

# County of Passaic

## Board of County Commissioners

### Regular Meeting



#### OFFICE OF COUNTY COMMISSIONERS

John W. Bartlett  
Orlando Cruz  
Rodney A. De Vore  
Terry Duffy  
Bruce James  
Deputy Director Cassandra  
"Sandi" Lazzara  
Director Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq..  
Administrator  
Nadege D. Allwaters, Esq..  
County Counsel  
Louis E. Imhof III,  
Clerk Of The Board

#### Meeting Venue

Date: May 13, 2025 5:30 PM  
Location: County Administration  
Building  
401 Grand Street  
Paterson, NJ 07505

#### A. Roll Call:

1. Bartlett
2. Cruz
3. De Vore
4. Duffy
5. James
6. Deputy Director Lazzara
7. Director Lepore

#### B. Announcement of the Open Public Meeting Law

#### C. Pledge of Allegiance

#### D. Invocation: Rev. Father J. Patrick Ryan, D. Min.

#### E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces.

#### F. Approval of Minutes: April 22, 2025

1. [25-490](#)

**Attachments:** [Cover Page](#)  
[20250506111249250](#)

#### G. Approval of Proclamation:

1. The Passaic County Board of County Commissioners wishes to honor and recognize John Maiello as he retires as Superintendent from Passaic County Technical-Vocational Schools.

#### H. Administrator's Report:

1. Presentation on how the American Red Cross of Northern New Jersey can better collaborate with Passaic County and its departments and agencies to more effectively serve county residents. The presentation will be delivered by Sara Huisking, Executive Director, and John Felice, Elected Official Liaison for the American Red Cross of Northern New Jersey.

- 2. Presentation regarding Passaic County MOVE, the County’s micro-transit program, by Ahmet Akdag, Division Director, Paratransit, Department of Senior Services/ADRC.
- I. County Commissioner Reports:
  - 1. Commissioner Director Pasquale "Pat" Lepore
  - 2. Commissioner Deputy Director Cassandra "Sandi" Lazzara
  - 3. Commissioner John W. Bartlett
  - 4. Commissioner Orlando Cruz
  - 5. Commissioner Rodney A. De Vore
  - 6. Commissioner Terry Duffy
  - 7. Commissioner Bruce James
- J. Communications: None
- K. Oral Portion:
  - 1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
  - 2. Motion to Close the Public Portion of the meeting\_\_\_\_\_
- L. Consent Agenda:

**ADMINISTRATION AND FINANCE**

- 1. RESOLUTION AUTHORIZING A LICENSE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND NEW YORK SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS TO PLACE COMMUNICATIONS EQUIPMENT AT GARRET MOUNTAIN RESERVATION DURING THE 2025 PASSAIC COUNTY FAIR, PURSUANT TO N.J.S.A. 40:20-1 [25-431](#)  
  
**Attachments:** [Cover Page](#)  
[\(Verizon Wireless License Agreement\)](#)
- 2. RESOLUTION RETAINING FLORIO KENNY RAVAL, LLP TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF PACENTE V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-1099-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042 [25-432](#)  
  
**Attachments:** [Cover Page](#)  
[25-432](#)  
[\(Russia Belarus - Florio Kenny Raval\)](#)
- 3. RESOLUTION RETAINING WATERS, MCPHERSON, MCNEILL, P.C., TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF TOLVE V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-1152-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042 [25-433](#)  
  
**Attachments:** [Cover Page](#)  
[25-433](#)  
[\(Russia Belarus - Waters McPherson McNeill\)](#)

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- |   |                               |
|---|-------------------------------|
| 4. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ELECTION SYSTEMS & SOFTWARE, LLC FOR INFORMATION TECHNOLOGY SUPPORT AND MAINTENANCE SERVICES RELATED TO ELECTIONS IN THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5(l)  | <a href="#"><u>25-434</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a><br><a href="#">25-434</a><br><a href="#">(Election Systems &amp; Software BEDC)</a><br><a href="#">(Election Systems &amp; Software Russia Belarus Form)</a>   |                               |
| 5. RESOLUTION CANCELLING OPEN SPACE TRUST FUND APPROPRIATION BALANCES PURSUANT TO N.J.S.A. 40A:4-60   | <a href="#"><u>25-435</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a>  |                               |
| 6. RESOLUTION FOR ADOPTING CHANGES TO AN EXISTING DEFERRED COMPENSATION PLAN PURSUANT TO THE FINAL INTERNAL REVENUE CODE SECTION 415 REGULATIONS, PENSION PROTECTION ACT OF 2006, THE HEROES EARNINGS ASSISTANCE AND RELIEF TAX ACT OF 2008 AND THE WORKER, RETIREE AND EMPLOYER RECOVERY ACT OF 2008 | <a href="#"><u>25-436</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a>  |                               |
| 7. RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM FOR \$1,435,000 BONDS, SERIES A.  | <a href="#"><u>25-451</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a>  |                               |
| 8. RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM FOR \$1,435,000 BONDS, SERIES B.  | <a href="#"><u>25-452</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a>  |                               |
| 9. RESOLUTION AUTHORIZING THE PUBLICATION, PRINTING AND DISTRIBUTION OF A NOTICE OF SALE AND PRESCRIBING THE FORM OF SALE FOR \$2,870,000 BOND SALE.  | <a href="#"><u>25-453</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a>  |                               |
| 10. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED TANIA TORRES V. COUNTY OF PASSAIC, CLAIM PETITION #2020-26197, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)   | <a href="#"><u>25-454</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a><br><a href="#">25-454</a>  |                               |
| 11. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED RUTH TORRES V. COUNTY OF PASSAIC, CLAIM PETITION #2022-28080, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)  | <a href="#"><u>25-458</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a><br><a href="#">25-458</a>  |                               |
| 12. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)   | <a href="#"><u>25-465</u></a> |
| <b>Attachments:</b> <a href="#">Cover Page</a>  |                               |

13. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) [25-466](#)  
**Attachments:** [Cover Page](#)
14. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) [25-467](#)  
**Attachments:** [Cover Page](#)
15. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158) [25-468](#)  
**Attachments:** [Cover Page](#)
16. RESOLUTION CANCELING UNEXPENDED BALANCES OF ANTICIPATED REVENUE AND APPROPRIATIONS MADE IN THE GRANT FUND [25-469](#)  
**Attachments:** [Cover Page](#)

**HEALTH & HUMAN SERVICES**

17. RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-25-018: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL INSULATION AND VENTILATION REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RFQ-25-047:RE-BID WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL WINDOWS AND DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. [25-437](#)  
**Attachments:** [Cover Page](#)  
[25-437](#)  
[WAP RFQ25-018 & 047](#)
18. RESOLUTION AUTHORIZING THE AREA AGENCY ON AGING TO HOLD AN IN-PERSON PUBLIC FORUM ON JUNE 26, 2025, FOR THE PURPOSE OF SOLICITING AND RECEIVING COMMENTS ON THE 2026 AREA PLAN CONTRACT, PURSUANT TO 42 U.S.C.A. SEC. 3001, ET. SEQ. [25-438](#)  
**Attachments:** [Cover Page](#)
19. RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF SENIOR SERVICES, DIVISION OF AGING SERVICES, TO APPLY FOR AND ACCEPT THE STATE HEALTH INSURANCE PROGRAM (SHIP) 2025 GRANT DOAS25SHIP9, IN THE AMOUNT OF \$40,000.00 [25-439](#)  
**Attachments:** [Cover Page](#)  
[Notice of intent SHIP](#)



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20. RESOLUTION AMENDING RESOLUTION R-23-1225, DATED [25-440](#)  
DECEMBER 28, 2023, GRANT AGREEMENT DOAS22AAA007 2022  
AMERICAN RESCUE PLAN ALLOCATIONS, TO EXTEND GRANT  
PERIOD AWARD FROM OCTOBER 1, 2024 THROUGH SEPTEMBER  
30, 2025, AND TO AMEND THE AWARD OF CONTRACT TO  
VISITING HOMEMAKER SERVICE OF PASSAIC COUNTY, INC., d/b/a  
HOME CARE OPTIONS, AND NORTHEAST NEW JERSEY LEGAL  
SERVICES, AND TO MODIFY PASSAIC COUNTY PREAKNESS  
HEALTHCARE CENTER TO PASSAIC COUNTY HEALTH  
DEPARTMENT  
**Attachments:** [Cover Page](#)
21. RESOLUTION AUTHORIZING AGREEMENT WITH UNIVERSITY [25-441](#)  
HOSPITAL NEWARK FOR PROVISION OF MOBILE  
MAMMOGRAPHY SERVICES AT THE COUNTY’S WOMEN’S  
HEALTH EXTRAVAGANZA, PURSUANT TO N.J.S.A. 40:20-1  
**Attachments:** [Cover Page](#)  
[Health Dept Reso #1 Attachment \(Agreement\)](#)
22. RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT [25-442](#)  
WITH 930 NORTH RIVERVIEW INDUSTRIAL CONDOMINIUM  
ASSOCIATION, INC. AND PREFERRED MANAGEMENT, INC.,  
PURSUANT TO N.J.S.A. 40:20-1  
**Attachments:** [Cover Page](#)  
[Health Dept Reso #2 Attachment \(Hold Harmless Agreement\)](#)
23. RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH [25-443](#)  
SERVICES TO APPLY FOR AND ACCEPT AN OVERDOSE FATALITY  
REVIEW TEAMS GRANT, PURSUANT TO N.J.S.A. 40:20-1  
**Attachments:** [Cover Page](#)
24. RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH [25-444](#)  
SERVICES TO APPLY FOR AND ACCEPT SCREENNJ COMMUNITY  
GRANT FUNDING OPPORTUNITIES, PURSUANT TO N.J.S.A. 40:20-1  
**Attachments:** [Cover Page](#)
25. RESOLUTION AUTHORIZING CLINICAL AFFILIATION AGREEMENT [25-445](#)  
BETWEEN THE DEPARTMENT OF HEALTH SERVICES AND  
RAMAPO COLLEGE OF NEW JERSEY FOR BSN AND MSN  
PROGRAMS, PURSUANT TO N.J.S.A. 40:20-1  
**Attachments:** [Cover Page](#)  
[Health Dept Reso #5 Attachment \(Clinical Affiliation Agreement\)](#)
26. RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT [25-446](#)  
WITH VIKEN DETECTION CORPORATION FOR THE PURCHASE OF  
A LEAD PAINT ANALYZER AND RELATED ACCESSORIES AND  
SERVICES, PURSUANT TO N.J.S.A. 40A:11-6.1(a)  
**Attachments:** [Cover Page](#)  
[25-446](#)  
[Health Dept Reso #6 Attachment \(BEDC\)](#)  
[Health Dept Reso #6 Attachment \(Quote\)](#)  
[Health Dept Reso #6 Attachment \(Viken Russia Belarus Form\)](#)

27. RESOLUTION AMENDING RESOLUTION NO. R-24-260 [25-447](#)  
AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO  
ACCEPT THE NOTICE OF AWARD FROM THE DEPARTMENT OF  
LABOR AND WORKFORCE DEVELOPMENT FOR THE WORKFORCE  
INNOVATION AND OPPORTUNITY ACT - ALLOCATION OF  
WORKFIRST NEW JERSEY FUNDS FOR STATE FISCAL YEAR 2025,  
TO REFLECT AN INCREASE IN GRANT FUNDING

**Attachments:** [Cover Page](#)  
[Human Services Reso #1 Attachment \(NOA\)](#)

**PUBLIC WORKS**

28. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DOOR  
WORKS, INC., FOR REPAIR, REPLACEMENT, AND NEW  
INSTALLATION OF OVERHEAD DOORS, DOOR MOTORS, AND  
ROLLING GATE MOTORS FOR VARIOUS COUNTY DEPARTMENTS,  
SB-25-047, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ. [25-455](#)

**Attachments:** [Cover Page](#)  
[25-455](#)

29. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DTS  
TRUCKING, LLC, TO PROVIDE MULCH PRODUCTS FOR THE  
DEPARTMENT OF PARKS AND RECREATION, SB-25-045,  
PURSUANT TO N.J.S.A 40A:11-4 ET SEQ. [25-456](#)

**Attachments:** [Cover Page](#)  
[25-456](#)

30. RESOLUTION AUTHORIZING A CONTRACT AWARD TO SITEONE  
LANDSCAPE SUPPLY LLC AND STORR TRACTOR COMPANY TO  
PROVIDE IRRIGATION AND DRAINAGE SUPPLIES FOR THE  
COUNTY OF PASSAIC PREAKNESS VALLEY GOLF COURSE  
PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-25-015 [25-457](#)

**Attachments:** [Cover Page](#)  
[25-457](#)

31. RESOLUTION AUTHORIZING THE PURCHASE OF GROUNDS  
EQUIPMENT FROM MTE EQUIPMENT SOLUTIONS INC., TO BE  
USED TO MAINTAIN THE PASSAIC COUNTY PREAKNESS VALLEY  
GOLF COURSES FOR THE PARKS & RECREATION DEPARTMENT  
PURSUANT TO N.J.S.A. 40A:11-10 [25-459](#)

**Attachments:** [Cover Page](#)  
[25-459](#)

32. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING  
AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE LAMBERT  
CASTLE LANDSCAPE RESTORATION PHASE II AT LAMBERT  
CASTLE IN THE CITY OF PATERSON, PURSUANT N.J.S.A 40A: 11-23,  
ET SEQ. [25-470](#)

**Attachments:** [Cover Page](#)

33. RESOLUTION AUTHORIZING THE DIRECTOR OF THE  
DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A  
GRANT FROM THE NEW JERSEY DEPARTMENT OF  
ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR  
THE GARRET MOUNTAIN RESERVATION BASKETBALL  
RENOVATIONS, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-471](#)

**Attachments:** [Cover Page](#)

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34. RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE LAMBERT CASTLE HISTORIC LANDSCAPE RESTORATION PHASE II, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-472](#)
- Attachments:** [Cover Page](#)
35. RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE PECKMAN PRESERVE SITE IMPROVEMENTS, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-473](#)
- Attachments:** [Cover Page](#)
36. RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE WEASEL BROOK PARK PLAYGROUND REPLACEMENT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-474](#)
- Attachments:** [Cover Page](#)
37. RESOLUTION AUTHORIZING THE COUNTY TO APPLY TO THE FY26 DESTINATION MARKETING ORGANIZATION GRANT PROGRAM, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ. [25-475](#)
- Attachments:** [Cover Page](#)
38. RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 3 TO ALAIMO GROUP FOR THE HIGHLANDS RAIL TRAIL-PHASE II BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT IN THE BOROUGH OF WANAQUE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. [25-476](#)
- Attachments:** [Cover Page](#)  
[25-476](#)
39. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO COLLIERS ENGINEERING AND DESIGN FOR THE CONSTRUCTION SUPPORT SERVICES DURING THE CONSTRUCTION PHASE OF THE OLDHAM ROAD IMPROVEMENTS PROJECT IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. [25-477](#)
- Attachments:** [Cover Page](#)  
[25-477](#)
40. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST PROTECTION PARTNERS, INC., FOR REPLACEMENT OF THE EXISTING NURSE CALL SYSTEM AND INSTALLATION OF A NEW WANDER SYSTEM AT THE PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PER BID C-25-012, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ. [25-478](#)
- Attachments:** [Cover Page](#)  
[25-478](#)

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41. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO  
NORTHEAST ROOF MAINTENANCE FOR REPAIRS AT THE  
COURTHOUSE ANNEX AT 63 HAMILTON STREET IN THE CITY OF  
PATERSON, PURSUANT TO N.J.S.A. 40A:11-10. [25-479](#)
- Attachments:** [Cover Page](#)  
[25-479](#)  
[NORTHEAST ROOF MAINTENANCE - QUOTE](#)
42. RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO DUALL  
BUILDING RESTORATIONS, INC., FOR COURTHOUSE EXTERIOR  
FACADE REPAIRS AT THE PASSAIC COUNTY COURTHOUSE AT 77  
HAMILTON STREET IN THE CITY OF PATERSON, PURSUANT TO  
N.J.A.C. 5:30-11.3 ET SEQ. [25-480](#)
- Attachments:** [Cover Page](#)  
[25-480](#)
43. RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 FOR CAP  
ELEVATOR, LLC, FOR THE ELEVATOR MODERNIZATION AND  
REHABILITATION PROJECT AT PREAKNESS HEALTHCARE  
CENTER, PER BID C-23-001, PURSUANT TO N.J.A.C. 5:30-11.3 ET  
SEQ. [25-481](#)
- Attachments:** [Cover Page](#)  
[25-481](#)
44. RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 6 TO  
SYSTEMS ELECTRONIC, INC. FOR FIRE ALARM UPGRADES AT  
PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF  
WAYNE, PER BID C-22-015, PURSUANT TO N.J.A.C. 5:30-11.3 ET  
SEQ. [25-482](#)
- Attachments:** [Cover Page](#)  
[25-482](#)
45. RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO SPARWICK  
CONTRACTING, INC., FOR ON-CALL CULVERT REPAIRS AT THE  
WEAVER ROAD CULVERT NO. 1600-453 OVER TRIBUTARY TO  
APSHAWA BROOK IN THE TOWNSHIP OF WEST MILFORD, PER BID  
C-24-002, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. [25-483](#)
- Attachments:** [Cover Page](#)  
[25-483](#)
46. RESOLUTION CONCURRING WITH ORDINANCE NO. 29 (YEAR 2025)  
OF THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40:20-1 ET  
SEQ. [25-484](#)
- Attachments:** [Cover Page](#)  
[ORDINANCE NO. 29 -2025](#)
47. RESOLUTION IN SUPPORT OF BERGEN COUNTY’S APPLICATION  
TO THE NORTH JERSEY PLANNING AUTHORITY IN CONJUNCTION  
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION  
AND FEDERAL HIGHWAY ADMINISTRATION FOR THE FY 2026  
LOCAL CAPITAL PROJECT DELIVERY, LOCAL CONCEPT  
DEVELOPMENT PHASE FOR THE PASSAIC STREET BRIDGE OVER  
THE PASSAIC RIVER, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ. [25-485](#)
- Attachments:** [Cover Page](#)

48. RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR INSTALLATION OF A NEW STORM SEWER MANAGEMENT SYSTEM FOR A PROPOSED MIX-USE BUILDING AT 1607-1617 MAIN AVENUE, BLOCK 9.09, LOTS 9 & 11, IN THE CITY OF CLIFTON, PURSUANT TO N.J.S.A. 40:20-1 [25-486](#)

**Attachments:** [Cover Page](#)  
[Fawzi Abdelgani Storm Drain Permit Application](#)

49. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE 2025 ROADWAY RESURFACING PROGRAM AT VARIOUS COUNTY LOCATIONS, PURSUANT N.J.S.A 40A: 11-23, ET SEQ. [25-487](#)

**Attachments:** [Cover Page](#)

50. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MODEL 1 COMMERCIAL VEHICLES, INC., FOR THE PURCHASE OF FIVE MINIBUSES FOR THE DIVISION OF PARA-TRANSIT FOR THE COUNTY OF PASSAIC, PER BID SB-24-063, PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ. [25-488](#)

**Attachments:** [Cover Page](#)  
[25-488](#)  
[MODEL 1- BRC](#)  
[MODEL 1 - BELARUS](#)

51. RESOLUTION AUTHORIZING THE COUNTY TO EXTEND AND INCREASE A CONTRACT WITH FORGE SIGNWORKS, LLC, FOR ON-CALL PASSAIC COUNTY WAYFINDING SIGNAGE FABRICATION & INSTALLATIONS, PURSUANT TO N.J.S.A. 40A:11-15. [25-489](#)

**Attachments:** [Cover Page](#)  
[25-489](#)

#### **LAW AND PUBLIC SAFETY**

52. RESOLUTION AUTHORIZING THE PURCHASE OF A 2025 FORD RANGER 4x4 PICK-UP TRUCK BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ. [25-460](#)

**Attachments:** [Cover Page](#)  
[25-460](#)  
[ROUTE 23 MALL - BELARUS](#)

53. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HANNUM'S MT. HOLLY SALES, INC., DBA LIBERTY HARLEY DAVIDSON, TO PURCHASE FOUR (4) 2025 OR NEWER HARLEY DAVIDSON FLHTP ELECTRA GLIDE POLICE MOTORCYCLES AND TEN (10) HARLEY DAVIDSON MOTORCYCLES TRADE-IN FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ. [25-461](#)

**Attachments:** [Cover Page](#)  
[25-461](#)

54. RESOLUTION AUTHORIZING THE PURCHASE OF ARMOR EXPRESS VORTEX IIIA BODY ARMOR VESTS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ. [25-462](#)

**Attachments:** [Cover Page](#)  
[25-462](#)

55. RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO RECOIL LLC FOR LEAD REMEDIATION AT THE PASSAIC COUNTY SHERIFF’S OFFICE RANGE, PURSUANT TO N.J.S.A. 40A:11-3. [25-463](#)

**Attachments:** [Cover Page](#)  
[25-463](#)  
[RECOIL - BEDC](#)  
[RECOIL - BELARUS](#)

**PLANNING AND ECONOMIC DEVELOPMENT**

56. RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND YIZHANG CHEN FOR PROPERTY LOCATED AT 265 NEWARK POMPTON TURNPIKE, WAYNE, NEW JERSEY, BLOCK 1505 LOT 11 [25-448](#)

**Attachments:** [Cover Page](#)  
[Chen site plan](#)

57. RESOLUTION OF AN “IF AND WHEN” AGREEMENT ASSOCIATED WITH A PASSAIC COUNTY PLANNING BOARD APPLICATION TO CONSTRUCT AND DEVELOP REAL PROPERTY WITH FRONTAGE ALONG NEWARK POMPTON TURNPIKE (CR 683) IN WAYNE, NEW JERSEY [25-450](#)

**Attachments:** [Cover Page](#)  
[agreement if and when](#)  
[site plan if and when](#)

Items Removed from Consent Agenda

M. New Business:

1. 2025-04 [25-464](#)

BOND ORDINANCE TO AUTHORIZE THE PARTIAL FUNDING OF THE COUNTY OF PASSAIC'S PORTION OF THE COST OF THE CONSTRUCTION OF A PARKING GARAGE FOR THE VOCATIONAL SCHOOL IN THE COUNTY OF PASSAIC IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

**Attachments:** [Cover Page](#)

2. Motion to approve Bond Ordinance 2025-04 on first reading.
3. Personnel:
4. Bills:

N. Adjournment:

**County of Passaic**  
**Board of County Commissioners**

*OFFICE OF COUNTY COMMISSIONERS*

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**



Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda:

THIS MINUTES WAS REQUESTED BY:

\_\_\_\_\_





**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
MINUTES FOR REGULAR MEETING HELD ON**

**April 22, 2025**

A regular meeting of the Passaic County Board of County Commissioners was held on this day at 401 Grand Street, Paterson NJ 07505 at 5:33 PM.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

1. Bartlett
2. Cruz
3. DeVore
4. Duffy- Tele conference
5. James
6. Deputy Director Lazzara-absent
7. Director Lepore

**Pledge of Allegiance**

**Invocation:** Rev. Father J. Patrick Ryan, D. Min

Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces.

**Approval of Minutes:**

Motion made by County Commissioner Cruz, seconded by County Commissioner DeVore that the minutes for April 8, 2025, be approved which the motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Lazzara being absent.

**Proclamation:**

Motion made by County Commissioner DeVore, seconded by County Commissioner Bartlett, for approval of proclamation which motion was carried on a roll call of six (6) votes in the affirmative with County Commissioner Lazzara being absent.

**Administrator's Report:**

1. Presentation of a proclamation to the Passaic County Parks and Recreation Department.

At this time Director Lepore asked if there was any County Commissioner Reports.

1. County Commissioner Director Pasquale "Pat" Lepore
2. County Commissioner Deputy Cassandra "Sandi" Lazzara-absent
3. County Commissioner John W. Bartlett
4. County Commissioner Orlando Cruz
5. County Commissioner Rodney A. DeVore
6. County Commissioner Terry Duffy
7. County Commissioner Bruce James

**COMMUNICATION: None**

**ORAL PORTION:**

James: Motion to open the public portion.  
Cruz: Second.

ROLL CALL: Bartlett, Yes: Cruz, Yes: DeVore, Yes: Duffy, Yes: James: Yes,  
Lazzara, Absent: Director Lepore, Yes:

At this time Director Lepore asked if anyone would like to be heard before the Board:

No one came before the Board.

Duffy: Motion to close the Public Portion of the Meeting.  
Cruz: Second.

ROLL CALL: Bartlett, Yes: Cruz, Yes: DeVore, Yes: Duffy, Yes: James: Yes,  
Lazzara, Absent: Director Lepore, Yes:

**Consent Agenda Resolutions:**

Motion made by County Commissioner DeVore, seconded by County Commissioner James to adopt Resolution L-1 through L-38, which the motion was carried on a roll call with six (6) votes in the affirmative with County Commissioner Lazzara being absent.

**“End of Consent Agenda”**

**Personnel:**

Motion made by County Commissioner Cruz, second by County Commissioner Bartlett, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with County Commissioner Lazzara being absent.

**Bills:**

Motion made by County Commissioner Cruz, seconded by County Commissioner Bartlett, that:

Current Fund	4-01	\$179,445.67
Current Fund	5-01	\$3,348,231.12
HUD Budget Expenditures	5-25	\$2,919.45
	<b>Year Total</b>	<b>\$3,351,150.57</b>
General Capital Fund Budget	C-04	\$4,825,347.41
State/Federal Grant Fund	G-01	\$2,868,350.36
Open Space Trust Fund FY2023	O-23	\$21,519.10
Open Space Trust Fund FY2024	O-24	\$15,107.50
Open Space Trust Fund FY2025	O-25	\$32,561.00
	<b>Year Total:</b>	<b>\$69,187.60</b>
Ded Trust Empl Off Duty Police	T-13	\$335.00
Register of Deeds Trust	T-17	\$1,027.02
Professional Liab.	T-19	\$243,844.86
Trust Fund Other	T-20	\$21,532.35
Prosecutor’s Confiscated Fund	T-23	\$16,889.36
Para Transit Trust Fund	T-24	\$99.00
	<b>Year Total:</b>	<b>\$283,727.59</b>
	<b>Total of All Funds:</b>	<b>\$11,577,209.20</b>
Current Fund	4-01	\$5,935.90

Current Fund	5-01	\$48,854,358.24
Payroll Agency Deductions	5-05	\$2,177,662.63
HUD Budget Expenditures	5-25	\$23,917.44
State/Federal Grant Fund	G-01	\$448,117.75
Register of Deeds Trust	T-17	\$2,054.00
Trust Fund Other	T-20	\$122,097.37
<b>All total Funds:</b>		<b>\$51,634,143.33</b>

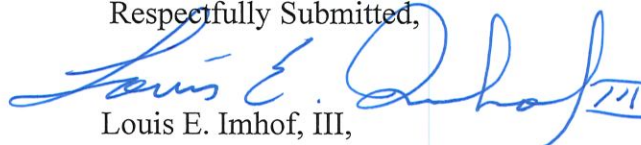
was approved, with six (6) votes in the affirmative with County Commissioner Lazzara being absent.

#### **Adjournment**

Motion made by County Commissioner Duffy, seconded by County Commissioner DeVore that the regular meeting be adjourned at 6:01 pm, and the motion was carried on roll call with six (6) votes in the affirmative with County Commissioner Lazzara being absent.

**(The proceedings of this meeting were both audio and video tape recorded)**

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Vivianett Rodriguez

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A LICENSE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND NEW YORK SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS TO PLACE COMMUNICATIONS EQUIPMENT AT GARRET MOUNTAIN RESERVATION DURING THE 2025 PASSAIC COUNTY FAIR, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/29/2025
Adopted Date	
Agenda Item	1.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING A LICENSE AGREEMENT BY AND BETWEEN THE  
COUNTY OF PASSAIC AND NEW YORK SMSA LIMITED PARTNERSHIP D/B/A VERIZON  
WIRELESS TO PLACE COMMUNICATIONS EQUIPMENT AT GARRET MOUNTAIN  
RESERVATION DURING THE 2025 PASSAIC COUNTY FAIR, PURSUANT TO N.J.S.A.  
40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County, through the Friends of Passaic County Parks, Inc., annually hosts the Passaic County Fair at Garret Mountain Reservation in the Passaic County Park System; and

**WHEREAS**, New York SMSA Limited Partnership d/b/a Verizon Wireless is offering the County a cell on wheels for the duration of the 2025 Passaic County Fair to enhance wireless communications, pursuant to the terms and conditions agreed upon by the parties, by way of a license agreement, which is attached hereto and made part of this Resolution; and

**WHEREA**, this matter was discussed at the April 23, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes a license agreement by and between the County of Passaic and New York SMSA Limited Partnership d/b/a Verizon Wireless to place communications equipment at Garret Mountain Reservation for the duration of the 2025 Passaic County Fair at no cost to the County.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025

## AGREEMENT

This Agreement is made, and shall be effective, as of the last date of the signatures below, (“Agreement”) between County of Passaic, with a principal address of 401 Grand Street, Paterson, NJ 07505, (“Licensor”) and New York SMSA Limited Partnership d/b/a Verizon Wireless, with a principal address of One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920 (telephone number 866-862-4404) (“Licensee”).

1. Licensor hereby grants unto Licensee a license to use a 50’ by 50’ parking area next to existing County tower located off Park Road, Paterson, New Jersey 07503 (“Property”), which is more particularly described on Exhibit A attached hereto and made a part hereof, together with the right to place upon the Property a communications facility (“Facility”). Licensor also grants unto Licensee the non-exclusive right-of-way for ingress and egress, 7 days a week, 24 hours a day, on foot or motor vehicle, including trucks. Said right-of-way and Property are generally described on Exhibit A attached hereto and made a part hereof. Further, Licensee shall have the right to install and maintain conduits, pipes, cables and wires to its Facility within the Property as necessary to supply utility service and power to the Facility or as otherwise needed to service the Facility as reasonably determined by Licensee.

2. The term of this Agreement shall be for the period from July 1, 2025 through and including August 23, 2025.

3. In consideration for the rights granted herein, Licensor’s Property will receive the benefits of enhanced wireless communications arising from operation of the Facility.

4. Licensee reserves the right to terminate this Agreement on 30 days written notice and upon such termination, Licensee will remove all of its equipment and improvements and restore the Property to its original condition, normal wear and tear excepted.



5. Licensors and Licensee shall indemnify, defend and hold the other harmless against any claim of liability or loss from personal injury or property damage resulting from or arising out of the negligence or willful misconduct of the indemnifying party, its employees, contractors or agents, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of the other party, or its employees, contractors or agents. Licensee shall maintain at its own expense during the term of this Agreement, commercial general liability insurance with a combined single limit of \$1,000,000.00 for bodily injury and property damage. Licensee shall provide a certificate of insurance to Licensors as proof of said coverage which shall contain a provision for 30 days' notice of cancellation to Licensors. Except with respect to the indemnification set forth in this paragraph, neither party shall be liable to the other, or any of their respective agents, representatives, employees for any lost revenue, lost profits, loss of technology, rights or services, incidental, punitive, indirect, special or consequential damages, loss of data, or interruption or loss of use of service, even if advised of the possibility of such damages, whether under theory of contract, tort (including negligence), strict liability or otherwise.

6. Licensors covenants that Licensee, upon performing the covenants set forth herein, shall peacefully and quietly have, hold and enjoy the Property. Further, Licensors covenants that Licensors is seized of good and sufficient title and interest to the Property and has full authority to enter into this Agreement.

7. This Agreement may be sold, assigned or transferred by Licensee to Licensee's principal, affiliates, subsidiaries of its principal or to any entity which acquires all or substantially all of Licensee's assets in the market defined by the Federal Communications Commission in which the Property is located by reason of a merger, acquisition or other business reorganization, without

Licensee Site Name: Passaic Fair COW  
Licensee MDG Location ID: 5000970697

the consent of Licensor. As to any other parties, any sale, assignment or transfer must be with the written consent of Licensor, which consent shall not be unreasonably withheld.

8. All notices hereunder must be in writing and shall be sent certified mail, return receipt requested, to:

Licensor: County of Passaic  
401 Grant Street  
Paterson, NJ 07505

Licensee: Verizon Wireless  
180 Washington Valley Road  
Bedminster, New Jersey 07921  
Attention: Network Real Estate

With a copy to: Basking Ridge Mail Hub  
Attn: Legal Intake  
One Verizon Way  
Basking Ridge, New Jersey 07920

[Signature page to follow]

Licensee Site Name: Passaic Fair COW  
Licensee MDG Location ID: 5000970697

IN WITNESS WHEREOF, this Agreement is effective and entered into as of the date last written below.

**LICENSOR:**

County of Passaic

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LICENSEE:**

New York SMSA Limited Partnership  
d/b/a Verizon Wireless  
By Cellco Partnership, Its General Partner

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING FLORIO KENNY RAVAL, LLP TO PROVIDE OUTSIDE  
LEGAL SERVICES IN THE MATTER OF PACENTE V. COUNTY OF PASSAIC, ET AL., DOCKET  
NO. PAS-L-1099-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/29/2025
Adopted Date	
Agenda Item	2.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION RETAINING FLORIO KENNY RAVAL, LLP TO PROVIDE OUTSIDE  
LEGAL SERVICES IN THE MATTER OF PACENTE V. COUNTY OF PASSAIC, ET AL.,  
DOCKET NO. PAS-L-1099-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a named defendant in Angelo Pacente v. County of Passaic, et al., Docket No. PAS-L-1099-25, a matter pending in Superior Court, requiring retention of outside legal counsel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., on October 15, 2024, the Passaic County Purchasing Agent issued RFQ-25-042, Outside Legal Counsel (“RFQ-25-042”), seeking qualified law firms to provide outside legal services to the County in calendar year 2025; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside legal counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 10, 2024, the Board passed Resolution No. R-24-1092, qualifying a pool of outside legal counsel for calendar year 2025 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Florio Kenny Raval, LLP; and

**WHEREAS**, the Passaic County Counsel is recommending to retain Florio Kenny Raval, LLP to represent the County in the Pacente matter, in an amount not to exceed twenty-five thousand dollars (\$25,000.00); and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60.1, et seq., Florio Kenny Raval, LLP executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed that said law firm is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 23, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Florio Kenny Raval, LLP to represent the County of Passaic in Angelo Pacente v. County of Passaic, et al., Docket No. PAS-L-1099-25, in an amount not to exceed twenty-five thousand dollars (\$25,000.00), in accordance with the terms and conditions set forth in RFQ-25-042.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Florio Kenny Raval, LLP, and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.



# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Award contract to Florio Kenny Raval, LLP to represent the County of Passaic in Angelo Pacente v. County of Passaic, et al., Docket No. PAS-L-1099-25.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- ☒ **A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- ☐ **B.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- ☐ **C.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

10/17/2024

Signature of Vendor's Authorized Representative

Edward J. Florio, Senior Partner

Date

22-2454367

Print Name and Title of Vendor's Authorized Representative

FLORIO KENNY RAVAL, L.L.P.

Vendor's FEIN, EIN, or FTIN

201-659-8011

Vendor's Name

125 Chubb Avenue, Suite 310-N

Vendor's Phone Number

201-659-8511

Vendor's Address (Street Address)

Lyndhurst, NJ 07071

Vendor's Fax Number

main@fkrlaw.com

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
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401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION RETAINING WATERS, MCPHERSON, MCNEILL, P.C., TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF TOLVE V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-1152-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/29/2025
Adopted Date	
Agenda Item	3.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION RETAINING WATERS, MCPHERSON, MCNEILL, P.C., TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF TOLVE V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-1152-25, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-25-042**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a named defendant in Sherrie Tolve v. County of Passaic, et al., Docket No. PAS-L-1152-25, a matter pending in Superior Court, requiring retention of outside legal counsel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., on October 15, 2024, the Passaic County Purchasing Agent issued RFQ-25-042, Outside Legal Counsel (“RFQ-25-042”), seeking qualified law firms to provide outside legal services to the County in calendar year 2025; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside legal counsel for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 10, 2024, the Board passed Resolution No. R-24-1092, qualifying a pool of outside legal counsel for calendar year 2025 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Waters, McPherson, McNeill, P.C.; and

**WHEREAS**, the Passaic County Counsel is recommending to retain Waters, McPherson, McNeill, P.C. to represent the County in the Tolve matter, in an amount not to exceed seventeen thousand five hundred dollars (\$17,500.00); and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60.1, et seq., Waters, McPherson, McNeill, P.C. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed that said law firm is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 23, 2025 Administration and Finance Committee meeting, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Waters, McPherson, McNeill, P.C. to represent the County of Passaic in Sherrie Tolve v. County of Passaic, et al., Docket No. PAS-L-1152-25, in an amount not to exceed seventeen thousand five hundred dollars (\$17,500.00), in accordance with the terms and conditions set forth in RFQ-25-042.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Waters, McPherson, McNeill, P.C., and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and

Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025

# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Award contract to Waters, McPherson, McNeill, P.C.  
to represent the County of Passaic in Sherrie Tolve v.  
County of Passaic, et al., Docket No. PAS-L-1152-25.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

## CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐

- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐

- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

10/15/24

Date

22-2219771

Vendor's FEIN, EIN, or FTIN

(201) 863-4400

Vendor's Phone Number

(201) 863-2866

Vendor's Fax Number

dam@lawwmm.com

Vendor's Email Address

Signature of Vendor's Authorized Representative

David A. McPherson, Partner

Print Name and Title of Vendor's Authorized Representative

Waters, McPherson, McNeill, P.C.

Vendor's Name

300 Lighting Way, P.O. Box 1560

Vendor's Address (Street Address)

Secaucus, NJ 07096

Vendor's Address (City/State/Zip Code)

### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

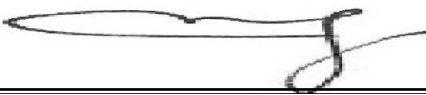
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ELECTION SYSTEMS  
& SOFTWARE, LLC FOR INFORMATION TECHNOLOGY SUPPORT AND MAINTENANCE  
SERVICES RELATED TO ELECTIONS IN THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A.  
40A:11-5(l)

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/29/2025
Adopted Date	
Agenda Item	4.
CAF#	5-01-22-141-001-E01, 5-01-2
Purchase Req. #	
Result	

Administration and Finance  
COMMITTEE NAME



**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ELECTION SYSTEMS & SOFTWARE, LLC FOR INFORMATION TECHNOLOGY SUPPORT AND MAINTENANCE SERVICES RELATED TO ELECTIONS IN THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5(l)**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (“Superintendent”) is responsible for the supervision of all elections in the County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(l), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is goods and services required to conduct an election; and

**WHEREAS**, the Superintendent is recommending to the Board to authorize an award of contract to Election Systems & Software, LLC in an amount not to exceed two hundred forty thousand dollars (\$240,000.00) to be used by the County Clerk, Board of Elections, and Superintendent of Elections for various information technology support and maintenance services related to elections in the County; and

**WHEREAS**, Election Systems & Software, LLC executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Election Systems & Software, LLC, Inc. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that it is not involved in prohibited activities in Russia and Belarus, and the County confirmed said vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account 5-01-22-141-001-E01 (\$160,000.00), 5-01-22-139-001-E01 (\$70,000.00), 5-01-20-107-002-E01 (\$10,000.00) or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 23, 2025 meeting of the Administration and Finance Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(l), the Board of County Commissioners of the County of Passaic authorizes an award of contract to Election Systems & Software, LLC, in an amount not to exceed two hundred forty thousand dollars (\$240,000.00) to be used by the County Clerk, Board of Elections, and Superintendent of Elections for various information technology support and maintenance services related to elections in Passaic County.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Election Systems & Software, LLC, and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and the Director of the Board of County Commissioners are authorized to take any action necessary to carry

out the purpose of this Resolution.

NB

May 13, 2023

# CERTIFICATION OF AVAILABLE FUNDS

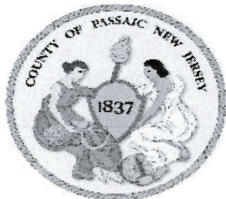
THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$240,000.00

APPROPRIATION: 5-01-22-141-001-E01 - \$160,000.00  
5-01-22-139-001-E01 - \$70,000.00  
5-01-20-107-002-E01 - \$10,000.00

PURPOSE: Award contract to Election Systems & Software, LLC to be used by the County Clerk, Board of Elections, and Superintendent of Elections for various information technology support and maintenance services related to elections in the County.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance



# BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant to N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

## Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Election Systems & Software, LLC, its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq., in the year preceding the Non-Fair and Open Contract awarded in the year \_\_\_\_\_ for \_\_\_\_\_ ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for County Commissioner	Rodney A. De Vore for Commissioner
Friends of Pat Lepore	Friends of Danielle Ireland Imhof
Friends of John Bartlett	Friends of Cassanova for Surrogate
Friends of Terry Duffy	Friends of Adamo for Sheriff
Sandi Lazzara for Commissioner	
Friends of Orlando Cruz for Commissioner	

## Part II - Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership ☐ Corporation ☐ Sole Proprietorship ☐ Subchapter S Corporation  
☐ Limited Partnership ☒ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Government Systems, Software & Services, Inc. (owns 10% or more of Election Systems & Software, LLC)	11128 John Galt Blvd., Ste. 200, Omaha, NE 68137
McCarthy Group (owns 10% or more of Government Systems, Software & Services, Inc.)	1601 Dodge St., Ste 3800, Omaha, NE 68102
Michael and Nancy McCarthy and family (owns 10% or more of McCarthy Group)	2801 County Road P40, Omaha, NE 68112

## Part 3 - Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Election Systems & Software, LLC

Signed: Jared Plath

Title: VP of Finance

Printed Name: Jared Plath

Date: 04/16/2025

Subscribed and sworn before me this 16th day of April, 2025.

My Commission expires:

State of Nebraska - General Notary

MARC H CHEDEL

My Commission Expires

October 15, 2028

Marc Chedel  
(Affiant)

(Print name & title of affiant)

(Corporate Seal)



County of Passaic  
Board of County Commissioners

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

CONTRACT/BID SOLICITATION TITLE

Election Material

CONTRACT/BID SOLICITATION No.

RS-09930, RS-09971-RS-10001

Pursuant to N.J.S.A. 52:32-60.1, et seq. (H. 2932, C. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

*(Check the Appropriate Box)*



A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus

OR



B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus

OR



C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below:

*(Attach Additional Sheets if Necessary.)*



Signature of Vendor's Authorized Representative

Jared Plath, VP of Finance

Print Name and Title of Vendor's Authorized Representative

Election Systems & Software, LLC

Vendor's Name

11208 John Galt Blvd.

Vendor's Address (Street Address)

Omaha, NE 68137

Vendor's Address (City/State/Zip Code)

04/03/2025

Date

47-0617567

Vendor's FEIN, EIN or FTIN

(402) 970-1100

Vendor's Phone Number

Vendor's Fax Number

legal@essvote.com

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746


Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION CANCELLING OPEN SPACE TRUST FUND APPROPRIATION  
BALANCES PURSUANT TO N.J.S.A. 40A:4-60

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/29/2025
Adopted Date	
Agenda Item	5.
CAF#	O-23-56-606-002-603
Purchase Req. #	
Result	

Administration and Finance  
COMMITTEE NAME

**RESOLUTION CANCELLING OPEN SPACE TRUST FUND APPROPRIATION BALANCES  
PURSUANT TO N.J.S.A. 40A:4-60**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-60, any unexpended balances of appropriations may, by resolution of the Board, be canceled prior to the end of the fiscal year; and

**WHEREAS**, the Chief Financial Officer has reviewed the Open Space Trust Fund appropriations, as set forth herein, and is recommending to the Board that same be cancelled as they are no longer needed for the purposes in which they were appropriated; and

**WHEREAS**, this matter was discussed at the April 23, 2025 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:4-60 that the Board of Chosen Freeholders of the County of Passaic authorizes the Chief Financial Officer to cancel the following Open Space Trust Fund appropriations balances:

<u>Account</u>	<u>Project</u>	<u>Amount</u>
O-23-56-606-002-603	Nosenzo Park	\$450,000

**LET IT BE FURTHER RESOLVED** that the Chief Financial Officer and County Treasurer are authorized to take any action necessary to carry out the purpose of this resolution.

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
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Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION FOR ADOPTING CHANGES TO AN EXISTING DEFERRED  
COMPENSATION PLAN PURSUANT TO THE FINAL INTERNAL REVENUE CODE SECTION  
415 REGULATIONS, PENSION PROTECTION ACT OF 2006, THE HEROES EARNINGS  
ASSISTANCE AND RELIEF TAX ACT OF 2008 AND THE WORKER, RETIREE AND  
EMPLOYER RECOVERY ACT OF 2008

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/29/2025
Adopted Date	
Agenda Item	6.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME



**RESOLUTION FOR ADOPTING CHANGES TO AN EXISTING DEFERRED  
COMPENSATION PLAN PURSUANT TO THE FINAL INTERNAL REVENUE CODE  
SECTION 415 REGULATIONS, PENSION PROTECTION ACT OF 2006, THE HEROES  
EARNINGS ASSISTANCE AND RELIEF TAX ACT OF 2008 AND THE WORKER, RETIREE  
AND EMPLOYER RECOVERY ACT OF 2008**

**WHEREAS**, the County of Passaic (hereinafter referred to as the “Employer”) by resolution adopted a Deferred Compensation Plan (hereinafter referred to as the “Plan”) effective September 30, 1991, for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation plan; and

**WHEREAS**, the Employer by resolution retained the Variable Annuity Life Insurance Company (“VALIC”) as the contractor under the Deferred Compensation Plan and executed a Service Agreement with said contractor; and

**WHEREAS**, the final Internal Revenue Code (“Code”) Section 415 regulations, Pension Protection Act of 2006 (“PPA”), the Heroes Earning Assistance and Relief Tax Act of 2008 (the “HEART” Act”) and the Worker, Retiree and Employer Recovery Act of 2008 (“WRERA”) amended Section 457 of the code; and

**WHEREAS**, State and local governmental Section 457(b) plan sponsors must amend their plans to comply with the PPA legislative changes by the last day of the 2011 plan year;

**WHEREAS**, the Employer desires its Plan to conform with the changes in the Code; and

**WHEREAS**, the Employer desires to adopt an amended and restated Plan that conforms with the changes in the Code; and

**WHEREAS**, such amended and restated Plan shall supersede the previously adopted Plan;

**NOW, THEREFORE, BE IT RESOLVED**, that the Employer does hereby adopt the amended and restated Plan prepared by VALIC and assigned Plan Document identifier 81-PD-VALIC-103111 by the Director of the Division of Local Government Services.

**LET IT BE FURTHER RESOLVED**, that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services.

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
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Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM FOR \$1,435,000 BONDS, SERIES A.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	7.
CAF#	
Purchase Req. #	
Result	

Administration and Finance  
COMMITTEE NAME

**RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM FOR \$1,435,000 BONDS,  
SERIES A.**

\*\*\*\*\*

Commissioner \_\_\_\_\_ introduced and moved the  
adoption of the following resolution and Commissioner  
\_\_\_\_\_ seconded the motion:

RESOLUTION PRESCRIBING  
THE DETAILS AND BOND FORM THEREOF FOR  
\$1,435,000 COUNTY COLLEGE BONDS, SERIES 2025A  
DATED JULY 1, 2025

WHEREAS, Bond Ordinance No. 2025-02 has been duly adopted by  
the Board of County Commissioners of the County of Passaic, New  
Jersey (the "County") on February 25, 2025 and it is necessary to  
provide for the issuance of a portion of the bonds authorized by  
such bond ordinance; NOW, THEREFORE,

BE IT RESOLVED by the Board of County Commissioners of the  
County of Passaic, New Jersey, as follows:

Section 1. The bonds authorized by Bond Ordinance No.  
2025-02 (the "Bond Ordinance") shall be issued as a single issue of  
bonds, aggregating \$1,435,000, consisting of an issue of bonds of  
the denomina-tion of \$5,000 each or any integral multiple thereof,  
numbered in the order of their maturity. In the event that the  
purchaser of the bonds elects to take bonds in the last maturity  
which are not in multiples of \$5,000, or, if there are any such  
bonds herein, such bonds shall be in the denomination of \$1,000 or  
any integral multiple thereof, numbered upwards from the last  
numbered \$5,000 bond. The bonds are being issued to finance the  
undertaking of the following public improvements for Passaic County  
Community College in, by and for the County: Campus-Wide -  
replacement of computer and server room fire suppression systems;  
(Paterson Campus) - classroom and laboratory renovations (Academic  
Hall), gymnasium locker room renovations (Founders Hall), server  
room alterations and HVAC replacement (Founders Hall) and  
construction of an outdoor fitness and recreation area (adjacent to  
Founders Hall); and Passaic Academic Center - construction of a

parking lot. The period of usefulness within which the bonds mature, according to the reasonable life of the purpose to be financed as set forth in the Bond Ordinance, is a period of 15 years computed from the date of such bonds. Said issue shall be payable in annual installments on February 15 in each year as follows:

\$125,000 in each of the years 2026 and 2027,  
\$130,000 in the year 2028,  
\$135,000 in each of the years 2029 and 2030,  
\$145,000 in the year 2031,  
\$155,000 in the year 2032,  
\$160,000 in each of the years 2033 and 2034, and  
\$165,000 in the year 2035.

Said bonds shall be designated "County College Bonds, Series 2025A".

Section 2. All of said bonds shall be dated July 1, 2025, and shall bear interest from their date until their respective maturities at the rates per annum named in the proposal accepted. Such rates of interest shall be determined at the time said bonds are sold. Such interest shall be payable on each February 15 and August 15, commencing February 15, 2026 (each, an "Interest Payment Date"), in each year until maturity. The bonds shall not be subject to redemption prior to their stated maturities.

Section 3. The bonds will be issued in fully registered form by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity will be issued to The Depository Trust Company, Brooklyn, New York ("DTC"), and immobilized in its custody. The book-entry system will evidence ownership of the bonds in principal amounts of \$5,000 or integral multiples thereof, with transfers of beneficial ownership effected on the records of DTC and its participants pursuant to the rules and procedures established by DTC. Interest on the bonds will be payable at the times stated in Section 2 of this resolution, and principal of the bonds will be paid annually on February 15 as set forth in the maturity schedule hereinbefore stated, in immediately available funds to DTC or its nominee as registered owner of the bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of such participants and other nominees of

beneficial owners. Interest will be payable to owners of bonds shown on the records of DTC as of the last business day of the month preceding the month in which such Interest Payment Date occurs. The County will not be responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event that (a) DTC determines not to continue to act as securities depository for the bonds, or (b) the County determines that continuation of the book-entry system of evidence and transfer of ownership of the bonds would adversely affect the interests of the beneficial owners of the bonds, the County will discontinue the book-entry system with DTC. If the County fails to identify another qualified securities depository to replace DTC, the County will authenticate and deliver replacement bonds in the form of fully registered certificates.

The principal of and interest on the bonds shall be payable in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

Section 4. The Director of Finance, pursuant to N.J.S.A. 40A:2-34, is hereby authorized to sell and award the bonds in accordance with the terms of the full notice of sale (the "Full Notice of Sale"), such terms to be determined by a resolution of the Board of County Commissioners to be hereafter adopted. The Director of Finance shall report in writing to the Board of County Commissioners at the next meeting after the sale of the bonds as to the principal amount, interest rates and maturities of the bonds sold, the price obtained and the name of the purchaser. In accordance with N.J.S.A. 40A:2-30(b), there is hereby delegated to the Director of Finance the authority to postpone the public sale of the bonds without re-advertisement in accordance with the provisions of the Full Notice of Sale. The public sale of the bonds may not be postponed more than sixty (60) days without re-advertisement.

Section 5. All of said bonds shall be signed by the Director of the Board of County Commissioners by manual or facsimile

signature and by the Director of Finance by manual or facsimile signature, and the corporate seal of the County shall be imprinted, affixed or reproduced thereon and such seal shall be attested by the Clerk of the Board of County Commissioners by manual signature. The bonds will be authenticated by the manual signature of the Bond Registrar/Paying Agent (as hereinafter defined).

Section 6. Each of said bonds shall be issued in substantially the following form:

[Form of Bond]

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

No. R-\_\_\_\_\_ \$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF PASSAIC  
COUNTY COLLEGE BONDS, SERIES 2025A

INTEREST RATE PER ANNUM	MATURITY DATE	DATED DATE	CUSIP
%	FEBRUARY 15, 20__	JULY 1, 2025	702725

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: -----DOLLARS

The County of Passaic, a political subdivision of the State of New Jersey (hereinafter referred to as the "County"), for value received, hereby acknowledges itself indebted and promises to pay to the REGISTERED OWNER named above, on the MATURITY DATE specified above, upon surrender hereof, the PRINCIPAL SUM stated above and to pay to the REGISTERED OWNER hereof interest thereon from the DATED DATE of this Bond until it shall mature at the INTEREST RATE PER ANNUM specified above, payable on each February 15 and August 15, commencing February 15, 2026 (each, an "Interest Payment Date"), of each year until maturity. This Bond is not subject to redemption prior to its stated maturity. The principal hereof is payable at the office of the Director of Finance, County Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (the "Bond

Registrar/Paying Agent"). The interest so payable on any such Interest Payment Date will be paid to the person in whose name this Bond is registered on the record date for such interest, which shall be the last business day of the month preceding the month in which such Interest Payment Date occurs. Both the principal of and interest on this Bond shall be paid in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

This Bond is one of an issue of Bonds of like date and tenor, except as to number, denomination, interest rate and maturity, issued pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes, as amended) and Chapter 64A of Title 18A Education of the New Jersey Statutes, as amended, and pursuant to and in anticipation of the issuance of bonds authorized by a bond ordinance adopted by the Board of County Commissioners of the County on February 25, 2025 (Ord. No. 2025-02) and resolutions adopted by the Board of County Commissioners of the County on May 13, 2025.

The Bond Registrar/Paying Agent shall keep at its office the books of the County for the registration of transfer of Bonds. The transfer of this Bond may be registered only upon such books and as otherwise provided in the hereinabove mentioned resolutions upon the surrender hereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall deliver in exchange for this Bond a new bond or bonds, registered in the name of the transferee, of authorized denomination, in an aggregate principal amount equal to the unredeemed principal amount of this Bond, of the same maturity and bearing interest at the same rate.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, be performed or happen precedent to or in the issuance of this Bond exist, have been performed and have happened, and that this Bond, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution or statutes of said State.

The full faith and credit of the County are hereby pledged irrevocably to the punctual payment of the principal of and interest on this Bond in accordance with its terms.

This Bond shall not be valid or become obligatory for any purpose until the Certification of Authentication hereon shall have been signed by the Bond Registrar/Paying Agent.

IN WITNESS WHEREOF, the County has caused this Bond to be signed by its Director of the Board of County Commissioners by manual or facsimile signature and by its Director of Finance by manual or facsimile signature and its seal to be impressed, affixed or reproduced hereon, and said seal to be attested by its Clerk of the Board of County Commissioners by manual signature, and this Bond to be dated July 1, 2025.

[SEAL]

(manual or facsimile signature)

Director of the Board of  
County Commissioners

ATTEST:

(manual signature) \_\_\_\_\_ (manual or facsimile signature)  
Clerk of the Board of \_\_\_\_\_ Director of Finance  
County Commissioners

AUTHENTICATION DATE: JULY 1, 2025

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned resolutions, and is one of the County College Bonds, Series 2025A dated July 1, 2025 of the County of Passaic, State of New Jersey.

\_\_\_\_\_  
Director of Finance, as Bond  
Registrar/Paying Agent

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_, the within Bond, and irrevocably appoints \_\_\_\_\_, attorney-in-fact, to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular,



without any alteration whatsoever.

Signature Guaranteed:

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[End of Form of Bond]

Section 7. Bonds may, upon surrender thereof at the office of the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of bonds of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

The transfer of any bond may be registered only upon the registration books of the County upon the surrender thereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall authenticate and deliver in exchange for such bond a new bond or bonds, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal amount equal to the unredeemed principal amount of such bond so surrendered, of the same maturity and bearing interest at the same rate.

In all cases in which bonds shall be exchanged or the transfer of bonds shall be registered hereunder, the Bond Registrar/Paying Agent shall authenticate and deliver at the earliest practicable time bonds in accordance with the provisions of this resolution. All bonds surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Bond Registrar/Paying Agent. The County or the Bond Registrar/Paying Agent may make a charge for shipping and out-of-pocket costs for every such exchange or registration of transfer of bonds sufficient to reimburse it for any tax or other governmental charge required to be paid with

respect to such exchange or registration of transfer, but no other charge shall be made for exchanging or registering the transfer of bonds under this resolution.

As to any bond, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such bond and the interest on any such bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including interest thereon, to the extent of the sum or sums so paid.

The County shall appoint such registrars, transfer agents, depositories or other agents and make such other arrangements as may be necessary for the registration, registration of transfer and exchange of bonds within a reasonable time according to the then commercial standards for the timely payment of principal and interest with respect to the bonds. The Director of Finance is hereby appointed registrar and paying agent for the bonds (the "Bond Registrar/Paying Agent") subject to the right of the Board of County Commissioners to appoint another Bond Registrar/Paying Agent, and, as such, shall keep at the County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, the books of the County for the registration, registration of transfer, exchange and payment of the bonds.

Section 8. The Director of the Board of County Commissioners, the Director of Finance and the Clerk of the Board of County Commissioners are hereby authorized and directed to cause said bonds to be prepared and to execute and deliver said bonds upon payment of the purchase price therefor.

Section 9. This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted by the following roll  
call vote:

AYES:

NAYS:

[SEAL]

ATTEST: \_\_\_\_\_  
Clerk of the Board of  
County Commissioners

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746


Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM FOR \$1,435,000  
BONDS, SERIES B.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	8.
CAF#	
Purchase Req. #	
Result	

Administration and Finance  
COMMITTEE NAME

**RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM FOR \$1,435,000 BONDS,  
SERIES B.**

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Commissioner \_\_\_\_\_ introduced and moved the  
adoption of the following resolution and Commissioner  
\_\_\_\_\_ seconded the motion:

RESOLUTION PRESCRIBING  
THE DETAILS AND BOND FORM THEREOF FOR  
\$1,435,000 COUNTY COLLEGE BONDS, SERIES 2025B  
(COUNTY COLLEGE BOND ACT, P.L. 1971, C.12)  
DATED JULY 1, 2025

WHEREAS, Bond Ordinance No. 2025-02 has been duly adopted by  
the Board of County Commissioners of the County of Passaic, New  
Jersey (the "County") on February 25, 2025 and it is necessary to  
provide for the issuance of a portion of the bonds authorized by  
such bond ordinance; NOW, THEREFORE,

BE IT RESOLVED by the Board of County Commissioners of the  
County of Passaic, New Jersey, as follows:

Section 1. The bonds authorized by Bond Ordinance No.  
2025-02 (the "Bond Ordinance") shall be issued as a single issue of  
bonds, aggregating \$1,435,000, consisting of an issue of bonds of  
the denomina-tion of \$5,000 each or any integral multiple thereof,  
numbered in the order of their maturity. In the event that the  
purchaser of the bonds elects to take bonds in the last maturity  
which are not in multiples of \$5,000, or, if there are any such  
bonds herein, such bonds shall be in the denomination of \$1,000 or  
any integral multiple thereof, numbered upwards from the last  
numbered \$5,000 bond. The bonds are being issued to finance the  
undertaking of the following public improvements for Passaic County  
Community College in, by and for the County: Campus-Wide -  
replacement of computer and server room fire suppression systems;  
(Paterson Campus) - classroom and laboratory renovations (Academic  
Hall), gymnasium locker room renovations (Founders Hall), server  
room alterations and HVAC replacement (Founders Hall) and  
construction of an outdoor fitness and recreation area (adjacent to  
Founders Hall); and Passaic Academic Center - construction of a

parking lot. The period of usefulness within which the bonds mature, according to the reasonable life of the purpose to be financed as set forth in the Bond Ordinance, is a period of 15 years computed from the date of such bonds. Said issue shall be payable in annual installments on February 15 in each year as follows:

\$125,000 in each of the years 2026 and 2027,  
\$130,000 in the year 2028,  
\$135,000 in each of the years 2029 and 2030,  
\$145,000 in the year 2031,  
\$155,000 in the year 2032,  
\$160,000 in each of the years 2033 and 2034, and  
\$165,000 in the year 2035.

Said bonds shall be designated "County College Bonds, Series 2025B (County College Bond Act, P.L. 1971, c.12)". The State Treasurer has certified that the bonds are entitled to State Support for debt service under the provisions of Chapter 12 of the Public Laws of 1971 of New Jersey.

Section 2. All of said bonds shall be dated July 1, 2025, and shall bear interest from their date until their respective maturities at the rates per annum named in the proposal accepted. Such rates of interest shall be determined at the time said bonds are sold. Such interest shall be payable on each February 15 and August 15, commencing February 15, 2026 (each, an "Interest Payment Date"), in each year until maturity. The bonds shall not be subject to redemption prior to their stated maturities.

Section 3. The bonds will be issued in fully registered form by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity will be issued to The Depository Trust Company, Brooklyn, New York ("DTC"), and immobilized in its custody. The book-entry system will evidence ownership of the bonds in principal amounts of \$5,000 or integral multiples thereof, with transfers of beneficial ownership effected on the records of DTC and its participants pursuant to the rules and procedures established by DTC. Interest on the bonds will be payable at the times stated in Section 2 of this resolution, and principal of the bonds will be paid annually on February 15 as set forth in the maturity schedule hereinbefore stated, in immediately available funds to DTC or its

nominee as registered owner of the bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of such participants and other nominees of beneficial owners. Interest will be payable to owners of bonds shown on the records of DTC as of the last business day of the month preceding the month in which such Interest Payment Date occurs. The County will not be responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event that (a) DTC determines not to continue to act as securities depository for the bonds, or (b) the County determines that continuation of the book-entry system of evidence and transfer of ownership of the bonds would adversely affect the interests of the beneficial owners of the bonds, the County will discontinue the book-entry system with DTC. If the County fails to identify another qualified securities depository to replace DTC, the County will authenticate and deliver replacement bonds in the form of fully registered certificates.

The principal of and interest on the bonds shall be payable in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

Section 4. The Director of Finance, pursuant to N.J.S.A. 40A:2-34, is hereby authorized to sell and award the bonds in accordance with the terms of the full notice of sale (the "Full Notice of Sale"), such terms to be determined by a resolution of the Board of County Commissioners to be hereafter adopted. The Director of Finance shall report in writing to the Board of County Commissioners at the next meeting after the sale of the bonds as to the principal amount, interest rates and maturities of the bonds sold, the price obtained and the name of the purchaser. In accordance with N.J.S.A. 40A:2-30(b), there is hereby delegated to the Director of Finance the authority to postpone the public sale of the bonds without re-advertisement in accordance with the provisions of the Full Notice of Sale. The public sale of the bonds may not be postponed more than sixty (60) days without

re-advertisement.

Section 5. All of said bonds shall be signed by the Director of the Board of County Commissioners by manual or facsimile signature and by the Director of Finance by manual or facsimile signature, and the corporate seal of the County shall be imprinted, affixed or reproduced thereon and such seal shall be attested by the Clerk of the Board of County Commissioners by manual signature. The bonds will be authenticated by the manual signature of the Bond Registrar/Paying Agent (as hereinafter defined).

Section 6. Each of said bonds shall be issued in substantially the following form:

[Form of Bond]

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

No. R-\_\_\_\_\_ \$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF PASSAIC  
COUNTY COLLEGE BONDS, SERIES 2025B  
(COUNTY COLLEGE BOND ACT, P.L. 1971, C.12)

INTEREST RATE PER ANNUM	MATURITY DATE	DATED DATE	CUSIP
%	FEBRUARY 15, 20__	JULY 1, 2025	702725

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: -----DOLLARS

The County of Passaic, a political subdivision of the State of New Jersey (hereinafter referred to as the "County"), for value received, hereby acknowledges itself indebted and promises to pay to the REGISTERED OWNER named above, on the MATURITY DATE specified above, upon surrender hereof, the PRINCIPAL SUM stated above and to pay to the REGISTERED OWNER hereof interest thereon from the DATED DATE of this Bond until it shall mature at the INTEREST RATE PER ANNUM specified above, payable on each February 15 and August 15, commencing February 15, 2026 (each, an "Interest Payment Date"), of each year until maturity. This Bond is not subject to redemption



prior to its stated maturity. The principal hereof is payable at the office of the Director of Finance, County Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (the "Bond Registrar/Paying Agent"). The interest so payable on any such Interest Payment Date will be paid to the person in whose name this Bond is registered on the record date for such interest, which shall be the last business day of the month preceding the month in which such Interest Payment Date occurs. Both the principal of and interest on this Bond shall be paid in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

This Bond is one of an issue of Bonds of like date and tenor, except as to number, denomination, interest rate and maturity, issued pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes, as amended) and Chapter 64A of Title 18A Education of the New Jersey Statutes, as amended, and pursuant to and in anticipation of the issuance of bonds authorized by a bond ordinance adopted by the Board of County Commissioners of the County on February 25, 2025 (Ord. No. 2025-02) and resolutions adopted by the Board of County Commissioners of the County on May 13, 2025.

The Bond Registrar/Paying Agent shall keep at its office the books of the County for the registration of transfer of Bonds. The transfer of this Bond may be registered only upon such books and as otherwise provided in the hereinabove mentioned resolutions upon the surrender hereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall deliver in exchange for this Bond a new bond or bonds, registered in the name of the transferee, of authorized denomination, in an aggregate principal amount equal to the unredeemed principal amount of this Bond, of the same maturity and bearing interest at the same rate.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, be performed or happen precedent to or in the issuance of this Bond exist, have been performed and have happened, and that this Bond, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution or statutes of said State.

The full faith and credit of the County are hereby pledged irrevocably to the punctual payment of the principal of and interest on this Bond in accordance with its terms.

This Bond is entitled to the benefits of the County College Bond Act, N.J.S.A. 18A:64A-22.1 et seq.

This Bond shall not be valid or become obligatory for any purpose until the Certification of Authentication hereon shall have been signed by the Bond Registrar/Paying Agent.

IN WITNESS WHEREOF, the County has caused this Bond to be signed by its Director of the Board of County Commissioners by manual or facsimile signature and by its Director of Finance by manual or facsimile signature and its seal to be impressed, affixed or reproduced hereon, and said seal to be attested by its Clerk of the Board of County Commissioners by manual signature, and this Bond to be dated July 1, 2025.

[SEAL]

(manual or facsimile signature)  
Director of the Board of  
County Commissioners

ATTEST:

(manual signature)  
Clerk of the Board of  
County Commissioners

(manual or facsimile signature)  
Director of Finance

AUTHENTICATION DATE: JULY 1, 2025

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned resolutions, and is one of the County College Bonds, Series 2025B (County College Bond Act, P.L. 1971, c.12) dated July 1, 2025 of the County of Passaic, State of New Jersey.

Director of Finance, as Bond  
Registrar/Paying Agent

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_, the within Bond, and irrevocably appoints \_\_\_\_\_, attorney-in-fact, to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The signature to this

assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without any alteration whatsoever.

Signature Guaranteed:

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[End of Form of Bond]

Section 7. Bonds may, upon surrender thereof at the office of the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of bonds of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

The transfer of any bond may be registered only upon the registration books of the County upon the surrender thereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall authenticate and deliver in exchange for such bond a new bond or bonds, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal amount equal to the unredeemed principal amount of such bond so surrendered, of the same maturity and bearing interest at the same rate.

In all cases in which bonds shall be exchanged or the transfer of bonds shall be registered hereunder, the Bond Registrar/Paying Agent shall authenticate and deliver at the earliest practicable time bonds in accordance with the provisions of this resolution. All bonds surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Bond Registrar/Paying Agent. The County or the Bond Registrar/Paying Agent may make a charge for shipping and out-of-pocket costs for every such exchange

or registration of transfer of bonds sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made for exchanging or registering the transfer of bonds under this resolution.

As to any bond, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such bond and the interest on any such bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including interest thereon, to the extent of the sum or sums so paid.

The County shall appoint such registrars, transfer agents, depositories or other agents and make such other arrangements as may be necessary for the registration, registration of transfer and exchange of bonds within a reasonable time according to the then commercial standards for the timely payment of principal and interest with respect to the bonds. The Director of Finance is hereby appointed registrar and paying agent for the bonds (the "Bond Registrar/Paying Agent") subject to the right of the Board of County Commissioners to appoint another Bond Registrar/Paying Agent, and, as such, shall keep at the County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, the books of the County for the registration, registration of transfer, exchange and payment of the bonds.

Section 8. The Director of the Board of County Commissioners, the Director of Finance and the Clerk of the Board of County Commissioners are hereby authorized and directed to cause said bonds to be prepared and to execute and deliver said bonds upon payment of the purchase price therefor.

Section 9. This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted by the following roll  
call vote:

AYES:

NAYS:

[SEAL]

ATTEST: \_\_\_\_\_  
Clerk of the Board of  
County Commissioners

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PUBLICATION, PRINTING AND DISTRIBUTION  
OF A NOTICE OF SALE AND PRESCRIBING THE FORM OF SALE FOR \$2,870,000 BOND  
SALE.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	9.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING THE PUBLICATION, PRINTING AND DISTRIBUTION OF  
A NOTICE OF SALE AND PRESCRIBING THE FORM OF SALE FOR \$2,870,000 BOND  
SALE.

\* \* \* \* \*

Commissioner \_\_\_\_\_ introduced and moved  
the adoption of the following resolution and Commissioner  
\_\_\_\_\_ seconded the motion:

RESOLUTION AUTHORIZING THE PUBLICATION,  
PRINTING AND DISTRIBUTION OF A NOTICE OF SALE  
AND THE PUBLICATION OF A SUMMARY NOTICE OF SALE  
AND PRESCRIBING THE FORMS THEREOF FOR  
\$2,870,000 BONDS CONSISTING OF \$1,435,000  
COUNTY COLLEGE BONDS, SERIES 2025A AND  
\$1,435,000 COUNTY COLLEGE BONDS, SERIES 2025B  
(COUNTY COLLEGE BOND ACT, P.L. 1971, C.12),  
EACH ISSUE DATED JULY 1, 2025, APPROVING THE  
PREPARATION, DISTRIBUTION AND EXECUTION OF A  
PRELIMINARY AND A FINAL OFFICIAL STATEMENT FOR  
SUCH BONDS, UNDERTAKING TO PROVIDE CONTINUING  
DISCLOSURE OF FINANCIAL INFORMATION,  
COVENANTING TO COMPLY WITH THE INTERNAL REVENUE  
CODE OF 1986, AS AMENDED, AND AUTHORIZING  
VARIOUS MATTERS IN CONNECTION WITH ELECTRONIC  
BIDDING FOR THE BONDS

WHEREAS, the Board of County Commissioners of the County of  
Passaic, New Jersey (the "County"), desires to make further  
provision for the issuance of \$2,870,000 Bonds consisting of  
\$1,435,000 County College Bonds, Series 2025A and \$1,435,000 County  
College Bonds, Series 2025B (County College Bond Act, P.L. 1971,  
c.12) (collectively, the "Bonds"), which are to be issued pursuant  
to a bond ordinance heretofore adopted by the Board of County  
Commissioners; NOW, THEREFORE,

BE IT RESOLVED by the Board of County Commissioners of the  
County of Passaic, New Jersey as follows:

Section 1. A Notice of Sale (the "Full Notice of Sale") shall  
be published and printed and posted with the Preliminary Official  
Statement (as hereinafter defined) for distribution in  
substantially the following form:

NOTICE OF SALE  
COUNTY OF PASSAIC, NEW JERSEY  
\$2,870,000 BONDS CONSISTING OF  
  
\$1,435,000 COUNTY COLLEGE BONDS, SERIES 2025A AND  
\$1,435,000 COUNTY COLLEGE BONDS, SERIES 2025B  
(COUNTY COLLEGE BOND ACT, P.L. 1971, C.12)  
(Book-Entry Only) (Parity Bid)  
(Non-Callable) (Not Bank-Qualified)

dated

July 1, 2025

The County of Passaic, a political subdivision of the State of New Jersey (the "County"), hereby invites ELECTRONIC BIDS VIA PARITY AND SEALED PROPOSALS for the purchase of its \$2,870,000 Bonds consisting of \$1,435,000 County College Bonds, Series 2025A and \$1,435,000 County College Bonds, Series 2025B (County College Bond Act, P.L. 1971, c.12), each issue dated July 1, 2025 (individually, the "County College Bonds, Series 2025A", or the "County College Bonds, Series 2025B"; collectively, the "Bonds").

ELECTRONIC BIDS VIA PARITY AND SEALED PROPOSALS will be received and publicly opened and announced by the Director of Finance in the Board of County Commissioners' Meeting Room (Room 220), County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, on June 17, 2025 at 11:00 o'clock A.M., Prevailing Time.

The Bonds comprise two issues of bonds payable on February 15 in each year (without the right of prior redemption) as follows:

\$1,435,000 County College Bonds, Series 2025A

\$125,000 in each of the years 2026 and 2027,  
\$130,000 in the year 2028,  
\$135,000 in each of the years 2029 and 2030,  
\$145,000 in the year 2031,  
\$155,000 in the year 2032,  
\$160,000 in each of the years 2033 and 2034, and  
\$165,000 in the year 2035.

\$1,435,000 County College Bonds, Series 2025B  
(County College Bond Act, P.L. 1971, c.12)

\$125,000 in each of the years 2026 and 2027,  
\$130,000 in the year 2028,  
\$135,000 in each of the years 2029 and 2030,  
\$145,000 in the year 2031,  
\$155,000 in the year 2032,  
\$160,000 in each of the years 2033 and 2034, and  
\$165,000 in the year 2035.

The combined maturity schedule for the Bonds is as follows:

Principal		Principal	
<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2026	\$250,000	2031	\$290,000
2027	250,000	2032	310,000
2028	260,000	2033	320,000
2029	270,000	2034	320,000
2030	270,000	2035	330,000

To the extent any instructions or directions set forth in PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact Ipreo at 1359 Broadway, 2nd Floor, New York, NY 10018, telephone (212) 849-5021.

The Bonds shall be issued in registered form by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity of each issue will be issued to The Depository Trust Company, New York, New York ("DTC"), and immobilized in its custody. The book-entry system will evidence ownership of the Bonds in principal amounts of \$5,000 or any integral multiple thereof, with transfers of ownership effected on the records of DTC



and its participants pursuant to the rules and procedures established by DTC and its participants. The successful bidder, as a condition to delivery of the Bonds, shall be required to deposit the bond certificates with DTC, registered in the name of Cede & Co., its nominee. Interest on the Bonds will be payable on each February 15 and August 15, commencing February 15, 2026 (each, an "Interest Payment Date"), in each year until maturity, and principal of the Bonds will be payable, at maturity, by payment of immediately available funds by the Bond Registrar/Paying Agent to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest to participants of DTC will be the responsibility of DTC. Transfer of principal and interest to beneficial owners will be the responsibility of the DTC participants and other nominees of the beneficial owners. The County will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event (a) DTC determines not to continue to act as securities depository for the Bonds or (b) the County determines that continuation of the book-entry system of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the County will discontinue the book-entry system with DTC. If the County fails to identify another qualified securities depository to replace DTC, the County will deliver replacement bonds in the form of fully registered certificates.

The Bonds are general obligations of the County and are secured by a pledge of the full faith and credit of the County for the payment of the principal thereof and the interest thereon. The Bonds are payable, if not paid from other sources, from *ad valorem* taxes to be levied upon all the real property taxable within the County, without limitation as to rate or amount. The County College Bonds, Series 2025B only are also entitled to the benefits of Chapter 12 of the Laws of 1971 of New Jersey (N.J.S.A. 18A:64A-22.1 et seq.), which provides for appropriations of State aid for the payment of debt service (principal and interest) on bonds issued for county college capital projects.

Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds bid for, and the rate or rates named must be a multiple of 1/8th or 1/20th of one percentum (1%). The interest payable with respect to each Bond on any one date will be evidenced by a single rate of interest. Not more than one rate may be named for Bonds of the same maturity. There is no limitation on the number of rates that may be named. The difference between the lowest and the highest rates named in the proposal shall not exceed two percentum (2%). Each proposal submitted must be for all of the Bonds offered, and the purchase price specified must not be less than \$2,870,000 nor more than \$2,898,700. The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest net interest cost. Such net interest cost shall be computed, as to each bid, by adding to the total principal amount of Bonds bid for (which shall be all of the Bonds offered) the total interest cost to maturity in accordance with such bid and by deducting therefrom the amount of premium, if any, bid, which premium shall not exceed \$28,700 (1% of par). No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest net interest cost to the County under any legally acceptable proposal. The County reserves its right to reject all bids, and any bid not complying with the material terms of this notice will be rejected. The County reserves the right to waive defects it deems non-material, in its sole discretion.

The successful bidder must pay accrued interest (if any) from the date of the Bonds to the date of delivery. No interest will be paid upon the deposit made by the successful bidder. The Bonds will be authenticated by the Director of Finance, acting as Bond

Registrar/Paying Agent for the Bonds.

Sealed proposals should be addressed to the undersigned Director of Finance and enclosed in a sealed envelope marked on the outside "Proposal for Bonds". A good faith deposit (the "Deposit") in the form of a cash wire or a certified, treasurer's or cashier's check drawn upon a bank or trust company in the amount of \$57,400, payable to the order of the COUNTY OF PASSAIC, is required for each bid to be considered. If a cash wire is used, the wire must be received by the County no later than 11:00 A.M. on June 17, 2025. If a cash wire is utilized, each bidder must notify the County of its intent to use such cash wire prior to 11:00 A.M. on June 17, 2025, and must provide proof of electronic transfer of such cash wire prior to 11:00 A.M. on June 17, 2025 (with return wiring instructions). Wire instructions for the County can be obtained by contacting the County's Director of Finance (Richard Cahill (973) 881-4432) or the County's Bond Counsel (Steven Rogut or Thomas Bace (908) 931-1150). If a check is used, it must accompany the bid or be received by the undersigned Director of Finance prior to the opening of bids. Each bidder accepts responsibility for delivering such cash wire or check on time and the County is not responsible for any cash wire or check that is not received on time. Checks or wires of unsuccessful bidders will be returned upon the award of the Bonds. No interest on the Deposit will accrue to the successful bidder. The Deposit will be applied in part payment for the Bonds or to partially secure the County from any loss resulting from the failure of the successful bidder to comply with the terms of its bid.

Award of the Bonds to the successful bidder or rejection of all bids is expected to be made within two hours after opening of the bids, but such successful bidder may not withdraw its proposal until after 3:00 p.m. (local time) of the day of such bid-opening and then only if such award has not been made prior to the withdrawal.

It is anticipated that CUSIP identification numbers will be printed on the Bonds, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder thereof to accept delivery of and pay for the Bonds in accordance with its contractual obligations arising from the acceptance of its proposal for the purchase of the Bonds. All expenses in relation to the printing of CUSIP numbers on the Bonds shall be paid for by the County; provided, however, that the CUSIP Service Bureau charge for the assignment of said numbers shall be the responsibility of and shall be paid for by the successful bidder.

The Bonds shall be delivered on or about July 1, 2025 at the office of Rogut McCarthy LLC, Cranford, New Jersey ("Bond Counsel"), or at such other place as may be determined by the successful bidder and the County. PAYMENT FOR THE BONDS AT THE TIME OF ORIGINAL ISSUANCE AND DELIVERY SHALL BE IN IMMEDIATELY AVAILABLE FUNDS.

A preliminary Official Statement has been prepared and is available at [www.i-DealProspectus.com](http://www.i-DealProspectus.com) <<http://www.idealprospectus.com/>> or may be obtained from the undersigned, Director of Finance at the County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, Telephone No. (973) 881-4432. The preliminary Official Statement is deemed to be a "final official statement", as of its date, within the meaning of Rule 15c2-12 of the Securities and Exchange Commission ("Rule 15c2-12"), but is subject to (a) completion with certain pricing and other information to be made available by the successful bidder for the Bonds and (b) amendment. The preliminary Official Statement, as so revised, will constitute the "final official statement". By the submission of a bid for the Bonds, the successful bidder contracts for the receipt of a reasonable number of copies of the final Official Statement within seven business days of the award of the Bonds. In order to complete the final Official Statement, the successful bidder must furnish on behalf of

the underwriters of the Bonds the following information to Bond Counsel and the County by facsimile transmission or overnight delivery received by Bond Counsel and the County within 24 hours after the award of the Bonds: (a) initial offering prices or yields (expressed as percentages), (b) selling compensation (aggregate total anticipated compensation to the underwriters expressed in dollars), (c) the identity of the underwriters if the successful bidder is part of a group or syndicate and (d) any other material information necessary for the final Official Statement, but not known to the County (such as the bidder's purchase of credit enhancement). It shall also be the obligation of the successful bidder to furnish to DTC an underwriter's questionnaire and the denominations of the Bonds not less than seventy-two (72) hours prior to the delivery of the Bonds.

Concurrently with the delivery of the Bonds, the officials of the County who will have executed the final Official Statement will deliver to the purchaser of the Bonds a certificate stating that, to the best of their knowledge, the preliminary Official Statement did not as of its date and as of the sale date, and the final Official Statement did not as of its date and does not as of the date of delivery of the Bonds, contain an untrue statement of a material fact or omit to state a material fact required to be included therein for the purpose for which the preliminary Official Statement or the final Official Statement is to be used or necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, provided such certificate shall not include consideration of information supplied by, or which should have been supplied by, the successful bidder for the Bonds.

The County has agreed in its bond resolution adopted on May 13, 2025 to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12, (i) not later than October 1 of each fiscal year, certain annual financial information and operating data, including audited financial statements for the preceding fiscal year (commencing with the fiscal year ending December 31, 2024), (ii) timely notice of the occurrence of certain material events with respect to the Bonds and financial obligations of the County, and (iii) timely notice of a failure by the County to provide the required annual financial information on or before the date specified in (i) above.

The successful bidder's obligation to purchase the Bonds shall be conditioned upon its receiving, at or prior to the delivery of the Bonds, in form and substance reasonably satisfactory to the successful bidder, evidence that the County has made the continuing disclosure undertaking set forth above in a written agreement or contract for the benefit of the holders of the Bonds and the beneficial owners thereof.

The approving legal opinion of Bond Counsel will be furnished without cost to the purchaser. The preliminary Official Statement contains a discussion of the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), with respect to the exclusion from gross income for Federal income tax purposes of the interest on the Bonds and a description of the opinion of Bond Counsel with respect thereto. The County has covenanted, to the extent permitted by the Constitution and laws of the State of New Jersey, to comply with the provisions of the Code required to preserve the exclusion from gross income of interest on the Bonds for Federal income tax purposes. There will also be furnished the usual closing papers.

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of a bidder, any purchase of such insurance or commitment therefor shall be at the sole option and expense of the bidder and any increased costs of issuance of the Bonds resulting by reason of such insurance, unless otherwise paid, shall also be paid by such bidder. Any failure of the Bonds to be so insured or of any such policy of insurance to be issued, shall not in any way relieve the purchaser

of its contractual obligations arising from the acceptance of its proposal for the purchase of the Bonds.

The County reserves the right to postpone, from time to time, the date and time established for the receipt of bids. Any such postponement shall be published on TM3 News Service, or by other available means, not less than twenty-four (24) hours prior to the sale. If any date fixed for receipt of bids and the sale of the Bonds is postponed, an alternative sale date will be announced via TM3 News Service, or by other available means, at least forty-eight (48) hours prior to such alternative date.

#### ISSUE PRICE DETERMINATION UNDER INTERNAL REVENUE CODE

If the "competitive sale requirements" are not satisfied, the winning bidder shall have the option to designate whether the "10% test" or the "hold-the-offering-price rule" shall apply to all the Bonds.

The following paragraphs contain the terms for the determination of issue price.

(a) The winning bidder shall assist the County in establishing the issue price of the Bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications. A form of issue price certificate is available upon request to Steven L. Rogut, Bond Counsel, (908) 931-1150 or [slr@rogutmccarthy.com](mailto:slr@rogutmccarthy.com) <<mailto:slr@rogutmccarthy.com>>.

(b) The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "competitive sale requirements") because:

- (1) the County shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid. Bids will not be subject to cancellation in the event that the competitive sale requirements are not satisfied. Unless the bidder intends to hold the Bonds for its own account with no intention to offer the Bonds to the public, the bidder, by submitting a bid, represents to the County that the bidder has an established industry reputation for underwriting new issuances of municipal bonds.

(c) In the event that the competitive sale requirements are not satisfied, the County shall so advise the winning bidder. In that case, the winning bidder shall have the option to designate (by 5:00 P.M. Prevailing Time on the sale date) whether the issue price will be calculated upon either (a) the first price at which 10% of each maturity of the Bonds (the "10% test") is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis, or (b) a commitment to neither offer nor sell any of the Bonds of any maturity to any person at a price that is higher than the initial offering price to the public as of the sale date (the "initial offering price") during the holding period (as defined herein).

(d) If the 10% test is selected, the winning bidder shall advise the County if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds, and bidders

should prepare their bids on the assumption that all of the maturities of the Bonds will be subject to the 10% test in order to establish the issue price of the Bonds. If the competitive sale requirements are not satisfied and the 10% test is selected, then until the 10% test has been satisfied as to each maturity of the Bonds, the winning bidder agrees to promptly report to the County the prices at which the unsold Bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the Closing Date has occurred, until either (i) all Bonds of that maturity have been sold or (ii) the 10% test has been satisfied as to the Bonds of that maturity, provided that, the winning bidder's reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the County or Bond Counsel.

(e) In the event the "hold-the-offering-price" method is selected, for each maturity of the Bonds the winning bidder shall (a) neither offer nor sell any of the Bonds of such maturity to any person at a price that is higher than the initial offering price for such maturity during the holding period for such maturity (the "hold-the-offering-price rule"), and (b) verify that any selling group agreement shall contain the agreement of each dealer who is a member of the selling group, and any third-party distribution agreement shall contain the agreement of each broker-dealer who is a party to the third-party distribution agreement, to comply with the hold-the-offering-price rule. Pursuant to such agreement, no underwriter (as defined below) shall offer or sell any maturity of the Bonds at a price that is higher than the respective initial offering price for that maturity of the Bonds during the holding period.

(f) By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable, to (A) either comply with the hold-the-offering-price limitations stated herein or to report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the Closing Date has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the winning bidder that the 10% test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the winning bidder, depending upon whether the hold-the-offering-price method or the 10% test is selected by the winning bidder, (B) to promptly notify the winning bidder of any sales of Bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below), and (C) to acknowledge that, unless otherwise advised by the underwriter, dealer or broker-dealer, the winning bidder shall assume that each order submitted by the underwriter, dealer or broker-dealer is a sale to the public, and (ii) any agreement among underwriters or selling group agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter or dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such third-party distribution agreement to either comply with the hold-the-offering-price limitations stated herein or to report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the Closing Date has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the winning bidder or such underwriter that the 10% test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the winning bidder or such underwriter, depending upon whether the

hold-the-offering-price method or the 10% test is selected by the winning bidder.

(g) Sales of any Bonds to any person that is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below) shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party,
- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract or otherwise with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Bonds to the public),
- (iii) a purchaser of any of the Bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other),
- (iv) "sale date" means the date that the Bonds are awarded by the County to the winning bidder,
- (v) "holding period" means, for each maturity of the Bonds, the period starting on the sale date and ending on the earlier of (i) the close of the fifth business day after the sale date, or (ii) the date on which the Underwriter has sold at least 10% of each maturity to the Public at prices that are no higher than the Initial Offering Price for such maturity, and
- (vi) "maturity" means Bonds with the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate maturities.

By order of the Board of County Commissioners of the County of Passaic, New Jersey.

Dated: June 5, 2025

/s/ Richard Cahill

Director of Finance

County of Passaic, New Jersey

Section 2. A Summary Notice of Sale ("Summary Notice of Sale") shall be published in substantially the following form:

#### SUMMARY NOTICE OF SALE

COUNTY OF PASSAIC, NEW JERSEY  
\$2,870,000 BONDS CONSISTING OF

\$1,435,000 COUNTY COLLEGE BONDS, SERIES 2025A AND  
\$1,435,000 COUNTY COLLEGE BONDS, SERIES 2025B  
(COUNTY COLLEGE BOND ACT, P.L. 1971, C.12)

(Book-Entry Only) (Parity Bid)  
(Non-Callable) (Not Bank-Qualified)  
dated  
July 1, 2025

ELECTRONIC BIDS VIA PARITY AND SEALED PROPOSALS will be received by the Director of Finance of the County of Passaic, New Jersey (the "County"), in the Board of County Commissioners' Meeting Room (Room 220), County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, on

June 17, 2025

at 11:00 o'clock A.M., Prevailing Time, at which time they will be publicly opened and announced, for the purchase of the County's \$2,870,000 Bonds consisting of \$1,435,000 County College Bonds, Series 2025A and \$1,435,000 County College Bonds, Series 2025B (County College Bond Act, P.L. 1971, c.12), each issue dated July 1, 2025 (collectively, the "Bonds").

The Bonds comprise two issues of bonds payable on February 15 in each year (without the right of prior redemption) as follows:

\$1,435,000 County College Bonds, Series 2025A

\$125,000 in each of the years 2026 and 2027,  
\$130,000 in the year 2028,  
\$135,000 in each of the years 2029 and 2030,  
\$145,000 in the year 2031,  
\$155,000 in the year 2032,  
\$160,000 in each of the years 2033 and 2034, and  
\$165,000 in the year 2035.

\$1,435,000 County College Bonds, Series 2025B  
(County College Bond Act, P.L. 1971, c.12)

\$125,000 in each of the years 2026 and 2027,  
\$130,000 in the year 2028,  
\$135,000 in each of the years 2029 and 2030,  
\$145,000 in the year 2031,  
\$155,000 in the year 2032,  
\$160,000 in each of the years 2033 and 2034, and  
\$165,000 in the year 2035.

The combined maturity schedule for the Bonds is as follows:

Principal		Principal	
<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2026	\$250,000	2031	\$290,000
2027	250,000	2032	310,000
2028	260,000	2033	320,000
2029	270,000	2034	320,000
2030	270,000	2035	330,000

The Bonds shall be issued in book-entry only form through the book-entry system operated by The Depository Trust Company, New York, New York. The full Notice of Sale (the "Notice of Sale") and Proposal for Bonds to be made available to interested persons

should be reviewed by potential bidders for additional terms and conditions of the sale of the Bonds prior to bidding on the Bonds. To the extent any instructions or directions set forth in PARITY conflict with the Notice of Sale, the terms of the Notice of Sale shall control. For further information about PARITY, potential bidders may contact Ipreo at 1359 Broadway, 2nd Floor, New York, NY 10018, telephone (212) 849-5021.

The Bonds will bear interest from their date at a rate or rates of interest in multiples of 1/8th or 1/20th of 1% per annum specified by the successful bidder payable on each February 15 and August 15, commencing February 15, 2026, in each year until maturity. The Bonds will be in denominations of \$5,000 or any integral multiple thereof. The purchase price specified must not be less than \$2,870,000 nor more than \$2,898,700 (par plus a maximum 1% premium). The difference between the lowest and the highest rates named in the proposal shall not exceed two percentum (2%). Each proposal must be for all the Bonds offered. As further described in the Notice of Sale, bidders must, at the time of making their bids, make a wire transfer or deposit a certified, cashier's or treasurer's check drawn upon a bank or trust company in the amount of \$57,400 to the order of the County. The Bonds will be sold to the bidder specifying the lowest net interest cost in accordance with the terms set forth in the Notice of Sale. The County will furnish the Bonds and the approving legal opinion of Rogut McCarthy LLC, Cranford, New Jersey, Bond Counsel.

Copies of the Preliminary Official Statement, the Notice of Sale and the Proposal for Bonds are available at [www.i-DealProspectus.com](http://www.i-DealProspectus.com) or by contacting the undersigned Director of Finance at the County Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (telephone (973) 881-4432).

By order of the Board of County Commissioners of the Co



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED TANIA TORRES V. COUNTY OF PASSAIC, CLAIM PETITION #2020-26197, PENDING IN THE NEW JERSEY DIVISION OF WORKERS’ COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)

THIS RESOLUTION WAS REQUESTED BY:  
INSURANCE COMMISSION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	10.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED TANIA TORRES V. COUNTY OF PASSAIC, CLAIM PETITION #2020-26197, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)**

**WHEREAS**, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic ("Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:5-17(a), the Board shall approve or disapprove all claims, including the approval of settlement agreements in which the County is a named party; and

**WHEREAS**, the County is the respondent in Tania Torres v. County of Passaic, Claim Petition #2020-26197, pending in the New Jersey Division of Workers' Compensation; and

**WHEREAS**, the County's outside legal counsel for workers' compensation matters and third party administrator of general liability and workers' compensation claims are recommending a settlement in this matter, in an amount not to exceed forty-five thousand one hundred thirty-three dollars and twenty cents (\$45,133.20); and

**WHEREAS**, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed by the Insurance Commission and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:5-17(a), the Board of County Commissioners of the County of Passaic authorizes the settlement of Tania Torres v. County of Passaic, Claim Petition #2020-26197, pending in the New Jersey Division of Workers' Compensation, in an amount not to exceed forty-five thousand one hundred thirty-three dollars and twenty cents (\$45,133.20).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, Chief Financial Officer, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025

# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$45,133.20

APPROPRIATION: T-18-56-850-000-801

PURPOSE: Authorize the settlement of Tania Torres v. County of Passaic, Claim Petition #2020-26197, pending in the New Jersey Division of Workers' Compensation.



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Richard Cahill, Director of Finance

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED RUTH TORRES V. COUNTY OF PASSAIC, CLAIM PETITION #2022-28080, PENDING IN THE NEW JERSEY DIVISION OF WORKERS’ COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)

THIS RESOLUTION WAS REQUESTED BY:  
INSURANCE COMMISSION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	11.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED RUTH TORRES V. COUNTY OF PASSAIC, CLAIM PETITION #2022-28080, PENDING IN THE NEW JERSEY DIVISION OF WORKERS’ COMPENSATION, PURSUANT TO N.J.S.A. 40A:5-17(a)**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:5-17(a), the Board shall approve or disapprove all claims, including the approval of settlement agreements in which the County is a named party; and

**WHEREAS**, the County is the respondent in Ruth Torres v. County of Passaic, Claim Petition #2022-28080, pending in the New Jersey Division of Workers’ Compensation; and

**WHEREAS**, the County’s outside legal counsel for workers’ compensation matters and third party administrator of general liability and workers’ compensation claims are recommending a settlement in this matter, in an amount not to exceed fifty-two thousand three hundred fifty-five dollars and forty-eight cents (\$52,355.48); and

**WHEREAS**, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed by the Insurance Commission and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:5-17(a), the Board of County Commissioners of the County of Passaic authorizes the settlement of Ruth Torres v. County of Passaic, Claim Petition #2022-28080, pending in the New Jersey Division of Workers’ Compensation, in an amount not to exceed fifty-two thousand three hundred fifty-five dollars and forty-eight cents (\$52,355.48).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, Chief Financial Officer, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025

# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$52,355.45

APPROPRIATION: T-18-56-850-000-801

PURPOSE: Authorize the settlement of Ruth Torres v. County of Passaic, Claim Petition #2022-28080, pending in the New Jersey Division of Workers' Compensation.



---

Richard Cahill, Director of Finance

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST  
APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87  
(Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	12.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)**

**WHEREAS** the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

**WHEREAS** the County desires to anticipate and appropriate a sum of \$4,694.00 for the program as noted below; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of \$4,694.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition, in accordance with the law.

**LET IT BE FURTHER RESOLVED** that a like sum of \$4,694.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition [DOAS24AAA009].

**LET IT BE FURTHER RESOLVED** that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md

May 13, 2025



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
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County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST  
APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87  
(Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	13.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)**

**WHEREAS** the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

**WHEREAS** the County desires to anticipate and appropriate a sum of \$5,073.00 for the program as noted below; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of \$5,073.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant, in accordance with the law.

**LET IT BE FURTHER RESOLVED** that a like sum of \$5,073.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant [DOAS24AAA009].

**LET IT BE FURTHER RESOLVED** that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
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Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST  
APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87  
(Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	14.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)**

**WHEREAS** the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

**WHEREAS** the County desires to anticipate and appropriate a sum of \$2,250.00 for the program as noted below; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of \$2,250.00, which is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Seniors Farmers Market Nutrition Program, in accordance with the law.

**LET IT BE FURTHER RESOLVED** that a like sum of \$2,250.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Seniors Farmers Market Nutrition Program [DFHS25WMN012].

**LET IT BE FURTHER RESOLVED** that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
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Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST  
APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87  
(Chapter 159 P.L. 158)

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	15.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 (Chapter 159 P.L. 158)**

**WHEREAS** the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-87, the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any local unit when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure; and

**WHEREAS** the County desires to anticipate and appropriate a sum of \$850,000.00 for the program as noted below; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby requests that the Director of the Division of Local Government Services approves the insertion of an additional item of revenue in the budget of the County of Passaic for calendar year 2025 in the sum of \$850,000.00, which is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Office of Community Planning and Development, Electric Vehicle Charging Station Installation Project, in accordance with the law.

**LET IT BE FURTHER RESOLVED** that a like sum of \$850,000.00 be and the same is hereby appropriated under the caption which item is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Office of Community Planning and Development, Electric Vehicle Charging Station Installation Project [B-24-CP-NJ-1423].

**LET IT BE FURTHER RESOLVED** that an electronic copy of this Resolution be forwarded to the Division of Local Government Services.

RC/md

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
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Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION CANCELING UNEXPENDED BALANCES OF ANTICIPATED REVENUE  
AND APPROPRIATIONS MADE IN THE GRANT FUND

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	16.
CAF#	
Purchase Req. #	
Result	

Administration and Finance  
COMMITTEE NAME

**RESOLUTION CANCELING UNEXPENDED BALANCES OF ANTICIPATED REVENUE AND APPROPRIATIONS MADE IN THE GRANT FUND**

**WHEREAS** the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-60 any unexpended balances of revenue and appropriations, by resolution of the Board, may be canceled prior to the end of the fiscal year; and

**WHEREAS**, after a review by the Chief Financial Officer of the grant balances which were recorded in an amount in excess of the grant to be realized. The following Anticipated Revenue and Appropriation for various State and Federal Grants can be cancelled:

<u>Grant Name</u>	<u>Receivable</u>
Early Voting Grant Program - County Election Office	546,410.07
LIHEAP Assist 2022-05131-0157-00	119,029.68
DOE 2022-05228-0871	308,153.32
TRAV-2023-DMO-00021	213,000.00
2017-NJIT-STP	1,601.69
2018-NJIT-STP	1,400.44
2019-NJIT-STP	512.49
2020-NJIT-STP	5,093.22
2021-NJIT-STP	350.25
PL-NJ-20-01 (SSP)	8,752.50
PL-NJ-20-21 (SSP)	11,398.15
PL-NJ-21-22 (SSP)	6,153.62
SART/FNE VS-16-21	25,504.00
	<b>\$ 1,247,359.43</b>

<u>Grant Name</u>	<u>Reserve</u>
Early Voting Grant Program - County Election Office	546,410.07
LIHEAP Assistance 2022	119,029.68
DOE Weatherization	308,153.32
Destination Marketing Organization	213,000.00
SUBREGIONAL TRANSPORTATION PLANNING	2,057.00
Subregional Transportation Program	1,566.18
Subregional Transportation Program	9,739.12
Subregional Transportation Program	68,566.23
Subregional Transportation Program	21,534.83
Subregional Support Program	15,000.00
Subregional Support Program	11,398.15
Subregional Support Program	842.07
Sexual Assault Response Team/Forensic Nurse Examiner	25,242.88
	<b>\$ 1,342,539.53</b>

**NOW, THEREFORE, BE IT RESOLVED**, that the Chief Financial Officer and County Treasurer are authorized cancel the State and Federal Grants Anticipated Revenue and Appropriation’s.



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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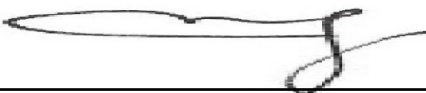
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-25-018: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL INSULATION AND VENTILATION REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RFQ-25-047:RE-BID WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL WINDOWS AND DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
SENIOR SERVICES, DISABILITY,  
NUTRITION, VETERAN'S AFFAIRS &  
TRANSPORTATION

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	17.
CAF#	G-01-41-708-024-213
Purchase Req. #	
Result	

Health and Human Services  
COMMITTEE NAME

**RESOLUTION TO INCREASE THE AMOUNT APPROPRIATED FOR CONTRACTORS WHO WERE QUALIFIED THROUGH RFQ-25-018: WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL INSULATION AND VENTILATION REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RFQ-25-047:RE-BID WEATHERIZATION ASSISTANCE PROGRAM (WAP) RESIDENTIAL WINDOWS AND DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES ON AN AS-NEEDED BASIS BY THE DIVISION OF WEATHERIZATION, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

**WHEREAS**, the County, through its Division of Weatherization and Home Energy (hereafter “Division”) of the Department of Senior Services administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the Purchasing Agent issued RFQ-25-018: Weatherization Assistance Program (WAP) Residential Insulation and Ventilation Repair and Installation with Other Energy Conservation Measures (hereafter “RFQ-25-018”), seeking qualifications for a pool of qualified contractors to provide professional weatherization remediation services consisting of insulation, ventilation, and related work activity for residents of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the Purchasing Agent issued RFQ-25-047: Re-Bid Weatherization Assistance Program (WAP) Residential Windows and Doors Repair and Installation with Other Energy Conservation Measures (hereafter “RFQ-25-047”), seeking qualifications for a pool of qualified contractors to provide professional weatherization remediation services consisting of windows, doors, and related work activity for residents of the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for RFQ-25-018 and RFQ-25-047 are publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, pursuant to Resolution R-24-1006, dated November 18, 2024, the Board qualified and awarded contracts to NJP Insulation, LLP of Paterson, NJ and Divine Energy Solutions, Inc. of Dover, NJ (through RFQ-25-018) and C.A. Spinella, Inc. of Kinnelon, NJ (through RFQ-25-047), all on an as-needed basis, for the period January 1, 2025 through December 31, 2025 with an appropriation amount of \$5,000.00; and

**WHEREAS**, the Board of County Commissioners of the County of Passaic authorized an increase of the appropriation amount by \$220,000.00, from \$5,000.00 to \$225,000.00, by Resolution R-24-1196 dated December 30, 2024; and

**WHEREAS**, the Board of County Commissioners of the County of Passaic authorized an increase of the appropriation amount by \$96,000, from \$225,000.00 to \$321,000.00 by Resolution R-25-142 dated February 25, 2025;

**WHEREAS**, the Division received a Low-Income Home Energy Assistance Program (LIHEAP) Weatherization 2024 Grant amendment increase; the Division is requesting to add LIHEAP Weatherization grant funds in the amount of \$200,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-25-018 and RFQ-25-047 to \$521,000.00; and

**WHEREAS**, due to the fact that these vendors will be utilized on an as-needed basis, this resolution request is not accompanied by a requisition; and

**WHEREAS**, funds are available in Account Nos. G-01-41-708-024-213 or any other

account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, this matter was discussed at the April 29, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW THEREFORE LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic authorizes the addition of the LIHEAP Weatherization 2024 grant funds in the amount of \$200,000.00 to the appropriation amount for the qualified vendors above, increasing the total appropriation amount for RFQ-25-018 and RFQ-25-047 to \$521,000.00; and

**LET IT BE FURTHER RESOLVED**, that the Director of the Board, the Clerk to the Board, County Counsel, Director to the Weatherization & Home Energy Division, and Purchasing Agent are authorized to execute any agreement and take any other steps necessary to carry out the purpose of this Resolution; and

JDP

May 13, 2025

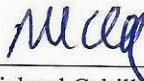
# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$200,000.00

APPROPRIATION: G-01-41-708-024-213

PURPOSE: Authorize increase in award to NJP Insulation LLP and Divine Energy Solutions, Inc. to provide insulation, ventilation and related work activity and C.A. Spinella, Inc., to provide windows, doors and related work activity.



---

Richard Cahill, Director of Finance

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

SHORT DESCRIPTION WEATHERIZATION RESIDENTIAL INSULATION/ VENTILATION  
REQUISITION No./CONTRACT No. RFQ-25-018

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)



A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

Timothy H. Namara Owner

Print Name and Title of Vendor's Authorized Representative

NSP Insulation

Vendor's Name

231 E 5th St

Vendor's Address (Street Address)

Paterson NJ 07524

Vendor's Address (City/State/Zip Code)

Date

4/23/25  
88-1165913

Vendor's FEIN, EIN or FTIN

913-479-5619

Vendor's Phone Number

Vendor's Fax Number

njpiinsulation@gmail.com

Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 2621(c)(3), or (3) Any parent, successor, subsidiary, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

**SHORT DESCRIPTION** Weatherization Residential Windows/Doors  
**REQUISITION No./CONTRACT No.** RFQ-25-047

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

*(Check the Appropriate Box)*

- ☒ **A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- ☐ **B.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- ☐ **C.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

**(Attach Additional Sheets if Necessary.)**

**Robert J Spinella**

Digitally signed by Robert J Spinella  
Date: 2025.04.24 07:22:41 -0400

Signature of Vendor's Authorized Representative

**Robert J Spinella**

Print Name and Title of Vendor's Authorized Representative

**C.A. Spinella Inc.**

Vendor's Name

**48 Monarch Way**

Vendor's Address (Street Address)

**Kinnelon, NJ 07405**

Vendor's Address (City/State/Zip Code)

Date

**223268476**

Vendor's FEIN, EIN or FTIN

**973-207-9923**

Vendor's Phone Number

Vendor's Fax Number

**icespin@verizon.net**

Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

**SHORT DESCRIPTION** Weatherization Residential Insulation/Ventilation  
**REQUISITION No./CONTRACT No.** RFQ-25-018

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)



A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR




B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

  
Signature of Vendor's Authorized Representative  
James Kohler President  
Print Name and Title of Vendor's Authorized Representative

Divine Energy Solutions  
Vendor's Name

200 Richards Ave  
Vendor's Address (Street Address)

Dover NJ 07801  
Vendor's Address (City/State/Zip Code)

04/24/25  
Date  
22-3887861

Vendor's FEIN, EIN or FTIN  
973-361-3031  
Vendor's Phone Number

973-361-5155  
Vendor's Fax Number

office@divineenergysolutions.com  
Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

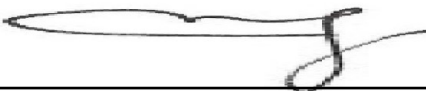
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board


Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE AREA AGENCY ON AGING TO HOLD AN IN-PERSON PUBLIC FORUM ON JUNE 26, 2025, FOR THE PURPOSE OF SOLICITING AND RECEIVING COMMENTS ON THE 2026 AREA PLAN CONTRACT, PURSUANT TO 42 U.S.C.A. SEC. 3001, ET. SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
SENIOR SERVICES, DISABILITY,  
NUTRITION, VETERAN'S AFFAIRS &  
TRANSPORTATION

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:  
  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	18.
CAF#	
Purchase Req. #	
Result	

Health and Human Services  
COMMITTEE NAME



**RESOLUTION AUTHORIZING THE AREA AGENCY ON AGING TO HOLD AN IN-PERSON PUBLIC FORUM ON JUNE 26, 2025, FOR THE PURPOSE OF SOLICITING AND RECEIVING COMMENTS ON THE 2026 AREA PLAN CONTRACT, PURSUANT TO 42 U.S.C.A. SEC. 3001, ET. SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the County, through its Department of Senior Services (hereafter “Department”), provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County and operates the Meals on Wheels Program, delivering meals to qualified homebound senior citizens throughout Passaic County; and

**WHEREAS**, the Passaic County Area Agency on Aging and the Passaic County Senior Advisory Committee will hold a public forum for the purpose of soliciting and receiving comments or suggestions from the public on the 2026 Area Plan Contract on June 26, 2025; and

**WHEREAS**, the Plan includes services and programs that reflect the needs, issues and concerns of our Passaic County elderly residents; and

**WHEREAS**, the public is invited to attend and comment on a spending plan for services and implementation of programs that will meet the needs of Passaic County elderly residents; and

**WHEREAS**, pursuant to N.J.S.A. 10:4-6, the notice for such public hearing must be published in at least two (2) newspapers circulating in the County and transmitted at least 30 (thirty) days in advance of said public forum; and

**WHEREAS**, this matter was discussed at the April 29, 2025, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to 49 U.S.C. SEC.5310, et. seq., the Board of County Commissioners of the County of Passaic (hereafter “County”) is authorized to hold a public forum for the purpose of soliciting and receiving comments on the 2026 Area Plan Contract on June 26, 2025.

**LET IT BE FURTHER RESOLVED**, pursuant to N.J.S.A. 10:4-6, the Clerk to the Board is hereby authorized to publish the necessary notices for the hearing to be conducted on June 26, 2025, at 10:00AM, in accordance with the law.

JDP

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF SENIOR SERVICES, DIVISION OF AGING SERVICES, TO APPLY FOR AND ACCEPT THE STATE HEALTH INSURANCE PROGRAM (SHIP) 2025 GRANT DOAS25SHIP9, IN THE AMOUNT OF \$40,000.00

THIS RESOLUTION WAS REQUESTED BY:  
SENIOR SERVICES, DISABILITY,  
NUTRITION, VETERAN'S AFFAIRS &  
TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	19.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF SENIOR SERVICES, DIVISION OF AGING SERVICES, TO APPLY FOR AND ACCEPT THE STATE HEALTH INSURANCE PROGRAM (SHIP) 2025 GRANT DOAS25SHIP9, IN THE AMOUNT OF \$40,000.00**

**WHEREAS,** the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS,** pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS,** the County, through its Department of Senior Services (hereafter “Department”), provides assistance with senior benefit programs, including home and community services throughout Passaic County; and

**WHEREAS,** the State of New Jersey, Department of Human Services, has informed the Department of Aging Services, that it is eligible for a grant award for the State Health Insurance Assistance Program under Grant Agreement No. DOAS25SHIP9 in the amount of forty thousand and 00/100 (\$40,000.00) dollars; and

**WHEREAS,** this Grant, in the amount of forty thousand and 00/00 (\$40,000.00) dollars, will provide free, unbiased information and counseling on Medicare, Medicare supplements, long-term insurance, Medicare Advantage, prescription plans, assistance with health insurance claims, appeals, and educate beneficiaries at presentations of their benefits; and

**WHEREAS,** the grant period for this funding is from April 1, 2025, through March 31, 2026; and

**WHEREAS,** no dollar match is required; and

**WHEREAS,** this matter was discussed for the April 29, 2025, meeting of the Health and Human Services Committee, and is being recommended to the Board for approval;

**NOW, THEREFORE, LET IT BE RESOLVED,** that, pursuant to N.J.S.A. 40:20-1, et seq. the Board of County Commissioners of the County of Passaic hereby authorizes the Passaic County Department of Senior Services, Division of Aging Services, to apply for and accept the grant award from the State of New Jersey, Department of Human Services, for the State Health Insurance Program (SHIP) 2025 grant DOAS25SHIP9 in the amount of forty thousand and 00/100 (\$40,000.00) dollars; and

**LET IT BE FURTHER RESOLVED,** that the Clerk to the Board, Director of the Board, and County Counsel and are authorized to take the necessary actions to apply for and accept the grant application authorized on behalf of the County of Passaic.

JDP

May 13, 2025



PHILIP D. MURPHY  
Governor

**State of New Jersey**  
**DEPARTMENT OF HUMAN SERVICES**

Division of Aging Services  
P.O. Box 807  
Trenton, N.J. 08625-0807

SARAH ADELMAN  
Commissioner

TAHESHA L. WAY  
Lt. Governor

LOUISE RUSH  
Asst. Commissioner

April 1, 2025

Shirley Force  
Executive Director  
Passaic County  
Department of Senior Services, Disabilities  
and Veterans' Affairs  
930 Riverview Drive, Suite #200  
Totowa, New Jersey 07512

**Re: Notice of Intent to Fund**  
**DoAS 2025 State Health Insurance Assistance Program (SHIP) Grant**

Dear Ms. Force:

We are pleased to inform you that the New Jersey Department of Human Services, Division of Aging Services intends to fund the SHIP Grant with **Passaic County Department of Senior Services, Disabilities and Veterans' Affairs** to provide SHIP services in **Passaic County** for the period April 1, 2025 through March 31, 2026.

This letter serves as the Division's formal intent to obligate funds for your agency in the amount of **\$40,000** contingent on availability of federal funds for the SHIP program.

Note that the department will not be able to provide cash payment until a fully executed Grant application has been processed. Please complete and submit the application package through our System for Administering Grants Electronically (SAGE), prior to 4:00 pm, Friday, May 9, 2025.

Thank you for your continued participation in the SHIP Program. Please contact John Siwczak at 609-564-2622 or [john.siwczak@dhs.nj.gov](mailto:john.siwczak@dhs.nj.gov) should you have any questions.

Sincerely,

Andrea Mancini  
Manager  
Area Agencies on Aging Administration

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION R-23-1225, DATED DECEMBER 28, 2023, GRANT AGREEMENT DOAS22AAA007 2022 AMERICAN RESCUE PLAN ALLOCATIONS, TO EXTEND GRANT PERIOD AWARD FROM OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025, AND TO AMEND THE AWARD OF CONTRACT TO VISITING HOMEMAKER SERVICE OF PASSAIC COUNTY, INC., d/b/a HOME CARE OPTIONS, AND NORTHEAST NEW JERSEY LEGAL SERVICES, AND TO MODIFY PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER TO PASSAIC COUNTY HEALTH DEPARTMENT

THIS RESOLUTION WAS REQUESTED BY:  
SENIOR SERVICES, DISABILITY,  
NUTRITION, VETERAN'S AFFAIRS &  
TRANSPORTATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	20.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AMENDING RESOLUTION R-23-1225, DATED DECEMBER 28, 2023, GRANT AGREEMENT DOAS22AAA007 2022 AMERICAN RESCUE PLAN ALLOCATIONS, TO EXTEND GRANT PERIOD AWARD FROM OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025, AND TO AMEND THE AWARD OF CONTRACT TO VISITING HOMEMAKER SERVICE OF PASSAIC COUNTY, INC., d/b/a HOME CARE OPTIONS, AND NORTHEAST NEW JERSEY LEGAL SERVICES, AND TO MODIFY PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER TO PASSAIC COUNTY HEALTH DEPARTMENT**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the County, through its Department of Senior Services (hereafter “Department”), provides assistance with senior benefit programs, including home and community services throughout Passaic County; and

**WHEREAS**, the Executive Director of the Department is requesting a Resolution amending Resolution No. R-23-1225 dated December 28, 2023 Grant Agreement DOAS22AAA007 2022 American Rescue Plan Allocations, to extend the grant period award from October 1, 2024 through September 30, 2025; to amend the award of contract to Visiting Homemaker Service of Passaic County, Inc., d/b/a Home Care Options, and Northeast New Jersey Legal Services; and to modify Passaic County Preakness Healthcare Center to Passaic County Health Department; and

**WHEREAS**, these amendments are being proposed in accordance with the following breakdown by funding source:

Title III B: \$72,770.00 decreasing the contract award to Northeast New Jersey Legal from \$220,000.00 to \$147,230.00; extending the contract period to September 30, 2025;

Title III D: Visiting Homemaker Service of Passaic County, Inc., d/b/a Home Care Options funds remain the same; contract award is \$69,987.00; extending the contract period to September 30, 2025; and

Expanding Public Health Workforce: to modify Passaic County Preakness Healthcare Center to Passaic County Health Department, funds remain the same; contract award is \$78,610.00; extending the contract period to September 30, 2025; and

**WHEREAS**, this matter was discussed at the April 29, 2025 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval;

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic authorizes amendments to Resolution R-23-1225 dated December 28, 2023, Grant Agreement DOAS22AAA007 2022 American Rescue Plan Allocations in accordance with the following:

Title III B: \$72,770.00 decreasing the contract award to Northeast New Jersey Legal from \$220,000.00 to \$147,230.00; extending the contract period to September 30, 2025;

Title III D: Visiting Homemaker Service of Passaic County, Inc., d/b/a Home Care Options funds remain the same; contract award is \$69,987.00; extending the contract period to September 30, 2025; and

Expanding Public Health Workforce: to modify Passaic County Preakness Healthcare Center to Passaic County Health Department, funds remain the same; contract award is \$78,610.00; extending the contract period to September 30, 2025; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, Director of the Board, and County Counsel and are authorized to take any necessary actions to effectuate the above.

JDP

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AGREEMENT WITH UNIVERSITY HOSPITAL  
NEWARK FOR PROVISION OF MOBILE MAMMOGRAPHY SERVICES AT THE COUNTY’S  
WOMEN’S HEALTH EXTRAVAGANZA, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	21.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AGREEMENT WITH UNIVERSITY HOSPITAL NEWARK FOR PROVISION OF MOBILE MAMMOGRAPHY SERVICES AT THE COUNTY’S WOMEN’S HEALTH EXTRAVAGANZA, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Department of Health Services (“Department”) is responsible for protecting and promoting the health of approximately 525,000 residents of the County; and

**WHEREAS**, the Department will be hosting the Women’s Health Extravaganza, a free health fair offering various health screenings and services for County residents, on May 3, 2025, at 930 Riverview Drive in Totowa, New Jersey; and

**WHEREAS**, the Director of the Department is requesting that the Board authorize an agreement with University Hospital Newark (“University Hospital”), attached hereto, under which University Hospital will provide mobile mammography services to County residents at the Women’s Health Extravaganza; and

**WHEREAS**, this matter was discussed at the April 29, 2025, meeting of the Health and Human Services Committee and being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes the execution of the attached Agreement with University Hospital Newark.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Executive Director of the Department, and Director of the Board are authorized to take any other action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025





205 South Orange Avenue  
PO Box 27050  
Newark, NJ 07101-6750



[cinj.org/universityhospital](http://cinj.org/universityhospital)  
Mammography in Motion  
p. 973-97BREAST  
973-972-3233 (direct)

Date: April 14, 2025

Dear Community Partner/County of Passaic, Department of Health Services:

Thank you for your interest in partnering with Mammography in Motion. This missive serves as formal confirmation that the University Hospital's Mammography in Motion commits to provide mobile mammography services at your identified location at 930 Riverview Drive, Totowa, NJ 07512. The event will take place on Saturday, May 3, 2025, between 10am-3pm.

**Guidelines/Requirements:**

1. Completion of the partner request form.
2. Promotional material must be reviewed and approved by UH before distribution.
3. Pre-registration of participants is required.
4. Flat parking space of 45 ft x 15 ft x 15 ft required.
5. Your organization provides a site coordinator/team.
6. A room to serve as waiting area located as near as possible to parked mammogram unit.
7. The Mammography in Motion team will arrive at least 1 hour before clinic start time.
8. Should there need to be cancellation of an event on either side, the other party must be notified by calling, then followed up in writing to the given email at least 2 hours prior to event start time.
9. The Hospital shall have an appropriately licensed/certified technologist to process the mammography digital images (film images, upon request) for reading by a radiologist within the MQSA (Federal Mammography Quality Standard Act (amended 2014) protocols and guidelines after the Hospital's services on-site.
10. The Hospital shall provide a letter to a participant advising of normal results.
11. Should a result be abnormal, the participant will be contacted and guided to next steps.

12. Hospital is a body corporate and politic, and an instrumentality of the State of New Jersey. As such, this Agreement is subject to all the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, et seq. To the fullest extent allowed by law, Hospital shall, during the Term, indemnify and hold County of Passaic, Department of Health Services (CPDHS) and its employees, agents, directors, officers and affiliated corporations and their respective officers, directors and employees (individually and collectively, the "CPDHS Indemnitees") harmless from all Claims arising out of the negligent acts of any Hospital employee in connection with the activities set forth in this Agreement; provided, however, that Hospital will not indemnify or hold CPDHS Indemnitees harmless for any Claims arising from the negligence or willful misconduct of a CPDHS Indemnatee and further provided, however, that Claims shall be brought in accordance with the timeliness and notice requirements of the New Jersey Tort Claims Act. This indemnification provision shall survive the termination or expiration of this Agreement for Claims that arose while this Agreement was in effect.

Sincerely,

**University Hospital**

Please sign and return to Valencia Maponya, Mobile Health Manager at [maponyva@uhnj.org](mailto:maponyva@uhnj.org).

We look forward to a continuously developing partnership as we serve our community.

Acknowledged by:

---

Print Name & Signature of Organization's Representative

---

Date

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT WITH 930 NORTH RIVERVIEW INDUSTRIAL CONDOMINIUM ASSOCIATION, INC. AND PREFERRED MANAGEMENT, INC., PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	22.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT WITH 930 NORTH RIVERVIEW INDUSTRIAL CONDOMINIUM ASSOCIATION, INC. AND PREFERRED MANAGEMENT, INC., PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Department of Health Services (“Department”) is responsible for protecting and promoting the health of approximately 525,000 residents of the County; and

**WHEREAS**, on May 3, 2025, the Department will be hosting the Women’s Health Extravaganza, a free health fair offering various health screenings and services for County residents; and

**WHEREAS**, 930 North Riverview Industrial Condominium Association, Inc. (“Riverview Condo Association”) and Preferred Management (“Preferred”) have agreed to allow the County to use the property located at 930 Riverview Drive in Totowa, New Jersey, for the Women’s Health Extravaganza; and

**WHEREAS**, in order to facilitate this arrangement, the Director of the Department is requesting that the Board authorize the attached hold harmless agreement with Riverview Condo Association and Preferred; and

**WHEREAS**, this matter was discussed at the April 29, 2025, meeting of the Health and Human Services Committee and being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes the execution of the attached Hold Harmless Agreement with 930 North Riverview Industrial Condominium Association, Inc. and Preferred Management, Inc.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Executive Director of the Department, and Director of the Board are authorized to take any other action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025

## HOLD HARMLESS AGREEMENT

**THIS HOLD HARMLESS AGREEMENT** (hereafter “Agreement”) is made on this 17th day of April, 2025, by and between 930 N. Riverview Industrial Condominium (hereafter “930”) and Preferred Management, Inc. (hereafter “Preferred”) and the County of Passaic (hereafter “County”), with its principal place of business at 401 Grand Street, Paterson, New Jersey 07505; and

**WHEREAS**, 930 N. Riverview Industrial Condo. and Preferred has agreed to permit the County to use their property located at 930 Riverview Drive, Totowa, New Jersey 07512 on May 3rd and June 7th, 2025 will use the property for a Women and Men’s Health Extravaganza from 8am to 3:30pm, to be operated and managed by the County’s Health Department; and

**WHEREAS**, in exchange for this contribution to the health and well-being of the residents of Passaic County, the County hereby agrees to Hold Harmless 930 and Preferred from any claims and/or litigation arising out of the County’s use of the aforementioned property; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the County shall hold harmless 930 and Preferred pursuant to the following terms and conditions:

1. **Hold Harmless.** The County shall fully defend, indemnify and hold harmless 930 and Preferred from any and all claims, lawsuits, demands, causes of action, liability, loss, damage and/or injury of any kind including all claims for monetary loss, property damage, equitable relief, personal injury and/or wrongful death whether brought by an individual or other entity or imposed by a court of law or by an administrative action of any federal, state or local government body or agency arising out of any acts or omissions, negligence or willful misconduct on the part of the County, its officers, employees, agents, contractors, invitees or volunteers. This indemnification applies to and includes without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorney’s fees and related costs or expenses and any reimbursements to Preferred for all legal fees, expenses and costs incurred by it.
2. **Authority to Enter Agreement.** Each party warrants that the individuals who have signed this Agreement have the actual legal power, right and authority to make this Agreement to bind their respective Party.
3. **Amendment; Modification.** No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
4. **Waiver.** No waiver of any fault shall constitute a waiver of any default or breach whether of the same or other covenant or condition. No waiver, benefit, privilege or service voluntarily given or performed by a Party shall give the other Party any contractual right by custom, estoppel or otherwise.
5. **Attorneys’ Fees and Costs.** If any legal action or other proceeding is brought in connection with this Agreement, the successful or prevailing Party, if any shall be entitled to recover reasonable attorney’s fees and other related costs, in addition to any other relief to which that Party is entitled. If it is the subject of dispute, the court or trier of fact who presides over such legal action or proceeding is empowered to determine which Party, if any, is the prevailing party in accordance with this provision.

## HOLD HARMLESS AGREEMENT

6. **Enforceability, Severability and Reformation**. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If any court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable then such provision shall be deemed to be written, construed and enforced as so limited. The intent of the parties is to provide as broad an indemnification as possible under New Jersey State law.
  
7. **Applicable Law**. This Agreement shall be governed exclusively by the laws of the State of New Jersey, without regard to conflict of law provisions.
  
8. **Exclusive Venue and Jurisdiction**. Any lawsuit or legal proceeding arising out of or relating to this Agreement shall be exclusively brought and litigated in the federal and/or state courts of the State of New Jersey. Each Party expressly consents and submits to this exclusive jurisdiction and exclusive venue. Each Party expressly waives the right to challenge this jurisdiction and/or venue as improper or inconvenient. Each Party consents to the dismissal of any lawsuit that may bring in any other jurisdiction or venue.

COUNTY OF PASSAIC:

**930 N. Riverview Industrial Condominium  
PREFERRED MANAGEMENT, INC.**

\_\_\_\_\_  
Name: \_\_\_\_\_

Passaic County Administrator

\_\_\_\_\_  
Kimberly Smith Acting Agent for

930 N. Riverview Industrial Condominium

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH SERVICES TO APPLY FOR AND ACCEPT AN OVERDOSE FATALITY REVIEW TEAMS GRANT, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	23.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH SERVICES TO APPLY FOR AND ACCEPT AN OVERDOSE FATALITY REVIEW TEAMS GRANT, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Department of Health Services (“Department”) is responsible for protecting and promoting the health of approximately 525,000 residents of the County; and

**WHEREAS**, through the Overdose Fatality Review Teams (“OFRTs”) Grant Program, the New Jersey Department of Health (“NJDOH”) supports the operations of local health departments and their OFRTs, which review overdose deaths and provide additional data regarding overdose decedents as well as make policy recommendations; and

**WHEREAS**, the Director of the Department is requesting that the Board authorize the Department to apply for and accept an OFRTs grant from the NJDOH in the amount of seventy-five thousand dollars (\$75,000.00) for the period from July 1, 2025, to June 30, 2026; and

**WHEREAS**, this matter was discussed at the April 29, 2025, meeting of the Health and Human Services Committee and being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes the Department of Health Services to apply for and accept an Overdose Fatality Review Teams grant from the New Jersey Department of Health, in the amount of seventy-five thousand dollars (\$75,000.00) for the period from July 1, 2025 to June 30, 2026.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Executive Director of the Department, and Director of the Board are authorized to take any other action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
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Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH SERVICES TO APPLY  
FOR AND ACCEPT SCREENNJ COMMUNITY GRANT FUNDING OPPORTUNITIES,  
PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	24.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH SERVICES TO APPLY FOR AND ACCEPT SCREENNJ COMMUNITY GRANT FUNDING OPPORTUNITIES, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Department of Health Services (“Department”) is responsible for protecting and promoting the health of approximately 525,000 residents of the County; and

**WHEREAS**, ScreenNJ is a statewide initiative that focuses on expanding access to cancer screening and prevention services, and which offers funding opportunities to healthcare provider agencies, public health agencies, and cancer outreach community organizations throughout the State of New Jersey; and

**WHEREAS**, the Director of the Department is requesting that the Board authorize the Department to apply for and accept the following funding opportunities from ScreenNJ:

- Patient Navigation Community Award of up to fifty thousand dollars (\$50,000.00) for the period from July 1, 2025 to June 30, 2026; and
- Education Community Award of up to seven thousand five hundred dollars (\$7,500.00) for the period from July 1, 2025 to June 30, 2026; and

**WHEREAS**, this matter was discussed at the April 29, 2025 meeting of the Health and Human Services Committee and being recommended to the Board for approval.

**NOW , THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes the Department of Health Services to apply for and accept the following funding opportunities from ScreenNJ:

- Patient Navigation Community Award of up to fifty thousand dollars (\$50,000.00) for the period from July 1, 2025 to June 30, 2026; and
- Education Community Award of up to seven thousand five hundred dollars (\$7,500.00) for the period from July 1, 2025 to June 30, 2026.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Executive Director of the Department, and Director of the Board are authorized to take any other action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
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Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CLINICAL AFFILIATION AGREEMENT BETWEEN THE DEPARTMENT OF HEALTH SERVICES AND RAMAPO COLLEGE OF NEW JERSEY FOR BSN AND MSN PROGRAMS, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	25.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING CLINICAL AFFILIATION AGREEMENT BETWEEN THE DEPARTMENT OF HEALTH SERVICES AND RAMAPO COLLEGE OF NEW JERSEY FOR BSN AND MSN PROGRAMS, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Department of Health Services (“Department”) is responsible for protecting and promoting the health of approximately 525,000 residents of the County; and

**WHEREAS**, Ramapo College of New Jersey (“College”) is a public college in Mahwah, New Jersey, which offers nursing programs for students who wish to obtain a Bachelor of Science in Nursing (“BSN”) or Master of Science in Nursing (“MSN”); and

**WHEREAS**, field work experience is a required and integral component of the College’s BSN and MSN nursing programs, and the College desires the cooperation of the Department in the development and implementation of the field work experience portion of its BSN and MSN curriculum; and

**WHEREAS**, the Department is equipped with the facilities and professional staff necessary to provide a clinical educational experience to participating students; and

**WHEREAS**, the Director of the Department is recommending that the Board approve the attached Clinical Affiliation Agreement between the Department and the College, which will enable the parties to coordinate so that students and supervising faculty from the College’s BSN and MSN programs can utilize certain Department facilities for clinical learning purposes; and

**WHEREAS**, this matter was discussed at the April 29, 2025, Health & Human Services Committee meeting, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes the execution of the attached Clinical Affiliation Agreement, which will enable the Department of Health Services (“Department”) and Ramapo College of New Jersey (“College”) to coordinate so that students and supervising faculty from the College can utilize certain Department facilities for clinical learning purposes.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Director of the Department, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

NB

May 13, 2025



## CLINICAL AFFILIATION AGREEMENT

THIS AGREEMENT is entered into as of April 21, 2025 between **COUNTY OF PASSAIC DEPARTMENT OF HEALTH SERVICES** with an address at 930 Riverview Drive, Suite 250, Totowa, NJ 07512 (the "Facility") and **RAMAPO COLLEGE OF NEW JERSEY**, located at 505 Ramapo Valley Road, Mahwah, New Jersey 07430 (the "College"). The Facility and the College are each also referred to herein as a "Party" and are collectively referred to as the "Parties."

WHEREAS, the College has a curriculum in BSN and MSN Nursing Curriculum; and

WHEREAS, field work experience is a required and integral component of the BSN and MSN Nursing Curriculum (the "Program"); and

WHEREAS, the College desires the cooperation of the Facility in the development and implementation of the field work experience phase of its BSN and MSN Nursing Curriculum; and

WHEREAS, the Facility desires to participate with the College in the development and implementation of field work experience for BSN and MSN Nursing students of the College.

NOW THEREFORE in consideration of the mutual promises hereinafter contained, the Facility and College agree as follows:

### 1. TERM

**This Agreement shall commence on August 1, 2025 for a period of three (3) years and shall expire on July 31, 2028.** This Agreement may be renewed for three (3) additional years, upon the mutual written consent of the Parties.

### 2. TERMINATION

- 2.1 Either party has the right to terminate this Agreement on 120 days prior written notice to the other party in accordance with the notice provisions outlined in paragraph 17 below.
- 2.2 In the event of a breach of any provision of this Agreement by one party, the other party shall have the right and option to give the breaching party written notice. In the event that the breaching party fails to remedy the breach within thirty (30) days of the receipt of such written notice, the other party may, at its sole option, terminate this Agreement.
- 2.3 In the event this Agreement is terminated, it shall remain in effect until the completion of any Program committed to or commenced at the time of such termination, subject to the right of the Facility to withdraw a student from the Program as set forth herein. The Facility agrees that no students participating in any ongoing Program will be denied the opportunity

## CLINICAL AFFILIATION AGREEMENT

to complete the Program, even when the termination effective date occurs prior to the completion date of the Program.

### 3. COLLEGE RESPONSIBILITIES

The College shall:

- 3.1 Assume and maintain full responsibility for the planning and the execution of the curriculum for its students, including the administration, curriculum content and faculty appointments.
- 3.2 Ensure that all clinical instructors possess the requisite academic qualifications for their academic roles as outlined in NJAC 13:37-1.7
- 3.3 Provide a clinical assignment schedule of dates for the affiliation periods throughout the academic year.
- 3.4 Inform its students of the requirement to conform to the rules, regulations and policies of the Facility. These rules, regulations and policies will be made available for review with each student by the Facility.
- 3.5 Require all students to meet certain health standards as required by the Facility.
- 3.6 For generic pre-licensure BSN students, maintain a faculty to student ratio of at least one faculty member for every 10 students. (NJAC 13:37-1.10)

### 4. FACILITY RESPONSIBILITIES

The Facility shall:

- 4.1 Participate in joint evaluation of the effectiveness of the field work experiences through meetings and/or written evaluations of the students.
- 4.2 Provide the necessary supplies, and facilities as may be required to insure quality education for the students without impairing quality patient care.
- 4.3 Provide for orientation of its policies, protocols and procedures for the College's clinical faculty.
- 4.4 Provide emergency care for students in case of illness or accident. However, Facility shall not be responsible for any further care. In no event shall Facility be responsible for a greater amount or degree of care or assistance than it would reasonably provide for its paid employees. The College shall be promptly notified of any such occurrence. The student shall be responsible for payment of any medical expenses incurred.

## **CLINICAL AFFILIATION AGREEMENT**

- 4.5 Permit students to utilize its library facilities. Further, the Facility will permit students and faculty at their own expense to utilize the cafeteria and visitor's parking lots.

### **5. MUTUAL OBLIGATIONS**

The Parties mutually agree that:

- 5.1 The Facility shall at all times retain sole responsibility for all patient care, and the extent of participation of student in assisting with or observing patient care.
- 5.2 Responsibility for planning the clinical experience in the Facility will be jointly shared by the Facility's staff and the College's instructors, subject at all times to the policies, rules and regulations of the Facility.
- 5.3 A student of the College may be assigned to any facilities or programs within the Facility's system.
- 5.4 Student curriculum, attendance and scheduling shall be under the direction of the College as long as they do not conflict with Facility's policies, rules and regulations.
- 5.5 Each student of the College will start his/her clinical experience Program as determined by mutual agreement. Minor adjustments in the length of service and the period during which it shall be rendered may be made with the mutual consent of the College and the Facility.
- 5.6 There will be a Joint annual evaluation of the effectiveness of the clinical experience, with input from students; and
- 5.7 The Facility and College will perform their duties and responsibilities under this Agreement without cost or other financial obligation to the other party.

### **6. STUDENT RESPONSIBILITIES**

The College shall advise its students of the following conditions of participation in the Program. Further, the College shall advise students that failure to meet the following conditions shall be grounds for denial of admission to the Program and/or dismissal from the Program:

- 6.1 Students of the College shall, at all times, follow the rules and regulations established by the Facility. The Facility shall orient the students to applicable rules and regulations.
- 6.2 The health of all students assigned to the Facility shall meet the standards required for the Facility's employees.

## CLINICAL AFFILIATION AGREEMENT

- 6.3 Students of the College acknowledge that all information regarding patient identity, diagnosis, prognosis, treatment and/or any personal data which comes into the possession of the student is strictly confidential. Students shall not disclose any such information to third parties and will take all steps reasonably necessary to protect the privacy, confidentiality and dignity of any patients with whom the students have contact during the Program.
- 6.4 Each student, at his or her own expense, shall be required to submit to a criminal background check prior to starting clinical training at the Facility as required by the Facility's criminal background checks procedure. Any student whose record shows an adverse finding will not be assigned to the facility.

### 7. REGULATORY COMPLIANCE

College and Facility agree that each shall comply with all applicable requirements of Municipal, County, State and Federal authorities, all applicable Municipal and County ordinances and regulations, and all applicable State and Federal statutes and regulations now or hereafter in force and effect to the extent that they directly or indirectly bear upon the subject matters of this Agreement. These include, without limitation the applicable requirements under any State fair employment practices or similar laws declaring discrimination in employment based upon race, color, creed, religion, sex, sexual preference or national origin as illegal and, if applicable, Title VII of the Civil Rights Act of 1964 or any applicable rule or regulation promulgated pursuant to any such laws herein above described.

### 8. INSURANCE

Insurance requirements for the College, Facility and College Students are as follows:

- 8.1 College. The College is a public higher education institution in the State of New Jersey. As such, this Agreement hereby expressly incorporates the following Statement of Public Liability Insurance: Any agreement or arrangement signed and entered into on behalf of the State of New Jersey by a State official or employee shall be subject to the provisions of the New Jersey Tort Claims Act, N. J. S. A. 59:1-1 et seq. and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligations of the State to be responsible for tort claims against its employees are covered under the terms and conditions of the New Jersey Tort Claims Act. The Act also creates a special self-insurance fund and provides for payment of claims against the State of New Jersey or against its employees whom the State is obligated to indemnify against tort claims which arise out of the performance of their duties. Claims against the State of New Jersey or its employees arising out of the use of the Facility's premises should be referred for handling to the Attorney General, Division of Law, Claims Service Section, Richard J. Hughes Justice Complex, Trenton, New Jersey 08625. Furthermore, the State of New Jersey self funds for Workers Compensation and Disability.



## CLINICAL AFFILIATION AGREEMENT

- 8.2 Facility. The Facility will provide general liability coverage for itself, its employees, agents and officers, with minimum limits of coverage of \$1,000,000 per occurrence and \$3,000,000 in the aggregate. Upon request, the Facility shall provide the College with documentation of such insurance coverage.
- 8.3 College Students. All students are required to carry their own professional liability insurance in the amount of \$1,000,000 per occurrence and \$3,000,000 aggregate limits. In cases where students are required to provide their own insurance coverage, each student shall be required to present evidence of insurance coverage prior to the start of each semester. In the alternative, the College may provide such insurance for the students. Upon request, the College shall provide the Facility with documentation of such insurance coverage.

### 9. **INDEPENDENT CONTRACTOR**

Both Facility and College are independent contractors. It is not expressly or by implication intended, that an employer/employee, joint venture, or partnership agreement be established between Facility and College. Rather, in discharging all duties and obligations hereunder, Facility shall at all times be in and remain an independent contractor relationship with College.

Neither Facility nor College is authorized or permitted to act as an agent or employee of the other. Nothing in this Agreement shall in any way alter the freedom enjoyed by either Facility or College, nor shall it in any way alter the control of the management, operation, and affairs of either Facility or College, it being the intent of this Agreement that Facility and College shall maintain separate and independent management, and each has full, unrestricted authority and responsibility regarding its organization and structure.

Neither party, by virtue of this Agreement, assumes any liability for any debts or obligations of either a financial or legal nature incurred by the other party to this Agreement.

### 10. **CONFIDENTIALITY**

Both College and Facility shall at all times comply with standards of documentation and confidentiality mandated by state and federal regulatory agencies and accrediting agencies, as same may be modified and amended from time to time, including the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), standards of the Joint Commission on Accreditation of Healthcare Organizations or other applicable accrediting organization, and medical records policies and guidelines established and approved by Facility, which shall be made available to the College's students.

### 11. **NO DISCRIMINATION**

The College and Facility mutually agree that no students shall be discriminated against on the basis of race, color, sex, creed, age, national origin, ancestry, marital status, familial status,

## CLINICAL AFFILIATION AGREEMENT

religion, sexual orientation or disability for the purposes of this Agreement.

### 12. NO WAIVER

The waiver or failure of either party to exercise any right provided for herein shall not be deemed a waiver of any further right hereunder.

### 13. ENTIRE AGREEMENT

This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties with respect to the services of the Facility or College, and this Agreement contains all the covenants and agreements between the parties with respect to this clinical affiliation agreement. The Parties agree that no oral representations or written representations, other than contained herein, were relied on by the parties, or form additional terms of this Agreement.

### 14. MODIFICATION

The Parties may from time to time request changes to the terms in this Agreement. Such changes shall be valid only if incorporated as a written amendment to this Agreement and executed by the authorized representatives of the Parties.

### 15. ASSIGNMENT

The duties and obligations of each of the parties hereto shall be deemed personal and unique. This Agreement and the duties and obligations of the parties hereunder shall not be assigned to any other person, firm or corporation without the prior written consent of the other party.

### 16. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, including without limitation, the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. The Parties agree that pursuant to the New Jersey Contractual Liability Act, venue and jurisdiction regarding any matter pertaining to this Agreement shall be in the Superior Court of New Jersey, Law Division, and consent to same.

### 17. NOTICES

All notices required or permitted under this Agreement shall be in writing and shall be delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

## CLINICAL AFFILIATION AGREEMENT

**To the Facility:**

Araceli Pintle  
Health Officer  
County of Passaic Department of Health Services  
930 Riverview Drive, Suite 250  
Totowa, NJ 07512

**To the College:**

Kathleen Burke PhD, RN  
Assistant Dean in Charge of Nursing  
Ramapo College of New Jersey  
505 Ramapo Valley Road  
Mahwah, NJ 07430

IN WITNESS WHEREOF this Agreement is executed by the duly authorized officers of the Parties.

### COUNTY OF PASSAIC DEPARTMENT OF HEALTH SERVICES

By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

### RAMAPO COLLEGE OF NEW JERSEY

By: \_\_\_\_\_

Date: \_\_\_\_\_

Colleen O'Keefe  
CFO and Vice President for Fiscal Health

### RAMAPO COLLEGE OF NEW JERSEY

By: \_\_\_\_\_

Date: \_\_\_\_\_

Kathleen M. Burke PhD, RN  
Assistant Dean of Nursing

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT WITH VIKEN  
DETECTION CORPORATION FOR THE PURCHASE OF A LEAD PAINT ANALYZER AND  
RELATED ACCESSORIES AND SERVICES, PURSUANT TO N.J.S.A. 40A:11-6.1(a)

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	26.
CAF#	G-01-41-755-024-223
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT WITH VIKEN DETECTION CORPORATION FOR THE PURCHASE OF A LEAD PAINT ANALYZER AND RELATED ACCESSORIES AND SERVICES, PURSUANT TO N.J.S.A. 40A:11-6.1(a)**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Department of Health Services (“Department”) is responsible for protecting and promoting the health of approximately 525,000 residents of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-6.1(a), for all contracts that in the aggregate are less than the bid threshold but fifteen percent (15%) or more of that amount, the contracting agent shall award the contract after soliciting at least two (2) competitive quotations, if practicable; and

**WHEREAS**, a contract award pursuant to N.J.S.A. 40A:11-6.1(a) shall be made to the vendor whose response is most advantageous to the County, price and other factors considered; and

**WHEREAS**, the Department solicited three (3) competitive quotes for the purchase of a lead paint analyzer and related accessories and services needed by the Department; and

**WHEREAS**, Viken Detection Corporation (“Viken”) provided the quote most advantageous to the County, price and other factors considered, which is attached hereto and made part of this Resolution; and

**WHEREAS**, the Director of the Department is seeking authorization to award a non-fair and open contract for the purchase of a lead paint analyzer and related accessories and services to Viken pursuant to the attached quote, for a total amount of nineteen thousand nine hundred and fifty dollars (\$19,950.00); and

**WHEREAS**, Viken executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Viken executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed said vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. G-01-41-755-024-223, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 29, 2025, Health & Human Services Committee meeting, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-6.1(a), the Board of County Commissioners of the County of Passaic authorizes the award of a non-fair and open contract to Viken Detection Corporation for the purchase of a lead paint analyzer and related accessories and services pursuant to the attached quote, for a total amount of nineteen thousand nine hundred and fifty dollars (\$19,950.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Director of the Department, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.



# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,950.00

APPROPRIATION: G-01-41-755-024-223

PURPOSE: Award contract to Viken Detection Corporation for the purchase of a lead paint analyzer and related accessories and services.



---

Richard Cahill, Director of Finance



# BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant to N.J.S.A. 19:44A-20.8

## COUNTY OF PASSAIC

### Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Viken Detection Corporation, its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq, in the year preceding the Non-Fair and Open Contract awarded in the year 2025 for Viken Detection Corporation ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for County Commissioner	Rodney A. De Vore for Commissioner
Friends of Pat Lepore	Friends of Danielle Ireland Imhof
Friends of John Bartlett	Friends of Cassanova for Surrogate
Friends of Terry Duffy	Friends of Adamo for Sheriff
Sandi Lazzara for Commissioner	
Friends of Orlando Cruz for Commissioner	

### Part II - Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership
 ☒ Corporation
 ☐ Sole Proprietorship
 ☐ Subchapter S Corporation  
☐ Limited Partnership
 ☐ Limited Liability Corporation
 ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Peter Rothschild	540 Lowell Ave. Newton, MA 02046
Morningside Venture Investments	1188 Center St. Newton, MA 02459

### Part 3 - Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Viken Detection Corporation

Signed: [Signature]

Title: \_\_\_\_\_

Printed Name: James Ryan

Date: 04/25/2025

Subscribed and sworn before me this 24 day of

April, 2025.

Catherine Diane Gilmer

My Commission expires: Catherine Diane Gilmer

Notary Public

COMMONWEALTH OF MASSACHUSETTS

My Commission Expires

July 4, 2025

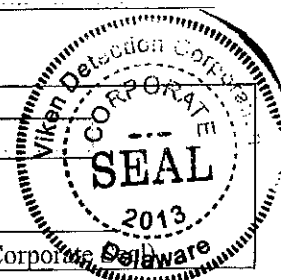
County Counsel: Business Entity Disclosure

[Signature] (Affiant)

Jimmy Palla VP of Ops

(Print name & title of affiant)

(Corporate Seal)





# VIKEN

DETECTION

One Sense Ahead

Quote #: Q-09331

Date: March 24, 2025

Expires On: May 23, 2025

Prepared For:

Mark Mora

Account:

Passaic County Department of Health

Billing Address:

930 Riverview Drive

Suite 250

Totowa, New Jersey 07512

United States

Phone: +1 617-467-5526

Fax: +1 617-467-5024

Email: [sales@vikendetection.com](mailto:sales@vikendetection.com)

Account Manager: Christian Balotescu

Phone: +1 2039158546

Email: [chris@techmeasurement.com](mailto:chris@techmeasurement.com)

Lead Time	Payment Terms
2-4 Weeks To be confirmed at Order Acceptance	Prepaid, Net 30 subject to credit approval

Product Code	Description	Qty	Unit Price	Extended
12-100327	Pb200e - Lead Paint Analyzer with Accessory Kit	1	\$17,300.00	\$17,300.00
10-000002	Domestic 3 Day Shipping	1	\$80.00	\$80.00
8-100511	Pb200 Pre-Paid Resourcing Service	1	\$3,950.00	\$1,975.00
12-100325	Pb200i/e Extender Pole, Short	1	\$595.00	\$595.00

Warranty Offerings	Year 1	Year 2 Extended	Year 3 Extended	Year 4 Extended	Year 5 Extended
Pb200e - Lead Paint Analyzer with Accessory Kit - Pb200i/e - Analyzer Extended Warranty	Included	Included	Declined Coverage	Declined Coverage	Declined Coverage

Warranty Net Price Per Year	Included	Include	0	0	0
-----------------------------	----------	---------	---	---	---

Products and Services Subtotal

\$19,870.00

Shipping and Handling Subtotal

\$80.00

Extended Warranty Subtotal

\$0.00

Total Price

\$19,950.00

Please note that applicable sales taxes have not been included in the total price. This will be the buyer's responsibility unless a copy of a tax exempt certificate has been provided.

Signature:	_____	Effective Date:	____/____/____
Name (Print):	_____	Title:	_____
Purchase Order Number:	_____	Sales Tax Exempt:	Yes / No (If Yes, attach a copy of sales tax exempt certificate)

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

SHORT DESCRIPTION Lead Paint Analyzing Equipment  
REQUISITION No./CONTRACT No. R5-10168

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)



A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



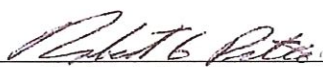
B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

  
Signature of Vendor's Authorized Representative

Robert G. Postle

Print Name and Title of Vendor's Authorized Representative

Viken Detection Corporation

Vendor's Name

21 North Ave

Vendor's Address (Street Address)

Burlington, MA 01803

Vendor's Address (City/State/Zip Code)

April 10, 2025

Date

46-3309564

Vendor's FEIN, EIN or FTIN

617-467-5526

Vendor's Phone Number

617-467-5024

Vendor's Fax Number

sales@vikendetection.com

Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AMENDING RESOLUTION NO. R-24-260 AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO ACCEPT THE NOTICE OF AWARD FROM THE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT - ALLOCATION OF WORKFIRST NEW JERSEY FUNDS FOR STATE FISCAL YEAR 2025, TO REFLECT AN INCREASE IN GRANT FUNDING

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	27.
CAF#	
Purchase Req. #	
Result	

Health and Human Services  
COMMITTEE NAME

**RESOLUTION AMENDING RESOLUTION NO. R-24-260 AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO ACCEPT THE NOTICE OF AWARD FROM THE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT - ALLOCATION OF WORKFIRST NEW JERSEY FUNDS FOR STATE FISCAL YEAR 2025, TO REFLECT AN INCREASE IN GRANT FUNDING**

**WHEREAS**, the County of Passaic (“County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (“Board”) are vested with decision-making powers on behalf of the County; and

**WHEREAS**, the Department of Human Services (“Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

**WHEREAS**, in a letter dated June 7, 2024, the Department of Labor and Workforce Development and Urban Development for the Workforce Innovation and Opportunity Act informed the County that it was eligible to accept a Notice of Award from the Department of Labor and Workforce Development for the Workforce Innovation and Opportunity Act - allocation of WorkFirst New Jersey funds for State Fiscal Year 2025, in the amount of two million two hundred seventy-nine thousand dollars (\$2,279,000.00) for a period starting July 1, 2024 to June 30, 2025; and

**WHEREAS**, this grant is available to the Department to provide rental assistance and administrative costs; and

**WHEREAS**, the Director of the Department has advised that pursuant to the Notice of Award received by the County, dated April 22, 2025 and attached hereto, the funding available to the County has been revised to include an additional eight hundred fourteen thousand dollars (\$814,000.00), resulting in a new total award of three million ninety-three thousand dollars (\$3,093,000.00), which the Department is recommending to the Board for approval; and

**WHEREAS**, this matter was discussed at the April 29, 2025 meeting of the Health and Human Services Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, et seq., the Board of County Commissioners of the County of Passaic hereby authorizes an amendment to Resolution No. R-24-260 to reflect additional available funding in the amount of eight hundred fourteen thousand dollars (\$814,000.00), resulting in a new total award of three million ninety-three thousand dollars (\$3,093,000.00), as set forth in the attached Notice of Award.

**LET IT BE RESOLVED**, that all the other terms and conditions set forth in Resolution R-24-169, unless inconsistent with this Resolution, shall remain in full force and effect.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, Director of the Board, County Counsel, and Director of the Department of Human Services are authorized to take any other steps necessary to carry out the purpose of this Resolution.

NB

May 13, 2025



PHILIP D. MURPHY  
Governor

TAHESHA L. WAY  
Lieutenant Governor

## State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

P.O. BOX 110, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO  
Commissioner

04-22-2025

Mr. John Barlett  
Freeholder Director  
Passaic County  
Administration Building 401 Grand Street  
Paterson, New Jersey 07505-2027

RE: Notice of Award - State Fiscal Year 2025 - WorkFirst New Jersey Revision

Dear Mr. John Barlett:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area funding authority for WorkFirst New Jersey (WFNJ) for State Fiscal Year (SFY) 2025 (July 1, 2024 through June 30, 2025). Final determination for funding is contingent upon authorization and availability from the state.

These funds must be fully expended by June 30, 2025. If the requirement is not met by the committed date, it may result in a recapture of uncommitted funding.

The WFNJ funds must be used in accordance with the strategies and priorities laid out in New Jersey's Combined State Plan for WIOA, as well as additional regional and local workforce plans relevant to your Local Workforce Development Board. Failure to submit your signed contract within 90 days of receipt may result in a suspension of your cash drawdowns.

If you have any questions regarding the issuance of this NOA, please contact Sherie Jenkins, Director of Office of Transitional Workforce Services at [Sherie.Jenkins@dol.nj.gov](mailto:Sherie.Jenkins@dol.nj.gov).

Sincerely,

Robert Asaro-Angelo  
Commissioner



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ROBERT ASARO-ANGELO  
COMMISSIONER

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AD-18H (9/23)



**NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
DIVISION OF WORKFORCE DEVELOPMENT  
NOTICE OF AWARD**

**GRANTEE:** Passaic County  
Administration Building 401 Grand Street  
Paterson, New Jersey 07505-2027

**GRANTOR:** State of New Jersey  
Department of Labor and Workforce Development  
Division of Workforce Development  
P.O. Box 055  
Trenton, New Jersey 08625-0055

**CONTACT:** Sherie Jenkins, Director, Sherie.Jenkins@dol.nj.gov

This Notice of Award revises funding authority for the program(s) shown below for State Fiscal Year 2025 (July 1, 2024 through June 30, 2025). No more than 10 percent of the contracted amount of funds may be spent on administration for Case Management, Work Activities and CAVP. Ten percent administration dollars may not be claimed for Work Verification and NBWS. Final determination for funding is contingent upon authorization and availability from the state.

Program	Allocation	Change this NOA	New Level
<b>Temporary Assistance for Needy Families (TANF)</b>			
Work Activities/Case Management	\$1,200,000	\$360,000	\$1,560,000
Work Verification	\$75,000	\$10,000	\$85,000
Needs Based Work Support	\$2,000	\$2,000	\$4,000
<b>TANF Total</b>	<b>\$1,277,000</b>	<b>\$372,000</b>	<b>\$1,649,000</b>
<b>General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP)</b>			
Work Activities/Case Management -GA & GA/SNAP	\$1,000,908	\$440,000	\$1,440,908
Needs Based Work Support	\$1,092	\$2,000	\$3,092
<b>GA/SNAP Total</b>	<b>\$1,002,000</b>	<b>\$442,000</b>	<b>\$1,444,000</b>
<b>Grand Total</b>	<b>\$2,279,000</b>	<b>\$814,000</b>	<b>\$3,093,000</b>

Authorized Signature:



Date Signed: 04-22-2025

**Robert Asaro-Angelo**  
**Commissioner**  
**New Jersey Department of Labor and Workforce Development**



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ROBERT ASARO-ANGELO  
COMMISSIONER

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AD-1811 (9-23)

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
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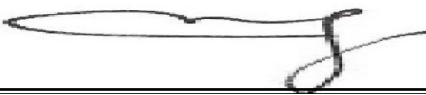
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DOOR WORKS, INC.,  
FOR REPAIR, REPLACEMENT, AND NEW INSTALLATION OF OVERHEAD DOORS, DOOR  
MOTORS, AND ROLLING GATE MOTORS FOR VARIOUS COUNTY DEPARTMENTS,  
SB-25-047, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
BUILDINGS AND GROUNDS

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	28.
CAF#	5-01-20-112-001-219
Purchase Req. #	R5-10317
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DOOR WORKS, INC., FOR REPAIR, REPLACEMENT, AND NEW INSTALLATION OF OVERHEAD DOORS, DOOR MOTORS, AND ROLLING GATE MOTORS FOR VARIOUS COUNTY DEPARTMENTS, SB-25-047, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on March 31, 2025, the County’s Purchasing Agent issued SB-25-047 seeking a pool of qualified vendors for the repair, replacement, and new installation of overhead doors, door motors, and rolling gate motors (hereafter “SB-25-047”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, the County received bids for SB-25-047 on April 10, 2025 and the lowest responsible bidder to SB-25-047 was Door Works, Inc; and

**WHEREAS**, the Superintendent of Buildings & Grounds has reviewed the bid response for SB-25-047 and is now recommending Door Works, Inc., be awarded a contract for the repair, replacement, and new installation of overhead doors, door motors, and rolling gate motors for various County Departments for a two-year term beginning on June 1, 2025, through May 31, 2027, in an amount of one hundred thousand dollars (\$100,000.00) for a two (2) year period, in accordance with its response to SB-25-047; and

**WHEREAS**, funds are available in Account No. 5-01-20-112-001-219 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025, meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to Door Works, Inc., for the repair, replacement, and new installation of overhead doors, door motors, and rolling gate motors for various County Departments for a two-year term beginning on June 1, 2025, through May 31, 2027, in an amount not to exceed one hundred thousand dollars (\$100,000.00) for a two (2) year period, in accordance with its response to SB-25-047.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025



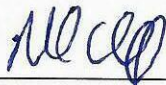
# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 5-01-20-112-001-219 - \$50,000.00  
\*Contingent upon availability of funds in 2026  
adopted budget - \$50,000.00

PURPOSE: Award contract to Door Works, Inc., for the repair, replacement, and new installation of overhead doors, door motors, and rolling gate motors for various County Departments.



---

Richard Cahill, Director of Finance

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DTS TRUCKING, LLC,  
TO PROVIDE MULCH PRODUCTS FOR THE DEPARTMENT OF PARKS AND RECREATION,  
SB-25-045, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	29.
CAF#	O-25-56-635-002-608
Purchase Req. #	R5-10173
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DTS TRUCKING, LLC, TO PROVIDE MULCH PRODUCTS FOR THE DEPARTMENT OF PARKS AND RECREATION, SB-25-045, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on March 7, 2025, the Purchasing Agent issued Purchase of Screened Topsoil for the County of Passaic, SB-25-045 (hereafter “SB-25-045”), in compliance with N.J.S.A. 40A:11-4, et seq., seeking a vendor to provide mulch products to the County; and

**WHEREAS**, the lowest responsible bidder to SB-25-045 was DTS Trucking, LLC; and

**WHEREAS**, the Director of Parks & Recreation is recommending that the Board authorize an award of contract to DTS Trucking, LLC for mulch products under SB-25-045, beginning May 14, 2025 and expiring May 13, 2026, in an amount not to exceed fifty thousand dollars (\$50,000.00);

**WHEREAS**, funds are available in Account No. O-25-56-635-002-608 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to DTS Trucking, LLC for mulch products under SB-25-045, beginning May 14, 2025 and expiring May 13, 2026, in an amount not to exceed fifty thousand dollars (\$50,000.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: O-25-56-635-002-608

PURPOSE: Award contract to DTS Trucking, LLC, for mulch products.

A handwritten signature in blue ink, appearing to read "Richard Cahill", is written over a horizontal line.

Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
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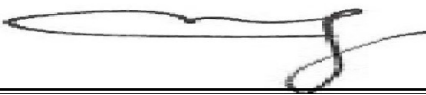
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING A CONTRACT AWARD TO SITEONE LANDSCAPE  
SUPPLY LLC AND STORR TRACTOR COMPANY TO PROVIDE IRRIGATION AND DRAINAGE  
SUPPLIES FOR THE COUNTY OF PASSAIC PREAKNESS VALLEY GOLF COURSE PURSUANT  
TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-25-015

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	30.
CAF#	5-01-28-198-001-IP1 (\$10,000)
Purchase Req. #	R5-09384, R5-09383, R5-09382
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING A CONTRACT AWARD TO SITEONE LANDSCAPE SUPPLY LLC AND STORR TRACTOR COMPANY TO PROVIDE IRRIGATION AND DRAINAGE SUPPLIES FOR THE COUNTY OF PASSAIC PREAKNESS VALLEY GOLF COURSE PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-25-015**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on December 9, 2024, the Passaic County Purchasing Agent issued SB-25-015, Catalog % Discount Pricing-Irrigation and Drainage Supplies for the County of Passaic Preakness Valley Golf Course (SB-25-015) in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

**WHEREAS**, on December 18, 2024, bids were unsealed for SB-25-015 by the Purchasing Agent with two respondents, SiteOne Landscape Supply LLC and Storr Tractor Company; and

**WHEREAS**, the Director of Parks and Recreation is recommending an award of contract to SiteOne Landscape Supply LLC and Storr Tractor Company for a two (2) year contract term beginning March 1, 2025, and expiring on February 28, 2027; and

**WHEREAS**, the Director of Parks and Recreation is recommending that the Board authorize an appropriation in an amount not to exceed one hundred twenty thousand dollars (\$120,000.00); and

**WHEREAS**, Storr Tractor Company, has offered their prices to members of the Passaic County Cooperative #38PCCP with the following discounts; and

**WHEREAS**, SiteOne Landscape Supply LLC has offered the County a twenty percent (20%) discount; and

**WHEREAS**, funds are available in Account Nos. 5-01-28-198-001-IP1; 5-01-28-198-001-IP1, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic authorizes a contract award to SiteOne Landscape Supply LLC and Storr Tractor Company to provide Irrigation and Drainage Supplies for the County of Passaic Preakness Valley Golf Course for a two (2) year contract term beginning March 1, 2025, and expiring on February 28, 2027, in an amount not to exceed one hundred twenty thousand dollars (\$120,000.00), in accordance with the terms and conditions set forth in SB-25-015.

ZMQ

May 13, 2025

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$120,000.00

APPROPRIATION: 5-01-28-198-001-IP1 - \$60,000.00  
\*Contingent upon availability of funds in 2026  
adopted budget - \$60,000.00

PURPOSE: Award contract to SiteOne Landscape Supply LLC  
and Storr Tractor Company to provide Irrigation and  
Drainage Supplies for the County of Passaic  
Preakness Valley Golf Course.



Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
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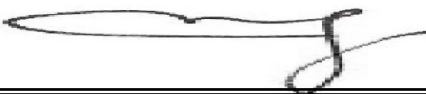
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF GROUNDS EQUIPMENT FROM  
MTE EQUIPMENT SOLUTIONS INC., TO BE USED TO MAINTAIN THE PASSAIC COUNTY  
PREAKNESS VALLEY GOLF COURSES FOR THE PARKS & RECREATION DEPARTMENT  
PURSUANT TO N.J.S.A. 40A:11-10

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	31.
CAF#	5-01-44-900-003-000
Purchase Req. #	R5-10198, R5-10199
Result	

Public Works  
COMMITTEE NAME



**RESOLUTION AUTHORIZING THE PURCHASE OF GROUNDS EQUIPMENT FROM MTE EQUIPMENT SOLUTIONS INC., TO BE USED TO MAINTAIN THE PASSAIC COUNTY PREAKNESS VALLEY GOLF COURSES FOR THE PARKS & RECREATION DEPARTMENT PURSUANT TO N.J.S.A. 40A:11-10**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide by a joint agreement for the provision of the performance of goods and services to be used by their respective jurisdictions; and

**WHEREAS**, the County is a member of the Educational Services Commission of New Jersey, (hereafter “ESCNJ”), a joint cooperative pricing system offering competitive pricing for various goods and services, established pursuant to N.J.S.A. 40A:11-10, et seq.; and

**WHEREAS**, in compliance with the law, ESCNJ issued and awarded a contract to various vendors pursuant Contract No. ESCNJ- #22/23-12, which includes MTE Equipment Solutions Inc. of New Milford CT; and

**WHEREAS**, the Director of Parks and Recreation is recommending purchases including a Sweep Star 60 Rubber Fing and TR320 Diesel 3WD Std as well as other accessories in an amount not to exceed eighty-nine thousand nine hundred forty dollars and fifty-one cents (\$89,940.51):

**WHEREAS**, funds are available in Account No. 5-01-44-900-003-000 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025, meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the purchase of grounds equipment from MTE Equipment Solutions Inc., in an amount not to exceed eighty-nine thousand nine hundred forty dollars and fifty-one cents (\$89,940.51).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$89,940.51

APPROPRIATION: 5-01-44-900-003-000

PURPOSE: Award contract to MTE Equipment Solutions Inc. for the purchase of a Sweep Star 60 Rubber Fing and TR320 Diesel 3WD Std as well as other accessories.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

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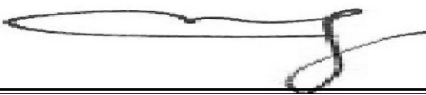
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO  
ADVERTISE AND RECEIVE BIDS FOR THE LAMBERT CASTLE LANDSCAPE RESTORATION  
PHASE II AT LAMBERT CASTLE IN THE CITY OF PATERSON, PURSUANT N.J.S.A 40A: 11-23,  
ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	32.
CAF#	
Purchase Req. #	
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE LAMBERT CASTLE LANDSCAPE RESTORATION PHASE II AT LAMBERT CASTLE IN THE CITY OF PATERSON, PURSUANT N.J.S.A 40A: 11-23, ET SEQ.**

**WHEREAS,** the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS,** pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS,** the Director of the Department of Cultural & Historic Affairs desires to undertake a project for landscape restoration at Lambert Castle in the City of Paterson; and

**WHEREAS,** the Director of the Department of Cultural & Historic Affairs is recommending that the Board authorize the Purchasing Agent to advertise and receive bids for the Lambert Castle Landscape Restoration Phase II at Lambert Castle in the City of Paterson; and

**WHEREAS,** pursuant to N.J.S.A. 40A:11-23, et seq. the County shall publish the advertisement for bids in advance of the date fixed for receiving the bids to promote competitive bidding; and

**WHEREAS,** this matter was discussed at the April 30, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED,** pursuant to N.J.S.A. 40A:11-23, et seq., that the Passaic County Board of Commissioners hereby authorizes the Passaic County Purchasing Agent to advertise and receive bids as recommended by the Director of the Department of Cultural & Historic Affairs for the Lambert Castle Landscape Restoration Phase II in the City of Paterson.

ZMQ

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE GARRET MOUNTAIN RESERVATION BASKETBALL RENOVATIONS, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	33.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE GARRET MOUNTAIN RESERVATION BASKETBALL RENOVATIONS, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the New Jersey Department of Environmental Protection (“NJDEP”), Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

**WHEREAS**, the County desires to further the public interest by obtaining a Green Acres grant from the State to fund the project #1600-25-UPG Garret Mountain Reservation Basketball Renovations; and

**WHEREAS**, the County has been informed by the New Jersey Department of Environmental Protection that the NJDEP and the Garden State Preservation Trust (“GSPT”) have approved Passaic County’s application for a Green Acres matching grant of six hundred thousand dollars (\$600,000.00); and

**WHEREAS**, this matter was at discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby authorizes Kelly C. Ruffel, the Director of the Department of Cultural & Historic Affairs, to:

1. Accept a matching grant of six hundred thousand dollars (\$600,000.00) for the Weasel Brook Park Playground Replacement in the City of Paterson for the FY25;
2. Provide additional application information as the case may be; furnish such documents as may be required; and
3. Act as the authorized correspondent for the County of Passaic

**LET IT BE FURTHER RESOLVED**, that the County agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the Garret Mountain Reservation Basketball Renovations, project #1600-25-UPG.

**LET IT BE FURTHER RESOLVED**, that this resolution shall take effect immediately.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Director of Cultural & Historic Affairs, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
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Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE LAMBERT CASTLE HISTORIC LANDSCAPE RESTORATION PHASE II, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	34.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE LAMBERT CASTLE HISTORIC LANDSCAPE RESTORATION PHASE II, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the New Jersey Department of Environmental Protection (“NJDEP”), Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

**WHEREAS**, the County desires to further the public interest by obtaining a Green Acres grant from the State to fund the project #1600-25-077 Lambert Castle Landscape Phase II; and

**WHEREAS**, the County has been informed by the New Jersey Department of Environmental Protection that the NJDEP and the Garden State Preservation Trust (“GSPT”) have approved Passaic County’s application for a Green Acres matching grant of two million five hundred thousand dollars (\$2,500,000.00); and

**WHEREAS**, this matter was at discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby authorizes Kelly C. Ruffel, the Director of the Department of Cultural & Historic Affairs, to:

1. Accept a grant in the amount of two million five hundred thousand dollars (\$2,500,000.00) for the Lambert Castle Landscape Phase II Project in the City of Paterson for the FY25; and
2. Provide additional application information as the case may be; furnish such documents as may be required; and
3. Act as the authorized correspondent for the County of Passaic

**LET IT BE FURTHER RESOLVED**, that the County agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the Lambert Castle Landscape Phase II Project, Project Number 1600-25-077.

**LET IT BE FURTHER RESOLVED**, that this resolution shall take effect immediately.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Director of Cultural & Historic Affairs, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE PECKMAN PRESERVE SITE IMPROVEMENTS, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	35.
CAF#	
Purchase Req. #	
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE PECKMAN PRESERVE SITE IMPROVEMENTS, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the New Jersey Department of Environmental Protection (“NJDEP”), Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

**WHEREAS**, the County desires to further the public interest by obtaining a Green Acres grant from the State to fund the project #1600-24-073 Peckman Preserve Site Improvements; and

**WHEREAS**, the County has been informed by the New Jersey Department of Environmental Protection that the NJDEP and the Garden State Preservation Trust (“GSPT”) have approved Passaic County’s application for a Green Acres matching grant of one hundred forty three thousand dollars (\$143,000.00) and loan of one million eight hundred seventy five thousand dollars (\$1,875,000.00); and

**WHEREAS**, this matter was at discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby authorizes Kelly C. Ruffel, the Director of the Department of Cultural & Historic Affairs, to:

1. Accept a matching grant of one hundred forty three thousand dollars (\$143,000.00) and loan of one million eight hundred seventy five thousand dollars (\$1,875,000.00) for the Peckman Preserve Park Improvements Project in the Township of Little Falls for the FY25;
2. Provide additional application information as the case may be; furnish such documents as may be required; and
3. Act as the authorized correspondent for the County of Passaic

**LET IT BE FURTHER RESOLVED**, that the County agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the Peckman Preserve Site Improvements Project, project #1600-24-073.

**LET IT BE FURTHER RESOLVED**, that this resolution shall take effect immediately.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Director of Cultural & Historic Affairs, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
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Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE WEASEL BROOK PARK PLAYGROUND REPLACEMENT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	36.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR THE WEASEL BROOK PARK PLAYGROUND REPLACEMENT, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the New Jersey Department of Environmental Protection (“NJDEP”), Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

**WHEREAS**, the County desires to further the public interest by obtaining a Green Acres grant from the State to fund the project #1600-25-031 Weasel Brook Park Playground Replacement; and

**WHEREAS**, the County has been informed by the New Jersey Department of Environmental Protection that the NJDEP and the Garden State Preservation Trust (“GSPT”) have approved Passaic County’s application for a Green Acres matching grant of eight hundred fifty thousand dollars (\$850,000.00); and

**WHEREAS**, this matter was at discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby authorizes Kelly C. Ruffel, the Director of the Department of Cultural & Historic Affairs, to:

1. Accept a matching grant of eight hundred fifty thousand dollars (\$850,000.00) for the Weasel Brook Park Playground Replacement in the City of Paterson for the FY25;
2. Provide additional application information as the case may be; furnish such documents as may be required; and
3. Act as the authorized correspondent for the County of Passaic

**LET IT BE FURTHER RESOLVED**, that the County agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the Weasel Brook Park Playground Replacement Project, project #1600-25-031.

**LET IT BE FURTHER RESOLVED**, that this resolution shall take effect immediately.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Director of Cultural & Historic Affairs, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
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Tel: 973-881-4402  
Fax: 973-742-3746


Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING THE COUNTY TO APPLY TO THE FY26 DESTINATION  
MARKETING ORGANIZATION GRANT PROGRAM, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	37.
CAF#	
Purchase Req. #	
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING THE COUNTY TO APPLY TO THE FY26 DESTINATION MARKETING ORGANIZATION GRANT PROGRAM, PURSUANT TO N.J.S.A. 40A:20-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County wishes to apply for the FY26 Destination Marketing Organization Grant Program to support the execution of a comprehensive marketing plan to attract out-of-County and state visitors to the County’s various historic and cultural points of interest; and

**WHEREAS**, the Director of the Department of Cultural & Historical Affairs is recommending that the County apply to the FY26 Destination Marketing Organization Grant Program for a grant of three hundred thousand dollars (\$300,000.00) for a three (3) year cycle; and

**WHEREAS**, this matter was at discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes a grant application to the for a grant from the Highlands Council Tourism Expansion Grant Program of the FY26 Destination Marketing Organization Grant Program for a grant of three hundred thousand dollars (\$300,000.00) for a three (3) year cycle to continue efforts as part of its destination marketing organization status.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Director of the Department of Cultural & Historic Affairs, and Director of the Board of County Commissioners are authorized execute any documents for the grant application and take any other steps necessary to carry out the purpose of this Resolution.

ZMQ

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

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Tel: 973-881-4402  
Fax: 973-742-3746

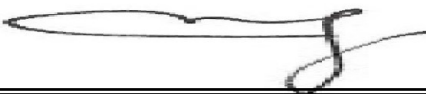
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 3 TO ALAIMO GROUP FOR THE HIGHLANDS RAIL TRAIL-PHASE II BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT IN THE BOROUGH OF WANAQUE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	38.
CAF#	C-04-55-175-001-901
Purchase Req. #	PO- 21-01208
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 3 TO ALAIMO GROUP FOR THE HIGHLANDS RAIL TRAIL-PHASE II BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT IN THE BOROUGH OF WANAUKE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on October 9, 2020, the County issued RFQ-21-009 seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants to be hired on an as-needed basis to provide professional services to the County pursuant to N.J.S.A. 40A:11-5, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 8, 2020, the Board passed Resolution No. R20201102 qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants for calendar year 2021, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Alaimo Group; and

**WHEREAS**, on February 9, 2021, the Board passed Resolution No. R2021-0121 authorizing an award of contract to Alaimo Group to provide professional consulting engineering services for the Highlights Rail Trail Phase II Bicycle & Pedestrian Improvements for an amount not to exceed three hundred ninety-nine thousand nine hundred fifty dollars (\$399,950.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, on September 8, 2021, the Board passed Resolution No. R-2021-0814, authorizing Contract Modification No. 1 for the design engineering services for the Highlands Rail Trail - Phase II Bicycle & Pedestrian Improvements Project to increase the engineering services by an amount not to exceed seventeen thousand dollars (\$17,000.00), for a new total contract amount of four hundred sixteen thousand nine hundred fifty dollars (\$416,950.00); and

**WHEREAS**, on August 8, 2023, the Board passed Resolution No. R-23-0742, authorizing Contract Modification No. 2 for the design engineering services for the Highlands Rail Trail - Phase II Bicycle & Pedestrian Improvements Project to increase the engineering services by amount not to exceed eighteen thousand five hundred dollars (\$18,500.00) for a new total contract amount of four hundred thirty-five thousand four hundred fifty dollars (\$435,450.00); and

**WHEREAS**, the County Engineer is recommending that the Board approve Contract Modification No. 3 to Alaimo Group for preparation of Categorical Exclusion Documentation for the Highlights Rail Trail Phase II Bicycle & Pedestrian Improvements in an amount not to exceed ten thousand three hundred fifty dollars (\$10,350.00) for a new total contract amount of four hundred forty five thousand eight hundred dollars (\$445,800.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, funds are available in Account No. C-04-55-175-001-901 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025, meeting of the Public Works Committee and is being recommended to the Board for approval.



**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6 that the Board of County Commissioners of the County of Passaic authorizes Contract Modification No. 3 to Alaimo Group for preparation of Categorical Exclusion Documentation for the Highlights Rail Trail Phase II Bicycle & Pedestrian Improvements in an amount not to exceed ten thousand three hundred fifty dollars (\$10,350.00) for a new total contract amount of four hundred forty five thousand eight hundred dollars (\$445,800.00).

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification herein, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,350.00

APPROPRIATION: C-04-55-175-001-901

PURPOSE: Authorize Contract Modification No. 3 to Alaimo  
Group for preparation of Categorical Exclusion  
Documentation for the Highlights Rail Trail Phase II  
Bicycle & Pedestrian Improvements.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025

# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,750.00

APPROPRIATION: 67-04-52-172-601-901

PURPOSE: Academic Content Modification for 3 to 4 years  
Group for preparation of Curriculum Instruction  
Documentation for the High School Year 11  
Physical Education Department

  
Richard C. Bell, Director of Finance

DATE: May 13, 2023

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
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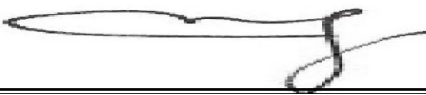
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO COLLIERS  
ENGINEERING AND DESIGN FOR THE CONSTRUCTION SUPPORT SERVICES DURING THE  
CONSTRUCTION PHASE OF THE OLDHAM ROAD IMPROVEMENTS PROJECT IN THE  
TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	39.
CAF#	C-04-55-175-001-901
Purchase Req. #	R5-10268
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO COLLIERS ENGINEERING AND DESIGN FOR THE CONSTRUCTION SUPPORT SERVICES DURING THE CONSTRUCTION PHASE OF THE OLDHAM ROAD IMPROVEMENTS PROJECT IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if, the subject matter consists of professional services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-25-013 seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, on January 21, 2025, the Board passed Resolution No. R-25-58, qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Colliers Engineering and Design.; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, the County Engineer is recommending an award of contract to Colliers Engineering and Design, an amount not to exceed ninety-five thousand dollars (\$95,000.00) for the construction support services during the construction phase of the Oldham Road Improvements Project in the Township of Wayne; and

**WHEREAS**, funds are available in Account No. C-04-55-175-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is authorizing an award of contract to Colliers Engineering and Design, an amount not to exceed ninety-five thousand dollars (\$95,000.00) for the construction support services during the construction phase of the Oldham Road Improvements Project in the Township of Wayne.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Colliers Engineering and Design and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.



## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$95,000.00

APPROPRIATION: C-04-55-175-001-901

PURPOSE: Award contract to Colliers Engineering and Design for the construction support services during the construction phase of the Oldham Road Improvements Project in the Township of Wayne.



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Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST PROTECTION PARTNERS, INC., FOR REPLACEMENT OF THE EXISTING NURSE CALL SYSTEM AND INSTALLATION OF A NEW WANDER SYSTEM AT THE PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PER BID C-25-012, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	40.
CAF#	C-04-55-182-002-904 (\$492,000)
Purchase Req. #	R5-10354
Result	

Public Works

COMMITTEE NAME



**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST PROTECTION PARTNERS, INC., FOR REPLACEMENT OF THE EXISTING NURSE CALL SYSTEM AND INSTALLATION OF A NEW WANDER SYSTEM AT THE PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PER BID C-25-012, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on April 10, 2025, the Purchasing Agent issued Bid No. C-25-012 to procure price quotes for nurse call and wander system upgrades (hereafter “Bid No. C-25-012”) seeking sealed proposals from qualified bidders for the nurse call and wander system upgrades; and

**WHEREAS**, on April 22, 2025, bids were unsealed for C-25-009 by the Purchasing Agent and a total of two (2) responses were received from the following contractors:

- 1. Northeast Protection Partners, Inc.
  - a. Base Bid           \$637,481.99
  - b. Alternative Bid     \$255,109.50
  - Total            \$892,591.49
  
- 2. Techno Time Business Solutions
  - a. Base Bid           \$654,666.25
  - b. Alternate Bid     \$257,200.00
  - Total            \$911,866.25

**WHEREAS**, the Passaic County Engineer is recommending an award of contract to Northeast Protection Partners, Inc., as the lowest responsible bidder for the project under C-25-012 in an amount not to exceed eight hundred ninety two thousand five hundred ninety one dollars and forty nine cents (\$892,591.49), which includes the base and alternative bid; and

**WHEREAS**, the County complied with the legal requirements as set forth under N.J.S.A. 40A:11-23 and the County is making the award of contract within sixty (60) days of the bid opening, as required under N.J.S.A. 40A:11-24(a); and

**WHEREAS**, funds are available in Account Nos. C-04-55-182-002-904, C-04-55-176-002-905 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at a meeting on April 30, 2025, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to Northeast Protection Partners, Inc., for replacement of the existing nurse call system and installation of a new wander system at the Preakness Healthcare Center in the Township of Wayne in an amount not to exceed eight hundred ninety two thousand five hundred ninety one dollars and forty nine cents (\$892,591.49), as recommended by the Passaic County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute an agreement with Northeast Protection Partners, Inc., and take any other steps necessary to carry out the purpose of this Resolution.



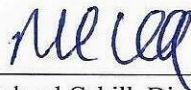
# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$892,591.49

APPROPRIATION: C-04-55-182-002-904 - \$492,687.99  
C-04-55-176-002-905 - \$399,903.50

PURPOSE: Award contract to Northeast Protection Partners, Inc.,  
for replacement of the existing nurse call system and  
installation of a new wander system at the Preakness  
Healthcare Center in the Township of Wayne.



Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST ROOF  
MAINTENANCE FOR REPAIRS AT THE COURTHOUSE ANNEX AT 63 HAMILTON STREET IN  
THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40A:11-10.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	41.
CAF#	C-04-55-182-002-903
Purchase Req. #	R5-09147
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST ROOF MAINTENANCE FOR REPAIRS AT THE COURTHOUSE ANNEX AT 63 HAMILTON STREET IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40A:11-10.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the roof at the Courthouse Annex at 63 Hamilton Street in the City of Paterson is in need of repairs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide by a joint agreement for the provision of the performance of goods and services to be used by their respective jurisdictions; and

**WHEREAS**, by virtue of Resolution R20170119, the County entered into the Bergen County Cooperative Contract Purchasing System # 11-BCCPS, which awarded a contract for Roof Repair, Replacement and Maintenance - Coop, Bid No. BC-BID-23-46, to multiple vendors, including Northeast Roof Maintenance, Inc.; and

**WHEREAS**, Northeast Roof Maintenance, Inc. provided a quote to the Passaic County Family Courts and Passaic County Engineer, attached to and made part of this resolution, to remove existing finial and repair clay tiles in area of removed finial, in an amount not to exceed seven thousand four hundred eighty five dollars (\$7,485.00) which is being recommended for approval by the Passaic County Engineer; and

**WHEREAS**, funds are available in Account No. C-04-55-182-002-903 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic is authorizing an award of contract to Northeast Roof Maintenance, Inc. in the amount of seven thousand four hundred eighty five dollars (\$7,485.00), as recommended by the Passaic County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Director of the Board of County Commissioners, the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,485.00

APPROPRIATION: C-04-55-182-002-903

PURPOSE: Award contract to Northeast Roof Maintenance, Inc. to provide repairs at the Courthouse Annex at 63 Hamilton Street in the City of Paterson.

  
Richard Cahill, Director of Finance

DATED: May 13, 2025

**Northeast Roof Maintenance, Inc.**

649 Catherine Street  
 Perth Amboy, NJ 08861  
 Phone: (732) 442-2020  
 Fax: (732) 442-8099



TO: Passaic County Family Courts  
 63 Hamilton Street  
 Paterson, NJ 07505  
 Attn: Andrew Thompson

4/22/2025

**PROPOSAL**

WORK ORDER #: 284

ADDRESS: Passaic County Family Courts, 63 Hamilton Street, Paterson, NJ 07505 USA

*Northeast Roof Maintenance, Inc. proposes to do the following work:*

RE: Courthouse Annex - Repair of Ridge Finial (REVISED).

1. Remove existing finial
2. Repair clay tiles in area of removed finial.

\*\*\* Price includes man lift.

The following pricing is according to the Bergen County Coop pricing  
 (Vendor # 19820, Bid # BC-Bid-23-46, Resolution # 1471-24).

<b>PRICE</b>	<b>\$7,485.00</b>
--------------	-------------------

*Approved By:*

\_\_\_\_\_  
 PRINT NAME

\_\_\_\_\_  
 SIGNATURE

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
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401 Grand Street  
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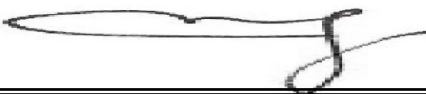
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO DUALL BUILDING RESTORATIONS, INC., FOR COURTHOUSE EXTERIOR FACADE REPAIRS AT THE PASSAIC COUNTY COURTHOUSE AT 77 HAMILTON STREET IN THE CITY OF PATERSON, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	42.
CAF#	C-04-55-176-002-905
Purchase Req. #	25-01259
Result	

Public Works  
COMMITTEE NAME



**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO DUALL BUILDING RESTORATIONS, INC., FOR COURTHOUSE EXTERIOR FACADE REPAIRS AT THE PASSAIC COUNTY COURTHOUSE AT 77 HAMILTON STREET IN THE CITY OF PATERSON, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on December 17, 2024, the Purchasing Agent issued Bid No. C-25-002, 77 Hamilton “New” Courthouse Façade Repairs (hereafter “C-25-002”) seeking sealed proposals from qualified bidders for needed repairs to the Courthouse facade; and

**WHEREAS**, on February 11, 2025, the Board passed Resolution R-25-106 authorizing an award of contract to Duall Building Restorations, Inc., for courthouse exterior repairs at 77 Hamilton Street, in an amount not to exceed one hundred sixteen thousand two hundred seventy dollars (\$116,270.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies, or equipment delivered or provided pursuant to the conditions as set forth therein; and

**WHEREAS**, the Passaic County Engineer is recommending that Change Order No. 1 be authorized for a net addition of seven thousand seven hundred thirty eight dollars and eighty five cents (\$7,738.85) due to additional caulking needed on the South Elevation as per additional deficiencies beyond the original scope of work, with a new total contract award, as a result of the increase, in the amount of one hundred twenty four thousand eight dollars and eighty five cents (\$124,008.85); and

**WHEREAS**, funds are available in Account No. C-04-55-176-002-905 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic authorize Change Order No. 1 for the contract with Duall Building Restorations, Inc., in the increased amount of seven thousand seven hundred thirty eight dollars and eighty five cents (\$7,738.85) with a new award as a result of the increase, in the amount of one hundred twenty four thousand eight dollars and eighty five cents (\$124,008.85).

**LET IT BE FURTHER RESOLVED**, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,738.85

APPROPRIATION: C-04-55-176-002-905

PURPOSE: Authorize Change Order No. 1 for the contract with Duall Building Restorations, Inc. for Courthouse Exterior Façade Repairs at the Passaic County Courthouse at 77 Hamilton Street in the City of Paterson.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 FOR CAP ELEVATOR, LLC,  
FOR THE ELEVATOR MODERNIZATION AND REHABILITATION PROJECT AT PREAKNESS  
HEALTHCARE CENTER, PER BID C-23-001, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	43.
CAF#	C-04-55-176-002-905
Purchase Req. #	23-03298
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 FOR CAP ELEVATOR, LLC, FOR THE ELEVATOR MODERNIZATION AND REHABILITATION PROJECT AT PREAKNESS HEALTHCARE CENTER, PER BID C-23-001, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on February 22, 2023, the Purchasing Agent issued C-23-001, Elevator Modernization, and Rehabilitation at Preakness Healthcare Center (hereafter “C-23-001”) seeking sealed proposals from qualified bidders for the Elevator Modernization Project at Preakness Healthcare Center; and

**WHEREAS**, on April 11, 2023, the Board passed Resolution No. R-23-0372 authorizing an award of contract to CAP Elevator, LLC, the lowest responsible bidder under C-23-001, in an amount not to exceed two million two hundred fifty-five thousand dollars (\$2,255,000.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies, or equipment delivered or provided pursuant to the conditions as set forth therein; and

**WHEREAS**, on October 10, 2023, the Board passed Resolution No. R-23-0953 authorizing Change Order No. 1 to CAP Elevator, LLC, under C-23-001 in the amount of twenty-nine thousand six hundred dollars (\$29,600.00), with a new award, as a result of the increase, of two million two hundred eighty-four thousand six hundred dollars (\$2,284,600.00); and

**WHEREAS**, on December 28, 2023, the Board passed Resolution No. R-23-1239, authorizing Change Order No. 2 to CAP Elevator, LLC, under C-23-001, in the amount of one hundred thirty-five thousand three hundred eighty dollars (\$135,380.00), with a new award amount, as a result of the increase, of two million four hundred nineteen thousand nine hundred eighty dollars (\$2,419,980.00); and

**WHEREAS**, on October 22, 2024, the Board passed Resolution R-24-945, authorizing Change Order No. 3, to CAP Elevator, LLC, under C-23-001, in the amount of twenty-nine thousand seven hundred fifty dollars (\$29,750.00), with a new total contract award, as a result of the increase, in the amount of two million, four hundred forty-nine thousand seven hundred thirty dollars (\$2,449,730.00); and

**WHEREAS**, the Passaic County Engineer is recommending that Change Order No. 4 be authorized for a net addition in the amount of one hundred eighty seven thousand eight hundred sixty dollars (\$187,860.00) due to requests by Preakness Healthcare and mandates to NJ-DCA that were a combination of additional scope of work, mandates by the Authority Having Jurisdiction and unforeseen conditions, with a new total contract award, as a result of the increase, in the amount of two million six hundred thirty seven thousand five hundred ninety dollars (\$2,637,590.00); and

**WHEREAS**, funds are available in Account No. C-04-55-176-002-905, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq.,

the Board of County Commissioners of the County of Passaic authorize Change Order No. 4 for the contract with CAP Elevator, LLC, under C-23-001, in the increased amount of one hundred eighty seven thousand eight hundred sixty dollars (\$187,860.00) with a new award as a result of the increase, in the amount of two million six hundred thirty seven thousand five hundred ninety dollars (\$2,637,590.00).

**LET IT BE FURTHER RESOLVED**, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Director of Board of County Commissioners are authorized to take any other action necessary to carry out the purpose of this Resolution.

ZMQ

May 13, 2025

# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$187,860.00

APPROPRIATION: C-04-55-176-002-905

PURPOSE: Authorize Change Order No. 4 for the contract with CAP Elevator, LLC for the Elevator Modernization, and Rehabilitation Project at Preakness Healthcare Center.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 6 TO SYSTEMS  
ELECTRONIC, INC. FOR FIRE ALARM UPGRADES AT PREAKNESS HEALTHCARE CENTER  
IN THE TOWNSHIP OF WAYNE, PER BID C-22-015, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	45.
CAF#	C-04-55-172-002-920
Purchase Req. #	22-04940
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 6 TO SYSTEMS ELECTRONIC, INC. FOR FIRE ALARM UPGRADES AT PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, PER BID C-22-015, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on May 13, 2022, the Purchasing Agent issued C-22-015, Preakness Healthcare Center Fire Alarm Upgrades (hereafter “C-22-015”) seeking sealed proposals from qualified bidders to upgrade the fire alarm systems at Preakness Healthcare Center in the Township of Wayne; and

**WHEREAS**, on June 28, 2022, the Board approved Resolution No. R-22-0592, authorizing an award of contract to Systems Electronic, Inc., as the lowest responsible bidder to the project under C-22-015, in the amount of four hundred ninety thousand dollars (\$490,000.00) pursuant to N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize, permit, or accept change orders for work performed, services rendered, materials, supplies, or equipment delivered or provided pursuant to the conditions as set forth therein; and

**WHEREAS**, the Passaic County Engineer is recommending that Change Order No. 6 be authorized for a net addition to the contract for the project under C-22-015 in the amount of six thousand five hundred twelve dollars (\$6,512.00), due to unforeseen conditions necessary due to troubleshooting of steps given to contractor through Honeywell in order to rectify the Silent Knight Installation and other requirements of DCA, with a new total contract award, as a result of the increase, in the amount of five hundred seventy nine thousand three hundred thirty four dollars and fifty cents (\$579,334.50); and

**WHEREAS**, funds are available in Account No. C-04-55-172-002-920, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025, meeting of the Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic approve Change Order No. 6 for the contract with Systems Electronic, Inc. under C-22-015, in the increased amount of six thousand five hundred twelve dollars (\$6,512.00), with a new total contract award, as a result of the increase, in the amount of five hundred seventy nine thousand three hundred thirty four dollars and fifty cents (\$579,334.50), as recommended by the Passaic County Engineer.

**LET IT BE FURTHER RESOLVED**, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Director of Board of County Commissioners are authorized to take any other action necessary to carry out the purpose of this Resolution.





CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,512.00

APPROPRIATION: C-04-55-172-002-920

PURPOSE: Approve Change Order No. 6 for the contract with Systems Electronic, Inc. for Fire Alarm Upgrades at Preakness Healthcare Center in the Township of Wayne.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
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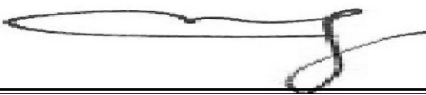
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO SPARWICK CONTRACTING, INC., FOR ON-CALL CULVERT REPAIRS AT THE WEAVER ROAD CULVERT NO. 1600-453 OVER TRIBUTARY TO APSHAWA BROOK IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-002, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	45.
CAF#	C-04-55-148-001-9B1
Purchase Req. #	24-06520
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO SPARWICK CONTRACTING, INC., FOR ON-CALL CULVERT REPAIRS AT THE WEAVER ROAD CULVERT NO. 1600-453 OVER TRIBUTARY TO APSHAWA BROOK IN THE TOWNSHIP OF WEST MILFORD, PER BID C-24-002, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on December 22, 2023, the Purchasing Agent issued Bid No. C-24-002, On-Call Bridge & Culvert Repair Projects (hereafter “C-24-002”) seeking sealed proposals from qualified bidders for on-call bridge and culvert repairs on an as-needed basis beginning January 1, 2024 and expiring December 31, 2025; and

**WHEREAS**, on February 2, 2024, the Board passed Resolution R-24-0057 qualifying a list of five contractors and unit prices to perform on-call bridge repairs and culvert repairs on an as-needed basis for the period beginning on January 1, 2024, and ending December 31, 2025, which included Sparwick Contracting, Inc.; and

**WHEREAS**, on September 24, 2024, the Board passed Resolution R-24-854 awarding a contract to Sparwick Contracting, Inc. for on-call culvert repairs at the Weaver Road Culvert No. 1600-453 over Tributary to Apshawa Brook in the Township of West Milford, in an amount not to exceed one hundred seven thousand three hundred ninety-seven dollars (\$107,397.00); and

**WHEREAS**, the Passaic County Engineer is recommending Change Order No. 1 be authorized for a net addition to the contract for the Project in the amount of two thousand nine hundred thirteen dollars and sixty eight cents (\$2,913.68) due to changes in the quantities and supplemental items based on as built and field conditions encountered, with a final contract amount, as a result of addition, of one hundred ten thousand three hundred ten dollars and sixty eight cents (110,310.68); and

**WHEREAS**, funds are available in Account No. C-04-55-148-001-9B1 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at a meeting on April 30, 2025, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic approves Change Order No. 1 for the contract with Sparwick Contracting, Inc. for on-call culvert repairs at the Weaver Road Culvert No. 1600-453 over Tributary to Apshawa Brook in the Township of West Milford, for a net addition to the contract for the Project in the amount of two thousand nine hundred thirteen dollars and sixty eight cents (\$2,913.68) due to changes in the quantities and supplemental items based on as built and field conditions encountered, with a final contract amount, as a result of addition, of one hundred ten thousand three hundred ten dollars and sixty eight cents (110,310.68).

**LET IT BE FURTHER RESOLVED**, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board are authorized to execute an agreement with Sparwick

Contracting, Inc. , Inc., and take any other steps necessary to carry out the purpose of this Resolution.

ZMQ

May 13, 2025

# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,913.68

APPROPRIATION: C-04-55-148-001-9B1

PURPOSE: Approve Change Order No. 1 for the contract with Sparwick Contracting, Inc. for on-call culvert repairs at the Weaver Road Culvert No. 1600-453 over Tributary to Apshawa Brook in the Township of West Milford.



---

Richard Cahill, Director of Finance

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746


Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION CONCURRING WITH ORDINANCE NO. 29 (YEAR 2025) OF THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	46.
CAF#	
Purchase Req. #	
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION CONCURRING WITH ORDINANCE NO. 29 (YEAR 2025) OF THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, the County is responsible for the maintenance of Paterson-Hamburg Turnpike in the Township of Wayne; and

**WHEREAS**, the Township of Wayne has adopted Ordinance No. 29 dated April 16, 2025, attached hereto and made part hereof, which approves a traffic signal at the Paterson-Hamburg Turnpike and the Plaza Square Access Driveway; and

**WHEREAS**, the County Engineer is recommending that the Board concur with the decision of the Township of Wayne to adopt Ordinance No. 29; and

**WHEREAS**, this matter was discussed at the April 30, 2025, meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1 et seq. that the Board of County Commissioners of the County of Passaic hereby concurs with Ordinance No. 29 dated April 16, 2025 passed by the Township of Wayne.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025



LEGAL NOTICE  
ORDINANCE NO. 29  
2025  
TOWNSHIP OF WAYNE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY

AN ORDINANCE APPROVING A TRAFFIC CONTROL SIGNAL  
AT PATERSON-HAMBURG TURNPIKE AND  
PLAZA SQUARE ACCESS DRIVEWAY

WHEREAS, N.J.S.A. 39:4-8b(1) provides that a municipality may, without the approval of the commissioner, and consistent with the current standards prescribed by the Manual on Uniform Traffic Control Devices for Streets and Highways, establish by ordinance, resolution, or regulation, any of the provisions contained in R.S.39:4-197; and

WHEREAS, N.J.S.A. 39:4-197(1)(e) provides, *inter alia*, that a municipality may pass, without the approval of the Commissioner of Transportation, and consistent with the current standards prescribed by the Manual on Uniform Traffic Control Devices for Streets and Highways, ordinances regulating the passage or stopping of traffic at certain congested street corners or other designated points, including the establishment of multi-way stop controls; and

WHEREAS, Chapter 200 (Vehicles and Traffic), Article XII (Traffic Control Signals), Section 200-49 (Locations) of the Code of the Township of Wayne ("Code") provides that traffic control signals shall be installed and operated at the intersections listed therein; and

WHEREAS, Regency Centers Corp. has installed a traffic control signal at the intersection of Paterson-Hamburg Turnpike and Plaza Square access driveway, in accordance with the Traffic Signal Plan bearing the last revision date of August 20, 2024; and

WHEREAS, is it necessary and in the best interests of the Township to amend and supplement Chapter 200 (Vehicles and Traffic), Article XII (Traffic Control Signals) of the Code to include this intersection under Section 200-49 (Locations) and to ordain said Plan.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Wayne in the County of Passaic, State of New Jersey as follows [additions by bold, deletions by ~~strikethrough~~]:

SECTION 1. Chapter 200 (Vehicles and Traffic), Article XII (Traffic Control Signals), Section 200-49 (Locations) of the Code of the Township of Wayne is hereby amended and supplemented as follows:

Intersection <b>Paterson-Hamburg Turnpike and Plaza Square Access Driveway</b>
--

That the above-referenced intersection shall be controlled by a traffic control signal in accordance with the plans titled "Traffic Signal Plan, Electrical Construction Plan, Traffic Signal Timing Directive, Signal and Pavement Marking Plan", 4 sheets, prepared by Bohler Engineering dated August 3, 2021, last revised August 20, 2024.

SECTION 2. That the Traffic Control Signal shall be operated in conformance with the current standards established in the Manual on Uniform Traffic Control Devices (MUTCD), Title 39 of the Revised Statutes and the New Jersey Administrative Code, and with the designated plan.

SECTION 3. All other provisions of Chapter 200 of the Code of the Township of Wayne shall remain unchanged.

SECTION 4. Upon introduction and prior to adoption of this ordinance, the Township Clerk shall forward a copy of this ordinance to the County of Passaic pursuant to N.J.S.A. 39:4-8a.

**SECTION 5: Severability.** The provisions of this Ordinance are declared to be severable and if any section, sub-section, sentence, clause, phrase, or any other part of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not affect, impair, or invalidate the validity of the remaining sections, subsections, sentences, clauses, and phrases of this Ordinance, but shall remain in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 6: Repeal of Inconsistent Provisions.** All ordinances or parts thereof in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

**SECTION 7: Codification.** This Ordinance shall be a part of the Code of the Township of Wayne as though codified and fully set forth therein. The Township Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The Township Clerk and the Township Attorney are authorized and directed to change any Chapter, Article and/or Section number of the Code of the Township of Wayne in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

**SECTION 8.** This ordinance shall take effect twenty (20) days after final passage by Council and approval by the Mayor in the manner prescribed by law at N.J.S.A. 40:69A-181 and the adoption of a concurring resolution by the Board of County Commissioners of the County of Passaic as may be required.

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF AN ORDINANCE INTRODUCED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WAYNE AT A REGULAR MEETING HELD ON APRIL 16, 2025.

ATTEST:



PAUL V. MARGIOTTA  
TOWNSHIP CLERK



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION IN SUPPORT OF BERGEN COUNTY’S APPLICATION TO THE NORTH JERSEY PLANNING AUTHORITY IN CONJUNCTION WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION AND FEDERAL HIGHWAY ADMINISTRATION FOR THE FY 2026 LOCAL CAPITAL PROJECT DELIVERY, LOCAL CONCEPT DEVELOPMENT PHASE FOR THE PASSAIC STREET BRIDGE OVER THE PASSAIC RIVER, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	47.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION IN SUPPORT OF BERGEN COUNTY’S APPLICATION TO THE NORTH JERSEY PLANNING AUTHORITY IN CONJUNCTION WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION AND FEDERAL HIGHWAY ADMINISTRATION FOR THE FY 2026 LOCAL CAPITAL PROJECT DELIVERY, LOCAL CONCEPT DEVELOPMENT PHASE FOR THE PASSAIC STREET BRIDGE OVER THE PASSAIC RIVER, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, the North Jersey Transportation Planning Authority (NJTPA), in conjunction with the New Jersey Department of Transportation (NJDOT) and the Federal Highway Administration (FHWA), is soliciting applications for the Fiscal Year 2026 Local Capital Project Delivery (LCPD) Program, Local Concept Development (LCD) Phase; and

**WHEREAS**, the Passaic Street Bridge over the Passaic River (Structure #020021C) in the City of Garfield, Bergen County and the City of Passaic, Passaic County is under the jurisdiction of the County of Bergen; and

**WHEREAS**, as a subregion of the NJTPA, the County of Bergen is eligible to submit an application for this competitive program; and

**WHEREAS**, the County of Bergen intends to submit an application to the NJTPA for the LCPD Program, LCD Phase for the Passaic Street Bridge over the Passaic River project; and

**WHEREAS**, as part of the application, the County of Bergen has requested a Resolution of Support for the application to the NJTPA from the County of Passaic; and

**WHEREAS**, the County Engineer, recommends the County of Passaic support the County of Bergen's LCPD Program application to the NJTPA for the Passaic Street Bridge over the Passaic River project; and

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Passaic supports the County of Bergen's LCPD Program application to the NJTPA for the Passaic Street Bridge over the Passaic River project; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be forwarded to the Bergen County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR  
INSTALLATION OF A NEW STORM SEWER MANAGEMENT SYSTEM FOR A PROPOSED  
MIX-USE BUILDING AT 1607-1617 MAIN AVENUE, BLOCK 9.09, LOTS 9 & 11, IN THE CITY  
OF CLIFTON, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	48.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING A STORMWATER DRAIN CONNECTION PERMIT FOR INSTALLATION OF A NEW STORM SEWER MANAGEMENT SYSTEM FOR A PROPOSED MIX-USE BUILDING AT 1607-1617 MAIN AVENUE, BLOCK 9.09, LOTS 9 & 11, IN THE CITY OF CLIFTON, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County has a policy which prohibits the connection of new stormwater drainage systems into existing stormwater drainage systems maintained by the County of Passaic without a permit authorized by the County Commissioners; and

**WHEREAS**, a storm drain connection permit application, attached hereto and made a part hereof is required for County Planning Board (Site Plan Number SP-24-044) as part of County Planning Board approval has been made for the property located at 1607-1617 Main Avenue, (Block 9.09, Lots 9 & 11) in the City of Clifton; and

**WHEREAS**, the storm drain connection permit application is a request to allow the applicant, 1607-1617 Main Avenue LLC, C/O Fawzi Abdelgani to construct a new storm sewer management system that will discharge into an existing County Storm Drain Structure within Main Avenue; and

**WHEREAS**, 1607-1617 Main Avenue LLC, C/O Fawzi Abdelgani shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the connection to the storm drain system; and

**WHEREAS**, this matter was discussed at the April 30, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the storm drain connection permit for 1607-1617 Main Avenue LLC, C/O Fawzi Abdelgani, owner of 1607-1617 Main Avenue, (Block 9.09, Lots 9 & 11) in the City of Clifton, to construct a new storm sewer management system that will discharge into an existing County Storm Drain Structure within Main Avenue, subject to the above-stated terms and conditions.

**LET IT BE FURTHER RESOLVED**, that the aforesaid storm drain connection permit is not to be considered a change of policy by the County of Passaic and future requests for storm drain connection permits shall be considered on a case-to-case basis.

**LET IT BE FURTHER RESOLVED**, the Director of the Board of County Commissioners, Clerk of the Board and County Counsel are hereby authorized to execute a Storm Drain Agreement on behalf of Passaic County.

ZMQ

May 13, 2025





**County of Passaic  
Administration Building**

**401 Grand Street • Paterson, New Jersey 07505-2023**

**OFFICE OF THE COUNTY ENGINEER**

**Room 524**

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

roadpermits@passaiccountynj.org

**STORM DRAIN CONNECTION PERMIT APPLICATION  
PLEASE ALLOW 15 BUSINESS DAYS FOR PROCESSING**

DATE: 4-25-2025

**Completed Applications and Enclosures shall be forwarded to:**

County of Passaic  
Office of the County Engineer  
Passaic County Administration Building  
401 Grand Street, Room 524  
Paterson, NJ 07505

Gentlemen:

I, the undersigned, Fawzi Abdelgani

(Print Name)

Acting as (Owner, Partner or Authorized Corporate Official by a Resolution adopted by the Company's Board of Directors) of

1607 - 1617 Main Ave LLC

(Company Name)



Partnership

       Corporation

Or the Owner of a private residence

Hereby submit formal application to the Board of Chosen Freeholders of the County of Passaic to grant approval to (me, us) to connect (my, our) storm drain into the existing County of Passaic storm drain system within

Main Ave

(Print Name of County Road)

In the Municipality of CLIFTON

(Print Name)

If such request is approved, (I, we) as the applicant will agree to the following terms and conditions (where applicable):

1. The applicant will construct, at this own expense, the entire proposed drainage system on his site, and also, the necessary extensions and connections into the County's system within the County's right-of-way. The applicant will supply all materials, labor and equipment to perform said work described and indicated on the submitted construction plans.
2. The applicant agrees to maintain, replace, and repair, when necessary, the constructed system with his own forces and at his own expense.
3. The applicant contractor shall obtain the required associated Highway Opening and Use Permits, pay the prevailing fees, and post the required bonds and insurance with the Passaic County Road Department, prior to commencing work.

4. The applicant and the contractor agrees to perform the work within the County Roadway only between the period from April 1<sup>st</sup> to November 15<sup>th</sup> of any calendar year during allowable working hours on Monday thru Friday, County of Passaic Holidays excluded.
5. Any associated Highway Opening and Use Permits **will not** be issued for the Storm Drain Connection work as herby requested, **unless** the applicant has been issued approval of the Storm Drain Connection Permit.
6. If any curb is to be removed, replaced, or installed, it should be so noted on the Highway Opening and Use Permit application.
7. Issuance of a storm drain connection permit to the applicant does NOT permit the applicant, developer or contractor to perform any blasting work within the Passaic County right-of-way. If blasting permission is sought, the party to perform the work shall adhere to the procedures and requirements as required in the Passaic County Board of Chosen Freeholder Resolution dated October 1, 1986: which established a policy on blasting within the County right-of-ways, easements, and property.
8. The applicant agrees to assume all responsibilities for the work and for any damages or injury which may result from this installation and during the maintenance thereof.

If known, please supply the following information to help expedite your application

- A. \_\_\_\_\_ Enclosed/Attached are two (2) copies of the Construction Plans showing the proposed connection and sizes of all pipes.

**OR**


FA \_\_\_\_\_ The Construction Plans and Drainage Calculations were submitted as part of the Subdivision and/or Site Plan.

Passaic County Planning Board Site Plan Number SP 24 - 044.

**B. Property Location:**

Road Address: 1607 - 1617 Main Ave Municipality: \_\_\_\_\_

Block: 9.09 Lot(s): 9 + 11

 Owner \_\_\_\_\_  
Signature of Applicant Title

Mailing Address: 11 Richmond St

Clifton NJ 07011  
City State Zip Code

Phone No. 9736099057

**APPLICANT IS TO SUBMIT THE ORIGINAL AND TWO (2) SIGNED COPIES OF THIS APPLICATION, ALONG WITH TWO (2) COPIES OF THE PROPOSED PLAN (IF REQUIRED) TO THE OFFICE OF THE COUNTY ENGINEER**

**NOTICE TO APPLICANT**

**ALL WORK** involved in the above "Storm Drain Connection" **SHALL BE INSPECTED** by the County Engineer or his duly authorized representative in accordance with the Highway Opening and Use Permit.



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

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Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO  
ADVERTISE AND RECEIVE BIDS FOR THE2025 ROADWAY RESURFACING PROGRAM AT  
VARIOUS COUNTY LOCATIONS, PURSUANT N.J.S.A 40A: 11-23, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	49.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE 2025 ROADWAY RESURFACING PROGRAM AT VARIOUS COUNTY LOCATIONS, PURSUANT N.J.S.A 40A: 11-23, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, the County Engineer is recommending that the Board authorize the Purchasing Agent to advertise and receive bids for the 2025 Roadway Resurfacing project which is partially funded by a NJDOT County Aid Grant; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23, et seq. the County shall publish the advertisement for bids in advance of the date fixed for receiving the bids to promote competitive bidding; and

**WHEREAS**, this matter was discussed via email on May 2, 2025 with the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-23, et seq., that the Passaic County Board of Commissioners hereby authorizes the Passaic County Purchasing Agent to advertise and receive bids as recommended by the County Engineer for the 2025 Roadway Resurfacing project at various locations within the County..

ZMQ

May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
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401 Grand Street  
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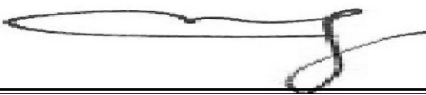
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MODEL 1  
COMMERCIAL VEHICLES, INC., FOR THE PURCHASE OF FIVE MINIBUSES FOR THE  
DIVISION OF PARA-TRANSIT FOR THE COUNTY OF PASSAIC, PER BID SB-24-063,  
PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ROADS DIVISION

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	50.
CAF#	G-01-41-803-025-CV1 (\$600
Purchase Req. #	R5-10044
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MODEL 1 COMMERCIAL VEHICLES, INC., FOR THE PURCHASE OF FIVE MINIBUSES FOR THE DIVISION OF PARA-TRANSIT FOR THE COUNTY OF PASSAIC, PER BID SB-24-063, PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bid and bidding thereof; and

**WHEREAS**, on September 30, 2024, the County’s Purchasing Agent issued SB-24-063, Two (2) 2025 or Newer Ford E-450 Minibus or Equivalent (“SB-24-063”), seeking sealed proposals from qualified bidders for two minibuses for Preakness Healthcare Center; and

**WHEREAS**, on October 16, 2024, the Purchasing Agent unsealed the bids received under SB-24-063 and determined Model 1 Commercial Vehicles, Inc., of Carlstadt, New Jersey to be the lowest responsible bidder; and

**WHEREAS**, the Supervisor of Roads is recommending that the Board purchase five (5) 2025 Ford E450 minibuses built to the specifications outlined in SB-24-063 as required by the Division of Para-Transit, in the amount not to exceed six hundred thirty three thousand seven hundred fifty dollars (\$633,750.00); and

**WHEREAS**, the purchase will be made according to the unit prices established in SB-24-063; and

**WHEREAS**, funds are available in Account Nos. G-01-41-803-025-CV1, T-24-56-850-000-801 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 30, 2025, meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract to Model 1 Commercial Vehicles, Inc., to purchase five (5) 2025 Ford E450 minibuses built to the specifications outlined in SB-24-063 as required by the Division of Para-Transit, in the amount not to exceed six hundred thirty three thousand seven hundred fifty dollars (\$633,750.00).

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent, Clerk of the Board, and County Counsel are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to the issuance of the appropriate Purchase Order.

ZMQ

May 13, 2025

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$633,750.00

APPROPRIATION: G-01-41-803-025-CV1 - \$600,000.00  
T-24-56-850-000-801 - \$33,750.00

PURPOSE: Award contract to Model 1 Commercial Vehicles, Inc.,  
to purchase five (5) 2025 Ford E450 minibuses built  
to the specifications outlined in SB-24-063 as required  
by the Division of Para-Transit.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** MODEL 1 COMMERCIAL VEHICLES, INC.

**Trade Name:**

**Address:** 51 KERO ROAD  
CARLSTADT, NJ 07072

**Certificate Number:** 1863152

**Effective Date:** April 01, 2014

**Date of Issuance:** December 06, 2023

**For Office Use Only:**

20231206142640594

County of Passaic  
Board of County Commissioners



## CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

**SHORT DESCRIPTION**      (5) five E-450 Starcraft Allstart 25

**REQUISITION No./CONTRACT No.**      Bid# SB-24-063

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)



A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Nick Corley

Digitally signed by Nick Corley  
Date: 2025.04.24 15:40:42 -0400

Signature of Vendor's Authorized Representative

Nick Corley, Transit Bid Manager

Print Name and Title of Vendor's Authorized Representative

Model 1 Commercial Vehicles, Inc.

Vendor's Name

9225 Priority Way West Dr., Suite 300

Vendor's Address (Street Address)

Indianapolis, IN 46240

Vendor's Address (City/State/Zip Code)

4/24/25

Date

33-0388707

Vendor's FEIN, EIN or FTIN

Vendor's Phone Number

463-234-9400

Vendor's Fax Number

biddepartment@model1.com

Vendor's Email Address

### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY TO EXTEND AND INCREASE A CONTRACT WITH FORGE SIGNWORKS, LLC, FOR ON-CALL PASSAIC COUNTY WAYFINDING SIGNAGE FABRICATION & INSTALLATIONS, PURSUANT TO N.J.S.A. 40A:11-15.

THIS RESOLUTION WAS REQUESTED BY:  
CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	51.
CAF#	0-25-56-641-001-603
Purchase Req. #	
Result	

Public Works  
COMMITTEE NAME



**RESOLUTION AUTHORIZING THE COUNTY TO EXTEND AND INCREASE A CONTRACT WITH FORGE SIGNWORKS, LLC, FOR ON-CALL PASSAIC COUNTY WAYFINDING SIGNAGE FABRICATION & INSTALLATIONS, PURSUANT TO N.J.S.A. 40A:11-15.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (the “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on March 31, 2023, the Purchasing Agent issued C-23-005 qualifying unit prices for On-Call Wayfinding Signage Fabrication & Installations for a contract period of two (2) years beginning May 15, 2023, through May 14, 2025 (“C-23-005”); and

**WHEREAS**, on April 27, 2023, the Purchasing Agent unsealed bid C-23-005 for On-Call Passaic County Wayfinding Signage Fabrication & Installation, and only one response was received from Forge Signworks LLC; and

**WHEREAS**, on May 23, 2023, the Board awarded a contract to Forge Signworks, LLC for On-Call Wayfinding Signage Fabrication & Installations for a contract period of two (2) years beginning May 15, 2023, and expiring on May 14, 2025; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-15, a contract may be extended by mutual agreement of the parties to the contract when a contracting unit has commenced rebidding prior to the time the contract expires; and

**WHEREAS**, the County and Forge Signworks, LLC have agreed to extend the contract by way of letter, which is incorporated into this Resolution and attached hereto; and

**WHEREAS**, the Director of the Department of Cultural & Historical Affairs is recommending that the County extend its contract with Forge Signworks LLC, for a ninety (90) day period beginning on May 15, 2025 and expiring on July 14, 2025 in an amount not to exceed sixty thousand dollars (\$60,000.00); and

**WHEREAS**, funds are available in Account No. O-25-56-641-001-603 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was at discussed at the April 30, 2025 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-15, that the Board of County Commissioners of the County of Passaic authorizes that the contract with Forge Signworks, LLC, for On-Call Wayfinding Signage Fabrication & Installations, set to expire on May 14, 2025, is hereby authorized to be extended for a ninety (90) day period beginning on May 15, 2025 and expiring on July 14, 2025 in an amount not to exceed sixty thousand dollars (\$60,000.00); and

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: O-25-56-641-001-603

PURPOSE: Authorize contract extension and increase in award to Forge Signworks, LLC, for On-Call Wayfinding Signage Fabrication & Installations.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A 2025 FORD RANGER 4x4  
PICK-UP TRUCK BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE, PURSUANT TO  
N.J.S.A. 40A:11-10 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	52.
CAF#	T-22-56-850-020-801
Purchase Req. #	R5-10093
Result	

Law and Public Safety

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PURCHASE OF A 2025 FORD RANGER 4x4 PICK-UP TRUCK BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (the “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor’s Office (“PCPO”) has requested the purchase of various goods and services for use in furtherance of its objectives; and

**WHEREAS**, said goods and services are also being procured through a Cooperative and State Contract as permitted by N.J.S.A. 40A:11-10 et seq.; and

**WHEREAS**, this matter was discussed on April 29, 2025, at the Law and Public Safety Committee Meeting and is being recommended to the Board for approval; and

**WHEREAS**, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendor has executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in the accounts set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10 et seq., the Board of County Commissioners of the County of Passaic hereby authorizes the purchases of the following goods or services in accordance with the terms of the applicable state or cooperative agreement:

Description: 2025 Ford Ranger 4x4 Pick-Up Truck  
Using Agency: Passaic City Police Department  
Purchase Price: \$41, 270.60  
Vendor: Route 23 Automall  
Authority: Bergen County Cooperative Contract Purchasing System  
Contract No.: 24-43  
Account(s): T-22-56-850-020-801

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent, Prosecutor’s Office, Clerk to the Board, and County Counsel hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of appropriate Purchase Orders.

PCR  
May 13, 2025

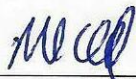
# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$41,270.60

APPROPRIATION: T-22-56-850-020-801

PURPOSE: Award contract to Route 23 Automall for the purchase of a 2025 Ford Ranger 4x4 Pick-Up Truck.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025

County of Passaic  
Board of County Commissioners



## CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

**SHORT DESCRIPTION**      Route 23 automall - purchase if a 2025 Ford Ranger 4x4

**REQUISITION No./CONTRACT No.**      Req # RS-10093

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)



A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

Print Name and Title of Vendor's Authorized Representative

Route 23 Automall LLC

Vendor's Name

1301 Rt. 23

Vendor's Address (Street Address)

Butler, NJ 07405

Vendor's Address (City/State/Zip Code)

Date

4/17/25  
22-3750815

Vendor's FEIN, EIN or FTIN

973-838-0800

Vendor's Phone Number

973-838-5572

Vendor's Fax Number

darmiger@23automall.com

Vendor's Email Address

### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HANNUM’S MT. HOLLY SALES, INC., DBA LIBERTY HARLEY DAVIDSON, TO PURCHASE FOUR (4) 2025 OR NEWER HARLEY DAVIDSON FLHTP ELECTRA GLIDE POLICE MOTORCYCLES AND TEN (10) HARLEY DAVIDSON MOTORCYCLES TRADE-IN FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	53.
CAF#	T-13-56-860-000-801
Purchase Req. #	R5-10328
Result	

Law and Public Safety  
COMMITTEE NAME

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HANNUM’S MT. HOLLY SALES, INC., DBA LIBERTY HARLEY DAVIDSON, TO PURCHASE FOUR (4) 2025 OR NEWER HARLEY DAVIDSON FLHTP ELECTRA GLIDE POLICE MOTORCYCLES AND TEN (10) HARLEY DAVIDSON MOTORCYCLES TRADE-IN FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT, PURSUANT TO N.J.S.A. 40A: 11-4, ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (the “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-2(27), lowest responsible bidder means the bidder whose response to a request for bids offers the lowest price and is responsive and who is responsible; and

**WHEREAS**, on April 10, 2025, the Purchasing Agent issued Bid No. SB-25-053, the purchase of four (4) 2025 or newer Harley Davidson FLHTP Electra Glide police motorcycles and ten (10) Harley Davidson Motorcycles trade-in for the Passaic County Sheriff’s Department (“SB-25-053”), seeking sealed proposals from qualified bidders; and

**WHEREAS**, on April 22, 2025, bids were unsealed for SB-25-053 by the Purchasing Agent with responses from one bidder: (1) Hannum’s Mount Holly Sales DBA Liberty Harley-Davidson; and

**WHEREAS**, the PCSO recommends an award of contract to Hannum’s Mount Holly Sales DBA Liberty Harley-Davidson, four (4) 2025 or newer Harley Davidson FLHTP Electra Glide police motorcycles and ten (10) Harley Davidson Motorcycles trade-in for the Passaic County Sheriff’s Department in the amount not to exceed fifty-one thousand one hundred thirty-eight dollars and twenty-eight cents (\$51,138.28) for a contract period of May 13, 2025 to May 12, 2026; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendor has executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in account number T-13-56-860-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was reviewed by the Law and Public Safety Committee on April 14, 2025, and is being recommended to the full Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED** pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic is authorizing a contract award to Hannum’s Mount Holly Sales DBA Liberty Harley-Davidson, four (4) 2025 or newer Harley Davidson FLHTP Electra Glide police motorcycles and ten (10) Harley Davidson Motorcycles trade-in for the Passaic County Sheriff’s Department in the amount not to exceed fifty-one thousand one hundred thirty-eight dollars and twenty-eight cents (\$51,138.28) for a contract period of May 13, 2025 to May 12, 2026.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.





# CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$51,138.28

APPROPRIATION: T-13-56-860-000-801

PURPOSE: Award contract to Hannum's Mount Holly Sales DBA Liberty Harley-Davidson, four (4) 2025 or newer Harley Davidson FLHTP Electra Glide police motorcycles and ten (10) Harley Davidson Motorcycles trade-in for the Passaic County Sheriff's Department.



---

Richard Cahill, Director of Finance

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
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Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ARMOR EXPRESS VORTEX IIIA  
BODY ARMOR VESTS FOR THE PASSAIC COUNTY SHERIFF’S OFFICE, PURSUANT TO  
N.J.S.A. 40A:11-12 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	54.
CAF#	G-01-41-875-024-223 (\$26,0
Purchase Req. #	R5-10234; R5-10236
Result	

Law and Public Safety

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PURCHASE OF ARMOR EXPRESS VORTEX IIIA  
BODY ARMOR VESTS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO  
N.J.S.A. 40A:11-12 ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (the “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriff's Office ("PCSO") has requested the purchase of various goods and services for use in furtherance of its objectives; and

**WHEREAS**, said goods and services are also being procured through a Cooperative and State Contract as permitted by N.J.S.A. 40A:11-12 et seq.; and

**WHEREAS**, this matter was discussed on April 29, 2025, at the Law and Public Safety Committee Meeting and is being recommended to the Board for approval; and

**WHEREAS**, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendor has executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in the accounts set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, et. seq., the Board of County Commissioners of the County of Passaic hereby authorizes the purchases of the following goods or services in accordance with the terms of the applicable state or cooperative agreement:

Description: Armor Express Vortex IIIA Body Armor Vests with Armor Express ARA Shock Plates and Armor Express Revolution Inner Carrier

Using Agency: PCSO

Purchase Price: \$26,006.29 (R5-10234) \$18,351.90 (R5-10236)

Vendor: Atlantic Uniform Company

Authority: New Jersey State Contract

Contract No.: 17-FLEET-00763

Account(s): G-01-41-875-024-223, 5-01-22-130-002-223

**LET IT BE FURTHER RESOLVED,** that the Purchasing Agent, Sheriff's Office, Clerk to the Board, and County Counsel hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of appropriate Purchase Orders.

PCR

May 13, 2025

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$44,358.19

APPROPRIATION: G-01-41-875-024-223 - \$26,006.29  
5-01-22-130-002-223 - \$18,351.90

PURPOSE: Award contract to Atlantic Uniform Company for the purchase of Armor Express Vortex IIIA Body Armor Vests with Armor Express ARA Shock Plates and Armor Express Revolution Inner Carrier for the Passaic County Sheriff's Office.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

244,392.19

AMOUNT

0-01-51-875-004-523 - 258,006.30  
5-01-52-130-003-523 - 218,321.90

APPROPRIATION:

Amount encumbered to Atlantic Uniform Company for the purchase of Arson Report Vortex IIIA Body Armor Vest with Arson Report ARA Shock Filter and Arson Report Revolution from Carver for the Paralel County Sheriff's Office.

PURPOSE:



Michael C. Smith, Director of Finance

DATED: May 13, 2012

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO RECOIL LLC  
FOR LEAD REMEDIATION AT THE PASSAIC COUNTY SHERIFF’S OFFICE RANGE,  
PURSUANT TO N.J.S.A. 40A:11-3.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	55.
CAF#	5-01-22-130-002-207
Purchase Req. #	R5-10167
Result	

Law and Public Safety

COMMITTEE NAME

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO RECOIL LLC FOR LEAD REMEDIATION AT THE PASSAIC COUNTY SHERIFF'S OFFICE RANGE, PURSUANT TO N.J.S.A. 40A:11-3.**

**WHEREAS**, the County of Passaic (the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-3 when the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the bid threshold, the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution as appropriate to the contracting unit without public advertisement for bids; and

**WHEREAS**, the Passaic County Sheriff's Office seeks lead remediation services for the Passaic County Sheriff's Office ("PCSO") Firing Range; and

**WHEREAS**, on June 30, 2020, the Board approved Resolution No. R20200514 setting the bid threshold at forty-four thousand dollars (\$44,000.00), in accordance with the law; and

**WHEREAS**, the PCSO has sought quotes from four entities to provide lead remediation services for the PCSO Firing Range and is requesting an award of contract to the lowest bidder Recoil LLC dba Recoil Range Remediation ("Recoil LLC"), in an amount not to exceed thirty-one thousand three hundred sixty dollars (\$31,360.00); and

**WHEREAS**, Recoil LLC, has executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., the vendor has executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed they are not identified on the Specially Designated Nationals and Blockesherifd Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Accounts 5-01-22-130-002-207 any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee on April 29, 2025, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-3 that the Board of County Commissioners of the County of Passaic authorizes a contract to Recoil LLC dba Recoil Range Remediation to provide lead remediation services for the PCSO Firing Range, in an amount not to exceed thirty-one thousand three hundred sixty dollars (\$31,360.00).

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Recoil LLC dba Recoil Range Remediation and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, Passaic County Sheriff's Office, County Counsel, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.



## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,360.00

APPROPRIATION: 5-01-22-130-002-207

PURPOSE: Award contract to Recoil LLC dba Recoil Range Remediation to provide lead remediation services for the Passaic County Sheriff's Office Firing Range.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: May 13, 2025

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

\$10,000.00

AMOUNT

3-01-22-130-002-207

APPROPRIATION

Award contract to Hecoff LLC for Ranch Range  
Remediation to provide best remediation services for  
the Ranch Range County Sheriff's Office Training Range.

PURPOSE

Robert C. Smith, Director of Finance

DATED: May 13, 2023





# BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant to N.J.S.A. 19:44A-20.8

COUNTY OF PASSAIC

## Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the RECON, LLC its subsidiaries, assigns or principals controlling an excess of ten percent (10%) of the business entity has neither made a reportable contribution prohibited under N.J.S.A. 19:44A-20.4, et seq. in the year preceding the Non-Fair and Open Contract awarded in the year 2020 for NAAC maintenance ("Contract") nor will it make any reportable contributions during the term of the Contract to any of the following name candidate committees, joint candidate committees, and political party committees representing the elected officials of the County of Passaic, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Bruce James for County Commissioner	Rodney A. De Vore for Commissioner
Friends of Pat Lopez	Friends of Danielle Ireland Under
Friends of John Bartlett	Friends of Catherine for Supervisor
Friends of Terry Duffy	Friends of Adriano for Sheriff
Scott Luzzo for Commissioner	
Friends of Orlando Cruz for Commissioner	

## Part II - Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- ☐ Partnership
 ☐ Corporation
 ☐ Sole Proprietorship
 ☐ Subchapter S Corporation  
☐ Limited Partnership
 ☒ Limited Liability Corporation
 ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Matthew Carrara	1308 Pompano Road, Panama City Beach, FL 32408

## Part III - Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: RECON LLC

Signed: [Signature]

Title: President

Printed Name: Matthew Carrara

Date: 04/17/2025

Subscribed and sworn before me this 18 day of

April 2025

John A. Wilson

(Affiant)

My Commission expires: 02-11-2028

John A. Wilson, Passaic, NJ

(Print name & title of affiant)



(Corporate Seal)



County of Passaic  
Board of County Commissioners



## CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION      RECOIL, LLC - RANGE REMEDIATION

REQUISITION No./CONTRACT No.      R5-10167 AS PER 4 QUOTES

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)



A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR



C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

\_\_\_\_\_  
Signature of Vendor's Authorized Representative

Matthew Carrera - President

\_\_\_\_\_  
Print Name and Title of Vendor's Authorized Representative

Recoil LLC

\_\_\_\_\_  
Vendor's Name

12472 Lake Underhill Road

\_\_\_\_\_  
Vendor's Address (Street Address)

Orlando, FL 32828

\_\_\_\_\_  
Vendor's Address (City/State/Zip Code)

04/17/2025

\_\_\_\_\_  
Date

83-1304762

\_\_\_\_\_  
Vendor's FEIN, EIN or FTIN

904-420-7997

\_\_\_\_\_  
Vendor's Phone Number

904-966-4054

\_\_\_\_\_  
Vendor's Fax Number

M.CARRERA@RECOILLLC.COM

\_\_\_\_\_  
Vendor's Email Address

### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic  
Board of County Commissioners

Contract/Bid Solicitation Title R5-10167 - Range Remediation  
Contract/Bid Solicitation No. As per 4 Quotes

**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

**Part 1: Certification**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran.

The Chapter 25 list is found on the State of New Jersey Division of Purchase and Property website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review the list prior to completing the certification below. Failure to complete the certification will render a bidder's proposal non-responsive.

**PLEASE CHECK THE APPROPRIATE BOX:**



I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR



I am unable to certify as above because the bidder and/or one of more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

**Part 2: Please provide further information related to investment activities in Iran.**

Name \_\_\_\_\_ Relationship to Bidder/Offeror \_\_\_\_\_

Description of Activities \_\_\_\_\_

Duration of Engagement \_\_\_\_\_ Anticipated Cessation Date \_\_\_\_\_

Bidder/Offeror Contact Name \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

**Certification:** I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

**Name of Bidder (Please Print):** Recoil LLC

**Signature of Authorized Representative:** 

**Name (Please Print):** Matthew Carrera

**Title (Please Print):** President **Date:** 04/17/2025

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746


Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board


Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE  
COUNTY OF PASSAIC AND YIZHANG CHEN FOR PROPERTY LOCATED AT 265 NEWARK  
POMPTON TURNPIKE, WAYNE, NEW JERSEY, BLOCK 1505 LOT 11

THIS RESOLUTION WAS REQUESTED BY:  
PLANNING AND ECONOMIC  
DEVELOPMENT

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:  
  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	56.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development  
COMMITTEE NAME

**RESOLUTION AUTHORIZING A HOLD HARMLESS AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND YIZHANG CHEN FOR PROPERTY LOCATED AT 265 NEWARK POMPTON TURNPIKE, WAYNE, NEW JERSEY, BLOCK 1505 LOT 11**

**WHEREAS**, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Agreement (attached hereto) by and between the County of Passaic (hereafter “County”) and Yizhang Chen (hereafter “Applicant”) for a site plan to install pole barns for outdoor storage; and

**WHEREAS**, Applicant applied to the Passaic County Planning Board (hereafter “Board”) under File No. SP-24-040 for site plan to install pole barns for outdoor storage; and

**WHEREAS**, the Board has required the Applicant to enter into an agreement holding the County Harmless for all stormwater, silt and debris that enter the Applicant’s property from the County right-of-way; and

**WHEREAS**, the Agreement is required due to the slope of the proposed driveway along Newark Pompton Turnpike (CR 683), a County road; and

**WHEREAS**, the Agreement has been reviewed by County staff and deemed acceptable; and

**WHEREAS**, the Agreement, the most recent Review Letter, and Site Plan are all attached to this request; and

**WHEREAS**, this matter was discussed at the April 24, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Passaic County Board of County Commissioners for approval;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Passaic County Board of County Commissioners that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached Agreement by and between the County of Passaic and Yizhang Chen, as set forth above.

JDP

May 13, 2025

## AGREEMENT

THIS AGREEMENT, made on \_\_\_\_\_, 2025, between, Yizhang Chen ("Applicant") with an address at 165 Newark Pompton Turnpike, Wayne, NJ 07470 and Passaic County ("County"), with an address at 401 Grand Street, Room 417, Paterson, New Jersey 07505 ("Applicant" and "County" collectively referred to as the "Parties").

### W I T N E S S:

WHEREAS, Applicant filed an Application (File# SP-24-040) for Site Plan Approval ("Application") to construct and develop real property on a Passaic County roadway located at 265 Newark Pompton Turnpike, Wayne, New Jersey, Block 1505, Lot 11 ("Project"); and

WHEREAS, a Site Plan, originally dated January 23, 2023, revised on November 27, 2024, ("Site Plan"), prepared by Darmstatter, Inc. was submitted to the Passaic County Planning Board ("County Board"), received a review letter ("Site Plan Review Letter") withholding approval of the application, subject to certain terms and conditions set forth therein; and

WHEREAS, the slope of the Applicant's driveway is graded in such a manner that all stormwater, silt, and debris would flow away from the County right-of-way; and

WHEREAS, in lieu of requiring modifications to the driveway, the County Planning Board required the Applicant to enter into an agreement to protect and hold the County harmless for any and all damage caused to Applicant's Property in connection with any stormwater, silt, or debris that enters the Applicant's Property from the County right-of-way; and

WHEREAS, the Applicant submits this Agreement to comply with the terms of the Site Plan Review Letter.


NOW, THEREFORE, for good and valuable consideration received by Applicant, and for further good cause, Applicant herewith agrees to the following:

1. The Applicant waives any and all claims against the County of Passaic for any and all damage to Applicant's Property that may be caused by any stormwater, silt, or debris that enters the Applicant's Property from the County right-of-way.
2. The Applicant shall indemnify and hold the County harmless for any and all claims against the County of Passaic for any and all damage to Applicant's Property that may be caused by any stormwater, silt, or debris that enters the Applicant's Property from the County right-of-way.
3. This Agreement shall inure to the benefit of and be binding upon the Parties hereto, their heirs, personal representative, successors and assigns and shall be a covenant that runs with the land described above and this Agreement shall be recorded in the office of the Passaic County Clerk's Office.



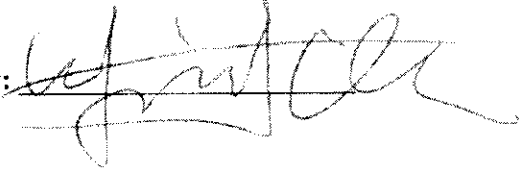
4. This Agreement shall be governed by the Laws of the State of New Jersey and shall only be amended in writing signed by all Parties.

**Witness:**

  
**Name:** Kathy C. Heck  
**Title:** Notary Public  
State of New Jersey

**Applicant:**

**YIZHANG CHEN**

**By:** 

**COUNTY OF PASSAIC**

**Name:** Louis E. Imhof III  
**Title:** Clerk to the Board

**By:** \_\_\_\_\_  
**Name:** Pat Lepore  
**Title:** County Commissioner Director

RECORD AND RETURN TO:  
OFFICE OF THE COUNTY COUNSEL  
401 GRAND STREET, ROOM 214  
PATERSON, NJ 07505

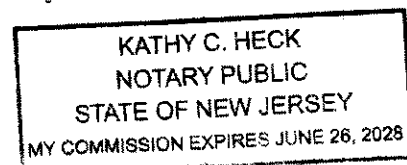
STATE OF NEW JERSEY }

COUNTY OF PASSAIC }

I CERTIFY that on April 15, 2025, YIZHANG CHEN, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the owner of the Property;
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

Kathy C. Heck  
Notary Public



STATE OF NEW JERSEY }

COUNTY OF PASSAIC }

I CERTIFY that on \_\_\_\_\_, 2025, Pat Lepore, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the Director of the Board of County Commissioners of COUNTY OF PASSAIC,
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

\_\_\_\_\_  
Notary Public of State of New Jersey



## County of Passaic

Department of Planning & Economic Development  
401 Grand Street, Room 417  
Paterson, New Jersey 07505

[www.passaiccountynj.org](http://www.passaiccountynj.org)

Andras Holzmann AICP, PP  
Director

PLANNING BOARD  
TEL (973) 569-4040  
FAX (973) 569-4041

January 28<sup>th</sup>, 2025

Wayne Planning Board  
475 Valley Road  
Wayne, NJ 07470

Re: Site Plan Review – Chen Pole Barns – 265 Newark Pompton Turnpike, Passaic; Block 1505, Lot 11 (Passaic County File Number SP-24-040)

Members of the Board,

The above referenced site plan prepared by William J. Darmstatter, P.E. (N.J. Lic. No. 25796), dated January 23<sup>rd</sup>, 2023 and revised as of November 27<sup>th</sup>, 2024, was reviewed by Passaic County Planning Board staff pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

Approval of this site plan application has been **withheld** pending receipt in an acceptable form of the following:

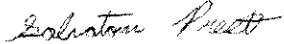
1. The applicant shall dimension the proposed driveway. **Complete.**
2. The applicant shall remove the proposed driveway from within 10 feet of the side property line. **A waiver request has been submitted. For the waiver to be considered, the applicant shall dimension the curb cut opening off the extension of the side property line. The applicant shall also dimension the distance to the adjacent driveway on the neighboring lot.**
3. Driveways intersecting with a county road shall have maximum grades of no more than +/- 2% for 50 feet back from the right of-way line. The applicant shall provide a driveway profile at the driveway on the county road, ensure the following is labeled on the profile all percent grade changes including the counter slope of the road, the right of way line, the curb, and the point 50 feet from the right of way line. **A waiver request has been submitted. For the waiver to be considered, the applicant shall provide a profile exhibit with the following labelled on the profile: the right-of-way line, the curb line, the property line, and the percent grade changes within 50 feet of the right of way line.**

Passaic County Planning Board  
Chen Pole Barns (SP-24-040)  
265 Newark Pompton Turnpike, Wayne  
Block 1505; Lot 11

4. The applicant shall be required to enter into a hold harmless agreement for all silt, stormwater, and debris that enters the site from the County right-of-way. An agreement template will be provided for the applicant's review and signature. **Incomplete.**
5. The drop curb across the driveway shall be replaced. **Complete.**
6. The applicant shall enter into an "if and when" agreement with the county to install sidewalk along the site frontage. An agreement template will be provided for the applicant's review and signature. **Incomplete.**
7. The applicant shall provide a traffic statement for the site. **The applicant shall provide a description of the proposed commercial use of the site.**
8. The applicant shall provide the Corridor Enhancement Fee of \$2,000.00 payable to Passaic County. **Complete.**

**Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.**

Best Regards,



Salvatore Presti, AICP  
Assistant Planner

Cc: Yizhang Chen  
Darmstatter Inc.

A. Michael Rubin, Esq.  
File



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

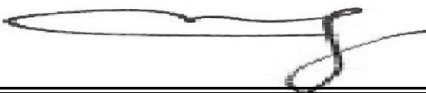
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION OF AN “IF AND WHEN” AGREEMENT ASSOCIATED WITH A PASSAIC COUNTY PLANNING BOARD APPLICATION TO CONSTRUCT AND DEVELOP REAL PROPERTY WITH FRONTAGE ALONG NEWARK POMPTON TURNPIKE (CR 683) IN WAYNE, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:  
PLANNING AND ECONOMIC  
DEVELOPMENT

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/30/2025
Adopted Date	
Agenda Item	57.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development  
COMMITTEE NAME

**RESOLUTION OF AN “IF AND WHEN” AGREEMENT ASSOCIATED WITH A PASSAIC COUNTY PLANNING BOARD APPLICATION TO CONSTRUCT AND DEVELOP REAL PROPERTY WITH FRONTAGE ALONG NEWARK POMPTON TURNPIKE (CR 683) IN WAYNE, NEW JERSEY**

**WHEREAS**, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Agreement (attached hereto) relating to premises located at 265 Newark Pompton Turnpike, Block 1505; Lot 11, Wayne, New Jersey 07470 (hereafter “Property”) to install pole barns for outdoor storage; and

**WHEREAS**, Yizhang Chen (hereafter “Applicant”), whose address is 265 Newark Pompton Turnpike, Wayne, NJ 07470, applied to the Passaic County Planning Board (hereafter “Board”) under File No. SP-24-040 for site plan approval for the Property; and

**WHEREAS**, a Site Plan, originally dated January 23, 2023, revised on November 27, 2024 (“Site Plan”), prepared by William J. Darmstatter, P.E. was submitted to the Board, received a review letter (hereafter “Site Plan Review Letter” attached hereto) withholding approval of the application, subject to certain terms and conditions as set forth therein; and

**WHEREAS**, the Site Plan Review Letter specifically requires the Applicant to enter into an agreement to provide sidewalk along the frontage of the site at a later date, if and when requested by and at no cost to the County; and

**WHEREAS**, the attached Agreement has been reviewed by staff and the most recent Planning Board Review Letter, dated January 28, 2025, is also attached for reference.

**WHEREAS**, the Applicant shall confer and cooperate with the County with respect to all maintenance decisions concerning the foregoing; and

**WHEREAS**, this matter was discussed at the April 24, 2025, meeting of the Planning and Economic Development Committee and is being recommended to the Passaic County Board of County Commissioners for approval; and

**NOW THEREFORE, LET IT BE RESOLVED** by the Passaic County Board of County Commissioners that the County Commissioner Director and Clerk of the Board be and are hereby authorized to execute the attached “If and When” Agreement by and between Yizhang Chen and the County of Passaic, as set forth above.

JDP

May 13, 2025

## AGREEMENT

**THIS AGREEMENT**, made on \_\_\_\_\_, 2025, between, Yizhang Chan ("Applicant") with an address at 265 Newark Pompton Turnpike, Wayne, NJ 07470 and Passaic County ("County"), with an address at 401 Grand Street, Room 417, Paterson, New Jersey 07505 ("Applicant" and "County" collectively referred to as the "Parties").

### WITNESS:

WHEREAS, Applicant filed an Application (File# SP-24-020) for Site Plan Approval ("Application") to construct and develop real property on a Passaic County roadway located at 265 Newark Pompton Turnpike, Wayne, New Jersey, Block 1505, Lot 11 ("Project"); and

WHEREAS, a Site Plan, originally dated January 23, 2023, revised on November 27, 2024, ("Site Plan"), prepared by Darmstatter, Inc. was submitted to the Passaic County Planning Board, received a review letter ("Site Plan Review Letter") withholding approval of the application, subject to certain terms and conditions set forth therein; and

WHEREAS, the Site Plan Review Letter, specifically requires the Applicant to enter into an agreement to install sidewalk and curbing along the property frontage of 265 Newark Pompton Turnpike at a later date, if and when requested by the Passaic County Engineer ("County Engineer") or the Passaic County Planning Board, at no cost to the County; and

WHEREAS, the Applicant submits this Agreement to comply with the terms of the Site Plan Review Letter.

NOW, THEREFORE, for good and valuable consideration received by Applicant, and for further good cause, Applicant herewith agrees to the following:

1. If and when the County Engineer or the Passaic County Planning Board requests that the owner of Block 1505, Lot 11 install sidewalk and curbing across any or all frontage of 265 Newark Pompton Turnpike, the owner(s) of that Lot will install sidewalk and curbing in conformance with the Residential Site Improvements Standards (RSIS) to the extent such improvements are not already installed, at their own cost.


2. This agreement shall inure to the benefit of and be binding upon the Parties hereto, their heirs, personal representatives, successors and assigns and shall be a covenant that runs with the land described above and this Agreement shall be recorded in the office of the Passaic County Clerk.

3. This Agreement shall be governed by the Laws of the State of New Jersey and shall only be amended in writing signed by all Parties.

[SIGNATURES APPEAR ON NEXT PAGE]



**Witness:**

  
**Name:** Kathy C. Heck  
**Title:** Notary Public  
State of New Jersey

**Applicant:**  
**YIZHANG CHEN**

**By:** 

**COUNTY OF PASSAIC**

**Name:** Louis E. Imhof III  
**Title:** Clerk to the Board

**By:** \_\_\_\_\_  
**Name:** Pat Lepore  
**Title:** County Commissioner Director

**RECORD AND RETURN TO:  
OFFICE OF THE COUNTY COUNSEL  
401 GRAND STREET, ROOM 214  
PATERSON, NJ 07505**

STATE OF NEW JERSEY       }  
   }  
COUNTY OF PASSAIC       }

I CERTIFY that on April 15, 2025, YIZHANG CHEN,  
personally known to me or proven to me under oath and to my satisfaction,  
personally appeared before me and did acknowledge under oath and to my  
satisfaction that:

- (a) This person is the owner of the Property;
- (b) This document was signed and delivered by voluntary act within the  
signer's authority;
- (c) This person attested to the truth of these facts.

Kathy C. Heck  
Notary Public  
KATHY C. HECK  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
MY COMMISSION EXPIRES JUNE 28, 2028

STATE OF NEW JERSEY       }  
   }  
COUNTY OF PASSAIC       }

I CERTIFY that on \_\_\_\_\_, 2025, Pat Lepore, personally  
known to me or proven to me under oath and to my satisfaction, personally  
appeared before me and did acknowledge under oath and to my satisfaction  
that:

- (a) This person is the Director of the Board of County Commissioners of  
COUNTY OF PASSAIC,
- (b) This document was signed and delivered by voluntary act within the  
signer's authority;
- (c) This person attested to the truth of these facts.

\_\_\_\_\_  
Notary Public of State of New Jersey



## County of Passaic

Department of Planning & Economic Development  
401 Grand Street, Room 417  
Paterson, New Jersey 07505

[www.passaiccountynj.org](http://www.passaiccountynj.org)

Andras Holzmann AICP, PP  
Director

PLANNING BOARD  
TEL (973) 569-4040  
FAX (973) 569-4041

January 28<sup>th</sup>, 2025

Wayne Planning Board  
475 Valley Road  
Wayne, NJ 07470

Re: Site Plan Review – Chen Pole Barns – 265 Newark Pompton Turnpike, Passaic; Block 1505, Lot 11 (Passaic County File Number SP-24-040)

Members of the Board,

The above referenced site plan prepared by William J. Darmstatter, P.E. (N.J. Lic. No. 25796), dated January 23<sup>rd</sup>, 2023 and revised as of November 27<sup>th</sup>, 2024, was reviewed by Passaic County Planning Board staff pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

Approval of this site plan application has been **withheld** pending receipt in an acceptable form of the following:

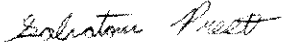
1. The applicant shall dimension the proposed driveway. **Complete.**
2. The applicant shall remove the proposed driveway from within 10 feet of the side property line. **A waiver request has been submitted. For the waiver to be considered, the applicant shall dimension the curb cut opening off the extension of the side property line. The applicant shall also dimension the distance to the adjacent driveway on the neighboring lot.**
3. Driveways intersecting with a county road shall have maximum grades of no more than +/- 2% for 50 feet back from the right of-way line. The applicant shall provide a driveway profile at the driveway on the county road, ensure the following is labeled on the profile all percent grade changes including the counter slope of the road, the right of way line, the curb, and the point 50 feet from the right of way line. **A waiver request has been submitted. For the waiver to be considered, the applicant shall provide a profile exhibit with the following labelled on the profile: the right-of-way line, the curb line, the property line, and the percent grade changes within 50 feet of the right of way line.**

Passaic County Planning Board  
Chen Pole Barns (SP-24-040)  
265 Newark Pompton Turnpike, Wayne  
Block 1505; Lot 11

4. The applicant shall be required to enter into a hold harmless agreement for all silt, stormwater, and debris that enters the site from the County right-of-way. An agreement template will be provided for the applicant's review and signature. **Incomplete.**
5. The drop curb across the driveway shall be replaced. **Complete.**
6. The applicant shall enter into an "if and when" agreement with the county to install sidewalk along the site frontage. An agreement template will be provided for the applicant's review and signature. **Incomplete.**
7. The applicant shall provide a traffic statement for the site. **The applicant shall provide a description of the proposed commercial use of the site.**
8. The applicant shall provide the Corridor Enhancement Fee of \$2,000.00 payable to Passaic County. **Complete.**

**Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.**

Best Regards,



Salvatore Presti, AICP  
Assistant Planner

Cc: Yizhang Chen  
Darmstatter Inc.

A. Michael Rubin, Esq.  
File



County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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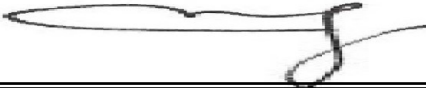
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board


Date: May 13, 2025 - 5:30 PM

Agenda: 2025-04

BOND ORDINANCE TO AUTHORIZE THE PARTIAL FUNDING OF THE COUNTY OF PASSAIC'S PORTION OF THE COST OF THE CONSTRUCTION OF A PARKING GARAGE FOR THE VOCATIONAL SCHOOL IN THE COUNTY OF PASSAIC IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

THIS BOND ORDINANCE WAS  
REQUESTED BY:  
INSURANCE COMMISSION

REVIEWED BY:  
  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:  
  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/1/2025
Adopted Date	
Agenda Item	1.
CAF#	
Purchase Req. #	
Result	

Administration and Finance  
COMMITTEE NAME

BOND ORDINANCE TO AUTHORIZE THE PARTIAL FUNDING OF THE COUNTY OF PASSAIC'S PORTION OF THE COST OF THE CONSTRUCTION OF A PARKING GARAGE FOR THE VOCATIONAL SCHOOL IN THE COUNTY OF PASSAIC IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

-----

WHEREAS, the Board of Education of the Vocational School in the County of Passaic (the "Board of Education") has heretofore determined by resolutions that funds are necessary for the partial funding of the County of Passaic's portion of the cost of the construction of a parking garage and has delivered statements of the estimated cost of such project and the amount of money presently needed for such project (the "Board of Education Statements") to the Board of School Estimate of the Vocational School in the County of Passaic (the "Board of School Estimate"); and

WHEREAS, the Board of School Estimate has heretofore determined by resolutions that funds are necessary for the project specified in the Board of Education Statements and has determined the sum of money presently needed for such project and the amount thereof to be raised by the County of Passaic and has delivered certificates to that effect together with the Board of Education Statements to the Board of County Commissioners of the County of Passaic, New Jersey; NOW, THEREFORE,

BE IT ORDAINED by the Board of County Commissioners of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to partially fund the County's portion of the cost of the construction a parking garage for the Vocational School in the County of Passaic (to be located on the Technical-Vocational Schools' premises in Wayne) in, by and for the County. Said improvement shall include all work, materials, equipment and appurtenances necessary and suitable therefor. It is hereby determined and stated that the County has previously

appropriated the sum of \$2,250,000 towards the partial funding of the County's portion of the cost of said improvement pursuant to bond ordinance no. 2023-06 adopted by the Board of County Commissioners of the County on October 10, 2023.

Section 2. The sum of \$4,500,000 is hereby appropriated to the payment of the cost of making the improvement described in Section 1 hereof (hereinafter collectively referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 18A:54-31. Said improvement shall be made as a general improvement and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that (1) said purpose is not a current expense of said County, and (2) it is necessary to finance said purpose by the issuance of obligations of said County pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law") and Chapter 54 of Title 18A, Education, of the New Jersey Statutes Annotated, as amended (the "Education Law"), and (3) the total estimated cost of said purpose is \$4,500,000, and (4) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$4,500,000, and (5) the cost of such purpose, as hereinbefore stated, includes the aggregate amount of \$450,000 which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. To finance said purpose, bonds of said County of an aggregate principal amount not exceeding \$4,500,000 are hereby authorized to be issued pursuant to the Local Bond Law and the Education Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter



adopted.

Section 5. To finance said purpose, bond anticipation notes of said County of an aggregate principal amount not exceeding \$4,500,000 are hereby authorized to be issued pursuant to the Local Bond Law and the Education Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of County Commissioners and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of County Commissioners. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of thirty years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the

Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of County Commissioners of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$4,500,000, but said \$4,500,000 shall be deducted from gross debt pursuant to N.J.S.A. 18A:54-31 and that the issuance of the bonds and notes authorized by this ordinance is permitted by an exception to the debt limitations prescribed by the Local Bond Law as provided in N.J.S.A. 18A:54-31.

Section 9. Any funds received from the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purpose, shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 10. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of County Commissioners and is available for public inspection.

Section 11. The County intends to issue the bonds or notes to finance the cost of the improvement described in Section 1 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County expects to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 12. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the

taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.