

Township of West Milford



Office of the Township Administrator

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April 21, 2026

Mr. Giancarlo Di Lonardo
Director, Division of Economic Development
County of Passaic
401 East Grand Street, Room 417
Paterson, NJ 07505

**Re: Request for No-Cost Sub-Recipient Agreement Extension FY2023
Renovations to Toilet Facility at Bubbling Springs**

Dear Mr. Di Lonardo:

The Township of West Milford was awarded a \$80,000 Community Development Block Grant (CDBG) FY 2023 for A.D.A. Retrofits to the Bubbling Springs Park Restroom via Resolution Number 2023-924. The project is currently underway with demolition work completed and proposed work remaining. The start of the work was delayed due to scheduling priorities with the facility use and the onset of winter weather/access.

The deadline for this project was extended to May 2026 previously. Unfortunately, the ability to complete the entire project by that date is questionable at this time and an additional extension is sought. As a result of the project scheduling, the Township is requesting a three-month time extension request to August 2026 in order to continue working toward completion of this project and accommodate the construction schedule.

The Township of West Milford appreciates your continued assistance and efforts in support of West Milford toward implementation of this program.

Sincerely,

William Senande
Administrator – Township of West Milford

CC: CHARLES CARBONE, P.E., SUPERVISING ENGINEERING AIDE
ELLEN MAGEEAN, CFO
DANIEL KOCHAKJI, DIRECTOR CS & R
JAY CASBARRO, DIRECTOR DPW