

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

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Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof  
 Clerk Of The Board

Date: Feb 11, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL CONSTRUCTION TESTING SERVICES FOR THE REPLACEMENT OF THE PASSAIC AVENUE CULVERT NO. 1600-092 IN THE CITY OF PASSAIC PER BID SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	2/11/2025
Introduced Date	2/5/2025
Adopted Date	
Agenda Item	28.
CAF#	C-04-55-148-001-9B1
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC., FOR ON CALL CONSTRUCTION TESTING SERVICES FOR THE REPLACEMENT OF THE PASSAIC AVENUE CULVERT NO. 1600-092 IN THE CITY OF PASSAIC PER BID SB-25-005, PURSUANT TO N.J.S.A. 40A: 11-4 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the County desires to conduct on-call construction testing services for the replacement of the Passaic Avenue Culvert No. 1600-092 in the City of Passaic (hereafter “Project”), which will include concrete testing, and various laboratory testing, analysis, and reporting (hereafter “Project”); and

**WHEREAS**, on October 3, 2024, the Purchasing Agent issued SB-25-005 On-Call Construction & Geotechnical Testing (hereafter “SB-25-005”) seeking sealed proposals from qualified bidders for On-Call Construction and Geotechnical Testing Services on an as-needed basis beginning on January 1, 2025 and expiring on December 31, 2026; and

**WHEREAS**, on October 22, 2024, bids were unsealed for SB-25-005 by the Purchasing Agent and a total of two (2) qualified bids were received:

1. French and Parrello Associates, PA;
2. Colliers Engineering & Design, Inc.

**WHEREAS**, pursuant to R-24-1058, the County Engineer recommended the acceptance of the unit bid prices from the two (2) qualified bidders under SB-25-005 on an as-needed basis for the period January 1, 2025 and December 31, 2026; and

**WHEREAS**, the Passaic County Engineer is recommending an award of contract to Colliers Engineering & Design, Inc., for the Project in an amount not to exceed twenty-nine thousand eight hundred sixty dollars (\$29,860.00); and

**WHEREAS**, funds are available in Account No. C-04-55-148-001-9B1 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the January 29, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4 et seq., the Board of County Commissioners of the County of Passaic authorizes an award of contract to Colliers Engineering & Design, Inc., for On-Call Construction Testing Services on Passaic Avenue Culvert No. 1600-092 in the City of Passaic on an as-needed basis beginning on January 1, 2025 and expiring on December 31, 2026, in an amount not to exceed twenty nine thousand eight hundred sixty dollars (\$29,860.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Finance Officer, County Engineer and the Director of the Board of County Commissioners are authorized to execute an agreement with Colliers Engineering & Design, Inc., and take any other steps necessary to carry out the purpose of this Resolution.

