



COUNTY ADMINISTRATOR  
Matthew P. Jordan, Esq.  
DEPUTY COUNTY ADMINISTRATOR  
Marc E. Seemon  
ASSISTANT COUNTY ADMINISTRATOR  
Kelly C. Ruffel


COUNTY OF PASSAIC  
Board of County Commissioners

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Memorandum

**TO:** Board of County Commissioners

**FROM:** Matthew P. Jordan, Esq.   
County Administrator

**RE:** AB Contracting, Inc.  
Bathroom Renovation to the Preakness Valley Golf Course Clubhouse  
Change Order # 3 – (net add) exceeding 20% of the Contract

**DATE:** April 3, 2024

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In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of County Commissioners adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of seven thousand five hundred dollars (\$7,500.00). By way of background to the request, I received a letter from the County Engineer, Jonathan Pera, along with its attachments outlining the various factors that contributed to this project exceeding the 20% required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$7,500.00 resulted in a new contract amount of \$323,952.37.

Under the above-mentioned circumstances, I join the recommendation of both the County Engineer and the County Commissioners of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$7,500.00 to AB Contracting, Inc.

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cc: Public Works, County Commissioner Committee:  
Cassandra "Sandi" Lazzara (Chair), Orlando Cruz, Pasquale "Pat" Lepore  
Nadege D. Allwaters, Esq. County Counsel  
Jonathan Pera, P.E., County Engineering  
Richard Cahill, Director of Finance