFORMED TRAFFIC DIRECTORS, MONDAY THRU FRIDAY, AT ALL OTHER TIMES, THE ROAD SHALL BE OPENED TO TWO-WAY TRAFFIC.
5. TRAFFIC TO BE DIRECTED BY UNIFORMED POLICE TRAFFIC DIRECTORS INSTEAD OF FLAGGERS WHERE REQUIRED BY THE AUTHORITY HAVING JURISDICTION.



574 Preakness Ave,
Haledon, NJ

568 Preakness Ave,
Haledon, NJ

555 Preakness Ave,
Totowa, NJ

Aldin Transportation
10 Elm St, Totowa, NJ

Existing 2-inch water main
TO CONFIRM MARKOUTS

Proposed Flushing Station Location
Flusher is approximately 4ft below grade.
1-inch service connection
To discharge directly into the Catch Basin

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MURRAY PAVING & CONCRETE, LLC, FOR REPAIRS ON THE OVERHEAD ENTRY BRICK CANOPY AT THE PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-10.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	52.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MURRAY PAVING & CONCRETE, LLC, FOR REPAIRS ON THE OVERHEAD ENTRY BRICK CANOPY AT THE PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-10.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, the County desires to initiate repairs on the Overhead Entry Brick Canopy at the Preakness Healthcare Center in the Township of Wayne; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide by a joint agreement for the provision of the performance of goods and services to be used by their respective jurisdictions; and

WHEREAS, the County is a member of the Educational Services Commission of New Jersey, which awarded a contract for Job Order Contracting - General Repair & Maintenance - All Regions, Contract #ESCNJ 23/24-28 to Murray Paving & Concrete, LLC, to provide general repair and maintenance services to members of the cooperative; and

WHEREAS, Murray Paving & Concrete, LLC, provided a quote for the repairs needed on the Overhead Entry Brick Canopy at the Preakness Healthcare Center in the Township of Wayne to the County Engineer, in an amount not to exceed twenty five thousand one hundred fifty two dollars and eighty four cents (\$25,152.84) attached to and made part of this resolution, which is being recommended for approval by the County Engineer; and

WHEREAS, funds are available in Account No. C-04-55-166-002-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025, meeting of the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic is authorizing an award of contract to Murray Paving & Concrete, LLC, for the repairs needed on the Overhead Entry Brick Canopy at the Preakness Healthcare Center in the Township of Wayne, in an amount not to exceed twenty five thousand one hundred fifty two dollars and eighty four cents (\$25,152.84), as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, that the Director of the Board of County Commissioners, the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,152.84

APPROPRIATION: C-04-55-166-002-901

PURPOSE: Award contract to Murray Paving & Concrete, LLC, for the repairs needed on the Overhead Entry Brick Canopy at the Preakness Healthcare Center in the Township of Wayne.



Richard Cahill, Director of Finance

DATED: January 21, 2025

Contractor's Cost Proposal - Summary (L/E/M)

ESCNJ State Approved Coop #65MCESCCPS

Date: January 07, 2025

Re: IQC Master Contract #: 23/24-28
JOC Work Order #: 136870.00
Owner PO #:
Title: Passaic Co Preakness Health Care Brick Repairs 24-644
Contractor: Murray Paving and Concrete LLC
Proposal Value: \$25,152.84

Section - 01 - General Requirements	\$10,675.23
Section - 02 - Site Work	\$10,311.16
Section - 04 - Masonry	\$3,321.65
Section - 09 - Finishes	\$844.80
Proposal Total	\$25,152.84

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

ESCNJ State Approved Coop #65MCESCCPS

Date: January 07, 2025

Re: IQC Master Contract #: 23/24-28
 JOC Work Order #: 136870.00
 Owner PO #:
 Title: Passaic Co Preakness Health Care Brick Repairs 24-644
 Contractor: Murray Paving and Concrete LLC
 Proposal Value: \$25,152.84

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Section - 01 - General Requirements					
1	01 22 20 00 0006		HR	CarpenterFor tasks not included in the Task Catalog and as directed by owner only.	\$2,395.01
			Installation	Quantity 24.00 x Unit Price 113.40 x Factor 0.8800 = Total 2,395.01	
2	01 22 20 00 0008		HR	Cement MasonFor tasks not included in the Task Catalog and as directed by owner only.	\$2,948.63
			Installation	Quantity 32.00 x Unit Price 104.71 x Factor 0.8800 = Total 2,948.63	
3	01 22 23 00 0005		DAY	40' Engine Powered, Telescoping Boom Man Lift With Platform	\$760.28
			Installation	Quantity 2.00 x Unit Price 431.98 x Factor 0.8800 = Total 760.28	
4	01 22 23 00 1200		DAY	1/2 To 3/4 Ton, 4 x 2 Light Duty Conventional Pickup Truck With Full-Time Truck Driver	\$1,947.11
			Installation	Quantity 2.00 x Unit Price 1,106.31 x Factor 0.8800 = Total 1,947.11	
5	01 22 23 00 1210		DAY	6 CY Rear Dump Truck With Full-Time Truck Driver	\$1,286.45
			Installation	Quantity 1.00 x Unit Price 1,461.88 x Factor 0.8800 = Total 1,286.45	
6	01 71 13 00 0003		EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' BedIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom man lifts with >40' boom lengths, etc.	\$1,337.75
			Installation	Quantity 1.00 x Unit Price 1,520.17 x Factor 0.8800 = Total 1,337.75	
Subtotal for Section - 01 - General Requirements					\$10,675.23

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 136870.00
 Job Order Title: Passaic Co Preakness Health Care Brick Repairs 24-644

Section - 02 - Site Work

7	02 41 16 13 0014	CCF	By Pneumatic Tools/Hand, Masonry Construction Building Demolition				\$6,276.16
		Installation	Quantity		Unit Price	Factor	Total
			100.00	x	71.32	0.8800 =	6,276.16
8	02 41 16 13 0014 0004	MOD	For Up To 500, Add				\$1,883.20
		Installation	Quantity		Unit Price	Factor	Total
			100.00	x	21.40	0.8800 =	1,883.20
9	02 41 19 13 0014	EA	Saw Cut Minimum ChargeFor projects where the total saw cutting charge is less than the minimum charge, use this task exclusively. This task should not be used in conjunction with any other tasks in this section.				\$1,008.15
		Installation	Quantity		Unit Price	Factor	Total
			1.00	x	1,145.63	0.8800 =	1,008.15
10	02 41 19 13 0354	LF	Up To 8" Wide, Remove And Reset Precast, Stone Or Masonry Coping				\$1,143.65
		Installation	Quantity		Unit Price	Factor	Total
			60.00	x	21.66	0.8800 =	1,143.65

Subtotal for Section - 02 - Site Work \$10,311.16

Section - 04 - Masonry

11	04 05 23 13 0004	LF	2-5/8" Width, Rubber, Masonry Control Joint				\$436.66
		Installation	Quantity		Unit Price	Factor	Total
			60.00	x	7.20	0.8800 =	380.16
		Demolition	Quantity		Unit Price	Factor	Total
			60.00	x	1.07	0.8800 =	56.50
12	04 21 13 00 0002	SF	Standard Size Red Brick, Running BondStandard size brick, 3-5/8" x 2-1/4" x 8". (6.55 Bricks/SF)				\$2,884.99
		Installation	Quantity		Unit Price	Factor	Total
			120.00	x	27.32	0.8800 =	2,884.99

Subtotal for Section - 04 - Masonry \$3,321.65

Section - 09 - Finishes

13	09 24 23 00 0004	SF	Scratch/Finish, Two Coat Troweled StuccoExcludes lath and felt. Interior or exterior, one side.				\$844.80
		Installation	Quantity		Unit Price	Factor	Total
			120.00	x	6.44	0.8800 =	680.06
		Demolition	Quantity		Unit Price	Factor	Total
			120.00	x	1.56	0.8800 =	164.74

Subtotal for Section - 09 - Finishes \$844.80

Proposal Total \$25,152.84

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %



Murray Contracting

210 S. Newman St., Hackensack, NJ 07601

December 10, 2024

Passaic County

Project Ref: Preakness Health Care Brick Repairs

Attn: Andrew Thompson

The following scope of work is inclusive of all insurances, certifications, supervision, coordination, materials, equipment and prevailing wage labor costs.

Murray Contracting proposes to:

- Mobilize all equipment to job site
- Set up temporary protection
- Remove area of compromised plaster ceilings
- Demo existing coping stones
- Demo three courses of brick above coping stone
- Mechanically fasten new coping stones
- Supply and install 3 new courses of brick
- Prep ceiling for wire lath and first coat
- Install second and final plaster coat to match as best as possible
- Remove and cart away all debris
- Clean up job site
- Demobilize

Notes and Exclusions:

We exclude other than normal working hours. We exclude permit fees. We exclude drawings, calculations of engineering of any kind. We exclude cost of police or traffic protection (if applicable).

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
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401 Grand Street
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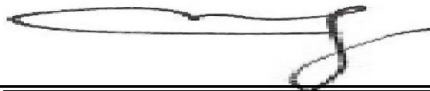
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO S&S TRAVEL ENTERPRISES DBA SKYLAND WORLD TRAVEL TO PROVIDE TRAVEL AGENT SERVICES FOR PRISONER EXTRADITIONS AND WITNESS TRAVEL FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PROSECUTOR'S OFFICE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	53.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO S&S TRAVEL ENTERPRISES DBA SKYLAND WORLD TRAVEL TO PROVIDE TRAVEL AGENT SERVICES FOR PRISONER EXTRADITIONS AND WITNESS TRAVEL FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3, ET SEQ.

WHEREAS, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Prosecutor's Office (the "PCPO") from time to time requires the use of a travel agent to coordinate travel for its prisoner extraditions and witness travel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3 when the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the established bid threshold, the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution as appropriate to the contracting unit without public advertisement for bids; and

WHEREAS, on June 30, 2020, the Board approved Resolution No. R20200514 setting the bid threshold at forty-four thousand dollars (\$44,000.00), in accordance with the law; and

WHEREAS, the PCPO recommends an award of contract to S&S Travel Enterprise DBA Skyland World Travel to provide travel agent services for its prisoner extraditions and witness travel in the amount of thirty-five thousand dollars (\$35,000.00) for the period beginning on January 1, 2025, and ending on December 31, 2025; and

WHEREAS, S&S Travel Enterprise DBA Skyland World Travel has executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contract as required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

WHEREAS, funds are available in the account numbers set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025, or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the Law and Public Safety Committee on January 14, 2025, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-3, et seq. that the Board of County Commissioners of the County of Passaic hereby authorizes an award of contract to S&S Travel Enterprise DBA Skyland World Travel to provide travel agent services for its prisoner extraditions and witness travel in the amount of thirty-five thousand dollars (\$35,000.00) for a period beginning on January 1, 2025, and ending on December 31, 2025.

LET IT BE FURTHER RESOLVED, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract with S&S Travel Enterprise DBA Skyland World Travel.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: 5-01-20-109-001-E03

PURPOSE: Award contract to S&S Travel Enterprise DBA Skyland World Travel to provide travel agent services for its prisoner extraditions and witness travel.



Richard Cahill, Director of Finance

DATED: January 21, 2025



BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant to N.J.S.A. 19:44A-20.8
COUNTY OF PASSAIC

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the S&S Travel Enterprises, Inc dba Skyland World Travel, its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq. in the year preceding the Non-Fair and Open Contract awarded in the year 2025 for Travel Agent Services ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for County Commissioner	Gallo for Commissioner
Friends of Pat Lepore	Friends of Danielle Ireland Imhof
Friends of John Bartlett	Friends of Cassanova for Surrogate
Friends of Terry Duffy	
Sandi Lazzara for Freeholder	
Friends of Orlando Cruz for Commissioner	

Part II - Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Susan C Sinclair	44 Knob Hill Rd, Hackettstown, NJ 07840

Part 3 - Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: S&S Travel Enterprises, Inc dba Skyland World Travel

Signed: *Susan C Sinclair* Title: Owner

Printed Name: Susan CSinclair Date: 01/09/2025

Subscribed and sworn before me this 9th day of July, 2025

My Commission expires:	SCOTT E CHURCHILL	<u><i>Scott E. Churchill</i></u> (Affiant)
	NOTARY PUBLIC	
	STATE OF NEW JERSEY	
	ID # 2163359	
	MY COMMISSION EXPIRES FEBRUARY 05, 2029	

County of Passaic
Board of County Commissioners

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN
RUSSIA OR BELARUS**

CONTRACT/BID SOLICITATION TITLE Travel Agent Services
CONTRACT/BID SOLICITATION No. _____

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 5) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and or Belarus.
- OR*
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and or Belarus.
- OR*
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Susan C Sinclair
Signature of Vendor's Authorized Representative
Susan C Sinclair
Print Name and Title of Vendor's Authorized Representative
Susan C Sinclair
Vendor's Name
S&S Travel Enterprises, Inc dba Skyland World Travel
Vendor's Address (Street Address)
37 US Hwy 46, Hackettstown, NJ07840
Vendor's Address (City/State/Zip Code)

1/9/25
Date
01/09/2025
Vendor's FEIN, EIN or FTIN
223383750
Vendor's Phone Number
9088527081
Vendor's Fax Number
9088526257
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with any entity described in paragraph (1) or (2).

County of Passaic
Board of County Commissioners

Contract/Bid Solicitation Title **Travel Agent Services**

Contract/Bid Solicitation No.

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Part 1: Certification

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Please provide further information related to investment activities in Iran.

Name _____ Relationship to Bidder/Offeror _____

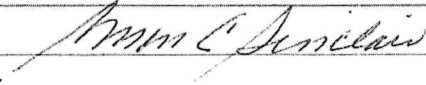
Description of Activities _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offeror
Contact Name _____ Contact Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder (Please Print): Susan C Sinclair

Signature of Authorized Representative: 

Name (Please Print): Susan C Sinclair

Title (Please Print): Owner Date: 1/9/25

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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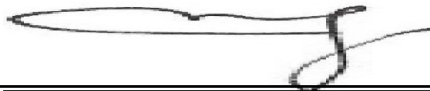
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 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION NUMBER R-24-265 "AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE CHILD ADVOCACY DEVELOPMENT GRANTS," TO INCREASE THE CHILD ADVOCACY DEVELOPMENT GRANT APPROPRIATION BY \$47,524.00

THIS RESOLUTION WAS REQUESTED BY:
 PROSECUTOR'S OFFICE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	54.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AMENDING RESOLUTION NUMBER R-24-265 “AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE CHILD ADVOCACY DEVELOPMENT GRANTS,” TO INCREASE THE CHILD ADVOCACY DEVELOPMENT GRANT APPROPRIATION BY \$47,524.00

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on March 26, 2024, the Board of County Commissioners for the County of Passaic adopted R-24-265 authorizing the Passaic County Prosecutor’s Office (the “PCPO”) to apply for and accept funds in the amount of one hundred eighty-three thousand seven hundred and twenty-one dollars (\$183,721.00) from the Child Advocacy Development Grants, which is administered by the New Jersey Department of Children and Families for the period July 1, 2024 through June 30, 2025; and

WHEREAS, in a letter dated, December 17, 2024, the Department of Children and Families (“DCF”) advised the County that it was approved for additional funding from the state to support its initiatives in the amount of forty-seven thousand, five hundred twenty-four dollars (\$47,524.00); and

WHEREAS, the PCPO recommends amending Resolution Number R-24-265 to accept the additional funding approved by the state, and to revise the original grant appropriation of hundred eighty-three thousand seven hundred twenty-one dollars (\$183,721.00) to reflect the new grant appropriation of two hundred thirty-one thousand, two hundred forty-five dollars (\$231,245.00).

NOW, THEREFORE, LET IT BE RESOLVED, the Board of County Commissioners of the County of Passaic hereby authorizes an amendment to Resolution Number R-24-265 to accept the additional funding approved by the state of forty-seven thousand, five hundred twenty-four dollars (\$47,524.00), and to reflect the new grant appropriation of two hundred thirty-one thousand, two hundred forty-five dollars (\$231,245.00).

LET IT BE FURTHER RESOLVED, that all the other terms and conditions as set forth in Resolution Number R- 24-265 remain in full force and effect.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to take any other action necessary to carry out the purpose of this Resolution.

PCR

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
Paterson, New Jersey 07505
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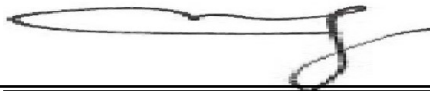
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION NUMBER R-24-592 "AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM FFY23 VICTIM OF CRIME ACT (VOCA) GRANT PROGRAM (SUBAWARD NUMBER V-16-23)" TO INCREASE THE COUNTY IN-KIND SALARY/FRINGE MATCH FUNDS

THIS RESOLUTION WAS REQUESTED BY:
 PROSECUTOR'S OFFICE

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	55.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AMENDING RESOLUTION NUMBER R-24-592 “AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM FFY23 VICTIM OF CRIME ACT (VOCA) GRANT PROGRAM (SUBAWARD NUMBER V-16-23)” TO INCREASE THE COUNTY IN-KIND SALARY/FRINGE MATCH FUNDS

WHEREAS, the County of Passaic (the “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on June 25, 2024, the Board of County Commissioners for the County of Passaic adopted R-24-592 authorizing the Passaic County Prosecutor’s Office to apply for and accept funds in the amount of two hundred nineteen thousand four hundred six dollars (\$219,406.00) from the FFY23 Victims of Crimes Act (VOCA) Grant Program (Subaward Number V-16-23), administered by the New Jersey Department of Law and Public Safety for the period beginning on October 1, 2024, and ending on November 30, 2025; and

WHEREAS, the PCPO recommends amending Resolution Number R-24-592 to increase the County in-kind salary/ fringe match funds from forty-three thousand, eighty hundred eighty-one dollars (\$43,881.00) to sixty-one thousand fifty dollars (\$61,050.00).

NOW, THEREFORE, LET IT BE RESOLVED, the Board of County Commissioners of the County of Passaic hereby authorizes an amendment to Resolution Number R-24-592 to increase the County in-kind salary/ fringe match funds from forty-three thousand eighty hundred eighty-one dollars (\$43,881.00) to sixty-one thousand fifty dollars (\$61,050.00).

LET IT BE FURTHER RESOLVED, that all the other terms and conditions as set forth in Resolution Number R- 24-592 remain in full force and effect.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to take any other action necessary to carry out the purpose of this Resolution.

PCR

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
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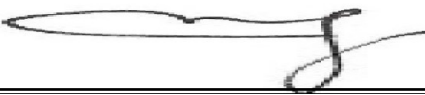
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDS FROM THE STATE OF NEW JERSEY'S COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM PURSUANT TO N.J.S.A. 17:33A-28


THIS RESOLUTION WAS REQUESTED BY:
 PROSECUTOR'S OFFICE

REVIEWED BY:



 Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



 Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	56.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

 COMMITTEE NAME

RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDS FROM THE STATE OF NEW JERSEY'S COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM PURSUANT TO N.J.S.A. 17:33A-28

WHEREAS, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioner of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 17:33A-28, the Office of the Insurance Fraud Prosecutor has been tasked with overseeing reimbursement of funding used for activities undertaken in connection with investigating and prosecuting insurance fraud (the "County Prosecutor Insurance Fraud Reimbursement Program"); and

WHEREAS, the Office of the Insurance Fraud Prosecutor is accepting applications for the County Prosecutor Insurance Fraud Reimbursement Program for the period of January 1, 2025, through December 31, 2025, in an amount of two hundred fifty thousand dollars (\$250,000.00), with no match required; and

WHEREAS, the Passaic County Prosecutor Office (the "PCPO") desires to apply for grant funding from the Insurance Fraud Reimbursement Program to pay the partial salaries of one chief assistant prosecutor and three detectives assigned to the PCPO Insurance Fraud Unit; and

WHEREAS, this matter was reviewed by the Law and Public Safety Committee on January 14, 2025, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED pursuant to N.J.S.A. 17:33A-28, that the Board of County Commissioners for the County of Passaic hereby authorizes Passaic County Prosecutor's Office to apply and accept any funds awarded through the County Prosecutor Insurance Fraud Reimbursement Program in an amount of two-hundred fifty thousand dollars (\$250,000.00) to pay the partial salaries of one chief assistant prosecutor and three detectives assigned to the PCPO Insurance Fraud Unit for the period of January 1, 2025, through December 31, 2025, with no match required.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Administrator, Prosecutor, and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

PCR

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING PURCHASE OF GETAC F110 FULLY RUGGED 11.6 IN WINDOW TABLETS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PATROL DIVISION, PURSUANT TO N.J.S.A. 40A:11-10

THIS RESOLUTION WAS REQUESTED BY:
 SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	57.
CAF#	T-13-56-860-000-801
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING PURCHASE OF GETAC F110 FULLY RUGGED 11.6 IN WINDOW TABLETS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PATROL DIVISION, PURSUANT TO N.J.S.A. 40A:11-10

WHEREAS, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services for use in furtherance of its objectives; and

WHEREAS, said goods and services are being procured through Cooperative Purchasing Agreements in which the County of Passaic is a member, as permitted by N.J.S.A. 40A:11-10, et seq., and as specified below; and

WHEREAS, this matter was discussed at the Law and Public Safety Committee Meeting on January 21, 2025, and is being recommended to the Board for approval; and

WHEREAS, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendors have executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, funds are available in the accounts set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, et. seq. the Board of County Commissioners of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable cooperative agreement:

Description: Getac F110 Fully Rugged 11.6 in. Window Tablets
Using Agency: PCSO Patrol Division
Purchase Price: \$35,104.53
Vendor: SHI International Corp.
Authority: Bergen County Cooperative Contract Purchasing System
Contract No.: ck04 24-38
Account(s): T-13-56-860-000-801

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Sheriff, Clerk to the Board, and County Counsel hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of appropriate Purchase Orders.


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,104.53

APPROPRIATION: T-13-56-860-000-801

PURPOSE: Award contract to SHI International Corp. for the purchase of GETAC Rugged Tablets with related equipment for the Passaic County Sheriff's office Patrol Division.



Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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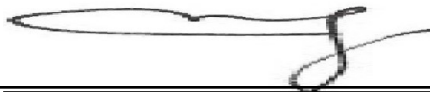
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2024

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	58.
CAF#	G-01-41-838-024-PE-1 and C
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2024

WHEREAS, the US Department of Housing and Urban Development (hereafter “HUD”) awarded the County of Passaic (hereafter “County”) a Community Development Block Grant (hereafter “CDBG”) in the amount of \$989,159 for FY 2024 and the grant award was accepted by the County on December 10, 2024 via Resolution R-24-1170; and

WHEREAS, the County is cognizant of the conditions imposed by HUD and has made the following grant allocations, consistent with the approved One Year Annual Plan for FY 2024 adopted by the Passaic County Board of County Commissioners (hereafter “Board”) pursuant to Resolution R-24- 596 on June 25, 2024:

GranteeProject	Dollar Amount	
Borough of Bloomingdale Senior Center Floor Renovation	\$ 70,000	
Borough of Haledon Cliff Street Drainage Improvement Project	\$ 80,000	
Borough of Hawthorne ADA Ramp Installations	\$ 60,000	
Township of Little Falls Clarence Avenue Rehabilitation Project	\$ 60,000	
Passaic County Habitat for Humanity Passaic County Critical Repair Program		\$131,327
Borough of Prospect ParkN. 14th Street and Cyril Avenue Roadway Improvements		\$ 80,000
Borough of Totowa Sanitary Sewer Lining Project: Route 46 and Riverview Drive		\$ 80,000
Borough of WanaqueBoulevard Water Main Improvement Project	\$ 80,000	
Borough of Woodland Park Woodland Park Community Center ADA Rehabilitation Project		\$ 75,000
Child Focus, Inc. aka Passaic County Court Appointed Special Advocates (CASA) Advocacy for Child Abuse Victims	\$ 30,000	Court Appointed
Children’s Aid and Family Services Roof and gutter replacement at 2012 Macopin Road, West Milford Group Home	\$ 30,000	
NewBridge Housing (Services) Little Falls Affordable Housing Rehab at 137 Newark Pompton Turnpike, Little Falls Group Home	\$ 15,000	
M&L AssociatesConsulting Services Procured Administration	\$197,832	\$72,000 (Included in Administration)
Total	\$989,159	

WHEREAS, this matter was discussed at the January 16, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval; and

WHEREAS, funds are available in Account No. G-01-41-838-024-PE-1 and G-01-41-838-024-233 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

NOW, THEREFORE LET IT BE RESOLVED, by the Board of County Commissioners of Passaic County that the above allocations of funds are hereby authorized and approved for the Community Development Block Grant FY-2024; and

LET IT BE FURTHER RESOLVED that the Passaic County Commissioner Director, Clerk to the Board and the Director of Economic Development are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.

JDP

January 21, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$989,159.00

APPROPRIATION: Community Development Block Grant

PURPOSE: Award grants allocations to Borough of Bloomingdale, Borough of Haledon, Borough of Hawthorne, Township of Little Falls, Passaic County Habitat for Humanity, Borough of Prospect Park, Borough of Totowa, Borough of Wanaque, Borough of Woodland Park, Passaic County Court Appointed Special Advocates (CASA), Children's Aid and Family Services, New Bridge Housing, and M&L Associates from the US Department of Housing and Urban Development for the Passaic County Community Development Block Grant Program.


Richard Cahill, Director of Finance

DATED: January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
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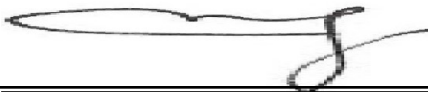
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE REALLOCATION OF GRANT FUNDS FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND TO THE BOROUGH OF RINGWOOD.

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	59.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING THE REALLOCATION OF GRANT FUNDS FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND TO THE BOROUGH OF RINGWOOD.

WHEREAS, the Board of County Commissioners of the County of Passaic (hereafter “Board”) created an Open Space, Farmland and Historic Preservation Trust Fund Program (hereafter “Program”) in conformity with the will of the voters in the 1996 election, as authorized by N.J.S.A. 40:12-15.2; and

WHEREAS, the purpose and goals of the above is to achieve, in partnership with others, a system of interconnected open spaces, whose protection will preserve and enhance New Jersey’s natural environment and its historic, scenic, and recreational resources for public use and enjoyment; and

WHEREAS, the Borough of Ringwood is requesting that two hundred thousand (\$200,000) dollars in grant funds previously awarded to the Borough for the Ekskine/Skyline Drive Bridge Project be reallocated towards the Borough’s ongoing Stonetown Turfing Project; and

WHEREAS, this matter was discussed at the January 16, 2025, meeting of the Planning and Economic Development Committee and being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED that the Board of County Commissioners of the County of Passaic (hereafter “Board”) authorizes the reallocation of grant funds from the Open Space, Farmland and Historic Preservation Trust Fund in the amount of two hundred thousand (\$200,000.00) dollars previously provided to the Borough for Erskine/Skyline Drive Bridge towards the Borough’s ongoing Stonetown Turfing Project as more fully set forth above; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, and County Counsel are hereby authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

January 21, 2025

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
 Deputy Director Cassandra "Sandi" Lazzara
 John W. Bartlett
 Orlando Cruz
 Rodney De Vore
 Terry Duffy
 Bruce James

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof
 Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: 2025-01

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$15,400,000 TO PAY THE COST THEREOF, TO APPROPRIATE CAPITAL SURPLUS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

THIS BOND ORDINANCE WAS
 REQUESTED BY:
 CLERK TO THE COUNTY
 COMMISSIONER BOARD

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/15/2025
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

2025-01

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$15,400,000 TO PAY THE COST THEREOF, TO APPROPRIATE CAPITAL SURPLUS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Board of County Commissioners of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to make various public improvements and to acquire new communication and signal systems equipment and new additional or replacement equipment and machinery in, by and for said County, as more particularly described in Section 4 hereof. The cost of the improvements and acquisitions includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements and acquisitions described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized, and the Capital Surplus and the down payment appropriated, by this ordinance. Said improvements and acquisitions shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that the making of such improvements and acquisitions is not a current expense of said County.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by Capital Surplus of the County hereinafter appropriated, and (3) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (4) the estimated maximum amount of bonds and notes to be issued for each such purpose, and

(5) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Park Improvements - Construction of the Highlands Rail Trail (Phase II).

Appropriation and Estimated Cost	\$ 500,000
Down Payment Appropriated	\$ 23,810
Bonds and Notes Authorized	\$ 476,190
Period of Usefulness	15 years

B. Preakness Valley Golf Course - Construction of a maintenance facility (Phase I). It is hereby determined and stated that such public building being constructed will be of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$ 7,200,000
Capital Surplus Appropriated	\$ 3,400,000
Down Payment Appropriated	\$ 180,960
Bonds and Notes Authorized	\$ 3,619,040
Period of Usefulness	30 years

C. Road Improvements - Undertaking of road and parking lot resurfacing (including design phase) and intersection, sidewalk, roadway safety, guiderail and right-of-way improvements at various locations.

Appropriation and Estimated Cost	\$ 700,000
Down Payment Appropriated	\$ 33,400
Bonds and Notes Authorized	\$ 666,600
Period of Usefulness	10 years

D. Bridges, Culverts and Drainage - Undertaking of (i) inspections and improvement or replacement of various bridges, culverts and drainage facilities and (ii) the design phase of various bridge, culvert and drainage improvements and replacements.

Appropriation and Estimated Cost	\$ 3,830,000
Down Payment Appropriated	\$ 182,400
Bonds and Notes Authorized	\$ 3,647,600
Period of Usefulness	15 years

E. Preakness Healthcare Center - Undertaking of various building improvements. It is hereby determined and stated that such public building being improved is of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law.

Appropriation and Estimated Cost	\$ 700,000
Down Payment Appropriated	\$ 33,340
Bonds and Notes Authorized	\$ 666,660
Period of Usefulness	15 years

F. Engineering - Undertaking of the design phase for various infrastructure and building improvements.

Appropriation and Estimated Cost	\$ 470,000
Down Payment Appropriated	\$ 22,390
Bonds and Notes Authorized	\$ 447,610
Period of Usefulness	15 years

G. Sheriff's Office - Acquisition of new communication and signal

systems equipment and new additional or replacement equipment and machinery, as set forth on a list on file with the Director of Finance and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 1,000,000
Down Payment Appropriated	\$ 76,070
Bonds and Notes Authorized	\$ 923,930
Period of Usefulness	10 years

H. Park Improvements - Undertaking of improvements to various County parks and recreation facilities.

Appropriation and Estimated Cost	\$ 700,000
Down Payment Appropriated	\$ 33,340
Bonds and Notes Authorized	\$ 666,660
Period of Usefulness	15 years

I. Building Improvements - Undertaking of improvements to various County buildings and facilities. It is hereby determined and stated that such public buildings being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law.

Appropriation and Estimated Cost	\$ 300,000
Down Payment Appropriated	\$ 14,290
Bonds and Notes Authorized	\$ 285,710
Period of Usefulness	15 years

Aggregate Appropriation and Estimated Cost	\$15,400,000
Capital Surplus Appropriated	\$ 3,400,000
Aggregate Down Payment Appropriated	\$ 600,000
Aggregate Amount of Bonds and Notes Authorized	\$11,400,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$3,050,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. The sum of \$3,400,000 is hereby appropriated from Capital Surplus of the County to the payment of the cost of the improvement authorized in Section 4.B hereof.

Section 7. It is hereby determined and stated that moneys exceeding \$600,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said County, are now available to finance said purposes. The sum of \$600,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 8. To finance said purposes, bonds of said County of an aggregate principal amount not exceeding \$11,400,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within

the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 9. To finance said purposes, bond anticipation notes of said County of an aggregate principal amount not exceeding \$11,400,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 10. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of County Commissioners and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of County Commissioners. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 11. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 19.06 years computed from the date of said bonds.

Section 12. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of County Commissioners of said County, and that such statement so filed shows that

the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$11,400,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 13. Any funds received from private parties, the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 14. The County intends to issue the bonds or notes to finance the cost of the improvements and acquisitions described in Sections 1 and 4 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 15. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 16. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of County Commissioners and is available for public inspection.

Section 17. This ordinance shall take effect twenty days after the first publication thereof after final passage.