

# County of Passaic

## Board of County Commissioners



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Director Pasquale "Pat" Lepore  
Deputy Director Cassandra "Sandi" Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: Feb 25, 2025 - 5:30 PM

Agenda: RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-25-018: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL INSULATION AND VENTILATION REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RFQ-25-047: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL WINDOWS AND DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
SENIOR SERVICES, DISABILITY,  
NUTRITION, VETERAN'S AFFAIRS &  
TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	2/25/2025
Introduced Date	2/20/2025
Adopted Date	
Agenda Item	11.
CAF#	G-01-41-705-024-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-25-018: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL INSULATION AND VENTILATION REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RFQ-25-047: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL WINDOWS AND DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

**WHEREAS**, the County, through its Division of Weatherization and Home Energy (hereafter “Division”) of the Department of Senior Services administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the Purchasing Agent issued RFQ-25-018: Weatherization Assistance Program (WAP) Residential Insulation and Ventilation Repair and Installation with Other Energy Conservation Measures (hereafter “RFQ-25-018”), seeking qualifications for a pool of qualified contractors to provide professional weatherization remediation services consisting of insulation, ventilation, and related work activity for residents of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the Purchasing Agent issued RFQ-25-047: Re-Bid Weatherization Assistance Program (WAP) Residential Windows and Doors Repair and Installation with Other Energy Conservation Measures (hereafter “RFQ-25-047”), seeking qualifications for a pool of qualified contractors to provide professional weatherization remediation services consisting of windows, doors, and related work activity for residents of the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for RFQ-25-018 and RFQ-25-047 are publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, pursuant to Resolution R-24-1006, dated November 18, 2024, the Board qualified and awarded contracts to NJP Insulation, LLP of Paterson, NJ and Divine Energy Solutions, Inc. of Dover, NJ (through RFQ-25-018) and C.A. Spinella, Inc. of Kinnelon, NJ (through RFQ-25-047), all on an as-needed basis, for the period January 1, 2025 through December 31, 2025 with an appropriation amount of \$5,000.00; and

**WHEREAS**, the Board of County Commissioners of the County of Passaic authorized an increase of the appropriation amount by \$220,000.00, from \$5,000.00 to \$225,000.00, by Resolution R-24-1196 dated December 30, 2024; and

**WHEREAS**, the Division received a Low Income Home Energy Assistance Program (LIHEAP) Weatherization 2024 Grant amendment increase; the Division is requesting to add LIHEAP Weatherization grant funds in the amount of \$96,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-25-018 and RFQ-25-047 to \$321,000.00; and

**WHEREAS**, due to the fact that these vendors will be utilized on an as-needed basis, this resolution request is not accompanied by a requisition; and

**WHEREAS**, funds are available in Account Nos. G-01-41-705-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, this matter was discussed at the February 18, 2025 meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW THEREFORE LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic authorizes the addition of the LIHEAP Weatherization 2024 grant funds in the amount of \$96,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-25-018 and RFQ-25-047 to \$321,000.00; and

**LET IT BE FURTHER RESOLVED**, that the Director of the Board, the Clerk to the Board, County Counsel, Director to the Weatherization & Home Energy Division, and Purchasing Agent are authorized to execute any agreement and take any other steps necessary to carry out the purpose of this Resolution; and

JDP

February 25, 2025