

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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County Counsel
Louis E. Imhof, RMC
Clerk Of The Board

Date: Apr 09, 2024 - 5:30 PM

Agenda: RESOLUTION EXPANDING THE POOL OF LAW FIRMS TO SERVE AS OUTSIDE LEGAL COUNSEL FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-24-066

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	4/9/2024
Introduced Date	4/3/2024
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION EXPANDING THE POOL OF LAW FIRMS TO SERVE AS OUTSIDE LEGAL COUNSEL FOR CALENDAR YEAR 2024, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-24-066

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the County requires qualified law firms to represent the County in various litigation matters for calendar year 2024; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., on February 26, 2024, the Passaic County Purchasing Agent issued RFQ-24-066, Expand Pool Outside Legal Counsel (“RFQ-24-066”), seeking qualifications for a pool of outside legal counsel for calendar year 2024, to provide legal services to the County on an as-needed basis and as recommended by the Passaic County Counsel; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the pool of outside legal counsel for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on March 8, 2024, the Purchasing Agent unsealed proposals responsive to RFQ-24-066, which were subsequently reviewed by the Office of the Passaic Counsel; and

WHEREAS, the Passaic County Counsel is recommending to qualify Malamut & Associates, LLC; Genova Burns, LLC; and Wisniewski & Associates, LLC to serve as outside legal counsel for calendar year 2024, pursuant to the law firms’ response to RFQ-24-066; and

WHEREAS, this matter was discussed at the March 27, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic qualifies the following law firms to serve as outside legal counsel for calendar year 2024, to be hired on an-as needed basis and as recommended by the Passaic County Counsel, in accordance with the law firms’ response to RFQ-24-066:

1. Malamut & Associates, LLC
2. Genova Burns, LLC
3. Wisniewski & Associates, LLC

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.