

County of Passaic
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Date: Jun 17, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO SABIR,
RICHARDSON & WEISBERG, FOR THE MODERNIZATION OF THE PRISONER ELEVATOR IN
THE COUNTY ADMINISTRATION BUILDING IN THE CITY OF PATERSON, RFQ-25-013,
PURSUANT TO N.J.A.C. 5:30-11.6.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	6/17/2025
Introduced Date	6/10/2025
Adopted Date	
Agenda Item	40.
CAF#	C-04-55-176-002-920
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO SABIR, RICHARDSON & WEISBERG, FOR THE MODERNIZATION OF THE PRISONER ELEVATOR IN THE COUNTY ADMINISTRATION BUILDING IN THE CITY OF PATERSON, RFQ-25-013, PURSUANT TO N.J.A.C. 5:30-11.6.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-25-013, Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Golf Course Architects/Designers, and Environmental and Safety/Engineering Consultants (hereafter “RFQ-25-013”) seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, on January 21, 2025, the Board passed Resolution No. R-25-0058, qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Sabir, Richardson, & Weisberg; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on November 21, 2023, the Board passed Resolution No. R-23-1089, authorizing an award of contract to Sabir, Richardson, & Weisberg, for the modernization of the prisoner elevator located at the County Administration Building in the City of Paterson and the installation of one accessibility lift located at the 435 Hamburg Turnpike Passaic County Sheriff’s Headquarters in the Township of Wayne in an amount not to exceed one hundred thirty thousand seven hundred ninety-two dollars (\$130,792.00); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

WHEREAS, the Passaic County Engineer is recommending that the Board authorize Contract Modification No. 1 to Sabir, Richardson, & Weisberg, for architectural design services to assist in facilitating the construction phase of the elevator modernization project, in the increased amount of six thousand four hundred twenty dollars (\$6,420.00), with a new total contract amount, as a result of the increase, in the amount of one hundred thirty-seven thousand two hundred twelve dollars (\$137,212.00); and

WHEREAS, funds are available in Account No., C-04-55-176-002-920 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the June 4, 2025 meeting of the Public Works Committee, and is being recommended for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.6, that the Board of County Commissioners of the County of Passaic hereby authorizes Contract Modification No. 1 to Sabir, Richardson, & Weisberg, in the increased amount of six thousand four hundred twenty dollars (\$6,420.00), with a new total contract amount, as a result of the increase, in the

amount of one hundred thirty-seven thousand two hundred twelve dollars (\$137,212.00), as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Sabir, Richardson, & Weisberg and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

KJB

June 17, 2025