

County of Passaic
Board of County Commissioners
Regular Meeting



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
Deputy Director Cassandra
"Sandi" Lazzara
Orlando Cruz
Terry Duffy
Nicolino Gallo
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof III
Clerk Of The Board

Meeting Venue

Date: February 13, 2024 5:30 PM
Location: County Administration
Building
401 Grand Street
Paterson, NJ 07505

A. Roll Call:

1. Cruz
2. Duffy
3. Gallo
4. James
5. Lepore
6. Deputy Director Lazzara
7. Director Bartlett

B. Announcement of the Open Public Meeting Law

C. Pledge of Allegiance

D. Invocation: Rev. Father J. Patrick Ryan, D. Min.

E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces and all who have died from COVID-19, especially the 2,292 residents of Passaic County.

F. Approval of Minutes: February 2, 2024

1. [24-171](#)

G. Approval of Proclamation:

1. The Passaic County Board of County Commissioners wishes to honor and recognize Sharriff Bugg for our Black History Month Celebration.
2. The Passaic County Board of County Commissioners wishes to honor and recognize Christopher Fabor Muhammad for our Black History Month Celebration.
3. The Passaic County Board of County Commissioners wishes to honor and recognize Talena Lachelle Queen for our Black History Month Celebration.
4. The Passaic County Board of County Commissioners wishes to honor and recognize Assemblywoman Shavonda Sumter for our Black History Month Celebration.

H. Administrator's Report:

1. Black History Month Celebration honoring Sharriff Bugg, Christopher Fabor Muhammad, Talena Lachelle Queen, and Assemblywoman Shavonda Sumter.
- I. Motion to suspend the regular order of business
1. Bond Ordinance: 2024-02
BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF THE PASSAIC COUNTY COURTHOUSE EXTERIOR RESTORATION PROJECT IN, BY AND FOR THE OPEN SPACE TRUST FUND OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$11,500,000 TO PAY THE COST THEREOF, TO APPROPRIATE A STATE GRANT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
 - a. Motion to Open the Public Hearing on Bond Ordinance 2024-02
 - b. Director: Does anyone present desire to be heard on Bond Ordinance 2024-02
 - c. Motion to close the public hearing on Bond Ordinance 2024-02
 - d. 2024-02 [24-102](#)
BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF THE PASSAIC COUNTY COURTHOUSE EXTERIOR RESTORATION PROJECT IN, BY AND FOR THE OPEN SPACE TRUST FUND OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$11,500,000 TO PAY THE COST THEREOF, TO APPROPRIATE A STATE GRANT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
 - e. Motion to adopt Bond Ordinance 2024-02
2. Bond Ordinance: 2024-03
BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$10,500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
 - a. Motion to Open the Public Hearing on Bond Ordinance 2024-03
 - b. Director: Does anyone present desire to be heard on Bond Ordinance 2024-03
 - c. Motion to close the public hearing on Bond Ordinance 2024-03
 - d. 2024-03 [24-96](#)
BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$10,500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS
 - e. Motion to adopt Bond Ordinance 2024-03
- J. Motion to resume the regular order of business

K. County Commissioner Reports:

1. Commissioner Director John W. Bartlett
2. Commissioner Deputy Director Cassandra "Sandi" Lazzara
3. Commissioner Orlando Cruz
4. Commissioner Terry Duffy
5. Commissioner Nicolino Gallo
6. Commissioner Bruce James
7. Commissioner Pasquale "Pat" Lepore

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting _____
2. Motion to Close the Public Portion of the meeting _____

N. Resolution- 2/3 Vote

1. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE BUDGET TRANSFERS BETWEEN 2023 BUDGET APPROPRIATIONS, PURSUANT TO N.J.S.A. 40A:4-59 [24-160](#)

O. Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION AUTHORIZING A GRANT AWARD IN THE AMOUNT OF THIRTY THOUSAND DOLLARS (\$30,000.00) TO THE GREENWOOD LAKE COMMISSION FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:20-1 [24-106](#)
2. RESOLUTION AUTHORIZING THE APPOINTMENTS OF COUNTY COMMISSIONERS AS A MEMBER AND ALTERNATE MEMBER TO THE PASSAIC COUNTY PLANNING BOARD FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:27-1, ET SEQ. [24-108](#)
3. RESOLUTION AUTHORIZING A CONTRACT AWARD TO CHAPELS OF EDEN FUNERAL HOME, INC. TO PROVIDE BURIAL AND CREMATION SERVICES TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-044 [24-110](#)
4. RESOLUTION AUTHORIZING A CONTRACT EXTENSION TO DIRECT ENERGY BUSINESS MARKETING, LLC AND UGIES, LLC TO PROVIDE NATURAL GAS SUPPLY SERVICES TO PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM, PURSUANT TO N.J.S.A. 40A:11-15 AND SB-21-059 [24-111](#)
5. RESOLUTION AUTHORIZING AN ADDITIONAL LEGAL FEE AUTHORIZATION TO CLEARY GIACOBBE ALFIERI JACOBS, LLC FOR INTERNAL EMPLOYEE INVESTIGATIONS CONDUCTED IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-025 [24-112](#)

6. RESOLUTION RETAINING CLEARY GIACOBBE ALFIERI JACOBS, LLC TO CONDUCT INTERNAL EMPLOYEE INVESTIGATIONS IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-055 [24-113](#)
7. RESOLUTION AUTHORIZING CONTRACT AWARD TO KRONICK RESOLUTIONS TO SERVE AS HEARING OFFICER FOR THE COUNTY OF PASSAIC IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-017 [24-114](#)
8. RESOLUTION REAPPOINTING JOSHUA FRAZIER AND MICHELLE VERNUCCIO TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 [24-115](#)
9. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED, PATACCO V. COUNTY OF PASSAIC, CLAIM PETITION NO. 2016-14762, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a) [24-133](#)
10. RESOLUTION EXERCISING FIRST ONE (1) YEAR OPTION WITH TIMECLOCK PLUS, LLC TO PROVIDE TIME AND ATTENDANCE MANAGEMENT SOFTWARE TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1 AND RFP-21-003 [24-157](#)
11. RESOLUTION AUTHORIZING APPOINTMENTS TO THE PASSAIC COUNTY BROWNFIELDS COMMISSION, PASSAIC COUNTY MOTION PICTURE & TELEVISION FILM COMMISSION, AND PASSAIC COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:20-1 [24-159](#)
12. RESOLUTION APPOINTING GEORGE ROSENTHAL AS PASSAIC COUNTY EMERGENCY MANAGEMENT COORDINATOR, PURSUANT TO N.J.S.A. APP.A:9-42.1 [24-161](#)
13. RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2024, TO AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR AN EMERGENCY TEMPORARY GRANT BUDGET, PURSUANT TO N.J.S.A. 40A:4-20 [24-162](#)
14. RESOLUTION APPOINTING MEMBERS TO THE PASSAIC COUNTY PUBLIC HOUSING AGENCY FOR CALENDAR YEAR 2024, PURSUANT TO 42 U.S.C § 1437 [24-170](#)

HEALTH & HUMAN SERVICES

15. RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY SHERIFF'S OFFICES AWARD OF A CONTRACT TO TRACK GROUP FOR GPS MONITORING FOR THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT AND THE PASSAIC COUNTY JAIL (RFP-24-002), PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. [24-119](#)
16. RESOLUTION INCREASING THE PRIVATE PAY RATES FOR RESPITE CARE AT PREAKNESS HEALTHCARE CENTER, EFFECTIVE APRIL 1, 2024, AFTER NOTIFICATION TO PRIVATE PATIENTS, PURSUANT TO N.J.S.A. 40:20-1. [24-121](#)

17. RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING PROCESS FOR WOUND CARE SERVICES FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER TO INCLUDE ASSESSMENT, TREATMENT, WOUND PREVENTION PROGRAM AND EDUCATION AS AUTHORIZED BY N.J.S.A. 40A:11-4.1(h). [24-122](#)
18. RESOLUTION AUTHORIZING AWARD OF A STIPEND TO FATHER JIM MOSS IN THE AMOUNT OF \$8,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2024 PURSUANT TO N.J.S.A. 40:20-1 ET SEQ. [24-123](#)
19. RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PATERSON, POLICE DEPARTMENT FOR THE STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1. [24-124](#)
20. RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PASSAIC, POLICE DEPARTMENT FOR THE REGIONAL STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1. [24-125](#)
21. RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PASSAIC, POLICE DEPARTMENT FOR THE STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1. [24-126](#)
22. RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE PASSAIC COUNTY TECHNICAL HIGH SCHOOL FOR THE YOUTH OPPORTUNITIES UNLIMITED PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1. [24-127](#)
23. RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PATERSON, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH, AND THE COUNTY OF PASSAIC HEALTH DEPARTMENT TO FURNISH TUBERCULOSIS CONTROL SERVICES TO WOODLAND PARK, PROSPECT PARK, WANAQUE, WEST MILFORD, AND HALEDON, PURSUANT TO N.J.S.A. 40A:65-1, ET.SEQ. [24-153](#)
24. RESOLUTION AUTHORIZING AN AWARD CONTRACT TO ACULABS FOR THE PERIOD OF APRIL 1, 2024, THROUGH MARCH 31, 2025 WITH FOUR (4), ONE (1) YEAR OPTIONS TO RENEW IN THE AMOUNT OF THIRTY FIVE THOUSAND AND 00/100 (\$35,000) DOLLARS FOR THE PERIOD APRIL 1, 2024 THROUGH MARCH 31, 2025, AS AUTHORIZED BY N.J.S.A. 40A:11-4.1 ET SEQ. [24-154](#)
25. RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WANAQUE TO PROVIDE NURSING SERVICES IN ADDITION TO PUBLIC HEALTH SERVICES TO THE BOROUGH, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ. [24-155](#)
26. RESOLUTION AUTHORIZING AN AWARD CONTRACT TO PROVIDERTRUST, INC. FOR DATA MONITORING SERVICES AT PREAKNESS HEALTHCARE FOR CALANDAR YEAR 2024, AS AUTHORIZED BY N.J.S.A. 40A:11-5(dd). [24-156](#)

27. RESOLUTION AUTHORIZING A CONTRACT AWARD TO VARIOUS VENDORS FOR CULINARY DISTRIBUTION CATALOG PERCENT DISCOUNT PRICING FOR GROCERY AND CANNED FOODS FOR PREAKNESS HEALTHCARE CENTER, AND SENIOR SERVICES HOMEBOUND AND CONGREGATE SITES, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. AND SB-24-016 [24-158](#)
28. RESOLUTION AUTHORIZING A ONE-MONTH CONTRACT EXTENSION TO VARIOUS VENDORS TO PROVIDE GROCERIES AND CANNED GOODS TO MEALS-ON-WHEELS AND PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-15, ET SEQ. AND SB-23-078 [24-163](#)
29. RESOLUTION AUTHORIZING A ONE-MONTH CONTRACT EXTENSION TO MIVILA FOODS TO PROVIDE GROCERIES AND CANNED FOODS TO MEALS-ON-WHEELS AND PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-15, ET SEQ. AND SB-22-011 [24-164](#)
30. RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF INTERFACE STUDIO SET LVT FLOORING FOR THE DEPARTMENT OF SENIOR SERVICES, DIVISION OF NUTRITION SERVICES LOCATED AT 930 RIVERVIEW DRIVE, TOTOWA, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-12 [24-165](#)
31. RESOLUTION TO AMEND RESOLUTION NO. R-24-74, DATED FEBRUARY 2, 2024 TO INCREASE THE AWARD TO CUMAC ECHO, INC. FOR FOOD DISTRIBUTION FOR THE AWARD PERIOD OF JANUARY 1, 2024, TO DECEMBER 31, 2024. [24-168](#)

PUBLIC WORKS

32. RESOLUTION AUTHORIZING AN EMERGENCY AWARD OF CONTRACT TO CLEANING WORLD, INC., FOR WATER REMEDIATION AND RESTORATION SERVICES FOR THE OFFICES OF THE DEPARTMENT OF SENIOR SERVICES, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6 [24-109](#)
33. RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO AB CONTRACTING, LLC, FOR BATHROOM RENOVATIONS AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID C-23-018, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. [24-136](#)
34. RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY INC., FOR THE 2022 PASSAIC COUNTY ROADWAY RESURFACING PROJECT, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. [24-138](#)
35. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLONNELLI BROTHERS, INC., FOR ON-CALL BRIDGE SCOUR REPAIRS AT THE WAGARAW BRIDGE #1600-103 OVER GOFFLE BROOK IN THE BOROUGH OF HAWTHORNE, PER BID C-24-002, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ. [24-139](#)
36. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DOOR WORKS, INC., TO INSTALL A ROLLING STEEL DOOR AND DOCK LEVELER AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-10 [24-140](#)

37. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLONNELLI BROTHERS, INC., FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT IN THE BOROUGH OF WANAQUE, PER BID C-23-009, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ. [24-141](#)
38. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ON-LINE CONTRACTING, INC., FOR ON-CALL DRAINAGE REPAIRS NEAR 39 ALLWOOD ROAD IN THE CITY OF CLIFTON, PER BID C-24-001, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ. [24-142](#)
39. RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR THE REPLACEMENT OF THE KINGSLAND ROAD BRIDGE NO. 1600-081 OVER THE THIRD RIVER IN THE CITY OF CLIFTON, TO COLONNELLI BROTHERS, INC., PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. [24-143](#)
40. RESOLUTION AUTHORIZING THE EXECUTION AND ACCEPTANCE OF THE AMENDED FEDERAL TRANSPORTATION ALTERNATIVES PROGRAM GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT, PURSUANT TO N.J.S.A. 40A:5-30 [24-144](#)
41. RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY INTERESTS REQUIRED FOR THE OLDHAM ROAD IMPROVEMENTS PROJECT IN WAYNE TOWNSHIP, PURSUANT TO N.J.S.A. 20:3-6 [24-145](#)
42. RESOLUTION AUTHORIZING THE DIRECTOR OF CULTURAL & HISTORIC AFFAIRS TO APPLY & ACCEPT A GRANT IN THE AMOUNT OF 3.6 MILLION DOLLARS FROM STATE OF NEW JERSEY FOR THE RESTORATION OF LAMBERT CASTLE CARRIAGE HOUSE RESTORATION & VISITOR CENTER PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [24-146](#)
43. RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 3 TO M & M CONSTRUCTION COMPANY, INC., FOR THE LAMBERT CASTLE CARRIAGE HOUSE RESTORATION AND REHABILITATION PROJECT, PER BID C-22-023, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. [24-147](#)
44. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SLADE ELEVATOR OF MOUNTAINSIDE, NJ FOR THE MAINTENANCE AND SERVICE OF ELEVATOR AND CHAIRLIFT MAINTENANCE IN VARIOUS PASSAIC COUNTY FACILITIES PURSUANT TO N.J.S.A. 40:11-12 [24-148](#)
45. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CARRIER CORPORATION FOR PREVENTATIVE MAINTENANCE, SERVICE, NEW EQUIPMENT INSTALLATION, AND REPLACEMENT FOR CERTAIN HVAC AND REFRIGERATION EQUIPMENT AT VARIOUS COUNTY OF PASSAIC FACILITIES THROUGH THE BERGEN COUNTY COOPERATIVE, PURSUANT TO N.J.S.A. 40A:11-10 [24-149](#)
46. RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION AWARDED TO JUNKLUGGERS OF NORTHERN NEW JERSEY FOR PERFORMING ADDITIONAL SERVICES OVER AND ABOVE THE ORIGINAL ESTIMATE FOR CLOSING THE PASSAIC COUNTY JAIL, PURSUANT TO N.J.S.A. 40A:11-1 [24-150](#)

47. RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION AWARDED TO TANIS HARDWARE CORPORATION FOR ANTICIPATED COSTS ASSOCIATED WITH CATALOG % DISCOUNTS PRICING FOR THE HARDWARE SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, AS PER BID SB-22-012, PURSUANT TO N.J.S.A. 40A:11-1 [24-151](#)
48. RESOLUTION AUTHORIZING THE DEPARTMENT OF PARKS & RECREATION TO APPLY FOR THE GRANT FROM THE LOCAL RECREATION IMPROVEMENT GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO IMPROVE AND REPAIR THE POOL AND SPLASH PARK AT CAMP HOPE, LOCATED AT 1792 UNION VALLEY ROAD IN WEST MILFORD PURSUANT TO N.J.S.A. 40:20-1 [24-152](#)
49. RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR A PROPOSED HOUSING DEVELOPMENT LOCATED AT 542 GOFFLE ROAD IN THE BOROUGH OF HAWTHORNE TO CONNECT NEW DRAINAGE STRUCTURES INTO THE EXISTING STORM DRAIN SYSTEM ALONG GOFFLE ROAD IN THE BOROUGH OF HAWTHORNE, PURSUANT TO N.J.S.A. 40:20-1 [24-169](#)

LAW AND PUBLIC SAFETY

50. RESOLUTION AUTHORIZING PURCHASE OF BLOOD CONTROL TRAINING CLASSES BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ [24-134](#)
51. RESOLUTION APPROVING THE BID RECEIVED FROM HANNUM'S MT HOLLY SALES D/B/A LIBERTY HARLEY DAVIDSON FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BID # SB-24-025 PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ. [24-135](#)

PLANNING AND ECONOMIC DEVELOPMENT

52. RESOLUTION AUTHORIZING A SECOND NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BOROUGH OF TOTOWA FY 2021 SANITARY SEWER LINING PROJECT ALONG LINCOLN AVENUE UNTIL APRIL 26, 2024. [24-118](#)
53. RESOLUTION AUTHORIZING AN "IF AND WHEN" AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MDL REALTY, LLC, APPLICANT OF 47-51 GOFFLE ROAD, BLOCK 9, LOTS 6 & 7, HAWTHORNE, NEW JERSEY. [24-128](#)
54. RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF GRANT AGREEMENT BETWEEN THE COUNTY AND THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY FOR FY2024 UNIFIED PLANNING WORK PROGRAM, SUBREGIONAL TRANSPORTATION PLANNING PROGRAM GRANT OF \$132,048.00 WHICH IS 100% FEDERALLY FUNDED WITH A CASH MATCH OF \$33,012.00 AND \$15,000.00 FOR THE SUBREGIONAL TRANSPORTATION PLANNING SUPPLEMENTAL SUPPORT PLAN, PURSUANT TO N.J.S.A. 40:20-1. [24-129](#)

55. RESOLUTION AUTHORIZING A DEVELOPER'S AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MARCH POMPTON PLAINS CROSSROAD LLC FOR PROPERTY AT 125 POMPTON PLAINS CROSSROAD (COUNTY ROUTE 680) BLOCK 2521, LOT NOS. 47, 48 AND 49, WAYNE, NEW JERSEY. [24-130](#)
56. RESOLUTION ACCEPTING GRANT AWARD FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, ECONOMIC DEVELOPMENT INITIATIVE, FOR SPRUCE STREET GATEWAY PHASE II IMPROVEMENTS, IN ACCORDANCE WITH N.J.S.A. 40:20-1. [24-131](#)
57. RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A SUBSTANTIAL AMENDMENT TO THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN FOR FY 2021 AND A PUBLIC HEARING TO BE HELD ON MARCH 1, 2024, TO PERMIT PUBLIC COMMENTS, PURSUANT TO 24 CFR 91.105. [24-132](#)

Items Removed from Consent Agenda

P. New Business:

1. Receipt of Supplemental Debt Statement by CFO
2. 2024-04 [24-166](#)
BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,944,831 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
3. Motion to Approve Bond Ordinance 2024-04 on First Reading:
4. 2024-05 [24-167](#)
BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,098,982 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
5. Motion to Approve Bond Ordinance 2024-5 on First Reading:
6. Personnel:
7. Bills:

Q. Adjournment:

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi" Lazzara
Orlando Cruz
Terry Duffy
Nicolino Gallo
Bruce James
Pasquale "Pat" Lepore

**401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
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Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof, RMC
Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda:

THIS MINUTES WAS REQUESTED BY:

**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES FOR REGULAR MEETING HELD ON**

February 2, 2024

A regular meeting of the Passaic County Board of County Commissioners was held this day in the County Commissioners Board Room at 12:00 Noon.

Louis E. Imhof, III, Clerk of the Board, read that our regular scheduled meeting for January 23, 2024, was cancelled due to unforeseen circumstances as he announced the Open Public Meeting Law.

Roll Call

1. Cruz
2. Duffy (participated telephonically)
3. Gallo
4. James
5. Lepore
6. Deputy Director Lazzara
7. Director Bartlett

Pledge of Allegiance

Invocation by Father J. Patrick Ryan, D. Min.

Approval of Minutes:

A motion was made by County Commissioner Lazzara, second by County Commissioner Cruz, that the minutes for December 28, 2023, be approved in which the motion was carried on a roll call of six (6) votes in the affirmative with Director Lepore abstaining.

A motion was made by County Commissioner James, second by County Commissioner Lazzara, that the minutes for January 3, 2024, be approved which the motion was carried on a roll call of seven (7) votes in the affirmative.

Proclamations:

A motion was made by County Commissioner Cruz, second by County Commissioner Gallo, for approval of proclamations and the motion was carried on a roll call of seven (7) votes in the affirmative.

Administrator's Report:

Passaic County Board of Health meeting presented by: Dr. Charlene W. Gungil, Director & Health Officer for the County of Passaic.

Public Hearing regarding the County of Passaic seeking funding through the State of NJ Green Acres Program for improvements at Peckman Preserve located at Wilmore Road, Little Falls, NJ 07424.

Public Hearing regarding the County of Passaic Department of Cultural & Historic Affairs desires to establish prequalification to bidders for the Exterior Restoration of the historic Passaic County Court House, whose address is 71 Hamilton Street in the City of Paterson, New Jersey.

At this time Director Bartlett asked if there was any County Commissioner Reports.

1. County Commissioner Director John W. Bartlett
2. County Commissioner Deputy Director Cassandra Lazzara

3. County Commissioner Orlando Cruz
4. County Commissioner Terry Duffy
5. County Commissioner Nicolino Gallo
6. County Commissioner Bruce James
7. County Commissioner Pasquale Lepore

COMMUNICATION: None

ORAL PORTION:

James: Motion to open the public portion.

Lepore: Second.

ROLL CALL: Cruz, Yes: Duffy, Yes: Gallo, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Director Bartlett, Yes:

At this time the no one appeared before the Board.

Lepore: Motion to close the Public Portion of the Meeting.

Duffy: Second

ROLL CALL: Cruz, Yes: Duffy, Yes: Gallo, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Director Bartlett, Yes:

2/3 Vote Resolution:

A motion was made by County Commissioner Lepore, seconded by County Commissioner Cruz to adopt Resolution L-1, which the motion was carried on a roll call of seven (7) votes in the affirmative.

Consent Agenda Resolutions:

A motion was made by County Commissioner Lepore, seconded by County Commissioner James to add Resolution M-73 to the consent agenda, which the motion was carried on a roll call of seven (7) votes in the affirmative.

A motion was made by County Commissioner Lazzara, seconded by County Commissioner Lepore to adopt Resolution M-1 through M-73, which the motion was carried on a roll call of seven (7) votes in the affirmative.

“End of Consent Agenda”

New Business:

Receipt of Supplemental Debt Statement from the CFO

Amended and Restated Guaranty Ordinance 2024-01:

Amended and restated Guaranty Ordinance of the County of Passaic, New Jersey, securing the Passaic County Improvement Authority’s County of Passaic Guaranteed Revenue Bonds (Senior Housing Project) series 2024 in one or more series in an aggregate principal amount not to exceed \$20,000,000.

Motion made by County Commissioner Lepore, second by County Commissioner Cruz to approve on first reading Guaranty Ordinance 2024-01, which motion was carried on a roll call of seven (7) votes in the affirmative.

Bond Ordinance 2024-02

Bond Ordinance to authorize the undertaking of the Passaic County Courthouse exterior restoration project in, by and for the Open Space Trust Fund of the County of Passaic,

State of New Jersey, to appropriate the sum of \$11,500,000 to pay the cost thereof to appropriate a State Grant, to authorize the issuance of Bonds to finance such appropriation and to provide the issuance of Bond anticipation notes in anticipation of the issuance of such Bonds.

Motion made by County Commissioner Lepore, second by County Commissioner Duffy to approve on first reading Guaranty Ordinance 2024-02, which motion was carried on a roll call of seven (7) votes in the affirmative.

Bond Ordinance 2024-03

Bond Ordinance to authorize the making of various Public Improvements in, by and for the County of Passaic, State of New Jersey, to appropriate the sum of \$10,500,000 to pay the cost thereof, to make a down payment, to authorize the issuance of Bonds to Finance such appropriation and to provide for the issuance of Bond anticipation notes in anticipation of the issuance of such Bonds.

Motion made by County Commissioner Lepore, second by County Commissioner Lazzara to approve on first reading Guaranty Ordinance 2024-03, which motion was carried on a roll call of seven (7) votes in the affirmative.

Personnel:

A motion was made by County Commissioner Lepore, second by County Commissioner Lazzara, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

Bills:

Motion made by County Commissioner Lepore, seconded by County Commissioner Lazzara, that:

Current Fund	3-01	3,626,097.66
HUD Budget Expenditures	3-25	<u>2,638.57</u>
	Year Total:	3,628,736.23
Current Fund	4-01	2,133,128.62
General Capital Fund Budget	C-04	732,693.28
State/Federal Grant Fund	G-01	1,294,252.25
Open Space Trust FY2021	O-21	112,106.90
Open Space Trust	O-23	<u>47,333.80</u>
	Year Total:	159,440.70
Register of Deeds Trust	T-17	18,417.44
Professional Liab	T-19	38,470.83
Trust Fund Other	T-20	47,402.69
Municipal Forfeiture Fund	T-22	650.00
Prosecutor's Conf.	T-23	960.00
	Year Total:	105,900.96
	Total of All Funds:	\$8,054,152.04
Current Fund	2-01	14,320.26
Current Fund	3-01	13,583,524.05
Payroll Agency Deductions	3-05	2,335,811.31
HUD Budget Expenditures	3-25	21,890.83
Current Fund	4-01	9,957,124.49
Payroll Agency Deductions	4-05	2,260,105.14
General Capital Fund Budget	C-04	511,480.00
State/Federal Grant Fund	G-01	822,796.15

Trust Fund Other	T-20	274.58
Para Transit Trust Fund	T-24	901.40

Total All Funds: \$29,529,979.89

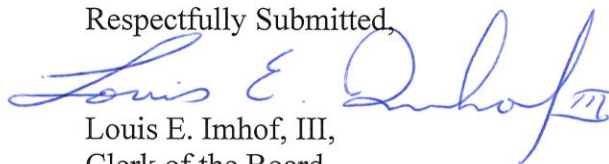
Be approved which motion was carried on roll call of seven (7) votes in the affirmative.

Adjournment

A motion was made by County Commissioner Lepore, seconded by County Commissioner Gallo that the regular meeting be adjourned at 1:00 PM, and the motion was carried on a roll call of seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video tape recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by Lisa McDowell

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 02, 2024 - 12:00 PM

Agenda: 2024-02

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF THE PASSAIC COUNTY COURTHOUSE EXTERIOR RESTORATION PROJECT IN, BY AND FOR THE OPEN SPACE TRUST FUND OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$11,500,000 TO PAY THE COST THEREOF, TO APPROPRIATE A STATE GRANT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

THIS BOND ORDINANCE WAS
 REQUESTED BY:
 CLERK TO THE COUNTY
 COMMISSIONER BOARD

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/2/2024
Introduced Date	1/19/2024
Adopted Date	
Agenda Item	4.
CAF#	
Purchase Req. #	
Result	

Board of County Commissioners Regular Meeting

COMMITTEE NAME

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF THE PASSAIC COUNTY COURTHOUSE EXTERIOR RESTORATION PROJECT IN, BY AND FOR THE OPEN SPACE TRUST FUND OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$11,500,000 TO PAY THE COST THEREOF, TO APPROPRIATE A STATE GRANT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Board of County Commissioners of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to undertake the Passaic County Courthouse Exterior Restoration Project in, by and for the Open Space Trust Fund of the County. It is hereby determined and stated that such public building being improved is of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"). Said improvement shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$11,500,000 is hereby appropriated to the payment of the cost of making the improvement described in Section 1 of this ordinance (hereinafter referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the State grant appropriated by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 40A:2-11(c) because this ordinance involves a project to be funded by a State grant. Said improvement shall be made as a general improvement and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that (1) the making of such improvement is not a current expense of said County, and (2) it is necessary to finance said purpose by the issuance of obligations of said County pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose is \$11,500,000, and (4) \$2,250,000 of said sum is to be provided by a State grant hereinafter appropriated, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$9,250,000, and (6) the cost of such purpose, as hereinbefore stated, includes the aggregate amount of \$2,000,000 which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the

Local Bond Law.

Section 4. It is hereby determined and stated that the sum of \$2,250,000 received or to be received as a New Jersey Historic Trust grant is hereby appropriated to the payment of the cost of such purpose.

Section 5. To finance said purpose, bonds of said County of an aggregate principal amount not exceeding \$9,250,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 6. To finance said purpose, bond anticipation notes of said County of an aggregate principal amount not exceeding \$9,250,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 7. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Director or Deputy Director of the Board of County Commissioners and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of County Commissioners. Said officers are hereby authorized to execute said notes and to issue said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 8. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of fifteen years computed from the date of said bonds.

Section 9. It is hereby determined and stated that the Supplemental Debt Statement required

by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of County Commissioners of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$9,250,000, but said \$9,250,000 shall be deducted from gross debt pursuant to Section 44(h) of the Local Bond Law, and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. Any funds received from private parties, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose (other than the State grant hereinbefore appropriated which shall be applied to the cost of such purpose, but shall not be applied to the payment of outstanding bond anticipation notes and the reduction of the amount of bonds authorized), shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 11. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of County Commissioners and is available for public inspection.

Section 12. The County intends to issue the bonds or notes to finance the cost of the improvement described in Section 1 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 13. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 14. This ordinance shall take effect twenty days after the first publication thereof after final passage.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 02, 2024 - 12:00 PM

Agenda: 2024-03

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$10,500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS

THIS BOND ORDINANCE WAS
 REQUESTED BY:
 CLERK TO THE COUNTY
 COMMISSIONER BOARD

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/2/2024
Introduced Date	1/19/2024
Adopted Date	
Agenda Item	6.
CAF#	
Purchase Req. #	
Result	

Board of County Commissioners Regular Meeting

COMMITTEE NAME

2024-03

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$10,500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS

BE IT ORDAINED by the Board of County Commissioners of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to make various public improvements in, by and for said County, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said County.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Building Improvements - Undertaking of improvements to various County buildings and facilities, including, but not limited to: (i) restoration of the Vreeland House; (ii) various improvements to 495 River Street; (iii) design phase for the construction of a Parks Department Building; (iv) various improvements to the Preakness Healthcare Center; (v) design phase for the construction of an indoor firing range at the Police Academy; and (vi) flooring improvements and locker room renovation

at the Police Academy. It is hereby determined and stated that such public buildings being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$ 4,225,000
Down Payment Appropriated	\$ 201,200
Bonds and Notes Authorized	\$ 4,023,800
Period of Usefulness	15 years

B. Road Improvements - Undertaking of road and parking lot resurfacing (including design phase) and intersection, sidewalk, roadway safety, guiderail and right-of-way improvements at various locations.

Appropriation and Estimated Cost	\$ 2,900,000
Down Payment Appropriated	\$ 163,000
Bonds and Notes Authorized	\$ 2,737,000
Period of Usefulness	10 years

C. Bridges - Undertaking of (i) inspections and improvement or replacement of various bridges and (ii) the design phase of various bridge improvements and replacements.

Appropriation and Estimated Cost	\$ 1,900,000
Down Payment Appropriated	\$ 90,500
Bonds and Notes Authorized	\$ 1,809,500
Period of Usefulness	15 years

D. Salt Storage Building - Construction of a new salt storage building at the Pompton Lakes DPW Yard.

Appropriation and Estimated Cost	\$ 300,000
Down Payment Appropriated	\$ 14,300
Bonds and Notes Authorized	\$ 285,700
Period of Usefulness	20 years

E. Acquisition of Easements and Rights of Way - Acquisition of various easements and rights of way in connection with County infrastructure projects.

Appropriation and Estimated Cost	\$ 300,000
Down Payment Appropriated	\$ 14,300
Bonds and Notes Authorized	\$ 285,700
Period of Usefulness	40 years

F. Engineering - Undertaking of geotechnical and construction testing services for various infrastructure improvements.

Appropriation and Estimated Cost	\$ 75,000
Down Payment Appropriated	\$ 3,600
Bonds and Notes Authorized	\$ 71,400
Period of Usefulness	15 years

G. Sheriff's Office - Acquisition and installation of a prefabricated steel storage building at the Public Safety Facility. It is hereby determined and stated that such public building being installed will be of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law.

Appropriation and Estimated Cost	\$ 800,000
Down Payment Appropriated	\$ 38,100
Bonds and Notes Authorized	\$ 761,900
Period of Usefulness	30 years

Aggregate Appropriation and Estimated Cost	\$10,500,000
Aggregate Down Payment Appropriated	\$ 525,000

Aggregate Amount of Bonds and Notes
Authorized \$ 9,975,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$2,990,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$525,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said County, are now available to finance said purposes. The sum of \$525,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said County of an aggregate principal amount not exceeding \$9,975,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said County of an aggregate principal amount not exceeding \$9,975,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of

the Board of County Commissioners and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of County Commissioners. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 15.63 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of County Commissioners of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$9,975,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The County intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 14. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be

direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 15. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of County Commissioners and is available for public inspection.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
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 Pasquale "Pat" Lepore

401 Grand Street
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Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE BUDGET TRANSFERS BETWEEN 2023 BUDGET APPROPRIATIONS, PURSUANT TO N.J.S.A. 40A:4-59

THIS RESOLUTION WAS REQUESTED BY:
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	1.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE BUDGET TRANSFERS BETWEEN 2023 BUDGET APPROPRIATIONS, PURSUANT TO N.J.S.A. 40A:4-59

WHEREAS the County of Passaic (hereafter “County”) adopts a yearly budget in compliance with N.J.S.A. 40A:4-1, *et seq.*, commonly known as the Local Budget Law; and

WHEREAS, pursuant to N.J.S.A. 40A:4-59, if during the first three (3) months of a calendar year, the amount of any appropriation reserve for the immediate preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose; and

WHEREAS, pursuant to N.J.S.A. 40A:4-59, it is required that this resolution be approved by not less than a two third (2/3) vote of the Board of County Commissioners of the County of Passaic; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:4-59, that the following transfer of budget appropriations from the 2023 County budget are approved:

ACCOUNT	TITLE	FROM	TO	
3-01-20-101-001-101	COMMISSIONER -Salaries & Wages			23,600
3-01-20-102-001-101	ADMINISTRATOR-Salaries & Wages			8,300
3-01-20-103-001-101	FINANCE-Salaries & Wages		28,100	
3-01-20-103-001-105	FINANCE-Salaries & Wages		2,000	
3-01-20-104-001-101	COUNTY COUNSEL-Salaries & Wages			33,400
3-01-20-104-003-101	COUNTY ADJUSTER-Salaries & Wages			2,500
3-01-20-105-001-101	CLERK TO THE BOARD-Salaries & Wages			11,600
3-01-20-105-001-105	CLERK TO THE BOARD-Salaries & Wages			1,500
3-01-20-106-001-101	PERSONNEL-Salaries & Wages		29,100	
3-01-20-106-001-105	PERSONNEL-Salaries & Wages		1,000	
3-01-20-107-001-101	COUNTY CLERK-Salaries & Wages		18,700	
3-01-20-108-001-101	COUNTY REGISTER-Salaries & Wages		159,200	
3-01-20-108-001-105	COUNTY REGISTER-Salaries & Wages		4,100	
3-01-20-109-001-101	PROSECUTOR-Salaries & Wages		732,600	
3-01-20-109-001-105	PROSECUTOR-Salaries & Wages		31,900	
3-01-20-111-001-101	PURCHASING-Salaries & Wages		1,100	
3-01-20-111-001-105	PURCHASING-Salaries & Wages		1,000	
3-01-20-112-001-101	BUILDINGS & GROUNDS-Salaries & Wages			155,400
3-01-20-112-001-105	BUILDINGS & GROUNDS-Salaries & Wages			119,200
3-01-20-115-001-101	SURROGATE-Salaries & Wages		138,900	
3-01-22-130-001-101	SHERIFF REGULATION-Salaries & Wages			295,000
3-01-22-130-002-101	SHERIFF PATROL-Salaries & Wages			616,300
3-01-22-133-001-1UA	WEIGHTS & MEASURES-Salaries & Wages			5,600
3-01-22-139-001-101	BOARD OF ELECTIONS-Salaries & Wages			65,000
3-01-22-145-001-101	OEM-Salaries & Wages	1,400		
3-01-22-145-001-105	OEM-Salaries & Wages	4,000		
3-01-22-147-001-101	PLANNING-Salaries & Wages		10,100	
3-01-25-157-001-101	JAIL-Salaries & Wages	4,361,250		
3-01-25-157-001-105	JAIL-Salaries & Wages	658,750		
3-01-25-157-002-2HI	JAIL INTERLOCAL AGREEMENT		1,400,000	
3-01-25-157-004-101	RE-ENTRY-Salaries & Wages		37,400	
3-01-25-157-004-PE1	RE-ENTRY-Other Expenses		50,000	
3-01-25-157-005-213	JAIL MEDICAL	581,300		
3-01-26-153-001-101	ENGINEERING-Salaries & Wages		45,000	
3-01-26-153-001-105	ENGINEERING-Salaries & Wages		900	
3-01-27-161-001-101	IDRC-Salaries & Wages		17,000	
3-01-27-162-001-101	HUMAN SERVICES-Salaries & Wages		43,200	
3-01-27-172-001-101	PREAKNESS -Salaries & Wages		435,000	
3-01-27-176-001-101	OFICE ON AGING -Salaries & Wages		11,050	
3-01-27-176-001-105	OFICE ON AGING -Salaries & Wages		750	
3-01-27-176-002-101	ADULT DAY CARE -Salaries & Wages		14,100	
3-01-27-180-001-101	HEALTH DEPARTMENT-Salaries & Wages		205,450	
3-01-27-180-001-105	HEALTH DEPARTMENT-Salaries & Wages		6,050	
3-01-28-198-001-101	PARKS-Salaries & Wages	79,400		
3-01-28-198-001-105	PARKS-Salaries & Wages	8,200		

3-01-28-198-002-101	GOLF-Salaries & Wages	57,300	
3-01-28-198-004-101	CULTURAL & HISTORIC AFFAIRS-Salaries & Wages		56,800
3-01-29-190-001-101	SUPT. OF SCHOOLS-Salaries & Wages	23,100	
3-01-30-206-001-101	POLICE ACADEMY-Salaries & Wages	140,680	
3-01-30-206-001-105	POLICE ACADEMY-Salaries & Wages	10,720	
3-01-36-472-001-S99	SOCIAL SECURITY	925,000	
3-01-20-120-001-C02	GROUP HOSPITALIZATION	4,000,000	
3-01-120-120-006-I01	LIABILITY INSURANCE	4,000,000	
3-01-20-120-001-I01	WORKERS COMPENSATION	3,000,000	
3-01-22-137-001-213	MEDICAL EXAMINER	269,000	
3-01-27-164-001-213	BUILDINGS & GROUNDS-Other Expenses		400,000
TOTAL		11,669,000	11,669,000

LET IT BE FURTHER RESOLVED that the Chief Financial Officer of the County is authorized to take any and all action necessary to effectuate the purposes of this resolution.

RC/md

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A GRANT AWARD IN THE AMOUNT OF THIRTY THOUSAND DOLLARS (\$30,000.00) TO THE GREENWOOD LAKE COMMISSION FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	1/23/2024
Adopted Date	
Agenda Item	1.
CAF#	O-24-56-625-0010-604
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING A GRANT AWARD IN THE AMOUNT OF THIRTY THOUSAND DOLLARS (\$30,000.00) TO THE GREENWOOD LAKE COMMISSION FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on April 25, 2017, the Board passed Resolution No. R20170349, adopting a uniform body of rules and regulations governing the Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS, on November 23, 2021, the Board passed Resolution No. R20211115, amending the uniform body of rules and regulations governing the Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS, on February 2, 2024, the Board passed Resolution No. R-24-32, approving the 2024 Open Space, Farmland, and Historic Preservation Trust Fund Budget, which included a grant appropriation for the Greenwood Lake Commission, in an amount not to exceed thirty thousand dollars (\$30,000.00) for calendar year 2024; and

WHEREAS, the purpose of the grant allocation is to protect the natural resources of Greenwood Lake, which is located in the Township of West Milford; and

WHEREAS, funds are available in Account No. O-24-56-625-0010-604, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration and Finance Committee meeting and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes a grant award to the Greenwood Lake Commission for calendar year 2024, in an amount not to exceed thirty thousand dollars (\$30,000.00) from the Open Space, Farmland, and Historic Preservation Trust Fund.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Chief Financial Officer, County Counsel, County Administrator, Open Space Coordinator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: O-24-56-625-001-604

PURPOSE: Authorize grant award to the Greenwood Lake Commission for calendar year 2024 from the Open Space, Farmland, and Historic Preservation Trust Fund.



Richard Cahill, Director of Finance

DATED: February 13, 2024



GREENWOOD LAKE COMMISSION

OFFICE LOCATION
1792 UNION VALLEY RD
WEST MILFORD, NJ 07480

CONTACT INFORMATION
PHONE: (973) 506-7800
EMAIL: info@gwlc.org

MAILING ADDRESS
PO Box 93
HEWITT, NJ 07421

COMMISSIONERS

NJ Chairperson
Vacant

Floyd DeAngelo
Commissioner
NY Chairperson
Orange County, NY
Representative

Dale Van Nimwegen
Commissioner
Treasurer

Greenwood Lake Watershed
Management District
Representative

Vacant
Commissioner
NJ Governor's
Representative

Paul Sullivan
Commissioner
Passaic County, NJ
Representative

Dan Sullivan
Commissioner
West Milford, NJ
Representative

Jack Roe
Commissioner
West Milford, NJ
Representative

Laura Franek
Commissioner
NJ Department of
Environmental
Protection Representative

George Vurno
Commissioner
NY Governor's
Representative

Eric Hastings
Commissioner
Warwick, NY
Representative

Matt Veth
Commissioner
Village of Greenwood Lake, NY
Representative

Kelly Turturro
Commissioner
Catherine Ahlers
Alternate Commissioner

NY Department of
Environmental
Conservation Representatives

January 11, 2024

Mr. Mathew Jordan
Passaic County Administrator
401 Grand St., Room 205
Paterson, NJ 07505

Dear Mr. Mathew Jordan,

On behalf of the Greenwood Lake Commission, I am writing to you to thank you for your generous contribution of \$60,000. The Commission's sole purpose, having been created by the legislators of New York and New Jersey, is to protect the natural resources of Greenwood Lake for recreational and economic gain. As you are aware, the Commission was never given a means on obtaining revenue, and this investment will aid us in the pursuit of our goals.

Passaic County has been generous in the past, and we greatly appreciate all your support. I am happy to report that the Commission has held several successful projects, thanks to your support. We have completed applications of herbicides to curb invasive species of aquatic plants. We have a partnership with local universities to conduct water quality testing, which moving forward will include specific HABs testing, and we are on track to start cleaning up Belchers Creek which is the number one hot spot of our lake pollution.

Our success is in no small part due to your continued support. Thank you again for your effort to preserve and protect Greenwood Lake.

Sincerely,

Paul Sullivan
Passaic County
Greenwood Lake Commission Representative

CC: Commissioner Terry Duffy



County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
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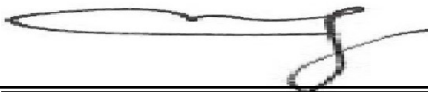
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE APPOINTMENTS OF COUNTY COMMISSIONERS AS A MEMBER AND ALTERNATE MEMBER TO THE PASSAIC COUNTY PLANNING BOARD FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:27-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	1/23/2024
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE APPOINTMENTS OF COUNTY COMMISSIONERS AS A MEMBER AND ALTERNATE MEMBER TO THE PASSAIC COUNTY PLANNING BOARD FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:27-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40:27-1, et seq., the Board established the Passaic County Planning Board (“Planning Board”); and

WHEREAS, in accordance with N.J.S.A. 40:27-1, the members of the Planning Board shall be the Director of the Board, one member of the Board to be appointed by the Director, the County Engineer, and other citizens who may not hold any other county office and who shall be appointed by the Director of the Board, with the approval of that body; and

WHEREAS, pursuant to N.J.S.A. 40:27-1.1(d), the Director of the Board, with the approval of a majority of the Board may appoint a member of the Board to serve as an alternate to the two Board members appointed to the Planning Board; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:27-1 and N.J.S.A. 40:27-1(d), the Director of the Board of County Commissioners of the County of Passaic appoints the following members of the Board to the Passaic County Planning Board for calendar year 2024:

1. County Commissioner Terry Duffy as a member of the Passaic County Planning Board.
2. County Commissioner Orlando Cruz as alternate member of the Passaic County Planning Board.

LET IT BE FURTHER RESOLVED, that the County Commissioners appointed herein are authorized to take any action necessary to carry out the purpose of this Resolution as members of the Passaic County Planning Board.

SF

January 23, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A CONTRACT AWARD TO CHAPELS OF EDEN FUNERAL HOME, INC. TO PROVIDE BURIAL AND CREMATION SERVICES TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-044

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	1/30/2024
Adopted Date	
Agenda Item	3.
CAF#	4-01-22-137-002-213
Purchase Req. #	R4-08826
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING A CONTRACT AWARD TO CHAPELS OF EDEN FUNERAL HOME, INC. TO PROVIDE BURIAL AND CREMATION SERVICES TO THE COUNTY OF PASSAIC IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-044

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified burial and cremation services for unidentified, unclaimed and indigent bodies in the County to be used by the Office of the Passaic County Adjuster, as needed during calendar year 2024; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., the Passaic County Purchasing Agent issued RFQ-24-044, Re-Bid Burial and Cremation Services for Unidentified, Unclaimed, or Indigent Bodies for the Passaic County Adjuster’s Office and the Passaic County Division of Social Services (“RFQ-24-044”), seeking qualifications for a pool of outside burial and cremation vendors to provide professional services to the County, as needed during calendar year 2024; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for burial and cremation vendors for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on November 21, 2023, the Board passed Resolution No. R-23-1041, qualifying Chapels of Eden Funeral Home, Inc. to provide burial and cremation services for unidentified, unclaimed or indigent bodies in the County for calendar year 2024; and

WHEREAS, the Office of the Passaic County Adjuster is recommending to award a contract to Chapels of Eden Funeral Home, Inc. to provide burial and cremation services to the County, as needed during calendar year 2024, in an amount not to exceed sixty-five thousand dollars (\$65,000.00); and

WHEREAS, this matter was discussed at the February 7, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic authorizes a contract award to Chapels of Eden Funeral Home, Inc. to provide burial and cremation services to the County of Passaic, as needed during calendar year 2024, in an amount not to exceed sixty-five thousand dollars (\$65,000.00), in accordance with the terms and conditions set forth in RFQ-24-044.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract awarded to Chapels of Eden Funeral Home, Inc. and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, County Adjuster, Purchasing Agent and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,000.00

APPROPRIATION: 4-01-22-137-002-213

PURPOSE: Award contract to Chapels of Eden Funeral Home, Inc. to provide burial and cremation services to the County of Passaic.



Richard Cahill, Director of Finance

DATED: February 13, 2024

COUNTY OF PASSAIC

ADJUSTER, CO OF PASSAIC
 (Q) 973-881-4835
 401 GRAND ST. ROOM 517
 PATERSON, NJ 07505

REQUISITION	
NO.	R4-08826

S H I P T O	COUNTY OF PASSAIC COUNTY ADJUSTER 401 GRAND ST. ROOM 517 PATERSON, NJ 07505
V E N D O R	VENDOR #: 12270 CHAPELS OF EDEN LLC 110 SOUTH MUNN AVENUE EAST ORANGE, NJ 07018

ORDER DATE: 01/12/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	INDIGENT BURIAL SERVICES JANUARY 2024 TO DECEMBER 2024 PARTIAL PAYMENTS	4-01-22-137-002-213	30,000.0000	30,000.00
			TOTAL	30,000.00

REQUESTING DEPARTMENT

DATE

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A CONTRACT EXTENSION TO DIRECT ENERGY BUSINESS MARKETING, LLC AND UGIES, LLC TO PROVIDE NATURAL GAS SUPPLY SERVICES TO PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM, PURSUANT TO N.J.S.A. 40A:11-15 AND SB-21-059

THIS RESOLUTION WAS REQUESTED BY:
 PURCHASING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	1/30/2024
Adopted Date	
Agenda Item	4.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING A CONTRACT EXTENSION TO DIRECT ENERGY BUSINESS MARKETING, LLC AND UGIES, LLC TO PROVIDE NATURAL GAS SUPPLY SERVICES TO PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM, PURSUANT TO N.J.S.A. 40A:11-15 AND SB-21-059

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 48:3-93.1, et seq. and N.J.A.C. 14:4-6.1, et seq., the County is authorized to establish a government aggregator and energy aggregation program to provide for the purchase of electric generation service and natural gas; and

WHEREAS, on September 24, 2013, the Board approved Resolution No. R2013731, establishing a government energy aggregation program pursuant to N.J.S.A. 48:3-93.1, et seq. and N.J.A.C. 14:4-6.1, et seq. (“Energy Aggregation Program”); and

WHEREAS, the purpose of the Energy Aggregation Program is to increase the competition of electric generation and natural gas services, thereby lowering electric and natural gas rates for County residents and non-resident users; and

WHEREAS, as part of the Energy Aggregation Program, the County requires qualified New Jersey Board of Public Utilities licensed third-party electric and/or natural gas suppliers to provide electric and natural gas services to participating members of the Passaic County Energy Regional Cooperative Pricing System (“PCERCPS”) ID #203PCERCPS; and

WHEREAS, on October 1, 2021, the Passaic County Purchasing Agent issued SB-21-059, Natural Gas Supply Service for the Participating Members of the Passaic County Energy Regional Cooperative Pricing System ID#203PCERCPS (“SB-21-059”), seeking licensed third-party electric and/or natural gas suppliers; and

WHEREAS, pursuant to N.J.S.A. 40A:11-1, et seq., on November 23, 2021, the Board passed Resolution No. R20211060, authorizing a contract award to the lowest responsible bidders to SB-21-059, as follows: (1) Direct Energy Business Marketing, LLC for Bid Group 1; and (2) UGIES, LLC for Bid Groups 2 and 3, to provide natural gas supply services to participating members of the Passaic County Energy Regional Cooperative Pricing System, ID#203PCERCPS, in an amount not to exceed one million six hundred seventy five thousand five hundred dollars (\$1,675,500.00) for a three (3) year term, commencing December 1, 2021 and expiring November 30, 2024; and

WHEREAS, pursuant to the bid documents and N.J.S.A. 40A:11-15, the County retained the right to extend the Agreements under SB-21-059, provided the following conditions are met: (1) the County adopts a resolution extending the Agreement and includes a finding by the County that the services contracted for under SB-21-059 are being performed in an effective and efficient manner; (2) any price change included as part of the extension is negotiated to provide ID#203PCERCPS participants with savings relative to applicable BGSS; (3) the terms and conditions of the Agreements remain substantially the same; and (4) no contracts are extended so that they run for more than a total of five (5) consecutive years; and

WHEREAS, in a letter dated January 23, 2023, attached hereto and made part of this Resolution, Concord Engineering recommended to extend the contracts under SB-21-059, given advantageous market circumstances that will result in savings to ID#203PCERCPS participants while maintaining all existing terms and conditions unchanged; and

WHEREAS, the Passaic County Purchasing Agent is recommending to exercise a two (2) year extension to Direct Energy Business Marketing, LLC for Bid Group 1 and UGIES, LLC for Bid Groups 2 and 3, commencing December 1, 2024 and expiring November 30, 2026, in an amount not to exceed one million six thousand dollars (\$1,006,000.00); and

WHEREAS, the services provided under SB-21-059 by Direct Energy Business Marketing, LLC and UGIES, LLC are being performed in an effective and efficient manner, the prices negotiated for the two (2) year extension will result in savings to ID#203PCERCPS participants, the

terms and conditions of the Agreements under SB-21-059 will remain substantially the same, and the contract term will run for no more than five (5) consecutive years; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration & Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5, the Board of County Commissioners of the County of Passaic authorizes a two (2) year contract extension to Direct Energy Business Marketing, LLC and UGIES, LLC to provide natural gas supply services to participating members of the Passaic County Energy Regional Cooperative Pricing System ID#203PCERCPS, commencing December 1, 2024 and expiring November 30, 2026, as follows:

December 1, 2024 - December 31, 2024	\$80,000.00
January 1, 2025 - December 31, 2025	\$501,000.00
January 1, 2026 - November 30, 2026	\$425,000.00

Direct Energy Bid Group 1	Fixed Basis Upcharge \$2.00/DTH
UGIES Bid Group 2	Fixed Basis Upcharge \$1.45/DTH
UGIES Bid Group 3	Fixed Basis Upcharge \$1.60/DTH

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Purchasing Agent and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

February 13, 2024

January 23, 2023

Sherry Arvanitakis, QPA
Purchasing Agent
County of Passaic
495 River Street 2nd Fl
Paterson, NJ 07524

Reference: County of Passaic Regional Energy Cooperative Pricing System SB21-059 Natural Gas Supply Contract

Hello Sherry,

The County of Passaic Regional Energy Cooperative Pricing System is currently under contract for natural gas supply service pursuant to SB-21-059, with the contract set to expire on November 30, 2024. The existing contract product structure is a Fixed Basis Upcharge Price that remains fixed, while the Nymex commodity is subject to monthly settle price. The County can fix the Nymex commodity at any time during the contract term for either the remaining term or specific months. This unique product structure has proven to be highly successful, particularly in capturing reductions in natural gas commodity pricing. Over the past two years, the Cooperative has realized reduced natural gas costs versus PSE&G through the implementation of this purchasing strategy.

The prevailing natural gas market conditions have experienced a substantial decline in Fixed Basis Upcharge pricing. The current pricing in the market presents a highly favorable opportunity for extending the current contract by an additional two years, encompassing the period from 12/1/2024 to 11/30/2026. Given these advantageous market circumstances, we have proactively reached out to existing suppliers, asking them to furnish extension pricing for the current contract, while maintaining all existing terms and conditions unchanged. This strategic move aligns with our commitment to capitalize on the current market dynamics and secure cost-effective arrangements for an extended duration.

Indicative Pricing was received for all Bid Groups from the contracted suppliers UGI for Bid Groups 2C and 3C, and Direct Energy for Bid Group 1C.

For Bid Group 2C, UGI's presented indicative pricing for a 24-month term at \$1.458/Dth signifies a significant reduction compared to the current contract price of \$2.17/Dth. This amounts to a

substantial decrease of \$.712/Dth, translating to a 32.8% reduction in costs. Over the 2-year term, this represents a savings of approximately \$200k, with \$118k specifically benefiting the County of Passaic accounts. Drawing on my extensive experience with natural gas and pricing for the County, I believe this marks the lowest Fixed Basis Upcharge price for natural gas in PSE&G service territory for cooperative members in the last decade.

UGI provided indicative Fixed Basis Upcharge pricing for Bid Group 3C for a 24m term at \$1.638/Dth which is slightly higher than the current contract price at \$1.626/Dth. There are no County of Passaic accounts in this Bid Group.

UGI also provided indicative Fixed Basis Upcharge pricing for Bid Group 3C, quoting \$1.638/Dth for a 24-month term which is slightly higher than the current contract price of \$1.626/Dth. The County of Passaic does not have any accounts in this bid group.

Direct Energy has submitted indicative Fixed Basis Upcharge pricing for Bid Group 1C. The current contracted rate for the Fixed Basis Upcharge is \$2.195/dth. The indicative pricing received is slightly lower than the current contracted rate, with the 24-month price at \$2.05786/Dth representing a decrease of \$0.13714/Dth. This equates to a 6% reduction in costs, amounting to approximately \$20k over the course of the 2-year term. It's worth mentioning that there are no County of Passaic accounts in this Bid Group.

The County's original Bid Specifications SB21-059 include provisions for extension in accordance with N.J.A.C 40A:11-15, outlined in both the Technical Specifications on page TS-12 and Appendix B – Master Contract in section title Article VI – Term and Termination page B-22. This extension language is formalized through the signed agreement between the County and the awarded Supplier, as detailed in Article VI Section 6.1 Term and Termination. The inclusion of this extension option is strategic, allowing the County to capitalize on favorable market rates swiftly, offering flexibility before market dynamics shift. Notably, the Natural Gas Commodity Market, being subject to rapid fluctuations driven by factors such as weather, demand, storage, and economic conditions, underscores the importance of this proactive approach. By having the flexibility to extend contracts during favorable market conditions, the County is positioned to make informed and advantageous decisions in a swiftly changing market environment.

Given that natural gas operates as a commodity traded on the stock market, strategic market timing is crucial for securing favorable rates. In my capacity as the consultant to the County of Passaic and on behalf of the Passaic County Regional Energy Cooperative Pricing System, I strongly recommend that the County seriously consider the option of extending the existing contract term for an additional 24 months should the extension pricing continue to be favorable. The extension pricing currently presented by suppliers is highly advantageous, benefiting both the County and participating members of the cooperative. This proactive approach aligns with our commitment to optimizing cost savings and ensuring a financially favorable outcome for all involved parties.

We would like the approval of the County to move forward to formally request and obtain natural gas extension pricing for all Bid Groups. This request would be made with the intention that the County may formally accept the pricing if it remains consistent with the current indicative pricing received. This proactive step aligns with our commitment to facilitating a smooth and efficient process, ensuring that the County can proceed seamlessly should the pricing meet expectations. We appreciate your consideration and look forward to the next steps in advancing this endeavor.

Sincerely,
Concord Engineering Group, Inc. dba
Concord Energy Services



Victoria Molloy, CEP
Vice President, Energy Services

Cc: L. Stacevicz, QPA – County of Passaic
K. Coulter – Concord Energy Services

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
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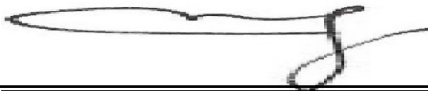
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN ADDITIONAL LEGAL FEE AUTHORIZATION TO
 CLEARY GIACOBBE ALFIERI JACOBS, LLC FOR INTERNAL EMPLOYEE INVESTIGATIONS
 CONDUCTED IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-025

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	1/30/2024
Adopted Date	
Agenda Item	5.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN ADDITIONAL LEGAL FEE AUTHORIZATION TO
CLEARY GIACOBBE ALFIERI JACOBS, LLC FOR INTERNAL EMPLOYEE
INVESTIGATIONS CONDUCTED IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C.
5:30-11.6 AND RFQ-23-025**

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances and affairs of the County; and

WHEREAS, the County requires qualified law firms to conduct internal employee investigations on an as-needed basis during calendar year 2023; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 19, 2022, the Passaic County Purchasing Agent issued RFQ-23-025, Outside Labor Counsel, Workplace Investigations and Employment Training (“RFQ-23-025”), seeking qualified law firms to represent the County in labor disputes, perform workplace investigations and conduct employment trainings, as needed during calendar year 2023; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside labor counsel for calendar year 2023 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on November 22, 2022, the Board passed Resolution No. R-22-0988, qualifying a pool of outside labor counsel for calendar year 2023 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Cleary Giacobbe Alfieri Jacobs, LLC; and

WHEREAS, on March 14, 2023, the Board passed Resolution No. R-23-0212, retaining Cleary Giacobbe Alfieri Jacobs, LLC to conduct internal employee investigations as needed during calendar year 2023, in an amount not to exceed fifty thousand dollars (\$50,000.00); and

WHEREAS, the Passaic County Counsel is recommending to authorize an additional legal fee authorization to Cleary Giacobbe Alfieri Jacobs, LLC, in an amount not to exceed twelve thousand nine hundred ninety dollars (\$12,990.00) for internal employee investigations conducted in calendar year 2023; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract and not for the purpose of undertaking new or different work or projects; and

WHEREAS, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic authorizes an additional legal fee authorization to Cleary Giacobbe Alfieri Jacobs, LLC for internal employee investigations conducted in calendar year 2023, in an amount not to exceed twelve thousand nine hundred ninety dollars (\$12,990.00), for a total contract award not to exceed sixty-two thousand nine hundred ninety dollars (\$62,990.00) for calendar year 2023.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Cleary Giacobbe Alfieri Jacobs, LLC and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

February 13, 2024

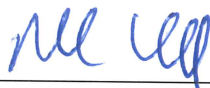
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,990.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Authorize increase in award to Cleary Giacobbe Alfieri Jacobs, LLC for internal employee investigations conducted in calendar year 2023.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION RETAINING CLEARY GIACOBBE ALFIERI JACOBS, LLC TO CONDUCT INTERNAL EMPLOYEE INVESTIGATIONS IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-055

THIS RESOLUTION WAS REQUESTED BY:
 COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	1/30/2024
Adopted Date	
Agenda Item	6.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION RETAINING CLEARY GIACOBBE ALFIERI JACOBS, LLC TO CONDUCT INTERNAL EMPLOYEE INVESTIGATIONS IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-055

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances and affairs of the County; and

WHEREAS, the County requires qualified law firms to conduct internal employee investigations on an as-needed basis during calendar year 2024; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on October 24, 2023, the Passaic County Purchasing Agent issued RFQ-24-055, Outside Labor Counsel, Workplace Investigations, and Employment Training (“RFQ-24-055”), seeking qualifications for a pool of outside labor counsel for calendar year 2024, to be hired on an as-needed basis and as recommended by the Passaic County Counsel; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside labor counsel for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 12, 2023, the Board passed Resolution No. R-23-1122, qualifying a pool of outside labor counsel for calendar year 2024 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Cleary Giacobbe Alfieri Jacobs, LLC; and

WHEREAS, the Passaic County Counsel is recommending to retain Cleary Giacobbe Alfieri Jacobs, LLC to conduct internal employee investigations in calendar year 2024, in an amount not to exceed seventy-five thousand dollars (\$75,000.00); and

WHEREAS, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Cleary Giacobbe Alfieri Jacobs, LLC to conduct internal employee investigations, as needed during calendar year 2024 and as recommended by the Passaic County Counsel, in an amount not to exceed seventy-five thousand dollars (\$75,000.00), in accordance with the terms and conditions set forth in RFQ-24-055.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Cleary Giacobbe Alfieri Jacobs, LLC and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT AWARD TO KRONICK RESOLUTIONS TO SERVE AS HEARING OFFICER FOR THE COUNTY OF PASSAIC IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-017

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	1/30/2024
Adopted Date	
Agenda Item	7.
CAF#	4-01-20-102-001-213
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING CONTRACT AWARD TO KRONICK RESOLUTIONS TO SERVE AS HEARING OFFICER FOR THE COUNTY OF PASSAIC IN CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-017

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified hearing officers to conduct disciplinary proceedings in calendar year 2024; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.*, on September 18, 2023, the Passaic County Purchasing Agent issued RFQ-24-017, Hearing Officer for the Passaic County Calendar Year 2024 (“RFQ-24-017”), seeking qualifications for a pool of hearing officers for calendar year 2024; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for hearing officers for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on October 24, 2023, the Board passed Resolution No. R-23-0966, qualifying Kronick Resolutions as hearing officer for calendar year 2024; and

WHEREAS, the Passaic County Administrator is recommending to award a contract to Kronick Resolutions to serve as hearing officer for the County in calendar year 2024, in an amount not to exceed thirty-five thousand dollars (\$35,000.00); and

WHEREAS, funds are available in Account No. 4-01-20-102-001-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic awards a contract to Kronick Resolutions to serve as hearing officer for the County of Passaic in calendar year 2024, in an amount not to exceed thirty-five thousand dollars (\$35,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Kronick Resolutions and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Purchasing Agent and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: 4-01-20-102-001-213

PURPOSE: Award contract to Kronick Resolutions to serve as hearing officer for the County of Passaic in calendar year 2024.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
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 Pasquale "Pat" Lepore

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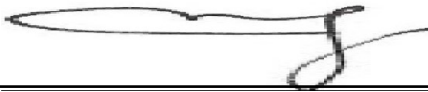
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION REAPPOINTING JOSHUA FRAZIER AND MICHELLE VERNUCCIO TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/1/2024
Adopted Date	
Agenda Item	8.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION REAPPOINTING JOSHUA FRAZIER AND MICHELLE VERNUCCIO TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2014, the Board established the Passaic County Workforce Development Board to develop and submit a comprehensive four-year local plan, and other conditions as stated therein, to aid in workforce development activities in the County; and

WHEREAS, according to Section 107 of the Workforce Innovation and Opportunity Act of 2014, at a minimum, (a) a majority of the members of each local board shall be representatives of business in the local area; (b) no less than twenty percent (20%) of the members of each local board shall be representatives of the workforce within the local area; (c) each local board shall include representatives of entities administering education and training activities in the local area; (d) representatives of governmental, economic and community development entities serving the local area; and such other individuals or representatives of entities as the chief elected official in the local area may determine appropriate; and

WHEREAS, on October 27, 2020, the Board passed Resolution No. R20200888, appointing Joshua Frazier to the Workforce Development Board for a three (3) year term, commencing October 27, 2020 and expiring October 27, 2023; and

WHEREAS, on March 23, 2021, the Board passed Resolution No. R20210272, appointing Michelle Vernuccio to the Workforce Development Board for a three (3) year term, beginning November 17, 2020 and terminating November 16, 2023; and

WHEREAS, the Executive Director of the Workforce Development Board is recommending reappointment of Joshua Frazier and Michelle Vernuccio to the Workforce Development Board for a three (3) year term; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to the Workforce Innovation and Opportunity Act of 2014, the Board of County Commissioners of the County of Passaic reappoints Joshua Frazier and Michelle Vernuccio to the Passaic County Workforce Development Board for a three (3) year term, as follows:

NAME	TERM BEGIN	TERM END
Joshua Frazier	October 27, 2023	October 26, 2026
Michelle Vernuccio	November 17, 2023	November 16, 2026

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Director of the Workforce Development Board, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
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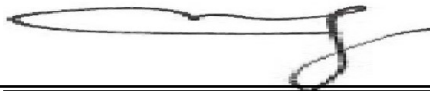
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED, PATACCO V. COUNTY OF PASSAIC, CLAIM PETITION NO. 2016-14762, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)

THIS RESOLUTION WAS REQUESTED BY:
 INSURANCE COMMISSION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	9.
CAF#	T-18-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED,
PATACCO V. COUNTY OF PASSAIC, CLAIM PETITION NO. 2016-14762, PENDING IN THE
NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A.
40A:5-17(a)**

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:5-17(a), the Board shall approve or disapprove all claims, including the approval of settlement agreements in which the County is a named party; and

WHEREAS, the County is the respondent in Christopher Patacco v. County of Passaic, Claim Petition No. 2016-14762, pending in the New Jersey Division of Workers' Compensation; and

WHEREAS, the County's outside legal counsel for workers' compensation matters and third party administrator for general liability and workers' compensation claims are recommending a settlement in this matter in an amount not to exceed thirty-seven thousand ninety-nine dollars and forty-four cents (\$37,099.44); and

WHEREAS, funds are available in Account No. T-18-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed by Insurance Commission and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:5-17(a), that the Board of County Commissioners of the County of Passaic authorizes the settlement of Christopher Patacco v. County of Passaic, Claim Petition No. 2016-14762, pending in the New Jersey Division of Workers' Compensation, in an amount not to exceed thirty-seven thousand ninety-nine dollars and forty-four cents (\$37,099.44).

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, Chief Financial Officer, and Director of the Board of County Commissioners are authorized to take all steps necessary to carry out the purpose of this Resolution.

LSP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,099.44

APPROPRIATION: T-18-56-850-000-801

PURPOSE: Authorize the settlement of Christopher Patacco v. County of Passaic, Claim Petition No. 2016-14762, pending in the New Jersey Division of Workers' Compensation.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
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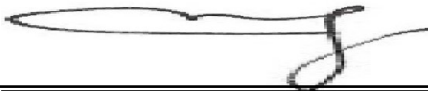
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION EXERCISING FIRST ONE (1) YEAR OPTION WITH TIMECLOCK PLUS, LLC TO PROVIDE TIME AND ATTENDANCE MANAGEMENT SOFTWARE TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1 AND RFP-21-003

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN RESOURCES

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	10.
CAF#	4-01-20-106-001-213
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION EXERCISING FIRST ONE (1) YEAR OPTION WITH TIMECLOCK PLUS, LLC TO PROVIDE TIME AND ATTENDANCE MANAGEMENT SOFTWARE TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1 AND RFP-21-003

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(a) specifically authorizes the County to utilize competitive contracting for the purchase or licensing of proprietary computer software designed for the County’s purposes; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, on December 8, 2020, the Board approved Resolution No. R20201060, authorizing competitive contracting for time and attendance software; and

WHEREAS, on January 28, 2021, the Passaic County Purchasing Agent issued RFP-21-003, Professional Services for a New Automated Time and Attendance Management System for the County of Passaic (“RFP-21-003”), responses to which were unsealed on February 24, 2021; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.5(d), in a memorandum dated April 7, 2021, a review committee recommended a contract award to TimeClock Plus, LLC, after reviewing the proposals received and ranking them based on a methodology for the awarding of competitive contracts, which included technical, management and cost-related criteria; and

WHEREAS, on April 13, 2021, the Board passed Resolution No. R20210341, authorizing a contract award to TimeClock Plus, LLC to provide time and attendance software to the County for a three (3) year term, commencing April 1, 2021 and expiring March 31, 2024, in an amount not to exceed two hundred sixty-seven thousand six hundred twenty-four dollars and thirty-one cents (\$267,624.31), with the Board retaining two (2) one (1) year options to be exercised at the discretion of the Board; and

WHEREAS, the Director of Human Resources is recommending to exercise the first one (1) year option with TimeClock Plus, LLC to provide time and attendance software to the County from April 1, 2024 to March 31, 2025, in an amount not to exceed fifty-eight thousand six hundred eighty-three dollars and fifteen cents (\$58,683.15); and

WHEREAS, funds are available in Account No. 4-01-20-106-001-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, the Board of County Commissioners of the County of Passaic exercises the first one (1) year option with TimeClock Plus, LLC to provide time and attendance software to the County of Passaic for a one (1) year term, commencing April 1, 2024 and expiring March 31, 2025, in an amount not to exceed fifty-eight thousand six hundred eighty-three dollars and fifteen cents (\$58,683.15), in accordance with the terms and conditions set forth in RFP-21-003.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall print, in the official

newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to TimeClock Plus, LLC and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of Human Resources, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$58,683.15

APPROPRIATION: 4-01-20-106-001-213

PURPOSE: Award contract to TimeClock Plus, LLC to provide time and attendance software to the County of Passaic.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING APPOINTMENTS TO THE PASSAIC COUNTY BROWNFIELDS COMMISSION, PASSAIC COUNTY MOTION PICTURE & TELEVISION FILM COMMISSION, AND PASSAIC COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	11.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING APPOINTMENTS TO THE PASSAIC COUNTY BROWNFIELDS COMMISSION, PASSAIC COUNTY MOTION PICTURE & TELEVISION FILM COMMISSION, AND PASSAIC COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Division of Economic Development oversees the Passaic County Brownfields Commission, the Passaic County Motion Picture and Television Commission, and the Passaic County Comprehensive Economic Development Strategic Committee; and

WHEREAS, the Passaic County Brownfields Commission provides community outreach; identifies and evaluates brownfield sites; runs special educational programs; provides free Brownfield redevelopment guidance to municipalities, developers and property owners; identifies grant funding sources for Brownfield studies and remediation; and is comprised of local community representatives, stakeholders, municipal representatives, local experts, and individuals active in environmental issues; and

WHEREAS, the Passaic County Motion Picture and Television Commission seeks to advance the motion picture and television film industry in the County; create local employment opportunities; improve the economy of the County; and has been designated as a “Film Ready Community” by the State of New Jersey; and

WHEREAS, the Passaic County Comprehensive Economic Development Strategic Committee is responsible for developing and overseeing the Passaic County Comprehensive Economic Development Strategy; and facilitating the economic development planning and implementation process in the County; and

WHEREAS, the Director of the Division of Economic Development is recommending to make appointments to the Passaic County Brownfields Commission, the Passaic County Motion Picture and Television Commission, and the Passaic County Comprehensive Economic Development Strategic Committee, as stated in Schedule A, which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration & Finance Committee meeting and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes the appointments set forth in Schedule A to the Passaic County Brownfields Commission, Passaic County Motion Picture & Television Film Commission, and Passaic County Comprehensive Economic Development Strategic Committee for calendar year 2024.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, Director of the Division of Economic Development, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

**County of Passaic
Brownfields Commission Members
January 2024**

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Gianfranco	Archimede	Director, Division of Historic Preservation and Brownfield Redevelopment	City of Paterson	125 Ellison Street, Suite 408	Paterson	NJ	07505
Laura A.	Brinkerhoff	President/CEO	VHB	1805 Atlantic Avenue	Manasquan	NJ	08736
John	Campanile	President	Stanford Risk Management Services	10 Thomas Road	Lafayette	NJ	07848
Orlando	Cruz	President	Greater Paterson Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07505
Orlando	Cruz	President	Greater Wayne Chamber of Commerce	PO Box 2420	Wayne	NJ	07470
Guillermo	de Veyga, Ph.D	Vice President for Strategic Initiatives and University Relations	William Paterson University	300 Pompton Road	Wayne	NJ	07470
Dean	DeGhetto	Director of Corporate Social Responsibility	Lamart Corporation	16 Richmond Street	Clifton	NJ	07011
Rose	DeLorenzo	Partner	LSRP Consulting, LLC	PO Box 1214	Highland Park	NJ	08904
Laura	Dodge	President	Excel Environmental Resources, Inc.	111 North Center Drive	North Brunswick	NJ	08902

**County of Passaic
Brownfields Commission Members
January 2024**

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Paul	Drake	Regional Public Affairs Manager	PSE&G	150 Circle Avenue	Clifton	NJ	07011
Amy	Ferdinand	Director, Environmental Health and Safety	Montclair State University	1 Normal Avenue	Upper Montclair	NJ	07043
Stephen	Kehayes	Director of Community Development	Passaic County Habitat for Humanity	146 North 1st Street	Paterson	NJ	07522
Rayna	Laisoa	Councilwoman	Borough of Hawthorne	89 Minerva Avenue	Hawthorne	NJ	07506
Bill	Linder	Chief	Office of Brownfield and Community Revitalization, NJDEP	401 East State Street	Trenton	NJ	08625
Alan	Miller	Manager, Brownfield Projects	Office of Brownfield and Community Revitalization, NJDEP	401 East State Street	Trenton	NJ	08625
Melissa	Rosario	Regional Director	William Paterson University SBDC	131 Ellison Street	Paterson	NJ	07505
Scott	Millard	Executive Director	Passaic County Habitat for Humanity	146 N 1st Street	Paterson	NJ	07522
Schenine	Mitchell	Brownfields Project Officer	USEPA, Brownfields Section	290 Broadway, 18th Floor	New York	NY	10007-1866
Wanda	Monahan, Esq.	Law Offices of Wanda Chin Monahan, LLC	Offices of Wanda Chin Monahan, Esq., LLC	50 Cardinal Drive, Suite 102	Westfield	NJ	07090

**County of Passaic
Brownfields Commission Members
January 2024**

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Frank	O' Reilly	Commissioner Bloomingdale Environmental Commission	Borough of Bloomingdale	101 Hamburg Turnpike	Bloomingdale	NJ	07403
Tiffany	Harris- Delaney	Director, Economic Development	City of Paterson	125 Ellison Street, 4th Floor	Paterson	NJ	07505
Steven	Ramiza	Chief Operating Officer	LAN Associates	445 Godwin Avenue	Midland Park	NJ	07432
Steven	Rose	President	Passaic County Community College	One College Boulevard	Paterson	NJ	07505
Allan	Ryff	Director of Economic Development	City of Clifton	900 Clifton Avenue	Clifton	NJ	07013
Frances	Schultz	Senior Environmental Consultant	GEI Consultants	300 Broadacres Drive, Suite 100	Bloomfield	NJ	07003
Dan	Shiver	President	Shiver Real Estate Agency	189 E. 7th Street	Paterson	NJ	07524
Charles	Stebbins	Sr. Project Manager/Sr. Geologist	Dewberry	600 Parsippany Road	Parsippany	NJ	07054- 3715
Robert	Taylor, Ph.D.	Professor, Earth and Environmental Studies	Montclair State University - Center for Environmental and Life Sciences	1 Normal Avenue, Center for Environmental and Life	Montclair	NJ	07043
Michelle	Vernuccio	President	North Jersey Chamber of Commerce	PO Box242	Garfield	NJ	07026

**County of Passaic
Passaic County Motion Picture and Television Film Commission Members
January 2024**

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Tom	Arnold	Manager	Fabian 8 Theater	Main Street Square Mall	Paterson	NJ	07505
Robert	Artis			75 North 17th Street	Prospect Park	NJ	07508
Angelo	Bolanos			3 Garfield Avenue	Paterson	NJ	07522
Carl	Burrows	President	Three Burros Productions	37 11th Avenue	Hawthorne	NJ	07506
Anthony	Buysse	President	Buysse Media	20 Lillian Court	Ramsey	NJ	07446
Dolores	Choteborsky			347 Highland Avenue	Clifton	NJ	07011
Bill	Cress	President	Cress Photo	28 Worcester Drive	Wayne	NJ	07470
Orlando	Cruz	President	Greater Paterson Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07505
William	De Block	Freelance Broadcast Professional		32 Terrace Avenue	North Haledon	NJ	07508
Guillermo	de Veyga	Vice President for Strategic Initiatives and University Relations	William Paterson University	300 Pompton Road	Wayne	NJ	07470
Paul	Drake	Regional Public Affairs Manager	PSE&G	130 Circle Avenue, M/C 307	Clifton	NJ	07011

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**County of Passaic
Passaic County Motion Picture and Television Film Commission Members
January 2024**

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Damian	Emile	TV/Film Producer	True Life Media	322-6 Ryerson Avenue	Paterson	NJ	
Darnell	Greene		The Classic Soul Network	16 Evergreen Road	Hewitt	NJ	07421
Harry	Haines, PhD	Media Industries, Broadcast Journalism	Montclair State University		Upper Montclair	NJ	07043
Pete	Jacelone	Principal	THR Productions, Ltd.	PO Box 361	Mount Freedom	NJ	07970
Albert	Kahwaty	President	Kahwaty Media	45 Morningside Circle	Little Falls	NJ	07470
Jodie	Lazarski	Film Instructor	PCTI	45 Reinhardt Road	Wayne	NJ	07470
Tanesha "Chynna"	Littlejohn	CEO/President /Filmmaker	Golden Girl Film Works Studios	384 Edmund Avenue	Paterson	NJ	07502
Hector	Lora	Mayor	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Maryellen	Lyons			266 Terhune Drive	Wayne	NJ	07470
Bob	Nicholson		Hyde Music	26 Maplewood Lake	Stockholm	NJ	07460
Anthony	Pemberton	Director of Montclair State University Film Program	Montclair State University	Department of Art & Design	Upper Montclair	NJ	07043
Tiffany	Harris-Delaney	Director, Economic Development	City of Paterson	125 Ellision Street 4th Floor	Paterson	NJ	07505

1/8/2024 2

**County of Passaic
Passaic County Motion Picture and Television Film Commission Members
January 2024**

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Alan	Rowe Kelly	Executive Producer	SouthPaw Pictures	24 Mill Street, Apt. 326	Paterson	NJ	07501
David	Spungen	Documentarian	Creative Scenarios, Ltd.	14-18 Overlook Avenue	Paterson	NJ	07504
Michele	Svedrofsky	Theater Administration		1024 Colfax Avenue	Pompton Lake	NJ	07442
Michael	Taylor	Freelance Videographer	Taylor Video Productions	350 East 41st Street	Paterson	NJ	07504
Ronald	Van Rensalier	Director of Community Development	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Michelle	Vernuccio	President	North Jersey Chamber of Commerce	PO Box 242	Garfield	NJ	07026
Maureen	Wacha	PCTI Instructor	PCTI	45 Reinhardt Road	Wayne	NJ	07670

**County of Passaic
Comprehensive Economic Development Strategic Committee
January 2024**

PROF TITLE	FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP
Mr.	Duwan	Bogert	Executive Director	Passaic County Workforce Development Board	401 Grand Street, 5th Floor	Paterson	NJ	07505
Dr.	Anthony	Bowrin	Dean, Cotsakos College of Business	William Paterson University	1600 Valley Road, Suite 4056	Wayne	NJ	07474
Mr.	Mark	Bucchieri	External Affairs Manager	Verizon	9 Gates Avenue	Montclair	NJ	07042
Dr.	Joseph	Buga	Program Manager, UEZ Corporation	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Ms.	Mary	Celis	President & CEO	United Way of Passaic County	Center City Mall, 301 Main Street	Paterson	NJ	07505
Dr.	Edward	Condit	President & CEO	St. Mary's Hospital	350 Boulevard	Passaic	NJ	07055
Mr.	Orlando	Cruz	President	Greater Paterson Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07505
Mr.	Orlando	Cruz	President	Greater Wayne Chamber of Commerce	PO Box 2420	Wayne	NJ	07474
Mr.	Rafael	Cuellar	CEO/President	Cuellar, LLC.	503 Paulson Avenue	Passaic	NJ	07055
Mr.	Dean	DeGhetto	Director of Corporate Social Responsibility	Lamart Corporation	16 Richmond Street	Clifton	NJ	07011
Mr.	Michael	Deutsch	Director of Planning	City of Paterson	125 Ellison Street	Paterson	NJ	07505
Mr.	Paul	Drake	Regional Public Affairs Manager	PSE&G	150 Circle Avenue, M/C 307	Clifton	NJ	07011
Ms.	Teri	Duda	Senior Vice President	Berkeley College	44 Rifle Camp Road	West Paterson	NJ	07424
Mr.	Steve	Edmond			14 Doig Road	Wayne	NJ	07470

**County of Passaic
Comprehensive Economic Development Strategic Committee
January 2024**

PROF TITLE	FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP
Mr.	John	Ehret	Labor Market Analyst	NJ Department of Labor, Division of Economic and Demographic Research	1 John Fitch Plaza, PO Box 057	Trenton	NJ	08625-0057
Mr.	Ricardo	Fernandez	Business Administrator	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Ms.	Tiffany	Harris-Delaney	Director, Department of Economic Development	City of Paterson	125 Ellison Street	Paterson	NJ	07505
Dr.	Richard J.	Heldoble	President	William Paterson University	300 Pompton Road	Wayne	NJ	07470
Ms.	Lisa	Hirsh	President/CEO	Accurate Box Company	86 Fifth Avenue	Paterson	NJ	07524
Mr.	Andras	Holzmann	Director, Department of Planning and Economic Development	County of Passaic	401 Grand Street, Room 417	Paterson	NJ	07505
Mr.	George	Jacobs	President	Jacobs Enterprises, Inc.	1051 Bloomfield Avenue - PO Box 1276	Clifton	NJ	07002
Mr.	Matthew	Jordan	County Administrator	County of Passaic	401 Grand Street	Paterson	NJ	07505
Dr.	Jonathan	Koppell	President	Montclair State University	1 Normal Avenue	Upper Montclair	NJ	07043
Dr. Rev.	James	Kuykendall	Pastor	Agape Christian Ministries Church	76 Ward Street, PO Box 6903	Paterson	NJ	07509
Ms.	Shannon	Lazare	Senior Vice President, Regional Manager	M&T Bank	45 Eisenhower Drive, Suite 400	Paramus	NJ	07652
Ms.	Vanessa	Madrid	Business Services	NJ Department of Labor and Workforce Development	200 Memorial Drive	Paterson	NJ	07505
Mr.	Eric	Maurer	Business Administrator	Borough of Hawthorne	455 Lafayette Avenue	Hawthorne	NJ	07506

**County of Passaic
Comprehensive Economic Development Strategic Committee
January 2024**

PROF TITLE	FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP
Mr.	Kenneth	Morris	Vice President, External Affairs	St. Joseph's Health	703 Main Street	Paterson	NJ	07501
Mr.	Lauren	Murphy	Executive Director	Passaic County One-Stop Career Center	200 Memorial Drive	Paterson	NJ	07505
Mr.	Jonathan	Pera	County Engineer	County of Passaic	401 Grand Street	Paterson	NJ	07505
Dr.	Kara	Rabbitt	Associate Provost for Academic Initiatives	William Paterson University Center for Continuing and Professional Education	300 Pompton Road	Wayne	NJ	07470
Mr.	Dustin M.	Riccio, MD, MBA	President & CEO	St. Joseph's Health	703 Main Street	Paterson	NJ	07501
Ms.	Melissa	Rosario	Regional Director	William Paterson University Small Business Development Center	131 Ellison Street	Paterson	NJ	07505
Dr.	Steven	Rose	President	Passaic County Community College	One College Boulevard	Paterson	NJ	07509
Mr.	Allan	Ryff	Director of Economic Development	City of Clifton	900 Clifton Avenue	Clifton	NJ	07013
Mr.	Michael	Seeve	President	Mountain Development Corp.	56 Livingston Ave #200	Roseland	NJ	07068
Ms.	Soraya	Stam	UEZ Coordinator	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Dr.	Robert	Taylor	Professor	Montclair State University - Department of Earth and Environmental Studies	1 Normal Avenue, Mallory Hall	Upper Montclair	NJ	07043
Mr.	Raj	Thadani	President	Ross International	1 Lisbon Street	Clifton	NJ	07013
Ms.	Michelle	Vernuccio	President	North Jersey Chamber of Commerce	PO Box 242	Garfield	NJ	07026

**County of Passaic
Comprehensive Economic Development Strategic Committee
January 2024**

PROF TITLE	FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP
Mr.	George	Waitts	President	Crown Roll Leaf, Inc.	91 Illinois Avenue	Paterson	NJ	07503
Mr.	Michael	Weber	Manager, Emergency Preparedness	Public Service Electric and Gas	80 Park Plaza, 10-C	Newark	NJ	07101
Mr.	Howard	Weinberg	Executive Vice President	Jones Lang LaSalle	Morris Corporate Center III, Bldg. D, Floor 1, 400 Interpace Parkway	Parsippany	NJ	07054
Ms.	Lesley	Weiner	President	Heritage Financial Advisors	999 Riverview Drive - Suite 301	Totowa	NJ	07512

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION APPOINTING GEORGE ROSENTHAL AS PASSAIC COUNTY
 EMERGENCY MANAGEMENT COORDINATOR, PURSUANT TO N.J.S.A. APP.A:9-42.1

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	12.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION APPOINTING GEORGE ROSENTHAL AS PASSAIC COUNTY
EMERGENCY MANAGEMENT COORDINATOR, PURSUANT TO N.J.S.A. APP.A:9-42.1**

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. App.A:9-42.1, the Board shall appoint a county emergency management coordinator for a three (3) year term; and

WHEREAS, in accordance with N.J.S.A. App.A:9-42.2, the county emergency management coordinator shall be responsible for the development, coordination, and activation of countywide mutual aid emergency management plans; and for the activation of such emergency management facilities and services as are available from the resources of the county government; and

WHEREAS; pursuant to N.J.S.A. App.A:9-42.1, county emergency management coordinator appointments are subject to the approval of the State Director of Emergency Management and thereafter shall be subject to his orders; and the State Director of Emergency Management shall exercise supervision and control of all such appointees, who may be removed by said State Director of Emergency Management for cause; and

WHEREAS, on May 24, 2022, the Board passed Resolution No. R-22-0494, appointing Passaic County Sherrif Richard H. Berdnik as Passaic County Emergency Management Coordinator for a three (3) year term, commencing April 1, 2022 and expiring March 31, 2025; and

WHEREAS, the position of Passaic County Emergency Management Coordinator is currently vacant and the Passaic County Administrator is recommending to appoint George Rosenthal as Passaic County Emergency Management Coordinator for a three (3) year term, commencing February 14, 2024 and expiring February 13, 2027; and

WHEREAS, this matter was discussed at the February 7, 2024 Administration & Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. App.A:9-42.1, the Board of County Commissioners of the County of Passaic appoints George Rosenthal as Passaic County Emergency Management Coordinator for a three (3) year term, commencing February 14, 2024 and expiring February 13, 2027.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board shall send a certified copy of this resolution to the State Director of Emergency Management for approval.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2024, TO AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR AN EMERGENCY TEMPORARY GRANT BUDGET, PURSUANT TO N.J.S.A. 40A:4-20

THIS RESOLUTION WAS REQUESTED BY:
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	13.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2024, TO AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR AN EMERGENCY TEMPORARY GRANT BUDGET, PURSUANT TO N.J.S.A. 40A:4-20

WHEREAS the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:4-20, the Board may and, if any contracts, commitments, or payments are to be made prior to the adoption of the budget, by resolution adopted within the first thirty days of the beginning of the fiscal year, and no adequate provision has been made in the 2024 temporary grant budget for the aforesaid purposes, and

WHEREAS the total temporary grant resolution adopted in the calendar year 2024 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$15,968,315.00; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:4-19 the Board of County Commissioners of the County of Passaic authorizes the following temporary appropriations for the period beginning January 1, 2024, and the adoption of the County of Passaic Budget for the temporary grant budget:

1. Emergency temporary appropriations be and the same are hereby in the amount as set forth in the table attached to and made part of this resolution.

Section 1. Engineering Department.

	GRANT	AMOUNT
Phase I - Highlands Rail Trail Project	1,900,000.00	
TOTAL	\$1,900,000.00	

Section 2. Health Department.

	GRANT	AMOUNT
Radon Awareness Program	2,000.00	
TOTAL	\$2,000.00	

Section 3. Human Services Department.

	GRANT	AMOUNT
Code Blue Support Funding	70,000.00	
TOTAL	\$70,000.00	

Section 4. Prosecutor's Office.

	GRANT	AMOUNT
Cnty Gang, Gun, & Narcotic Task Force Grant	153,879.00	
TOTAL	\$153,879.00	

Section 5. Sheriff's Office.

	GRANT	AMOUNT
Sustained Enforcement Grant	90,000.00	
Pedestrian Safety Grant	60,000.00	
TOTAL	\$150,000.00	

GRAND TOTAL

\$2,275,879.00

2. Said emergency temporary appropriations will be provided for in the 2024 County of Passaic Budget.
3. That the Clerk of the Board will send one certificated copy of this resolution; shall be filed with the Director of the Division of Local Government Services.

LET IT BE FURTHER RESOLVED that this resolution is approved by not less than two-thirds of the members of the Board of County Commissioners of the County of Passaic.

LET IT BE FURTHER RESOLVED that the Chief Financial Officer, County Administrator, County Counsel, and County Treasurer are authorized to take any and all action to carry out the purposes of this resolution.

RC/md

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION APPOINTING MEMBERS TO THE PASSAIC COUNTY PUBLIC HOUSING AGENCY FOR CALENDAR YEAR 2024, PURSUANT TO 42 U.S.C § 1437

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/9/2024
Adopted Date	
Agenda Item	14.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION APPOINTING MEMBERS TO THE PASSAIC COUNTY PUBLIC HOUSING AGENCY FOR CALENDAR YEAR 2024, PURSUANT TO 42 U.S.C § 1437

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on July 27, 1977, the Board created the Passaic County Public Housing Agency (“Agency”), which is responsible for administering the federally funded housing choice vouchers and providing rental assistance to eligible County residents; and

WHEREAS, pursuant to 42 U.S.C § 1437(b)(1), the membership of each housing agency shall contain not less than one (1) member who is directly assisted by the public housing agency and who may, if provided for in the public housing agency plan, be elected by the residents directly assisted by the public housing agency; and

WHEREAS, pursuant to 42 U.S.C § 1437(b)(1), the Agency’s Board of Directors consists of six (6) County Commissioners and one (1) County resident who receives rental assistance from the Agency; and

WHEREAS, the Passaic County Administrator is recommending that Elsa Rivera, a resident of Prospect Park, be appointed to the Agency’s Board of Directors for calendar year 2024; and

WHEREAS, this matter was discussed by the Administration and Finance Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to 42 U.S.C § 1437, the Board of County Commissioners of the County of Passaic appoints the following County Commissioners and resident of Prospect Park to the Passaic County Public Housing Agency’s Board of Directors for calendar year 2024:

- Director John W. Bartlett
- Deputy Director Cassandra Lazzara
- County Commissioner Bruce James
- County Commissioner Pasquale “Pat” Lepore
- County Commissioner Nicolino Gallo
- County Commissioner Orlando Cruz
- County Resident Elsa Rivera

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Administrator, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

KJB

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
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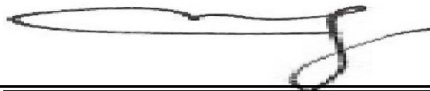
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY SHERIFF'S OFFICES AWARD OF A CONTRACT TO TRACK GROUP FOR GPS MONITORING FOR THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT AND THE PASSAIC COUNTY JAIL (RFP-24-002), PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	15.
CAF#	G-01-41-810-024-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY SHERIFF'S OFFICES AWARD OF A CONTRACT TO TRACK GROUP FOR GPS MONITORING FOR THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT AND THE PASSAIC COUNTY JAIL (RFP-24-002), PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") are vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Sheriff's Office (hereafter "PCSO" has requested the purchase of individual GPS monitoring units for its use, as well as for the Human Services Department for the time period from January 1, 2024 through December 31, 2025, with three (3) one-year options; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(m) specially authorizes the County to utilize competitive contracting to hire a vender to perform consulting services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R-12-557 on July 17, 2012, authorizing competitive contracting for Continuous Electronic Monitoring Services; and

WHEREAS, thereafter the Purchasing Agent issued RFP-24-002-GPS Electronic Monitoring for the Passaic County Human Services Department and the Passaic County Jail (hereafter "RFP-24-002"), responses which were opened on November 1, 2023; and

WHEREAS, pursuant to Resolution R-23-1189, dated December 12, 2023 the Passaic County Sheriff's Office has authorized a contract award to Track Group for Electronic GPS Monitoring for two (2) years from January 1, 2024 through December 31, 2025, with an appropriation of twenty five thousand and 00/100 (\$25,000.00) dollars per year for a total of fifty thousand and 00/100 (\$50,000.00) dollars, with three (3) to renew; and

WHEREAS, the Board is desirous of increasing award amount for RFP-24-002 for Secure Alert D/B/A Track Group to provide GPS Electronic Monitoring Bracelets and Services for the Passaic County Human Services Department for the term January 1, 2024 to December 31, 2025; and

WHEREAS, the amount of the expenditure is fifty thousand one hundred eighty-one and 00/100 (\$51,181.00) dollars; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10, the County is permitted to increase the award amount under contracts competitively bid pursuant to N.J.S.A. 40A:11-4.1, where such Contracts are deemed open-end contracts, as is the case here; and

WHEREAS, funds are available in Account No. G-01-41-810-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years' County budget(s), which is attached hereto and made a part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, that pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic authorizes an increase in the appropriation to Secure Alert D/B/A Track Group in the amount of fifty thousand one hundred eighty one and 00/100 (\$50,181) dollars to provide GPS Electronic Monitoring Bracelets and Services for the Passaic County Human Services Department for the term January 1, 2024 to

December 31, 2025; and

LET IT FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$51,181.00

APPROPRIATION: G-01-41-810-024-213

PURPOSE: Authorize increase in award to Secure Alert D/B/A Track Group to provide GPS Electronic Monitoring Bracelets and Services for the Passaic County Human Services Department.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION INCREASING THE PRIVATE PAY RATES FOR RESPITE CARE AT PREAKNESS HEALTHCARE CENTER, EFFECTIVE APRIL 1, 2024, AFTER NOTIFICATION TO PRIVATE PATIENTS, PURSUANT TO N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	16.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION INCREASING THE PRIVATE PAY RATES FOR RESPITE CARE AT PREAKNESS HEALTHCARE CENTER, EFFECTIVE APRIL 1, 2024, AFTER NOTIFICATION TO PRIVATE PATIENTS, PURSUANT TO N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, Preakness is a nursing facility that serves the ever increasing needs of the County residents and provides various services, including long-term care, SCNF Ventilator Dependent Unit services and SCNF Behavioral Management Unit services to Medicate and private patients; and

WHEREAS, the Executive Director is requesting a resolution to increase private pay rates for respite care effective April 1, 2024 due to increased prices in medical supplies and professional services necessary to render care from \$160.00/day to \$300.00/day.

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes an increase private pay rates at Preakness Healthcare Center for respite care effective April 1, 2024, due to increased prices in medical supplies and professional services necessary to render care from \$160.00/day to \$300.00/day; and

LET IT BE FURTHER RESOLVED that the Clerk to the Board, County Counsel, Executive Director of Preakness, and Director of the Board authorized to take any action to carry necessary to carry out the purpose of this Resolution.

JDP

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
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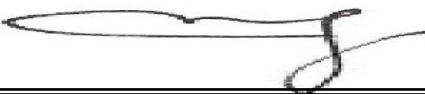
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING PROCESS FOR WOUND CARE SERVICES FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER TO INCLUDE ASSESSMENT, TREATMENT, WOUND PREVENTION PROGRAM AND EDUCATION AS AUTHORIZED BY N.J.S.A. 40A:11-4.1(h).


THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:



 Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



 Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	17.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

 COMMITTEE NAME

RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING PROCESS FOR WOUND CARE SERVICES FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER TO INCLUDE ASSESSMENT, TREATMENT, WOUND PREVENTION PROGRAM AND EDUCATION AS AUTHORIZED BY N.J.S.A. 40A:11-4.1(h).

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department is desirous of soliciting proposals from qualified professionals to provide wound care services for residents of Preakness Healthcare Center to include assessment, treatment, wound prevention program and education; and

WHEREAS, N.J.S.A. 40A:11-4.1, et seq. authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(h) specifically allows the County to use competitive contracting for consulting services, performance of patient care services by contracted medical staff at county hospitals, correctional facilities and long-term care facilities; and

WHEREAS, N.J.S.A. 40A:11-4.3 requires that the County pass a Resolution authorizing the use of competitive contracting each time specialized goods or services enumerated in section 1 of P.L. 1999, c.440(C.40A:11-4.1) are desired to be contracted; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1(h), the Board of County Commissioners of the County of Passaic is authorizing competitive contracting for wound care services for residents of Preakness Healthcare Center to include assessment, treatment, wound prevention program and education; and

LET IT BE FURTHER RESOLVED, that the Passaic County Purchasing Agent is authorized to take all necessary action to carry out the purpose of this resolution and initiate the competitive contracting process in compliance with N.J.S.A. 40A:11-1, et seq.; and

LET IT BE FURTHER RESOLVED, that the County Administrator, County Counsel, Clerk to the Board, Director of Planning and Chief Financial Officer for the County of Passaic are authorized to take all necessary action to carry out the purpose of this resolution.

JDP

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF A STIPEND TO FATHER JIM MOSS IN THE AMOUNT OF \$8,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2024 PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	18.
CAF#	4-01-27-172-001-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF A STIPEND TO FATHER JIM MOSS IN THE AMOUNT OF \$8,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2024 PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, Father Jim Moss is a Preakness Volunteer Chaplain and does not receive a salary from Preakness; and

WHEREAS, funds are available in Account No. 4-01-27-172-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1 et seq., the Board of County Commissioners of the County of Passaic hereby authorizes an award of stipend to Father Jim Moss for pastoral care services at Preakness Healthcare Center for the calendar year 2024 in the amount of Eight Thousand (\$8,000.00) Dollars; and

LET IT BE FURTHER RESOLVED, that the Director of the Board of County Commissioners, the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to take any other steps necessary to carry out the purpose of this resolution.

JDP

February 13, 2024,

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,000.00

APPROPRIATION: 4-01-27-172-001-213

PURPOSE: Authorize an award of stipend to Father Jim Moss for pastoral care services at Preakness Healthcare Center for the calendar year 2024.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PATERSON, POLICE DEPARTMENT FOR THE STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	19.
CAF#	G-01-41-810-024-213 and G
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PATERSON, POLICE DEPARTMENT FOR THE STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County through its Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Department is requesting a Resolution authorizing a grant agreement between the Passaic County Department of Human Services and City of Paterson, Police Department for the Station House Adjustment Program in the amount of eighty-one thousand five hundred sixty-six 00/100 (\$81,566.00) dollars for the calendar year 2024, January 1, 2024, to December 31, 2024; and

WHEREAS, funds are available in Account Nos. G-01-41-810-024-213 and G-01-41-823-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached hereto and made a part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

NOW THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic is authorizing a grant agreement between the Passaic County Department of Human Services and City of Paterson, Police Department for the Station House Adjustment Program in the amount of eighty one thousand five hundred sixty six and 00/100 (\$81,566.00) dollars for the calendar year 2024, January 1, 2024 to December 31, 2024; and

LET IT FURTHER RESOLVED, that the County Administrator, County Counsel, Clerk to the Board, Director of Human Services for the County of Passaic are authorized to take all necessary action to carry out the purpose of this Resolution.

JDP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$81,566.00

APPROPRIATION: G-01-41-810-024-213 - \$40,783.00
G-01-41-823-024-213 - \$40,783.00

PURPOSE: Authorize a grant agreement between the Passaic County Department of Human Services and City of Paterson, Police Department for the Station House Adjustment Program.


Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
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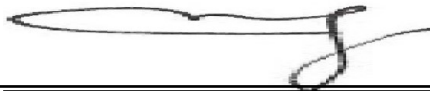
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PASSAIC, POLICE DEPARTMENT FOR THE REGIONAL STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	20.
CAF#	G-01-41-810-024-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PASSAIC, POLICE DEPARTMENT FOR THE REGIONAL STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County through its Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Department is requesting a Resolution authorizing a grant agreement between the Passaic County Department of Human Services and City of Passaic, Police Department for the Regional Station House Adjustment Program in the amount of fifty thousand and 00/100 (\$50,000.00) dollars for the calendar year 2024, January 1, 2024, to December 31, 2024; and

WHEREAS, funds are available in Account No. G-01-41-810-023-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached hereto and made a part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

NOW THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic is authorizing a grant agreement between the Passaic County Department of Human Services and City of Passaic, Police Department for the Regional Station House Adjustment Program in the amount of fifty thousand and 00/100 (\$50,000.00) dollars for the calendar year 2024, January 1, 2024 to December 31, 2024; and

LET IT FURTHER RESOLVED, that the County Administrator, County Counsel, Clerk to the Board, Director of Human Services for the County of Passaic are authorized to take all necessary action to carry out the purpose of this Resolution.

JDP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: G-01-41-810-024-213

PURPOSE: Authorize a grant agreement between the Passaic County Department of Human Services and City of Passaic, Police Department for the Regional Station House Adjustment Program.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PASSAIC, POLICE DEPARTMENT FOR THE STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	21.
CAF#	G-01-41-810-024-213 and G
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE CITY OF PASSAIC, POLICE DEPARTMENT FOR THE STATION HOUSE ADJUSTMENT PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County through its Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Department is requesting a Resolution authorizing a grant agreement between the Passaic County Department of Human Services and City of Passaic, Police Department for the Station House Adjustment Program in the amount of fifty-two thousand thirty-nine and 00/100 (\$52,039.00) dollars for the calendar year 2024, January 1, 2024, to December 31, 2024; and

WHEREAS, funds are available in Account Nos. G-01-41-810-024-213 and G-01-41-823-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached hereto and made a part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

NOW THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic is authorizing a grant agreement between the Passaic County Department of Human Services and City of Passaic, Police Department for the Station House Adjustment Program in the amount of fifty two thousand thirty nine and 00/100 (\$52,039.00) dollars for the calendar year 2024, January 1, 2024 to December 31, 2024; and

LET IT FURTHER RESOLVED that the County Administrator, County Counsel, Clerk to the Board, Director of Human Services for the County of Passaic are authorized to take all necessary action to carry out the purpose of this Resolution.

JDP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$52,039.00

APPROPRIATION: G-01-41-810-024-213 - \$23,649.00
G-01-41-823-024-213 - \$28,390.00

PURPOSE: Authorize a grant agreement between the Passaic County Department of Human Services and City of Passaic, Police Department for the Station House Adjustment Program.


Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE PASSAIC COUNTY TECHNICAL HIGH SCHOOL FOR THE YOUTH OPPORTUNITIES UNLIMITED PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	22.
CAF#	G-01-41-810-024-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES AND THE PASSAIC COUNTY TECHNICAL HIGH SCHOOL FOR THE YOUTH OPPORTUNITIES UNLIMITED PROGRAM, AS AUTHORIZED BY N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County through its Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, the Department is requesting a Resolution authorizing a grant agreement between the Passaic County Department of Human Services and the Passaic County Technical High School for the Youth Opportunities Unlimited Program in the amount of one hundred ten thousand and 00/100 (\$110,000.00) dollars for the calendar year 2024, January 1, 2024 to December 31, 2024; and

WHEREAS, funds are available in Account No. G-01-41-810-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached hereto and made a part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Passaic County Board of County Commissioners for approval;

NOW THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic is authorizing a grant agreement between the Passaic County Department of Human Services and the Passaic County Technical High School for the Youth Opportunities Unlimited Program in the amount of one hundred ten thousand and 00/100 (\$110,000.00) dollars for the calendar year 2024, January 1, 2024 to December 31, 2024; and

LET IT FURTHER RESOLVED, that the County Administrator, County Counsel, Clerk to the Board, Director of Human Services for the County of Passaic are authorized to take all necessary action to carry out the purpose of this Resolution.

JDP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$110,000.00

APPROPRIATION: G-01-41-810-024-213

PURPOSE: Authorize a grant agreement between the Passaic County Department of Human Services and the Passaic County Technical High School for the Youth Opportunities Unlimited Program.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PATERSON, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH, AND THE COUNTY OF PASSAIC HEALTH DEPARTMENT TO FURNISH TUBERCULOSIS CONTROL SERVICES TO WOODLAND PARK, PROSPECT PARK, WANAQUE, WEST MILFORD, AND HALEDON, PURSUANT TO N.J.S.A. 40A:65-1, ET.SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	23.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PATERSON, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH, AND THE COUNTY OF PASSAIC HEALTH DEPARTMENT TO FURNISH TUBERCULOSIS CONTROL SERVICES TO WOODLAND PARK, PROSPECT PARK, WANAQUE, WEST MILFORD, AND HALEDON, PURSUANT TO N.J.S.A. 40A:65-1, ET.SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Health Services (hereafter “Department”) is responsible for protecting and promoting the health of approximately 525,000 resident of the County; and

WHEREAS, the Department desires to contract for the furnishing of Tuberculosis Control Services of a technical and professional nature by the City of Paterson, provider, to the County of Passaic, recipient, pursuant to N.J.S.A. 26:3A2-1, et.seq. and N.J.S.A. 40A:65-1, et.seq., and for towns of Woodland Park - two thousand and 00/1000 (\$2,000.00) dollars; Prospect Park - two thousand and 00/100 (\$2,000.00) dollars; Wanaque - two thousand and 00/100 (\$2,000.00) dollars; West Milford - five hundred and 00/100 (\$500.00) dollars; Haledon - two thousand and 00/100 (\$2,000.00) dollars, for a total of eight thousand five hundred and 00/100 (\$8,500.00) dollars, for a contract period of January 1, 2024, to December 31, 2024; and

WHEREAS, the Department is requesting that the County enter into an Agreement (copy attached) between the City of Paterson, Department of Health and Human Services, Division of Health and the County of Passaic Health Department, as aforesaid; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:65-1, et.seq. the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the Agreement between the City of Paterson, Department of Health and Human Services (hereafter “Department”), Division of Health, and the County of Passaic Health Department furnishing Tuberculosis Control Services for the following towns: of Woodland Park - two thousand and 00/1000 (\$2,000.00) dollars; Prospect Park - two thousand and 00/100 (\$2,000.00) dollars; Wanaque - two thousand and 00/100 (\$2,000.00) dollars; West Milford - five hundred and 00/100 (\$500.00) dollars; Haledon - two thousand and 00/100 (\$2,000.00) dollars, for a total of eight thousand five hundred and 00/100 (\$8,500.00) dollars, for a contract period of January 1, 2024, to December 31, 2024; and

LET IT FURTHER BE RESOLVED, that pursuant to N.J.S.A. 40A:65(b), a copy of the Agreement shall be filed, for informational purposes, with the Division of Local Government Services; and

LET IT FURTHER BE RESOLVED, that the Clerk to the Board, County Counsel, and Director of Board are authorized to take any other action necessary to carry out the purpose of this Resolution.

JDP

February 13, 2024

AGREEMENT BETWEEN THE CITY OF PATERSON

DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH

and THE COUNTY OF PASSAIC HEALTH DEPARTMENT

THIS is made this 1st day of January 2024 between **THE CITY OF PATERSON** (hereinafter **PROVIDER**) and **THE COUNTY OF PASSAIC HEALTH DEPARTMENT** (hereinafter **RECIPIENT**).

WHEREAS, the parties desire to contract for the furnishing of Tuberculosis Control Services of a technical and professional nature by the **PROVIDER** to the **RECIPIENT** pursuant to N.J.S.A. 26:3A2-1 et seq. and N.J.S.A. 40A:65-1 et seq. and N.J.A.C. 8:57-5; and for towns of Woodland Park \$2,000.00, Prospect Park \$2,000.00, Wanaque \$2,000.00, West Milford \$500.00, Haledon \$2,000.00. for a total of \$8,500.00.

WHEREAS, public health services are administered in the County of Passaic Health Department through an Advisory Board of Health or Health Authority as prescribed by N.J.S.A. 26:3-1.

NOW, THEREFORE, in consideration of the terms and conditions hereinafter set forth, the parties agree as follows:

I. RESPONSIBILITES

1. The **PROVIDER** will deliver TB clinical care, case management and laboratory monitoring of suspects and cases of the **RECIPIENT** in accordance with the New Jersey Department of Health's Standards of Care for Active Tuberculosis Disease and Latent TB Infection, March 2007 and the recommendations of the American Thoracic Society, Centers for Disease Control & Prevention and the Infectious Diseases Society of America, published in the MMWR, June 30, 2003, "Treatment of Tuberculosis."
2. The **PROVIDER** will deliver TB clinical care, management and laboratory monitoring of latent TB infection of the **RECIPIENT** in accordance with New Jersey Department of Health and Senior Services' Standards of Care for Active Tuberculosis Disease and Latent TB Infection, March 2007 and the recommendations of the American Thoracic Society and Centers for Disease Control & Prevention, published in the MMWR, June 9, 2000, "Targeted Tuberculin Testing and Treatment of Latent TB Infection."
3. The **PROVIDER** will provide outreach services, by outreach staff to facilitate directly observed therapy (as ordered by the attending physician), interview of infectious or potentially infectious TB suspects and/or cases of the **RECIPIENT** to identify and refer contacts for clinical evaluation, locate patients overdue for medical care or follow-up and assist in transportation of patients to clinical care where county or state owned vehicles are available.
4. The **PROVIDER** will provide clinical care to the patient for TB cases & suspects or patients with LTBI of the **RECIPIENT** that meet at least one of the following criteria,

- a. HIV seropositives, patients on corticosteroid therapy (equivalent to 15mg/day of prednisone for at least one month) or on treatment with TNF alpha blockers,
 - b. Contacts to confirmed or suspected active infectious or potentially infectious TB,
 - c. Class A, B1 & B2 immigrants, refugees, asylees or parolees,
 - d. Individuals with TB-like symptoms, regardless of tuberculin skin test reaction,
 - e. Foreign-born in the US 5 years or less,
 - f. Children through age 17 years with a significant TST result (foreign-born or minority populations only),
 - g. Adults (18 years or older) with co-existing medical conditions that increase the likelihood of progression to active disease (see TB Standards of Care, Standard #1: Tuberculin Skin Testing for a list of conditions) and
 - h. Injection drug users.
5. The PROVIDER will submit all required reports to the New Jersey State Department of Health Tuberculosis Program.
 6. Upon request the RECIPIENT will assist the PROVIDER in contact investigation including but not necessarily limited to; verifying contact(s)'s home address(es) and notifying contact(s) of clinic appointment(s).
 7. The RECIPIENT will refer all known positive PPD's or QFT's to the Paterson Division of Health's Tuberculosis program/clinic.
 8. With the exception of City of Paterson recognized holidays, the RECIPIENT will refer requests for PPD's to the Tuberculosis program/clinic only on Mondays with a return appointment for PPD reading on Wednesdays.

II. TERMS AND CONDITIONS

The following terms and conditions shall apply to this Agreement between the parties:

1. Except as otherwise set forth in this Agreement, all of the above activities shall be provided by the PROVIDER to the RECIPIENT, and shall meet the standards stated in N.J.A.C. 8:57-5 and "Attachment C" of the PROVIDER's NJDOH Tuberculosis Control Grant.
2. This agreement is contingent upon continued level Tuberculosis control grant funding from the New Jersey Department of Health.

3. The PROVIDER shall provide the services specified herein from January 1, 2024 through December 31, 2024.
4. Thereafter, this Agreement shall be renewed or modified pursuant to law on an annual basis unless the PROVIDER shall give notice by Certified Mail that it no longer wishes to be bound by this Agreement or the RECIPIENT forwards to the PROVIDER by Certified Mail a letter indicating that it no longer wishes to be bound by the Agreement at least six (6) months prior to the proposed withdrawal date.
5. The RECIPIENT'S cost as noted in #8 above is to be paid to the PROVIDER within thirty (30) days of receipt of invoice from PROVIDER. The PROVIDER shall invoice the RECIPIENT once per contract year.
6. The PROVIDER shall not be liable to the RECIPIENT for any claims made against it for any damage or injury which may be sustained resulting directly or indirectly from the furnishing of services pursuant to this Agreement.
7. The PROVIDER and RECIPIENT and/or its agents agree to maintain insurance coverage for themselves for all acts or omissions while performing their responsibilities under this Agreement. The RECIPIENT agrees to add the PROVIDER as a named insured on such insurance and agrees to indemnify, hold harmless or defend the City and/or its agents or employees from all liabilities, costs and expenses including counsel fees arising out of such acts or omissions.
8. COMPLIANCE WITH LAW. The Parties agree that the services covered by this Agreement shall be provided in full compliance with all federal, state and local laws, rules and regulations, including but not necessarily limited to N.J.A.C. 8:57-5 and with the Health Insurance Portability and Accountability Act of 1996, as amended and as implemented. The parties agree to execute such other documents as may be needed to ensure full legal compliance.

Andre Sayegh, Mayor
City of Paterson

Date: _____

Louis E. Imhof, III
Clerk, Board of County Commissioners

Date: _____

Jacqueline Murray
Acting City Clerk, Paterson

Date: _____



Thakur "PAUL" Persaud, M.D.,M.P.H.,PhD
Health Officer, City of Paterson

Date: 1/17/24

Matthew P. Jordan, Esq.
County Administrator

Date: _____

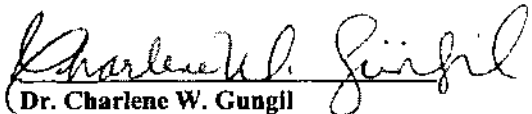


Nadege D. Allwaters, Esq.
Passaic County Counsel

Date: _____

Joel D. Ramirez, Director
Department of Health and Human Services

Date: _____


Dr. Charlene W. Gungil
Passaic County Health Officer

Date: 1/24/24

Iman Boukadoum
Assistant Corporation Counsel

Date: _____

Pat Lepore
Director, Board of County Commissioners

Date: _____

Aymen Aboushi
Corporation Counsel

Date: _____

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
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 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD CONTRACT TO ACULABS FOR THE PERIOD OF APRIL 1, 2024, THROUGH MARCH 31, 2025 WITH FOUR (4), ONE (1) YEAR OPTIONS TO RENEW IN THE AMOUNT OF THIRTY FIVE THOUSAND AND 00/100 (\$35,000) DOLLARS FOR THE PERIOD APRIL 1, 2024 THROUGH MARCH 31, 2025, AS AUTHORIZED BY N.J.S.A. 40A:11-4.1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	24.
CAF#	4-01-27-172-001-M01
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD CONTRACT TO ACULABS FOR THE PERIOD OF APRIL 1, 2024, THROUGH MARCH 31, 2025 WITH FOUR (4), ONE (1) YEAR OPTIONS TO RENEW IN THE AMOUNT OF THIRTY FIVE THOUSAND AND 00/100 (\$35,000) DOLLARS FOR THE PERIOD APRIL 1, 2024 THROUGH MARCH 31, 2025, AS AUTHORIZED BY N.J.S.A. 40A:11-4.1 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution R20170872, dated October 24, 2017, authorizing the solicitation of Laboratory Services for Preakness Healthcare Center as a competitive contract; and

WHEREAS, on January 9, 2024, the Purchasing Agent unsealed responses received to RFP-24-012 for Laboratory Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.5(d), in a Memorandum, dated January 31, 2024, which is attached hereto and made a part of this Resolution, the proposals submitted were reviewed and ranked based on a methodology for the awarding of competitive contracts, which included technical, management, and cost related criteria; and

WHEREAS, in accordance with the said Memorandum, the review committee is recommending an award of contract to Aculabs for a period April 1, 2024 through March 31, 2025 with four (4), one (1) year options to renew - thirty five thousand and 00/100 (\$35,000.00) dollars for the period April 1, 2024 through March 31, 2025; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for Laboratory Services for the Passaic County Preakness Healthcare Center is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, funds are available in Account No. 4-01-27-172-001-M01, in the amount of thirty five thousand and 00/100 (\$35,000.00) dollars or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval;

NOW THEREFORE, LET IT BE RESOLVED pursuant to N.J.S.A. 40A:11-4.1 et seq., Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the award contract to Aculabs for the period April 1, 2024 through March 31, 2025 with four (4), one (1) year options to renew in the amount of thirty five thousand and 00/100 (\$35,000.00) dollars for the period April 1, 2023 through March 31, 2025; a

LET IT BE FURTHER RESOLVED the Clerk to the Board of County Commissioners of the County of Passaic (hereafter “Board”) shall print in the official newspaper a brief notice stating the nature, duration, service, and amount of the contract to Aculabs and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED that the County officials are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: 4-01-27-172-001-M01

PURPOSE: Award contract to Aculabs for Laboratory Services for the Passaic County Preakness Healthcare Center.



Richard Cahill, Director of Finance

DATED: February 13, 2024



Preakness Healthcare Center

A Legacy of Caring since 1929

TO: Health and Human Services Committee
Commissioner Bruce James, Chair; Commissioner Orlando Cruz, Commissioner Terry Duffy

FROM: Lucinda Corrado, LNHA, Executive Director on behalf of the Review Committee *LC*

DATE: January 31, 2024

RE: RFP-24-012 Laboratory Services for the Passaic County Preakness Healthcare Center

The Review Committee met on January 26, 2024 to review the proposals submitted by Accu Reference Medical Lab and Aculabs. Review Committee:

- Lucinda Corrado, LNHA, Executive Director
- Geoffrey Mugalu, PhD, LNHA, Assistant Executive Director
- Ann Lin Thornton, RN, BSN, Quality Improvement Coordinator
- Daniel Nasulme, RN, BSN, LTC-CIP, Director of Nursing
- Aleyamma John, RN, BSN, Assistant Director of Nursing
- Patrick Kuiken, RN, LTC-CIP, Infection Preventionist
- Linda Van Der Veen, RN-BC, MIS

Criteria for vendor selection include:

- Management, 15 points
- Technical, 45 points
- Cost, 40 points

Management review

- Accu Reference Medical Lab and Acculabs meet the management and experience requirements and are each awarded 15 points.

Technical Review

- Committee reviewed the library of tests/pricing sheets referenced in the proposals.
 - Accu Reference included approximately 250 tests
 - Aculabs included a comprehensive list of approximately 1500 tests
- Committee reviewed the client/reference lists
 - Accu Reference included facilities in Texas and Rhode Island.
 - Aculabs included NJ clients
- Both companies have the required CLIA Certification. Accu Reference Lab is a reference lab. RFP included that the RFP was not a proposal for a reference lab.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746


Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WANAQUE TO PROVIDE NURSING SERVICES IN ADDITION TO PUBLIC HEALTH SERVICES TO THE BOROUGH, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 HEALTH

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	25.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WANAQUE TO PROVIDE NURSING SERVICES IN ADDITION TO PUBLIC HEALTH SERVICES TO THE BOROUGH, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a body politic and corporate, pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Health Services (hereafter “Department”) is responsible for protecting and promoting the health of approximately 510,000 residents of the County; and

WHEREAS, the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1, et seq., authorizes the County to enter into an agreement with any other local unit or units to provide or receive any service that each unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, on December 27, 2018, the Board passed Resolution R20181064 authorizing a Shared Services Agreement between the County of Passaic and the Borough of Wanaque for public health services (hereafter “Agreement”), for a term commencing January 1, 2019, through December 31, 2023, with two (2) one-year options to renew; and

WHEREAS, pursuant to R20221125, dated December 13, 2022, the Board authorized an amendment to the Agreement to provide additional nursing services; and

WHEREAS, the Department has now requested a resolution authorizing a Shared Services Agreement by and between the County of Passaic and the Borough of Wanaque for the provision of health and nursing services for the period of January 1, 2024 to December 31, 2033, for the following rates: year (1) 2024 - \$121,317.05; year (2) 2025 - \$124,349.98; year (3) 2026 - \$127,458.73; year (4) 2027 - \$130,645.20; year (5) 2028 - \$133,911.33; year (6) 2029 - \$137,259.11; year (7) 2030 - \$140,690.59; year (8) 2031 - \$144,207.85; year (9) 2032 - \$147,813.05; year (10) 2033 - \$151,508.37

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:65-1 et seq., the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes a Shared Services Agreement by and between the County of Passaic and the Borough of Wanaque for provisions of health and nursing services for the period of January 1, 2024, to December 31, 2033; and

LET IT BE FURTHER RESOLVED, that pursuant to N.J.S.A. 40A:65-(b) a copy of the Shared Services Agreement shall be filed, for information purposes, with the Division of Local Government Services; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel and Director of the Board are authorized to take other actions necessary to carry out the purpose of this Resolution.

JDP

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD CONTRACT TO PROVIDERTRUST, INC.
 FOR DATA MONITORING SERVICES AT PREAKNESS HEALTHCARE FOR CALANDAR
 YEAR 2024, AS AUTHORIZED BY N.J.S.A. 40A:11-5(dd).

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	26.
CAF#	4-01-27-172-001-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD CONTRACT TO PROVIDERTRUST, INC. FOR DATA MONITORING SERVICES AT PREAKNESS HEALTHCARE FOR CALANDAR YEAR 2024, AS AUTHORIZED BY N.J.S.A. 40A:11-5(dd).

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to 42 U.S.C. 1396a(a)(68), as a recipient of Medicaid funding, Preakness is required to take actions that will address fraud, waste, and abuse in federal health care programs;

WHEREAS, pursuant to N.J.S.A. 40A:11-5(dd), any contract the amount which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding therefor and shall be awarded by Resolution of the Board, if it is for the provision of performance of goods or services for the support or maintenance of proprietary computer hardware and software; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(dd), Preakness desires to award a contract to ProviderTrust, Inc. for data monitoring services at Preakness, in an amount not to exceed nine thousand and 00/100 (\$9,000.00) dollars, to ensure compliance with Section 6032 of the Deficit Reduction Act during calendar year 2024; and

WHEREAS, funds are available in Account No. 4-01-27-172-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been certified by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval;

NOW THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(dd), *et seq.*, Board of County Commissioners of the County of Passaic (hereafter “Board”) authorizes award to ProviderTrust Inc. for data monitoring services at Preakness Healthcare Center in an amount not to exceed nine thousand and 00/100 (\$9,000.00) dollars during calendar year 2024, to ensure compliance with Section 6032 of the Deficit Reduction Act.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print in the official newspaper a brief notice stating the nature, duration, service, and amount of the contract to ProviderTrust, Inc. and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,000.00

APPROPRIATION: 4-01-27-172-001-213

PURPOSE: Award contract to ProviderTrust Inc. for data monitoring services at Preakness Healthcare Center.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A CONTRACT AWARD TO VARIOUS VENDORS FOR CULINARY DISTRIBUTION CATALOG PERCENT DISCOUNT PRICING FOR GROCERY AND CANNED FOODS FOR PREAKNESS HEALTHCARE CENTER, AND SENIOR SERVICES HOMEBOUND AND CONGREGATE SITES, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. AND SB-24-016

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	27.
CAF#	4-01-27-172-001-F04
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A CONTRACT AWARD TO VARIOUS VENDORS FOR CULINARY DISTRIBUTION CATALOG PERCENT DISCOUNT PRICING FOR GROCERY AND CANNED FOODS FOR PREAKNESS HEALTHCARE CENTER, AND SENIOR SERVICES HOMEBOUND AND CONGREGATE SITES, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. AND SB-24-016

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on December 11, 2023, the Passaic County Purchasing Agent issued SB-24-016, Culinary Distribution Catalog % Discount Pricing for the County of Passaic and Institutions (“SB-24-016”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

WHEREAS, JML Medical, Inc., Nardone Brothers Baking Company, Inc., Sam Tell & Son, Inc., Shaver Foods, LLC, and Universal Coffee, Corp. were the lowest responsible bidders to SB-24-016, as evidenced by the tally sheet attached hereto and made part of this Resolution; and

WHEREAS, JML Medical, Inc. and Sam Tell & Son, Inc. agreed to extend pricing under the Passaic County CO-OP #38PCCP; and

WHEREAS, the Executive Director of Preakness is recommending to make a contract award to JML Medical, Inc., Nardone Brothers Baking Company, Inc., Sam Tell & Son, Inc., Shaver Foods, LLC, and Universal Coffee, Corp. for culinary distribution catalog percent discount pricing for grocery and canned foods for Preakness and Senior Services Homebound and Congregate Sites for a one (1) year term, commencing March 1, 2024 and expiring February 28, 2025, in an amount not to exceed one hundred thousand dollars (\$100,000.00), with one (1) year option to be exercised at the discretion of the Board; and

WHEREAS, funds are available in Account No. 4-01-27-172-001-F04, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, the Board of County Commissioners of the County of Passaic authorizes a contract award to JML Medical, Inc., Nardone Brothers Baking Company, Inc., Sam Tell & Son, Inc., Shaver Foods, LLC, and Universal Coffee, Corp. for culinary distribution catalog percent discount pricing for grocery and canned foods for Preakness Healthcare Center, and Senior Services Homebound and Congregate Sites for a one (1) year term, commencing March 1, 2024 and expiring February 28, 2025, in an amount not to exceed one hundred thousand dollars (\$100,000.00), with one (1) year option to be exercised at the discretion of the Board, in accordance with the terms and conditions set forth in SB-24-016 and the vendor’s bid responses.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Purchasing Agent, Executive Director of Preakness, and Director of the Board are authorized to take any action

necessary to carry out the purpose of this Resolution.

SF

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 4-01-27-172-001-F04

PURPOSE: Award contract to JML Medical, Inc., Nardone Brothers Baking Company, Inc., Sam Tell & Son, Inc., Shaver Foods, LLC, and Universal Coffee, Corp. for culinary distribution catalog percent discount pricing for grocery and canned foods for Preakness Healthcare Center, and Senior Services Homebound and Congregate Sites.



Richard Cahill, Director of Finance

DATED: February 13, 2024

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Sherry Arvanitakis, Q.P.A.
Purchasing Agent

Nadege Allwaters, Esq.
County Counsel
Leslie Park, Esq.
Deputy County Counsel

Taken by: Hashiah Brown

Taken by: Lisa Stacevicz

Typed by: Zyanya Cordova

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on January 3, 2024 at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-24-016 Culinary Distribution Catalog % Discount Pricing for the County of Passaic and Institutions

Vendor	Ack of Addenda	Stmt. Corp. Owner	Non-Coll. Aff.	Disc. I/A Iran	Business Reg. Cert.	Avail to Co-Op	Non-Inv. Russia/Belarus	Bid Total
JML Medical Inc 1 Havenwood Court Lakewood NJ 08701	X	X	X	X	X	YES	X	JML Medical Kent Foods Summer/Fall 2023: 43% Discount JML Medical Culinary and Food Supplement and Feeding Summer/Fall 2023: 43% Discount
Nardone Bros Baking Company Inc 420 New Commerce Blvd Hanover Township PA 18706	X	X	X	X	X	NO	X	Nardone Bros Pizza Offerings: 0% Discount
Sam Tell & Son Inc 300 Smith Street Farmingdale NY 11735	X	X	X	X	X	YES	X	Passaic County Catalog Discounts: Subject to Tally
Shaver Foods LLC 1419 South Beechwood Ave Fayetteville AR 72701	X	X	X	X	Not Submitted	NO	X	Shaver Foods Price List 2023: 1% Discount

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Sherry Arvanitakis, Q.P.A.
Purchasing Agent

Nadege Allwaters, Esq.
County Counsel
Leslie Park, Esq.
Deputy County Counsel

Taken by: Hashiah Brown
Taken by: **Lisa Stacevicz**
Typed by: Zyanya Cordova

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on January 3, 2024 at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
SB-24-016 Culinary Distribution Catalog % Discount Pricing for the County of Passaic and Institutions

Vendor	Ack of Addenda	Stmt. Corp. Owner	Non-Coll. Aff.	Disc. I/A Iran	Business Reg. Cert.	Avail to Co-Op	Non-Inv. Russia/Belarus	Bid Total
Universal Coffee Corp 123 47 th St Brooklyn NY 11232-4225	X	X	X	X	X	NO	X	Passaic County Price Catalog: 5% Discount

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A ONE-MONTH CONTRACT EXTENSION TO VARIOUS VENDORS TO PROVIDE GROCERIES AND CANNED GOODS TO MEALS-ON-WHEELS AND PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-15, ET SEQ. AND SB-23-078

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	28.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A ONE-MONTH CONTRACT EXTENSION TO VARIOUS VENDORS TO PROVIDE GROCERIES AND CANNED GOODS TO MEALS-ON-WHEELS AND PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-15, ET SEQ. AND SB-23-078

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on August 28, 2023, the Passaic County Purchasing Agent issued SB-23-078, Groceries and Canned Goods for the County of Passaic and Institutions (“SB-23-078”) in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

WHEREAS, on October 24, 2023, the Board passed Resolution No. R-23-0982, authorizing a contract award to Mivila Corporation, Foodco Distributors, Inc., and Metropolitan Foods, Inc. d/b/a Driscoll Foods to provide groceries and canned goods to Meals-on-Wheels and Preakness for a contract term, beginning September 27, 2023 and terminating February 29, 2024, in an amount not to exceed five hundred ninety thousand dollars (\$590,000.00) for Preakness and one hundred eighty thousand dollars (\$180,000.00) for Meals-on-Wheels; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15, all contracts shall cease to have effect at the end of the contracted period and shall not be extended by any mechanism or provision, except that a contract may be extended by mutual agreement of the parties to the contract when a contracting unit has commenced rebidding prior to the time the contract expires or when the awarding of a contract is pending at the time the contract expires; and

WHEREAS, Preakness, Mivila Corporation, Foodco Distributors, Inc., and Metropolitan Foods, Inc. d/b/a Driscoll Foods have mutually agreed to a one-month contract extension, as evidenced by the extension letters, attached hereto and made part of this Resolution, whereby Mivila Corporation, Foodco Distributors, Inc., and Metropolitan Foods, Inc. d/b/a Driscoll Foods agreed to provide groceries and canned goods to Meals-on-Wheels and Preakness from March 1, 2024 through March 31, 2024; and

WHEREAS, this matter was discussed at the February 6, 2024 Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-15, the Board of County Commissioners of the County of Passaic authorizes a one-month contract extension to Mivila Corporation, Foodco Distributors, Inc., and Metropolitan Foods, Inc. d/b/a Driscoll Foods to provide groceries and canned goods to Meals-on-Wheels and Preakness Healthcare Center from March 1, 2024 through March 31, 2024, while Preakness is in the process of bidding for groceries and canned foods.

LET IT BE FURTHER RESOLVED, that all other terms and conditions of the contracts awarded to Mivila Corporation, Foodco Distributors, Inc., and Metropolitan Foods, Inc. d/b/a Driscoll Foods pursuant to SB-23-078 shall remain the same.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Purchasing Agent, Executive Director of Preakness, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.



Sherry Arvanitakis QPA, Purchasing Director
Sherrya@passaiccountynj.org
www.passaiccountynj.org

Tel: 973-247-3300
Fax: 973-742-8295

To: Mivila Foods
226 Getty Ave
Paterson, NJ 07502

Date: January 26, 2024

Ref: Request for Extension of Contract, SB-23-078, Groceries and Canned Goods for the County of Passaic Departments and Institutions

This is a request for an extension of contract for the Groceries and Canned Goods for the County of Passaic Departments and Institutions. Specifically, the extension for award of contract term will be extended retroactively from March 1, 2024 to March 31, 2024.

With the exception of the provisions set forth herein, all terms and conditions set forth in the bid referenced above taken on September 26, 2023 (R-23-0887) shall remain in full force and effect.

Kindly email an executed signed copy of this letter to ProcurementOffice@passaiccountynj.org and return a signed original to the address listed below as confirmation of your acceptance of the extension terms.

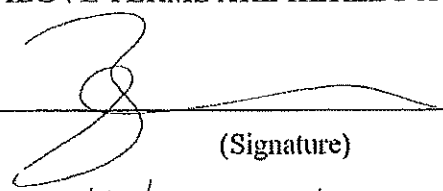
COUNTY OF PASSAIC
PROCUREMENT CENTER
495 RIVER ST. 2ND FLOOR
PATERSON, NJ 07524

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis
Director of Purchasing

THE ABOVE TERMS ARE HEREBY ACCEPTED:



(Signature)

1-30-24

(Date)

Zaira Hernandez/Bid Coordinator



Sherry Arvanitakis QPA, Purchasing Director
Sherrya@passaiccountynj.org
www.passaiccountynj.org

Tel: 973-247-3300
Fax: 973-742-8295

To: Driscoll Foods
6 Westbelt
Wayne, NJ 07470

Date: January 26, 2024

Ref: Request for Extension of Contract, SB-23-078, Groceries and Canned Goods for the County of Passaic Departments and Institutions

This is a request for an extension of contract for the Groceries and Canned Goods for the County of Passaic Departments and Institutions. Specifically, the extension for award of contract term will be extended retroactively from March 1, 2024 to March 31, 2024.

With the exception of the provisions set forth herein, all terms and conditions set forth in the bid referenced above taken on September 26, 2023 (R-23-0887) shall remain in full force and effect.

Kindly email an executed signed copy of this letter to ProcurementOffice@passaiccountynj.org and return a signed original to the address listed below as confirmation of your acceptance of the extension terms.

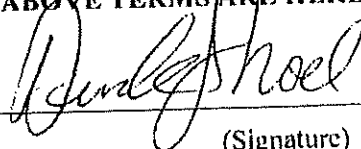
COUNTY OF PASSAIC
PROCUREMENT CENTER
495 RIVER ST. 2ND FLOOR
PATERSON, NJ 07524

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis
Director of Purchasing

THE ABOVE TERMS ARE HEREBY ACCEPTED:



(Signature)

1-31-24

(Date)



Sherry Arvanitakis QPA, Purchasing Director
Sherrya@passaiccountynj.org
www.passaiccountynj.org

Tel: 973-247-3300
Fax: 973-742-8295

To: Foodco Distributors, Inc
401 Industrial Way West
Eatontown, NJ 07724

Date: January 26, 2024

Ref: Request for Extension of Contract, SB-23-078, Groceries and Canned Goods for the County of Passaic Departments and Institutions

This is a request for an extension of contract for the **Groceries and Canned Goods for the County of Passaic Departments and Institutions**. Specifically, the extension for award of contract term will be extended retroactively from March 1, 2024 to March 31, 2024.

With the exception of the provisions set forth herein, all terms and conditions set forth in the bid referenced above taken on September 26, 2023 (R-23-0887) shall remain in full force and effect.

Kindly email an executed signed copy of this letter to ProcurementOffice@passaiccountynj.org and return a signed original to the address listed below as confirmation of your acceptance of the extension terms.

COUNTY OF PASSAIC
PROCUREMENT CENTER
495 RIVER ST. 2ND FLOOR
PATERSON, NJ 07524

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis
Director of Purchasing

THE ABOVE TERMS ARE HEREBY ACCEPTED:

Shlomo Bistritzky

Digitally signed by Shlomo Bistritzky
Date: 2024.01.31 11:27:05 -05'00'

(Signature)

(Date)

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
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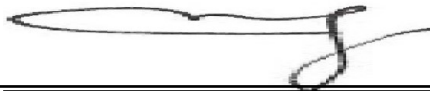
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A ONE-MONTH CONTRACT EXTENSION TO MIVILA FOODS TO PROVIDE GROCERIES AND CANNED FOODS TO MEALS-ON-WHEELS AND PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-15, ET SEQ. AND SB-22-011

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	29.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING A ONE-MONTH CONTRACT EXTENSION TO MIVILA FOODS TO PROVIDE GROCERIES AND CANNED FOODS TO MEALS-ON-WHEELS AND PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-15, ET SEQ. AND SB-22-011

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on January 11, 2022, the Passaic County Purchasing Agent issued SB-22-011, Groceries and Canned Foods for the County of Passaic Departments and Institutions (“SB-22-011”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

WHEREAS, on July 19, 2022, the Board passed Resolution R-22-0657, repealing Resolution No. R-22-0289, and awarding a contract to Mivila Foods and Ace Endico, with the Catalog Percent Discounts attached thereto as Schedule A, in an amount not to exceed two hundred fifty thousand dollars (\$250,000.00), for a one (1) year term, beginning March 1, 2022, and expiring February 28, 2023; and

WHEREAS, on February 14, 2023, the Board passed Resolution No. R-23-0109, exercising the first one (1) year option with Mivila Foods and Ace Endico for a contract period, beginning March 1, 2023, and expiring February 29, 2024, in an amount not to exceed eight hundred thousand dollars (\$800,000.00); and

WHEREAS, pursuant to N.J.S.A. 40A:11-15, all contracts shall cease to have effect at the end of the contracted period and shall not be extended by any mechanism or provision, except that a contract may be extended by mutual agreement of the parties to the contract when a contracting unit has commenced rebidding prior to the time the contract expires or when the awarding of a contract is pending at the time the contract expires; and

WHEREAS, Preakness and Mivila Foods have mutually agreed to a one (1) month contract extension, as evidenced by the extension letter attached hereto and made part of this Resolution, whereby Mivila Foods agreed to provide groceries and canned foods to Preakness from March 1, 2024 through March 31, 2024, while Preakness is in the process of bidding for groceries and canned foods; and

WHEREAS, this matter was discussed at the February 6, 2024 Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-15, et seq., the Board of County Commissioners of the County of Passaic authorizes a one (1) month contract extension to Mivila Foods, commencing March 1, 2024 and expiring March 31, 2024, to provide groceries and canned foods to Preakness Healthcare Center and Meals-on-Wheels, while Preakness is in the process of bidding for groceries and canned foods.

LET IT BE FURTHER RESOLVED, that all other terms and conditions of the contract awarded to Mivila Foods pursuant to SB-22-011 shall remain the same.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Executive Director of Preakness, Purchasing Agent and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.



Sherry Arvanitakis QPA, Purchasing Director
Sherrya@passaiccountynj.org
www.passaiccountynj.org

Tel: 973-247-3300
Fax: 973-742-8295

To: Mivila Foods
226 Getty Ave
Paterson, NJ 07502

Date: January 26, 2024

Ref: Request for Extension of Contract, SB-22-011, Groceries and Canned Goods for the County of Passaic Departments and Institutions

This is a request for an extension of contract for the Groceries and Canned Goods for the County of Passaic Departments and Institutions. Specifically, the extension for award of contract term will be extended retroactively from March 1, 2024 to March 31, 2024.

With the exception of the provisions set forth herein, all terms and conditions set forth in the bid referenced above taken on February 14, 2023 (R-23-0109) shall remain in full force and effect.

Kindly email an executed signed copy of this letter to ProcurementOffice@passaiccountynj.org and return a signed original to the address listed below as confirmation of your acceptance of the extension terms.

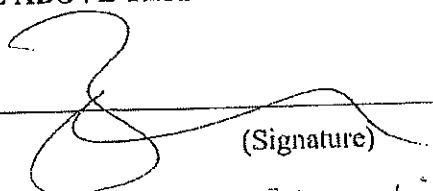
COUNTY OF PASSAIC
PROCUREMENT CENTER
495 RIVER ST. 2ND FLOOR
PATERSON, NJ 07524

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis
Director of Purchasing

THE ABOVE TERMS ARE HEREBY ACCEPTED:


(Signature)

1-30-24
(Date)

Zan Hernandez / Bid Coordinator

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF INTERFACE STUDIO SET LVT FLOORING FOR THE DEPARTMENT OF SENIOR SERVICES, DIVISION OF NUTRITION SERVICES LOCATED AT 930 RIVERVIEW DRIVE, TOTOWA, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-12

THIS RESOLUTION WAS REQUESTED BY:
 SENIOR SERVICES, DISABILITY,
 NUTRITION, VETERAN'S AFFAIRS &
 TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	30.
CAF#	T-20-56-870-007-801
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF INTERFACE STUDIO SET LVT FLOORING FOR THE DEPARTMENT OF SENIOR SERVICES, DIVISION OF NUTRITION SERVICES LOCATED AT 930 RIVERVIEW DRIVE, TOTOWA, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-12

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40:11-12, et seq., the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract(s) for such goods or services entered into by the State of New Jersey, Department of the Treasury, Division of Purchase and Property; and

WHEREAS, RFS Commercial, Inc. submitted competitive pricing for G2005 - Carpet and Floor Coverings, Supplies and Installation - Statewide, Master Blanket Purchase Order 23-FOOD-47763, to the State of New Jersey, Department of the Treasury, Division of Purchase and Property; and

WHEREAS, the Director of Senior Services received a quote from RFS Commercial, Inc., attached hereto and made part of this Resolution, for the purchase and installation of Interface Studio Set LVT flooring for the Department of Senior Services, Division of Nutrition located at 930 Riverview Drive, Totowa, New Jersey, in an amount not to exceed fifty-seven thousand six hundred seventy-seven dollars and sixty-six cents (\$57,677.66), which is being recommended to the Board for approval; and

WHEREAS, funds are available in Account No. T-20-56-870-007-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, Health & Human Services Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Board of County Commissioners of the County of Passaic authorizes the purchase and installation of Interface Studio Set LVT flooring from RFS Commercial, Inc. for the Department of Senior Services, Division of Nutrition located at 930 Riverview Drive, Totowa, New Jersey, in an amount not to exceed fifty-seven thousand six hundred seventy-seven dollars and sixty-six cents (\$57,677.66).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of Senior Services and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$57,677.66

APPROPRIATION: T-20-56-870-007-801

PURPOSE: Award contract to RFS Commercial, Inc. for the purchase and installation of Interface Studio Set LVT flooring for the Department of Senior Services, Division of Nutrition.



Richard Cahill, Director of Finance

DATED: February 13, 2024

COUNTY OF PASSAIC
 DIV OF SENIOR & NUTRITION SRVS
 CO OF PASSAIC, (Q)973-569-4060
 930 RIVERVIEW DRIVE, SUITE 200
 TOTOWA, NJ 07512

REQUISITION	
NO.	R4-09448

S H I P T O	COUNTY OF PASSAIC OFFICE ON AGING/NUTRITION 930 RIVERVIEW DRIVE, SUITE 200 TOTOWA, NJ 07512
V E N D O R	VENDOR #: 11682 RFS COMMERCIAL, INC. 280 N. MIDLAND AVENUE BUILDING M - POSTAL UNIT #220 SADDLE BROOK, NJ 07663

ORDER DATE: 02/01/24
 DELIVERY DATE:
 STATE CONTRACT: 22-FOOD-47763
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	INTERFACE STUDIO LVT COLOR AS PER DESCRIPTION IN QUOTE QUOTE #: 97458 DATED: 12/19/23 STATE CONTRACT #: 22-FOOD-47763	T-20-56-870-007-801	57,677.6600	57,677.66
			TOTAL	57,677.66

REQUESTING DEPARTMENT

DATE

RFS Commercial
transforming space into place
 Building M, Postal Unit 220
 Saddle Brook, NJ 07663

Proposal

Proposal Date: 12/19/2023
Proposal #: 97458

Bill To:

County of Passaic
 Engineering Department
 401 Grand Street Rm 524
 Paterson, NJ 07505

Ship To

Senior Services
 Adult Daycare
 930 Riverview Drive
 Totowa, NJ 07512
 Attn: Shirley Force

PO #	Project	Terms	Due Date	REP
		Net 21 Days	1/9/2024	ARP

Description	Qty.	Unit of Meas.	Rate	Total
NJ State Contract - Interface - 22-FOOD-47763			0.00	0.00
The following proposal is to supply and install Interface Studio Set LVT Color TBD as per the attached proposed installation plan in the location referenced above. Prior to installation, remove existing broadloom carpet and VCT and dispose off premises. Skim coat existing subfloor as needed to prepare for new installation. New 4" cove base, Color TBD on wall perimeters to replace existing. Vinyl transitions at doorways as necessary. Furniture to be handled by RFS Commercial, Inc. during installation. Price is inclusive of 2nd shift hours, Monday - Friday 4:30pm-12am.			0.00	0.00
A007 Interface LVT Studio Set 4.5mm	5,005.3	sf	3.03	15,166.06
1001417 Interface 2000 Plus Adhesive - 4 gal	6	4 gal	109.73	658.38
522-820 Rubber Wall Base 4" cove	800	lf	0.76	608.00
Interface 2nd shift hours	137	hours	301.06	41,245.22

This proposal expires (30) days from the date of issue. This proposal excludes removal of existing flooring, floor prep, plywood, furniture handling, attic stock, labor, moisture testing and/or remediation, alterations or changes of any kind to the site, changes or upgrades of proposed material or off hours work unless otherwise stated on the proposal. Unless otherwise stated, installation is guaranteed for (1) year from the date of installation. Materials will only be held in RFS warehouse for 30 days. After 30 days you will receive a materials only invoice an arrangements for deliver will be made.

Total **\$57,677.66**

STATE CONTRACTS:
 Interface - 22-FOOD-47763
 Shaw 22-FOOD-44764
 Furniture & Accessories - ESCNJ 22/23-08
 Interface Sourcewell 080819-IFA
 Shaw Sourcewell -080819-SII
 Tarkett - Sourcewell - 080819-TFU
 Commercial Air Purifiers #ESCNJ 20/21-48
 #34 HUNCCP Commercial Floor Covering & Related Services #215

Phone:

Web Site

201-796-0006

www.rfscommercial.com

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION TO AMEND RESOLUTION NO. R-24-74, DATED FEBRARY 2, 2024 TO INCREASE THE AWARD TO CUMAC ECHO, INC. FOR FOOD DISTRIBUTION FOR THE AWARD PERIOD OF JANUARY 1, 2024, TO DECEMBER 31, 2024.

THIS RESOLUTION WAS REQUESTED BY:
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	31.
CAF#	G-01-818-023-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION TO AMEND RESOLUTION NO. R-24-74, DATED FEBRUARY 2, 2024 TO INCREASE THE AWARD TO CUMAC ECHO, INC. FOR FOOD DISTRIBUTION FOR THE AWARD PERIOD OF JANUARY 1, 2024, TO DECEMBER 31, 2024.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Department of Human Services (“Department”) is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged and homeless citizens; and

WHEREAS, N.J.S.A. 40A:11-4.1, et seq. authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social service programs, under which this program falls; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, on June 27, 2023, the Board approved Resolution No. R-23-0616, authorizing competitive contracting to procure social services, case management and transportation services for individuals and families who are homeless and at risk of homelessness; and

WHEREAS, on November 22, 2023, the Passaic County Purchasing Agent issued RFP-24-010, Food Distribution Grant Administered by the County Department of Human Services (hereafter “RFP-24-010”), seeking qualified respondents to provide food distribution and food pantry services to the County in calendar year 2024; and

WHEREAS, on December 12, 2023, the Purchasing Agent unsealed responses to RFP-24-010 and documented the responses received in a tally sheet; and

WHEREAS, on January 5, 2024, a review committee was convened to evaluate and rank the proposals received in response to RFP-24-010 based on a methodology for the awarding of competitive contracts, which included technical, management and cost related criteria; and

WHEREAS, pursuant to Resolution No. R-24-74, dated February 2, 2024, the Board of County Commissioners of the County of Passaic authorized a contract award to CUMAC ECHO, Inc. and New Hope Community Ministries A NJ Nonprofit Corporation for calendar year 2024, as follows:

1. Authorizing a contract award to CUMAC ECHO, Inc. to provide food distribution services to County of Passaic residents in calendar year 2024, in an amount not to exceed seventy three thousand five hundred and 00/100 (\$73,500.00) dollars, with four (4) one-year options to be exercised at the discretion of the Board, in accordance with the terms and conditions set forth in RFP-24-010 and the vendor’s proposal.
2. Authorizing a contract award to CUMAC ECHO, Inc. to provide food pantry services to County of Passaic residents in calendar year 2024, in an amount not to exceed twelve thousand five hundred and 00/100 (\$12,500.00) dollars, with four (4) one-year options to be exercised at the discretion of the Board, in accordance with the terms and conditions set forth in RFP-24-010 and the vendor’s proposal.
3. Authorizing a contract award to New Hope Community Ministries A NJ Nonprofit Corporation to provide food pantry services to County of Passaic residents in calendar year 2024, in an amount not to exceed twelve thousand five hundred and 00/100 (\$12,500.00) dollars, with four (4) one-year options to be exercised at the discretion of the Board, in accordance with the terms and conditions set forth in RFP-24-010 and the vendor’s proposal.

WHEREAS, pursuant to N.J.A.C. 5:30-11.10, the County is permitted to increase the award amount under contracts competitively bid pursuant to N.J.S.A. 40A:11-4-1, which such Contracts are deemed open-end contracts, as is the case here; and

WHEREAS, the Board desires to increase the award to CUMACHO ECHO, Inc. for food distribution for the award period of January 1, 2024 to December 31, 2024 in an amount not to exceed seventeen thousand four hundred fifty and 00/100 (\$17,450.00) dollars; and

WHEREAS, funds are available in Account No. G-01-818-023-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 6, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter "Board") authorizes an increase in the award to CUMAC ECHO, Inc. for the award period of January 1, 2024, to December 31, 2024, in an amount not to exceed seventeen thousand four hundred fifty and 00/100 (\$17,450.00) dollars; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

JDP

February 13, 2024

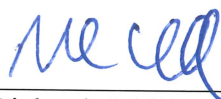
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,450.00

APPROPRIATION: G-01-41-818-023-213

PURPOSE: Authorize an increase in the award to CUMAC ECHO, Inc. to provide food distribution services to County of Passaic residents.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

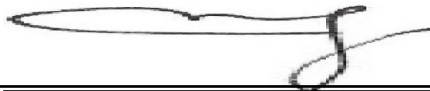
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN EMERGENCY AWARD OF CONTRACT TO CLEANING WORLD, INC., FOR WATER REMEDIATION AND RESTORATION SERVICES FOR THE OFFICES OF THE DEPARTMENT OF SENIOR SERVICES, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6

THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	1/23/2024
Adopted Date	
Agenda Item	32.
CAF#	C-04-55-166-002-903
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN EMERGENCY AWARD OF CONTRACT TO CLEANING WORLD, INC., FOR WATER REMEDIATION AND RESTORATION SERVICES FOR THE OFFICES OF THE DEPARTMENT OF SENIOR SERVICES, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on January 8, 2024, the Director of the Department of Senior Services (hereafter “Department”) advised the County of a malfunctioning water heater locating in the ceiling of the offices of the Department that required immediate remediation and repair to protect the safety of County employees; and

WHEREAS, N.J.S.A. 40A:11-6 provides that during times of emergency any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, in accordance with the Section 5.3 of the Passaic County Administrative Code which sets forth emergency powers, the County Administrator is empowered to enter contracts for goods or services needed to preserve the health, safety and welfare of the public, subject to ratification of the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6 and the emergency powers vested in him, the County Administrator desires to enter into a contracting with Cleaning World, Inc., of Hackensack, New Jersey, to remediate and restore the affected areas of the Department’s offices, which is attached to and made part of this Resolution, in an amount not to exceed twenty-seven thousand three hundred fifty dollars (\$27,350.00); and

WHEREAS, funds are available in Account No. C-04-55-166-002-903, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed on January 17, 2024 by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET BE IT RESOLVED, pursuant to N.J.S.A. 40A:11-6 and section 5.3 of the Passaic County Administrative Code, the Board of County Commissioners of the County of Passaic hereby authorize an award of contract to Cleaning World, Inc., of Hackensack, New Jersey, to remediate and restore the affected areas of the Department of Senior Service’s offices, in an amount not to exceed twenty-seven thousand three hundred fifty dollars (\$27,350.00).

LET IT BE FURTHER RESOLVED, that all payments for the goods provided and services performed under this contract shall be paid in accordance with N.J.S.A. 40A:11-6(b).

KJB

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,350.00

APPROPRIATION: C-04-55-166-002-903

PURPOSE: Award contract to Cleaning World, Inc., of Hackensack, New Jersey, to remediate and restore the affected areas of the Department of Senior Service's offices.



Richard Cahill, Director of Finance

DATED: February 13, 2024



ESTIMATE

EST-011171

FROM:**Cleaning World, Inc**

License: 0707176

209 Holt Street

Hackensack, NJ, 07601

Email: info@cleaningworldinc.com

Phone: (201) 487-1313

Estimate Date: Jan 11, 2024

Expiry Date: Feb 08, 2024

TO:**County of Passaic**

Attn: Steve Orsini

151 East 11th Street

Paterson, NJ, 07524

Phone: (201) 937-2576

(973) 881-4425

JOB LOCATION:**Passaic County**

930 Riverview Drive

Totowa, NJ, 07512

JOB:

#	Services	Qty	Price	Discount	Tax (%)	Total
1	Restoration Services	1.00	\$19,600.00	\$0.00	No Tax	\$19,600.00
	<ul style="list-style-type: none"> - Replace all Insulation removed at remediation - Replace all Drywall removed at remediation - Replace all Rubber base molding to match where removed at remediation - Prime & paint (2 coats) all walls affected at remediation - Re paint all chair rails to match in walls affected - Replace all Drop Ceiling tiles affected at remediation - Move & Cover with plastic all furniture to protect and effectively do repairs - Provide 2 Air Scrubber for the length of the project to mitigate construction dust - Carpet Clean all carpeted areas after project has been completed - Machine scrub all hard surface floors after project has been completed - Post construction clean all offices affected 					

Subtotal \$19,600.00

Grand Total (\$) \$19,600.00**Accepted payment methods**

Credit Card, Check, Cash

Message

We would love the opportunity to work with you. Please give us a call with any questions you may have or to discuss scheduling. Thank you!

Terms

Payment Due at time of Service.

By Signing the Work Order when service is complete I agree that Cleaning World has completed the work in my home/office to my satisfaction.

I hereby authorize payment in full made out to Cleaning World, for services performed.

Customer Name: _____

Customer Signature: _____

Date: _____

Thank you for choosing Cleaning World for your cleaning needs.

Receive 10% off your next cleaning service by sharing a review for us on Google!

Business powered by Markate.com



ESTIMATE

EST-011174

FROM:**Cleaning World, Inc**

License: 0707176

209 Holt Street

Hackensack, NJ, 07601

Email: info@cleaningworldinc.com

Phone: (201) 487-1313

Estimate Date: Jan 11, 2024

Expiry Date: Jan 11, 2024

TO:**County of Passaic**

Attn: Steve Orsini

151 East 11th Street

Paterson, NJ, 07524

Phone: (201) 937-2576

(973) 881-4425

JOB LOCATION:**Passaic County**

930 Riverview Drive

Totowa, NJ, 07512

JOB:

County of Passaic

#	Services	Qty	Price	Discount	Tax (%)	Total
1	Emergency Services Perform Water Remediation Services as per IICRC 500 Standards <ul style="list-style-type: none"> - Extract water from hard surface and carpeted floors - Provide Drying Equipment as needed (Fans Dehumidifiers) - Remove all affected drywall - Remove all affected Suspended ceiling tiles - Remove all affected base molding - Remove all wet Insulation - Steam clean all affected carpeted flooring - Sweep and mop all floors and areas affected - Clean all flat surfaces in affected areas after remediation has been completed 	1.00	\$7,200.00	\$0.00	No Tax	\$7,200.00
2	Drieaz Air Scrubbers Leave 2 Drieaz Air Scrubbers for 3 Days to help mitigate airborne spackle dust.	1.00	\$550.00	\$0.00	No Tax	\$550.00
					Subtotal	\$7,750.00
					Grand Total (\$)	\$7,750.00

Accepted payment methods

Credit Card, Check, Cash

Message

We would love the opportunity to work with you. Please give us a call with any questions you may have or to discuss scheduling. Thank you!

Terms

Payment Due at time of Service.

By Signing the Work Order when service is complete I agree that Cleaning World has completed the work in my home/office to my satisfaction.

I hereby authorize payment in full made out to Cleaning World, for services performed.

Customer Name: _____

Customer Signature: _____

Date: _____

Thank you for choosing Cleaning World for your cleaning needs.

Receive 10% off your next cleaning service by sharing a review for us on Google!

Business powered by Markate.com



COUNTY ADMINISTRATOR
Matthew P. Jordan, Esq.
DEPUTY COUNTY ADMINISTRATOR
Marc E. Seemon
ASSISTANT COUNTY ADMINISTRATOR
Kelly C. Ruffel


COUNTY OF PASSAIC
Board of County Commissioners

OFFICE OF ADMINISTRATION
ADMINISTRATION BUILDING
401 GRAND STREET, ROOM 205
PATERSON, NJ 07505

P. 973.881.4405
F. 973.881.2853

Memorandum

TO: Sherry Arvanitakis, QPA
Purchasing Agent

FROM: Matthew P. Jordan, Esq. 
County Administrator

RE: Authorization of Emergency Award of Contract to Cleaning World, Inc for Water Remediation and Restoration Services at the Department of Senior Services

DATE: January 17, 2024

This memorandum is to advise that in my capacity as County Administrator of the County of Passaic, I authorize an immediate award of contract to Cleaning World, Inc of Hackensack, NJ for water remediation and restoration services at the Department of Senior Services, located at 930 Riverview Drive, Suite 200, Totowa, NJ 07512.

On January 8, 2024, I received an email from Shirley Force, Director of Senior Services, advising of water pouring from the ceiling in the Department of Senior Services office, due to the malfunction of a water heater located in the ceiling. To remediate the water damage, the following work is required:

- Extract water from hard surface and carpeted floors
- Provide Drying Equipment as needed (fans, dehumidifiers)
- Remove all affected drywall, ceiling tiles, base molding, and insulation
- Steam clean all affected carpeted flooring
- Sweep and mop all floors and areas affected
- Clean all flat surfaces in affected areas after remediation has been completed

To restore the office to working condition, the following work is required:

- Replace all Insulation removed at remediation
- Replace all Drywall removed at remediation
- Replace all Rubber base molding to match where removed at remediation
- Prime & paint (2 coats) all walls affected at remediation
- Repaint all chair rails to match in walls affected
- Replace all Drop Ceiling tiles affected at remediation
- Move & Cover with plastic all furniture to protect and effectively do repairs

- Provide 2 Air Scrubber for the length of the project to mitigate construction dust
- Carpet Clean all carpeted areas after project has been completed
- Machine scrub all hard surface floors after project has been completed
- Post construction clean all offices affected

Cleaning World, Inc is the recommended vendor based on quotes received for water remediation and restoration services. Based on correspondence from Stephen Orsini, Superintendent of Buildings & Grounds, I deem this request necessary to adequately restore the Department of Senior Services office.

Considering the above and given the urgent need for this repair, I hereby authorize the immediate award of contract to Cleaning World, Inc of Hackensack, NJ for water remediation and restoration services at the Department of Senior Services in the amount of twenty-seven thousand three hundred and fifty dollars (\$27,350.00).

Thank you for your immediate attention to this matter.

cc: Passaic County Board of County Commissioners
Marc Seemon, Deputy County Administrator
Nadege D. Allwaters, Esq., County Counsel
Shirley Force, Executive Director

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO AB CONTRACTING, LLC, FOR BATHROOM RENOVATIONS AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID C-23-018, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	33.
CAF#	C-04-55-166-002-903
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO AB CONTRACTING, LLC, FOR BATHROOM RENOVATIONS AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, PER BID C-23-018, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on August 28, 2023, the Purchasing Agent issued Bid No. C-23-018, Preakness Valley Golf Course Clubhouse Renovations (hereafter “C-23-018”) seeking sealed proposals from qualified bidders renovate the clubhouse bathrooms at Preakness Valley Golf Course in the Township of Wayne (hereafter “Project”); and

WHEREAS, on September 26, 2023, the Board passed Resolution No. R-23-0912, authorizing an award of contract to AB Contracting, LLC, the lowest responsible bidder under C-23-018, in an amount not to exceed two hundred forty-four thousand dollars (\$244,000.00); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

WHEREAS, on December 28, 2023, the Board passed Resolution No. R-23-1243, authorizing Change Order No. 1 for the Project in the increased amount of thirty-five thousand three hundred eighty-one dollars and thirty-four cents (\$35,381.34) due to necessary changes following a review by the Township of Wayne to comply with current code, with a new contract award, as a result of the increase, in an amount not to exceed two hundred seventy-nine thousand three hundred eighty-one dollars and thirty-five cents (\$279,381.35); and

WHEREAS, the Passaic County Engineer is now recommending that Change Order No. 2 be authorized to AB Contracting, LLC, for a net addition to the contract for the Project in the amount of thirty-seven thousand seventy-one dollars and two cents (\$37,071.02), to address unforeseen conditions related to improper floor support to be corrected with flitch beam installation, to install steam baseboard heat due to the inability to install electric baseboard heat, and to address the construction of wall around the existing HVAC unit due to unforeseen conditions discovered after demolition, which will result in an increase of the original contract to three hundred sixteen thousand four hundred fifty-two dollars and thirty-seven cents (\$316,452.37); and

WHEREAS, this proposed Change Order No. 2 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is permitted pursuant to N.J.A.C 5:30-11. 3 et seq.; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.9 change orders in excess of 20% are permitted as long as the following is present:

- 1) a written certification by the contractor containing the following:
 - i) an explanation of the factual circumstances which necessitate issuance of the change order;
 - ii) a statement indicating why these circumstances could not have been foreseen;
 - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
 - iv) if the nature of the change order is technical, the certification shall include a

certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;

- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

WHEREAS, County Engineer submitted a letter to the Board dated February 7, 2024, and a letter to the County Administrator also dated February 7, 2024, requesting the adoption of Change Order No. 2, copies of which are attached hereto and made a part hereof; and

WHEREAS, the Passaic County Administrator has filed a letter with the Board dated February 7, 2024 requesting that the Board review this matter and consider adopting this Change Order a copy of which is attached hereto and made a part hereof; and

WHEREAS, this proposed change order will bring the contract above the 20% threshold generally not permitted but is being considered because it would be impractical to award a new contract for this additional work; and

WHEREAS, funds are available in Account No. C-04-55-166-002-903 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2022 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic approves Change Order No. 2 in the amount of thirty-seven thousand seventy-one dollars and two cents (\$37,071.02) to AB Contracting, LLC, for the Preakness Valley Golf Course Clubhouse Renovations Project, as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, that in accordance with N.J.A.C. 5:30-11.9, the Board of County Commissioners of the County of Passaic authorizes a written amendatory contract covering the changes to the project described herein.

LET IT BE FURTHER RESOLVED, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED, that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Engineer, and Director of Board of County Commissioners are authorized to execute any necessary forms and documents to carry out the purpose of this Resolution.

KJB

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,071.02

APPROPRIATION: C-04-55-166-002-903

PURPOSE: Authorize Change Order No. 3, for the contract with AB Contracting, LLC, for the Preakness Valley Golf Course Clubhouse Renovations Project.



Richard Cahill, Director of Finance

DATED: February 13, 2024



COUNTY ADMINISTRATOR
Matthew P. Jordan, Esq.

DEPUTY COUNTY ADMINISTRATOR
Marc E. Seemon

ASSISTANT COUNTY ADMINISTRATOR
Kelly C. Ruffel

OFFICE OF ADMINISTRATION
ADMINISTRATION BUILDING
401 GRAND STREET, ROOM 205
PATERSON, NJ 07505

COUNTY OF PASSAIC
Board of County Commissioners

P. 973.881.4405
F. 973.881.2853

Memorandum

TO: Board of County Commissioners

FROM: Matthew P. Jordan, Esq.
County Administrator

RE: AB Contracting, Inc.
Bathroom Renovation to the Preakness Valley Golf Course Clubhouse
Change Order # 2 – (net add) exceeding 20% of the Contract

DATE: February 7, 2024

In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of County Commissioners adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of thirty-seven thousand seventy-one dollars and two cents (\$37,071.02). By way of background to the request, I received a letter from the County Engineer, Jonathan Pera, along with its attachments outlining the various factors that contributed to this project exceeding the 20% required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$37,071.02 resulted in a new contract amount of three hundred sixteen thousand four hundred fifty-two dollars and thirty-seven cents (\$316,452.37).

Under the above-mentioned circumstances, I join the recommendation of both the County Engineer and the County Commissioners of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$37,071.02 to AB Contracting, Inc.

cc: Public Works, County Commissioner Committee:
Cassandra "Sandi" Lazzara (Chair), Orlando Cruz, Pasquale "Pat" Lepore
Nadege D. Allwaters, Esq. County Counsel
Jonathan Pera, P.E., County Engineering
Richard Cahill, Director of Finance



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 7, 2024

Mr. Matthew P. Jordan Esq.
County Administrator
Passaic County Administration Building
401 Grand Street
Paterson, N.J. 07505

Re: Bathroom Renovation to the Preakness Valley Golf Course Clubhouse
AB Contracting Inc.
Change Order # 2

Dear Mr. Jordan,

A Change Order for additional work in the net amount of \$37,071.02 was reviewed and recommended for approval by the Public Works Committee at its meeting of February 7, 2024. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to unforeseen conditions regarding improper floor support to be corrected with flitch beam installation, addresses the installation of steam baseboard heat due to inability to install electric baseboard heat and addresses the construction of a wall around an existing HVAC unit due to unforeseen conditions discovered after demolition.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

AT/sl
Attachment
cc: Chairman, Public Works Committee
County Counsel
Director of Finance



County of Passaic

Administration Building

401 Grand Street, Paterson, New Jersey 07505-2023

ENGINEERING DEPARTMENT
JONATHAN PERA, P.E.
COUNTY ENGINEER

ROOM 524
TELEPHONE: (973) 881-4456
FAX: (973) 742-3936

STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of County Commissioners
FROM: Jonathan Pera, P.E., County Engineer
DATE: February 7, 2024
SUBJECT: AB Contracting Inc.
Bathroom Renovations to the Preakness Valley Golf Course Clubhouse

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

CONTRACTOR: AB Contracting Inc.

Summary of Change Order:

Original Contract Amount	\$ 244,000.00
Previous Additions	\$ <u>35,381.35</u>
Total	\$ 279,381.35
Previous Deductions	\$ -----
Net Prior to this Change	\$ 279,381.35
Net Amount of this Change	\$ <u>37,071.02</u>
Contract Amount to Date	\$ 316,452.37

This is to request a Change Order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11/9. I do hereby certify to the following:

1. Explanation of the Factual Circumstances which necessitates issuance of the Change Order:

This change order addresses unforeseen condition with improper floor support to be corrected with fitch beam installation. This change order addresses the installation of steam baseboard heat due to inability to install electric baseboard heat. This change order addresses the construction of wall around existing HVAC unit due to unforeseen conditions discovered after demolition. Credit for re-sizing of wall studs due to changes in building dimension.

2. Statement indicating why these circumstances could not have been foreseen:

There was limited existing drawings for the building and the absence of framing plans. Some work was also done in the past that was not documented. These issues were only discovered until after demolition.

3. Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules:

As this project was issued to the lowest bidder, and the awarded contractor has been performing the scope of the work on schedule, it would cost significant delay and cost if work was stopped due to non-issuance of the change order.

4. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 ET. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.

Respectfully,

A handwritten signature in cursive script, appearing to read 'Jonathan Pera'.

Jonathan Pera, P.E.
County Engineer

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
 PROJECT No.

2 (ADD/DEDUCT)
 C-23-018

DATE: January 25, 2024

PROJECT TITLE:

LOCATION: WAYNE, NJ

DATE OF CONTRACT: 10-Oct-23

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: AB CONTRACTING INC

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Additions</u>					
<u>1</u>	Install two built up laminated wood and steel beams for two load bearing walls including temporary shoring and demolition as needed (Materials and labor inc)	1	EA	\$ 15,722.00	\$ 15,722.00
<u>2</u>	Install closet with door including demolition and disposal as needed around existing HVAC unit (Materials and labor inc)	1	EA	\$ 7,766.00	\$ 7,766.00
<u>3</u>	Install an additional zone on the existing boiler with two 6' sections of standard baseboard and two 6' sections of high output baseboard. Including new Honeywell zone valve and heat only dial thermostat. (Materials and labor inc)	1	EA	\$ 5,311.00	\$ 5,311.00
<u>4</u>	Insurance,bonds,overhead and profit	1	EA	\$ 8,352.94	\$ 8,352.94
<u>Deductions</u>					
<u>1</u>	Omit 1-5/8" stud for 3-5/8" stud	1	EA	\$ 80.92	\$ 80.92
<u>Total Supplementals</u>					
Total Adds					\$ 37,151.94
Total Deducts					\$ 80.92

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	March 7, 2024
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	March 7, 2024

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

2 (ADD/DEDUCT)
C-23-018

DATE: January 25, 2024

PROJECT TITLE:

LOCATION: WAYNE, NJ

DATE OF CONTRACT: 10-Oct-23

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: AB CONTRACTING INC

2. REASON FOR CHANGE

This change order addresses unforeseen condition with improper floor support to be corrected with flitch beam installation. This change order addresses the installation of steam baseboard heat due to inability to install electric baseboard heat. This change order addresses the construction of wall around existing HVAC unit due to unforeseen conditions discovered after demolition. Credit for re-sizing of wall studs due to changes in building dimension.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

2 (ADD/DEDUCT)
C-23-018

DATE: January 25, 2024

PROJECT TITLE:

LOCATION: WAYNE, NJ

DATE OF CONTRACT: 10-Oct-23

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: AB CONTRACTING INC

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	244,000.00
PREVIOUS ADDITIONS.....	\$	35,381.35
TOTAL.....	\$	279,381.35
PREVIOUS DEDUCTIONS.....	\$	-
NET PRIOR TO THIS CHANGE.....	\$	279,381.35
AMOUNT OF THIS CHANGE (Add).....	\$	37,151.94
AMOUNT OF THIS CHANGE (Deduct).....	\$	80.92
CONTRACT AMOUNT TO DATE.....	\$	316,452.37

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:


I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of COUNTY COMMISSIONERS, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR -

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By:  Date 1/25/24
(County Architect)

Reviewed By and Recommended for Processing By: _____ Date _____
(County Architect)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF COUNTY COMMISSIONERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
Pat Lepore, Commissioner - Director

ORDER

A/E ~
CONTRACTOR ~
FIELD ~
OTHER ~

PROJECT: Preakness Valley Golf Course Clubhouse
Bathroom Renovations
199 Totowa Rd., Wayne NJ
CHANGE ORDER NUMBER: 2
DATE: 1/3/2024

To Owner: County of Passaic
401 Grand St., Room 214
Paterson NJ 07505

The Contract is changed as follows:

- #1 Install two built up laminated wood and steel beams for two load bearing walls including temporary shoring and demolition as needed
- #2 Install closet with door including demolition and disposal as needed around existing HVAC unit
- #3 Install an additional zone on the existing boiler with two 6' sections of standard baseboard and two 6' sections of high output baseboard. Including new Honeywell zone valve and heat only dial thermostat.

The original Contract Sum was	\$ 244,000.00
Net change by previously authorized Change orders	\$ 35,381.35
Net Change by pending Change Orders	\$ -
The Contract Sum prior to this Change order was	\$ 244,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 37,151.74
The new Contract Sum including this Change order will be	\$ 281,151.74

The contract time will be increased by this change order

Architect/Engineer

Address

BY:

DATE

Owner

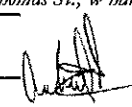
Address

BY:

DATE

AB Contracting, LLC.

Contractor
10 West Thomas St., Wharton, NJ 07885

Address


BY: Andrew J. Bizub - Managing Member

DATE 1/3/2024

ITEM	QUANTITY	DIRECT COST		LABOR		EQUIPMENT		TOTAL
		\$/Unit	COST	LHR/UNIT	LHR	LHR/UNIT	LHR	
Item #1 - Beams								
(2) 1-3/4" x 11-7/8" LVL x 20'-0"	2.00 ea	\$ 549.00	\$ 1,098.00	-	\$ -	-	\$ -	\$ 1,098.00
(2) 1/2" x 12" A572-50 (408 lbs ea)	2.00 ea	\$1,033.84	\$ 2,067.68	-	\$ -	-	\$ -	\$ 2,067.68
1/2-13 x 6" Carriage Bolt - Grade 8 - Steel - Plain	60.00 ea	\$ 4.00	\$ 240.00	-	\$ -	-	\$ -	\$ 240.00
Temp wall assembly 2x4 d. fr. 16" c-c	40.00 lf	\$ 112.50	\$ 4,500.00	-	\$ -	-	\$ -	\$ 4,500.00
Fabricate beams, 2 carp - 1 day	1.00 ea	\$ -	\$ -	16.000	\$ 139.58	\$2,233.28	\$ -	\$ 2,233.28
Install beam, 5 carp - 1 day	1.00 ea	\$ -	\$ -	40.000	\$ 139.58	\$5,583.20	\$ -	\$ 5,583.20
Item #2 - Closet								
Add, Walls at HVAC Closet, 3-5/8" wall assembly	15.00 lf	\$ 225.00	\$ 3,375.00	-	\$ -	-	\$ -	\$ 3,375.00
Selective Demo for walls	10.00 lf	\$ 50.00	\$ 500.00	-	\$ -	-	\$ -	\$ 500.00
Add new door w/ frame & hardware	1.00 ea	\$1,000.00	\$ 1,000.00	8.000	\$ 139.58	\$1,116.64	\$ -	\$ 2,116.64
Add, Base trim	45.00 lf	\$ 15.00	\$ 675.00	-	\$ -	-	\$ -	\$ 675.00
Add, Paint, Walls	300.00 sf	\$ 2.50	\$ 750.00	-	\$ -	-	\$ -	\$ 750.00
Add, Paint, Door	1.00 ea	\$ 175.00	\$ 175.00	-	\$ -	-	\$ -	\$ 175.00
Add, Paint, Door frame	1.00 ea	\$ 175.00	\$ 175.00	-	\$ -	-	\$ -	\$ 175.00
Item #3 - Heat								
Plumbing, lump sum from Affirmative Mech	1.00 ls	\$5,311.00	\$ 5,311.00	-	\$ -	-	\$ -	\$ 5,311.00
Sub-Total				8.00	LHRS			\$ 28,799.80
Surety Bonds	4.5%							\$ 1,295.99
Insurance	3.5%							\$ 1,007.99
Overhead	10.0%							\$ 2,879.98
Profit	11.0%							\$ 3,167.98
Sale Tax	0.0%							\$ -
Total Cost								\$ 37,151.74

Affirmative Mechanical Inc.
10 West Thomas St.
Wharton, NJ 07885
Ph. 973-257-0900
Fax 973-402-9415
License # 9643
E-Mail: AffirmativeMechanicalInc@gmail.com

January 2, 2024

AB Contracting, LLC

Preakness Golf
Change Order #2

Supply and install addl. work for two 6' sections of standard fin tube with baseboard enclosure and two 6' sections of high output baseboard fin tube with enclosure.

Supply and install (2) 6' high output baseboard
Supply and install (2) 6' standard output baseboard
Supply and install (1) Honeywell zonevalve
Supply and install (1) heat only dial thermostat
Extend hotwater manifold as needed
Wire zonevalve and thermostat into existing control wiring

All work from existing boiler – no modifications to existing boiler

Addl. Labor	\$ 3500
<u>Addl. Materials</u>	<u>\$ 1200</u>
Sub-Total	\$ 4700
8% Overhead	\$ 376
<u>5% Profit</u>	<u>\$ 235</u>
Total Addl Cost	\$ 5311.00

Sincerely,

Ray Ranucci
Member

: Enclosures:

RR – 2/1/2024

ORDER

A/E
CONTRACTOR
FIELD
OTHER

~
~
~
~

PROJECT: Preakness Valley Golf Course Clubhouse
Bathroom Renovations
199 Totowa Rd., Wayne NJ

CHANGE ORDER NUMBER: 3
DATE: 1/17/2024

To Owner: County of Passaic
401 Grand St., Room 214
Paterson NJ 07505

The Contract is changed as follows:

#1 Omit 1-5/8" stud for 3-5/8" stud

The original Contract Sum was	\$ 244,000.00
Net change by previously authorized Change orders	\$ 35,381.35
Net Change by pending Change Orders	\$ 37,151.74
The Contract Sum prior to this Change order was	\$ 281,151.74
The Contract Sum will be increased by this Change Order in the amount of	\$ (80.92)
The new Contract Sum including this Change order will be	\$ 281,070.82

The contract time will be increased by this change order

Architect/Engineer

Address

BY:

DATE

Owner


Address

BY:

DATE

AB Contracting, LLC.

Contractor
10 West Thomas St., Wharton, NJ 07885

Address


BY: Andrew J. Bizub - Managing Member

DATE 1/17/2024

ITEM	QUANTITY	DIRECT COST		LABOR		EQUIPMENT		TOTAL	
		\$/Unit	COST	LHR/UNIT	LHR	\$/LHR	COST		LHR/UNIT
1-5/8" x 10' 20 ga. stud	51.00 pcs	\$ 13.65	\$ 696.15	-	-	-	-	\$ 696.15	
3-5/8" x 10' 20 ga. stud	51.00 pcs	\$ (14.88)	\$ (758.88)	-	-	-	-	\$ (758.88)	
Sub-Total				-	LHRS			\$ (62.73)	
Surety Bonds	4.5%							\$ (2.82)	
Insurance	3.5%							\$ (2.20)	
Overhead	10.0%							\$ (6.27)	
Profit	11.0%							\$ (6.90)	
Sale Tax	0.0%							\$ -	
Total Cost								\$ (80.92)	



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Dover 10PM

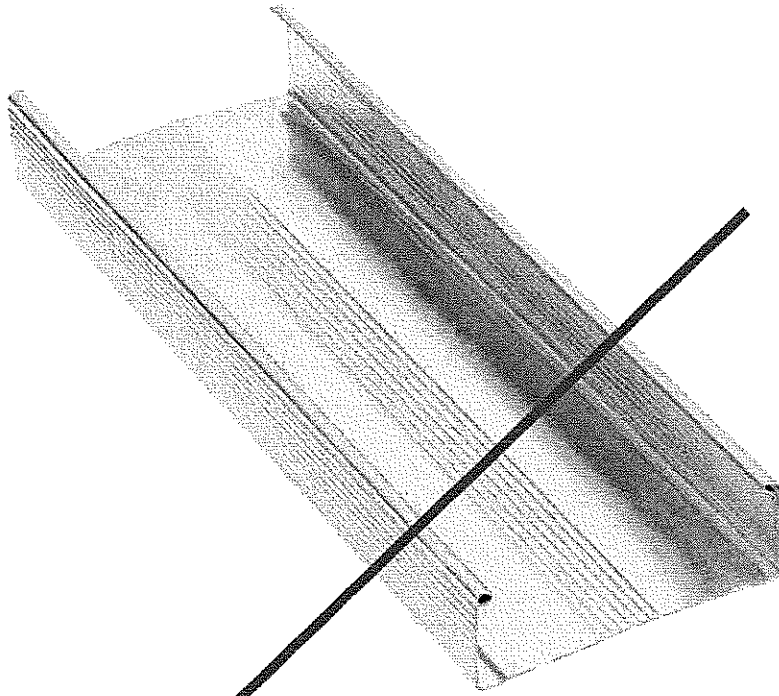
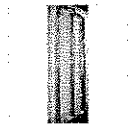
07885

Home / Building Materials / Drywall / Drywall Steel Studs & Framing

Internet # 202093385 · Model # 358S2010 · UPC Code # 722383358201 · Store SKU # 541193

3-5/8 in. x 10 ft. 20-Gauge Galvanized Steel Drywall Stud

★★★★★ (6) Questions & Answers (10)



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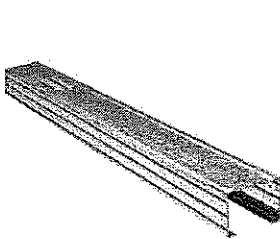
07885

Home / Building Materials / Drywall / Drywall Steel Studs & Framing

Internet # 311149448 Model # 162PDS125-18 UPC Code # 751361006797 Store SKU # 420204

Customers Also Viewed

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ClarkDietrich
ProSTUD 25 1-5/8 in. x 8 ft. 25-Gauge EQ Galvanized Steel Wall Framing Stud

★★★★★ (18)

\$12⁶⁸

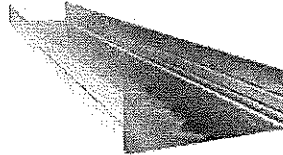


Best Seller

ClarkDietrich
ProSTUD 25 3-5/8 in. x 10 ft. 25-Gauge EQ Galvanized Steel Wall Framing Stud

★★★★★ (120)

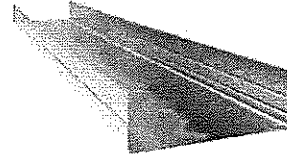
\$17²⁸



ClarkDietrich
ProTRAK 1-5/8 in. x 10 ft. 25-Gauge 25 EQ Galvanized Steel Track

★★★★★ (19)

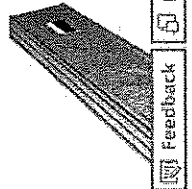
\$11⁹⁸



ProTRAK 25 1-1/4 in. x 3-5/8 in. x 10 ft. Galvanized Steel Track

★★★★★ (34)

\$18⁴⁸



ClarkDietrich
ProSTUD 25 2-1/2 Gauge EQ Galvanized Wall Framing Stud

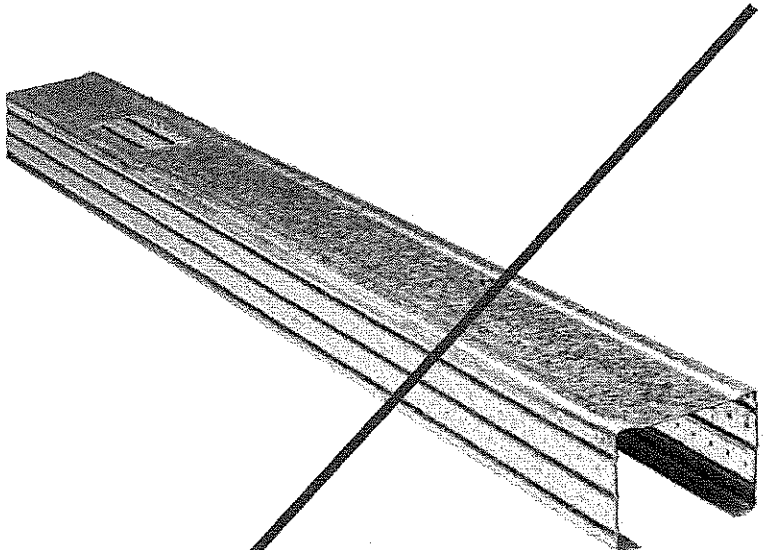
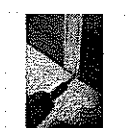
★★★★★ (22)

\$12²⁶

< 1/3 >

ProSTUD 20 1-5/8 in. x 10 ft. 20-Gauge EQ Galvanized Steel Wall Framing Stud

★★★★★ (3) [Questions & Answers \(3\)](#)



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Feedback Live Chat

\$13⁶⁵

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FREE

Delivery

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174 available

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Add to List

Add to Quote

Product Details

Specifications

Quotes

Lists

Thompson, Andrew

From: Andrew Bizub <AB@builtbyab.com>
Sent: Thursday, January 25, 2024 4:26 PM
To: Thompson, Andrew; andrewj@edgepropertymaintenance.com; Miller, Isaiah
Subject: Re: Preakness Golf Course_Draft Invoice #2

We need 5 carpenters for a day to wrestle the beams up into the air. We need to construct temporary walls to support the structure above while the old load bearing walls are removed and the new beams are installed. Let me know if you have any other questions. Thanks,
Andrew

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From: Thompson, Andrew <AndrewT@passaiccountynj.org>
Sent: Thursday, January 25, 2024 4:11 PM
To: Andrew Bizub <AB@builtbyab.com>; andrewj@edgepropertymaintenance.com <andrewj@edgepropertymaintenance.com>; Miller, Isaiah <isaiahm@passaiccountynj.org>
Subject: RE: Preakness Golf Course_Draft Invoice #2

Andrew, see attached. Please clarify the highlighted item. 5 carpenters for one fitch beam?



Andrew Thompson AIA LEED AP, County Architect

**County of Passaic
Department of Engineering**

Office: 973-881-4424 Cell: 201-421-4523

Address: 401 Grand Street, Room 524, Paterson, NJ 07505

andrewt@passaiccountynj.org



From: Andrew Bizub <AB@builtbyab.com>
Sent: Thursday, January 25, 2024 3:53 PM
To: Thompson, Andrew <AndrewT@passaiccountynj.org>; andrewj@edgepropertymaintenance.com; Miller, Isaiah <isaiahm@passaiccountynj.org>
Subject: Re: Preakness Golf Course_Draft Invoice #2

Yes we need to keep the cash flow going please

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From: Thompson, Andrew <AndrewT@passaiccountynj.org>
Sent: Thursday, January 25, 2024 3:51:11 PM
To: andrewj@edgepropertymaintenance.com <andrewj@edgepropertymaintenance.com>; Miller, Isaiah <isaiahm@passaiccountynj.org>

Cc: Andrew Bizub <AB@builtbyab.com>

Subject: RE: Preakness Golf Course_Draft Invoice #2

Andrew, is this you?



Andrew Thompson AIA LEED AP, County Architect

County of Passaic

Department of Engineering

Office: 973-881-4424 Cell: 201-421-4523

Address: 401 Grand Street, Room 524, Paterson, NJ 07505

andrewt@passaiccountynj.org



From: andrewj@edgepropertymaintenance.com <andrewj@edgepropertymaintenance.com>

Sent: Thursday, January 25, 2024 2:23 PM

To: Thompson, Andrew <AndrewT@passaiccountynj.org>; Miller, Isaiah <isaiahm@passaiccountynj.org>

Subject: Preakness Golf Course_Draft Invoice #2

Good Afternoon Gentlemen, Please review and advise regarding draft invoice #2. Please let me know deadline for hardcopies and meeting/payment dates. Thanks, Andrew

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Board of County Commissioners



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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY INC., FOR THE 2022 PASSAIC COUNTY ROADWAY RESURFACING PROJECT, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	34.
CAF#	G-01-45-700-022-911
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY INC., FOR THE 2022 PASSAIC COUNTY ROADWAY RESURFACING PROJECT, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on June 28, 2022, the Purchasing Agent issued C-22-016, 2022 Passaic County Road Resurfacing Program (hereafter “C-22-016”) seeking sealed proposals from qualified bidders for the 2022 County Road Resurfacing Program; and

WHEREAS, on July 19, 2022, the Board approved Resolution No. R-22-0694, authorizing an award of contract to Smith-Sondy Asphalt Construction Company Inc., as the lowest responsible bidder to the project under C-22-016, in the amount of four million, five hundred seventy-seven thousand, two hundred seventy-four dollars and ninety-five cents (\$4,577,274.95) pursuant to N.J.S.A. 40A:11-4, et seq.; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies or equipment delivered or provided pursuant to the conditions as set forth therein; and

WHEREAS, on June 27, 2023, the Board passed Resolution No. R-23-0529, authorizing Change Order No. 1, in the increased amount of one hundred seventy-five thousand, eight hundred sixty-seven dollars and fifteen cents (\$175,867.15), for a new total award amount, as a result of the increase, in the amount of four million, seven hundred fifty-three thousand, one hundred forty-two dollars and ten cents (\$4,753,142.10); and

WHEREAS, on November 21, 2023, the Board passed Resolution No. R-23-1072, authorizing Change Order No. 2, in the decreased amount of five hundred fifty-five dollars and fifty-seven cents (\$555.57), for a new total award amount, as a result of the deduction, in the amount of four million seven hundred fifty-two thousand five hundred eighty-six dollars and fifty-three cents (\$4,752,586.53); and

WHEREAS, the Passaic County Engineer is recommending that Change Order No. 3, be authorized for a net addition to the contract for the project under C-22-016 in the amount of sixty-five thousand two hundred seventy-eight dollars (\$65,278.00) for emergency pavement repair on Greenwood Lake Turnpike due to pavement damage from a car fire, emergency pavement repair for pavement damaged by downed overhead electrical line, and traffic video detection system, with a new total contract award, as a result of the increase, in the amount of four million, eight hundred seventeen thousand eight hundred sixty-four dollars and fifty-three cents (\$4,817,864.53); and

WHEREAS, funds are available in Account No. G-01-45-700-022-911, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, the majority of this project will be funded by the New Jersey Department of Transportation (hereafter “NJDOT”) County Aid Grant; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic approves Change Order No. 3, for the contract with Smith-Sondy Asphalt Construction Company Inc, under C-22-016, in the increased amount of sixty-five thousand two hundred seventy-eight dollars (\$65,278.00), with a new total contract award, as a result of the increase, in the amount of four million, eight hundred seventeen thousand eight hundred sixty-four dollars and fifty-three cents (\$4,817,864.53).

LET IT BE FURTHER RESOLVED, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board of County Commissioners are authorized an agreement and Form SA-1 for NJDOT Change Orders and to take any other action necessary to carry out the purpose of this Resolution.

KJB

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,278.00

APPROPRIATION: G-01-45-700-022-911

PURPOSE: Authorize Change Order No. 3, for the contract with Smith-Sondy Asphalt Construction Company Inc, for the 2022 County Road Resurfacing Program.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 Deputy Director Cassandra "Sandi" Lazzara
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 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLONNELLI BROTHERS, INC., FOR ON-CALL BRIDGE SCOUR REPAIRS AT THE WAGARAW BRIDGE #1600-103 OVER GOFFLE BROOK IN THE BOROUGH OF HAWTHORNE, PER BID C-24-002, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	35.
CAF#	C-04-55-148-001-9B1
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLONNELLI BROTHERS, INC., FOR ON-CALL BRIDGE SCOUR REPAIRS AT THE WAGARAW BRIDGE #1600-103 OVER GOFFLE BROOK IN THE BOROUGH OF HAWTHORNE, PER BID C-24-002, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on February 2, 2024, the Board passed Resolution R-24-0057 qualifying a list of five contractors and unit prices to perform on-call bridge repairs and culvert repairs on an as-needed basis for the period beginning on January 1, 2024, and ending December 31, 2025, which included Colonnelli Brothers, Inc.; and

WHEREAS, the County Engineer is recommending an award of contract to Colonnelli Brothers, Inc., for on-call bridge scour repairs at the Wagaraw Bridge #1600-103 over Goffle Brook in the Borough of Hawthorne in an amount not to exceed thirty-nine thousand seven hundred fifty dollars (\$39,750.00); and

WHEREAS, funds are available in Account No. C-04-55-148-001-9B1 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract to Colonnelli Brothers, Inc., for on-call bridge scour repairs at the Wagaraw Bridge #1600-103 over Goffle Brook in the Borough of Hawthorne in an amount not to exceed thirty-nine thousand seven hundred fifty dollars (\$39,750.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute an agreement with Colonnelli Brothers Inc., and take any other steps necessary to carry out the purpose of this Resolution.

KJB

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,750.00

APPROPRIATION: C-04-55-148-001-9B1

PURPOSE: Award contract to Colonnelli Brothers, Inc., for on-call bridge scour repairs at the Wagaraw Bridge #1600-103 over Goffle Brook in the Borough of Hawthorne.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
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 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DOOR WORKS, INC.,
 TO INSTALL A ROLLING STEEL DOOR AND DOCK LEVELER AT PREAKNESS
 HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-10

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	36.
CAF#	C-04-55-172-002-901
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DOOR WORKS, INC., TO INSTALL A ROLLING STEEL DOOR AND DOCK LEVELER AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-10

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the Purchasing Agent issued SB-23-050, Repair/Replacement/New Installation of Overhead Doors, Door Motors, and Rolling Gate Motors for Various County of Passaic Departments and Institutions (hereafter “SB-23-050”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

WHEREAS, the lowest responsible bidder to SB-23-050 was Door Works, Inc.; and

WHEREAS, Door Works, Inc., also offered its pricing to the members of the Passaic County Cooperative Pricing System #38 PCCP; and

WHEREAS, on May 9, 2023, the Board passed Resolution No. R-23-040 authorizing an award of contract to Door Works, Inc., to repair, replace, and install new overhead doors, door motors, and rolling gate motors; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, the Passaic County Engineer is requesting that the Board authorize a contract with Door Works, Inc. to replace an existing rolling steel door with a new rolling steel door and a new dock leveler at Preakness Healthcare Center, pursuant to the terms, prices, and conditions of Door Works, Inc.’s response to SB-23-050, in an amount not to exceed twenty-four thousand five hundred five dollars (\$24,505.00) pursuant to the proposal submitted by Door Works, Inc. attached hereto and included herewith; and

WHEREAS, funds are available in Account No. C-04-55-172-002-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic hereby authorizes an award of contract to Door Works, Inc., to replace an existing rolling steel door with a new rolling steel door and a new dock leveler at Preakness Healthcare Center, pursuant to the terms, prices, and conditions of Door Works, Inc.’s response to SB-23-050, in an amount not to exceed twenty-four thousand five hundred five dollars (\$24,505.00).

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,505.00

APPROPRIATION: C-04-55-172-002-901

PURPOSE: Award contract to Door Works, Inc., to replace an existing rolling steel door with a new rolling steel door and a new dock leveler at Preakness Healthcare Center.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 Deputy Director Cassandra "Sandi" Lazzara
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLONNELLI BROTHERS, INC., FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT IN THE BOROUGH OF WANAQUE, PER BID C-23-009, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	37.
CAF#	G-01-45-709-018-905
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLONNELLI BROTHERS, INC., FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT IN THE BOROUGH OF WANAQUE, PER BID C-23-009, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the County desires to initiate construction on the Highlands Rail Trail Phase I Project (hereafter “Project”), which will convert unused railroad tracks into a 10-foot wide asphalt shared-use pathway in the Borough of Wanaque, spanning from Union Avenue to FA Orechio Drive, with the construction of a 50-foot span pedestrian bridge and associated site improvements; and

WHEREAS, on June 22, 2023, the Purchasing Agent issued Re-Bid Highlands Rail Trail - Phase 1, C-23-009 (hereafter “C-23-009”) seeking sealed proposals from qualified bidders for the Project; and

WHEREAS, on July 25, 2023, bids were unsealed for C-23-009 by the Purchasing Agent with Colonnelli Brothers, Inc., being the lowest responsible bidder, compliant with all requirements set forth by the State of New Jersey, Department of Transportation; and

WHEREAS, the Passaic County Engineer is recommending an award of contract Colonnelli Brothers, Inc., for the Project in an amount not to exceed three million four hundred thousand dollars (\$3,400,000.00); and

WHEREAS, the majority of this project will be funded by the Federal Transportation Alternatives Program administered by the State of New Jersey, Department of Transportation; and

WHEREAS, this award is subject to concurring approval from the New Jersey Department of Transportation; and

WHEREAS, the County complied with the legal requirements as set forth under N.J.S.A. 40A:11-23 and the County is making the award of contract in accordance with the requirements under N.J.S.A. 40A:11-24(a); and

WHEREAS, funds are available in Account No. G-01-45-709-018-905, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4 et seq., the Board of County Commissioners of the County of Passaic authorizes an award of contract to Colonnelli Brothers, Inc., for the Highlands Rail Trail Phase I Project, C-23-009 in an amount not to exceed three million four hundred thousand dollars (\$3,400,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners are authorized to execute an agreement with Colonnelli Brothers, Inc., and take any other steps necessary to carry out the purpose of this Resolution

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,400,000.00

APPROPRIATION: G-01-45-709-018-905

PURPOSE: Award contract to Colonnelli Brothers, Inc., for the Highlands Rail Trail Phase I Project in the Borough of Wanaque.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
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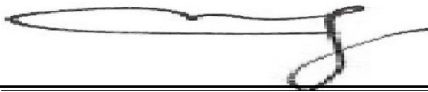
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ON-LINE CONTRACTING, INC., FOR ON-CALL DRAINAGE REPAIRS NEAR 39 ALLWOOD ROAD IN THE CITY OF CLIFTON, PER BID C-24-001, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	38.
CAF#	C-04-55-175-001-901
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ON-LINE CONTRACTING, INC., FOR ON-CALL DRAINAGE REPAIRS NEAR 39 ALLWOOD ROAD IN THE CITY OF CLIFTON, PER BID C-24-001, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on October 23, 2023, the Purchasing Agent issued C-24-001, On Call Drainage Projects, (hereafter “C-24-001”) seeking sealed proposals from qualified bidders for on-call drainage projects, to be used on an as-needed basis for a two-year period beginning January 1, 2024 through December 31, 2025; and

WHEREAS, on December 12, 2023, the Board passed Resolution No. R-23-1170 qualifying a pool of construction companies and establishing unit prices under C-24-001 for the On-Call Drainage Projects for a two-year period beginning on January 1, 2024, expiring on December 31, 2025, as recommended by the County Engineer, to be hired on an as-needed basis, which included On-Line Contracting; and

WHEREAS, the County Engineer is recommending an award of contract to On-line Contracting, Inc., in an amount not to exceed sixteen thousand five hundred ninety-eight dollars and forty-five cents (\$16,598.45) for emergency drainage repairs near 39 Allwood Road in the City of Clifton; and

WHEREAS, funds are available in Account No. C-04-55-175-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, et seq. the Board of County Commissioners of the County of Passaic hereby authorizes an award of contract to On-Line Contracting, Inc., under C-24-001, in an amount not to exceed sixteen thousand five hundred ninety-eight dollars and forty-five cents (\$16,598.45) for emergency drainage repairs near 39 Allwood Road in the City of Clifton, as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this Resolution.

KJB

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,598.45

APPROPRIATION: C-04-55-175-001-901

PURPOSE: Award contract to On-Line Contracting, Inc.,
under C-24-001 for emergency drainage repairs
near 39 Allwood Road in the City of Clifton.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR THE REPLACEMENT OF THE KINGSLAND ROAD BRIDGE NO. 1600-081 OVER THE THIRD RIVER IN THE CITY OF CLIFTON, TO COLONNELLI BROTHERS, INC., PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	39.
CAF#	G-01-45-714-018-903
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR THE REPLACEMENT OF THE KINGSLAND ROAD BRIDGE NO. 1600-081 OVER THE THIRD RIVER IN THE CITY OF CLIFTON, TO COLONNELLI BROTHERS, INC., PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on August 3, 2020, the Purchasing Agent issued C-20-015, Replacement of Kingsland Road Bridge over the Third River, Structure No. 1600081, in the City of Clifton (hereafter “C-20-015”) seeking sealed proposals from qualified bidders for the replacement of Kingsland Road Bridge (hereafter “Project”); and

WHEREAS, on September 8, 2020, the Board approved Resolution No. R20200717, authorizing an award of contract to Assuncao Brothers, Inc., of Edison, NJ, under C-20-015 in the total amount of one million eight hundred twenty-three thousand nine hundred ninety-seven dollars and sixty-nine cents (\$1,823,997.69); and

WHEREAS, following Assuncao Brothers, Inc.’s default on the contract under C-20-15, on November 22, 2022 the Board approved Resolution No. R-22-1047, authorizing an award of contract to Colonnelli Brothers, Inc., to complete the Project in the amount of one million ninety thousand two hundred fifty-two dollars (\$1,090,252.00); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies or equipment delivered or provided pursuant to the conditions as set forth therein; and

WHEREAS, on July 18, 2023, the Board passed Resolution No. R-23-0687, authorizing Change Order No. 1, to Colonnelli Brothers, Inc., in the increased amount of one hundred six thousand four hundred fifty-three dollars and fifty-two cents (\$106,453.52), for a new total contract award, as a result of the increase, in the amount of one million one hundred ninety-six thousand seven hundred five dollars and fifty-two cents (\$1,196,705.52); and

WHEREAS, the Passaic County Engineer is recommending that Change Order No. 2, be authorized for a net deduction to the contract for the Project in the amount of two hundred eighteen thousand seven hundred two dollars and forty-one cents (\$218,702.41), due to additions and deletions of as-built quantities needed to complete the Project, with a new total contract award, as a result of the deduction, in the amount of nine hundred seventy-eight thousand three dollars and eleven cents (\$978,003.11); and

WHEREAS, the majority of the construction project is being funded by the New Jersey Department of Transportation Local Bridge grant; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic approve Change Order No. 2, for the contract with Colonnelli Brothers, Inc., under C-20-015, in the decreased amount of two hundred eighteen thousand seven hundred two dollars and forty-one cents (\$218,702.41), with a new total contract award, as a result of the deduction, in the amount of nine hundred seventy-eight thousand three dollars and eleven cents (\$978,003.11).

LET IT BE FURTHER RESOLVED, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Engineer, and Director of Board of County Commissioners are authorized execute an agreement, and Form SA-1 for NJDOT Change Orders and to take any other action necessary to carry out the purpose of this Resolution.

KJB

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

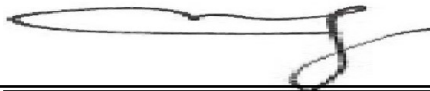
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE EXECUTION AND ACCEPTANCE OF THE AMENDED FEDERAL TRANSPORTATION ALTERNATIVES PROGRAM GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT, PURSUANT TO N.J.S.A. 40A:5-30

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	40.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE EXECUTION AND ACCEPTANCE OF THE AMENDED FEDERAL TRANSPORTATION ALTERNATIVES PROGRAM GRANT FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, FOR THE HIGHLANDS RAIL TRAIL PHASE I PROJECT, PURSUANT TO N.J.S.A. 40A:5-30

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, on December 27, 2022, the Board passed Resolution No. R-22-1242, authorizing the acceptance of a Federally-sourced grant from the State of New Jersey, Department of Transportation, under the Transportation Alternatives Grant Program, Agreement Number 2022-DT-BLA1-05, in the amount of one million nine hundred eight thousand eight hundred ninety-five dollars and fifty cents (\$1,908,895.50); and

WHEREAS, the County Engineer is now seeking authorization to accept and execute the Grant Modification Agreement with the State of New Jersey, Department of Transportation, increasing the County’s award under the Transportation Alternatives Grant Program, Agreement Number 2022-DT-BLA1-05 by one million four hundred ninety-one thousand one hundred four dollars and fifty cents (\$1,491,104.50), with a new total grant under this program in the amount of three million four hundred thousand dollars (\$3,400,000.00); and

WHEREAS, the funding received under the Transportation Alternatives Grant Program, Agreement Number 2022-DT-BLA1-05 will be used to fund the construction phase of the Highlands Rail Trail Phase I Project in the Borough of Wanaque; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:5-30, that the Board of County Commissioners of the County of Passaic authorizes the acceptance and execution of the Grant Modification Agreement under the Transportation Alternatives Grant Program, Agreement Number 2022-DT-BLA1-05 from the State of New Jersey, Department of Transportation, increasing the grant award for the construction phase of the Highland Rail Trail Phase I Project in the Borough of Wanaque to three million four hundred thousand dollars (\$3,400,000.00).

LET IT BE FURTHER RESOLVED that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board of County Commissioners are authorized to take all steps necessary to carry out the purpose of this Resolution.

KJB

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY INTERESTS
 REQUIRED FOR THE OLDHAM ROAD IMPROVEMENTS PROJECT IN WAYNE TOWNSHIP,
 PURSUANT TO N.J.S.A. 20:3-6

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	41.
CAF#	C-04-55-16-002-920
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY INTERESTS REQUIRED FOR THE OLDHAM ROAD IMPROVEMENTS PROJECT IN WAYNE TOWNSHIP, PURSUANT TO N.J.S.A. 20:3-6

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant N.J.S.A. 20:3-6, the County is first required to obtain the necessary real property acquisition through bona fide negotiations with the prospective property owner, such negotiations shall include an offer in writing by the County to the property owner holding the title of record to the property, setting forth the property and interest therein to be acquired, the compensation offered to be paid and a reasonable disclosure of the manner in which the amount of such offered compensation has been calculated; prior to such offer the County shall appraise said property and the owner shall be given an opportunity to accompany the appraiser during inspection; and

WHEREAS, the Board retained New Jersey Realty Advisory Group to complete a real property appraisal report relative to the value of the land that needs to be acquired and the value of damages associated with the acquisition of the necessary land and easements; and

WHEREAS, the County made an offers in writing to the property following property owners;

<u>NAME</u>	<u>BLOCK</u>	<u>LOT</u>	<u>PARTIAL FEE TAKING</u>	<u>EMP.CONST.EASEMENT</u>	<u>AMOUNT</u>
C & D Firstbrook	1902	108	1,160 square feet	774 square feet	\$20,590
D & G Santana	1901	14	None	1,813 square feet	\$1,200

WHEREAS, the above property owners have agreed to and accepted the County’s offer for the easements needed to complete the Project; and

WHEREAS, County Counsel is recommending that the Board approves payments to the property owners herein and authorizes the purchase the above listed easements for the Reconstruction of Oldham Road Project; and

WHEREAS, funds are available in Account No. C-04-55-16-002-920, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2023 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that pursuant to N.J.S.A. 20:3-6 the Passaic County Board of County Commissioners hereby authorizes of above purchases of real property interests necessary to complete the Oldham Road Improvements Project and authorizes payment to the property owner for the purchase of the above listed easements.

LET IT BE FURTHER RESOLVED, that the County Counsel is authorized and directed to draft and prepare agreements reflecting the terms and conditions, as set forth in this Resolution, and consistent with the negotiations undertaken with Property Owners.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are hereby authorized to execute the agreements and take any other steps necessary to carry out the purpose of this Resolution.

KJB

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$21,790.00

APPROPRIATION: C-04-55-166-002-920

PURPOSE: Authorize purchases of real property interests necessary to complete the Oldham Road Improvements Project and authorize payment to the property owner for the purchase of the listed easements.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF CULTURAL & HISTORIC AFFAIRS TO APPLY & ACCEPT A GRANT IN THE AMOUNT OF 3.6 MILLION DOLLARS FROM STATE OF NEW JERSEY FOR THE RESTORATION OF LAMBERT CASTLE CARRIAGE HOUSE RESTORATION & VISITOR CENTER PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	42.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DIRECTOR OF CULTURAL & HISTORIC AFFAIRS TO APPLY & ACCEPT A GRANT IN THE AMOUNT OF 3.6 MILLION DOLLARS FROM STATE OF NEW JERSEY FOR THE RESTORATION OF LAMBERT CASTLE CARRIAGE HOUSE RESTORATION & VISITOR CENTER PROJECT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Director of Cultural & Historic Affairs is seeking authorization to apply and accept the grant from the State of New Jersey for the Restoration of Lambert Castle Carriage House Restoration & Visitor Center Project in the amount of three million six hundred thousand dollars (\$3,600,000.00) for the FY2024 Legislative Grant from the State of New Jersey for a Legislative Grant Term from July 1, 2023 to June 30, 2024; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:20-1 that the Passaic County Board of Commissioners authorizes the Director of Cultural & Historic Affairs to accept the grant in the amount of in the amount of three million six hundred thousand dollars (\$3,600,000.00) for the FY2024 Legislative Grant from the State of New Jersey for the restoration of the Lambert Castle Carriage House Restoration and the Visitor Center.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, Director of Cultural & Historic Affairs, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

February 13, 2024



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 811
TRENTON, NJ 08625-0811

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

JACQUELYN A. SUÁREZ
Acting Commissioner

February 8, 2024

Ms. Kelly Ruffel
Director
County of Passaic
Department of Cultural and Historic Affairs
Dey Mansion Washington's HQ
199 Totowa Road
Wayne, NJ 07470

Re: FY24 Legislative grant

Dear Ms. Ruffel

Please accept this letter as confirmation that the Passaic County will receive an FY24 Legislative grant in the amount of \$3,600,000. The purpose of this award is for the Lambert Castle Visiting Center.

The Legislative grant term runs from July 1, 2023 – June 30, 2024. An extension can be provided if needed to expend all funds of the grant and project completion. A grant application describing the scope of work must be submitted to the Department, via DCA's grant management system, SAGE, to disburse funds.

If you have any questions or concerns, please feel free to contact me at 609-913-4505 or via e-mail, Jennifer.underwood@dca.nj.gov I am looking forward to working with you.

Sincerely,

Jennifer Underwood

Jennifer Underwood
Administrator
Office of Community Services
Division of Housing and Community Resources
Department of Community Affairs

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

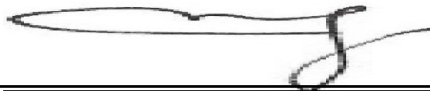
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 3 TO M & M CONSTRUCTION COMPANY, INC., FOR THE LAMBERT CASTLE CARRIAGE HOUSE RESTORATION AND REHABILITATION PROJECT, PER BID C-22-023, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	43.
CAF#	C-04-55-162-001-901
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 3 TO M & M CONSTRUCTION COMPANY, INC., FOR THE LAMBERT CASTLE CARRIAGE HOUSE RESTORATION AND REHABILITATION PROJECT, PER BID C-22-023, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on November 22, 2022 the Board passed Resolution No. R-22-1050, authorizing an award of contract to M & M Construction Company, Inc., as lowest responsible bidder to C-22-023, Lambert Castle Carriage House Restoration and Rehabilitation Project (hereafter “Project”); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies or equipment delivered or provided pursuant to the conditions as set forth therein; and

WHEREAS, on May 9, 2023, the Board passed Resolution No. R-23-0462 authorizing Change Order No. 1 to M&M Construction Company, Inc., for the Project in the increased amount of twenty-one thousand one hundred eight dollars and twenty-eight cents (\$21,108.28), with a new total contract award, as a result of the increase, in the amount of five million one hundred eighty-one thousand one hundred one dollars and twenty-eight cents (\$5,181,101.28); and

WHEREAS, on September 2, 2023, the Board passed Resolution No. R-23-0897, authorizing Change Order No. 2 to M&M Construction Company, Inc., for the Project in the increased amount of seven thousand eight hundred ninety-nine dollars and thirty-nine cents (\$7,899.39), with a new total contract award, as a result of the increase, in the amount of five million one hundred eighty-nine thousand sixty-seven cents (\$5,189,000.67)

WHEREAS, the Director of the Department of Cultural & Historic Affairs is recommending that Change Order No. 3 be authorized for a net addition to the contract for the Project in the amount of fifty-five thousand four hundred seventeen dollars and sixty-six cents (\$55,417.66), to make previously unforeseen utility upgrades now needed to complete the Project, with a new total contract award, as a result of the increase, in the amount of five million two hundred forty-four thousand four hundred eighteen dollars and thirty-three cents (\$5,244,418.33); and

WHEREAS, funds are available in Account No. C-04-55-162-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic approve Change Order No. 3, in the increased amount of fifty-five thousand four hundred seventeen dollars and sixty-six cents (\$55,417.66) to M & M Construction Company, Inc., for the necessary additions to the contract awarded under C-22-023 and described herein, as recommended by the Director of the Department of Cultural & Historic Affairs with a new total contract award in the amount of five million two hundred forty-four thousand four hundred eighteen dollars and thirty-three cents (\$5,244,418.33).

LET IT BE FURTHER RESOLVED, that the Director of the Department of Cultural & Historic Affairs is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of the Department of Cultural & Historic Affairs, and Director of Board of County Commissioners are authorized to take any other action necessary to carry out the purpose of this Resolution.

KJB

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$55,417.66

APPROPRIATION: C-04-55-162-001-901

PURPOSE: Authorize Change Order No. 3, for the contract with M & M Construction Company, Inc., for Lambert Castle Carriage House Restoration and Rehabilitation Project.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
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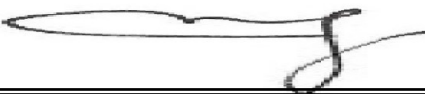
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SLADE ELEVATOR OF MOUNTAINSIDE, NJ FOR THE MAINTENANCE AND SERVICE OF ELEVATOR AND CHAIRLIFT MAINTENANCE IN VARIOUS PASSAIC COUNTY FACILITIES PURSUANT TO N.J.S.A. 40:11-12


THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:



 Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



 Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	44.
CAF#	4-01-20-112-004-207, 4-01-2
Purchase Req. #	
Result	

Public Works

 COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SLADE ELEVATOR OF MOUNTAINSIDE, NJ FOR THE MAINTENANCE AND SERVICE OF ELEVATOR AND CHAIRLIFT MAINTENANCE IN VARIOUS PASSAIC COUNTY FACILITIES PURSUANT TO N.J.S.A. 40:11-12

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, et seq. the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Slade Elevator of Mountainside, NJ submitted a competitive price under State Contract 20-GNSV2-01119 for elevator maintenance, repair, testing, and inspection services to the State of New Jersey, Department of the Treasury, Division of Purchase and Property; and

WHEREAS, the Superintendent of Buildings and Grounds received a quote from Slade Elevator of Mountainside, NJ for the Maintenance and Service of Elevator and Chairlift Maintenance in Various Passaic County Facilities in an amount not to exceed two hundred thousand dollars (\$200,000.00), beginning on January 1, 2024, and expiring on December 31, 2025; and

WHEREAS funds are available in Account No. 4-01-20-112-004-207, 4-01-20-112-001-207, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed on February 7, 2024, by the Public Works Committee, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic hereby authorize an award of contract to Slade Elevator of Mountainside, NJ for the Maintenance and Service of Elevator and Chairlift Maintenance in Various Passaic County Facilities in an amount not to exceed two hundred thousand dollars (\$200,000.00), beginning on January 1, 2024, and expiring on December 31, 2025.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any other action necessary to carry out the purpose of this Resolution.

PCR

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$200,000.00

APPROPRIATION: 4-01-20-112-004-207 - \$30,000.00
4-01-20-112-001-207 - \$70,000.00
*Contingent upon availability of funds in the
2025 adopted budget - \$100,000.00

PURPOSE: Award contract to Slade Elevator of Mountainside,
NJ for the Maintenance and Service of Elevator and
Chairlift Maintenance in Various Passaic County
Facilities.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CARRIER CORPORATION FOR PREVENTATIVE MAINTENANCE, SERVICE, NEW EQUIPMENT INSTALLATION, AND REPLACEMENT FOR CERTAIN HVAC AND REFRIGERATION EQUIPMENT AT VARIOUS COUNTY OF PASSAIC FACILITIES THROUGH THE BERGEN COUNTY COOPERATIVE, PURSUANT TO N.J.S.A. 40A:11-10

THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	45.
CAF#	4-01-20-112-001-213
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO CARRIER CORPORATION FOR PREVENTATIVE MAINTENANCE, SERVICE, NEW EQUIPMENT INSTALLATION, AND REPLACEMENT FOR CERTAIN HVAC AND REFRIGERATION EQUIPMENT AT VARIOUS COUNTY OF PASSAIC FACILITIES THROUGH THE BERGEN COUNTY COOPERATIVE, PURSUANT TO N.J.S.A. 40A:11-10

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide by a joint agreement for the provision of the performance of goods and services to be used by their respective jurisdictions; and

WHEREAS, the County is a member of the Bergen County Cooperative Contract Purchasing System #11BECCP (hereafter “#11BECCP”) a joint cooperative pricing system, offering competitive pricing for various goods and services established pursuant to N.J.S.A. 40A:11-10, et seq.; and

WHEREAS, in compliance with the law, #11BECCP issued and awarded a contract to multiple vendors, including Carrier Corporation for HVAC, Time, and Materials Services, under Contract #BC-Bid-22-01.1; and

WHEREAS, the Superintendent of Buildings and Grounds is recommending that the Board authorize an award of contract to Carrier Corporation for HVAC services under Contract #BC-Bid-22-01.1 through the Bergen County Cooperative, in an amount not to exceed three hundred fifty thousand dollars (\$350,000.00), beginning on January 1, 2024, and expiring on December 31, 2024; and

WHEREAS, funds are available in Account No.4-01-20-112-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at a meeting on February 7, 2024, by the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to Carrier Corporation for HVAC services under Contract #BC-Bid-22-01.1 through the Bergen County Cooperative, in an amount not to exceed three hundred fifty thousand dollars (\$350,000.00), beginning on January 1, 2024, and expiring on December 31, 2024.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

PCR

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$350,000.00

APPROPRIATION: 4-01-20-112-001-213

PURPOSE: Award contract to Carrier Corporation for HVAC services.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
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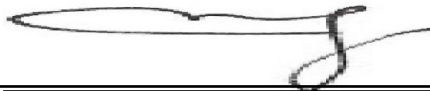
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION AWARDED TO JUNKLUGGERS OF NORTHERN NEW JERSEY FOR PERFORMING ADDITIONAL SERVICES OVER AND ABOVE THE ORIGINAL ESTIMATE FOR CLOSING THE PASSAIC COUNTY JAIL, PURSUANT TO N.J.S.A. 40A:11-1

THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	46.
CAF#	4-01-31-225-001-U07
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION AWARDED TO JUNKLUGGERS OF NORTHERN NEW JERSEY FOR PERFORMING ADDITIONAL SERVICES OVER AND ABOVE THE ORIGINAL ESTIMATE FOR CLOSING THE PASSAIC COUNTY JAIL, PURSUANT TO N.J.S.A. 40A:11-1

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on December 28, 2023, the Board passed Resolution No. R-23-1260 authorizing an award of contract to Junkluggers of Northern New Jersey, in a total amount not to exceed thirty-seven thousand seven hundred sixty-five dollars (\$37,765.00) for the cleanout and removal of contents in the Passaic County Jail, at 11 Marshall Street in the City of Paterson; and

WHEREAS, the Superintendent of Buildings and Grounds is seeking authorization for an increase appropriation to Junkluggers of Northern New Jersey in the amount not to exceed four thousand nine hundred ninety-five dollars (\$4,995.00) to pay for additional services over and above the original estimate for closing the Passaic County Jail at 11 Marshall Street in the City of Paterson, with a new total award amount of forty-two thousand seven hundred sixty dollars (\$42,760.00); and

WHEREAS, funds are available in Account No. 4-01-31-225-001-U07 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the February 7, 2024, meeting of the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant N.J.S.A. 40A:11-1, the Board of County Commissioners of the County of Passaic is authorizing the increase in appropriation under the contract to Junkluggers of Northern New Jersey in the amount not to exceed four thousand nine hundred ninety -five dollars (\$4,995.00) for additional services over and above the original estimate for closing the Passaic County Jail at 11 Marshall Street in the City of Paterson, with a new total award amount of forty-two thousand seven hundred sixty dollars (\$42,760.00).

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

PCR

February 13, 2024

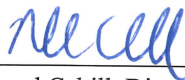
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,995.00

APPROPRIATION: 4-01-31-225-001-U07

PURPOSE: Authorize increase in award to Junkluggers of Northern New Jersey for additional services over and above the original estimate for closing the Passaic County Jail at 11 Marshall Street in the City of Paterson.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
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 Pasquale "Pat" Lepore

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Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION AWARDED TO TANIS HARDWARE CORPORATION FOR ANTICIPATED COSTS ASSOCIATED WITH CATALOG % DISCOUNTS PRICING FOR THE HARDWARE SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, AS PER BID SB-22-012, PURSUANT TO N.J.S.A. 40A:11-1

THIS RESOLUTION WAS REQUESTED BY:
 BUILDINGS AND GROUNDS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	47.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN INCREASE IN APPROPRIATION AWARDED TO TANIS HARDWARE CORPORATION FOR ANTICIPATED COSTS ASSOCIATED WITH CATALOG % DISCOUNTS PRICING FOR THE HARDWARE SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, AS PER BID SB-22-012, PURSUANT TO N.J.S.A. 40A:11-1

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, on February 8, 2022, the Board passed Resolution No. R-22-0089 authorizing an award of contract to Tanis Hardware Corporation for a contract term beginning April 1, 2022, and expiring March 31, 2024, in the amount of sixty thousand dollars (\$60,000.00); and

WHEREAS, the Superintendent of Buildings and Grounds is recommending an increase appropriation to Tanis Hardware Corporation in the amount of fifty thousand dollars (\$50,000.00) for anticipated costs associated with catalog % discounts pricing for the hardware supplies and equipment for various county of Passaic Departments and Institutions, with a new total award amount of one hundred ten thousand dollars (\$110,000.00); and

WHEREAS, this matter was discussed at the February 7, 2024, meeting of the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant N.J.S.A. 40A:11-1, the Board of County Commissioners of the County of Passaic is authorizing an increase in the appropriation under the contract to Tanis Hardware Corporation of fifty thousand dollars (\$50,000.00) for anticipated costs associated with catalog % discounts pricing for the hardware supplies and equipment for various county of Passaic Departments and Institutions, for a new total award amount of one hundred ten thousand dollars (\$110,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

PCR

February 23, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: 4.-01-20-112-001-213

PURPOSE: Authorize increase in award Tanis Hardware to provide hardware supplies and equipment on an as-needed basis.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF PARKS & RECREATION TO APPLY FOR THE GRANT FROM THE LOCAL RECREATION IMPROVEMENT GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO IMPROVE AND REPAIR THE POOL AND SPLASH PARK AT CAMP HOPE, LOCATED AT 1792 UNION VALLEY ROAD IN WEST MILFORD PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 PARKS & RECREATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/7/2024
Adopted Date	
Agenda Item	48.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING THE DEPARTMENT OF PARKS & RECREATION TO APPLY FOR THE GRANT FROM THE LOCAL RECREATION IMPROVEMENT GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO IMPROVE AND REPAIR THE POOL AND SPLASH PARK AT CAMP HOPE, LOCATED AT 1792 UNION VALLEY ROAD IN WEST MILFORD PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the New Jersey Department of Community Affairs Local Recreation Improvement Grant supports the improvement and repair of public recreation facilities including parks, municipal recreation centers, and local stadiums; and

WHEREAS, the Director of the Department and Parks and Recreation is making a recommendation to apply and obtain the Local Recreation Improvement Grant from the New Jersey Department of Community Affairs in the amount of one hundred thousand dollars (\$100,000.00) to carry out a project to repair and improve the pool and Splash Park at Camp Hope located at 1792 Union Road West Milford; and

WHEREAS, this matter was discussed at the February 7, 2024, meeting of the Public Works Committee and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic hereby authorizes the application of grant application from the New Jersey Department of Community Affairs for approximately one hundred thousand dollars (\$100,000.00) to carry out a project to repair and improve the pool and Splash Park at Camp Hope located at 1792 Union Road West Milford.

LET IT BE FURTHER RESOLVED, Board of County Commissioners of the County of Passaic further recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also; upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County and the New Jersey Department of Community Affairs.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, Director of Parks and Recreation, and Director of the Board of County Commissioners are authorized to execute any documents for the grant application and take any other steps necessary to carry out the purpose of this Resolution.

PCR

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR A PROPOSED HOUSING DEVELOPMENT LOCATED AT 542 GOFFLE ROAD IN THE BOROUGH OF HAWTHORNE TO CONNECT NEW DRAINAGE STRUCTURES INTO THE EXISTING STORM DRAIN SYSTEM ALONG GOFFLE ROAD IN THE BOROUGH OF HAWTHORNE, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/9/2024
Adopted Date	
Agenda Item	49.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR A PROPOSED HOUSING DEVELOPMENT LOCATED AT 542 GOFFLE ROAD IN THE BOROUGH OF HAWTHORNE TO CONNECT NEW DRAINAGE STRUCTURES INTO THE EXISTING STORM DRAIN SYSTEM ALONG GOFFLE ROAD IN THE BOROUGH OF HAWTHORNE, PURSUANT TO N.J.S.A. 40:20-1

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County has a policy which prohibits the connection of new stormwater drainage systems into existing stormwater drainage systems maintained by the County of Passaic without a permit authorized by the County Planning Board; and

WHEREAS, a storm drain connection permit, attached hereto and made a part hereof is required for County Planning Board as part of County Planning Board approval for Site Plan Application No. SP-21-048, has been made for the property located 542 Goffle Road (Block 9, Lot 9, and Block 89 Lots 1, 2.01, and 2.02) in the Borough of Hawthorne, New Jersey; and

WHEREAS, the storm drain connection permit application is to allow SPGM Hawthorne, LLC, developer of 542 Goffle Road in the Borough of Hawthorne to connect new storm water pipes and storm drain structures into the existing storm drain system along Goffle Road maintained by the County; and

WHEREAS, SPGM Hawthorne, LLC, shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the connection to the storm drain system; and

WHEREAS, this matter was discussed at the February 7, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval; and

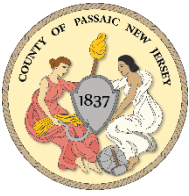
NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the storm drain connection permit for SPGM Hawthorne, LLC, developer of 542 Goffle Road in the Borough of Hawthorne (Block 9, Lot 9, and Block 89 Lots 1, 2.01, and 2.02) to connect new storm water pipes and storm drain structures into the existing storm drain system along Goffle Road maintained by the County subject to the above-stated terms and conditions.

LET IT BE FURTHER RESOLVED, that the aforesaid storm drain connection permit is not to be considered a change of policy by the County of Passaic and future requests for storm drain connection permits shall be considered on a case-to-case basis.

LET IT BE FURTHER RESOLVED, the Director of the Board of County Commissioners, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

KJB

February 13, 2024



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

MEMORANDUM

Date: February 5, 2024

To: Nadege Allwaters, Esq.
County Counsel

From: Muhammed S. Assal, P.E.
Principal Engineer

RE: Hawthorne Heights
542 Goffle Road
Block 9 Lot 9 & Block 89 Lots 1, 2.01 & 2.02
Borough of Hawthorne
Passaic County Planning Board Application SP-21-048
Storm Drain Connection Permit Application

This office has received a Storm Drain Connection Application submitted by the applicant to install new storm water improvements within Goffle Road.

APPLICANT:

SPGM Hawthorne LLC
c/o Mario Galdi
123 South Ave East
Westfield, NJ 07090

DESCRIPTION OF PROPOSED WORK:

In connection with proposed site improvements, the applicant will construct proposed storm water pipe and structures within Goffle Road and connect the on-site storm water management system to the proposed drainage on Goffle Road.


DIVISION DETERMINATION:

The proposed drainage system modifications and improvements being applied for in the attached Application have been reviewed by this Office and will pose **NO** adverse effect upon the County of Passaic's Storm Drain System.

CONDITIONS OF APPROVAL:

1. As specified on attached application and County Planning Board approval.

Our office recommends the issuance of a Storm Drain Connection Permit for the above-mentioned work, subject to the conditions listed in the application and per the standard agreement.

PREPARED BY: 

Muhammed S. Assal, P.E.
Principal Engineer

Enclosures

cc: Jonathan Pera, PE, County Engineer



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

24 JAN -3 AM 9:30

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

roadpermits@passaiccountynj.org

**STORM DRAIN CONNECTION PERMIT APPLICATION
PLEASE ALLOW 15 BUSINESS DAYS FOR PROCESSING**

DATE: 12/18/23

Completed Applications and Enclosures shall be forwarded to:

County of Passaic
Office of the County Engineer
Passaic County Administration Building
401 Grand Street, Room 524
Paterson, NJ 07505

Gentlemen:

I, the undersigned, MARIO GALDI
(Print Name)

Acting as (Owner, Partner or Authorized Corporate Official by a Resolution adopted by the Company's Board of Directors) of

SPGM HAWTHORNE LLC
(Company Name)

Partnership

Corporation

Or the Owner of a private residence

Hereby submit formal application to the Board of Chosen Freeholders of the County of Passaic to grant approval to (me, us) to connect (my, our) storm drain into the existing County of Passaic storm drain system within

(Print Name of County Road)

In the Municipality of HAWTHORNE N.J. 07506
(Print Name)

If such request is approved, (I, we) as the applicant will agree to the following terms and conditions (where applicable):

1. The applicant will construct, at this own expense, the entire proposed drainage system on his site, and also, the necessary extensions and connections into the County's system within the County's right-of-way. The applicant will supply all materials, labor and equipment to perform said work described and indicated on the submitted construction plans.
2. The applicant agrees to maintain, replace, and repair, when necessary, the constructed system with his own forces and at his own expense.
3. The applicant contractor shall obtain the required associated Highway Opening and Use Permits, pay the prevailing fees, and post the required bonds and insurance with the Passaic County Road Department, prior to commencing work.

4. The applicant and the contractor agrees to perform the work within the County Roadway only between the period from April 1st to November 15th of any calendar year during allowable working hours on Monday thru Friday, County of Passaic Holidays excluded.
5. Any associated Highway Opening and Use Permits **will not** be issued for the Storm Drain Connection work as herby requested, **unless** the applicant has been issued approval of the Storm Drain Connection Permit.
6. If any curb is to be removed, replaced, or installed, it should be so noted on the Highway Opening and Use Permit application.
7. Issuance of a storm drain connection permit to the applicant does NOT permit the applicant, developer or contractor to perform any blasting work within the Passaic County right-of-way. If blasting permission is sought, the party to perform the work shall adhere to the procedures and requirements as required in the Passaic County Board of Chosen Freeholder Resolution dated October 1, 1986: which established a policy on blasting within the County right-of-ways, easements, and property.
8. The applicant agrees to assume all responsibilities for the work and for any damages or injury which may result from this installation and during the maintenance thereof.

If known, please supply the following information to help expedite your application

A. _____ Enclosed/Attached are two (2) copies of the Construction Plans showing the proposed connection and sizes of all pipes.

OR

The Construction Plans and Drainage Calculations were submitted as part of the Subdivision and/or Site Plan.

Passaic County Planning Board Site Plan Number SP-21 - 048.

B. Property Location:

Road Address: 542 Goffle Rd. Municipality: HAWTHORNE N.J. 07506

Block: 9, 89 Lot(s): 9, 1, 2.01 + 2.02

Signature of Applicant PABUTER
Title

Mailing Address: 123 SOUTH AVE EAST

WESTFIELD N.J. 07090
City State Zip Code

Phone No. 732-634-3900

APPLICANT IS TO SUBMIT THE ORIGINAL AND TWO (2) SIGNED COPIES OF THIS APPLICATION, ALONG WITH TWO (2) COPIES OF THE PROPOSED PLAN (IF REQUIRED) TO THE OFFICE OF THE COUNTY ENGINEER
NOTICE TO APPLICANT

ALL WORK involved in the above "Storm Drain Connection" SHALL BE INSPECTED by the County Engineer or his duly authorized representative in accordance with the Highway Opening and Use Permit.



County of Passaic
Department of Planning & Economic Development
401 Grand Street, Room 417
Paterson, New Jersey 07505

www.passaiccountynj.org

Andras Holzmann AICP, PP
Director

PLANNING BOARD
TEL (973) 569-4040
FAX (973) 569-4041

December 6th, 2023

Hawthorne Planning Board
445 Lafayette Avenue
Hawthorne, NJ 07506

Re: Site Plan Review – Hawthorne Heights; 542 Goffle Road, Hawthorne; Block 9, Lot 9; Block 89, Lots 1, 2.01 & 2.02 (Passaic County File Number SP-21-048)

Members of the Board,

The above referenced site plan prepared by Gerard P. Gesario, P.E. (N.J. Lic. No. 38255) and dated August 17th, 2021, revised as of August 8th, 2023, was reviewed pursuant to the provisions of the Passaic County Site Plan Resolution. This site plan application has been granted **unconditional approval**.

The applicant should be aware that they shall bear the liability for any damages if the project is not constructed and maintained as approved. Prior to this project being constructed, the applicant will need to obtain any and all necessary permits from the Passaic County Road Department at 1310 Route 23 North, Wayne, NJ 07470, (973) 881-4500. Road Department staff will determine the required permits for the proposed work impacting the County right-of-way of Goffle Road and the amount of bonds that must be posted in order to do work within the County right-of-way. The applicant may be required to submit a traffic control plan to the Road Department as part of the permit application package.

The applicant shall apply for a Right-of-Way Access Permit (see attached application) and a Storm Drain Connection Permit (attached) with the Passaic County Engineering Department prior to applying for a Highway Opening Permit. A Highway Opening Permit (attached) shall be applied for, and applicable fees and performance bond shall be posted prior to, any work taking place in the County right-of-way. Prior to the release of the performance bond, the curb ramp at the frontage of the site shall be inspected and certified by a New Jersey-licensed professional. Signed and sealed correspondence from the licensed professional certifying the ADA compliance of the ramp shall be provided to the County Road Department prior to the release of the performance bond.

Best Regards,

Jason Miranda, AICP
Senior Planner

Cc: Passaic County Engineer
SPGM Hawthorne, LLC
Gerard Gesario, P.E.

Donna M. Jennings, Esq.
New Dover Homes, LLC
File

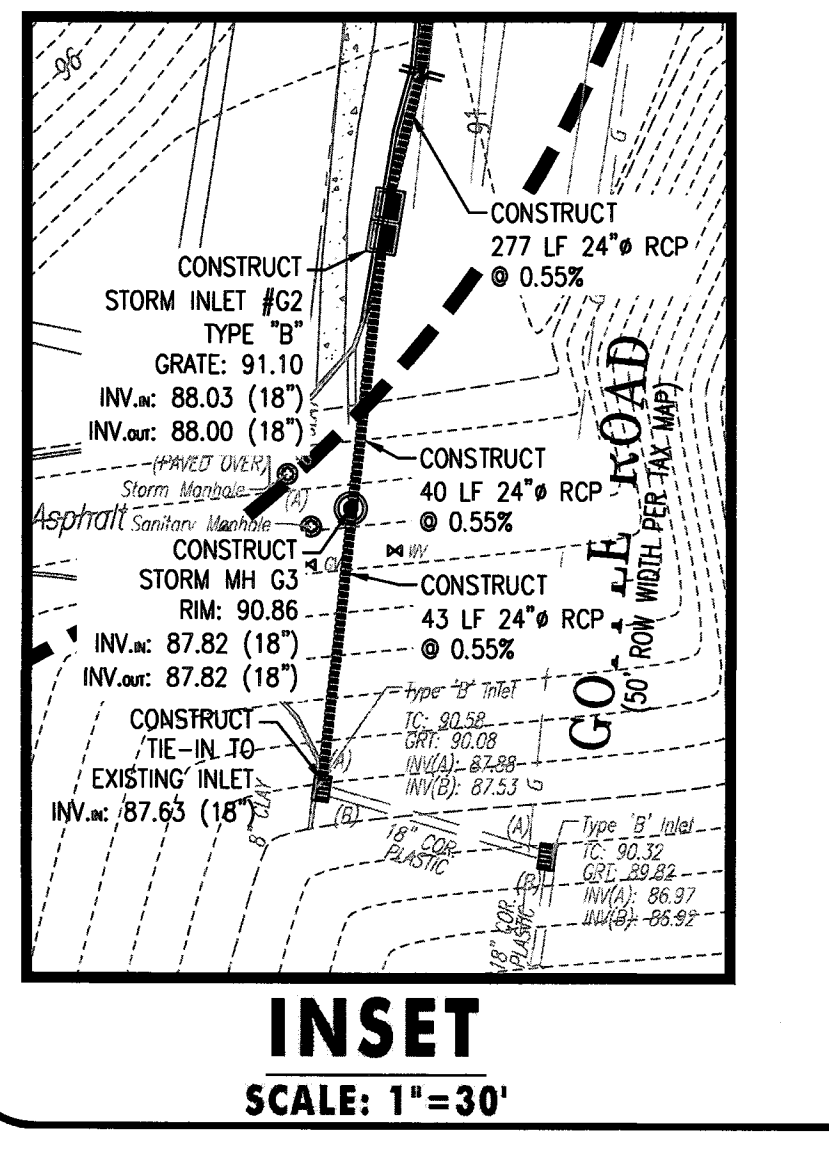
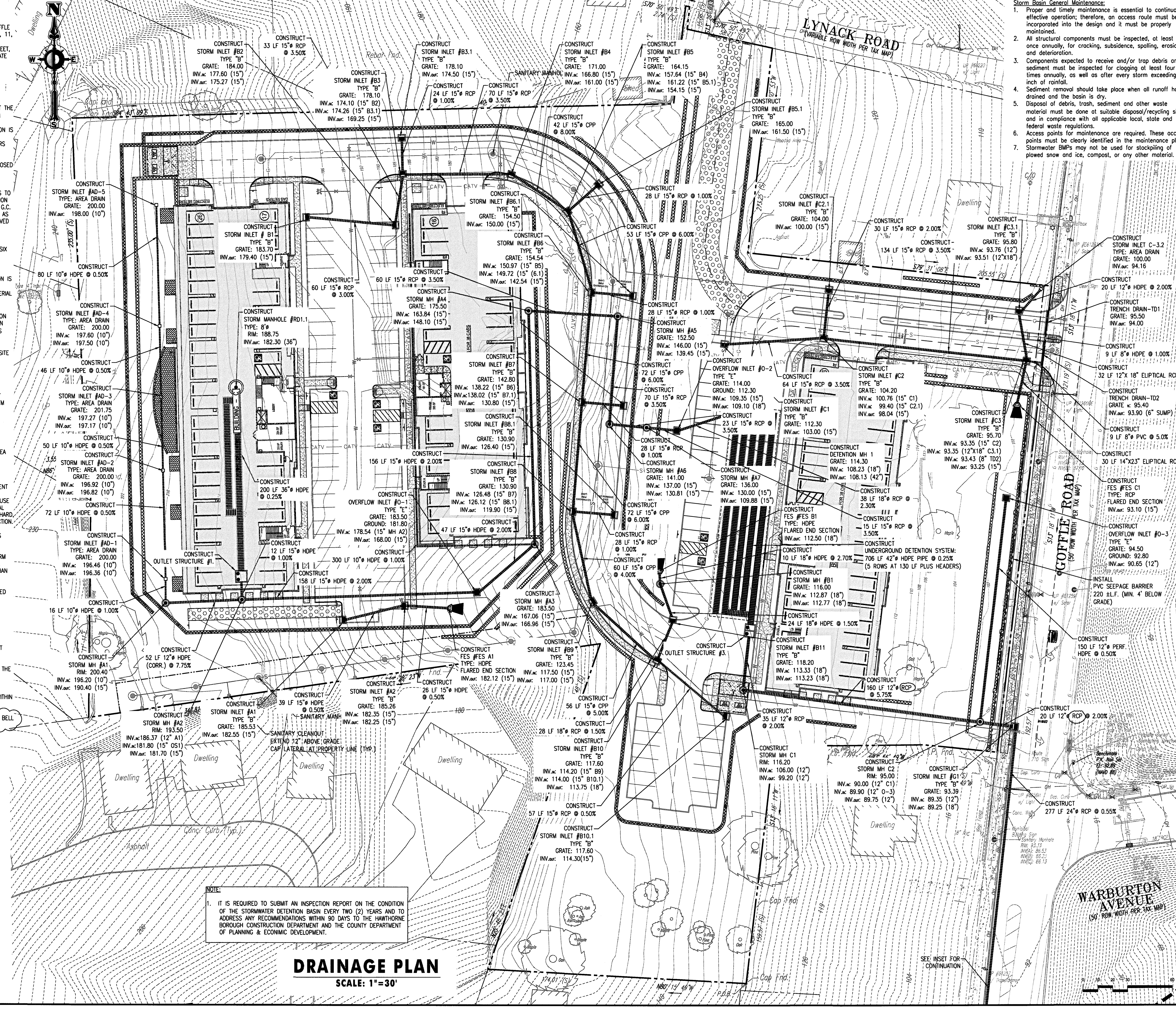
SURVEY REFERENCE:

- BOUNDARY & TOPOGRAPHY INFORMATION IS BASED ON A SURVEY TITLED "BOUNDARY, LOCATION AND TOPOGRAPHIC SURVEY, 542 GOFFLE ROAD LLC, BLOCK 89, LOT 6 AND BLOCK 90, LOTS 1, 2, 01, 2, 02, 11, 12 AND 13, GOFFLE ROAD, BOROUGH OF HAWTHORNE, PASSIC COUNTY, NEW JERSEY," BY DYNAMIC SURVEY, LLC, 1904 MAIN STREET, LAKE COMO, NJ, DATED AUGUST 31, 2020, WITH LAST REVISION DATE 01/21/2022.
- VERTICAL DATUM ARE BASED ON NAVD 88 (GEOID 12A).

GRADING AND DRAINAGE PLAN NOTES

- THE GENERAL CONTRACTOR (G.C.) IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON SURVEY AND, WHERE POSSIBLE, MEASUREMENTS SHOULD BE TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE G.C. MUST CALL THE APPROPRIATE UTILITY COMPANY AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE G.C. TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.
- THE G.C. SHALL REFER TO ARCHITECTURAL & MEP PLANS AND SPECIFICATIONS FOR ACTUAL LOCATION OF ALL UTILITY ENTRANCES TO INCLUDE SANITARY SEWER LATERALS, DOMESTIC AND FIRE PROTECTION WATER SERVICE, ELECTRICAL, TELEPHONE AND GAS SERVICE. THE G.C. SHALL COORDINATE INSTALLATION OF UTILITIES IN SUCH A MANNER AS TO AVOID CONFLICTS AND TO ENSURE PROPER DEPTHS ARE ACHIEVED AS WELL AS COORDINATING WITH THE UTILITY COMPANIES AS TO LOCATION AND SCHEDULING OF CONNECTIONS TO THEIR FACILITIES.
- EXCAVATED MATERIAL CONTAINING ROCK OR STONE GREATER THAN SIX (6) INCHES IN LARGEST DIMENSION IS UNACCEPTABLE AS FILL TO WITHIN THE PROPOSED BUILDING AND PAVING AREA.
- ROCK OR STONE LESS THAN SIX (6) INCHES IN LARGEST DIMENSION IS ACCEPTABLE AS FILL TO WITHIN TWENTY-FOUR (24) INCHES OF SURFACE OF PROPOSED SURGED WHEN MIXED WITH SUITABLE MATERIAL AS PERMITTED BY THE OWNER'S GEOTECHNICAL ENGINEER.
- ROCK OR STONE LESS THAN TWO (2) INCHES IN LARGEST DIMENSION AND MIXED WITH SUITABLE MATERIAL IS ACCEPTABLE AS FILL WITHIN THE UPPER TWENTY-FOUR (24) INCH OF PROPOSED SUBGRADE AS PERMITTED BY THE OWNER'S GEOTECHNICAL ENGINEER.
- ALL SITEWORK AND EARTHWORK OPERATIONS CONDUCTED ON THE SITE TO BE PERFORMED IN ACCORDANCE WITH THE GEOTECHNICAL ENGINEERING REPORT PREPARED BY THE OWNER'S GEOTECHNICAL ENGINEER AND DATED.
- COMPACTION CRITERIA FOR FILL PLACED IN THE FOLLOWING AREAS SHALL MEET OR EXCEED THE FOLLOWING MINIMUM PERCENTAGE OF MAXIMUM MODIFIED PROCTOR DRY DENSITY AS DETERMINED BY ASTM D-1557 USED ON REPRESENTATIVE SOIL SAMPLES, UNLESS MORE STRINGENT CRITERIA GIVEN ELSEWHERE:

FILL AREA	STANDARD PROCTOR DRY DENSITY
PAVEMENTS AND ROADWAYS	95%
LANDSCAPE AREAS	93%
TRENCH BACKFILL	SAME AS SURROUNDING AREA
- PROTECT SUBGRADE FROM EXCESSIVE WHEEL LOADING DURING CONSTRUCTION, INCLUDING TRUCKS AND DUMP TRUCKS.
- REMOVE AREAS OF FINISHED SUBGRADE FOUND TO HAVE INSUFFICIENT COMPACTION DENSITY TO DEPTH NECESSARY AND REPLACE IN A MANNER THAT WILL COMPLY WITH COMPACTION REQUIREMENTS BY USE OF MATERIAL EQUAL TO OR BETTER THAN BEST SUBGRADE MATERIAL ON SITE. SURFACE OF SUBGRADE AFTER COMPACTION SHALL BE HARD, UNIFORM, SMOOTH, STABLE, AND TRUE TO GRADE AND CROSS-SECTION.
- GRADE ALL AREAS WHERE FINISH GRADE ELEVATIONS OR CONTOURS ARE INDICATED ON DRAWINGS, OTHER THAN PAVED AREAS AND BUILDINGS, INCLUDING EXCAVATED AREAS, FILLED AND TRANSITION AREAS, AND LANDSCAPED AREAS. GRADED AREAS SHALL BE UNIFORM AND SMOOTH, FREE FROM ROCK, DEBRIS, OR IRREGULAR SURFACE CHANGES. FINISHED SUBGRADE SURFACE SHALL NOT BE MORE THAN 0.10 FEET ABOVE OR BELOW ESTABLISHED FINISHED SUBGRADE ELEVATION, AND ALL GROUND SURFACES SHALL VARY UNIFORMLY BETWEEN INDICATED ELEVATIONS. FINISH DITCHES SHALL BE GRADED TO ALLOW FOR PROPER DRAINAGE WITHOUT PONDING AND IN A MANNER THAT WILL MINIMIZE EROSION POTENTIAL.
- ALL CONCRETE, UNLESS OTHERWISE NOTED OR SPECIFIED BY REGULATORY AUTHORITIES, SHALL BE 4000 PSI.
- REPRESENTATIVES OF THE MUNICIPALITY SHALL HAVE THE RIGHT TO INSPECT THE DRAINAGE FACILITIES LOCATED ON THE PROPOSED LOT FROM TIME TO TIME AS DEEMED SCHEDULED.
- CATCH BASINS SHALL BE CLEANED OUT PERIODICALLY TO PREVENT THE BUILDUP OF SEDIMENT AND DEBRIS IN STRUCTURES.
- ROOF LEADER CLEANOUTS LOCATED IN GRASSED AREAS SHALL BE PLASTIC SCREW CAPS WHILE ROOF LEADER CLEANOUTS LOCATED WITHIN CONCRETE AREAS SHALL BE BRASS CAPS.
- ALL DRAINAGE PIPE WITHIN THE COUNTY RIGHT-OF-WAY SHALL BE BELL & SPIGOT REINFORCED PIPE CLASS V.



NOTE:
 1. IT IS REQUIRED TO SUBMIT AN INSPECTION REPORT ON THE CONDITION OF THE STORMWATER DETENTION BASIN EVERY TWO (2) YEARS AND TO ADDRESS ANY RECOMMENDATIONS WITHIN 90 DAYS TO THE HAWTHORNE BOROUGH CONSTRUCTION DEPARTMENT AND THE COUNTY DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT.

DRAINAGE PLAN
 SCALE: 1"=30'

- Storm Basin General Maintenance:**
- Proper and timely maintenance is essential to continuous, effective operation; therefore, an access route must be incorporated into the design and it must be properly maintained.
 - All structural components must be inspected, at least once annually, for cracking, subsidence, spalling, erosion and deterioration.
 - Components expected to receive and/or trap debris and sediment must be inspected for clogging at least four times annually, as well as after every storm exceeding 1 inch of rainfall.
 - Sediment removal should take place when all runoff has drained and the basin is dry.
 - Disposal of debris, trash, sediment and other waste material must be done at suitable disposal/recycling sites and in compliance with all applicable local, state and Federal waste regulations.
 - Access points for maintenance are required. These access points must be clearly identified in the maintenance plan.
 - Stormwater BMPs may not be used for stockpiling of plowed snow and ice, compost, or any other material.

Jarmel Kizel
 ARCHITECTS AND ENGINEERS INC.
 42 OKNER PARKWAY
 LIVINGSTON, NEW JERSEY 07039
 TEL: 973-994-9669
 FAX: 973-994-4069
 www.jarmelkizel.com

Architecture
 Engineering
 Interior Design
 Implementation Services

Professional Engineer No. 121
 02/09/2023 FINAL APPROVAL APP

ISSUE

NO.	DATE	DESCRIPTION	INT.
1	08/24/2021	INITIAL SUBMISSION	APP
2	11/04/2021	PASSAIC COUNTY RESUBMISSION	GPG
3	01/06/2022	PLANNING BOARD SUBMISSION	GPG
4	03/31/2022	PLANNING BOARD SUBMISSION	GPG
5	05/26/2022	PLANNING BOARD SUBMISSION	GPG
6	08/03/2022	RESOLUTION COMPLIANCE	GPG
7	10/31/2022	RESOLUTION COMPLIANCE	GPG
8	08/08/2023	FINAL COUNTY APPROVAL	GPG

REVISION

NO.	DATE	DESCRIPTION	INT.
1	11/04/2021	PASSAIC COUNTY 9/22/2021 REVIEW	GPG
2	01/06/2022	PER ENGINEERING REVIEW-1	GPG
3	05/26/2022	PER ENGINEERING REVIEW-2	GPG
4	06/24/2022	PASSAIC COUNTY 12/08/2021 REVIEW	GPG
5	08/01/2022	RESOLUTION COMPLIANCE	APP
6	10/31/2022	RESOLUTION COMPLIANCE	APP
7	08/08/2023	COUNTY PIPE NOTE 15	GPG

- PRINCIPALS**
- MATTHEW B. JARMEI, AIA, MBA
 - RICHARD A. JARMEI, PE
 - IRWIN H. KEEL, AIA, PP
- ARCHITECTS & ENGINEERS**
- ARMEN B. BOGHOSIAN, PE
 - JEREMY D. BOYER, AIA
 - ANDREW J. BRIDGEMAN, PE
 - SHANNON CROWNOVER, PE
 - GERARD P. GESARIO, PE
 - JONATHAN KRYDIA, AIA
 - BRENDAN LEADBATER, AIA
 - TYHAN LAW, PE
 - KAROLINA PODKONCZAK, AIA
 - CHERYL SCHWEIKER, AIA
 - JOHN W. STRANDER, AIA
 - STEVEN J. VAL, PE

Project: **HAWTHORNE HEIGHTS**
 542 GOFFLE ROAD
 BOROUGH OF HAWTHORNE
 PASSAIC COUNTY, NEW JERSEY
 BLOCK 89, LOT 6 & BLOCK 90, LOTS 1, 2, 01 & 2, 02
 Project Number: ABSOLUTE-S-20-146 Scale: 1" = 30'
 Drawn By: A.P.P. Approved By: G.P.G.

DRAINAGE PLAN
 Drawing Number: **C-410**
 8 OF 26
 Initial Date: AUGUST 17, 2021

ENGINEER OF RECORD

 GERARD P. GESARIO, PE
 NJ LIC 3460892500

S:\PROJECTS\ABSOLUTE-S-20-146 542 GOFFLE RD, HAWTHORNE, NJ\CAD\20-146 C-410 DRAINAGE.DWG GCGESARIO PLOTTED: 8/8/2023 2:18 PM

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING PURCHASE OF BLOOD CONTROL TRAINING CLASSES BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ

THIS RESOLUTION WAS REQUESTED BY:
 OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	50.
CAF#	G-01-41-846-022-223
Purchase Req. #	R-09461
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING PURCHASE OF BLOOD CONTROL TRAINING CLASSES BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ

WHEREAS, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Office of Emergency Management (hereafter “OEM”) has requested to purchase Blood Control Training Classes for the Passaic County First Responders in an amount not to exceed fifteen thousand dollars (\$15,000.00); and

WHEREAS, said purchase will be funded by the FY-22 UASI Homeland Security Grant; and

WHEREAS, Passaic County is part of the Urban Area Security Initiative (UASI) program as defined by the New Jersey State Department of Homeland Security, which includes among other public entities, Morris County; and

WHEREAS, N.J.S.A. 17:12-1A.5 requires that the public entity follow the procurement procedures as set forth by the New Jersey Division of Local Government Services, Department of Community Affairs (hereinafter “DCA”); and

WHEREAS, DCA has issued Local Finance Notice 2009-20, which sets forth the way in which training for homeland security, law enforcement and public safety, may be purchased by a local government when using a Homeland Security Grant as the funding source; and

WHEREAS, one of the approved forms of procurement when utilizing Homeland Security Grant funds is to purchase under any other County’s existing contract, as long as the same terms and conditions apply, with the approval of the initiating county and vendor, with the automatic approval of the Director of Local Government services, so long as the aforementioned terms are met; and

WHEREAS, on behalf of all UASI Counties, Morris County issued Bid #21-26 for the training classes sought, and awarded the contract to the lone bidder, Penn Tactical Solutions, by Resolution, #2020-930 dated November 23, 2020; and

WHEREAS, funds are available in account number G-01-41-846-022-223 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter has been reviewed by the Law and Public Safety meeting and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 17:12-1A.5 and Local Finance Notice 2009-20 the Board of County Commissioners of the County of Passaic hereby authorize the purchase of Blood Control Training Classes for the Passaic County First Responders from Penn Tactical Solutions, LLC, in an amount not to exceed fifteen thousand dollars (\$15,000.00).

LET IT BE FURTHER RESOLVED, that the terms of the agreement with Penn Tactical Solutions, LLC, shall be identical to those in the contract awarded by Morris County as set forth in Local Finance Notice 2009-20.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: G-01-41-846-022-223

PURPOSE: Award contract to Penn Tactical Solutions, LLC for the purchase of Blood Control Training Classes for the Passaic County First Responders.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION APPROVING THE BID RECEIVED FROM HANNUM'S MT HOLLY SALES D/B/A LIBERTY HARLEY DAVIDSON FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BID # SB-24-025 PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	51.
CAF#	T-22-56-850-012-801
Purchase Req. #	R4-09414
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION APPROVING THE BID RECEIVED FROM HANNUM'S MT HOLLY SALES D/B/A LIBERTY HARLEY DAVIDSON FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BID # SB-24-025 PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Passaic County Sheriff's Department (hereafter "PCSD") has requested the purchase of four (4) 2023 or Newer Harley Davidson FLHTP Electra Glide Police Motorcycles; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

WHEREAS, the Passaic County Purchasing Agent issued SB-24-025 Bid Purchase of Four (4) 2023 or Newer Harley Davidson FLHTP Electra Glide Police Motorcycles and Four (4) Harley Davidson Motorcycle Trade-in for the Passaic County Sheriff's Department (hereinafter "SB-24-025"), in compliance with N.J.S.A. 40A:11-4, et seq.; and

WHEREAS, the responses for SB-24-025 were reviewed by representatives of the Sheriff's Department who are recommending the lowest net bidder, Hannum's Mt. Holly Sales d/b/a Liberty Harley Davidson ("Liberty HD"), be awarded the contract, for an amount not exceed one hundred and three thousand three hundred and seven dollars and eighty cents (\$103,307.80); and

WHEREAS, the bid from Liberty HD consisted of a price per motorcycle in an amount of thirty-two thousand eight hundred and twenty-six dollars and ninety-five cents (\$32,826.95) for a total amount of one hundred and thirty-one three hundred and seven dollars and eighty cents (\$131,307.80) with a reduction of twenty-eight thousand dollars (\$28,000.00) for the trade in of four (4) motor cycles, for a total net cost of one hundred and three thousand three hundred and seven dollars and eighty cents (\$103,307.80); and

WHEREAS, pursuant to N.J.S.A. 40A:11-23 the County issued bid # SB-24-025 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; the County received bids for SB-24-025 on January 17, 2024; and

WHEREAS, funds are available account T-22-56-850-012-801 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was reviewed by the Law and Public Safety Committee and is being recommended to the full Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic is authorizing a contract award to Hannum's Mt. Holly Sales d/b/a Liberty Harley Davidson, for an amount not exceed one hundred and three thousand three hundred and seven dollars and eighty cents (\$103,307.80) for the purchase of four (4) 2023 or Newer Harley Davidson FLHTP Electra Glide Police Motorcycles for use by the Passaic County Sheriff's Office; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$103,307.80

APPROPRIATION: T-22-56-850-012-801

PURPOSE: Award contract to Hannum's Mt. Holly Sales d/b/a Liberty Harley Davidson for the purchase of four (4) 2023 or Newer Harley Davidson FLHTP Electra Glide Police Motorcycles for use by the Passaic County Sheriff's Office.



Richard Cahill, Director of Finance

DATED: February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
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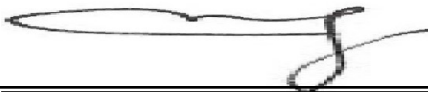
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A SECOND NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BOROUGH OF TOTOWA FY 2021 SANITARY SEWER LINING PROJECT ALONG LINCOLN AVENUE UNTIL APRIL 26, 2024.

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	52.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING A SECOND NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BOROUGH OF TOTOWA FY 2021 SANITARY SEWER LINING PROJECT ALONG LINCOLN AVENUE UNTIL APRIL 26, 2024.

WHEREAS, the Passaic County Board of County Commissioners (hereafter “Board”) adopted Resolution R-2018-0536 on June 26, 2018, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2018-2022 to the US Department of Housing and Urban Development (hereafter “USHUD”) in compliance with the rules and regulations governing the Community Development Block Grant Program (hereafter “CDBG”); and

WHEREAS, the Board adopted the FY 2021 Annual Action Plan via Resolution R-2021-0624 on June 22, 2021; and

WHEREAS, the Board is cognizant of the conditions imposed by the USHUD and included a grant allocation in the FY 2021 Annual Action Plan to the Borough of Totowa (hereafter “Borough”) for \$100,762.00 to perform Sewer Lining along Lincoln Avenue; and

WHEREAS, the Board adopted resolution R-23-0780 on August 8, 2023, to provide a first no-cost time extension until December 31, 2023, to permit the Borough to complete the project which experienced construction delays due to COVID-19; and

WHEREAS, the Borough has notified the Division of Economic Development, see attached correspondence, that the Borough has been delayed in the implementation of the project due to a deteriorated section of pipe with excessive leakage which has delayed the relining of the sewer and is now requesting that the CDBG FY 2021 grant award be extended for the second time to April 26, 2024 to permit the Borough time to complete the project; and

WHEREAS, this matter was discussed at the January 31, 2024, meeting of the County Commissioner Planning and Economic Development Committee and is being recommended to the Board for approval; and

WHEREAS, the Board considers this matter to be a benefit to the community and its residents;

NOW, THEREFORE, LET IT BE RESOLVED by the Board of County Commissioners of the County of Passaic that it hereby authorizes the second no-cost time extension of the Community Development Block Grant Program FY 2021 grant to the Borough of Totowa to April 26, 2024, as set forth above; and

LET IT BE FURTHER RESOLVED, that the County of Passaic Commissioner Director and Director of Economic Development are hereby authorized to act as the authorized representatives of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

JDP

February 13, 2024

Borough of Totowa

PASSAIC COUNTY, NEW JERSEY

MUNICIPAL COMPLEX
537 TOTOWA ROAD AT CHERBA PLACE
TOTOWA, NJ 07512
Phone: (973) 956-1000 ext. 1009
Fax: (973) 956-8414

JOHN COIRO
MAYOR
JOSEPH WASSEL, RMC
MUNICIPAL CLERK



December 13, 2023

VIA EMAIL

Ms. Deborah Hoffman, Director
County of Passaic
Division of Economic Development
401 Grand Street, Room 417
Paterson, NJ 07505

Re: Request for 2nd Grant Extension - CDBG FY 2021
Project Name: Totowa Sewer Lining Reconstruction
Lincoln Avenue from Franklin Place to Union Boulevard

Dear Ms. Hoffman:

The above referenced project has been delayed due to a deteriorated section of pipe with excessive leakage and the engineer and the contractor have recommended waiting for the cold weather for reduced groundwater infiltration to attempt the relining, so we are requesting a 2nd no-cost grant extension of the Community Development Block Grant (CDBG) FY 2021 project until April 26, 2024.

This project is important to the health and welfare of our community, and we appreciate the no-cost grant extension.

Thank you for your attention to this matter.

Very truly yours,

Joseph Wassel, RMC
Municipal Clerk

JW/dlz
CDBGFY2021 Ext

c: Honorable Mayor and Council

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
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401 Grand Street
Paterson, New Jersey 07505
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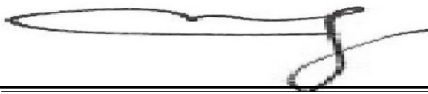
Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN "IF AND WHEN" AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MDL REALTY, LLC, APPLICANT OF 47-51 GOFFLE ROAD, BLOCK 9, LOTS 6 & 7, HAWTHORNE, NEW JERSEY.

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	53.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING AN “IF AND WHEN” AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MDL REALTY, LLC, APPLICANT OF 47-51 GOFFLE ROAD, BLOCK 9, LOTS 6 & 7, HAWTHORNE, NEW JERSEY.

WHEREAS, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Agreement (attached hereto) relating to premises located at 47-51 Goffle Road, Block 9, Lots 6 & 7, Hawthorne, New Jersey (hereafter “Property”) to construct and develop real property on a Passaic County roadway; and

WHEREAS, MDL Realty, LLC (hereafter “Applicant), whose address is 8 Dawn Place, Wayne, New Jersey 07470, applied to the Passaic County Planning Board (hereafter “Board”) under File No. SP-22-065 for site plan approval for the Property; and

WHEREAS, on November 29, 2023, the Board issued a conditional approval, copy attached, requiring the Applicant to satisfy several conditions, one of which is that the Applicant shall enter into an “If and When” Agreement to provide a right-of-way dedication at a future date to the 60 Foot Master Plan Right-of-Way of Goffle Road (hereafter “Master Plan ROW”) when requested by and at no cost to the County, all as detailed more fully in the attached Agreement; and

WHEREAS, the Board required Applicant to enter into an Agreement to ensure Applicant’s compliance and performance of its obligations under the conditional approval;

WHEREAS, If and when the County requests that the Applicant dedicate 116 feet of its property that extends 30 feet from the roadway centerline toward the Project that is shown on the Site Plan prepared by Bruce D. Riggs, P.E., originally dated July 22, 2020, revised as of November 1, 2023 (hereafter “Site Plan”), the Applicant must comply with the additional right-of-way dedication; and

WHEREAS, the Master Plan ROW of Goffle Road is 60 feet, while the current right-of-way width is 42.25 feet; The submitted Site Plan indicates a 20.625-foot existing half-width, with an additional 9.375 feet of the Master Plan ROW half-width undedicated; and

WHEREAS, as the County does not have any plans to widen Goffle Road at this location, the Applicant has been asked to enter into an “If and When” Agreement in lieu of a right-of -way dedication, and as per the agreement, a dedication of the remaining 9.375 feet can be required at a later date “if and when” requested by the County and at no cost to the County.

WHEREAS, the Applicant shall confer and cooperate with the County with respect to all maintenance decisions concerning the foregoing; and

WHEREAS, this matter was discussed at the January 31, 2023, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval;

NOW THEREFORE, LET IT BE RESOLVED by the Passaic County Board of County Commissioners (hereafter “Board”) that the Board of Director and Clerk of the Board be and are hereby authorized to execute the attached “If and When” Agreement by and between MDL Realty, LLC, and the County of Passaic, as set forth above.

JDP

February 13, 2024

AGREEMENT

THIS AGREEMENT, made on November 29, 2023, between, MDL Realty, LLC (“Applicant”) with an address at 8 Dawn Place, Wayne, New Jersey 07470, and Passaic County (“County”), with an address at 401 Grand Street, Room 417, Paterson, New Jersey 07505 (“Applicant” and “County” collectively referred to as the “Parties”).

WITNESS:

WHEREAS, Applicant filed an Application for Site Plan Approval (“Application”) to construct and develop real property on a Passaic County roadway located 47-51 Goffle Road, Hawthorne; Block 9, Lots 6 & 7, New Jersey (“Project”); and

WHEREAS, a Site Plan, originally dated July 22nd, 2020, revised as of November 1st, 2023 (“Site Plan”), prepared by Bruce D. Rigg, P.E. (N.J. Lic. No. 22720) was submitted for approval to the Passaic County Planning Board (“County Board”), received County Board approval with conditions on November 29th, 2023 (“Site Plan Approval”), subject to certain terms and conditions set forth therein; and

WHEREAS, the Site Plan Approval, specifically requires the Applicant to enter into an agreement to dedicate 116 feet of its property that extends 30 feet from the roadway centerline towards the Project, at a later date when requested by the Passaic County Engineer (“County Engineer”) or the County Board, at no cost to the County; and

WHEREAS, the Applicant submits this Agreement to comply with the terms of the Site Plan Approval.


NOW, THEREFORE, for good and valuable consideration received by Applicant, and for further good cause, Applicant herewith agrees to the following:

1. In consideration of the County Board’s Site Plan Approval, Applicant agrees to provide a future Dedication to the County for the 60-foot Master Plan Right-of-Way, if and when requested by the County Engineer or the County Board.
2. The Parties understand and acknowledge that the Passaic County Master Plan currently provides for a right-of-way of 60 feet and is depicted on the Applicant’s Site Plan.
3. The Parties further understand and acknowledged that the Applicant’s Site Plan provides a 20.625 foot wide right-of-way half-width in partial compliance with the 60-foot Master Plan right-of-way, leaving the Applicant with providing for an additional future right-of-way dedication equal to 9.375 feet.
4. The Parties further understand and acknowledge that, if and when, the County Engineer, or the County Board, demand the additional right-of-way dedication, Applicant will be required to submit a right-of-way dedication of an additional 9.375 feet not provided as a right-of-

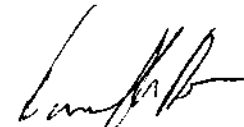
way on Applicant's Site Plan.

5. This Agreement is intended to provide to the County the right-of-way dedication described herein which shall be memorialized in a Deed of Dedication between the Applicant and the County.

Witness:


Name: Sophy Sedarat, Esq.
Title: Applicant Attorney

Applicant:

By: 
Name: Dominick Bruno
Title: Owner, MDL Realty LLC

COUNTY OF PASSAIC

Name: **Louis E. Imhof III**
Title: **Clerk to the Board**


By: _____
Name: **Pat Lepore**
Title: **County Commissioner Director**

**RECORD AND RETURN TO:
OFFICE OF THE COUNTY COUNSEL
401 GRAND STREET, ROOM 214
PATERSON, NJ 07505**

STATE OF New Jersey }
COUNTY OF Passaic }

I CERTIFY that on December 29, 2023, Dominick Bruno personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the owner of the Property;
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.



Notary Public

**Sophy Sedarat, Esq.
Attorney at Law
State of New Jersey
015402008**

STATE OF NEW JERSEY }
COUNTY OF PASSAIC }

I CERTIFY that on _____, 2023, Pat Lepore, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the Director of the Board of County Commissioners of COUNTY OF PASSAIC,
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

Notary Public of State of New Jersey



County of Passaic

Department of Planning & Economic Development
401 Grand Street, Room 417
Paterson, New Jersey 07505

www.passaiccountynj.org

Andras Holzmann AICP, PP
Director

PLANNING BOARD
TEL (973) 569-4040
FAX (973) 569-4041

November 29th, 2023

Hawthorne Planning Board
445 Lafayette Avenue
Hawthorne, NJ 07506

Re: Site Plan Review – Proposed Commercial Building (MDL Realty, LLC); 47-51 Goffle Road, Hawthorne; Block 9, Lots 6 & 7 (Passaic County File Number SP-22-065)

Members of the Board,

The above referenced site plan prepared by Bruce D. Rigg, P.E. (N.J. Lic. No. 22720) and dated July 22nd, 2020, revised as of November 1st, 2023, was reviewed pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

This site plan application has been granted **conditional approval** pending receipt in an acceptable form of the following:

1. The Master Plan right of way is 60 feet while the plan indicates the existing right of way is 46.25 ft. This must be clarified by the applicant. *Previously completed.*
2. The applicant shall enter into an "if and when" agreement for a future dedication, when requested by the County and at no cost to the County. *An agreement template is attached for the applicant's review and signature. Incomplete, pending submission of a signed "if and when" agreement.*
3. The applicant shall provide cross-easements between the lot 6 and lot 7. *Previously completed.*
4. The applicant shall provide the dimension of the proposed sidewalk. The sidewalk shall be a minimum of 5 feet across. A 3 foot grass stripe shall be provided between the curb and the sidewalk. *The applicant shall reset the corner points that will be disturbed by the new sidewalk with a flush survey marker or within a casting or set offset, if feasible, from the corner points. It must be indicated on the plans how this will be performed. A detail shall be provided as needed. Complete.*

Passaic County Planning Board
MDL Realty, LLC (SP-22-065)
47-51 Goffle Road, Hawthorne
Block 9, Lots 6 & 7

5. Both proposed driveways must have raised aprons. *Previously completed.*
6. The applicant shall add a note stating that stop bars and pavement markings are to be painted with white thermoplastic paint. *Previously completed.*
7. The applicant shall provide a dimension between the curb line and the proposed gate. proposed gate. This distance must be sufficient enough to allow the typical truck, approximately 37 feet, to be beyond the curb line when opening the gate. The applicant shall provide a detail of the type of gate. *It must be clearly indicated on both the plan and detail that the gate will open inwards only. Complete.*
8. The applicant must provide details on the operation of the proposed gates. *Previously completed.*
9. The applicant shall add a note: "Every two years, a NJ licensed professional engineer shall perform an inspection of the stormwater drainage system (including but not limited to the underground detention systems, filtration system, swales, various pipes, and features) and provide a report with any recommendations to the municipal construction official and the Passaic County Planning Board". *Previously completed.*
10. The applicant shall perform the required percolation/permeability field tests. The applicant shall submit the test results, soil logs, evaluation, and adjust the drainage design as needed based on the field tests. It must be clearly indicated on the plans that manhole castings will be provided at all seepage pits for ease of inspection and maintenance. **Complete.**
11. The stormwater design shall be for all impervious surface area, not just the increase of impervious surface area. The drainage system design must be adjusted accordingly. *Previously completed.*
12. The applicant shall add a trench drain to the proposed exist driveway at property line. *Previously completed.*
13. The applicant shall provide driveway profiles, 50 feet from property line, of both the proposed entrance and exit driveways. The maximum slope shall be 2.0%. *Previously completed.*
14. The applicant shall provide any required NJDEP permits. If no permits are required, the applicant must state so. *Previously completed.*
15. The applicant shall coordinate with the Planning Department to select a more suitable shade tree for the site frontage. The applicant must provide confirmation that the proposed tree mature height and width is outside of the intersection sight lines of the driveway. **Complete.**
16. The applicant shall provide the Corridor Enhancement Fee of \$2,320.00 payable to Passaic County. **Incomplete.**

Passaic County Planning Board
MDL Realty, LLC (SP-22-065)
47-51 Goffle Road, Hawthorne
Block 9, Lots 6 & 7

17. The applicant shall verify that adequate distance (minimum of 18 inches) is being provided between the proposed face of curb and the existing utility pole. **Complete.**

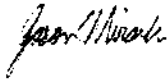
18. The driveway widths shall be adjusted to the minimum necessary for the drop curb and apron to accommodate the wheel paths on the turning templates. The driveway throat widths shall remain 16 feet in width. **Complete.**

19. At the egress driveway, the "STOP" sign and "DO NOT ENTER" signs shall be placed on separate posts in order to ensure there is no distortion of the "STOP" sign shape. **Complete.**

20. It is recommended that the applicant confirm with the Borough of Hawthorne whether a diamond-pattern, skid-resistant lid can be placed at the manhole in the sidewalk. **Complete.**

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.

Best Regards,



Jason Miranda, AICP
Senior Planner

Cc: Passaic County Engineer
Robert Landel, Esq.
File

MDL Realty, LLC
Rigg Associates, P.A.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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 Deputy Director Cassandra "Sandi" Lazzara
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Matthew P. Jordan, Esq.
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 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF GRANT AGREEMENT BETWEEN THE COUNTY AND THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY FOR FY2024 UNIFIED PLANNING WORK PROGRAM, SUBREGIONAL TRANSPORTATION PLANNING PROGRAM GRANT OF \$132,048.00 WHICH IS 100% FEDERALLY FUNDED WITH A CASH MATCH OF \$33,012.00 AND \$15,000.00 FOR THE SUBREGIONAL TRANSPORTATION PLANNING SUPPLEMENTAL SUPPORT PLAN, PURSUANT TO N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	54.
CAF#	4-01-30-203-001-MGU
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF GRANT AGREEMENT BETWEEN THE COUNTY AND THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY FOR FY2024 UNIFIED PLANNING WORK PROGRAM, SUBREGIONAL TRANSPORTATION PLANNING PROGRAM GRANT OF \$132,048.00 WHICH IS 100% FEDERALLY FUNDED WITH A CASH MATCH OF \$33,012.00 AND \$15,000.00 FOR THE SUBREGIONAL TRANSPORTATION PLANNING SUPPLEMENTAL SUPPORT PLAN, PURSUANT TO N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (hereafter “County”) is a governmental body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, the North Jersey Transportation Planning Authority (hereafter “NJTPA”) has provided the County of Passaic with a FY 2024 Unified Planning Work Program, Subregional Transportation Planning (hereafter “STP”) Program grant of \$132,048.00 (a copy of which is attached hereto and made a part of this Resolution) which is 100% federally funded; and

WHEREAS, the County shall provide a cash match of Thirty-Three Thousand Twelve (\$33,012.00) Dollars; and

WHEREAS, the County shall provide additional costs not to exceed Fifteen Thousand (\$15,000.00) Dollars for Subregional Transportation Planning Supplemental Support; and

WHEREAS, the County of Passaic Department of Planning and Economic Development (hereafter “Department”) is seeking authorization to accept the NJTPA for STP grant of \$132,048.00 and execute the grant agreement between the County and NJTPA; and

WHEREAS, the Department desires to accept the grant funds and to further certify the cash match of \$33,012.00 and the additional costs not to exceed \$15,000.00 for Subregional Transportation Planning Supplemental Support and requires authorization from the Board; and

WHEREAS, funds are available in Account No. 4-01-30-203-001-MGU or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached hereto and made a part of this Resolution; and

WHEREAS, this matter was discussed at the January 31, 2024, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval; and

NOW THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the execution of the Agreement between the County and the North Jersey Transportation Planning Authority (hereafter “NJTPA”) and the acceptance of the NJTPA FY 2024 Subregional Transportation Planning Program grant of \$132,048.00, which is 100% federally funded, with a cash match of \$33,012.00 and additional costs not to exceed \$15,000.00 for Subregional Transportation Planning Supplemental Support; and

LET IT BE FURTHER RESOLVED that the Clerk of the Board, Chief Financial Officer, County Counsel, Director of Planning and Economic Development, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

JDP

February 13, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,012.00

APPROPRIATION: 4-01-30-203-001-MGU

PURPOSE: Authorize cash match required for the FY 2024 Unified Planning Work Program, Subregional Transportation Planning (hereafter "STP") Program grant.



Richard Cahill, Director of Finance

DATED: February 13, 2024

Defining the Vision. Shaping the Future.



One Newark Center, 17th floor, Newark, NJ 07102
(973) 639-8400 • fax (973) 639-1953 • www.njtpa.org

John W. Bartlett, Chair
David W. Belucná, Executive Director

October 26, 2023

Mr. Andras Holzmann, AICP, PP
Supervising Planner
Passaic County Department of Planning and Economic Development
401 Grand Street, Room 417
Paterson, NJ 07505

Re: Subcontract for FY 2024 Subregional Transportation Planning Program

Dear Mr. Holzmann:

Attached, please find an electronic copy of the subcontract for the FY 2024 Subregional Transportation Planning Program and Supplemental Support Program which has been executed by both the North Jersey Transportation Planning Authority, Inc. (NJTPA) and the New Jersey Institute of Technology (NJIT) using electronic signatures.

Expenditures for work completed should be submitted to the NJTPA on the invoice form generated from the web-based Cost Tracking System. A sample of the invoice, supporting financial documentation, and progress report have been provided in the enclosed subcontract (see Exhibit C). Each quarterly invoice shall be accompanied by the appropriate documentation as stated in Article 7 of the subcontract.

The FY 2024 subcontract agreement includes requirements for compliance with Title VI assurances under Article 14 - Special Provisions (see Exhibit D, USDOT Standard Title VI/Nondiscrimination Assurances) and a certification form for disclosure of lobbying activities (see Exhibit G, Certification for Contracts, Grants, Loans and Cooperative Agreements). Exhibit page G-1 must be signed electronically and returned along with the executed agreement.

Please sign the subcontract electronically which will be sent via email through Adobe Sign or return the fully executed copy of the subcontract agreement and exhibits via email to the attention of Joanna Doyle joaylc@njtpa.org, and Pamela Lewis plewis@njtpa.org. Upon receipt of the executed contract agreement, the NJTPA will issue a purchase order for reimbursement of expenditures. If you have any questions or require further assistance, please do not hesitate to contact me at (973) 639-8434 or via email at young@njtpa.org.

Sincerely,

Angellita S. Young
Senior Director, Finance and Administration

cc: Qushonda Hamilton, Passaic County
Richard Cahill, Director of Finance, Passaic County
Pamela Lewis, NJTPA
Joanna Doyle, NJTPA
Justine Recio-Patel, NJTPA

The Metropolitan Planning Organization for Northern New Jersey

**SUBCONTRACT
FOR THE FY 2024 UNIFIED PLANNING WORK PROGRAM
CHAPTER II: SUBREGIONAL TRANSPORTATION PLANNING PROGRAM**

SUBCONTRACTOR: County of Passaic

ADDRESS: Department of Planning and Economic Development
401 Grand Street, Room 417
Paterson, NJ 07505

UNIQUE ENTITY ID: NYYJMEV218E5

SUBCONTRACT FOR: The North Jersey Transportation Planning Authority, Inc.
One Newark Center, 17th Floor
Newark, NJ 07102

TASK NO: 24/304-01 – Subregional Pass-Through Programs

PROJECT TITLE: **FY 2024 SUBREGIONAL TRANSPORTATION
PLANNING PROGRAM FOR THE COUNTY OF
PASSAIC**

SUBCONTRACT PERIOD: July 1, 2023 to June 30, 2024

TOTAL BUDGET: **Subregional Transportation Planning Program**
Total Budget: \$ 165,060.00
Federal Share: \$ 132,048.00
Local Share: \$ 33,012.00

STP Supplemental Support
Total Budget: \$ 15,000.00
Federal Share: \$ 15,000.00

FUNDING SOURCE: Federal: 100%
Federal Highway Administration (FHWA)
CfDA No. 20.205 (Highway Planning and Construction)

PROJECT SPONSOR: New Jersey Department of Transportation (NJDOT)
NJDOT Task Order PL-NJ-24-01

NJIT INDEX: 998086 (Fund 27S353)

ISSUED BY: **New Jersey Institute of Technology/
North Jersey Transportation Planning Authority, Inc.
University Heights
Newark, New Jersey 07102-1982**

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EXHIBITS:

- EXHIBIT A. Statement of Work
- EXHIBIT B. Budget
- EXHIBIT C. Sample Invoice Forms and Sample Progress Report
- EXHIBIT D. USDOT Standard Title VI/Non-Discrimination Assurances
- EXHIBIT E. State of NJ Equal Employment Opportunity Agreement *(Not Applicable)*
- EXHIBIT F. Code of Ethics for Vendors *(Not Applicable)*
- EXHIBIT G. Lobbying Restrictions
- EXHIBIT H. Procedure for Procurement of Professional Services *(Not Applicable)*

PREAMBLE

This subcontract, entered into **July 1, 2023**, by New Jersey Institute of Technology (NJIT), an institution of higher education, and the North Jersey Transportation Planning Authority, Inc. (NJTPA), Newark, New Jersey 07102 (hereinafter collectively called the "CONTRACTOR"), and:

COUNTY OF PASSAIC

(hereinafter called the "SUBCONTRACTOR"), and constituting a subcontract under Prime Contract, Agreement No. 2021-NJIT-001, between New Jersey Department of Transportation, NJTPA and NJIT.

WITNESSETH THAT

The SUBCONTRACTOR agrees to furnish and deliver the supplies and perform the services set forth in this subcontract, entitled: *FY 2024 Subregional Transportation Planning Program for the County of Passaic* for the consideration stated herein.

ARTICLE 1. STATEMENT OF WORK

- (A) The SUBCONTRACTOR shall provide the necessary personnel, equipment, facilities and supplies to perform the services specified in the Statement of Work /Proposal, attached hereto as **Exhibit A**, which by this reference is made a part hereof.
- (B) This Subcontract is made pursuant to the terms of Prime Contract and all applicable provisions contained in the Prime Contract shall be binding upon the SUBCONTRACTOR, and SUBCONTRACTOR agrees to comply with same.
- (C) Each deliverable under this Subcontract shall be subject to acceptance testing or review by CONTRACTOR to verify that the deliverable satisfies the criteria required by the Prime Contract. When CONTRACTOR reasonably determines that the applicable deliverable meets with the required criteria, then CONTRACTOR shall accept the deliverable. In the event that any deliverable does not conform to the required criteria, then CONTRACTOR will give SUBCONTRACTOR written notice thereof. CONTRACTOR will cooperate with SUBCONTRACTOR in identifying in what respects the deliverable has failed. SUBCONTRACTOR shall, at no cost to CONTRACTOR, promptly correct any deficiencies which prevent such deliverable from being acceptable to CONTRACTOR so that the deliverable will conform to the required criteria under the Prime Contract.

ARTICLE 2. KEY PERSONNEL

- (A) SUBCONTRACTOR shall designate Andras Holzmann, its Project Manager who shall not be replaced without CONTRACTOR'S prior consent.
- (B) The CONTRACTOR designates Justine Recio-Patel, as its Project Manager.

ARTICLE 3. PERFORMANCE SCHEDULE

- (A) The performance schedule under this Subcontract shall begin on July 1, 2023 and shall end on June 30, 2024 for which period funds are available and allotted. Costs incurred prior to or after these dates are not reimbursable.

ARTICLE 4. ALLOWABLE COSTS AND PAYMENTS

- (A) A budget agreed to by the parties is attached hereto as **Exhibit B** and made part of this Subcontract for all purposes and shall not be exceeded unless by written amendment to this Subcontract. (Provisions for amendment may only be made after receiving approval from the CONTRACTOR).

Subregional Transportation Planning Program:

The cost of services to be provided under this Subcontract for the Subregional Transportation Planning Program shall not exceed \$ 165,060.00.

Federal Share: \$ 132,048.00
Local Share: \$ 33,012.00

For the purpose of determining the amount payable to SUBCONTRACTOR, the following rates are applicable:

- (1) Labor Costs including Salaries, Fringe, Leave Additive: \$ 158,247.54
- (2) Indirect Costs (overhead): \$ 0.00
- (3) Non-salary Direct Expenses: \$ 6,812.46
- (4) Consultant costs: Not Applicable

STP Supplemental Support:

The cost of services to be provided under this Subcontract for the STP Supplemental Support shall not exceed \$15,000.00, as described hereto attached as **Exhibit B**.

Federal Share: \$15,000.00

It is agreed that the above rates shall be applicable to the entire period of this Subcontract, unless revised rates are granted by prior written approval by the CONTRACTOR. If requested by CONTRACTOR, SUBCONTRACTOR will provide a copy of the negotiated agreed rates with the applicable cognizant agency.

SUBCONTRACTOR may transfer funds within approved budget categories in accordance with Management Standards of 2 CFR 200, Subparts A to D, "Uniform

Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards" for Grants and Agreements with Educational Institutions, State, Local, Indian Tribal Governments, and other Non-Profit Organizations, as in effect on the date of this Subcontract and in accordance with the provisions of the Prime Contract.

- (B) To be eligible for reimbursement, costs must be in accordance with the following applicable federal requirements: 2 CFR 200, Part 11 of the "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and Federal Acquisition Regulation Subpart 31.2, Contract with Commercial Organizations as appropriate. Costs shall be further governed by policies and procedures of the CONTRACTOR'S Prime Contract.
- (C) SUBCONTRACTOR shall submit a monthly or quarterly invoices every **ten (10)** business days after the close of each billing period after the start of the subcontract for payment of actual costs incurred during the preceding calendar months.

At its option, SUBCONTRACTOR may submit a monthly invoice for reimbursement for SUBCONTRACTOR salaries, fringe benefits and associated indirect costs calculated at the approved overhead rate applicable to the same for such period. Direct Non-labor expenses and contractual expenses, if applicable, may be invoiced quarterly. Any such amounts paid by CONTRACTOR shall be reconciled to the next invoice submission in accordance with Article 4 (B). A final invoice is required **no later than fifteen (15) business days** from the last day of the Subcontract. A final invoice received beyond the fifteen (15) business days following the end date of this Subcontract is subject to refusal at the sole direction of the CONTRACTOR.

SUBCONTRACTOR shall submit detailed invoices on the attached form, attached hereto as **Exhibit C**, provided by the CONTRACTOR. Each invoice shall be accompanied by the appropriate affidavit of wages paid and documentation of expenditures for each phase of work, including time and effort reports, **and be certified by Chief Financial Officer or Treasurer of the subregion.** SUBCONTRACTOR shall submit invoices with receipts and other supporting documentation for all individual non-salary cost items. Subcontractor shall provide upon request a complete set of time sheets, records, and accounts to identify salaries, payroll burden, and non-salary direct expenses incurred by personnel directly supporting the Work Program. These expenditures shall be documented in compliance with applicable Federal and State guidelines and be made available for review. If such documentation is found, during annual audits and/or reviews by the Federal Government and/or State to be not in compliance with applicable Federal and State guidelines, the SUBCONTRACTOR shall take an appropriate plan of corrective action to meet all guidelines or repay the undocumented costs to the CONTRACTOR for remittance to the appropriate Federal funding agency.

- (D) Payments for performance under this subcontract shall be made by the CONTRACTOR to SUBCONTRACTOR on a cost reimbursable basis when billed.
- (E) No Quarterly Invoices will be acted upon by the CONTRACTOR unless an acceptable Quarterly Progress Report complying with requirements of Article 7 below

is submitted to the CONTRACTOR corresponding to the time period covered in the Quarterly Invoice.

- (F) In accordance with state policy and practices, equipment purchases under this agreement are not eligible for reimbursement as direct charges, except with prior approval by the CONTRACTOR. The intent of the Subregional Supplemental Support Program is to augment the existing Subregional Transportation Planning Program of the SUBCONTRACTOR. Therefore, the CONTRACTOR will not reimburse the SUBCONTRACTOR for equipment purchases under this agreement, unless otherwise pre-approved in writing.
- (G) Title to capital equipment purchased by the SUBCONTRACTOR pursuant to the terms of this subcontract shall vest upon acquisition in the SUBCONTRACTOR subject to the provisions of 2 CFR 200.313. Unless a statute specifically authorizes the Federal agency to vest title in the non-Federal entity without further obligation to the Federal government, and the Federal agency elects to do so, the title must be a conditional title. When original or replacement equipment acquired under the SUBCONTRACT is no longer needed for this SUBCONTRACT or for other related activities currently or previously supported by the CONTRACTOR, except as otherwise provided in Federal statutes, regulations, or Federal awarding agency disposition instructions, the SUBCONTRACTOR must request disposition instructions from the CONTRACTOR.

ARTICLE 5. EXAMINATION OF RECORDS

- (A) SUBCONTRACTOR shall maintain all records relating to both negotiations and to costs incurred, which records shall include, but not be limited to, documents, papers, accounting records, and any other evidence pertaining to cost; shall make such records available at the respective offices of the CONTRACTOR at all reasonable times during the contract period and for three (3) years from the date of the final payment, and shall furnish copies of the records if requested. Following passage of three (3) years from the date of payment of the applicable Final Invoice, the CONTRACTOR may, at its option, ask the SUBCONTRACTOR to destroy the records or surrender records to the CONTRACTOR for additional storage. Additionally, all records involved with disputes, litigation or settlement of claims arising under or related to the contract shall be retained and made available until such disputes, litigation or claims are finally disposed of. No retained records or records involved with disputes, litigation or settlement of claims shall be destroyed by the SUBCONTRACTOR without the prior written approval of the CONTRACTOR.
- (B) The books of account, files, and other records of SUBCONTRACTOR which are available to this subcontract, shall at all times, be available for inspection, review and audit by the CONTRACTOR and its representatives to determine the proper application and use of all funds paid to or for the account or benefit of SUBCONTRACTOR; in addition, SUBCONTRACTOR shall provide such special reports as requested by the CONTRACTOR to permit evaluation of progress of the project.

- (C) FAR Subpart 4.7 – Contractor Records Retention (48 C.F.R. 4.700 et seq.) and FAR 52.215-1 (48 C.F.R. 52-215-1) are hereby made a part of this subcontract by reference as if set forth fully herein.
- (D) If any amount paid hereunder by the CONTRACTOR is subsequently disapproved or disallowed by the sponsor or another agency, the SUBCONTRACTOR shall, upon demand, promptly remit disapproved or disallowed amount to the CONTRACTOR.

ARTICLE 6. PATENTS, COPYRIGHTS AND INTELLECTUAL PROPERTY

- (A) Title to any inventions, intellectual property, software, designs, discoveries or the like (hereinafter collectively "Inventions") made solely by the SUBCONTRACTOR in the performance of this Subcontract, shall vest in the SUBCONTRACTOR to the extent permitted by the Prime Contract and/or prime sponsor. Rights to Inventions made solely by the CONTRACTOR shall belong to the CONTRACTOR. SUBCONTRACTOR grants CONTRACTOR, NJDOT and/or U.S. Government a global, royalty-free, irrevocable, non-exclusive license for CONTRACTOR, NJDOT and/or U.S. Government to access and use all developed work product to the extent necessary for CONTRACTOR, NJDOT and/or U.S. Government to provide services with respect to and as required by the Prime Contract. SUBCONTRACTOR shall not incorporate any pre-existing intellectual property into the deliverables of this Subcontract without the prior written consent of CONTRACTOR. All ownership rights to Inventions created by either party under this Subcontract are subject to U.S. and/or state Government rights therein, if any.
- (B) SUBCONTRACTOR and CONTRACTOR shall jointly and equally own title to all Inventions made jointly by employees of SUBCONTRACTOR and CONTRACTOR in the performance of this Subcontract. Each party agrees to cooperate with the other and to prepare and execute those documents reasonably necessary to carry out the intent of this Article. Each party agrees to share equally in the reasonable expenses in preparing, filing, prosecuting and/or maintaining patents for joint inventions in the U.S. and for those foreign countries which the parties mutually agreed upon. CONTRACTOR shall control the filing of all jointly made Inventions.
- (C) SUBCONTRACTOR shall provide prompt written notice to CONTRACTOR of any Invention or joint Invention made during SUBCONTRACTOR'S performance of this Subcontract.

ARTICLE 7. REPORTS

- (A) The SUBCONTRACTOR shall prepare a Quarterly Progress Report, attached hereto as **Exhibit C**, and submit it to the CONTRACTOR within ten (10) business days after the close of each of the first through third (1st-3rd) quarters following the effective date of this Agreement. The fourth (4th)/final quarter report is due fifteen (15) business days after the close of the fiscal year.

Each Quarterly Progress Report shall include:

1. A description of work (Products/Outcomes & Activities) performed during the fiscal quarter and any difficulties or delays encountered;
 2. A comparison of actual accomplishments to the goals established for the period;
 3. A comparison, by tasks, of costs incurred with amounts budgeted and percentage of budget expended;
 4. Other pertinent supporting project information, data, and/or products.
- (B) The following disclaimer statement shall appear on the cover or the title page of any published report concerning this Project

"This report has been prepared with financing by the Federal Transit Administration and the Federal Highway Administration of the U.S. Department of Transportation. This document is disseminated under the sponsorship of the U.S. Department of Transportation in the interest of information exchange. The NJTPA is solely responsible for its contents."

- (C) SUBCONTRACTOR must comply with the requirements of 2 CFR 200, the "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" and STATE OMB Circular 15-08-OMB audit circulars, as appropriate. In addition, the SUBCONTRACTOR shall supply the CONTRACTOR with copies of any independent auditors' reports. In cases of non-compliance, the SUBCONTRACTOR shall provide copies of responses to auditors' reports and plan for corrective action. All audit reports shall be in accordance with the requirements of 2 CFR 200, Subpart F of the "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," as appropriate and submitted to the NJTPA contract administrator: Ms. Angellita S. Young, Senior Director, Finance and Administration, NJTPA, One Newark Center, 17th floor, Newark, NJ 07102.

ARTICLE 8. TERMINATION

- (A) CONTRACTOR may terminate this Subcontract by giving thirty (30) days advance written notice to SUBCONTRACTOR. In the event of early termination by CONTRACTOR, SUBCONTRACTOR shall cease work on the subcontract and refrain from incurring additional cost upon notification of termination. CONTRACTOR will reimburse SUBCONTRACTOR for approved and authorized work, and all reasonable and non-cancelable costs incurred by SUBCONTRACTOR up to the date of notice of termination. However, in no event shall CONTRACTOR be obligated to pay more than the total amount of this Subcontract. Notwithstanding this provision (or any other terms of this Subcontract), CONTRACTOR reserves the right to issue an immediate stop work order notice to SUBCONTRACTOR upon receipt of the same from the state and/or federal funding authorities. No payment for work, expenses or costs after the date of the stop work order notice will be paid by CONTRACTOR (including non-cancelable costs) unless CONTRACTOR receives the same from the state and/or federal funding authorities.

- (B) Notwithstanding the provisions of Paragraph (A), in the event that the SUBCONTRACTOR is in default or has breached its obligations at the time of termination, CONTRACTOR does not waive any of its rights or remedies which it may have against SUBCONTRACTOR resulting from SUBCONTRACTOR's default, and CONTRACTOR may withhold all or part of payments to SUBCONTRACTOR to off-set its reasonably determined damages.
- (C) If SUBCONTRACTOR has not taken action after six months from the beginning of the performance period specified in Article (3), Subcontractor shall be notified, by letter, that project funding will be rescinded and be reprogrammed within the CONTRACTOR.

ARTICLE 9. PUBLICITY

- (A) SUBCONTRACTOR shall not use the name of the CONTRACTOR, nor any of its employees or agents for the purpose of publicity or advertising without the prior written consent of the CONTRACTOR. All publicity shall acknowledge the support of the prime sponsor to the extent required under the Prime Contract. Nothing herein shall be construed to prevent disclosures of information required by law or lawful process.

ARTICLE 10. DEBARMENT AND SUSPENSION

- (A) The SUBCONTRACTOR certifies that neither it nor its principals are debarred, suspended, or declared ineligible from participating in this agreement by and Federal and/or state agency.

ARTICLE 11. COMPLIANCE WITH LAWS

- (A) SUBCONTRACTOR assures compliance with all applicable federal, state and local laws, rules and regulations and executive orders, as amended, including but not limited to: (a) Non-Discrimination In Employment and Equal Employment Opportunity (N.J.S.A. 10:2-1 through 10:2-4 and N.J.S.A. 10:5-31 et seq; Titles VI and VII of the Civil Rights Act of 1964; Executive Orders 11246 and 11375 as implemented by 41 CFR Part 60; Rehabilitation Act of 1973, Section 504; Age Discrimination Act of 1976; and Title IX of Higher Education Act of 1972); (b) Drug-Free Workplace Act of 1988 (34 CFR Part 85); (c) Byrd Anti-Lobbying Amendment (31 USC 1352); (d) Protection of Human Subjects (45 CFR Part 46); (e) Clean Air Act (42 USC 7401 et seq.); (f) Water Pollution Control Act (33 USC 1251 et seq.); (g) Notification of Employee Rights Under Federal Labor Laws (Executive Order 13496); (h) Fair Labor Standards Act of 1938 (29 CFR Part 5); (i) US Export Control (Arms Export Control Act, 22 USC 2751-2794; International Traffic and Arms Regulation, 22 CFR Part 120; Arms Administration Act, 50 USC 2401-2420; and Export Administration Regulations 15 CFR 730-774); (j) Disclosure of Investment Activities in Iran P.L. 2012, c.25; (k) Certification of Non-Involvement In Prohibited Activities In Russia or Belarus P.L.2022, c.3; and (L) New Jersey's Diane B. Allen Equal Pay Act (P.L. 2018, c. 9).

SUBCONTRACTOR further agrees to adhere to the terms of legal compliance specifically set forth in the Prime Contract to the same extent as required by CONTRACTOR, and shall furnish CONTRACTOR with such assurances as may be required under the Prime Contract. This provision shall be included in all sub-award documents related to this Subcontract, at all tiers.

ARTICLE 12. ASSIGNMENT

- (A) This Subcontract may not be assigned in whole or in part without the prior written consent of the CONTRACTOR.

ARTICLE 13. INDEMNIFICATION/INSURANCE

- (A) SUBCONTRACTOR shall defend, indemnify, protect and save harmless the CONTRACTOR, its officers, and employees from and against all suits, claims, losses, demands or damages arising out of or claimed to arise out of its negligent acts, errors, or omissions in the performance of this Subcontract, except that SUBCONTRACTOR shall not be responsible for claims arising from the negligent acts, errors or omissions of CONTRACTOR. SUBCONTRACTOR shall, at its own expense, appear, defend and pay all charges for attorneys and all costs and other expenses arising from such suit or claim or incurred in connection therewith. The foregoing obligations shall survive termination or expiration of this Subcontract. If any judgment shall be rendered against the CONTRACTOR for which indemnification is provided under this article, the SUBCONTRACTOR, shall, at its own expense, satisfy and discharge the same. It is understood that the obligations accepted by the SUBCONTRACTOR pursuant to this article "INDEMNIFICATION" relate to the statement of work, attached hereto as **Exhibit A**.
- (B) If requested by CONTRACTOR or required by the terms of the Prime Contract, SUBCONTRACTOR shall procure and maintain during the entire term of this Subcontract the following insurance:
- 1) Workers Compensation in statutory amounts and Employers Liability Insurance of not less than \$1 million.
 - 2) Commercial General Liability with combined single limits for bodily injury and property damage of not less than \$1 million per occurrence and \$3 million aggregate.
 - 3) Automobile Liability with bodily injury limits of at least \$1 million.
 - 4) Professional Liability/Errors and Omissions, endorsed to include the scope of work included herewith, in amount of not less than \$1 million per claim.
 - 5) Cyber Liability in the amount of no less than \$1M.
 - 6) Excess Liability of no less than \$1M.

ARTICLE 14. SPECIAL PROVISIONS

- (A) By executing this Subcontract, SUBCONTRACTOR hereby agrees during the performance of this Subcontract it is subject to and will comply with USDOT Order 1050.2A, USDOT Standard Title VI/Non-Discrimination Assurances, attached hereto as Exhibit D; if applicable, shall notify each potential subcontractor or supplier of the contractor's obligations under this Subcontract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin; and if applicable and shall insert the mandatory notices in all solicitations for proposals and applicable clauses of Appendix A through E of USDOT 1050.2A in every contract or agreement subject to its Acts and the Regulations.
- (B) In the event of non-compliance by the SUBCONTRACTOR with nondiscrimination provisions of this Agreement, the CONTRACTOR shall impose such sanctions as it, NJDOT, FHWA, and/or FTA may determine to be appropriate, including, but not limited to:
1. Withholding payments to the SUBCONTRACTOR until the SUBCONTRACTOR complies; and
 2. Cancellation, termination or suspension of the Agreement, in whole or in part.
- (C) 49 CFR Part 20, "New Restrictions on Lobbying" is made part of the Agreement. Any subcontractor who receives a subcontract exceeding \$100,000 at any tier under a federal contract shall file with the CONTRACTOR a certification and, if required, a disclosure form, as set forth and attached hereto in Exhibit G.

ARTICLE 15. REPRESENTATIONS, WARRANTIES AND COVENANTS

- (A) SUBCONTRACTOR covenants that the performance of work and services pursuant to the requirements of this Agreement shall conform to all statutes, laws, regulations and standards. Except as set forth in the Statement of Work /Proposal attached hereto as Exhibit A, SUBCONTRACTOR warrants that its performance of this Subcontract does not depend on the acquisition of rights from any third party and the conveyance of the deliverables described in the Statement of Work/Proposal attached hereto as Exhibit A and will not knowingly infringe on the intellectual property right of any third party.
- (B) SUBCONTRACTOR covenants that the quality of all services rendered shall be performed in accordance with prevailing professional standards within the applicable field or profession required under the Statement of Work.
- (C) SUBCONTRACTOR represents and warrants that to solicit or secure this Subcontract, no company or person, other than a bona fide employee working solely for the SUBCONTRACTOR, has been employed or retained; and that the SUBCONTRACTOR has not agreed to pay any company or person, other than a bona fide employee working solely for the SUBCONTRACTOR, any finders fee,

commission, percentage, brokerage fee, gift, or any other consideration, either contingent upon or resulting from the award or making of this Subcontract. For breach or violation of this representation or warranty, the CONTRACTOR shall have the right to either annul this Subcontract without liability, or in its discretion to deduct or otherwise to recover from the contract price or consideration the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE 16. SITUS

- (A) Regardless of the place of physical execution or performance, this Subcontract shall be construed according to the laws of, and deemed to have been executed in the State of New Jersey. Any action or claim relating to or arising out of this Subcontract will be brought in a state or federal court sitting in the State of New Jersey and the parties irrevocably consent to personal jurisdiction and venue of, and agree to bound by any judgment and orders rendered by, such courts.

ARTICLE 17. NOTIFICATIONS

- (A) Any notices or communication required to be sent to CONTRACTOR by SUBCONTRACTOR under this Subcontract shall be in writing and shall be hand delivered or sent by certified or registered mail, return receipt requested, to the below address:

If to New Jersey Institute of Technology (NJIT):

Ms. Mariel Diaz
Executive Director, Sponsored Research Management and Finance
Office of Research
NJIT
323 Martin Luther King, Jr. Blvd.
Newark, NJ 07102

If to the North Jersey Transportation Planning Authority, Inc.:

Ms. Angellita S. Young
Senior Director, Finance and Administration
NJTPA
One Newark Center, 17th floor
Newark, NJ 07102

If to the Subcontractor:

Mr. Andras Holzmann, AICP, PP
Supervising Planner
Passaic County Department of Planning and Economic Development
401 Grand Street, Room 417
Paterson, NJ 07505

ARTICLE 18. CONFIDENTIALITY/PUBLICATION

- (A) The parties agree to keep and maintain as strictly confidential any confidential or proprietary information and material of the other required for the performance of this Subcontract, provided that such information is clearly marked as "confidential" at the time of tender to the other, including but not limited to materials, technical data, or other information that one party may provide to the other, in connection with this Subcontract (collectively "Confidential Information"). CONTRACTOR is free to refuse to accept any preferred confidential information of SUBCONTRACTOR. Each party shall hold the Confidential Information in confidence, with the same degree of care that it applies to its own confidential information of like importance, but not less than reasonable care, except that each party may disseminate such Confidential Information to its employees who have a need to know for performance of this Subcontract. Each party shall use Confidential Information that it receives solely to accomplish the work required under this Subcontract and for no other purpose. Each party agrees that in the event of a breach or threatened breach of this provision, both may be irreparably harmed such that monetary damages will not adequately compensate it for its injuries. In the event of any such breach, both parties may be entitled, in addition to any rights or remedies it may have at law or in equity, to seek temporary and permanent injunctive relief issued by any court of competent jurisdiction enjoining and restraining the other from continuing such breach. The foregoing obligations shall survive termination or expiration of this Subcontract.
- (B) "Confidential Information" shall not include the following information, to the extent that a party can show that the information: (i) is previously known by it at the time of disclosure without obligation of confidence, or without breach of this Subcontract; (ii) is publicly disclosed through no wrongful act of a party or its representatives; (iii) is received from a third party having the right to lawfully possess and disclose same and without breach of this Subcontract, (iv) is independently developed by a party without access or reference to the Confidential Information, (v) is approved for release by prior written authorization of the disclosing party, (vi) is required to be disclosed by governmental law, statute, regulation or the like, or court order. If a party is required to disclose any Confidential Information by a court of competent jurisdiction pursuant to applicable law or regulation, or by a properly filed Open Public Records Request, such party shall make such disclosure only to the extent expressly required and only after reasonable efforts to alert the other party of such disclosure requirement, so that the party owning the Confidential Information may seek to contest disclosure at its own cost and expense.

- (C) CONTRACTOR shall be furnished copies of any proposed publication by SUBCONTRACTOR involving any work under this Subcontract at least sixty (60) days in advance of the submission to permit CONTRACTOR to make written comments or object in writing because there is patentable subject matter which needs protection or CONTRACTOR'S proprietary information which needs to be removed. CONTRACTOR shall provide SUBCONTRACTOR with such commentary or objection within thirty (30) days of receiving a proposed publication or forever waive its rights in this regard. In the event that CONTRACTOR makes a timely objection to a proposed publication, SUBCONTRACTOR shall refrain from making such publication or presentation for a maximum of ninety (90) days from date of receipt of such objection in order for either CONTRACTOR to file appropriate patent applications. If CONTRACTOR objects due to its proprietary information being contained in the proposed publication, SUBCONTRACTOR agrees to remove the same.

ARTICLE 19. GENERAL PROVISIONS

- (A) The failure by either party to enforce any provision of this Subcontract or to timely insist on performance shall not constitute or be construed as a waiver of any right to strictly enforce a contractual provision.
- (B) This Subcontract constitutes the entire understanding between the parties regarding this matter and merges any and all prior discussions, representations, promises, and warranties within its scope. There are no representations, warranties or promises not expressly set forth in this Subcontract.
- (C) Except as expressly set forth herein, this Subcontract may not be modified, renewed, or extended, except in writing, signed by both parties.
- (D) SUBCONTRACTOR shall not communicate directly with the prime sponsor regarding the performance of this Subcontract without the prior consent of CONTRACTOR.
- (E) Any provision of this Subcontract that by its nature is intended to survive termination and/or expiration of this Subcontract, including but not limited to Articles 4, 5, 6, 9, 11, 13, 16 and 19, shall survive termination and/or expiration of this Subcontract.
- (F) SUBCONTRACTOR shall be deemed to be an independent contractor and, as such, neither SUBCONTRACTOR nor its employees shall be entitled to any benefits applicable to employees of CONTRACTOR.
- (G) Neither party is authorized or empowered to act as agent for the other for any purpose and shall not on behalf of the other enter into any contract, warranty, statement, commitment or representation as to any matter. Neither shall be bound by the acts or conduct of the other.

- (H) SUBCONTRACTOR acknowledges that technology, software, services, and commodities provided by CONTRACTOR may be subject to laws or regulations restricting their export, re-export, transfer or release to certain entities or destinations, including those laws and regulations administered by the U.S. Department of Commerce (Bureau of Industry and Security) and the U.S. Department of the Treasury (Office of Foreign Assets Control). With respect to any export, re-export, transfer, or release otherwise permitted under this Agreement, SUBCONTRACTOR shall comply with all applicable U.S. government requirements, including the U.S. Export Administration Regulations.

IN WITNESS WHEREOF, the parties have executed this subcontract as of the day and year first above written.

ATTEST/SEAL

New Jersey Institute of Technology

Mariel Diaz
Mariel Diaz - Oct 24, 2023 09:07 EDT

Date Oct 24, 2023

By Atam P. Dhawan
Atam P. Dhawan, PhD
Senior Vice Provost for Research

North Jersey Transportation
Planning Authority, Inc.

By David W. Behrend
David W. Behrend
Executive Director

ATTEST/SEAL

Thomas E. Quhofer III
Date 1/10/24

For the SUBCONTRACTOR:
County of Passaic

By Raymond J. ...
Signatory Name
and Title

Instructions to SUBCONTRACTOR: If a corporation, affix a corporate seal.

COUNTY OF PASSAIC



**FY 2024
SUBREGIONAL TRANSPORTATION PLANNING
WORK PROGRAM - ELECTIVES**

All subregions are required to conduct a common set of activities to achieve core products/outcomes under Task 1 and Task 2. Details on these common core activities are provided in the "Subregional Core STP Program Products/Outcomes and Activities" section. Task 1 is program management and is comprised entirely of core activities. Elective products/outcomes and associated elective activities specific to Passaic County for Task 2 activities are provided below. Subregions are not required to include elective activities in their STP Work Programs; however, these activities allow subregions to focus on local priorities and organizational strengths, while addressing the NJTPA's planning goals.

TASK 2: TRANSPORTATION PLANNING AND COORDINATION

The transportation planning and coordination component of the STP Program includes all aspects of transportation planning conducted at the subregional level in support of the NJTPA funded work programs and recognizes the importance of interagency coordination and public participation. It also recognizes that each subregion is unique and therefore may have its own approaches to transportation planning.

◆ TASK 2.1 SUPPORT THE NJTPA'S REGIONAL PLANNING PROCESS

➤ 2.1 Elective Products/Outcomes and Activities

- **PRODUCT/OUTCOME:** Participation on the RTAC in a leadership capacity.
ACTIVITIES:
 - Attend RTAC meetings and respond to requests for information from Central Staff sent to RTAC.
 - Volunteer as an RTAC representative on a sub-committee (such as the STP Solicitation Review Subcommittee).
 - Represent RTAC on planning study TACs.
- **PRODUCT/OUTCOME:** Engagement in interagency cooperation on transportation related topics to encourage vibrant, sustainable communities.

ACTIVITIES:

- Collaborate with Avenues in Motion and EZ Ride to prepare proposals to the NJDOT Safe Routes to School Program and promote events and programs through County Public Information Officer.
- Participate in the Bicycle and Pedestrian Advisory Council (BPAC).
- Coordinate with the Highlands Council to promote recommendations from the newly adopted Highlands Economic Sustainability Plan and ensure consistency between their plans, the work of the NJTPA, and local transportation plans and programs, specifically as it relates to the Highlands Council grant to support planning in Bloomingdale and Ringwood to foster economic development and enhance bike/ped mobility.

- **PRODUCT/OUTCOME:** Preparation, support, and/or review transportation related studies, plans, recommendations, grant applications, and/or engage in data sharing on transportation related topics.

ACTIVITIES:

- Support transportation related activities advanced through Together North Jersey including furthering the design phase for Phase II of Dundee Island Park in the City of Passaic, which implements elements of the Passaic Eastside Transit-Oriented Development Strategy; implementing the County's Community Economic Development Strategy (CEDS); and implementing the Engaging Through the Arts Along the Morris Canal Greenway Plan.
- Participate in PRIME training sessions provided by NJTPA and/or participate in the NJTPA PRIME Users Group that will support the system's further development and refinement.
- Support refinement and advancement of study recommendations into the project pipeline review and implementation paths, with an emphasis on advancing recommendations from Subregional Studies Program (SSP) funded studies including the following:
 - Moving Passaic County, the Transportation Element of the Passaic County Master Plan (2013)
 - Bike Passaic County (2022), the County's Bicycle Master Plan
 - Heritage Tourism Element of the Passaic County Master Plan (2013)
 - Passaic County Green Infrastructure Plan (2018)
 - Great Falls Circulation Study (2016)
 - Paterson-Newark Transit Feasibility Study (2020)
 - Other studies such as the Highlands Rail Trail Feasibility Study, the Morris Canal Feasibility Study, and the Passaic-Bergen-Hudson Transit Study
- Support the NJTPA's continued work to improve safety through data collection and analysis by developing crash data in Passaic County, with an emphasis on social justice communities where reporting and geocoding lag statewide data collection efforts. Participate in the development of Local Safety Action Plans to be led by the NJTPA, which are being developed in keeping with the guidelines of the Safe Streets and Roads for All grant opportunities and the Safe Systems Approach. This will include convening an advisory committee, conducting public and stakeholder outreach, coordination on data and analysis, and engaging subregional leadership to adopt Vision Zero or Towards Zero Deaths safety goals.
- Develop grant applications and interagency coordination to advance safety concepts from the SSP funded Great Falls Circulation Study, as well as other programs related to the federal Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL).
- Support complete streets planning activities through the following activities:
 - Conducting the annual review of the Passaic County Roadway Resurfacing Program to ensure compliance with the County's Complete Streets Guidelines.
 - Reviewing projects (capital and otherwise) for compliance with Complete Streets Guidelines as requested by various County departments.

Exhibit A

- Providing guidance on implementing complete streets through professional seminars and conferences wherever possible.
- Conduct planning activities that support development and advancement of micromobility strategies by advancing recommendations developed as part of SSP funded Bike Passaic County, as well as the annual Complete Streets Implementation Program developed and managed by County Planning and Engineering staff.
- Conduct road safety audits (RSAs) to generate recommendations for capital improvements.
- Support complete streets planning activities through the following activities:
 - Conducting the annual review of the Passaic County Roadway Resurfacing Program to ensure compliance with the County's Complete Streets Guidelines
 - Reviewing projects (capital and otherwise) for compliance with Complete Streets Guidelines as requested by various County departments. Provide guidance on implementing complete streets through professional seminars and conferences wherever possible
 - Supporting pedestrian initiatives such as data collection, walkable communities efforts, and Safe Routes to School projects; or bicycle initiatives such as data collection or the use of analytical tools such as the NJTPA's Bicycle Level of Comfort index
- Collaborate with the NJTPA on environmental, climate change, and resilience planning activities by advancing adaptation strategies, such as those in the Passaic River Basin Climate Resilience Planning Study and the Passaic County Green Stormwater Infrastructure Element.
- Participate in resiliency (e.g., EV readiness, green infrastructure, climate change adaptation, etc.) training as available.
- Conduct analysis or additional outreach using the GIS and other data and recommendations developed as part of the NJTPA's Regional Active Transportation Plan.
- Participate in the Eastern Transportation Coalition Freight Academy when held in New Jersey.
- Support preservation of New Jersey Scenic Byways by promoting candidate byways projects located in Passaic County.
- Consider or advance projects that align with the findings of the NJTPA's CMP update, the Accessibility and Mobility Strategy Synthesis that accomplish one or both of the following:
 - Address one or more needs identified in the study's Needs Assessment or Equity Assessment.
 - Implement one or more strategies specified in the Strategy Identification and Prioritization report.
- Address unanticipated transportation related needs that may not be foreseen during STP Work Program development. Details to be provided as needs emerge, which must conform with program requirements, and will require prior written approval from NJTPA.

- **PRODUCT/OUTCOME:** Participation in Together North Jersey.

ACTIVITIES:

- Assist with advancement of the TNJ Plan, including preparation for and/or participation in TNJ Institute events and TNJ Vibrant Places activities, or other activities as applicable.

❖ **TASK 2.2 INTEGRATE PUBLIC PARTICIPATION IN THE ONGOING 3-C PLANNING PROCESS**

➤ **2.2 Elective Products/Outcomes and Activities**

- **PRODUCT/OUTCOME:** Participation in public education efforts regarding the results of NJTPA project development.

ACTIVITIES:

- Assist in public education efforts regarding the results of NJTPA project development, such as project funding announcements, groundbreakings, and ribbon-cuttings by sharing these accomplishments through the County's public outreach activities including social media platforms and press releases.

- **PRODUCT/OUTCOME:** Assistance with special outreach efforts to improve travel safety.

ACTIVITIES:

- Participate in public education efforts for topics such as the Safe Passing Law on the County's social media platforms.
- Encourage municipalities to engage in Street Smart pedestrian safety campaigns through their TMA.

- **PRODUCT/OUTCOME:** Participation in subregional freight outreach/education efforts.

ACTIVITIES:

- Work with NJTPA staff to increase local understanding of freight operations and related transportation needs through subregional freight visits, building on previous efforts such as the NJTPA's Freight Rail Industrial Opportunities (FRIO) study, as well as ongoing data collection that supports freight initiatives on County roadways.

❖ **TASK 2.3 CAPITAL PROGRAMMING AND PROJECT DEVELOPMENT**

➤ **2.3 Elective Products/Outcomes and Activities**

- **PRODUCT/OUTCOME:** Preparation and submission of proposals to NJTPA Local Programs.

ACTIVITIES:

- Support preparation and proposal development for the NJTPA's Local Program activities, which may include the Local Safety and High Risk Rural Roads

Programs, Local Capital Project Delivery, Local Concept Development (LCD), Freight Concept Development, Transportation Alternative Set-Aside (TA Set-Aside) Program and/or Congestion Mitigation and Air Quality (CMAQ) Program.

- **PRODUCT/OUTCOME:** Advancement of additional NJTPA funded local capital programming and project development initiatives.

ACTIVITIES:

- Follow through on the following NJTPA funded Local Program Activities:
 - Spruce Street Gateway Project (TA Set-Aside Program)
 - Morris Canal Greenway Phase IV (TA Set-Aside Program)
 - Highlands Rail Trail Phase I (TA Set-Aside Program)
 - Highlands Rail Trail Phase II (CMAQ)
 - Smart Signal Project (CMAQ)
 - Main Ave LCD (Passaic)
 - Market Street Local Safety Project (Paterson)
 - Allwood Road Local Safety Project (Clifton)
 - Lakeview Avenue Complete Streets Local Safety (Paterson)

FY 2024

COUNTY OF PASSAIC

STP SUPPLEMENTAL SUPPORT PROGRAM

STATEMENT OF WORK

STP SUPPLEMENTAL SUPPORT PROGRAM

The County of Passaic will use FY 2024 STP Supplemental Support Program funding on the following items in support of the County's annual Subregional Transportation Planning Program, and in support of the goals and objectives of the NJTPA Regional Transportation Plan:

1. Provide funding for intern's support to assist with data collection and public outreach for Passaic County Strategic Infrastructure Sub-regional study as well as assist with County Complete Streets Activities.

**FY 2024 SUBREGIONAL TRANSPORTATION PLANNING PROGRAM
PASSAIC COUNTY
BUDGET PLAN**

			PROPOSED BUDGET	FEDERAL SHARE	LOCAL SHARE
PART I:	DIRECT COSTS - PERSONNEL SERVICES				
	1. SALARIES		\$ 99,084.50		
	2. FRINGE BENEFITS	59.71%	\$ 59,163.24		
			SUBTOTAL \$ 158,247.54		
PART II	DIRECT NON-LABOR COSTS				
	1. SUPPLIES		\$ -		
	2. TRAVEL		\$ 2,500.00		
	3. PRINTING & REPRODUCTION		\$ 1,312.46		
	4. TELEPHONE		\$ -		
	5. POSTAGE		\$ -		
	6. CONFERENCE/TRAINING		\$ 3,000.00		
	7. OTHER (SPECIFY)		\$ -		
			SUBTOTAL \$ 6,812.46		
PART III:	INDIRECT COSTS				
	INDIRECT COSTS	0.000%	\$ -		
			SUBTOTAL \$ -		
			STP CORE PROGRAM BUDGET \$ 165,060.00	80%	20%
PART IV	STP SUPPLEMENTAL SUPPORT COSTS				
	1. TECHNOLOGY EQUIPMENT/COMPUTERS > \$5,000		\$ -		
	2. TECHNOLOGY SOFTWARE/COMPUTING DEVICES < \$5,000		\$ -		
	3. INTERN SUPPORT		\$ 15,000.00		
	4. TRAINING AND PROFESSIONAL DEVELOPMENT		\$ -		
	5. PUBLIC OUTREACH /FOREIGN LANGUAGE TRANSLATIONS		\$ -		
	6. ADVERTISING, PRINTING/REPRODUCTION		\$ -		
			STP SUPPLEMENTAL SUPPORT BUDGET \$ 15,000.00	100%	0%
			TOTAL STP PROGRAM BUDGET \$ 180,060.00		

This estimated budget is based upon projected costs to perform the work program for FY 2024 as outlined in the Subregional Transportation Planning Program Subcontract. Changes within or between Parts I, II, and III, or within the STP Supplemental Support Budget Plan, will be authorized upon written recommendation of the STP Program Manager and approved by the NJTPA.

FUNDING SOURCES:

Federal Share:	\$ 147,048.00	Local Share:	\$ 33,012.00
		Total Funding:	\$ 180,060.00

**FY 2024 SUBREGIONAL TRANSPORTATION PLANNING PROGRAM
PASSAIC COUNTY
STAFFING PLAN**

STP Work Program Budget by Task

Task	Subregional Staff Hours	Direct Costs - Personnel Services	Direct Non-Labor Costs	Indirect Costs	Total Costs	Estimated Share Core Program (%)
Task 1 - Program Management	90	\$ 6,058.44	\$ -	\$ -	\$ 6,058.44	4%
Task 2 - Transportation Planning and Coordination	2,440	\$ 152,189.10	\$ 6,812.46	\$ -	\$ 159,001.56	96%
STP Core Program Budget	2,530	\$ 158,247.54	\$ 6,812.46	\$ -	\$ 165,060.00	100%
STP Supplemental Support Budget	750	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	
TOTAL STP PROGRAM BUDGET	3,280	\$ 173,247.54	\$ 6,812.46	\$ -	\$ 180,060.00	

STP Work Program Assigned Staff

Personnel (Name/Title)	Estimated % of Time on the Project <i>(based on total work hours for the FY)</i>	Total Estimated Hours for STP Work Program
Andras Holzmam, Director	17%	315
TBD, Supervising Planner	35%	635
Boyang Wang, GIS Specialist	35%	450
Jason Miranda, Senior Planner	27%	500
Salvatore Presti, Assistant Planner	32%	590
Quashonda Hamilton, Administrative Secretary	2%	40
Intern Support		750
TOTAL	23%	3,280

NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC.

INVOICE FOR PAYMENT

Date: 08/15/202X
 Fiscal Year: 202X
 Invoice Period: 7/1/202X - 7/31/202X
 Program Name: EXAMPLE STP PROGRAM
 Invoice Number: XXX-XX-FY202X Allowable amount: \$0.00

PAYEE NAME AND ADDRESS:

County/City
 Address
 PO Box XXX
 City, NJ 088XX

PAYEE DECLARATION:

I certify to the best of my knowledge and belief that the supporting payment documents are true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federally funded contract. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)

REMIT TO:

North Jersey Transportation Planning
 Authority, Inc.
 One Newark Center-17th Floor
 Newark, NJ 07101

 Payee Signature

 Title

FUNDING	GROSS BUDGET	EXPENDITURES THIS QUARTER	EXPENDITURES TO DATE	AMOUNT AVAILABLE
FEDERAL	\$0.00	\$0.00	\$0.00	\$0.00
LOCAL SHARE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary
Quarterly Request for Payment**

Subregion:	Example Subregion	Total Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Expenditures to Date	Available Balance
Fiscal Year:	202X							
Period:	7/1/202X-7/31/202X							
Program Name:	Example Subregional Program							
Salaries		0	0	0	0	0	0	0
Fringe Benefits		0	0	0	0	0	0	0
Leave Additive		0	0	0	0	0	0	0
<i>Subtotal</i>		0	0	0	0	0	0	0
Supplies		0	0	0	0	0	0	0
Travel		0	0	0	0	0	0	0
Printing		0	0	0	0	0	0	0
Telephone		0	0	0	0	0	0	0
Postage		0	0	0	0	0	0	0
Conference/Training		0	0	0	0	0	0	0
Equipment		0	0	0	0	0	0	0
Consultant		0	0	0	0	0	0	0
Other		0	0	0	0	0	0	0
<i>Subtotal</i>		0	0	0	0	0	0	0
Indirect Cost		0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0
Allowable Cost by Funding Source								
Federal		0	0	0	0	0	0	0
Local Share		0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0

[Subregion Name] Employee Time Summary

Program: Example Subregional Program

Period: 7/1/202X to 7/31/202X

Employee: Jane Doe

Task	Hours	Salary	Fringe	Additive
Program Management	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

Employee: John Doe

Task	Hours	Salary	Fringe	Additive
Program Management	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

Program Totals

Hours	Salary	Fringe	Indirect Cost
0	0	0	0

Grand Total: 0

Time Summary By Task

Program: EXAMPLE STP PROGRAM

Period: 7/1/202X to 7/31/202X

Program Management

Hours	Salary	Fringe	Additive	Total
0.0	0.00	0.00	0.00	0.00
Grand Total			0.00	

Cumulative Totals

Program Task	Total to Date	% to Date
Program Management	0.00	0.00
Planning	0.00	0.00
Outreach	0.00	0.00
Total	0.00	0.00

** % to Date' is percent of total program budget*

[Subregion Name]
Employee Hours By Program Task

Program: *Example Subregional Program*

Period: 7/1/202X to 7/31/202X

Program Management

John Doe

Date	Hours	Salary	Fringe	Additive
7/1/202X	0	0.00	0.00	0.00
7/3/202X	0	0.00	0.00	0.00
7/5/202X	0	0.00	0.00	0.00
7/11/202X	0	0.00	0.00	0.00
7/13/202X	0	0.00	0.00	0.00
7/15/202X	0	0.00	0.00	0.00
7/23/202X	0	0.00	0.00	0.00
7/24/202X	0	0.00	0.00	0.00
Total	0	0	0	0

[Subregion Name] Employee Hours By Date

Program: *Example Subregion Program*

Period: 7/1/202X to 7/31/202X

Jane Doe

Date	Hours	Salary	Fringe	Additive
7/1/202X	0	0.00	0.00	0.00
7/23/202X	0	0.00	0.00	0.00
7/28/202X	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

John Doe

Date	Hours	Salary	Fringe	Additive
7/1/202X	0	0.00	0.00	0.00
7/23/202X	0	0.00	0.00	0.00
7/28/202X	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC.

INVOICE FOR PAYMENT

Date: 08/25/202X
 Fiscal Year: 202X
 Invoice Period: 7/1/202X to 7/31/202X
 Program Name: Example Supplemental Support
 Invoice Number: XXXX-XX-FY202X Allowable amount: 0.00

PAYEE NAME AND ADDRESS:

County/City
 Address
 PO Box XXX
 City, NJ 08XXX

PAYEE DECLARATION:

I certify to the best of my knowledge and belief that the supporting payment documents are true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federally funded contract. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)

REMIT TO:

North Jersey Transportation Planning
 Authority, Inc.
 One Newark Center-17th Floor
 Newark, NJ 07101

Payee Signature

Title

FUNDING	GROSS BUDGET	EXPENDITURES THIS PERIOD	EXPENDITURES TO DATE	AMOUNT AVAILABLE
FEDERAL	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

**Budget Summary
Quarterly Request for Payment**

Subregion:	Example Subregion		Total Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Expenditures to Date	Available Balance
Fiscal Year:	202X	Period:	7/1/202X-7/31/202X						
Program Name:	Example Supplemental Support								
Salaries	0	0	0	0	0	0	0	0	0
Fringe Benefits	0	0	0	0	0	0	0	0	0
Leave Additive	0	0	0	0	0	0	0	0	0
<i>Subtotal</i>	0	0	0	0	0	0	0	0	0
Supplies	0	0	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0	0	0
Printing	0	0	0	0	0	0	0	0	0
Telephone	0	0	0	0	0	0	0	0	0
Postage	0	0	0	0	0	0	0	0	0
Conference/Training	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Consultant	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0
<i>Subtotal</i>	0	0	0	0	0	0	0	0	0
Indirect Cost	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0
Allowable Cost by Funding Source									
Federal	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

[Subregion Name]
Employee Hours By Program Task

Program: *Example Subregional Program*

Period: 7/1/202X to 7/31/202X

Program Management

John Doe

Date	Hours	Salary	Fringe	Additive
7/1/202X	0	0.00	0.00	0.00
7/3/202X	0	0.00	0.00	0.00
7/5/202X	0	0.00	0.00	0.00
7/11/202X	0	0.00	0.00	0.00
7/13/202X	0	0.00	0.00	0.00
7/15/202X	0	0.00	0.00	0.00
7/23/202X	0	0.00	0.00	0.00
7/24/202X	0	0.00	0.00	0.00
Total	0	0	0	0

Time Summary By Task

Program: EXAMPLE STP Supplement Support

Period: 7/1/202X to 7/31/202X

Program Management

Hours	Salary	Fringe	Additive	Total
0.0	0.00	0.00	0.00	0.00
			Grand Total	0.00

Cumulative Totals

Program Task	Total to Date	% to Date
Program Management	0.00	0.00
Planning	0.00	0.00
Outreach	0.00	0.00
Total	0.00	0.00

** '% to Date' is percent of total program budget*

[Subregion Name]
Intern Hours By Date

Program: *Example Intern Support*

Period: 7/1/202X - 7/31/202X

John Doe

Date	Hours	Salary	Fringe	Additive
7/1/202X	0	0.00	0.00	0.00
7/15/2022	0	0.00	0.00	0.00
7/21/202X	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

Employee: _____

Approver Name: _____

Title: _____

Approver Signature: _____

[Subregion Name]
Employee Hours By Date

Program: *Example Subregion Program*

Period: 7/1/202X to 7/31/202X

Jane Doe

Date	Hours	Salary	Fringe	Additive
7/1/202X	0	0.00	0.00	0.00
7/23/202X	0	0.00	0.00	0.00
7/28/202X	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

John Doe

Date	Hours	Salary	Fringe	Additive
7/1/202X	0	0.00	0.00	0.00
7/23/202X	0	0.00	0.00	0.00
7/28/202X	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

[Subregion Name] Employee Time Summary

Program: Example Subregional Program

Period: 7/1/202X to 7/31/202X

Employee: Jane Doe

Task	Hours	Salary	Fringe	Additive
Program Management	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

Employee: John Doe

Task	Hours	Salary	Fringe	Additive
Program Management	0	0.00	0.00	0.00
Total	0	0.00	0.00	0.00

Program Totals

Hours	Salary	Fringe	Indirect Cost
0	0	0	0

Grand Total: 0

Sample STP Program Quarterly Progress Report

Update all sections that are in RED. Not all activities will be conducted and reported each quarter; however, each required core activity should be reported on at least once during FY 2024. If a core product/outcome and/or activity is not undertaken during FY 2024, the fourth / final quarter report should explain why the products/outcomes and/or activities were not undertaken during the fiscal year.

FY 2024 SUBREGIONAL TRANSPORTATION PLANNING PROGRAM QUARTERLY PROGRESS REPORT			
NAME OF SUBREGION			
Reporting Period	Quarter xx (Month xx, 20xx – Month xx, 20xx)		
Project Manager	Subregional Project Manager		
Budget Status Report			
Total Budget (including local match)	Amount Authorized	Amount Expended to Date	% Expended to Date
Total Budget	\$ ##	\$ ##	## %
Quarterly Reporting Deadlines*			
First Quarter	Second Quarter	Third Quarter	Fourth Quarter
October 16, 2023	January 16, 2024	April 12, 2024	July 25, 2024
<p><i>*The quarterly package (including financial documents) must be submitted by the above deadlines. Subregions place financial reimbursement for quarterly activities at risk if the reporting package is submitted after the quarterly reporting deadline. If final reports and products are submitted after the fourth quarter deadline, full reimbursement cannot be guaranteed.</i></p>			
Work Program Progress			
<p><i>Briefly list - by task - all significant progress and milestone events (with dates) completed in the reporting period. Progress listed should be a summary of work conducted in accordance with the current list of approved STP program activities. Exclude extraneous background information and progress from previous quarters. Provide the cumulative hours worked, amount expended, and percent of work completed to date for Tasks 1 and 2.</i></p>			

<p>TASK 1: PROGRAM MANAGEMENT - Provide program management and reporting information for the Subregional Transportation Planning Grant in accordance with the comprehensive, coordinated and continuing (3-c) planning process.</p>	<ul style="list-style-type: none"> ▪ Amount Budgeted (fiscal year) for Task 1: \$ ## ▪ Amount Expended to Date for Task 1: \$ ## ▪ % of Total STP Program Budget Expended to Date on Task 1: ## % <p><i>Task 1 expenses may not exceed 10% of the total STP Program budget. Figures for Amount Expended to Date and % Expended to Date are provided in the CTS.</i></p>
<p>PRODUCT/OUTCOME</p>	<p style="text-align: center;">ACTIVITIES</p> <p><i>Select (by checking boxes) only those activities conducted this quarter in support of the corresponding product or outcome. Please provide supporting information where prompted, including, but not limited to any milestones achieved, and topics, dates, and locations of meetings.</i></p>
<p><input type="checkbox"/> Timely quarterly Progress Reports, invoices and supporting documentation for the FY 2024 STP Work Program, along with attendance at training related to the STP Program as requested. Monthly invoicing of labor costs is encouraged but not required.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Prepare quarterly progress reports to track core and elective activity progress for Tasks 1 and 2 via the STP Program Quarterly Progress Report Template. <input type="checkbox"/> Prepare monthly and/or quarterly invoices and financial documentation using the NJTPA's Cost Tracking System (CTS). <input type="checkbox"/> Maintain all subregional grant-related records and products. Attend NJTPA-led trainings and workshops on the STP Program. <input type="checkbox"/> Maintain data in the CTS, including regular updates to salaries, fringe rates, personnel, etc. <p>Additional comments (optional)</p>
<p><input type="checkbox"/> FY 2025 Subregional Transportation Planning (STP) work program proposal.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Prepare FY 2025 STP Work Program, Budget, and Staffing Plan. <p>Additional comments (optional)</p>

<p>TASK 2: TRANSPORTATION PLANNING AND COORDINATION - The transportation planning and coordination component of the STP Program includes all aspects of transportation planning conducted at the subregional level in support of the NJTPA funded work programs and recognizes the importance of interagency coordination and public participation. It also recognizes that each subregion is unique and therefore may have its own approaches to transportation planning.</p>	<ul style="list-style-type: none"> ▪ Amount Budgeted (fiscal year) - Task 2: \$ ## ▪ Amount Expended to Date - Task 2: \$ ## ▪ % Expended to Date - Task 2: ## % <p><i>Figures for Amount Expended to Date and % Expended to Date are provided in the CTS.</i></p>
<p>----- Task 2.1: Support the NJTPA's Regional Planning Process -----</p>	
<p>----- (2.1 CORE Products/Outcomes & Activities) -----</p>	
<p>PRODUCT/OUTCOME</p>	<p style="text-align: center;">ACTIVITIES</p> <p><i>Select (by checking boxes) only those activities conducted this quarter in support of the corresponding product or outcome. Please provide supporting information where prompted, including, but not limited to any milestones achieved, and topics, dates, and locations of meetings.</i></p>
<p><input type="checkbox"/> Support for Board activities.</p>	<p><input type="checkbox"/> Provide ongoing technical support to individual NJTPA Trustees, as well as to various NJTPA standing committees and to the Board as a whole. Support may include memo preparation, meeting attendance, response to questions, etc.</p> <p>Explain</p>
<p><input type="checkbox"/> Participation in the Regional Technical Advisory Committee (RTAC).</p>	<p><input type="checkbox"/> Attend RTAC meetings and respond to requests for information from Central Staff.</p> <p>Explain</p>
<p><input type="checkbox"/> Adherence to the NJTPA's Title VI Implementation Plan, which endeavors to ensure that the planning process includes traditionally underserved populations (e.g., low income and minority populations) as</p>	<p><input type="checkbox"/> Conduct STP funded activities that adhere to the NJTPA's Title VI Implementation Plan. To achieve this, Subregions must strive to accomplish the following as provided in the adopted NJTPA's adopted Title VI Implementation Plan:</p> <ul style="list-style-type: none"> ▪ Provide adequate opportunity to traditionally underserved populations to be involved in the transportation planning process. An example of this is to seek out members of these communities for participation on a Technical Advisory Committee (TAC), Stakeholder Advisory Committee (SAC), or focus group. (Additional Public outreach activity for Title VI is discussed in Task 2.2) Analyze the impacts of transportation investment benefits and burdens to traditionally underserved populations. Work toward equitable distribution of the benefits and burdens of investments so that they are shared as equally as possible across

<p>required by federally funded subrecipients. Please see additional information and the Title VI Implementation Plan (Additional Public outreach activity for Title VI is discussed in Task 2.2).</p>	<p>all populations including traditionally underserved populations. See the NJTPA's Equity Assessment Guide for guidance on this task. (https://www.njtpa.org/NJTPA/media/Documents/About-NJTPA/Federal-Regulations/Title-VI/Equity-Assessment-Guide-2020-07.pdf)</p> <ul style="list-style-type: none"> ▪ Consider equity when developing studies for the NJTPA's Unified Planning Work Program (UPWP). Specific guidance can be found in the annual Subregional Studies Solicitation and in other NJTPA program solicitations. <p>Explain</p>
<p><input type="checkbox"/> Participation in the implementation of Plan 2050.</p>	<p><input type="checkbox"/> Consistent with the needs and goals of the subregion, advance strategies identified in Plan 2050. Examples include but are not limited to: conduct activities to reduce crashes; support and improve North Jersey's extensive transit systems; support pedestrian, bicycle, and other active transportation; encourage the use of alternate fuels; respond to continued growth of freight; support local mobility services; and take advantage of transportation technology.</p> <p>Explain</p>
<p><input type="checkbox"/> Support for planning studies and activities contained in the NJTPA FY 2024 Unified Planning Work Program (UPWP).</p>	<p><input type="checkbox"/> Participate on advisory committees, meetings, webinars, or workshops as requested for NJTPA planning studies and related activities conducted under UPWP Chapter 1 - Central Staff Activities. Participation may include attendance, review of documents, or other activities as requested. This may include corridor, subarea, environment, and climate change, and/or freight planning studies or studies conducted under the Planning for Emerging Centers Program or TNJ local planning initiatives. It may also include NJTPA's performance-based planning efforts such as the Congestion Management Process (CMP), Accessibility and Mobility Strategy Synthesis, and Regional Capital Investment Strategy; support for evaluating Intelligent Transportation Systems (ITS); safety planning; initiatives to address climate change resiliency and promote electric vehicles; initiatives to address equity; or other activities.</p> <p>Explain</p> <p><input type="checkbox"/> Support the NJTPA's continuing work on transportation modeling, demographic and employment forecasting, scenario analysis, and the development of GIS data, applications, and tools, as requested. Support coordination with partner agencies to advance a</p>

	<p>performance-based planning and programming approach and data-driven investment.</p> <p>Explain</p> <p><input type="checkbox"/> Participate in statewide planning initiatives as requested and as appropriate, such as the update to the statewide Long Range Transportation Plan.</p> <p>Explain</p> <p><input type="checkbox"/> As appropriate, implement the strategies of the New Jersey Strategic Highway Safety Plan, adopted in September 2020 (https://www.saferoadsforallnj.com/about). Many strategies can be implemented by or in partnership with subregions. Please see the strategies in the plan for Equity (pg. 21-22), Lane Departure (pg. 26), Intersections (pg. 30), Driver Behavior (pg. 37-38), Pedestrians and Bicyclists (pg. 42-43), other Vulnerable Road Users (pg. 49-50)</p> <p>Explain</p> <p><input type="checkbox"/> Participate in state and regional initiatives to reduce carbon emissions from the transportation system as identified in the 2019 NJ Energy Master Plan (https://www.bpu.state.nj.us/bpu/pdf/publicnotice/NJBPU_EMP.pdf). One key strategy is to facilitate the transition to electric vehicles. Activities may include participating in the development of Electric Vehicle Readiness Plans (if not funded through the SSP), electrification of public and private-sector vehicle fleets, the promotion of electric school buses, assisting local governments in adoption of model electric vehicle ordinances, and dissemination of electric vehicle resources (https://dcp.nj.gov/drivegreen/). A focus of these activities should be in low- and moderate-income and environmental justice communities.</p> <p>Explain</p> <p><input type="checkbox"/> Support the development of the FY 2025 UPWP by providing input on activities in addition to the subregion's individual STP work program.</p> <p>Explain</p>
<p><input type="checkbox"/> Participation in Transportation Management Association (TMA) activities, as applicable.</p>	<p><input type="checkbox"/> Coordinate and share information and expertise with the TMAs on transportation demand management activities, including, but not limited to promoting shared rides, bicycle and pedestrian safety, use of the demonstration project materials library, electric vehicle adoption, and responding to construction-related and unexpected travel disruptions, as applicable. These activities implement the NJTPA Transportation Demand Management and Mobility Plan</p>

	<p>(https://www.njtpa.org/Planning/Regional-Programs/Studies/Active/Transportation-Demand-Management-and-Mobility-Plan.aspx), completed in spring 2021, and the Regional Coordinated Human Services Transportation Plan (https://www.njtpa.org/Planning/Plans-Guidance/Human-Services-Plan.aspx).</p> <ul style="list-style-type: none"> <input type="checkbox"/> Review and provide feedback on TMA UPWP work program proposals. Explain <input type="checkbox"/> Coordinate with TMAs on safety-related activities, including the Street Smart NJ pedestrian safety campaigns, as requested. Explain <input type="checkbox"/> Coordinate with TMAs to promote engagement in low income and minority communities, as applicable. Explain
<ul style="list-style-type: none"> <input type="checkbox"/> Participation in the identification and use of performance measures, thresholds, and targets, including those related to transportation authorization legislation. 	<ul style="list-style-type: none"> <input type="checkbox"/> Support NJTPA Central Staff, NJDOT, NJ TRANSIT and other planning partners in implementing performance-based planning and programming (PBPP). Activities may include supporting development of performance targets and thresholds to comply with federal rules and for other performance measures as requested by Central Staff established in the PBPP process at the NJTPA. Explain <input type="checkbox"/> Assist in relating planning and project development to established performance measures and the achievement of performance measure targets as appropriate. Explain
<ul style="list-style-type: none"> <input type="checkbox"/> Documentation of NJTPA funded planning study findings. 	<ul style="list-style-type: none"> <input type="checkbox"/> Enter pertinent information about completed planning studies funded by the NJTPA into the NJTPA's PRIME tool. Subregions that complete Subregional Studies Program (SSP) studies in the 2022 – 2023 cycle should enter pertinent information from these studies into PRIME before the end of the first quarter of FY 2024. Other previous studies funded by the NJTPA should be entered into PRIME on an ongoing basis as staff time permits. Pertinent information includes a description of the study; study documents (i.e., Final Report); identified needs (i.e., issues, challenges, and opportunities); and recommendations (i.e., strategies and approaches). More information about PRIME can be found at http://www.njtpa.org/Data-Maps/Tools/PRIME.aspx. The PRIME tool can be accessed at:

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	<p>http://prime.njtpa.org/. For training and assistance please contact Jeff Vernick at JVernick@njtpa.org or 973-639-8429.</p> <p>Explain</p>
<p><input type="checkbox"/> Provision of data and data updates.</p>	<p><input type="checkbox"/> Facilitate coordination, as necessary, with the subregional departments of engineering, public works, or other appropriate subregional staff as the NJTPA continues to work with NJDOT to maintain data in the comprehensive performance-based Asset Management System.</p> <p>Explain</p> <p><input type="checkbox"/> Assist in maintaining the NJTPA Enterprise GIS database by providing data as requested, via OneDrive as the principal interface for data exchange. Additional types of data to be collected from the subregions include: cadastral, design plans, environmental, facilities, general, planning, and political boundaries, transportation, and utilities layers. Refer to the EGIS Quality Assurance documentation (https://www.njtpa.org/NJTPA/media/Documents/Data-Maps/Demographics-GIS/Enterprise-GIS/Appendix-U3-EGIS-Quality-Assurance-Programcomm.pdf) for guidance on the data exchange process, metadata requirements, and proper format of data deliverables.</p> <p>Explain</p> <p><input type="checkbox"/> Provide data as requested and available to support NJTPA planning studies, including, but not limited to, corridor and subarea studies, environment and climate change studies, freight planning studies, subregional studies conducted by other subregions through Chapter II of the FY 2024 UPWP, the Planning for Emerging Centers Program, and other performance-based planning efforts such regional performance measures, and the Congestion Management Process.</p> <p>Explain</p>
<p>----- (2.1 ELECTIVE Products/Outcomes & Activities) -----</p>	
<p>PRODUCT/OUTCOME</p>	<p align="center">ACTIVITIES</p> <p><i>Select (by checking boxes) only those activities conducted this quarter in support of the corresponding product or outcome. Please provide supporting information where prompted, including, but not limited to any milestones achieved, and topics, dates, and locations of meetings.</i></p>
<p><input type="checkbox"/> [Approved work program elective product/outcome(s) to be inserted]</p>	<p><input type="checkbox"/> [Approved work program elective activities to be inserted]</p> <p>Explain</p>

<p>Task 2.2: Integrate Public Participation in the Ongoing 3-C Planning Process</p> <p>(2.2 CORE Products/Outcomes & Activities)</p>	
<p>PRODUCT/OUTCOME</p>	<p>ACTIVITIES</p> <p><i>Select (by checking boxes) only those activities conducted this quarter in support of the corresponding product or outcome. Please provide supporting information where prompted, including, but not limited to any milestones achieved, and topics, dates, and locations of meetings.</i></p>
<p><input type="checkbox"/> Conduct regional and subregional public participation activities, including assisting the NJTPA with outreach for the Statewide Transportation Plan as requested. Engage in and document efforts to gain input from communities of color, low-income communities, people with disabilities, and people with limited English proficiency. A minimum of two (2) outreach meetings or events must feature NJTPA programs and products.</p>	<p><input type="checkbox"/> Inform and educate the public on transportation matters and provide a proactive means of soliciting their comments. Examples of potential activities include: transportation committees and advisory boards; media outreach and publications to raise awareness and support for community planning efforts; special outreach efforts to business groups; chambers of commerce, or other civic organizations; information booths at public events; social media postings and ads; and public relations efforts in coordination with Central Staff and Board members. Special attention should be given to engaging traditionally underserved communities as outlined in the NJTPA's Title VI Plan. An example of this is to identify such populations and tailor outreach with the purpose of removing barriers to participation.</p> <p>Explain</p> <p><input type="checkbox"/> Make information about subregional planning activities and products available electronically on the web and/or through social media, when feasible.</p> <p>Explain</p> <p><input type="checkbox"/> Submit the following to the NJTPA: agendas of upcoming meetings on transportation related topics; meeting summaries; materials distributed to and received from the public; and the number of meetings, number of people in attendance, number, and types of inquiries etc.</p> <p>Explain</p> <p><input type="checkbox"/> Assist in the implementation of the NJTPA Public Engagement Plan activities and other communications activities, including but not limited to the following: providing timely information about activities and events to the NJTPA for dissemination through regional-level communications; updating links to the NJTPA website and social media outlets; development and enhancements of local websites/social media in coordination with the NJTPA; and</p>

	<p>development of products (or web content) in other languages as appropriate.</p> <p>Explain</p>
<p>----- (2.2 ELECTIVE Products/Outcomes & Activities) -----</p>	
PRODUCT/OUTCOME	<p>ACTIVITIES</p> <p><i>Select (by checking boxes) only those activities conducted this quarter in support of the corresponding product or outcome. Please provide supporting information where prompted, including, but not limited to any milestones achieved, and topics, dates, and locations of meetings.</i></p>
<p><input type="checkbox"/> [Approved work program elective product/outcome(s) to be inserted]</p>	<p><input type="checkbox"/> [Approved work program elective activities to be inserted]</p> <p>Explain</p>
<p>----- Task 2.3: Capital Programming and Project Development -----</p>	
<p>----- (2.3 CORE Products/Outcomes & Activities) -----</p>	
PRODUCT/OUTCOME	<p>ACTIVITIES</p> <p><i>Select (by checking boxes) only those activities conducted this quarter in support of the corresponding product or outcome. Please provide supporting information where prompted, including, but not limited to any milestones achieved, and topics, dates, and locations of meetings.</i></p>
<p><input type="checkbox"/> Participation in the development and management of the Transportation Capital Program (TCP) and Transportation Improvement Program (TIP), as applicable.</p>	<p><input type="checkbox"/> Assist in the development of the TCP, as applicable.</p> <p>Explain</p> <p><input type="checkbox"/> Provide input into the development of the Study & Development (S&D) Program by reviewing potential projects and providing feedback to NJTPA, as requested.</p> <p>Explain</p> <p><input type="checkbox"/> Review NJDOT Capital Program Screening Committee (CPSC) and Capital Program Committee (CPC) project recommendations and provide feedback to NJTPA, as requested.</p> <p>Explain</p> <p><input type="checkbox"/> Review potential projects scored by NJTPA as part of the Project Pool phase of TIP development and provide feedback on scores to NJTPA, as requested.</p> <p>Explain</p>

	<input type="checkbox"/> Review scope, scheduling, and funding recommendations of TIP modifications and amendments and provide feedback to NJTPA, as requested. Explain <input type="checkbox"/> Assist in criteria refinement as part of the Project Prioritization Criteria update project. Explain
<input type="checkbox"/> Submission to the NJTPA of information about major subregional transportation projects affecting air quality, as applicable.	<input type="checkbox"/> Provide the NJTPA with major subregional transportation projects affecting air quality, regardless of funding source. Explain
----- (2.3 ELECTIVE Products/Outcomes & Activities) -----	
PRODUCT/OUTCOME	<p style="text-align: center;">ACTIVITIES</p> <p><i>Select (by checking boxes) only those activities conducted this quarter in support of the corresponding product or outcome. Please provide supporting information where prompted, including, but not limited to any milestones achieved, and topics, dates, and locations of meetings.</i></p>
<input type="checkbox"/> [Approved work program elective product/outcome(s) to be inserted]	<input type="checkbox"/> [Approved work program elective activities to be inserted] Explain
FY 2024 STP PROGRAM SUPPLEMENTAL SUPPORT	
<p>Each subregion has been authorized federal funding of \$15,000 (100% federal with no local match required), in the following eligible areas: Technology Support; Intern Support, Subregional Training\Professional Development, Public Outreach Language Translations, and Advertising and Printing/Reproduction.</p> <p>In this section, please report on any activities and products/outcomes related to STP Supplemental Support completed during the last quarter.</p> <p>STP Supplemental Support quarterly reports must be completed each quarter even if there is a \$0 invoice. Furthermore, if there was no activity for an approved eligible area (e.g., Tech Support) during the previous quarter, please indicate so.</p>	

<u>Technology Support</u>
Explain
<u>Intern Support</u>
<p>Activities Conducted – Specify activities conducted by interns. Explain</p> <p>Products & Outcomes – Specify products and outcomes that interns worked towards or completed. Explain</p> <p>Problems Encountered (If applicable) Explain</p>
<u>Training and Professional Development</u>
Explain
<u>Public Outreach Language Translations</u>
Explain
<u>Advertising and Printing/Reproduction</u>
Explain

<u>BUDGET STATUS:</u>				
Task Name	Approved Amount (\$)	Expended Last Quarter (\$)	Expended to Date (\$)	Expended to Date (%)
Technology Support				
Intern Support				

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Training and Professional Development				
Public Outreach Language Translations				
Advertising and Printing/Reproduction				
Total				

The United States Department of Transportation (USDOT)
Standard Title VI/Non-Discrimination Assurances
USDOT Order No.1050.2A

By executing this Agreement, the Subrecipient, HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (USDOT), through the Federal Highway Administration (FHWA), it is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Non-discrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of The Civil Rights Act of 1964*);
- 23 C.F.R. Part 200 (Title VI Program and Related Statues – Implementation and Review Procedures);
- USDOT Order 1050.2 (Standard USDOT Title VI Assurances);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. §4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 162(a) of the Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987. (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits Discrimination on the basis of race, color, national origin, and sex);

- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); and
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Subrecipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from USDOT, including the Federal Highway Administration.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally-assisted USDOT programs.

1. The Subrecipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Subrecipient will insert the following notification in all solicitations for bids, Requests for Proposals for work, or material subject to the Acts and the Regulations made in connection with all FHWA federally-assisted programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The Subrecipient, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations.

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hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Subrecipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Subrecipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Subrecipient.
5. That where the Subrecipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Subrecipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Subrecipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Subrecipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Subrecipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Subrecipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Subrecipient retains ownership or possession of the property.
9. The Subrecipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Subrecipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

Exhibit D

The Subrecipient also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the FHWA, NJDOT and NJTPA access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the FHWA, NJDOT and/or NJTPA. You must keep records, reports, and submit the material for review upon request to FHWA, NJDOT or NJTPA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Subrecipient gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under USDOT programs. This ASSURANCE is binding on the State of New Jersey, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in all USDOT programs. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the *Federal Highway Administration* may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto.

The contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the North Jersey Transportation Planning Authority will accept title to the lands and maintain the project constructed thereon in accordance with State of New Jersey, the Regulations for the Administration of USDOT Programs, and the policies and procedures prescribed by the Federal Highway Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the North Jersey Transportation Planning Authority all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto North Jersey Transportation Planning Authority and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the North Jersey Transportation Planning Authority, its successors and assigns.

The North Jersey Transportation Planning Authority, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed[,] [and]* (2) that the North Jersey Transportation Planning Authority will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

**CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER
THE ACTIVITY, FACILITY, OR PROGRAM**

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the North Jersey Transportation Planning Authority pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, North Jersey Transportation Planning Authority will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the North Jersey Transportation Planning Authority will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the North Jersey Transportation Planning Authority and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

**CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED
UNDER THE ACTIVITY, FACILITY OR PROGRAM**

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by North Jersey Transportation Planning Authority pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, North Jersey Transportation Planning Authority will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, North Jersey Transportation Planning Authority will there upon revert to and vest in and become the absolute property of North Jersey Transportation Planning Authority and its assigns. *

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. §4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-L.L.L., "Disclosure of Lobbying Activities", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Asquith Lopez
Signature of Authorized Representative

ASQUITH LOPEZ
Print Name

Director
Title

San Juan County Board of Commissioners
Organization

1-10-24
Date

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known:		5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI): (attach Continuation Sheet(s) SF-LLLA, if necessary)		b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): (attach Continuation Sheet(s) SF-LLLA, if necessary)
11. Amount of Payment (check all that apply): \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned	13. Type of Payment (check all that apply): <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other: specify: _____	
12. Form of Payment (check all that apply): <input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ value _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11: (attach Continuation Sheet(s) SF-LLLA, if necessary)		
15. Continuation Sheet(s) SF-LLLA attached: <input type="checkbox"/> Yes <input type="checkbox"/> No		
16. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the bar above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLLA Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLLA Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Signature:

Email: dhawan@njit.edu

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A DEVELOPER'S AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MARCH POMPTON PLAINS CROSSROAD LLC FOR PROPERTY AT 125 POMPTON PLAINS CROSSROAD (COUNTY ROUTE 680) BLOCK 2521, LOT NOS. 47, 48 AND 49, WAYNE, NEW JERSEY.

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	55.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING A DEVELOPER'S AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND MARCH POMPTON PLAINS CROSSROAD LLC FOR PROPERTY AT 125 POMPTON PLAINS CROSSROAD (COUNTY ROUTE 680) BLOCK 2521, LOT NOS. 47, 48 AND 49, WAYNE, NEW JERSEY.

WHEREAS, the Passaic County Department of Planning and Economic Development (hereafter "Board") is in receipt of a proposed Developer's Agreement (see attached) for March Pompton Plains Crossroad LLC (hereafter "Applicant") for a proposed warehouse at 125 Pompton Plains Crossroad (County Route 680), Block 2521, Lot Nos. 47, 48, and 49, Wayne, New Jersey; and

WHEREAS, Pompton Plains Crossroad (County Route 680) is a Passaic County roadway, and approval of the Applicant's site plan is required from the Board; and

WHEREAS, the Board reviewed the Applicant's site plan dated November 22, 2022, revised October 31, 2023, File No. SP-22-068, and granted conditional approval of the application on November 20, 2023 (see attached) pending receipt of a Developer's Agreement which also includes provisions regarding a hold harmless agreement and maintenance agreement; and

WHEREAS, the Board requires a developer's agreement stating that the Applicant shall perform post-construction traffic studies 1-, 2-, 5-, and 10-years from the date that a Certificate of Occupancy is issued by the Township of Wayne, and the traffic studies will analyze and reassess the signal timing at intersections along County Route 680; and

WHEREAS, the Board requires a hold harmless agreement to protect and hold the County harmless for any damage or claims to the Developer's property related to stormwater, silt, or debris that enters the site and infiltration basins from the County right-of-way;

WHEREAS, the Board requires a maintenance agreement stating that the Developer will be responsible for maintenance of certain pipes in the County right-of-way that flow into the on-site drainage system, and more specifically, scour hole #9 and the infiltration basin; and the County shall maintain B-inlet #1, B-inlet #2, the pipe between the inlets, and the pipe leading to scour hole #9; and

WHEREAS, the Developer agrees to comply with all rules, regulations, statutes, resolutions, and ordinances of the State of New Jersey and County of Passaic concerning the foregoing; and

WHEREAS, the language included in the Developer's Agreement was previously reviewed and agreed upon by the Planning/Engineering staff; and

WHEREAS, this matter was discussed at the January 31, 2024, meeting of the Planning and Economic Development Committee and is being recommended to the Board of County Commissioners of the County of Passaic for approval;

NOW THEREFORE, LET IT BE RESOLVED by the Board of County Commissioners of the County of Passaic that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached Developer's Agreement by and between the County of Passaic and MARCH POMPTON PLAINS CROSSROAD LLC, for property located at 125 Pompton Plains Crossroad (County Route 680) Block 2521, Lots 47, 48, and 49, in the Township of Wayne.

JDP

February 13, 2024

DEVELOPER'S AGREEMENT

This agreement is made and effective on _____, 2023, by and between MARCH POMPTON PLAINS CROSSROAD LLC, a New Jersey limited liability company, with a mailing address of 601 Hamburg Turnpike, Suite 300, Wayne, New Jersey 07470 ("Developer"), and THE COUNTY OF PASSAIC, a body politic of the State of New Jersey, having an address of 401 Grand Street, Patterson, NJ 07505 ("County").

WITNESSETH:

WHEREAS, Developer is the owner of property located at 125 Pompton Plains Crossroad (County Route 680) and otherwise known as Block 2521, Lot 47.01 on the official tax duplicates in the Township of Wayne ("Property"); and

WHEREAS, the Passaic County Planning Board ("the Board") granted conditional approval of the development of the Property, as memorialized by resolution on November 16, 2023 ("Resolution"); and

WHEREAS, to ensure that Developer complies with the terms of the Resolution, the Board will require Developer to enter into an agreement with the County to fulfil the conditions as set forth therein, including traffic studies post-construction, maintenance and drainage obligations, and a hold harmless agreement relative to certain runoff from the County right of way into the infiltration basin on the Property; and

NOW, THEREFORE, Developer and the County hereby agree as follows:

1. Traffic Studies. Developer shall submit to the County new traffic studies (each a "Traffic Study", together the "Traffic Studies") that assess the actual trip generation of the completed facility. The Traffic Studies shall be submitted after one (1) year, two (2) years, five (5) years, and ten (10) years) following the date a certificate of occupancy is issued by the Township of Wayne. Any Traffic Study shall have the following scope:
 - a. Traffic counts will be taken on a typical weekday during the peak hours of operation in the morning and the evening, as established by prevailing traffic patterns on the surrounding roadway network as determined by the Developer's traffic engineer;
 - b. The Traffic Study will analyze volume and signal timing changes required to obtain optimization by recommending re-timing (as needed) at intersections along County Route 680. To the extent any signal re-timing is proposed based on the operations of any tenant, the Developer shall be responsible for the pro-rata share of costs for any increase in volume along County Route 680 attributable to the development of the Property which necessitates such re-timing.
2. Hold Harmless for Stormwater, Silt, and Debris. The parties recognize that the drainage systems as designed for the Property will alter the existing drainage patterns.

PASSAIC COUNTY PLANNING BOARD
FILE NO _____

To the extent that any harm is caused to the Property by virtue of stormwater, silt, or other debris associated with typical roadway conditions conveyed by the drainage system approved by the Resolution, the Developer hereby waives any and all claims against the County for damage to the Property resulting from such stormwater, silt, or other debris originating from the County right of way. The Developer further holds harmless and indemnifies the County for any claims made against the County for damage to the Property resulting from such stormwater, silt, or other debris originating from the County right of way.

3. Maintenance Allocation. As part of the improvement of the Property, Developer has constructed certain stormwater inlets along County Route 680, as well as certain stormwater piping, all as shown on the drainage plan prepared by Bohler Engineering, revised through Oct. 31, 2023. These improvements are all tied into the infiltration basin system located on the Property. The County shall inspect, maintain, and repair at its sole cost and expense the inlets and piping identified as B-Inlet #1, B-Inlet #2, and the piping between these inlets and the infiltration basin (the "Stormwater Improvements"). In the event of an emergency where such inlets or piping are no longer functioning and thereby are creating an emergent condition on the Property requiring immediate action by the Developer to protect the infiltration basin and the Property, the Developer shall immediately notify the County of such emergency, and may repair, replace, or otherwise maintain the Stormwater Improvements to abate the emergency and maintain the drainage on the Property consistent with applicable law, all at the cost of the County.
4. Violations. Upon receipt of written notice of any violation of the terms hereof, the County and the Developer shall be provided thirty (30) days to cure any such violation. In the event such a violation persists beyond the cure period, , in its discretion, formally request that the Borough of Woodland Park Construction Official withhold or deny the issuance of any further building permit(s) and/or certification of occupancy, or file an action in chancery/equity for specific performance to enforce the provisions of the Agreement. Developer understands and acknowledges that all terms and conditions of the previous approved site plan(s), and this Agreement, were critical and an essential part of the Boards decision to grant approval of the Developer's project. A violation of the terms and conditions of the Board's approval(s) will be considered a material breach and may result in the revocation of the Board's approval(s), and shall terminate the Developer's rights to construct, develop and occupy the property. In addition, Developer may be subject to prosecution for violating any and all local, county, state and federal laws, codes and regulations. The remedies available to the Board and the County shall not be limited to the remedies specified herein. The parties reserve their rights to exercise and any all rights and remedies available under the law and in equity, including an action for specific performance to enforce their rights herein.
5. Indemnification. Developer agrees to indemnify and hold the County, the Board, its officials, consultants, agents, servants, representatives, and employees, harmless from and against any and all claims, liability, costs or expenses of any and every kind and nature, in law or in equity, arising from Developer, or Developer's agents, contractors,

employees, firm, person, entity or corporation, acting on Developer's behalf, for its performance, or failure to perform, pursuant to its obligations under this Agreement and the associated Resolution.

6. Complete Agreement. This Agreement constitutes the complete and only agreement among Developer and the County regarding the subject matter hereof. The agreement shall supersede all prior agreements, grants, reservations of rights and/or understandings with respect to the subject matter hereof. This agreement may only be modified in writing signed by the parties; however, the parties agree to make such modifications as may be reasonably necessary to further its intent and purpose. This agreement shall be constructed and enforced in accordance with the laws of the State of New Jersey.
7. Compliance with Laws. The County and the Developer each agree, in exercising its rights of access and use arising under this Agreement, that it will comply with all statutes, laws, ordinances, rules, regulations, orders and other requirements of all agencies, bureaus, departments, and officials of Federal, State, municipal and local governments, public authorities and utility companies having or claiming jurisdiction over the Property, the County right of way, or any part thereof or any actions being taken thereon, which are applicable to the Property or any part thereof or the manner of use thereof, including but not limited to complying with all applicable environmental laws and regulations.
8. No Waiver. Nothing contained in this Agreement shall be deemed a waiver by any party of its rights under any ordinance or state statute or other law, or be construed as an abridgement, preemption or waiver of the powers of the County, the Board, or any other agency or public body.
9. Provisions Enforceable as Conditions. Each of the provisions of this Agreement shall have the same force and effect as if set forth at length as conditions of the Resolution.
10. Runs with the Land; Recording. This agreement shall run in perpetuity and shall be binding upon the parties hereto, their heirs, successors and assigns, and may be recorded in the official land records of the County.
11. Notices. Any notices required to be served upon any of the properties to the Agreement shall be served at the address previously set forth in the top of this Agreement unless a party serves a written change of address on the remaining parties. All notices given hereunder shall be in writing, shall be sent certified mail, return receipt requested, and shall be deemed given when mailed.

{Signatures to Follow}

IN WITNESS WHEREOF, this Agreement has been duly executed the day and year first above written.

WITNESS

COUNTY OF PASSAIC

By: _____
Name:
Title:

By: _____
Name: Bruce James
Title: County Commissioner Director

WITNESS

MARCH POMPTON PLAINS
CROSSROAD LLC.
a New Jersey limited liability company

By: _____
Name:
Title:

By: _____
Name:
Title:

ACKNOWLEDGEMENT

STATE OF NEW JERSEY

:SS

COUNTY OF _____

I CERTIFY that on _____, 2023, Lou March personally came before me and acknowledge under oath to my satisfaction, that this person or if more than one, each person, is the Authorized Signatory of March Pompton Plains Crossroad LLC; and personally signed this instrument; and signed and delivered this document as his or her act and deed as the duly authorized agent of such company.

Notary Public of New Jersey

STATE OF NEW JERSEY:

:SS

COUNTY OF PASSAIC:

I CERTIFY that on _____, 2023, Bruce James, personally came before me and stated to my satisfaction that is person (or if more than one, each person):

- (a) Was the maker of this development Agreement;
- (b) Was authorized to and did execute this instrument as the Director of The Passaic County Board of County Commissioners, the entity named in this instrument;
- (c) Executed this instrument as the act of the entity named in this instrument.

Notary Public of New Jersey



County of Passaic

Department of Planning & Economic Development
401 Grand Street, Room 417
Paterson, New Jersey 07505

www.passaiccountynj.org

Andras Holzmann AICP, PP
Director

PLANNING BOARD
TEL (973) 569-4040
FAX (973) 569-4041

November 20th, 2023

Wayne Planning Board
475 Valley Road
Wayne, NJ 07470

Re: Site Plan Review – Proposed Warehouse (March Monello Pompton, LLC); 125 Pompton Plains Crossroad, Wayne; Block 2521, Lots 47, 48 & 49 (Passaic County File Number SP-22-068)

Members of the Board,

The above referenced site plan prepared by J. Thaon, P.E. (N.J. Lic. No. 54376) and dated November 22nd, 2022, revised as of October 31st, 2023, was reviewed by the Passaic County Planning Board on November 16th, 2023 pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

This site plan application has been granted **conditional approval** pending receipt in an acceptable form of the following:

1. The plans must indicate the property lines for the three (3) existing lots. The applicant shall confirm any proposed lot consolidation OR provide a cross-easement for access between the lots. *The proposed lot consolidation must be noted on the plans. Complete.*
2. The plans indicate a proposed right-of-way dedication to the County along Pompton Plains Crossroad. The applicant shall confirm that the proposed dedication is consistent with the half-width of the 66-foot Master Plan right-of-way. The applicant shall submit a draft deed of dedication and metes and bounds description for review by staff. **Incomplete, pending submission of a draft deed of dedication for review by staff.**
3. A sidewalk must be provided along the Pompton Plains Crossroad frontage of the site. The sidewalk must be a minimum of five (5) feet in width and dimensioned on the plan. *Previously completed.*

Passaic County Planning Board
Proposed Warehouse (March Monello Pompton, LLC)
125 Pompton Plains Crossroad, Wayne
Block 2521, Lots 47, 48 & 49

4. A grass strip shall be provided between the sidewalk and curbing along Pompton Plains Crossroad. The grass strip must be a minimum of three (3) feet in width and dimensioned on the plan. *The grass strip must be labelled and dimensioned on the plan.* **Complete.**
5. The applicant shall submit a signed certification, from a professional engineer, that the existing curb ramp at the corner of Pompton Plains Cross Road and Farmingdale Road is in compliance with current ADA standards. *The curb ramp replacement must be called out on the plan. Following replacement of the curb ramp, the applicant shall provide a signed certification from a New Jersey-licensed professional stating that the new ramp is in compliance with PROWAG and the NJDOT Roadway Design Manual.* **Complete.**
6. The proposed Pompton Plains Crossroad driveway shall be removed from the plans, as there is available access along Farmingdale Road. For any waiver request to be considered by the Board, the applicant must provide a written justification for the provision of a Pompton Plains Crossroad driveway. If a waiver is granted, the applicant shall provide appropriate signing and striping at the driveway, and a driveway profile showing the proposed driveway will have a slope less than 2% for at least 50 feet from the right-of-way line. *The conditions of the submitted NJDEP permit do not prohibit a driveway on Farmingdale Road. The applicant shall provide additional information supporting their statement that a Farmingdale Road driveway is being prohibited by the NJDEP.* **The applicant's waiver request has been granted by the Board. The applicant shall provide additional "NO TRUCK" signs near the limits of the heavy duty pavement in advance of the standard pavement (near the proposed 5-foot flush curb).**
7. The plans must include a note stating that the sight triangles on Pompton Plains Crossroad are to be kept clear, at all times in the future, from any objects that are or could reach 3.5 feet in height. **Complete.**
8. West of Farmingdale Road, the south side of Pompton Plains Crossroad is wider than along the site frontage. To better accommodate the change in roadway width, the applicant shall provide for the widening of the shoulder along the property line leading up to the intersection. The applicant shall submit a typical section for this widening, showing an 11-foot travel lane and 7-foot shoulder. *Cross-sections shall be provided at widened areas. The shoulder striping along the frontage shall be labelled as 6-inch, white, and thermoplastic.* **Complete.**
9. The applicant shall perform post-construction traffic studies 1-, 2-, 5- and 10 years from the date that a Certificate of Occupancy is issued by the Township of Wayne. *The above note shall be added to the plans. Additionally, the applicant shall enter into a developer's agreement with the County prior to receiving final approval.* **Incomplete, pending submission of a draft developer's agreement for review by staff.**

Passaic County Planning Board
Proposed Warehouse (March Monello Pompton, LLC)
125 Pompton Plains Crossroad, Wayne
Block 2521, Lots 47, 48 & 49

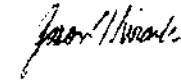
10. The Grading Plan indicated that the difference in elevation between the bottom and top of the proposed Pompton Plains Crossroad curb will be six (6) inches. The plan shall be modified to indicate an 8-inch curb, as per the curb detail. *Previously completed.*
11. Drainage shall be provided along the site frontage on Pompton Plains Crossroad. Runoff from the roadway currently sheet flows onto the site. New curbing will concentrate that flow in the gutterline, encroaching into the travel lane, adversely affecting safety. After a shoulder width is determined, a gutter spread analysis shall be performed to determine the location of the necessary drainage structures. **The following comments shall be addressed by the applicant:**
 - a) *Additional information must be provided stating how the inlet near the northwest corner of the property, along Pompton Plains Crossroads, will drain. Complete.*
 - b) *There is the potential for an icing hazard on the sidewalk where drainage area #2B drains over the sidewalk prior to draining to infiltration Basin #2. The plans must be revised accordingly. Complete.*
 - c) *Both sections of drainage pipe between B-inlet #1 and Scour Hole #9 shall be 18-inch. Complete.*
 - d) *The applicant shall enter into a hold harmless agreement for all stormwater, silt, and debris runoff entering the site and infiltration basins. An agreement template is attached for the applicant's review and signature. Incomplete, pending submission of a signed hold harmless agreement.*
 - e) *A call out leader shall be added to the plans indicating that the contractor is to conduct a test pit and locate the sanitary sewer prior to constructing the proposed stormwater structures and pipe, in order to ensure that no structure is placed atop the existing sanitary sewer within the County right-of-way. Concrete cradles shall be placed at any necessary pipe crossings. Any deviations from the proposed stormwater plans shall be coordinated with the Passaic County Engineering Department prior to proceeding. Complete.*
 - f) *The County shall maintain B-inlet #1, B-inlet #2, the pipe between the inlets, and the pipe leading to scour hole #9. The applicant shall maintain scour hole #9 and the infiltration basin. The applicant shall enter into a maintenance agreement with the County. Incomplete, pending submission of a draft maintenance agreement for review by staff.*
 - g) *A note shall be added to the plan indicating that the proposed inlets within the County right-of-way shall be pre-cast concrete, and knockout structures are not accepted. Complete.*
 - h) *A note shall be added to the plan indicating that drainage pipe within the County right-of-way shall be reinforced concrete class V bell and spigot type, and slip joint pipe is not accepted. Complete.*

Passaic County Planning Board
Proposed Warehouse (March Monello Pompton, LLC)
125 Pompton Plains Crossroad, Wayne
Block 2521, Lots 47, 48 & 49

12. The applicant shall confirm whether the detention basin is located beyond the clear zone of both roadways. If not, the appropriate protective measures must be provided.
Previously completed.
13. Upon obtaining the Certificate of Occupancy from the Township of Wayne, the applicant must submit an inspection report from a professional engineer on the conditions of the proposed stormwater system. The applicant shall address any recommendations, if any, within 90 calendar days of the report. The inspection report is to be performed and submitted every two (2) years to the Wayne Building Department and the Passaic County Planning Board. *Previously completed.*
14. The applicant shall submit copies of any required NJDEP permits for the proposed development. *Previously completed.*
15. The applicant shall provide the Corridor Enhancement Fee of \$11,762.00 payable to Passaic County. *Previously completed.*

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.

Best Regards,



Jason Miranda, AICP
Senior Planner

Cc: Passaic County Engineer
Monello Realty, LLC
File

March Monello Pompton, LLC
James F. Thaon, P.E.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION ACCEPTING GRANT AWARD FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, ECONOMIC DEVELOPMENT INITIATIVE, FOR SPRUCE STREET GATEWAY PHASE II IMPROVEMENTS, IN ACCORDANCE WITH N.J.S.A. 40:20-1.

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	56.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION ACCEPTING GRANT AWARD FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, ECONOMIC DEVELOPMENT INITIATIVE, FOR SPRUCE STREET GATEWAY PHASE II IMPROVEMENTS, IN ACCORDANCE WITH N.J.S.A. 40:20-1.

WHEREAS, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County seeks to improve the streetscape amenities along Spruce Street from Market Street to McBride Avenue in Paterson with the goal of making pedestrian access to the Great Falls National Historical Park and the surrounding area easier and safer for all; and

WHEREAS, the Director of Planning and Economic Development is requesting a resolution accepting grant award of One Million Two Hundred Fifteen Thousand (\$1,215,000.00) Dollars from US Department of Housing and Urban Development Economic Development Initiative for streetscape improvements as stated above.

WHEREAS, the matter was discussed at the January 31, 2024, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter "Board") hereby authorizes the acceptance of a grant award of One Million Two Hundred Fifteen Thousand (\$1,215,000.00) Dollars from US Development of Housing and Urban Development Economic Development Initiative for streetscape improvements to Spruce Street in Paterson from Market Street to Grand Street.

LET IT BE FURTHER RESOLVED the Clerk to the Board, County Counsel, the Director of the Division of Economic Development, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

February 13, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A SUBSTANTIAL AMENDMENT TO THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN FOR FY 2021 AND A PUBLIC HEARING TO BE HELD ON MARCH 1, 2024, TO PERMIT PUBLIC COMMENTS, PURSUANT TO 24 CFR 91.105.

THIS RESOLUTION WAS REQUESTED BY:
 PLANNING AND ECONOMIC
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/6/2024
Adopted Date	
Agenda Item	57.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A SUBSTANTIAL AMENDMENT TO THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN FOR FY 2021 AND A PUBLIC HEARING TO BE HELD ON MARCH 1, 2024, TO PERMIT PUBLIC COMMENTS, PURSUANT TO 24 CFR 91.105.

WHEREAS, the Passaic County Board of County Commissioners (hereafter “Board”), on September 9, 2008, passed Resolution R-08-760 which adopted the Passaic County Citizen Participation Plan (hereafter “Plan”) under 24 CFR 91.105, for the Community Development Block Grant Program (hereafter “CDBG”); and

WHEREAS, the Board, on August 16, 2016, adopted Resolution R-2016-701 amending the Plan for the CDBG Program to comply with recent US Housing and Urban Development (hereafter “HUD”) regulations to include the Affirmatively Furthering Fair Housing Final Rule requirements found at 24 CFR 91.105 and 24 CFR 5; and

WHEREAS, the Plan was further amended by Resolution R-2017-0505 on July 12, 2017, to comply with added outreach requirements for Broadband access and emergency management supplemented to 24 CFR 91.105; and

WHEREAS, the Plan was further amended by Resolution R-2020-0438 on May 19, 2020, to incorporate language related to community access to program information and to permit public hearings to be held electronically in times of emergency as well as follow HUD guidance on shortened public review times during times of emergencies; and

WHEREAS, the Department of Planning and Economic Development (hereafter “Department”) seeks to advertise a substantial amendment to the Passaic County Annual Action Plan for Fiscal Year 2021 to permit funding allocated to the Borough of Pompton Lakes (FY 2021: \$60,000) to be reprogrammed for the Rehabilitation and road resurfacing of Hershfield Street between Ackerman Place and Midland Avenue and on Ackerman Place between Federal Hill Road and Short Street; and

WHEREAS, the Council of the Borough of Pompton Lakes adopted Resolution R-24-72 (note attached) requesting the substantial amendment to the Passaic County Community Development Block Grant Program Annual Action Plan for FY 2021 to reprogram the grant award to the Borough of Pompton Lakes for the Hershfield Street reconstruction project; and

WHEREAS, the Department seeks to hold a public hearing to solicit comments from the public on the amended Annual Action Plan for CDBG FY 2021 on March 1, 2024, 12:00 p.m. at 401 Grand Street Paterson, NJ 07505, Room 417 and virtually via WebEx link: and

WHEREAS, the Department seeks to advertise, note attached public notice, the availability of the amended scope of work for the CDBG Annual Action Plan for FY 2021 that will be on public display for a 30-day period from February 14, 2024, to March 15, 2024, in order to permit the public time to comment on the proposed amendments; and

WHEREAS, this matter was discussed at the January 31, 2024, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to 24 CFR 91.105, that the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the action of the Department of Planning and Economic Development as set forth above; and

LET IT BE FURTHER RESOLVED, that the Board hereby authorizes the Department to advertise the proposed substantial amendment to the CDBG FY 2021 Annual Action Plan that has been placed on public display at 401 Grand Street, Paterson, NJ 07505, Room 417; in the offices of the Board of County Commissioners, 2nd floor; and on the County website, www.passaiccountynj.org as detailed above and in the attached public notice.

JDP

February 13, 2024



**BOROUGH OF POMPTON LAKES
PASSAIC COUNTY, NEW JERSEY**



Resolution No: 24-72

TITLE:

**RESOLUTION REQUESTING THE REPROGRAMMING OF FUNDING AWARDED TO THE
BOROUGH OF POMPTON LAKES UNDER THE PASSAIC COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM FY 2021 ANNUAL ACTION PLAN FOR THE HERSHFIELD STREET
ROAD RESURFACING PROJECT**

WHEREAS, WHEREAS, the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, State of New Jersey requests the reprogramming of funding allocated to the Borough in the Passaic County Community Development Block Grant FY 2021 Annual Action Plan of \$60,000.00 for ADA ramps to the Pompton Lakes Road Resurfacing Project along Hershfield Street; and

WHEREAS, the Mayor and Council have reviewed the requested substantial amendment to the Passaic County Community Development Block Grant FY 2021 Annual Action Plan and understand the terms and conditions under which the amendment will be made; and

WHEREAS, the Mayor and Council authorizes the request for and use of funds from the Passaic County Community Development Block Grant Program for the Pompton Lakes Road Resurfacing Project along Hershfield Street and shall implement the activities in a manner to ensure compliance with all applicable Federal, state and local laws and regulations; and

WHEREAS, there is no requirement to match any grant funds received by the Borough; and

WHEREAS, the Pompton Lakes Road Resurfacing Project along Hershfield Street will replace the ADA Project providing compliant curb cuts on various and eligible roads in the Borough;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Pompton Lakes, in the County of Passaic, and State of New Jersey, hereby authorizes the Borough to request this substantial amendment to the Passaic County Community Development Block Grant FY 2021 Annual Action Plan; and

BE IT FURTHER RESOLVED, that the Borough Administrator is hereby authorized to represent the Borough in all matters relating to this application, which includes signing and executing all relative documents.

APPROVED BY

MICHAEL SERRA, MAYOR

Certification:

I hereby certify that the above resolution is a true copy of the resolution adopted by the Mayor and Council at their Regular Meeting held on Wednesday, January 10, 2024 at 7:30 p.m. in the Pompton Lakes Municipal Building, 25 Lenox Avenue, Pompton Lakes, New Jersey.

**ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK**

MOTION BY: _____ **SECOND BY:** _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Cruz					Kilberg				
DeLuca					Polleri				
Kerr					Vanni				

CC: Borough Administrator

**NOTICE OF AVAILABILITY AND PUBLIC HEARING
PROPOSED SUBSTANTIAL AMENDMENT TO ANNUAL ACTION PLAN OF CDBG
FY 2021 GRANT AWARD TO THE BOROUGH OF POMPTON LAKES, NJ, PASSAIC
COUNTY**

Notice is hereby given by Passaic County that the Annual Action Plan for the Passaic County Community Development Block Grant (CDBG) FY 2021 will be amended to reflect a change in the scope of work for the grant award for the Borough of Pompton Lakes, NJ for FY 2021 (\$60,000). The grant award will be amended to permit the Borough to utilize FY 2021 funding to augment the CDBG FY 2023 grant award for the rehabilitation and road resurfacing of Hershfield Street, between Ackerman Place and Midland Avenue and on Ackerman Place, between Federal Hill Road and Short Street. The project is located within Census Tract 196403, Block Group 2.

A public hearing on the change in scope of work will be held both in-person and virtually at the same time and the new proposed scope of work will be available for inspection and comment from February 14, 2024 to March 15, 2024

Anyone wishing to comment on the new scope of work may do so in writing to:

Deborah Hoffman
Director, Division of Economic Development
Department of Planning and Economic Development
401 Grand Street, Room 417
Paterson, NJ 07505
deborahh@passaiccountynj.org

Copies of the new scope of work are available on-line at <http://www.passaiccountynj.org> and at the Department of Planning and Economic Development, 401 Grand Street, Room 417, Paterson, NJ 07505 and the Passaic County office of the Board of County Commissioners, 401 Grand Street, Paterson, NJ 07505, 2nd Floor, Clerk's office and at the Borough of Pompton Lakes, 25 Lennox Avenue, Pompton Lakes, NJ and virtually at www.pomptonlakes-nj.gov. All comments received by March 15, 2024 will be considered.

The new scope of work will be on public display for not less than 30 days before being submitted to the Board of County Commissioners for approval. In addition, Passaic County will hold a public hearing to accept comments on the proposed amendment to the CDBG FY 2021 Annual Action Plan. The public hearing will be held in-person and virtually simultaneously on Friday, March 1, 2024 at 12 p.m. 401 Grand Street, Room 417 Paterson, NJ 07505. Participants wishing to join virtually may do so via WebEx Link: <https://passaiccounty.webex.com/passaiccounty/j.php?MTID=m10d267f5e0b68a1713ee4d5d5fa16ff8>; Meeting Number (access code): 2346 438 9006; Meeting Password bDuZRwnx627; Join by Telephone: +1-408-418-9388; Access Code: 234 643 89006.

All questions or comments may be directed to the Department of Planning and Economic Development at 973-569-4720. (TTY Users: NJ Telecommunications Relay Service 7-1-1).

La información será proporcionada en español a petición.

Publication date: February 14, 2024

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: 2024-04

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,944,831 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

THIS BOND ORDINANCE WAS
 REQUESTED BY:
 CLERK TO THE COUNTY
 COMMISSIONER BOARD

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Board of County Commissioners Regular Meeting

COMMITTEE NAME

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,944,831 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

WHEREAS, the Board of Trustees of Passaic County Community College (the "Board of Trustees") has heretofore determined by resolution that funds are necessary for various capital projects and has delivered a statement of the estimated cost of such projects and the amount of money presently needed for such projects (the "Board of Trustees Statement") to the Board of School Estimate of Passaic County Community College (the "Board of School Estimate"); and

WHEREAS, the Board of School Estimate has heretofore determined by resolution that funds are necessary for the projects specified in the Board of Trustees Statement and has determined the sum of money presently needed for such projects and the amount thereof to be raised by the County of Passaic and has delivered a certificate to that effect together with the Board of Trustees Statement to the Board of County Commissioners of the County of Passaic, New Jersey; NOW, THEREFORE,

BE IT ORDAINED by the Board of County Commissioners of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to undertake the following public improvements for Passaic County Community College in, by and for the County: Campus-Wide - HVAC improvements, building management system improvements, lighting upgrades and classroom improvements; Founders' Hall and Academic Hall (Paterson Campus) - HVAC chiller replacement; and Passaic Academic Center - HVAC improvements and roof replacement. Said improvements shall include all work, materials, equipment and appurtenances necessary and suitable therefor. It is hereby determined and stated that said public buildings being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes, as amended; the "Local Bond Law").

Section 2. The sum of \$3,944,831 is hereby appropriated to the payment of the cost of making the improvements described in Section 1 hereof (hereinafter collectively referred to as "purpose"). Said

appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 18A:64A-19(2)(b). It is hereby determined and stated that the County has applied for debt service aid from the State of New Jersey ("Chapter 12 State Aid") pursuant to Chapter 12 of the Laws of 1971 of New Jersey (N.J.S.A. 18A:64A-22.1 et seq.; the "County College Bond Act") for the improvements. Chapter 12 State Aid received shall be applied to the payment of one-half of the principal and interest on bonds or notes issued by the County for improvements approved for Chapter 12 State Aid. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that (1) said purpose is not a current expense of said County, and (2) it is necessary to finance said purpose by the issuance of obligations of said County pursuant to the Local Bond Law and either the County College Bond Act or the Education Law (as hereinafter defined), and (3) the total estimated cost of said purpose is \$3,944,831, and (4) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$3,944,831, and (5) the cost of such purpose, as hereinbefore stated, includes the aggregate amount of \$395,000 which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. To finance said purpose, bonds of said County of an aggregate principal amount not exceeding \$3,944,831 are hereby authorized to be issued pursuant to the Local Bond Law and either the County College Bond Act or Chapter 64A of Title 18A, Education of the New Jersey Statutes Annotated (the "Education Law"). Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of said County of an aggregate principal amount not exceeding \$3,944,831 are hereby authorized to be issued pursuant to the Local Bond Law and either the County College Bond Act or the Education Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to

this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of County Commissioners and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of County Commissioners. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of fifteen years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of County Commissioners of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$3,944,831 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 9. Any funds received from the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purpose (except for any Chapter 12 State Aid which shall be applied directly to pay debt service, rather than project costs, and shall not reduce the amount of bonds authorized),

shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 10. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of County Commissioners and is available for public inspection.

Section 11. The County intends to issue the bonds or notes to finance the cost of the improvements described in Section 1 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County expects to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 12. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

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Paterson, New Jersey 07505
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Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: Feb 13, 2024 - 5:30 PM

Agenda: 2024-05

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,098,982 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

THIS BOND ORDINANCE WAS
 REQUESTED BY:
 CLERK TO THE COUNTY
 COMMISSIONER BOARD

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/13/2024
Introduced Date	2/8/2024
Adopted Date	
Agenda Item	4.
CAF#	
Purchase Req. #	
Result	

Board of County Commissioners Regular Meeting
 COMMITTEE NAME

2024-05

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,098,982 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

WHEREAS, the Board of Trustees of Passaic County Community College (the "Board of Trustees") has heretofore determined by resolution that funds are necessary for various capital projects and has delivered a statement of the estimated cost of such projects and the amount of money presently needed for such projects (the "Board of Trustees Statement") to the Board of School Estimate of Passaic County Community College (the "Board of School Estimate"); and

WHEREAS, the Board of School Estimate has heretofore determined by resolution that funds are necessary for the projects specified in the Board of Trustees Statement and has determined the sum of money presently needed for such projects and the amount thereof to be raised by the County of Passaic and has delivered a certificate to that effect together with the Board of Trustees Statement to the Board of County Commissioners of the County of Passaic, New Jersey; NOW, THEREFORE,

BE IT ORDAINED by the Board of County Commissioners of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new additional furnishings and new information technology and telecommunications equipment for Passaic County Community College in, by and for said County, as more particularly described in Section 4 hereof. The cost of the improvements and acquisitions includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements and acquisitions described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 18A:64A-19(2)(b). Said

improvements and acquisitions shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements and acquisitions is not a current expense of said County.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (3) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of building improvements and system upgrades and acquisition of new instructional and non-instructional equipment and safety and security equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of County Commissioners and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 839,979
Bonds and Notes Authorized	\$ 839,979
Period of Usefulness	15 years

B. Acquisition of new information technology and telecommunications equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of County Commissioners and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 845,023
Bonds and Notes Authorized	\$ 845,023
Period of Usefulness	7 years

C. Acquisition of new instructional and non-instructional equipment, computer equipment, furniture and office equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of County Commissioners and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 413,980
Bonds and Notes Authorized	\$ 413,980
Period of Usefulness	5 years

Aggregate Appropriation and Estimated Cost	\$2,098,982
Aggregate Amount of Bonds and Notes Authorized	\$2,098,982

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$210,000 which is estimated to be necessary to finance the cost of such purposes, including architect's

fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 6. To finance said purposes, bonds of said County of an aggregate principal amount not exceeding \$2,098,982 are hereby authorized to be issued pursuant to the Local Bond Law and Chapter 64A of Title 18A, Education of the New Jersey Statutes Annotated (the "Education Law"). Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 7. To finance said purposes, bond anticipation notes of said County of an aggregate principal amount not exceeding \$2,098,982 are hereby authorized to be issued pursuant to the Local Bond Law and the Education Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 8. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of County Commissioners and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of County Commissioners. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in

the manner provided by law.

Section 9. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 9.80 years computed from the date of said bonds.

Section 10. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of County Commissioners of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$2,098,982 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 11. Any funds received from the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 12. The County intends to issue the bonds or notes to finance the cost of the improvements and acquisitions described in Sections 1 and 4 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 13. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 14. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as

approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of County Commissioners and is available for public inspection.

Section 15. This ordinance shall take effect twenty days after the first publication thereof after final passage