

**County of Passaic**  
**Board of County Commissioners**  
**Regular Meeting**



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
Deputy Director Cassandra  
"Sandi" Lazzara  
Orlando Cruz  
Terry Duffy  
Nicolino Gallo  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof III  
Clerk Of The Board

Meeting Venue

Date: March 26, 2024 5:30 PM  
Location: County Administration  
Building  
401 Grand Street  
Paterson, NJ 07505

- A. Roll Call:
  - 1. Cruz
  - 2. Duffy
  - 3. Gallo
  - 4. James
  - 5. Lepore
  - 6. Deputy Director Lazzara
  - 7. Director Bartlett
- B. Announcement of the Open Public Meeting Law
- C. Pledge of Allegiance
- D. Invocation: Rev. Father J. Patrick Ryan, D. Min.
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces and all who have died from COVID-19, especially the 2,299 residents of Passaic County.
- F. Approval of Minutes: March 12, 2024
  - 1. Minutes for March 12, 2024 [24-305](#)
- G. Approval of Proclamation:
  - 1. Passaic County Board of County Commissioners wishes to recognize Jennifer Magna for Women's History Month Celebration.
  - 2. Passaic County Board of County Commissioners wishes to congratulate Lisbel (Liz) Rodriguez Smith for Women's History Month Celebration.
  - 3. Passaic County Board of County Commissioners wishes to congratulate Inge Spungen for Women's History Month Celebration.
  - 4. Passaic County Board of County Commissioners wishes to congratulate Francine Wise for Women's History Month Celebration.
- H. Administrator's Report:

Passaic County Women's History Month Celebration honoring Jennifer Magna, Lisbel (Liz) Rodriguez Smith, Inge Spungen and Francine Wise

I. Budget Matters:

1. Motion to suspend the regular order of business
2. RESOLUTION TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK, PURSUANT TO N.J.S.A. 40A:4-45.15
3. Motion to open the public hearing on the 2024 "CAP" Resolution (adopted on First Reading on February 27, 2024).
4. Director: Does anyone present desire to be heard on the 2024 "CAP" Resolution
5. Motion to close the public hearing
6. Motion for final adoption on "CAP" Resolution to Exceed Index Rate
  1. RESOLUTION TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK, PURSUANT TO N.J.S.A. 40A:4-45.15 [24-213](#)
7. ADOPTION OF THE 2024 PASSAIC COUNTY BUDGET
8. Motion to open the public hearing on the 2024 Passaic County Budget (introduced February 27, 2024)
9. Director: Does anyone present desire to be heard on the 2024 Passaic County Budget?
10. Motion to close the public hearing on the 2024 Passaic County Budget
11. Motion to adopt the 2024 Passaic County Budget
  2. ADOPTION OF THE 2024 PASSAIC COUNTY BUDGET [24-304](#)
12. Motion to resume the regular order of business

J. County Commissioner Reports:

1. Commissioner Director John W. Bartlett
2. Commissioner Deputy Director Cassandra "Sandi" Lazzara
3. Commissioner Orlando Cruz
4. Commissioner Terry Duffy
5. Commissioner Nicolino Gallo
6. Commissioner Bruce James
7. Commissioner Pasquale "Pat" Lepore

K. Communications: None

L. Oral Portion:

1. Motion to Open the Public Portion of the meeting \_\_\_\_\_
2. Motion to Close the Public Portion of the meeting \_\_\_\_\_

M. Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION EXERCISING THE SECOND ONE-YEAR OPTION WITH GATEWAY MEDIA TO PROVIDE PUBLIC RELATIONS SERVICES TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. AND RFP-20-012 [24-265](#)
2. RESOLUTION AUTHORIZING A LICENSE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND NEW YORK SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS TO PLACE COMMUNICATIONS EQUIPMENT AT GARRET MOUNTAIN RESERVATION DURING THE 2024 PASSAIC COUNTY FAIR, PURSUANT TO N.J.S.A. 40:20-1 [24-266](#)
3. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO APPLY FOR THE 2024-2025 LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, PURSUANT TO N.J.S.A. 40:20-1 [24-267](#)
4. RESOLUTION RETAINING WATERS, MCPHERSON, MCNEILL, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF MOGROVEJO-CAMPUZA V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-199-24, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-24-038 [24-268](#)
5. RESOLUTION AWARDED ADDITIONAL LEGAL FEE AUTHORIZATION TO BUGLIONE, HUTTON & DEYOE, LLC TO PROVIDE LEGAL SERVICES IN THE MATTER OF ROJAS-MARTINEZ V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3121-18, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-24-038 [24-269](#)
6. RESOLUTION AUTHORIZING THE PURCHASE OF GRANICUS SOFTWARE FROM SHI INTERNATIONAL, CORP. TO MANAGE GOVERNMENT RECORDS REQUESTS UNDER THE OPEN PUBLIC RECORDS ACT, PURSUANT TO N.J.S.A. 40A:11-10 [24-270](#)
7. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO APPLY FOR AND ACCEPT FUNDING FOR THE MAIL-IN VOTER EDUCATION PROGRAM FROM THE STATE OF NEW JERSEY, DEPARTMENT OF STATE, DIVISION OF ELECTIONS, PURSUANT TO N.J.S.A. 40:20-1 [24-271](#)
8. RESOLUTION OF THE COUNTY OF PASSAIC, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:65A-1(c)(3) AND N.J.S.A. 40A:2-52 ET SEQ. [24-284](#)
9. RESOLUTION AUTHORIZING FIVE-YEAR OPTION UNDER THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF POMPTON LAKES, WHEREBY THE COUNTY AGREES TO PROVIDE HI-SPEED INTERNET SERVICES TO POMPTON LAKES FOR A FIVE (5) YEAR TERM, COMMENCING APRIL 1, 2024 AND EXPIRING MARCH 31, 2029, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ. [24-287](#)
10. RESOLUTION QUALIFYING FOUNDATION RISK PARTNERS, CORP. D/B/A FAIRVIEW INSURANCE AGENCY ASSOCIATES AND ALAMO INSURANCE GROUP, INC., PURSUANT TO RFQ-24-064; AND AUTHORIZING A CONTRACT AWARD TO FAIRVIEW TO PROVIDE INSURANCE CONSULTING SERVICES TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-064 [24-301](#)

**HEALTH & HUMAN SERVICES**

11. RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO CHARLES S. HASSON, PH. D D/B/A HASSON PSYCHOLOGICAL GROUP, LLC FOR PSYCHOLOGICAL SERVICES PROVIDED TO THE PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT AT PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-018 [24-272](#)
12. RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO INFOJINI, INC. FOR HEALTHCARE STAFFING AGENCY SERVICES PROVIDED TO PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6, ET SEQ. AND RFQ-23-020 [24-273](#)
13. RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO MOHAMED ELRAFEI, MD FOR ON-SITE MENTAL HEALTH SERVICES PROVIDED TO THE PLAZA WEST LONG-TERM MENTAL HEALTH UNIT AT PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-041 [24-274](#)
14. RESOLUTION AUTHORIZING A CONTRACT AWARD TO VAN PEENAN FOODS, LLC AND MIVILA CORPORATION D/B/A MIVILA FOODS TO PROVIDE MILK DAIRY PRODUCTS AND PREPARED SALADS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-034 [24-283](#)
15. RESOLUTION AUTHORIZING A CONTRACT AWARD TO ARES HOLDING, LLC D/B/A CMS/NEXTECH FOR PREVENTATIVE MAINTENANCE AND SERVICE OF DIETARY FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-028 [24-285](#)
16. RESOLUTION AUTHORIZING A CONTRACT AWARD TO VARIOUS VENDORS TO PROVIDE GROCERIES, CANNED AND FROZEN GOODS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-039 [24-286](#)
17. RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO METRO TECH SUPER HOLDINGS, LLC D/B/A PRO-TEK SERVICES OF NY, LLC FOR MAINTENANCE SERVICES PROVIDED TO PREAKNESS HEALTHCARE CENTER UNDER SB-22-010, PURSUANT TO N.J.A.C. 5:30-11.10 [24-288](#)
18. RESOLUTION DECREASING THE GRANT AWARDED TO THE PASSAIC COUNTY SUPERIOR COURT FOR THE LIFE SKILLS/MENTORING PROGRAM FOR CALENDAR YEAR 2024, DUE TO A REDUCTION IN THE LEVEL OF SERVICE, PURSUANT TO N.J.S.A. 40:20-1 [24-289](#)
19. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR A GRANT FROM THE NEW JERSEY FOOD SECURITY INITIATIVE TO DEVELOP AND SUSTAIN ANIT-HUNGER POLICY OUTREACH AND PROGRAMMING. [24-290](#)
20. RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO APPLY FOR THE DRUG-FREE COMMUNITIES SUPPORT PROGRAM GRANT FROM THE WHITE HOUSE OFFICE OF NATIONAL DRUG CONTROL POLICY. [24-291](#)

21. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT UNDER RFP-24-015 TO REBID TRANSPORTATION SERVICES GRANT ADMINISTERED BY THE COUNTY OF HUMAN SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. [24-292](#)
22. RESOLUTION AUTHORIZING A TRAINING PARTNERSHIP ALLOCATION OF \$57,287.42 TO THE GARDEN STATE EMPLOYMENT AND TRAINING ASSOCIATION, AS REQUIRED BY THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, PROGRAM YEAR 2023/FISCAL YEAR 2024 BUDGET GUIDELINES AND REQUIREMENTS [24-299](#)
23. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP-24-013 AND AWARD VARIOUS PROJECTS FOR YOUTH INVOLVED WITH OR AT RISK OF INVOLVEMENT WITH THE JUVENILE JUSTICE SYSTEM FOR CALENDAR YEAR 2024, JANUARY 1, 2024, TO DECEMBER 31, 2024, WITH TWO (2) ONE YEAR OPTIONS TO RENEW. [24-300](#)

**PUBLIC WORKS**

24. RESOLUTION TO EXTEND A CONTRACT WITH CAR CARE SOLUTIONS, D/B/A PERFECT SHINE AUTO SALON TO PROVIDE CAR WASHING SERVICES FOR PASSAIC COUNTY VEHICLES, PURSUANT TO N.J.S.A. 40A:11-15 AND N.J.A.C. 5:30-11.10 [24-264](#)
25. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE PREAKNESS HEALTHCARE CENTER'S NEW DISHWASHER PURSUANT TO N.J.S.A 40A: 11-23, ET SEQ. [24-293](#)
26. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES, INC., T/A KEY-TECH, TO PROVIDE ASPHALT TESTING FOR THE 2023 THE ROADWAY RESURFACING PROJECT PER SB-23-005, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ. [24-294](#)
27. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES, INC., T/A KEY-TECH, TO PROVIDE CONCRETE AND ASPHALT TESTING FOR THE PATERSON HAMBURG TURNPIKE/ALPS ROAD INTERSECTION IMPROVEMENTS PROJECT PER SB-23-005, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ. [24-295](#)
28. RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 TO T & M ASSOCIATES FOR CONSULTING ENGINEERING SERVICES FOR THE VIETNAM VETERANS MEMORIAL WALL PURSUANT TO N.J.A.C. 5:30-11.6 [24-296](#)
29. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MURRAY PAVING AND CONCRETE, LLC FOR THE REPLACEMENT OF THE FIRE RATED DOORS AT PREAKNESS HEALTHINESS CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-10 [24-297](#)
30. RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 TO ALAIMO GROUP FOR THE MORRIS CANAL GREENWAY PEDESTRIAN & BICYCLE BRIDGE PROJECT OVER THE PECKMAN RIVER IN THE TOWNSHIP OF LITTLE FALLS (DESIGN PHASES II THROUGH IV), RFQ-24-043, PURSUANT TO N.J.A.C. 5:30-11.6 [24-298](#)

31. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS TO REPAIR THE COURTHOUSE ANNEX TUNNEL IN THE CITY OF PATERSON, PURSUANT N.J.S.A 40A: 11-23, ET SEQ. [24-302](#)

**LAW AND PUBLIC SAFETY**

32. RESOLUTION AUTHORIZING AN INCREASE IN THE CONTRACT AWARD TO 360 FIRE PREVENTION SERVICES FOR USE BY THE PASSAIC COUNTY SHERIFF'S OFFICE (SB-23-036), PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ. [24-259](#)
33. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE CHILD ADVOCACY DEVELOPMENT GRANTS, WHICH IS ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, PURSUANT TO N.J.S.A. 40:20-1 [24-262](#)
34. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FFY23 STOP VIOLENCE AGAINST WOMAN ACT GRANT PROGRAM [24-263](#)
35. RESOLUTION AUTHORIZING PURCHASE OF SYTECH INTERVIEW ROOM CAMERA AND RECORDING SYSTEM BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ. [24-303](#)

**PLANNING AND ECONOMIC DEVELOPMENT**

36. RESOLUTION AUTHORIZING EXECUTION OF AN "IF AND WHEN AGREEMENT" BETWEEN VEOLIA WATER NEW JERSEY ("APPLICANT") AND THE COUNTY OF PASSAIC ("COUNTY"). [24-275](#)
37. RESOLUTION AUTHORIZING EXECUTION OF AN "IF AND WHEN AGREEMENT" BETWEEN VEOLIA WATER NEW JERSEY ("APPLICANT") AND THE COUNTY OF PASSAIC ("COUNTY"). [24-276](#)
38. RESOLUTION AUTHORIZING A THIRD NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2019 WOODLAND PARK LIBRARY AMERICANS WITH DISABILITIES ACT COMPLIANT BATHROOM PROJECT UNTIL DECEMBER 31, 2025 [24-277](#)
39. RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE PASSAIC COUNTY ANNUAL ACTION PLAN FOR FY 2021 TO PERMIT THE BOROUGH OF POMPTON LAKES TO CHANGE THEIR SCOPE OF WORK TO THE HERSHFIELD STREET RECONSTRUCTION PROJECT FUNDED UNDER CDBG FY 2023 AND PROVIDE A NO-COST TIME EXTENSION OF THE FY 2021 GRANT UNTIL AUGUST 31, 2025, PURSUANT TO 24 CFR 91.105. [24-278](#)
40. RESOLUTION AUTHORIZING THE ADVERTISEMENT OF THE NOTICE TO AMEND THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT 2019 ACTION PLAN FOR CV-1 AND CV-3 TO FUND THE CREATION OF A PUBLIC HEALTH CLINIC IN WEST MILFORD, AS AUTHORIZED BY 24 CFR SECTION 91.105 [24-279](#)
41. RESOLUTION AUTHORIZING A FOURTH NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2018 WOODLAND PARK LIBRARY AMERICANS WITH DISABILITIES ACT COMPLIANT DOORS PROJECT UNTIL DECEMBER 31, 2025. [24-280](#)

42. RESOLUTION AUTHORIZING THE ADVERTISEMENT OF THE NOTICE TO AMEND THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT 2019 ACTION PLAN FOR CDBG-CV3 TO FUND A GENERATOR FOR THE WOODLAND PARK LIBRARY, AS AUTHORIZED BY 24 CFR SECTION 91.105

[24-281](#)

Items Removed from Consent Agenda

N. New Business:

1. Receipt of Supplemental Debt Statement by the CFO
2. 2024-06  
ENERGY SAVINGS OBLIGATION REFUNDING BOND ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY, PROVIDING FOR THE ACQUISITION, CONSTRUCTION AND INSTALLATION OF ENERGY CONSERVATION IMPROVEMENTS TO CERTAIN BUILDINGS OF THE PASSAIC COUNTY COMMUNITY COLLEGE, ESTIMATED TO COST \$21,315,000, APPROPRIATING \$10,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,500,000 ENERGY SAVINGS OBLIGATION REFUNDING BONDS TO PROVIDE FOR A PORTION OF THE COST OF SUCH IMPROVEMENTS.
3. Motion to approve Bond Ordinance 2024-06 on First Reading
4. Personnel:
5. Bills:

O. Adjournment:

# County of Passaic

## Board of County Commissioners



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Matthew P. Jordan, Esq.  
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County Counsel  
Louis E. Imhof, RMC  
Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: Minutes for March 12, 2024

THIS MINUTES WAS REQUESTED BY:  
CLERK TO THE COUNTY  
COMMISSIONER BOARD

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**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
MINUTES FOR REGULAR MEETING HELD ON**

**March 12, 2024**

A regular meeting of the Passaic County Board of County Commissioners was held this day in the County Commissioners Board Room at 5:42 p.m.

**Roll Call**

1. Cruz
2. Duffy
3. Gallo
4. James
5. Lepore
6. Deputy Director Lazzara
7. Director Bartlett- absent

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Pledge of Allegiance**

**Invocation by Louis E. Imhof, III, Clerk of the Board**

**Administrator's Report:**

Irish Heritage Month Celebration Honoring Thomas Kelly and Kathleen McCann

**Approval of Minutes:**

A motion was made by County Commissioner Cruz, second by County Commissioner Duffy, that the minutes for February 27, 2024, be approved in which the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

**Proclamations:**

A motion was made by County Commissioner Duffy, second by County Commissioner Cruz, for approval of proclamations and the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

At this time Deputy Director Lazzara asked if there was any County Commissioner Reports.

1. County Commissioner Director John W. Bartlett- Absent
2. County Commissioner Deputy Director Cassandra Lazzara
3. County Commissioner Orlando Cruz
4. County Commissioner Terry Duffy
5. County Commissioner Nicolino Gallo
6. County Commissioner Bruce James
7. County Commissioner Pasquale Lepore

**COMMUNICATION: None**

**ORAL PORTION:**

James: Motion to open the public portion.

Lepore: Second.

ROLL CALL: Cruz, Yes: Duffy, Yes: Gallo, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Director Bartlett, Absent:

At this time the following people appeared before the Board:

1. Dr. Alma Morales, Hawthorne, NJ
2. Jaime Machado
3. Herman Starr
4. Alan Petretti
5. Ceasar Gamio
6. Bryan Jackson
7. Pat Callahan

Duffy: Motion to close the Public Portion of the Meeting.  
James: Second

ROLL CALL: Cruz, Yes: Duffy, Yes: Gallo, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Director Bartlett, Absent:

**Consent Agenda Resolutions:**

A motion was made by County Commissioner Cruz, seconded by County Commissioner Lepore to adopt Resolution L-1 through L-25 and L-27 through L36, which the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

A motion was made by County Commissioner Lepore, seconded by County Commissioner Cruz to suspend the regular order of business which the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

A motion was made by County Commissioner Duffy, seconded by County Commissioner Cruz to go into executive session at 6:48pm which the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

A motion was made by County Commissioner Duffy, seconded by County Commissioner James to come out of executive session at 6:55pm which the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

A motion was made by County Commissioner Duffy, seconded by County Commissioner Cruz to resume the regular order of business at 6:58pm which the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

A motion was made by County Commissioner Cruz, seconded by County Commissioner Gallo to adopt Resolution L-26 which the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

**“End of Consent Agenda”**

**New Business:**

**Personnel:**

A motion was made by County Commissioner Cruz, second by County Commissioner Lepore, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with Director Bartlett absent.

**Bills:**

Motion made by County Commissioner Lepore, seconded by County Commissioner Duffy, that:

Current Fund	3-01	522,024.50
Current Fund	4-01	4,562,666.62
HUD Budget Expenditures	4-25	5,825.87
<b>Year Total:</b>		<b>4,568,492.49</b>

General Capital Fund Budget	C-04	858,185.53
State/Federal Grant Fund	G-01	790,448.91
Open Space Trust FY2021	O-21	2,324.81
Open Space Trust FY2023	O-23	16,434.55
Open Space Trust FY2024	O-24	23,151.00
<b>Year Total:</b>		<b>41,910.36</b>

Ded Trust Empl Off Duty Police	T-13	27,339.48
Professional Liab	T-19	141,948.76
Trust Fund Other	T-20	145,285.51
Municipal Forfeiture Fund	T-22	59,000.25
Para Transit Trust Fund	T-24	176.52
<b>Year Total:</b>		<b>373,750.52</b>
<b>Total of All Funds:</b>		<b>\$7,154,812.31</b>

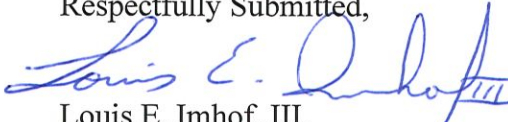
Current Fund	3-01	10,859.27
Current Fund	4-01	18,385,523.93
Payroll Agency Deductions	4-05	3,439,639.72
HUD Budget Expenditures	4-25	22,091.17
State/Federal Grant Fund	G-01	510,736.54
Confiscated Trust Fund	T-15	19,250.10
Trust Fund Other	T-24	259.44
<b>Total All Funds:</b>		<b>\$22,388,360.17</b>

Be approved which motion was carried on roll call of six (6) votes in the affirmative with Director Bartlett absent.

**Adjournment**

A motion was made by County Commissioner Lepore, seconded by County Commissioner Cruz that the regular meeting be adjourned at 7:02 PM, and the motion was carried on a roll call of six (6) votes in the affirmative with Director Bartlett absent.

**(The proceedings of this meeting were both audio and video tape recorded)**

Respectfully Submitted,  
  
 Louis E. Imhof, III,  
 Clerk of the Board

Prepared by Jasmine L. Amador

# County of Passaic

## Board of County Commissioners



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Matthew P. Jordan, Esq.  
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 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Feb 27, 2024 - 5:30 PM

Agenda: RESOLUTION TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK, PURSUANT TO N.J.S.A. 40A:4-45.15

THIS RESOLUTION WAS REQUESTED BY:  
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	2/27/2024
Introduced Date	2/23/2024
Adopted Date	
Agenda Item	1.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK, PURSUANT TO N.J.S.A. 40A:4-45.15**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in said budget to 2.50% unless authorized by resolution to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Board of Commissioners in the County of Passaic finds it advisable and necessary to increase its 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Board of Commissioners hereby determines that a 1.0% increase in the budget for said year, amounting to \$2,562,080.27 in excess of the increase in the final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Board of Commissioners in the County of Passaic hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Commissioners of the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2024 budget year, the final appropriations of the County of Passaic shall, in accordance with this resolution and N.J.S.A. 40A:4-45.14, be increased by 1.0%, amounting to \$2,562,080.27 and that the 2024 county budget for the County of Passaic be approved and adopted in accordance with this resolution; and,

**LET IT BE FURTHER RESOLVED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**LET IT BE FURTHER RESOLVED**, that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**LET IT BE FURTHER RESOLVED**, that a certified copy of this resolution upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

February 27, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: ADOPTION OF THE 2024 PASSAIC COUNTY BUDGET

THIS RESOLUTION WAS REQUESTED BY:  
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/22/2024
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**ADOPTION OF THE 2024 PASSAIC COUNTY BUDGET**

# 2024 COUNTY DATA SHEET

(MUST ACCOMPANY 2024 BUDGET)

## CAP

COUNTY: PASSAIC

County Officials	
<u>Louis E. Imhoff III</u> <b>Clerk to the Board of County Commissioners</b>	
<u>Richard Cahill</u> <b>County Finance Officer</b>	<u>Y-904</u> <b>Cert No.</b>
<u>Steven D. Wielkotz</u> <b>Registered Municipal Accountant</b>	<u>CR00413</u> <b>License No.</b>
<u>Nadege D. Allwaters, Esq.</u> <b>County Counsel</b>	
<u>Matthew Jordan, Esq.</u> <b>County Executive or Administrator</b>	

Board of County Commissioners	
Name	Term Expires
<u>John Bartlett</u>	<u>12/31/2024</u>
<u>Sandi Lazzara</u>	<u>12/31/2024</u>
<u>Orlando Cruz</u>	<u>12/31/2026</u>
<u>Terry Duffy</u>	<u>12/31/2025</u>
<u>Nicolino Gallo</u>	<u>12/31/2024</u>
<u>Bruce James</u>	<u>12/31/2026</u>
<u>Pascuale LePore</u>	<u>12/31/2025</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

**Official Mailing Address of County**

Administration Building, Room 439  
401 Grant Street  
Paterson, New Jersey 07505

Fax #: 973-881-0196

# 2024 COUNTY BUDGET

County Budget of the \_\_\_\_\_ COUNTY \_\_\_\_\_ of \_\_\_\_\_ PASSAIC \_\_\_\_\_ for the Fiscal Year 2024.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Board of County Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_ February \_\_\_\_\_, 2024 and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this \_\_\_\_\_ 27 \_\_\_\_\_ day of \_\_\_\_\_ February \_\_\_\_\_, 2024

louisli@passaiccountynj.org  
Clerk to the Board of County Commissioners  
\_\_\_\_\_  
401 Grant Street  
Address  
\_\_\_\_\_  
Paterson, New Jersey 07505  
Address  
\_\_\_\_\_  
973-881-4414  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Board of County Commissioners, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this \_\_\_\_\_ 27 \_\_\_\_\_ day of \_\_\_\_\_ February \_\_\_\_\_, 2024

\_\_\_\_\_  
sdw@w-cpa.com  
Registered Municipal Accountant  
Pompton Lakes, NJ 07442  
Address

\_\_\_\_\_  
401 Wanaque Ave  
Address  
\_\_\_\_\_  
973-835-7900  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Board of County Commissioners, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, \_\_\_\_\_ 27 \_\_\_\_\_ day of \_\_\_\_\_ February \_\_\_\_\_, 2024

\_\_\_\_\_  
rcahill@passaiccountynj.org  
County Chief Financial Officer

**DO NOT USE THESE SPACES**

## CERTIFICATION OF ADOPTED BUDGET

*(Do not advertise this Certification form)*

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

Dated: \_\_\_\_\_, 2024 By: \_\_\_\_\_

### COUNTY BUDGET NOTICE

**Section 1.**

County Budget of the                   COUNTY                   of                   PASSAIC                   for the Fiscal Year 2024

Be it Resolved, that the following statements of revenues and appropriations shall constitute the County Budget for the year 2024;

Be it Further Resolved, that said Budget be published in the                   New Jersey Herald News                  

in the issue of           March 6          , 2024

The Board of County Commissioners of the County of                   PASSAIC                   does hereby approve the following as the Budget for the year 2024:

**RECORDED VOTE**

(Insert last name)

Ayes

Lazzara
Cruz
Duffy
James
LePore
Bartlett

Nays

Gallo
-------

Abstained

--

Absent

--

Notice is hereby given that the Budget and Tax Resolution was approved by the                   COUNTY COMMISSIONERS                   of the                   COUNTY                   of                   PASSAIC                  , on           February 27          , 2024.

A Hearing on the Budget and Tax Resolution will be held at           Administration Building, Room 439          , on           March 26          , 2024 at           5:30 PM           o'clock                      at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.

## EXPLANATORY STATEMENT

### SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	YEAR 2024	YEAR 2023
	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>1. Total Appropriations</b>	493,272,915.09	513,140,201.36
<b>2. Less: Anticipated Revenues Other Than Current Property Tax</b>	138,862,820.00	165,569,567.36
<b>3. Difference: Amount to be Raised by Taxes - County Purpose Tax</b>	354,410,095.09	347,570,634.00

Sheet 3

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2023 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Utility	Utility
Budget Appropriations - Adopted Budget	513,140,201.36	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87			
Emergency Appropriations	-	-	-
Total Appropriations	513,140,201.36	-	-
<u>Expenditures:</u>			
Paid or Charged	485,907,569.44	-	-
Reserved	24,740,248.21	-	-
Unexpended Balances Canceled	2,492,383.71	-	-
Total Expenditures and Unexpended Balances Canceled	513,140,201.36	-	-
Overexpenditures *	-	-	-

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

<u>1977 CAP CALCULATION</u>		<u>1977 CAP CALCULATION (cont.)</u>	
County Purpose Tax Levy - Prior Year (2023)	347,570,634.00	Allowable County Tax before	
Cap Base Adjustment:	496,110.00	Additional Exceptions per (N.J.S.A. 40A:4-45.4)	263,121,740.69
Adjusted County Purpose Tax Levy	<u>348,066,744.00</u>		
EXCEPTIONS (Less):		ADDITIONS:	
Debt Service - Net of Debt Service Revenues	45,996,995.00	New Construction (Actual)	1,361,894.00
Deferred Charges	3,500,000.00	Debt Service - Net of Debt Service Revenues	45,413,000.00
Emergency Appropriations		Deferred Charges	3,500,000.00
Capital Improvements (N.J.S.A. 40A:2-2)	2,765,000.00	Emergency Authorizations	
Matching Funds for State and Federal Grants	150,000.00	Capital Improvements (N.J.S.A. 40A:2-2)	16,075,000.00
Authority - Share of Costs MUA		Matching Funds for State and Federal Grants	96,750.00
Board of Social Services - County Welfare Board	18,015,963.00	Board of Social Services - County Welfare Board	18,089,747.00
Special Services School District		Special Services School District	
Vocational School	7,044,594.00	Vocational School	7,044,594.00
Out of County Vocational School		Out of County Vocational School	
Net County College	10,569,000.00	Net County College	10,919,000.00
Net Out of County College		Net Out of County College	
Capital Lease Payments		911 Emergency Management Services	709,737.00
911 Emergency Management Services	709,737.00	Health Insurance	2115208.07
Health Insurance	2,611,317.74		
		TOTAL ADDITIONS	<u>105,324,930.07</u>
TOTAL EXCEPTIONS	<u>91,362,606.74</u>	Subtotal (Levy Cap Determination Amount)	368,446,670.76
Amount on Which CAP is Applied	256,704,137.26	2022 Cap Bank Utilized	<u>                    </u>
2.5% CAP	<u>6,417,603.43</u>	2023 Cap Bank Utilized	<u>                    </u>
Allowable County Tax before		COLA Increase Utilized	<u>                    </u>
Additional Exceptions per (N.J.S.A. 40A:4-45.4)	263,121,740.69	ALLOWABLE COUNTY PURPOSE TAX AFTER ALL EXCEPTIONS	<u>368,446,670.76</u>
		COUNTY LOCAL PURPOSE TAX PER BUDGET	<u>354,410,095.09</u>
		Over or (Under)	<u>(14,036,575.67)</u>

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM  
(e.g. if Sheriff's Office S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

## EXPLANATORY STATEMENT - (Continued)

## BUDGET MESSAGE

## NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

Implementation of legislation updated through P.L. 2007, ch. 249 and J.R. 16, requires the calculation of an alternate CAP known as the tax levy cap. The method that yields the lower levy is the cap that must be used.

SUMMARY LEVY CAP CALCULATION

## LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	347,570,634.00
Cap Base Adjustment (+/-)	
Less: Prior Year Deferred Charges: Emergency Authorizations	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	3,500,000.00
Less: Transfer of Service/Function	
Less:	
Less:	
Net Prior Year Tax Levy for County Purpose Tax for CAP Calculation	<u>344,070,634.00</u>
Plus: 2% CAP Increase	6,881,412.68
<b>ADJUSTED TAX LEVY</b>	<u>350,952,046.68</u>
Plus: Assumption of Service/Function	
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>	<u>350,952,046.68</u>

## ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS

350,952,046.68

## Exclusions:

Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	3,359,448.00
Allowable Pension Obligations Increases	
Allowable Capital Improvements Increase	13,877,776.00
Allowable Debt Service and Capital Leases	1,924,305.00
Deferred Charge to Future Taxation Unfunded	3,500,000.00
Current Year Deferred Charges: Emergencies	

Add Total Exclusions	<u>22,661,529.00</u>
----------------------	----------------------

Less: Cancelled or Unexpended Waivers

Less: Cancelled or Unexpended Exclusions	<u>2,492,384.00</u>
--	---------------------

## ADJUSTED TAX LEVY

371,121,191.68

## Additions:

New Ratables - Increase for New Construction	1,361,894.00
Amounts approved by Referendum	
Levy CAP Bank Applied	

## MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION

372,483,085.68

## AMOUNT TO BE RAISED BY TAXATION FOR COUNTY PURPOSES

354,410,095.09

## OVER OR (UNDER) 2% LEVY CAP

(18,072,990.59)

(must be equal or under for Introduction)

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

**"1977" LEVY CAP BANKS:**

<b>2022:</b> Maximum Allowable Amount to be Raised by Taxation	356,767,313
Amount to be Raised by Taxation for County Purpose	
Amount Used in 2023	<u>347,570,634</u>
Available for Banking (CY 2024)	9,196,679
Amount Used in 2024	
Balance to Expire	<u><u>9,196,679</u></u>

<b>2023:</b> Maximum Allowable Amount to be Raised by Taxation	363,156,663
Amount to be Raised by Taxation for County Purpose	
Amount Used in 2024	<u>347,570,634</u>
Available for Banking (CY 2024 - CY 2025)	15,586,029
Amount Used in 2024	
Balance to Carry Forward (CY 2025)	<u><u>15,586,029</u></u>

**"2010" LEVY CAP BANKS:**

<b>2021:</b> Available for Banking (2024)	
Amount Utilized - 2024 Budget	
Balance Expiring	<u><u>-</u></u>
<b>2022:</b> Available for Banking (2024-2025)	
Amount Utilized - 2024 Budget	
Balance Available for 2025	<u><u>-</u></u>
<b>2023:</b> Available for Banking (2024-2026)	
Amount Utilized - 2024 Budget	
Balance Available for 2025-2026	<u><u>-</u></u>
<b>2024:</b> Maximum Allowable Amount to be Raised by Taxation	
County Purpose Tax After All Exclusions	372,483,085.68
Amount to be Raised by Taxation - County Purpose Tax	354,410,095.09
Available for Banking (2025 - 2027)*	<u><u>18,072,990.59</u></u>

\*Cap Bank available only if county is subject to 2010 Cap and has not yet implemented Referendum provision of the law, in the Current Year.

**RECAP OF GROUP INSURANCE APPROPRIATION**

Following is a recap of the County's Employee Group Insurance:

Estimated Group Insurance Costs - 2024:	\$ <u>94,650,000.00</u>
Estimated Amounts to be Contributed by Employees:	
Contribution from all eligible employees:	<u>19,750,000.00</u>
	<u>74,900,000.00</u>
Budgeted Group Insurance	<u>74,900,000.00</u>
Budgeted Group Insurance - Utilities	
Budgeted Group Insurance - Other	
TOTAL	<u><u>74,900,000.00</u></u>

Instead of receiving Health Benefits, \_\_\_\_\_ employees have elected an opt-out for 2024. This opt-out amount is budgeted separately.

Health Benefits Waiver

Salaries and Wages \_\_\_\_\_

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

**2024 STATE OF NEW JERSEY PROPERTY TAX RELIEF PROGRAMS**

The following items of revenue and appropriation were formerly included within the County budget. This changed in 2017 and will now only show as a note within this budget message.

New Jersey Department of Children and Families Calendar Year 2024 estimate of the County's amount to be included in the 2024 County Budget Message related to the various categories covered by Public Law 1990, Chapter 73, amended by Public Law 1991, Chapter 63 for the Property Tax Relief Program.

Formerly Included as Anticipated Revenue:

State of New Jersey Social Service Reimbursement:	
Department of Children and Families	\$ 3,341,400.00

Formerly Included as a Budget Appropriation:

Department of Children and Families - Other Expenses	\$ 3,341,400.00
--	-----------------

New Jersey Department of Human Services Calendar Year 2024 estimates of the County's revenue and expenditures related to the various Human Services categories covered by Public Law, Chapter 73, amended by Public Law 1991, Chapter 63 and Public Law 2009, Chapter 68 for the Property Tax Relief Program.

Formerly Included as Anticipated Revenue:

State of New Jersey Social Service Reimbursement:	
Maintenance of Patients in State Institutions for Mental Diseases	\$ 10,083,153.00
Maintenance of Patients in State Institutions for Developmental Disabilities	\$ 8,013,376.00
Total Revenue	<u>\$ 18,096,529.00</u>

Formerly Included as a Budgeted Appropriation:

Maintenance of Patients - Mental Diseases	\$ 14,510,969.00
Maintenance of Patients - Developmental Disabilities	\$ 8,013,376.00
Total Appropriations	<u>\$ 22,524,345.00</u>

COUNTY BUDGET MESSAGE  
STRUCTURAL BUDGET IMBALANCES

<i>Revenues at Risk</i>				<b>Line Item.</b> Put "X" in cell to the left that corresponds to the type of imbalance.	<b>Amount</b>	<b>Comment/Explanation</b>
<i>Non-recurring appropriation reductions</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>				
					NONE	

**COUNTY BUDGET MESSAGE  
ACCUMULATED ABSENCE LIABILITY**

Bargaining Unit or Non-Union Position Eligible for Benefit (List Non-Union Employees by Individual Position Rather Than Each Named Individual)	Sick Time		Vacation Time		Compensatory Time		Personal Time		Other		Legal basis for benefit ("X" applicable items)		
	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Commissioner List not Subject to Labor Agreements	Individual Employment Agreement
1032 CWA Aging&Nutrition	492.09	\$75,571.22	166.88	\$31,016.89	-	\$0.00							X
1199J Nurses Supervisors	268.00	\$66,916.89	185.75	\$78,842.61	-	\$0.00							X
1199J Nurses	1,242.46	\$227,037.44	680.25	\$242,633.79	-	\$0.00							X
153 Supervisors Clerical	612.00	\$77,304.03	139.50	\$49,246.11	-	\$0.00							X
153 Clerical	2,727.96	\$294,972.11	578.57	\$135,559.82	-	\$0.00							X
32 OPEIU Health Dept	148.40	\$31,432.59	36.50	\$8,757.96	-	\$0.00							X
AFSCME Supervisors	1,295.55	\$167,683.25	260.65	\$69,064.08	-	\$0.00							X
AFSCME	8,814.71	\$1,054,729.41	3,840.21	\$739,028.98	-	\$0.00							X
Asst Prosecutor	2,800.86	\$365,137.55	546.96	\$213,768.66	1,600.64	\$665,597.98							X
CWA 1032 PHC Security Guards	692.34	\$105,295.99	133.00	\$21,147.69	-	\$0.00							X
CWA 1032 Spndt Elections	392.21	\$45,947.19	181.61	\$45,960.31	-	\$0.00							X
Jail Professionals JPF	7,044.61	\$574,912.70	1,042.98	\$245,513.42	464.40	\$101,892.98							X
PBA 197 Jail	7,713.70	\$816,890.71	636.08	\$281,235.78	838.69	\$412,408.88							X
PBA 265 Prosecutors	4,943.07	\$684,971.21	934.93	\$366,466.81	2,659.36	\$1,110,963.50							X
PBA 286 Sheriff	28,793.58	\$3,766,632.77	5,196.74	\$2,118,313.48	8,121.56	\$3,247,510.79							X
Personnel/Human Resources	17.00	\$4,860.24	28.36	\$7,938.76	-	\$0.00							X
Prosecutor Clerical	1,660.57	\$241,491.51	351.29	\$137,278.52	698.04	\$273,950.06							X
Teamster 11-Para Transit	737.75	\$39,972.26	76.86	\$11,769.63	-	\$0.00							X
Teamsters 11- (Other)	5,140.57	\$575,514.39	1,315.29	\$255,049.38	-	\$0.00							X
Teamsters 125 Supervisors	1,924.57	\$261,861.41	547.43	\$159,620.26	-	\$0.00							X
Weights & Measures	91.50	\$19,607.28	17.00	\$4,995.55	-	\$0.00							X
County Administrator	85.00	\$12,000.00	15.50	\$12,090.00									X
Deputy County Administrator	1.00	\$540.38	10.50	\$5,674.04									X
Director of Finance	134.00	\$12,000.00	22.50	\$20,513.78									X
County Treasurer	5.50	\$2,173.68	8.00	\$3,161.72									X
County Counsel	42.50	\$12,000.00	19.50	\$12,000.00									X
Clerk To the Board	119.50	\$12,000.00	25.50	\$13,128.76									X
County Clerk	8.00	\$4,831.69	-	\$0.00									X
Surrogate	-	\$0.00	-	\$0.00									X
County Engineer	149.75	\$12,000.00	14.00	\$9,128.59									X
County Health Officer	18.00	\$11,639.07	3.00	\$1,939.85									X
<b>TOTALS (THIS PAGE ONLY)</b>	<b>78,116.77</b>	<b>\$9,577,927.00</b>	<b>17,015.33</b>	<b>\$5,300,845.25</b>	<b>14,382.68</b>	<b>\$5,812,324.20</b>			<b>\$0.00</b>				

**COUNTY BUDGET MESSAGE  
ACCUMULATED ABSENCE LIABILITY**

Bargaining Unit or Non-Union Position Eligible for Benefit (List Non-Union Employees by Individual Position Rather Than Each Named Individual)	Sick Time		Vacation Time		Compensatory Time		Personal Time		Other		Legal basis for benefit ("X" applicable items)		
	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Commissioner List not Subject to Labor Agreements	Individual Employment Agreement
Tax Board Administrator	173.00	\$12,000.00	22.00	\$10,524.13									x
Sheriff Personnel(25 positions)	1,158.32	\$124,283.79	418.63	\$190,064.46	67.21	\$31,338.70							x
Prosecutor Personnel(15 Positions)	1,598.71	\$127,556.81	243.00	\$140,045.52	-	\$307,544.41							x
All Other Non-Union(309 Positions)	7,229.07	\$1,078,751.50	2,456.97	\$819,133.62	517.61	\$2,718.09							x
TOTALS (THIS PAGE ONLY)	10,159.10	\$1,342,572.10	3,140.59	\$1,159,767.73	584.82	\$341,601.20	-	\$0.00					



### CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
1. Surplus Anticipated	08-101	23,000,000.00	23,000,000.00	23,000,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	23,000,000.00	23,000,000.00	23,000,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
County Clerk	08-106	1,200,000.00	1,200,000.00	1,515,467.95
Register of Deeds	08-106	3,000,000.00	4,000,000.00	3,680,810.71
Surrogate	08-117	300,000.00	300,000.00	333,992.86
Sheriff	08-119	1,000,000.00	1,000,000.00	1,441,329.02
County Court Fines and Costs	08-110			
Interest on Investments and Deposits	08-113	5,000,000.00	2,638,000.00	10,312,466.17

## CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
<b>3. Miscellaneous Revenues - Section A: Local Revenues (continued)</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Road Opening Permits	08-134	500,000.00	550,000.00	521,894.64
Rental Income	08-118	300,000.00	300,000.00	335,097.18
Road Fines		700,000.00		

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section A: Local Revenues (continued)	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section A: Local Revenues (continued)	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Total Section A: Local Revenues</b>	<b>08-001</b>	<b>12,000,000.00</b>	<b>9,988,000.00</b>	<b>18,141,058.53</b>

## CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
State Aid - County College Bonds (N.J.S.A. 18A:64A-22.6)	09-221	1,687,000.00	1,687,000.00	1,994,600.64
Permanent Disability - Patients in County Institutions (N.J.S.A. 44:7-38 et seq.)	09-222			
State Aid - County Vocational School Bonds (N.J.S.A. 18A:58-33.22)	09-224			
<b>Total Section B: State Aid Without Offsetting Appropriations</b>	09-001	1,687,000.00	1,687,000.00	1,994,600.64

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section C: State Assumption of Costs of County Social and Welfare Services and Psychiatric Facilities</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Social and Welfare Services (c.66, P.L. 1990):</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Aid to Families with Dependent Children	09-230			
Department of Children and Families	09-231			
Supplemental Social Security Income	09-232	1,540,812.00	1,614,596.00	1,327,645.00
<b>Psychiatric Facilities (c.73, P.L. 1990)</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Maintenance of Patients in State Institutions for Mental Diseases	09-236			
Maintenance of Patients in State Institutions for Mentally Challenged	09-237			
State Patients in County Psychiatric Hospitals	09-238			
County Adjuster - State Psychiatric Hospital Maintenance Recoveries	09-239			
Division of Developmental Disabilities (DDD) Assessment Program	09-240			
<b>Total Section C: State Assumption of Costs of County Social and Welfare Services and Psychiatric Facilities</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
	08-002	1,540,812.00	1,614,596.00	1,327,645.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>With Prior Written Consent of Director of Local Government Services - Public and</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Private Revenues Offset with Appropriations:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Casino Revenue	10-877	1,596,500.00	1,329,259.00	1,329,259.00
Area Plan Grant - Aging Area Nutrition	10-830	1,431,969.00	1,329,252.00	1,329,252.00
Area Plan Grant	10-830	1,526,591.00	1,514,044.00	1,514,044.00
Area Plan Grant - Aging Area Nutrition	10-830		1,029,904.00	1,029,904.00
Area Plan Grant	10-830		811,635.00	811,635.00
Department of Energy - Weatherization	10-878		489,015.00	489,015.00
LIHEAP Assistance 2023	10-640		850,823.00	850,823.00
Recycling Enhancement Act Entitlement	10-570		623,700.00	623,700.00
Child Behavioral Health Services	10-880		48,970.00	48,970.00
2023 Local Bridge Fund Program Grant	10-559		2,940,658.00	2,940,658.00
Heating Improvement Program (HIP)	10-640		306,889.00	306,889.00
Passaic County Arts Center - Arts Programming	12-882		10,300.00	10,300.00
Code Blue Support Funding	10-684		145,000.00	145,000.00
Social Services for the Homeless	10-684		1,025,000.00	1,025,000.00
Operation Helping Hand	10-734		105,263.15	105,263.15
Overdose Fatality Review Teams	12-882		75,000.00	75,000.00
UASI - Local Share	10-878		259,000.00	259,000.00
1610-133 Child - State Aide Grants	10-865		200,000.00	200,000.00
				-

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>With Prior Written Consent of Director of Local Government Services - Public and</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Private Revenues Offset with Appropriations:</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Lambert Tower Site Improvement Projects	10-689		750,000.00	750,000.00
COVID-19 Vaccination Supplemental Grant	10-634		90,000.00	90,000.00
Destination Marketing Organization	10-630		213,000.00	213,000.00
Preakness-Gero Psych	10-621		9,641.00	9,641.00
Preakness-Gero Psych	10-621		357,491.00	357,491.00
Radon Awareness Program	10-879		2,000.00	2,000.00
CSBG Non Discretionary	10-659		205,946.00	205,946.00
Intensive Case Management	10-881		195,000.00	195,000.00
Enhancing Local Public Health Infrastructure	10-505		1,494,380.00	1,494,380.00
2019 FTA Section 5310	10-877		125,000.00	125,000.00
CDC Detection and Mitigation of COVID-19 in Confinement Facilities	10-508		34,857.00	34,857.00
Hazard Mitigation Plan	10-554		200,000.00	200,000.00
Data-Driven Decision Making – Organizational Enhancement	10-523		20,000.00	20,000.00
Transportation	10-882		404,914.00	404,914.00
Food Security Planning Grant Program	10-802		125,000.00	125,000.00
County Health Infrastructure Program	10-733		1,146,138.00	1,146,138.00
LIHEAP Weatherization	10-735		246,000.00	246,000.00
WIOA Data Reporting & Analysis 23/24	10-508		12,971.00	12,971.00
				-

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>With Prior Written Consent of Director of Local Government Services - Public and</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Private Revenues Offset with Appropriations:</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
WIOA Adult 23/24	10-816		2,110,003.00	2,110,003.00
WIOA Youth 23/24	10-817		2,272,924.00	2,272,924.00
WIOA Dislocated Worker 23/24	10-818		1,345,415.00	1,345,415.00
Workforce Learning Link Program 22/23	10-644		142,500.00	142,500.00
Workforce Learning Link Program 23/24	10-644		237,500.00	237,500.00
Childhood Lead Grant	10-619		625,000.00	625,000.00
Temporary Assistance for Needy Families 23/24	10-646		1,277,000.00	1,277,000.00
General Assistance/Supplemental Nutrition Assistance Program 23/24	10-646		1,002,000.00	1,002,000.00
Alcohol/Drug Abuse Innovations	10-883	990,432.00	989,219.00	989,219.00
Alcohol/Drug Abuse Innovations	10-883		335,254.00	335,254.00
CSBG Non Discretionary	10-659		312,460.00	312,460.00
Municipal Alliance 2023	10-506		242,095.00	242,095.00
Right to Know Program	10-620		15,213.00	15,213.00
Clean Communities Entitlement	10-602		97,231.37	97,231.37
Personal Assistance Services Program	10-649		39,060.00	39,060.00
Body Armor	10-505		4,367.64	4,367.64
Senior Farmers Market Nutrition Program	12-881		9,677.00	9,677.00
State Health Insurance Program (SHIP)	10-612		37,000.00	37,000.00
				-

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>With Prior Written Consent of Director of Local Government Services - Public and</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Private Revenues Offset with Appropriations:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Subregional Support Program	10-646		300,000.00	300,000.00
County Gang, Gun, & Narcotic Task Force Grant	10-513		192,147.00	192,147.00
County Gang, Gun, & Narcotic Task Force Grant	10-513		118,133.00	118,133.00
CEHA Grant	10-644		178,276.00	178,276.00
Victim Witness Advocacy Grant (VOCA)	10-821		538,409.00	538,409.00
NJ Promise 2.0 Youth and Family Voice	10-670		5,000.00	5,000.00
Homeland Security (SHSP-Local Share)	10-718		284,040.16	284,040.16
Strengthening Local Public Health Capacity Program	10-683		89,365.00	89,365.00
CSBG Non-Discretionary	10-659		2,398.01	2,398.01
PHILEP LINCS Agencies	10-621		832,014.00	832,014.00
PHILEP LINCS Agencies	10-621		541,976.00	541,976.00
SART/FNE Grant Program	10-611		179,716.00	179,716.00
SART/FNE Grant Program	10-611		174,643.00	174,643.00
NJ Equipment Modernization Program	10-594		93,690.13	93,690.13
HUD Housing First NJ0365	10-811		65,749.00	65,749.00
HUD Housing First NJ0242	10-811		652,102.00	652,102.00
Insurance Fraud	10-554		250,000.00	250,000.00
State Community Partnership	10-689	955,682.00	955,682.00	955,682.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>    With Prior Written Consent of Director of Local Government Services - Public and</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>    Private Revenues Offset with Appropriations:</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Family Court Services	10-554	278,149.00	278,149.00	278,149.00
National Prescription Opiate Litigation	10-877		273,265.99	273,265.99
National Prescription Opiate Litigation	10-877		461,838.78	461,838.78
Emergency Rental Assistance	10-804		95,674.42	95,674.42
PSE&G Electric Vehicle Charging Program	10-886		75,000.00	75,000.00
PSE&G Electric Vehicle Charging Program	10-886		7,500.00	7,500.00
LEAD - Safe Home Remediation	10-634		1,500,000.00	1,500,000.00
Passaic County Film Festival	12-882		3,325.00	3,325.00
HUD Continuum of Care Planning Grant	10-507		139,205.00	139,205.00
Emergency Management Agency Assistance	10-517		55,000.00	55,000.00
County Aid - Road Resurfacing 2023	10-559		7,488,692.00	7,488,692.00
Community Development Block Grant	10-856		965,848.00	965,848.00
Bipartisan Safer Communities Act Disaster Response Crisis Counseling County Grant	12-889		30,000.00	30,000.00
Law Enfrmnt Off Training & Equip Fund	10-518		22,276.00	22,276.00
Opt for Help and Hope Grant Program	10-829		333,333.00	333,333.00
DMHAS Youth Leadership Grant	10-830		68,880.00	68,880.00
Planning & Information Service, Human Services Advisory Co.	10-830		172,064.00	172,064.00
Child Behavioral Health Services	10-880		3,427.00	3,427.00
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**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>With Prior Written Consent of Director of Local Government Services - Public and</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Private Revenues Offset with Appropriations:</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
HUD-HF NJ0329	10-811		264,524.00	264,524.00
HF PILOT NJ0364	10-811		1,159,235.00	1,159,235.00
Local Assistance and Tribal Consistency Fund	10-811		100,000.00	100,000.00
Body Armor	10-505		26,821.44	26,821.44
Bipartisan Infrastructure Law (BIL) Grant	12-721	1,373,294.00	588,554.00	588,554.00
Dey Mansion Washington's Headquarters	10-606		40,000.00	40,000.00
PC Parks Commission Archives Project	10-610		17,000.00	17,000.00
Public Safety Answering Point	10-622		351,608.27	351,608.27
Subregional Transportation Planning Program	10-766		132,048.00	132,048.00
STP Supplemental Support	10-766		15,000.00	15,000.00
Local Recreation Improvement Grant (LRIG)	10-654		70,000.00	70,000.00
Aging Area Nutrition-2022	10-655	5,143.00		-
Aging area Plan-2022	10-656	9,384.00		-
Universal Service fund	10-657	470,527.00		-
Lambert Castle Historic Landscape	10-658	500,000.00		-
General Operating Support	10-659	41,400.00		-
Jake's Law Playground-Camp Hope	10-660	903,375.00		-
FY 22- STOP VAWA	10-661	46,130.00		-
Child Advocacy Development Grant	10-662	172,096.00		-

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>With Prior Written Consent of Director of Local Government Services - Public and</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Private Revenues Offset with Appropriations:</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Westside Park Pedestrian Bridge	10-663	69,451.00		-
LEAP County Coordinator Fellowship Grant	10-664	75,000.00		-
Early Voting Grant	10-665	770,000.00		-
Sustained Enforcement Grant	10-666	90,000.00		-
Pedestrian Safety Grant	10-667	60,000.00		-
County Gang, Gun & Narcotic Task Force	10-668	153,879.00		-
Radon Awareness Program	10-669	2,000.00		-
Phase I-Highlands Rail Trail Project	10-670	1,900,000.00		-
Code Blue Support Funding	10-671	70,000.00		-
Destination Marketing Organization	10-672	213,000.00		-
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**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
With Prior Written Consent of Director of Local Government Services - Public and	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Private Revenues Offset with Appropriations:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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### CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>With Prior Written Consent of Director of Local Government Services - Public and</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Private Revenues Offset with Appropriations:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
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**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
With Prior Written Consent of Director of Local Government Services - Public and	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Private Revenues Offset with Appropriations (Continued):	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
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<b>Total Section D: Special Item of General Revenue Anticipated with Prior Written</b>	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
<b>Consent of Director of Local Government Services - Public and Private Revenues</b>	10-001	13,704,002.00	50,011,578.36	50,011,578.36

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>With Prior Written Consent of Director of Local Government Services - Other</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Special Items:</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Utility Operating Surplus of Prior Year	08-116			
Added and Omitted Taxes	08-240	600,000.00	600,000.00	1,464,360.10
Board of Inmates at County - State	08-240			173,494.20
Intoxicated Driver Resource Center	08-240	200,000.00	123,075.00	207,545.00
Title IV D Parent Locator Program	08-240	800,000.00	800,000.00	999,191.18
Rental Revenue - Quarry	08-240	1,021,000.00	1,021,000.00	1,021,000.00
Finge Benefits	08-240	11,000,000.00	11,000,000.00	11,891,333.51
Indirect Costs - Grants	08-240	1,600,000.00	1,600,000.00	1,713,121.70
Preakness Hospital - Medicaid Reimbursements	08-240	30,000,000.00	29,000,000.00	34,936,239.04
American Rescue Plan - Lost Revenue	08-240	29,996,290.00	23,501,855.00	23,501,855.00
Maintenance in Lieu of Rent - Martin Luther King - Social Services	08-240	100,000.00	100,000.00	198,256.07
State School Building Aid (Chapter 12)	08-240	1,500,000.00	1,500,000.00	1,776,091.00
Park Fees	08-240	3,000,000.00	3,000,000.00	3,441,907.99
Site Plan Fees	08-240	75,000.00	75,000.00	113,862.00
Radio Tower Rental	08-240	50,000.00	50,000.00	126,963.12
Due from Open Space Trust Fund - Lambert Castle Project	08-240	675,000.00	500,000.00	500,000.00
Due from Open Space Trust Fund - Court House Renovation	08-240	275,000.00	450,000.00	450,000.00
Due from Open Space Trust Fund - Springbrook Acres	08-240	250,000.00	250,000.00	250,000.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>With Prior Written Consent of Director of Local Government Services - Other</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Special Items:</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Reserve for Payment of Bonds	08-227	1,750,000.00	1,750,000.00	1,750,000.00
City of Passaic - Information Technology	08-240	12,625.00	12,625.00	12,625.00
Wanaque Board of Education - Information Technology	08-240	6,000.00	6,000.00	6,000.00
Borough of Woodland Park - Public Health Services	08-240	75,070.00	73,500.00	36,434.66
Borough of Woodland Park - Information Technology	08-240	5,000.00	7,340.00	5,990.00
Borough of Haledon - Health Services	08-240	70,356.00	67,500.00	68,978.42
Borough of Wanaque - Public Health Services	08-240	121,317.00	68,500.00	118,358.20
City of Clifton - Hamilton House Operation	08-240		45,000.00	45,000.00
Borough of Pomton Lake - Information Technology	08-240	6,000.00	6,000.00	6,000.00
Township of West Milford - Public Health Services	08-240	120,490.00	119,500.00	122,649.12
Passaic County One Stop - Storage Rental	08-240	1,200.00	1,200.00	1,500.00
Township of Wayne - Mangement of Historic Sites	08-240	52,000.00	52,000.00	52,000.00
County Hospital PILOT Program	08-240	1,882,450.00	1,882,450.00	1,882,452.68
Prospect Park - Health Services	08-240	18,360.00	18,000.00	18,000.00
Sheriff Ambulance Billing Services	08-240	80,000.00		

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
With Prior Written Consent of Director of Local Government Services - Other	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Special Items:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
County Clerk P.L. 2001 C370	08-240	107,435.00	107,435.00	107,435.00
Register P.L. 2001 C370	08-240	1,167,907.00	1,167,907.00	1,167,907.00
Surrogate P.L. 2001 C370	08-240	110,000.00	110,000.00	110,000.00
Sheriff P.L. 2001 C370	08-240	202,506.00	202,506.00	202,506.00

### CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
With Prior Written Consent of Director of Local Government Services - Other	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Special Items:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Total Section E: Special Items of General Revenue Anticipated with Prior Written</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>    Consent of Director of Local Government Services - Other Special Items</b>	08-004	86,931,006.00	79,268,393.00	88,479,055.99

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>Summary of Revenues</b>	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>1. Surplus Anticipated (Sheet 4, #1)</b>	08-101	23,000,000.00	23,000,000.00	23,000,000.00
<b>2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services</b>	08-102	-	-	-
<b>3. Miscellaneous Revenues:</b>	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Total Section A: Local Revenues</b>	08-001	12,000,000.00	9,988,000.00	18,141,058.53
<b>Total Section B: State Aid</b>	09-001	1,687,000.00	1,687,000.00	1,994,600.64
<b>Total Section C: State Assumption of Costs of County Social and Welfare Services and Psychiatric Facilities</b>	08-002	1,540,812.00	1,614,596.00	1,327,645.00
<b>Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues</b>	10-001	13,704,002.00	50,011,578.36	50,011,578.36
<b>Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items</b>	08-004	86,931,006.00	79,268,393.00	88,479,055.99
<b>Total Miscellaneous Revenues</b>	13-099	115,862,820.00	142,569,567.36	159,953,938.52
<b>4. Receipts from Delinquent Taxes</b>	15-499			
<b>5. Subtotal General Revenues (Items 1, 2, 3 and 4)</b>	13-199	138,862,820.00	165,569,567.36	182,953,938.52
<b>Total Amount to be Raised by Taxes for Support of County Budget</b>	07-190	354,410,095.09	347,570,634.00	347,570,634.13
<b>7. Total General Revenues</b>	13-299	493,272,915.09	513,140,201.36	530,524,572.65

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
General Government:						-	-	
Board of County Commissioners						-	-	
Salaries and Wages	20-110	1	410,000.00	410,000.00		410,000.00	386,370.67	23,629.33
Other Expenses	20-110	2	75,000.00	75,000.00		75,000.00	50,369.68	24,630.32
Contribution to Public Access Libraries	20-110	2	100,000.00	100,000.00		100,000.00	100,000.00	-
County Administrator						-	-	
Salaries and Wages	20-100	1	530,000.00	530,000.00		570,000.00	561,656.88	8,343.12
Other Expenses	20-100	2	520,000.00	460,000.00		460,000.00	420,085.69	39,914.31
Finance Department						-	-	
Salaries and Wages	20-130	1	1,599,265.00	1,507,000.00		1,407,000.00	1,376,857.86	30,142.14
Other Expenses	20-130	2	443,950.00	383,430.00		408,430.00	385,581.08	22,848.92
Audit Services	20-135	2	125,000.00	119,850.00		119,850.00	119,850.00	-
Payroll Processing	20-130	2	255,000.00	255,000.00		255,000.00	205,898.56	49,101.44
County Counsel						-	-	
Salaries and Wages	20-110	1	1,140,161.00	1,095,500.00		1,065,500.00	1,032,020.63	33,479.37
Other Expenses	20-110	2	75,800.00	77,000.00		77,000.00	33,038.35	43,961.65
Other Expenses - Ethical	20-110	2	5,000.00	5,000.00		5,000.00	433.68	4,566.32
						-	-	
						-	-	
						-	-	

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
General Government (Continued):						-	-	
County Adjuster						-	-	
Salaries and Wages	20-101	1	280,691.00	220,623.00		256,623.00	254,049.88	2,573.12
Other Expenses	20-101	2	271,940.00	247,240.00		247,240.00	145,473.98	101,766.02
Clerk of the Board						-	-	
Salaries and Wages	20-102	1	473,900.00	452,198.00		452,198.00	439,001.81	13,196.19
Other Expenses	20-102	2	31,000.00	31,000.00		31,000.00	25,378.30	5,621.70
Postage	20-102	2	180,000.00	180,000.00		180,000.00	140,111.10	39,888.90
Personnel						-	-	
Salaries and Wages	20-103	1	620,000.00	813,639.00		583,639.00	553,506.06	30,132.94
Other Expenses	20-103	2	300,000.00	233,030.00		233,030.00	149,689.38	83,340.62
State and National Association of County Officials						-	-	
Other Expenses	20-104	2	16,001.00	15,536.00		15,536.00	15,535.00	1.00
County Clerk						-	-	
Salaries and Wages	20-120	1	900,000.00	864,114.00		864,114.00	845,412.12	18,701.88
Other Expenses	20-120	2	20,000.00	20,000.00		20,000.00	10,241.12	9,758.88
Photostat						-	-	
Other Expenses	20-104	2				-	-	-
Elections - County Clerk						-	-	-
Other Expenses	20-120	2	746,000.00	970,000.00		970,000.00	958,529.02	11,470.98

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
General Government (Continued):						-		-
County Register						-		-
Salaries and Wages	20-120	1	1,414,071.00	1,412,214.00		1,412,214.00	1,248,837.23	163,376.77
Other Expenses	20-120	2	174,500.00	174,500.00		174,500.00	157,713.13	16,786.87
Prosecutor's Office						-		-
Salaries and Wages	25-275	1	18,312,416.00	18,312,416.00		17,254,416.00	16,492,285.27	762,130.73
Other Expenses	25-275	2	906,191.00	906,191.00		906,191.00	868,823.43	37,367.57
Countywide Police Radio						-		-
Other Expenses	25-250	2	100,000.00	100,000.00		100,000.00	97,522.56	2,477.44
Purchasing Department						-		-
Salaries and Wages	20-130	1	695,156.00	672,000.00		682,000.00	679,811.46	2,188.54
Other Expenses	20-130	2	58,500.00	45,000.00		45,000.00	44,804.35	195.65
MIS Department						-		-
Other Expenses	20-140	2	1,984,734.00	1,931,127.00		1,931,127.00	1,896,949.09	34,177.91
Buildings and Grounds						-		-
Salaries and Wages	26-310	1	6,194,000.00	6,158,776.00		6,128,776.00	5,854,148.64	274,627.36
Other Expenses	26-310	2	2,523,856.00	3,797,034.00		3,797,034.00	3,166,369.11	630,664.89
Other Expenses - Parking	26-310	2				-		-
Other Expenses - Preakness Healthcare Center	26-310	2	223,500.00	223,500.00		223,500.00	198,485.46	25,014.54
Other Expenses - Welfare Board	26-310	2	478,000.00	453,000.00		453,000.00	414,974.00	38,026.00

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
General Government (Continued):						-	-	
Surrogate						-	-	
Salaries and Wages	20-160	1	1,273,368.00	1,254,972.00		1,254,972.00	1,115,976.51	138,995.49
Other Expenses	20-160	2	81,900.00	81,761.00		81,761.00	70,678.81	11,082.19
						-	-	
Insurances:						-	-	
Group Hospitalization, Medical, Surgical, Major						-	-	
Medical for Employees	23-220	2	58,000,000.00	52,000,000.00		52,000,000.00	51,938,112.49	61,887.51
Group Life Insurance for Employees	23-211	2	40,000.00	40,000.00		40,000.00	12,000.00	28,000.00
Surety Bond Premium	23-211	2	5,000.00	5,000.00		5,000.00	3,180.00	1,820.00
Workers' Compensation/Liability Trust	23-215	2	3,000,000.00	3,500,000.00		3,500,000.00	3,500,000.00	-
Liability Trust	23-210	2	4,500,000.00	4,500,000.00		4,500,000.00	4,500,000.00	-
Other Insurance	23-211	2	805,000.00	700,000.00		700,000.00	700,000.00	-
Drug Plan	23-211	2	16,000,000.00	15,000,000.00		15,000,000.00	14,398,293.65	601,706.35
Dental Plan	23-211	2	900,000.00	900,000.00		900,000.00	544,906.47	355,093.53
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						-	-	
						-	-	
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Regulation:						-		-
Sheriff's Office						-		-
Salaries and Wages - Courthouse Security	25-270	1	13,417,885.00	17,547,795.00		13,547,795.00	13,244,772.70	303,022.30
Salaries and Wages - Patrol	25-270	1	6,396,710.00	24,629,824.00		28,129,824.00	27,513,480.25	616,343.75
Other Expenses - Patrol	25-270	2	2,319,494.09	2,101,753.00		2,101,753.00	2,016,504.98	85,248.02
Other Expenses - Courthouse	25-270	2	407,700.00	438,533.00		438,533.00	290,617.01	147,915.99
ARP-Salaries and Wages Patrol	25-270	1	23,996,290.00			-		-
Weights and Measures						-		-
Salaries and Wages	20-104	1	186,600.00	186,450.00		186,450.00	180,848.22	5,601.78
Other Expenses	20-104	2	9,000.00	9,000.00		9,000.00	8,638.32	361.68
Board of Taxation						-		-
Salaries and Wages	20-150	1	410,562.00	402,200.00		404,200.00	403,962.14	237.86
Other Expenses	20-150	2	15,900.00	15,900.00		15,900.00	14,336.94	1,563.06
Medical Examiner						-		-
State of New Jersey - Shared Service	25-241	2	2,000,000.00	1,900,000.00		1,900,000.00	1,850,000.00	50,000.00
Indigent Burials	25-241	2	125,000.00	50,000.00		150,000.00	50,000.00	100,000.00
Board of Elections						-		-
Salaries and Wages	20-104	1	1,359,055.00	1,377,495.00		1,527,495.00	1,462,448.94	65,046.06
Other Expenses	20-104	2	395,855.00	343,005.00		343,005.00	234,903.21	108,101.79
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Regulation (Continued):						-	-	
Superintendent of Elections						-	-	
Salaries and Wages	20-104	1	1,973,532.00	1,886,000.00		1,886,000.00	1,886,000.00	-
Other Expenses	20-104	2	724,000.00	639,500.00		639,500.00	602,824.45	36,675.55
County Emergency Management						-	-	
Salaries and Wages	25-252	1	135,196.00	131,533.00		131,533.00	126,078.00	5,455.00
Other Expenses	25-252	2	30,000.00	30,000.00		30,000.00	26,136.72	3,863.28
Planning and Economic Development						-	-	
Salaries and Wages	20-170	1	475,128.00	480,425.00		480,425.00	470,309.80	10,115.20
Other Expenses	20-170	2	54,805.00	54,805.00		54,805.00	53,900.09	904.91
Construction Board of Appeals						-	-	
Contract Services	20-104	2	3,200.00	3,200.00		3,200.00	-	3,200.00
						-	-	
Public Works:						-	-	
Roads and Bridges						-	-	
Salaries and Wages	26-290	1	4,200,000.00	3,500,000.00		3,525,000.00	3,505,317.16	19,682.84
Other Expenses	26-290	2	1,900,000.00	1,900,000.00		1,889,600.00	1,491,500.97	398,099.03
						-	-	
						-	-	
						-	-	

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public Works (Continued):						-		-
Engineering						-		-
Salaries and Wages	26-291	1	1,539,932.00	1,218,671.00		1,168,671.00	1,121,724.15	46,946.85
Other Expenses	26-291	2	22,100.00	18,100.00		18,100.00	17,542.95	557.05
						-		-
Correctional and Penal:						-		-
Jail and Workhouse						-		-
Salaries and Wages - Jail	25-280	1	13,767,064.00	21,211,356.00		21,211,356.00	16,191,290.66	5,020,065.34
Other Expenses - Jail	25-280	2	426,508.00	1,732,531.00		1,732,531.00	1,256,027.87	476,503.13
Other Expenses - Jail - Medical	25-280	2	236,500.00	3,231,402.00		3,231,402.00	1,285,806.67	1,945,595.33
Salaries and Wages - Re-Entry Program	25-280	1		37,452.00		37,452.00	-	37,452.00
Other Expenses - Re-Entry Program	25-280	2	50,000.00	50,000.00		50,000.00	-	50,000.00
						-		-
Health and Welfare:						-		-
Human Services Advisory Council Community Grants	27-331	2	245,247.00	245,247.00		245,247.00	181,920.35	63,326.65
Mental Health Board						-		-
Salaries and Wages	27-331	1				-		-
Mental Health Program						-		-
Contractual	27-331	2	862,300.00	862,300.00		862,300.00	850,918.62	11,381.38
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Health and Welfare (Continued):						-	-	
Alcohol and Drug Addiction Program Contractual						-	-	
Salaries and Wages	27-331	1	26,408.00	26,408.00		26,408.00	25,998.46	409.54
Other Expenses	27-331	2	172,573.00	169,651.00		169,651.00	163,878.05	5,772.95
Maintenance of Patients in State Institutes						-	-	
Services for Special Needs Populations	27-331	2	5,000,000.00	5,500,000.00		7,500,000.00	4,927,455.00	2,572,545.00
Welfare Board						-	-	
Administration Other Expenses	27-331	2	11,837,780.00	11,783,720.00		11,783,720.00	11,783,720.00	-
Administration Fringe Benefits	27-331	2	5,700,000.00	5,700,000.00		5,700,000.00	5,700,000.00	-
Supplement Social Security	27-331	2	1,540,812.00	1,614,596.00		1,614,596.00	1,510,000.00	104,596.00
Aide to Dependent Children						-	-	
NJS 44:10-1st Seq) AFDC	27-331	2	551,967.00	532,243.00		532,243.00	532,243.00	-
Department of Youth Services						-	-	
Salaries and Wages	27-331	1				-	-	
Other Expenses - Share Services Essex County	27-331	2	2,210,000.00	2,210,000.00		2,210,000.00	1,764,000.00	446,000.00
Other Expenses - Education	27-331	2	625,180.00	625,180.00		625,180.00	625,180.00	-
Other Expenses - Medical	27-331	2	560,720.00	560,720.00		560,720.00	560,720.00	-
Other Expenses - Shelter Beds	27-331	2	265,000.00	265,000.00		265,000.00	265,000.00	-
Other Expenses	27-331	2	18,500.00	18,500.00		18,500.00	15,941.97	2,558.03
						-	-	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Health and Welfare (Continued):						-		-
Human Services Department						-		-
Salaries and Wages	27-331	1	743,012.00	743,012.00		743,012.00	702,266.10	40,745.90
Intoxicated Drivers Resource Center						-		-
Salaries and Wages	27-331	1	89,091.00	58,600.00		58,600.00	41,571.34	17,028.66
Other Expenses	27-331	2	47,227.00	26,104.00		26,104.00	23,737.23	2,366.77
Preakness Hospital						-		-
Salaries and Wages	27-331	1	28,283,000.00	29,321,000.00		25,821,000.00	25,384,592.22	436,407.78
Other Expenses	27-331	2	10,156,000.00	8,200,000.00		11,450,000.00	10,541,932.27	908,067.73
Division of Senior Services, Disabilities & Vet Affairs, Etc.						-		-
Salaries and Wages	27-331	1	160,840.00	159,335.00		159,335.00	130,196.83	29,138.17
Other Expenses	27-331	2	36,057.00	36,617.00		36,617.00	32,458.04	4,158.96
County Health Department Chapter 329 P.L. 1975						-		-
Salaries and Wages	27-330	1	754,317.00	584,040.00		584,040.00	372,495.92	211,544.08
Other Expenses	27-330	2	94,400.00	68,400.00		68,400.00	41,161.81	27,238.19
Mosquito Division						-		-
Salaries and Wages	27-331	1	821,000.00	803,156.00		678,156.00	637,063.03	41,092.97
Other Expenses	27-331	2	67,000.00	67,000.00		67,000.00	55,737.13	11,262.87
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Education:						-	-	
Superintendent of County Schools						-	-	
Salaries and Wages	29-395	1	475,000.00	552,771.00		529,654.78	23,116.22	
Other Expenses	29-395	2	27,000.00	27,965.00		35,900.18	2,464.82	
Passaic County Vocational School	29-395	2	7,044,594.00	7,044,594.00		7,044,594.00	-	
Rutgers Extension Services						-	-	
Salaries and Wages	29-395	1	73,470.00	71,677.00		71,676.96	0.04	
Other Expenses	29-395	2	198,265.00	188,480.00		74,182.05	114,297.95	
Passaic County Community College						-	-	
Other Expenses	29-395	2	17,850,000.00	17,500,000.00		17,500,000.00	-	
Reimbursement to Residents Attending of County						-	-	
Two Year College (N.J.S.18:A64A-23)	29-395	2	125,000.00	175,000.00		75,358.97	99,641.03	
						-	-	
						-	-	
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						-	-	
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						-	-	

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Recreation:						-	-	
Parks and Recreation Department						-	-	
Salaries and Wages - Parks	28-375	1	4,370,000.00	4,221,731.00		3,971,731.00	3,884,051.18	87,679.82
Salaries and Wages - Golf Course	28-375	1	1,798,607.00	1,763,482.00		1,563,482.00	1,506,180.86	57,301.14
Other Expenses - Parks	28-375	2	961,304.00	938,364.00		1,038,364.00	1,003,647.08	34,716.92
Other Expenses - Golf Course	28-375	2	585,510.00	578,686.00		578,686.00	557,596.22	21,089.78
Passaic County Historical Society						-	-	
Contract Services (N.J.S.40:23-6.22)	28-371	2		25,000.00		25,000.00	25,000.00	-
Interlocal Agreement Tourism & Marketing - PCIA						-	-	
Salaries and Wages	28-371	1				-	-	
Other Expenses	28-371	2				-	-	
Cultural and Historical Affairs						-	-	
Salaries and Wages	28-371	1	675,000.00	675,000.00		815,000.00	758,160.68	56,839.32
Other Expenses	28-371	2	81,875.00	81,875.00		81,875.00	75,731.45	6,143.55
						-	-	
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Other Common Operating Functions (Unclassified)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Equipment, Office, Cars, Other	30-411	2	300,000.00	400,000.00		400,000.00	163,399.86	236,600.14
Sick Leave Payment	30-415	1				-		-
						-		-
						-		-
Interlocal Agreement:						-		-
Bergen & Hudson Counties - Housing of Inmates	30-411	2		1,498,145.00		1,498,145.00	1,498,145.00	-
Bergen & Hudson Counties-Housing of Inmates	30-411	2	25,000,000.00	23,501,855.00		23,501,855.00	21,141,855.00	2,360,000.00
Para- Transit						-		-
Vehicle Maintenance	30-413	2	50,000.00	50,000.00		50,000.00	20,778.00	29,222.00
						-		-
Police Academy						-		-
Salaries and Wages	30-414	1	693,256.00	676,095.00		621,095.00	469,677.73	151,417.27
Other Expenses	30-414	2	122,000.00	122,000.00		122,000.00	89,570.00	32,430.00
Aid to Health and Welfare Councils						-		-
N.J.S. 40:23-8.28	30-429	2	441,000.00	441,000.00		441,000.00	337,823.31	103,176.69
Aid to Housing First	30-429	2	90,000.00	90,000.00		90,000.00	60,000.00	30,000.00
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Other Common Operating Functions (Unclassified)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Utilities:						-		-
Gasoline	31-447	2	1,500,000.00	1,500,000.00		1,500,000.00	1,156,385.62	343,614.38
Telephone and Telegraph	31-440	2	1,155,000.00	1,100,000.00		1,100,000.00	833,245.76	266,754.24
Natural Gas and Electricity	31-446	2	4,700,000.00	4,500,000.00		4,500,000.00	4,304,301.39	195,698.61
Street Lighting	31-435	2	550,000.00	475,000.00		575,000.00	486,341.94	88,658.06
Sewer	31-455	2	300,000.00	600,000.00		600,000.00	30,159.12	569,840.88
Heating Oil	31-447	2		35,000.00		35,000.00	-	35,000.00
Water	31-445	2	600,000.00	600,000.00		600,000.00	517,551.45	82,448.55
Garbage	31-460	2	390,000.00	350,000.00		500,000.00	377,365.21	122,634.79
Debt Service Fees	30-429	2	50,000.00	50,000.00		50,000.00	11,500.00	38,500.00
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### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>UNCLASSIFIED:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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<b>SUBTOTAL OPERATIONS</b>	<b>34-199</b>		344,442,228.09	346,374,130.00	-	346,374,130.00	322,927,955.88	23,446,174.12
Detail:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	34-201	1	141,357,239.00	146,645,055.00	-	140,865,055.00	131,929,430.86	8,935,624.14
Other Expenses	34-201	2	203,778,245.09	200,405,170.00	-	206,130,170.00	191,468,202.75	14,661,967.25

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Public and Private Programs Offset by Revenues</b>								
Matching Funds for Grants	41-899					-	-	-
Aging Area Plan	41-899	2	1,000,000.00	1,000,000.00		1,000,000.00	1,000,000.00	-
Casino Revenue Grant	41-899	2	1,077,313.00	1,077,313.00		1,077,313.00	1,077,313.00	-
Aging Area Plan	41-899	2	400,000.00	400,000.00		400,000.00	400,000.00	-
Destination Marketing Prganization	41-899	2	53,250.00			-	-	-
Matching Funds for Grants	30-412	2	96,750.00	150,000.00		150,000.00	108,012.00	41,988.00
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Public and Private Programs Offset by Revenues</b>								
Casino Revenue	41-877	2	1,596,500.00	1,329,259.00		1,329,259.00	1,329,259.00	-
Aging Area Nutrition	41-830	2	1,431,969.00	1,329,252.00		1,329,252.00	1,329,252.00	-
Aging Area Plan Grant	41-830	2	1,526,591.00	1,514,044.00		1,514,044.00	1,514,044.00	-
Aging Area Nutrition	41-830	2		1,029,904.00		1,029,904.00	1,029,904.00	-
Aging Area Plan Grant	41-830	2		811,635.00		811,635.00	811,635.00	-
Department of Energy - Weatherization		2		489,015.00		489,015.00	489,015.00	-
LIHEAP Assistance 2023		2		850,823.00		850,823.00	850,823.00	-
Recycling Enhancement Act Entitlement		2		623,700.00		623,700.00	623,700.00	-
Child Behavioral Health Services	41-880	2		48,970.00		48,970.00	48,970.00	-
2023 Local Bridge Fund Program Grant		2		2,940,658.00		2,940,658.00	2,940,658.00	-
Heating Improvement Program (HIP)		2		306,889.00		306,889.00	306,889.00	-
Passaic County Arts Center - Arts Programming		2		10,300.00		10,300.00	10,300.00	-
Code Blue Support Funding		2		145,000.00		145,000.00	145,000.00	-
Social Services for the Homeless		2		1,025,000.00		1,025,000.00	1,025,000.00	-
Operation Helping Hand		2		105,263.15		105,263.15	105,263.15	-
Overdose Fatality Review Teams		2		75,000.00		75,000.00	75,000.00	-
UASI - Local Share	41-878	2		259,000.00		259,000.00	259,000.00	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
1610-133 Child - State Aide Grants		2		200,000.00		200,000.00	200,000.00	-
Lambert Tower Site Improvement Projects		2		750,000.00		750,000.00	750,000.00	-
COVID-19 Vaccination Supplemental Grant		2		90,000.00		90,000.00	90,000.00	-
Destination Marketing Organization		2		213,000.00		213,000.00	213,000.00	-
Preakness-Gero Psych		2		9,641.00		9,641.00	9,641.00	-
Preakness-Gero Psych		2		357,491.00		357,491.00	357,491.00	-
Radon Awareness	41-879	2		2,000.00		2,000.00	2,000.00	-
CSBG Non-Discretionary	41-659	2		205,946.00		205,946.00	205,946.00	-
Intensive Case Management	41-881	2		195,000.00		195,000.00	195,000.00	-
Enhancing Local Public Health Infrastructure		2		1,494,380.00		1,494,380.00	1,494,380.00	-
2019 FTA Section 5310		2		125,000.00		125,000.00	125,000.00	-
CDC Detection and Mitigation of COVID-19 in Confinement Facilities		2		34,857.00		34,857.00	34,857.00	-
Hazard Mitigation Plan		2		200,000.00		200,000.00	200,000.00	-
Data-Driven Decision Making – Organizational Enhancement		2		20,000.00		20,000.00	20,000.00	-
Transportation		2		404,914.00		404,914.00	404,914.00	-
Food Security Planning Grant Program		2		125,000.00		125,000.00	125,000.00	-
County Health Infrastructure Program		2		1,146,138.00		1,146,138.00	1,146,138.00	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
LIHEAP Weatherization		2		246,000.00		246,000.00	246,000.00	-
WIOA Data Reporting & Analysis 23/24		2		12,971.00		12,971.00	12,971.00	-
WIOA Adult 23/24		2		2,110,003.00		2,110,003.00	2,110,003.00	-
WIOA Youth 23/24		2		2,272,924.00		2,272,924.00	2,272,924.00	-
WIOA Dislocated Worker 23/24		2		1,345,415.00		1,345,415.00	1,345,415.00	-
Workforce Learning Link Program 22/23		2		142,500.00		142,500.00	142,500.00	-
Workforce Learning Link Program 23/24		2		237,500.00		237,500.00	237,500.00	-
Childhood Lead Grant		2		625,000.00		625,000.00	625,000.00	-
Temporary Assistance for Needy Families 23/24		2		1,277,000.00		1,277,000.00	1,277,000.00	-
General Assistance/Supplemental Nutrition Assistance Program 23/24		2		1,002,000.00		1,002,000.00	1,002,000.00	-
Alcohol/Drug Abuse Innovations		2		989,219.00		989,219.00	989,219.00	-
Alcohol/Drug Abuse Innovations		2		335,254.00		335,254.00	335,254.00	-
CSBG Non Discretionary		2		312,460.00		312,460.00	312,460.00	-
Municipal Alliance 2023		2		242,095.00		242,095.00	242,095.00	-
Right to Know Program		2		15,213.00		15,213.00	15,213.00	-
Clean Communities Entitlement		2		97,231.37		97,231.37	97,231.37	-
Personal Assistance Services Program		2		39,060.00		39,060.00	39,060.00	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Body Armor		2		4,367.64		4,367.64	4,367.64	-
Senior Farmers Market Nutrition Program		2		9,677.00		9,677.00	9,677.00	-
State Health Insurance Program (SHIP)		2		37,000.00		37,000.00	37,000.00	-
Subregional Support Program		2		300,000.00		300,000.00	300,000.00	-
County Gang, Gun, & Narcotic Task Force Grant		2		192,147.00		192,147.00	192,147.00	-
County Gang, Gun, & Narcotic Task Force Grant		2		118,133.00		118,133.00	118,133.00	-
CEHA Grant		2		178,276.00		178,276.00	178,276.00	-
Victim Witness Advocacy Grant (VOCA)		2		538,409.00		538,409.00	538,409.00	-
NJ Promise 2.0 Youth and Family Voice		2		5,000.00		5,000.00	5,000.00	-
Homeland Security (SHSP-Local Share)		2		284,040.16		284,040.16	284,040.16	-
Strengthening Local Public Health Capacity Program		2		89,365.00		89,365.00	89,365.00	-
CSBG Non-Discretionary		2		2,398.01		2,398.01	2,398.01	-
PHILEP LINCS Agencies		2		832,014.00		832,014.00	832,014.00	-
PHILEP LINCS Agencies		2		541,976.00		541,976.00	541,976.00	-
SART/FNE Grant Program		2		179,716.00		179,716.00	179,716.00	-
SART/FNE Grant Program		2		174,643.00		174,643.00	174,643.00	-
NJ Equipment Modernization Program		2		93,690.13		93,690.13	93,690.13	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Public and Private Programs Offset by Revenues</b>								
HUD Housing First NJ0365		2		65,749.00		65,749.00	65,749.00	-
HUD Housing First NJ0242		2		652,102.00		652,102.00	652,102.00	-
Insurance Fraud		2		250,000.00		250,000.00	250,000.00	-
State Community Partnership		2		955,682.00		955,682.00	955,682.00	-
Family Court Services		2		278,149.00		278,149.00	278,149.00	-
National Prescription Opiate Litigation		2		273,265.99		273,265.99	273,265.99	-
National Prescription Opiate Litigation		2		461,838.78		461,838.78	461,838.78	-
Emergency Rental Assistance		2		95,674.42		95,674.42	95,674.42	-
PSE&G Electric Vehicle Charging Program		2		75,000.00		75,000.00	75,000.00	-
PSE&G Electric Vehicle Charging Program		2		7,500.00		7,500.00	7,500.00	-
LEAD - Safe Home Remediation		2		1,500,000.00		1,500,000.00	1,500,000.00	-
Passaic County Film Festival		2		3,325.00		3,325.00	3,325.00	-
HUD Continuum of Care Planning Grant		2		139,205.00		139,205.00	139,205.00	-
Emergency Management Agency Assistance		2		55,000.00		55,000.00	55,000.00	-
County Aid - Road Resurfacing 2023		2		7,488,692.00		7,488,692.00	7,488,692.00	-
Community Development Block Grant		2		965,848.00		965,848.00	965,848.00	-
Bipartisan Safer Communities Act Disaster Response Crisis Course		2		30,000.00		30,000.00	30,000.00	-

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Law Enfromt Off Training & Equip Fund		2		22,276.00		22,276.00	22,276.00	-
Opt for Help and Hope Grant Program		2		333,333.00		333,333.00	333,333.00	-
DMHAS Youth Leadership Grant		2		68,880.00		68,880.00	68,880.00	-
Planning & Information Service, Human Services Advisory Co.		2		172,064.00		172,064.00	172,064.00	-
Child Behavioral Health Services		2		3,427.00		3,427.00	3,427.00	-
HUD-HF NJ0329		2		264,524.00		264,524.00	264,524.00	-
HF PILOT NJ0364		2		1,159,235.00		1,159,235.00	1,159,235.00	-
Local Assistance and Tribal Consistency Fund		2		100,000.00		100,000.00	100,000.00	-
Body Armor		2		26,821.44		26,821.44	26,821.44	-
Bipartisan Infrastructure Law (BIL) Grant		2		588,554.00		588,554.00	588,554.00	-
Dey Mansion Washington's Headquarters		2		40,000.00		40,000.00	40,000.00	-
PC Parks Commission Archives Project		2		17,000.00		17,000.00	17,000.00	-
Public Safety Answering Point		2		351,608.27		351,608.27	351,608.27	-
Subregional Transportation Planning Program		2		132,048.00		132,048.00	132,048.00	-
STP Supplemental Support		2		15,000.00		15,000.00	15,000.00	-
Local Recreation Improvement Grant (LRIG)		2		70,000.00		70,000.00	70,000.00	-
		2				-	-	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Aging Area Nutrition-2022			5,143.00			-	-	-
Aging area Plan-2022			9,384.00			-	-	-
Universal Service fund			470,527.00			-	-	-
Lambert Castle Historic Landscape			500,000.00			-	-	-
General Operating Support			41,400.00			-	-	-
Jake's Law Playground-Camp Hope			903,375.00			-	-	-
FY 22- STOP VAWA			46,130.00			-	-	-
Child Advocacy Development Grant			172,096.00			-	-	-
Westside Park Pedestrian Bridge			69,451.00			-	-	-
LEAP County Coordinator Fellowship Grant			75,000.00			-	-	-
Early Voting Grant			770,000.00			-	-	-
Sustained Enforcement Grant			90,000.00			-	-	-
Pedestrian Safety Grant			60,000.00			-	-	-
County Gang, Gun & Narcotic Task Force			153,879.00			-	-	-
Radon Awareness Program			2,000.00			-	-	-
Phase I-Highlands Rail Trail Project			1,900,000.00			-	-	-
Code Blue Support Funding			70,000.00			-	-	-

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Alcohol/Drug Abuse Innovations			990,432.00			-	-	-
State Community Partnership			955,682.00			-	-	-
Bipartisan Infrastructure Law (BIL) Grant			1,373,294.00			-	-	-
Family Court Services			278,149.00			-	-	-
Destination Marketing Organization			213,000.00			-	-	-
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### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
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### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (continued)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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						-	-	-
						-	-	-
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						-	-	-
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						-	-	-
						-	-	-
						-	-	-
						-	-	-
<b>Total Public and Private Programs Offset by Revenues</b>	<b>40-999</b>		16,331,315.00	52,638,891.36	-	52,638,891.36	52,596,903.36	41,988.00
	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>Total Operations</b>			360,773,543.09	399,013,021.36	-	399,013,021.36	375,524,859.24	23,488,162.12
<b>B. Contingent</b>	<b>34-305</b>	<b>2</b>	50,000.00	50,000.00	XXXXXXXXXX	50,000.00	24,980.00	25,020.00
<b>Total Operations Including Contingent</b>			360,823,543.09	399,063,021.36	-	399,063,021.36	375,549,839.24	23,513,182.12
<b>Detail:</b>								
Salaries & Wages	34-305	1	141,357,239.00	146,645,055.00	-	140,865,055.00	131,929,430.86	8,935,624.14
Other Expenses	34-305	2	220,159,560.09	253,094,061.36	-	258,819,061.36	244,090,086.11	14,728,975.25

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(C) Capital Improvements			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Down Payments on Improvements	44-902					-		-
Capital Improvement Fund	44-901	10,030,000.00		xxxxxxxxxx		-		-
Acquisition of Various Equipment	44-903	2,400,000.00	1,475,000.00		1,475,000.00	948,623.17		-
Vietnam Veterans Memorial	44-903		815,000.00		815,000.00	815,000.00		-
Carpet Replacement	44-903	100,000.00	100,000.00		100,000.00	93,269.74		(0.00)
MIS - Storage Upgrades	44-903	500,000.00	375,000.00		375,000.00	340,331.37		0.00
ARP-Senior Citizen/Veterans Housing Project	44-903	6,000,000.00			-			-
Dundee Island Park Improvements	44-903	1,045,000.00			-			-
Health facility west Milford	44-903	2,000,000.00			-			-
					-			-
					-			-
					-			-
					-			-
					-			-
					-			-
					-			-
					-			-
					-			-
					-			-
					-			-

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(C) Capital Improvements			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
<b>Public and Private Programs Offset by Revenues:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Transportation Trust Fund Authority Act	41-865					-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
<b>Total Capital Improvements</b>	44-999		22,075,000.00	2,765,000.00	-	2,765,000.00	2,197,224.28	0.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (D) County Debt Service	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>1. Payment of Bond Principal:</b>	XXXXX					-		XXXXXXXXXX
(a) County College Bonds	45-920	2	4,100,000.00	4,000,000.00		4,000,000.00	3,760,000.00	XXXXXXXXXX
(b) State Aid - County College Bonds (N.J.S.A. 18A:64A-22.6)	45-920	2	2,000,000.00	1,500,000.00		1,655,000.00	1,655,000.00	XXXXXXXXXX
(c) Vocational School Bonds	45-920	2	3,000,000.00	2,850,000.00		2,850,000.00	2,820,000.00	XXXXXXXXXX
(d) Other Bonds	45-920	2	22,200,000.00	22,583,995.00		22,428,995.00	21,420,000.00	XXXXXXXXXX
<b>2. Payment of Bond Anticipation Notes:</b>	45-925	2				-		XXXXXXXXXX
<b>3. Interest on Bonds:</b>	XXXXX					-		XXXXXXXXXX
(a) County College Bonds	45-930	2	750,000.00	900,000.00		900,000.00	718,970.64	XXXXXXXXXX
(b) State Aid - County College Bonds (N.J.S.A. 18A:64A-22.6)	45-930	2	400,000.00	300,000.00		340,000.00	339,600.64	XXXXXXXXXX
(c) Vocational School Bonds	45-930	2	1,500,000.00	1,500,000.00		1,500,000.00	1,344,345.00	XXXXXXXXXX
(d) Other Bonds	45-930	2	5,000,000.00	5,900,000.00		5,860,000.00	5,604,135.56	XXXXXXXXXX
<b>4. Interest on Notes:</b>	45-935	2				-		XXXXXXXXXX
5. Passaic County Utilities Authority	45-942	2	4,125,000.00	4,125,000.00		4,125,000.00	4,103,507.09	XXXXXXXXXX
						-		XXXXXXXXXX
PCIA Loan:						-		XXXXXXXXXX
Loan Repayments for Principal and Interest:						-		XXXXXXXXXX
Prosecutors Building	45-943	2	450,000.00	450,000.00		450,000.00	446,762.19	XXXXXXXXXX
Preakness Healthcare Center	45-943	2	5,425,000.00	5,425,000.00		5,425,000.00	5,424,626.79	XXXXXXXXXX
Bike Base Maintenance Garage	45-943	2	1,400,000.00	1,400,000.00		1,400,000.00	1,372,439.10	XXXXXXXXXX
						-		XXXXXXXXXX

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(D) County Debt Service			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Green Trust Loan Program:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Loan Repayments for Principal and Interest	45-940				-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
	XXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
					-			XXXXXXXXXX
<b>Total County Debt Service</b>	45-999		50,350,000.00	50,933,995.00	-	50,933,995.00	49,009,387.01	XXXXXXXXXX

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(E) Deferred Charges and Statutory Expenditures			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>(1) DEFERRED CHARGES:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)	46-875				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &	46-871				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
Deferred Charges to Future Taxation - Capital	46-860		3,500,000.00	3,500,000.00	XXXXXXXXXX	3,500,000.00	3,500,000.00	XXXXXXXXXX
Due from Open Space Trust Fund:					XXXXXXXXXX	-		XXXXXXXXXX
Court House Renovation	46-860		275,000.00	450,000.00	XXXXXXXXXX	450,000.00	450,000.00	XXXXXXXXXX
Springbrook Acres	46-860		250,000.00	250,000.00	XXXXXXXXXX	250,000.00	250,000.00	XXXXXXXXXX
Lambert Castle Project	46-860		675,000.00	500,000.00	XXXXXXXXXX	500,000.00	500,000.00	XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
<b>TOTAL THIS PAGE</b>	XXXXXX		4,700,000.00	4,700,000.00	XXXXXXXXXX	4,700,000.00	4,700,000.00	XXXXXXXXXX

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2023	
(E) Deferred Charges and Statutory Expenditures		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>(1) DEFERRED CHARGES:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
<b>TOTAL DEFERRED CHARGES</b>	XXXXXX	4,700,000.00	4,700,000.00	XXXXXXXXXX	4,700,000.00	4,700,000.00	XXXXXXXXXX

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(E) Deferred Charges and Statutory Expenditures			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>(2) STATUTORY EXPENDITURES:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Public Employees' Retirement System	36-471	2	19,610,708.00	19,671,456.00		19,671,456.00	19,671,455.94	0.06
Social Security System (O.A.S.I.)	36-472	2	13,500,000.00	13,500,000.00		13,500,000.00	12,563,526.24	936,473.76
Police and Fireman's Retirement System	36-474	2	20,568,664.00	20,756,729.00		20,756,729.00	20,756,728.00	1.00
County Pension and Retirement Fund	36-475	2	1,250,000.00	1,300,000.00		1,300,000.00	1,299,363.95	636.05
Defined Contribution Retirement Plan (DCRP)	36-477	2	120,000.00	100,000.00		100,000.00	87,318.87	12,681.13
Unemployment Insurance (NJSA 43:21-3 et seq.)	36-473	2	275,000.00	350,000.00		350,000.00	72,725.91	277,274.09
						-		-
						-		-
						-		-
<b>Total Statutory Expenditures - County</b>	<b>46-999</b>		<b>55,324,372.00</b>	<b>55,678,185.00</b>	<b>-</b>	<b>55,678,185.00</b>	<b>54,451,118.91</b>	<b>1,227,066.09</b>
<b>Total Deferred Charges and Statutory Expenditures - County</b>			<b>60,024,372.00</b>	<b>60,378,185.00</b>	<b>-</b>	<b>60,378,185.00</b>	<b>59,151,118.91</b>	<b>1,227,066.09</b>
	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>(F) Judgments (N.J.S.A. 40A:4-45.3cc)</b>	37-480					-		XXXXXXXXXX
	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>(G) Cash Deficit of Preceding Year</b>	46-885				XXXXXXXXXX	-		XXXXXXXXXX
<b>9. TOTAL GENERAL APPROPRIATIONS</b>	<b>34-309</b>		<b>493,272,915.09</b>	<b>513,140,201.36</b>	<b>-</b>	<b>513,140,201.36</b>	<b>485,907,569.44</b>	<b>24,740,248.21</b>

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  Summary of Appropriations	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Subtotal Operations (Including (B) Contingent)	XXXXXX	344,588,978.09	346,574,130.00	-	346,574,130.00	323,060,947.88	23,513,182.12
Public and Private Programs Offset by Revenues	XXXXXX	16,234,565.00	52,488,891.36	-	52,488,891.36	52,488,891.36	-
Total Operations Including Contingent		360,823,543.09	399,063,021.36	-	399,063,021.36	375,549,839.24	23,513,182.12
(C) Capital Improvements		22,075,000.00	2,765,000.00	-	2,765,000.00	2,197,224.28	0.00
(D) County Debt Service		50,350,000.00	50,933,995.00	-	50,933,995.00	49,009,387.01	XXXXXXXXXX
(E) (1) Total Deferred Charges		4,700,000.00	4,700,000.00	XXXXXXXXXX	4,700,000.00	4,700,000.00	XXXXXXXXXX
(2) Total Statutory Expenditures		55,324,372.00	55,678,185.00	-	55,678,185.00	54,451,118.91	1,227,066.09
Total Deferred Charges and Statutory Expenditures		60,024,372.00	60,378,185.00	-	60,378,185.00	59,151,118.91	1,227,066.09
(F) Judgements		-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit		-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
<b>Total General Appropriations</b>	<b>34-499</b>	493,272,915.09	513,140,201.36	-	513,140,201.36	485,907,569.44	24,740,248.21

**Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2024 from:**

Motor Vehicles; Solid Licenses and Poultry Licenses; Bequest, Escheat; Unemployment Compensation Insurance; Reimbursement for Sale of Gasoline to State Automobiles;  
 Weights and Measures, Fines, Housing and Community Development Act of 1974; Homeless Trust Fund; Sheriff Dedicated Trust; Outside Employment of Off-Duty Police Officers  
 HUD and Housing Assistance Grants, Surrogate, County Clerk & Register Trusts; Accumulated Annuities; Storm Recovery Trust  
 Recycling, Forensic Lab Fees, Open Space, Recreation, Farmland, Intoxicated Driver Resource Center  
 County Board of Taxation Filing Fees NJSA 54, Disposal of Forfeited Properties, Environmental Quality and Enforcement Fund  
 Disposal of Forfeited property Chap 135, PL 1986, Donations N.J.S. 40A:5-29 Meals on Wheels, Lambert Castle-Parks Trust PL 1999 c292,  
 Donations N.J.S. 40A 5-29 Camp Hope, Recreation Trust Fund PL 1999 c292, Disposal of Forfeited Property PL 1986 Chapter 135: Prosecutor,  
 Environmental Fines Trust-Law Enforcement Agencies, PL 1986 c135, Confiscated Trust Fund PL 1986 c 135,  
 NJSA 2c:64-1 et seq Municipal Enforcement Account, Outreach Program Donations N.J.S.A. 40A:5-29, Workman's Compensation Ins. Fund, Self Insurance Programs, Electronic Receipts  
 Mosquito Control Trust Reserve; Friends of Passaic County Adult Day care

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

## APPENDIX TO BUDGET STATEMENT

## CURRENT FUND BALANCE SHEET - DECEMBER 31, 2023

ASSETS		
Cash and Investments	1110100	181,868,722.43
State Road Aid Allotments Receivable	1111000	
Federal and State Grants Receivable	1110200	
Receivables with Offsetting Reserves:	XXXXXX	XXXXXXXX
Taxes Receivable - Added and Omitted	1110300	
Other Receivables	1110600	1,275,508.37
Deferred Charges Required to be in 2024 Budget	1110700	
Deferred Charges Required to be in Budgets Subsequent to 2024	1110800	
Total Assets	1110900	183,144,230.80

## LIABILITIES, RESERVES AND SURPLUS

*Cash Liabilities	2110100	75,791,909.21
Reserves for Receivables	2110200	1,275,508.37
Surplus	2110300	106,076,813.22
Total Liabilities, Reserves and Surplus	XXXXXX	183,144,230.80

COMPARATIVE STATEMENT OF CURRENT FUND OPERATION  
CHANGE IN CURRENT SURPLUS

		YEAR 2023
Surplus Balance, January 1st	2310100	98,275,027.10
CURRENT REVENUE ON A CASH BASIS:	XXXXXX	XXXXXXXXXX
Current Taxes: *(Percentage Collected 2023: 100%; 2022: 100%)	2310200	347,570,634.13
Tax Relief Fund (N.J.S.A. 22A:2-7)	2310300	
Other Revenues and Additions to Income	2310400	176,646,840.64
Total Funds	2310500	622,492,501.87
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXX	XXXXXXXXXX
Budget Appropriations	2310600	510,647,817.65
Other Expenditures and Deductions from Income	2311000	5,767,871.00
Changes in Interfund Balances	2311000	
Total Expenditures and Tax Requirements	2311100	516,415,688.65
Less: Expenditures to be Raised by Future Taxes	2311200	-
Total Adjusted Expenditures and Tax Requirements	2311300	516,415,688.65
Surplus Balance - December 31st	2311400	106,076,813.22

\*Nearest even percentage may be used

## Proposed Use of Current Fund Surplus in 2024 Budget

Surplus Balance December 31, 2023	2311500	106,076,813.22
Current Surplus Anticipated in 2024 Budget	2311600	23,000,000.00
Surplus Balance Remaining	2311700	83,076,813.22

NS AND

YEAR 2022
88,814,032.00
XXXXXXXX
347,570,636.00
181,541,163.10
617,925,831.10
XXXXXXXX
518,070,863.00
1,579,941.00
519,650,804.00
519,650,804.00
98,275,027.10

**2024**  
**CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

**CAPITAL BUDGET**

- A plan for all capital expenditures for the current fiscal year.

If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- No bond ordinances are planned this year.

**CAPITAL IMPROVEMENT PROGRAM**

- A multi-year list of planned capital projects, including the current year.

Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- years exceeding minimum time period.
- Check if county is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**COUNTY OF PASSAIC  
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

The County of Passaic will weigh each capital project proposed and approved those that will be in the best interest of all the County residents.

**CAPITAL BUDGET (Current Year Action)  
2024**

Local Unit

COUNTY OF PASSAIC

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2024					6 TO BE FUNDED IN FUTURE YEARS
				5a 2024 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
BRIDGE REPLACEMENT AND REPAIRS		18,900,000.00			90,500.00			1,809,500.00	17,000,000.00
DRAINAGE IMPROVEMENTS		2,000,000.00							2,000,000.00
ROADWAY IMPROVEMENTS		17,400,000.00			163,000.00			2,737,000.00	14,500,000.00
GENERAL/PARKS/RECREATION		13,045,000.00		1,045,000.00					12,000,000.00
FACILITY IMPROVEMENTS		16,325,000.00		2,100,000.00	201,200.00			4,023,800.00	10,000,000.00
ACQ OF EQUIPMENT		4,400,000.00		2,400,000.00					2,000,000.00
TECHNOLORY UPGRADES		2,500,000.00		500,000.00					2,000,000.00
SENIOR HOUSING PROJECT		6,000,000.00		6,000,000.00					
CONSTRUCTION TESTING		450,000.00			3,600.00			71,400.00	375,000.00
ACQUISITION OF EASMENTS		800,000.00			14,300.00			285,700.00	500,000.00
PREFAB STORAGE FACILITY		800,000.00			38,100.00			761,900.00	
CONSTRUCTION OF SALT STORAGE BUILDING		300,000.00			14,300.00			285,700.00	
HISTORIC SITE IMPROVEMENTS		14,000,000.00					2,250,000.00	9,250,000.00	2,500,000.00
COUNTY COLLEGE IMPROVEMENTS		7,898,982.00						2,098,982.00	5,800,000.00
COUNTY COLLEGE IMPROVEMENTS-CH 12		18,644,831.00						3,944,831.00	14,700,000.00
		-							
		-							
		-							
<b>TOTAL - THIS PAGE</b>	<b>XXXXX</b>	123,463,813.00	-	12,045,000.00	525,000.00	-	2,250,000.00	25,268,813.00	83,375,000.00

**CAPITAL BUDGET (Current Year Action)  
2024**

Local Unit COUNTY OF PASSAIC

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2024					6 TO BE FUNDED IN FUTURE YEARS
				5a 2024 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
		-							
		-							
		-							
		-							
		-							
		-							
		-							
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		-							
		-							
		-							
		-							
		-							
		-							
<b>TOTAL - ALL PROJECTS</b>	XXXXX	123,463,813.00	-	12,045,000.00	525,000.00	-	2,250,000.00	25,268,813.00	83,375,000.00

**6 YEAR CAPITAL PROGRAM - 2024 to 2029  
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

COUNTY OF PASSA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR				
				5a 2024	5b 2025	5c 2026	5d 2027	5e 2028
BRIDGE REPLACEMENT AND REPAIRS		18,900,000.00		1,900,000.00	3,000,000.00	3,000,000.00	3,000,000.00	4,000,000.00
DRAINAGE IMPROVEMENTS		2,000,000.00			500,000.00	100,000.00	200,000.00	1,000,000.00
ROADWAY IMPROVEMENTS		17,400,000.00		2,900,000.00	4,000,000.00	2,000,000.00	2,500,000.00	3,000,000.00
GENERAL/PARKS/RECREATION		13,045,000.00		1,045,000.00	2,000,000.00	2,500,000.00	3,000,000.00	2,500,000.00
FACILITY IMPROVEMENTS		16,325,000.00		6,325,000.00	2,000,000.00	1,000,000.00	2,000,000.00	1,000,000.00
ACQ OF EQUIPMENT		4,400,000.00		2,400,000.00	500,000.00	100,000.00	200,000.00	1,000,000.00
TECHNOLORY UPGRADES		2,500,000.00		500,000.00	400,000.00	400,000.00	400,000.00	400,000.00
SENIOR HOUSING PROJECT		6,000,000.00		6,000,000.00				
CONSTRUCTION TESTING		450,000.00		75,000.00	75,000.00	75,000.00	75,000.00	75,000.00
ACQUISITION OF EASMENTS		800,000.00		300,000.00	500,000.00			
PREFAB STORAGE FACILITY		800,000.00		800,000.00				
CONSTRUCTION OF SALT STORAGE BUILDING		300,000.00		300,000.00				
HISTORIC SITE IMPROVEMENTS		14,000,000.00		11,500,000.00	500,000.00	500,000.00	500,000.00	500,000.00
COUNTY COLLEGE IMPROVEMENTS		7,898,982.00		2,098,982.00	1,000,000.00	2,000,000.00	900,000.00	1,000,000.00
COUNTY COLLEGE IMPROVEMENTS-CH 12		18,644,831.00		3,944,831.00	2,500,000.00	3,000,000.00	3,000,000.00	3,200,000.00
		-						
		-						
		-						
<b>TOTAL - THIS PAGE</b>	<b>XXXXX</b>	<b>123,463,813.00</b>	<b>XXXXXXXXXX</b>	<b>40,088,813.00</b>	<b>16,975,000.00</b>	<b>14,675,000.00</b>	<b>15,775,000.00</b>	<b>17,675,000.00</b>

IC

<b>5f</b> <b>2029</b>
4,000,000.00
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18,275,000.00

C - 4

**6 YEAR CAPITAL PROGRAM - 2024 to 2029  
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit \_\_\_\_\_ COUNTY OF PASSA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR				
				5a 2024	5b 2025	5c 2026	5d 2027	5e 2028
		-						
		-						
		-						
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<b>TOTAL - ALL PROJECTS</b>	<b>XXXXX</b>	123,463,813.00	<b>XXXXXXXXXX</b>	40,088,813.00	16,975,000.00	14,675,000.00	15,775,000.00	17,675,000.00

IC

5f 2029
18,275,000.00

C - 4

**6 YEAR CAPITAL PROGRAM - 2024 to 2029  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit

COUNTY OF PASSAIC

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2024	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
BRIDGE REPLACEMENT AND REPAIRS	18,900,000.00			940,500.00			17,959,500.00			
DRAINAGE IMPROVEMENTS	2,000,000.00			100,000.00			1,900,000.00			
ROADWAY IMPROVEMENTS	17,400,000.00			888,000.00			16,512,000.00			
GENERAL/PARKS/RECREATION	13,045,000.00	1,045,000.00		600,000.00			11,400,000.00			
FACILITY IMPROVEMENTS	16,325,000.00	2,100,000.00		701,200.00			13,523,800.00			
ACQ OF EQUIPMENT	4,400,000.00	2,400,000.00	2,000,000.00							
TECHNOLORY UPGRADES	2,500,000.00	500,000.00		100,000.00			1,900,000.00			
SENIOR HOUSING PROJECT	6,000,000.00	6,000,000.00								
CONSTRUCTION TESTING	450,000.00			22,350.00			427,650.00			
ACQUISITION OF EASMENTS	800,000.00			39,300.00			760,700.00			
PREFAB STORAGE FACILITY	800,000.00			38,100.00			761,900.00			
CONSTRUCTION OF SALT STORAGE BUILDING	300,000.00			14,300.00			285,700.00			
HISTORIC SITE IMPROVEMENTS	14,000,000.00			125,000.00		2,250,000.00	11,625,000.00			
COUNTY COLLEGE IMPROVEMENTS	7,898,982.00						7,898,982.00			
COUNTY COLLEGE IMPROVEMENTS-CH 12	18,644,831.00						18,644,831.00			
	-			-						
	-			-						
	-			-						
<b>TOTAL - THIS PAGE</b>	<b>123,463,813.00</b>	<b>12,045,000.00</b>	<b>2,000,000.00</b>	<b>3,568,750.00</b>	<b>-</b>	<b>2,250,000.00</b>	<b>103,600,063.00</b>	<b>-</b>	<b>-</b>	<b>-</b>

6 YEAR CAPITAL PROGRAM - 2024 to 2029  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit COUNTY OF PASSAIC

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2024	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
	-			-						
	-			-						
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	-			-						
TOTAL - ALL PROJECTS	123,463,813.00	12,045,000.00	2,000,000.00	3,568,750.00	-	2,250,000.00	103,600,063.00	-	-	-

**SECTION 2 - UPON ADOPTION FOR YEAR 2024  
RESOLUTION**

Be it Resolved by the COUNTY COMMISSIONERS of the COUNTY  
of PASSAIC that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 354,410,095.09 (Item 2 below) for county purposes, and
- (b) \$ 7,138,363.00 (Sheet 32) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

**RECORDED VOTE**  
(Insert last name)

	Ayes	Nays	
			<p>Abstained <span style="border: 1px solid black; display: inline-block; width: 150px; height: 30px; vertical-align: middle;"></span></p> <p>Absent <span style="border: 1px solid black; display: inline-block; width: 150px; height: 60px; vertical-align: middle;"></span></p>

1. GENERAL REVENUES	SUMMARY OF REVENUES	
Surplus Anticipated	08-100	\$ 23,000,000.00
Miscellaneous Revenues Anticipated	13-099	\$ 115,862,820.00
Receipts from Delinquent Taxes	15-499	\$ -
2. AMOUNT TO BE RAISED BY TAXATION FOR COUNTY PURPOSES	07-190	\$ 354,410,095.09
<b>TOTAL GENERAL REVENUES</b>	13-299	<b>\$ 493,272,915.09</b>

### SUMMARY OF APPROPRIATIONS

<b>5. GENERAL APPROPRIATIONS:</b>	XXXXXX	XXXXXXXXXXXXXXXXXX
	XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent		\$ 360,823,543.09
(c) Capital Improvements		\$ 22,075,000.00
(d) County Debt Service		\$ 50,350,000.00
(e) Deferred Charges and Statutory Expenditures - County		\$ 60,024,372.00
(f) Judgments		\$ -
(g) Cash Deficit		\$ -
	XXXXXX	XXXXXXXXXXXXXXXXXX
<b>Total General Appropriations</b>	34-499	<b>\$ 493,272,915.09</b>

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Board of County Commissioners on the 26th day of March, 2024. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2024 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 26th day of March, 2024, LouisI@passaiccountynj.org, Clerk  
Signature

COUNTY OF PASSAIC

OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2023	APPROPRIATIONS	FCOA	Appropriated		Expended 2023		
		2024	2023				for 2024	for 2023	Paid or Charged	Reserved	
Amount to be Raised By Taxation	54-190	7,138,363.00	6,746,477.00	6,772,434.80	Development of Lands for Recreation and Conservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	
					Salaries & Wages	54-385-1				-	
Interest Income	54-113			671,500.86	Other Expenses	54-385-2				-	
					Maintenance of Lands for Recreation and Conservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	
Reserve Funds:	54-101				Salaries & Wages	54-375-1				-	
					Other Expenses	54-372-2				-	
					Historic Preservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	
					Salaries & Wages	54-176-1				-	
					Other Expenses	54-176-2				-	
					Acquisition of Lands for Recreation and Conservation	54-915-2	7,138,363.00	6,746,477.00	6,085,394.24	661,082.76	
<b>Total Trust Fund Revenues:</b>	54-299	<b>7,138,363.00</b>	<b>6,746,477.00</b>	<b>7,443,935.66</b>	Acquisition of Farmland	54-916-2				-	
<b>Summary of Program</b>  Year Referendum Passed/Implemented: _____ (Date)  Rate Assessed: \$ _____  Total Tax Collected to date: \$ _____ Total Expended to date: \$ _____ Total Acreage Preserved to date: _____ (Acres)  Recreation land preserved in 2023: _____ (Acres)  Farmland preserved in 2023: _____ (Acres)					Down Payments on Improvements	54-902-2				-	
					Debt Service:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	
					Payment of Bond Principal	54-920-2				xxxxxxxxxx	
					Payment of Bond Anticipation Notes and Capital Notes	54-925-2				xxxxxxxxxx	
					Interest on Bonds	54-930-2				xxxxxxxxxx	
					Interest on Notes	54-935-2				xxxxxxxxxx	
					Reserve for Future Use	54-950-2				-	
					<b>Total Trust Fund Appropriations:</b>	54-499	<b>7,138,363.00</b>	<b>6,746,477.00</b>		<b>6,085,394.24</b>	<b>661,082.76</b>

Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: COUNTY OF PASSAIC

Year Ending: December 31, 2023

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here  and certify below.

2/27/2024  
Date

LOUISI@PASSAICCOUNTYNJ.ORG  
Clerk of the Board of County Commissioners

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION EXERCISING THE SECOND ONE-YEAR OPTION WITH GATEWAY MEDIA TO PROVIDE PUBLIC RELATIONS SERVICES TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. AND RFP-20-012

THIS RESOLUTION WAS REQUESTED BY:  
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/15/2024
Adopted Date	
Agenda Item	1.
CAF#	4-01-20-103-001-233
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION EXERCISING THE SECOND ONE-YEAR OPTION WITH GATEWAY MEDIA TO PROVIDE PUBLIC RELATIONS SERVICES TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. AND RFP-20-012**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(m) specifically authorizes the County to utilize competitive contracting to procure consulting services, which encompasses public relations; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, on January 28, 2020, the Board approved Resolution No. R20200032, authorizing competitive contracting to retain a public relations consultant, and thereafter, the Passaic County Purchasing Agent issued RFP-20-012, Public Relations Services (“RFP-20-012”), seeking a qualified consultant to provide public relations services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals seeking a qualified consultant to provide public relations services to the County was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and was publicly opened and announced when awarded; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.1, et seq., on June 16, 2020, the Board approved Resolution No. R20200451, authorizing a three (3) year contract with Gateway Media for public relations services, with the County retaining two (2) one (1) year options to renew the contract at the discretion of the Board; and

**WHEREAS**, on May 23, 2023, the Board passed Resolution No. R-23-0489, exercising the first one-year option with Gateway Media to provide public relations services to the County, beginning July 1, 2023 and terminating June 30, 2024, in an amount not to exceed eighty-four thousand dollars (\$84,000.00); and

**WHEREAS**, the Passaic County Administrator is recommending to exercise the second and final one-year option with Gateway Media for a term, commencing July 1, 2024 and expiring June 30, 2025, to provide public relations services to the County, in an amount not to exceed eighty-six thousand four hundred dollars (\$86,400.00); and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Gateway Media executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed Gateway Media is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. 4-01-20-103-001-233, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2023 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 13, 2024 Administration and Finance Committee meeting and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic exercises the second and final one-year option with Gateway Media to provide public relations services to the County of Passaic for a contract term, beginning July 1, 2024 and expiring June 30, 2025, in an amount not to exceed eighty-six thousand four hundred dollars (\$86,400.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Gateway Media, and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, Purchasing Agent, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$86,400.00

APPROPRIATION: 4-01-20-103-001-233 - \$43,200  
\*Contingent upon availability of funds in 2025  
adopted budget - \$43,200.00

PURPOSE: Award contract to Gateway Media to provide public relations services to the County of Passaic.



Richard Cahill, Director of Finance

DATED: March 26, 2024



### CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Public Relations Services

REQUISITION No./CONTRACT No. RFP-20-012

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

#### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

*Keith Furlong*  
KEITH FURLONG

Date

3/12/24

20-4569612

Print Name and Title of Vendor's Authorized Representative

GATEWAY MEDIA

Vendor's FEIN, EIN or FTIN

732 687 0880

Vendor's Name

5 Sicomac Rd #191

Vendor's Phone Number

Vendor's Address (Street Address)

N. HALEDON NJ 07508

Vendor's Fax Number

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

KMMFURLONG@GMAIL.COM

#### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

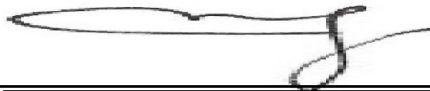
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A LICENSE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND NEW YORK SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS TO PLACE COMMUNICATIONS EQUIPMENT AT GARRET MOUNTAIN RESERVATION DURING THE 2024 PASSAIC COUNTY FAIR, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/15/2024
Adopted Date	
Agenda Item	2.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING A LICENSE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND NEW YORK SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS TO PLACE COMMUNICATIONS EQUIPMENT AT GARRET MOUNTAIN RESERVATION DURING THE 2024 PASSAIC COUNTY FAIR, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County, through the Friends of Passaic County Parks, Inc., annually hosts the Passaic County Fair at Garret Mountain Reservation in the Passaic County Park System; and

**WHEREAS**, New York SMSA Limited Partnership d/b/a Verizon Wireless is offering the County a cell on wheels for the duration of the 2024 Passaic County Fair to enhance wireless communications, pursuant to the terms and conditions agreed upon by the parties, by way of a license agreement, which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 13, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes a license agreement by and between the County of Passaic and New York SMSA Limited Partnership d/b/a Verizon Wireless to place communications equipment at Garret Mountain Reservation for the duration of the 2024 Passaic County Fair at no cost to the County.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

## AGREEMENT

This Agreement is made, and shall be effective, as of the last date of the signatures below, (“Agreement”) between the County of Passaic, with a principal address of 401 Grand Street, Paterson, New Jersey 07505, (“Licensor”) and New York SMSA Limited Partnership d/b/a Verizon Wireless, with a principal address of One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920 (telephone number 866-862-4404) (“Licensee”).

1. Licensor hereby grants unto Licensee a license to use a 50’ by 50’ parking area next to existing County tower located off Park Road, Paterson, New Jersey 07503 (“Property”), which is more particularly described on Exhibit A attached hereto and made a part hereof, together with the right to place upon the Property a communications facility (“Facility”). Licensor also grants unto Licensee the non-exclusive right-of-way for ingress and egress, 7 days a week, 24 hours a day, on foot or motor vehicle, including trucks. Said right-of-way and Property are generally described on Exhibit A attached hereto and made a part hereof. Further, Licensee shall have the right to install and maintain conduits, pipes, cables and wires to its Facility within the Property as necessary to supply utility service and power to the Facility or as otherwise needed to service the Facility as reasonably determined by Licensee.

2. The term of this Agreement shall be for the period from July 1, 2024 through and including August 23, 2024.

3. In consideration for the rights granted herein, Licensor’s Property will receive the benefits of enhanced wireless communications arising from operation of the Facility.

4. Licensee reserves the right to terminate this Agreement on 30 days written notice and upon such termination, Licensee will remove all of its equipment and improvements and restore the Property to its original condition, normal wear and tear excepted.

5. Licensors and Licensees shall indemnify, defend and hold the other harmless against any claim of liability or loss from personal injury or property damage resulting from or arising out of the negligence or willful misconduct of the indemnifying party, its employees, contractors or agents, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of the other party, or its employees, contractors or agents. Licensee shall maintain at its own expense during the term of this Agreement, commercial general liability insurance with a combined single limit of \$1,000,000.00 for bodily injury and property damage. Licensee shall provide a certificate of insurance to Licensor as proof of said coverage which shall contain a provision for 30 days' notice of cancellation to Licensor. Except with respect to the indemnification set forth in this paragraph, neither party shall be liable to the other, or any of their respective agents, representatives, employees for any lost revenue, lost profits, loss of technology, rights or services, incidental, punitive, indirect, special or consequential damages, loss of data, or interruption or loss of use of service, even if advised of the possibility of such damages, whether under theory of contract, tort (including negligence), strict liability or otherwise.

6. Licensor covenants that Licensee, upon performing the covenants set forth herein, shall peacefully and quietly have, hold and enjoy the Property. Further, Licensor covenants that Licensor is seized of good and sufficient title and interest to the Property and has full authority to enter into this Agreement.

7. This Agreement may be sold, assigned or transferred by Licensee to Licensee's principal, affiliates, subsidiaries of its principal or to any entity which acquires all or substantially all of Licensee's assets in the market defined by the Federal Communications Commission in which the Property is located by reason of a merger, acquisition or other business reorganization, without

Licensee Site Name/ID: 24 Passaic County Fair COW / 5000948934

the consent of Licensor. As to any other parties, any sale, assignment or transfer must be with the written consent of Licensor, which consent shall not be unreasonably withheld.

8. All notices hereunder must be in writing and shall be sent certified mail, return receipt requested, to:

Licensor: County of Passaic  
401 Grand Street  
Paterson, New Jersey 07505

Licensee: Verizon Wireless  
180 Washington Valley Road  
Bedminster, New Jersey 07921  
Attention: Network Real Estate

[Signature page to follow]

IN WITNESS WHEREOF, this Agreement is effective and entered into as of the date last written below.

LICENSOR:

County of Passaic

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

LICENSEE:

New York SMSA Limited Partnership d/b/a Verizon Wireless  
By Cellco Partnership, Its General Partner

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Exhibit A  
Description

[See attached 3 page(s)]



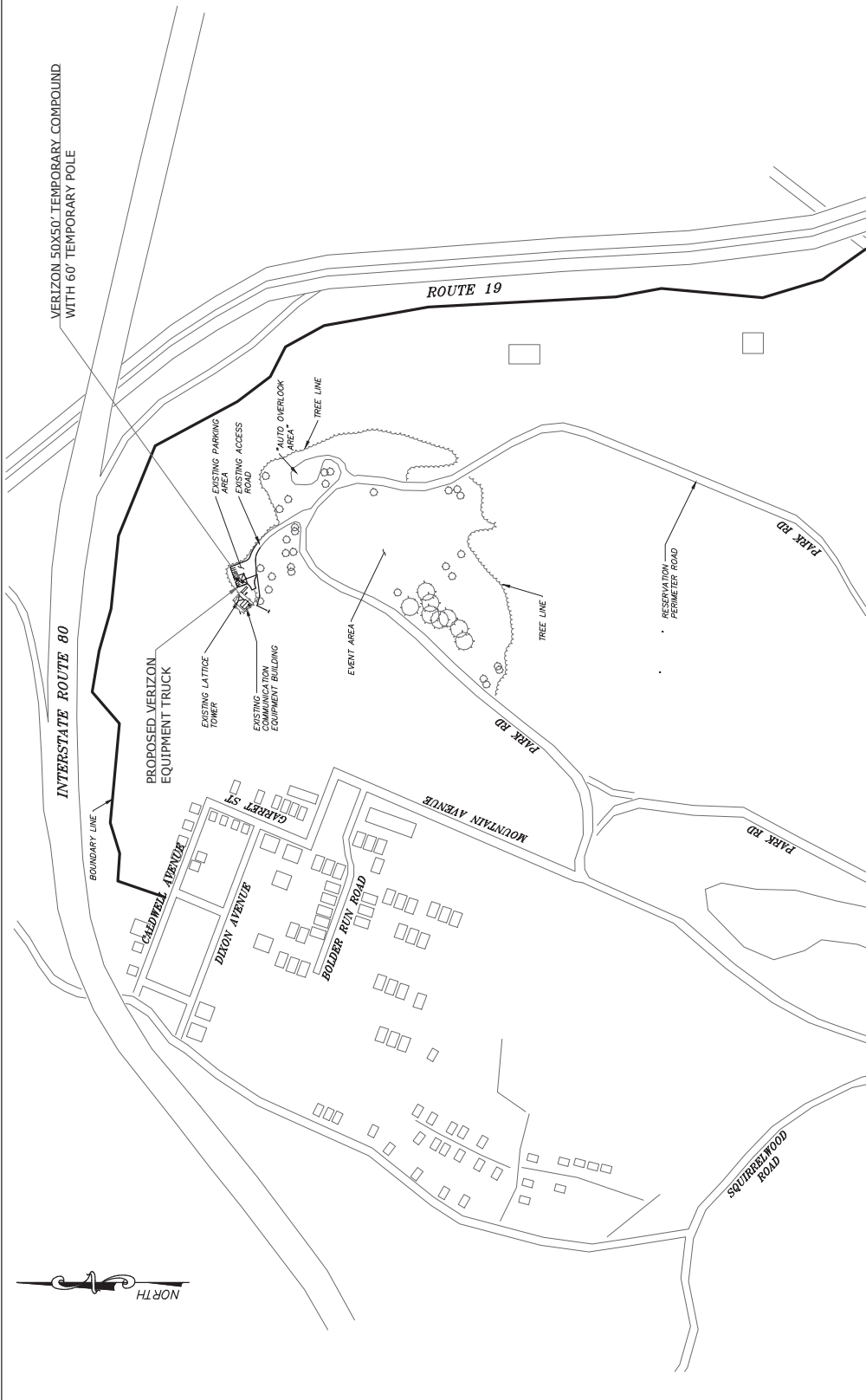
**SITE MAP**  
N.T.S.

**GENERAL NOTES:**

- EXHIBIT "A" AS SUBMITTED IS A CONCEPTUAL REPRESENTATION OF THE LEASE AGREEMENT ONLY. FINAL CONSTRUCTION DRAWINGS MAY VARY TO COMPLY WITH APPLICABLE BUILDING CODES AND ZONING APPROVALS AND WILL SUPERSEDE EXHIBIT "A".
- TRUE NORTH DETERMINATION, GROUND (AMSL) ELEVATION AND LATITUDE AND LONGITUDE COORDINATES ARE BASED ON AERIAL PHOTOGRAPHY.
- THE LOCATION OF LESSEES PROPOSED UTILITIES ARE SUBJECT TO THE REVIEW AND APPROVAL OF THE RESPECTIVE UTILITY COMPANIES AND MAY NEED TO BE RELOCATED.
- DO NOT SCALE THIS EXHIBIT UNLESS OTHERWISE NOTED.

**SITE INFORMATION:**

- PROPERTY OWNER: GARRET MOUNTAIN RESERVATION PATERSON, NEW JERSEY 07514
- CONTACT: DETECTIVE HARTY (973) 525-0994 mharty@pcsherriff.com
- LESSEE: NEW YORK SMSA LIMITED PARTNERSHIP d/b/a VERIZON WIRELESS 180 WASHINGTON VALLEY ROAD, BEDMINSTER, NEW JERSEY 07921
- SITE ADDRESS: GARRET MOUNTAIN RESERVATION PATERSON, NEW JERSEY 07514
- BLOCK/LOT/ZONE: BLOCK: 5301 LOT: 1
- INFORMATION SHOWN ON THIS DRAWING IS BASED ON LIMITED FIELD MEASUREMENTS TAKEN ON 01/10/18 BY E2 PROJECT MANAGEMENT LLC, ROCKAWAY, NEW JERSEY.



**PARTIAL OVERALL PLAN**



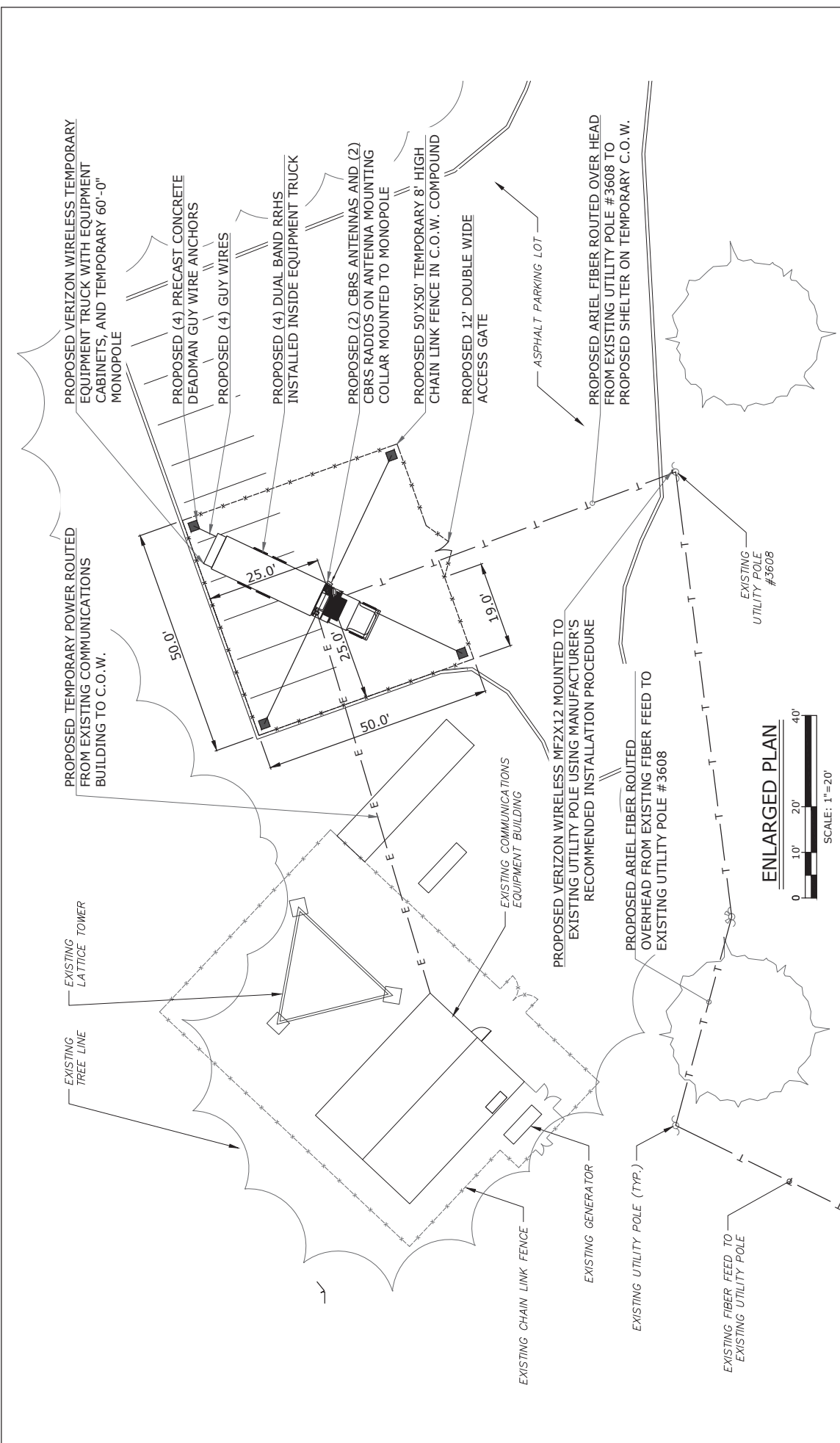
<b>EXHIBIT A</b>		DRAWING ISSUE STATUS CURRENTLY - B - REVISION R - REVISION O - CORRECTIVE	
CELL SITE NAME: PASSAIC COUNTY FAIR		DRAWING NO. LE-1	DRAWING DATE 02/15/23
GARRET MOUNTAIN RESERVATION, PATERSON, NEW JERSEY 07514 PASSAIC COUNTY, NEW JERSEY		CHECKED BY: JS	PROJECT # : P-22-01-010
		SCALE: AS SHOWN	PRINT DATE: 2/17/24
		SHEET NO. : 1 OF 3	FILE: E2PROJECTMANAGEMENT.COM

N.J. ENGINEERING CERTIFICATE OF AUTHORIZATION NO. Z4628112200  
**E2 PROJECT MANAGEMENT LLC**  
 ROCKAWAY, NJ 07866  
 PH: (973) 398-9845  
 FAX: (973) 398-9899  
 www.e2pm.com

THIS DRAWING IS THE PROPERTY OF E2 PROJECT MANAGEMENT LLC. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. ANY REUSE OR MODIFICATION OF THIS DRAWING WITHOUT THE WRITTEN PERMISSION OF E2 PROJECT MANAGEMENT LLC IS STRICTLY PROHIBITED. E2 PROJECT MANAGEMENT LLC IS AN EQUAL OPPORTUNITY FIRM. ALL RIGHTS RESERVED. © 2024 E2 PROJECT MANAGEMENT LLC.

**NEW YORK SMSA LIMITED PARTNERSHIP**  
 d/b/a **verizon wireless**  
 180 WASHINGTON VALLEY ROAD,  
 BEDMINSTER, NEW JERSEY 07921

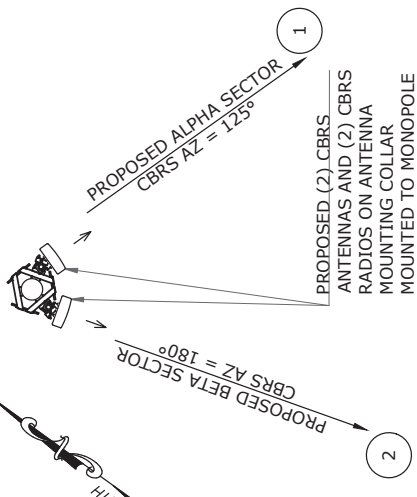
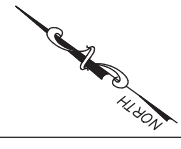
NO.	DATE	DESCRIPTION OF CHANGES
B	2/15/23	REVISION FOR COMMENTS AND ISSUED AS A LEASE EXHIBIT
A	2/15/23	ISSUED FOR PRELIMINARY REVIEW
REV		



SCHEDULE OF REVISIONS		N.J. ENGINEERING CERTIFICATE OF AUTHORIZATION NO. 246028115200		EXHIBIT A		DRAWING ISSUE STATUS CURRENTLY -	
NO.	DATE	DESCRIPTION OF CHANGES	BY	DATE	CELL SITE NAME	DRAWING NO.	DATE
B	2/15/24	REVISED PER COMMENTS AND ISSUED AS A LEASE EXHIBIT	AF	JS	PASSAIC COUNTY FAIR	LE-2	FIRST ISSUE 02/15/23
A	2/15/23	ISSUED FOR PRELIMINARY REVIEW	AF	JS			
						DRAWING NO. LE-2	
						DRAWN BY: LL	
						SCALE: AS SHOWN	
						PROJECT #: P-22-01-010	
						PRINT DATE: 2/1/24	
						FILE: C:\PROJECTS\2023\22-01-010\22-01-010.dwg	

E 2 PROJECT MANAGEMENT LLC  
 87 HIBERNIA AVENUE  
 ROCKAWAY, NJ 07866  
 TEL: (973) 398-9895  
 FAX: (973) 398-9899  
 www.e2pm.com

NEW YORK SMSA LIMITED PARTNERSHIP  
 d/b/a **verizon wireless**  
 180 WASHINGTON VALLEY ROAD,  
 BEDMINSTER, NEW JERSEY 07921



**ANTENNA PLAN**  
N.T.S

PROPOSED (2) CBRS ANTENNAS AND (2) CBRS ANTENNAS MOUNTING COLLAR MOUNTED TO MONOPOLE

PROPOSED (6) 7/8" COAX. CABLES ROUTED TO ANTENNAS

PROPOSED GUY WIRES

PROPOSED (4) DUAL BAND RRHS INSTALLED INSIDE EQUIPMENT TRUCK

PROPOSED ARIEL FIBER ROUTED OVER HEAD FROM EXISTING UTILITY POLE #3608 TO PROPOSED EQUIPMENT TRUCK

TOP OF PROPOSED TEMPORARY MONOPOLE ELEV. = 60.0' ± AGL.

TOP OF PROPOSED (2) CBRS ANTENNAS ELEV. = 51.0' ± AGL.

CENTERLINE OF PROPOSED (2) CBRS ANTENNAS ELEV. = 50.0' ± AGL.

PROPOSED WIRELESS TEMPORARY EQUIPMENT TRUCK WITH EQUIPMENT CABINETS, TEMPORARY 60'-0" MONOPOLE

PROPOSED (4) PRECAST CONCRETE DEADMAN GUY WIRE ANCHORS

EXISTING UTILITY POLE #3608

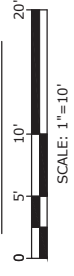
EXISTING OVERHEAD WIRES (TYP)

PROPOSED ARIEL FIBER ROUTED OVER HEAD FROM EXISTING UTILITY POLE #3608 TO PROPOSED SHELTER ON TEMPORARY C.O.W.

PROPOSED 8' HIGH TEMPORARY CHAIN LINK FENCE

PROPOSED ARIEL FIBER ROUTED OVERHEAD FROM EXISTING UTILITY POLE #3608 FIBER FEED TO EXISTING UTILITY POLE #3608

EXISTING GRADE  
ELEV. = 0.0' ± AGL.



PROPOSED VERIZON WIRELESS MF2X12 MOUNTED TO EXISTING UTILITY POLE USING MANUFACTURER'S RECOMMENDED INSTALLATION PROCEDURE

SCHEDULE OF REVISIONS		EXHIBIT A		DRAWING ISSUE STATUS CURRENTLY IN PROGRESS	
NO.	DATE	DESCRIPTION OF CHANGES	CELL SITE NAME	DRAWING NO.	PRINT DATE
B	2/15/23	REVISED PER COMMENTS AND ISSUED AS A LEASE EXHIBIT	PASSAIC COUNTY FAIR	LE-3	3/07/23
A	2/15/23	ISSUED FOR PRELIMINARY REVIEW	GARRET MOUNTAIN RESERVATION, PATERSON, NEW JERSEY PASSAIC COUNTY, NEW JERSEY		2/17/24

N.J. ENGINEERING CERTIFICATE OF AUTHORIZATION NO. Z46028112000

**E 2 PROJECT MANAGEMENT LLC**

187 HIBERNIA AVENUE  
ROCKAWAY, NJ 07866  
TEL: (973) 398-9999  
WWW.E2PM.COM

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NEW YORK SMSA LIMITED PARTNERSHIP  
d/b/a **verizon wireless**  
180 WASHINGTON VALLEY ROAD,  
BEDMINSTER, NEW JERSEY 07921

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

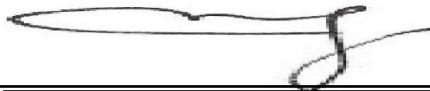
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO APPLY FOR THE 2024-2025 LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/18/2024
Adopted Date	
Agenda Item	3.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO APPLY FOR THE 2024-2025 LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the State of New Jersey has allocated Local Efficiency Achievement Program (“LEAP”) funding to support each county hiring a full time or part time Shared Services County Coordinator Fellow for a one (1) year period; and

**WHEREAS**, the New Jersey Department of Community Affairs, Division of Local Government Services (“DLGS”) administers the LEAP Grant Program; and

**WHEREAS**, the LEAP County Coordinator Fellowship Grant exists to enhance focus on and interest in the cultivation of shared services opportunities across local government units; and

**WHEREAS**, the County is committed to identifying and achieving greater efficiencies and enhancing the quality of services within its borders; and

**WHEREAS**, the County its desirous to apply for the 2024-2025 LEAP County Coordinator Fellowship Grant, in the amount of seventy-five thousand dollars (\$75,000.00) to hire a Shared Services County Coordinator Fellow; and

**WHEREAS**, this matter was discussed at the March 13, 2024 Administration and Finance Committee meeting and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes the County of Passaic to apply for a 2024-2024 LEAP County Coordinator Fellowship Grant, in the amount of seventy-five thousand dollars (\$75,000.00) to hire a Shared Services County Coordinator Fellow.

**LET IT BE FURTHER RESOLVED**, that there is no match requirement.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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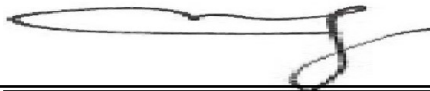
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION RETAINING WATERS, MCPHERSON, MCNEILL, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF MOGROVEJO-CAMPUZA V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-199-24, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-24-038

THIS RESOLUTION WAS REQUESTED BY:  
 COUNTY COUNSEL

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/18/2024
Adopted Date	
Agenda Item	4.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION RETAINING WATERS, MCPHERSON, MCNEILL, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES IN THE MATTER OF MOGROVEJO-CAMPUZA V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-199-24, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-24-038**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County of Passaic and the Passaic County Community College are named defendants in Mogrovejo-Campuza v. County of Passaic, et al., Docket No. PAS-L-199-24, a matter pending in Superior Court, requiring retention of outside legal counsel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., on September 22, 2023, the Passaic County Purchasing Agent issued RFQ-24-038, Outside Legal Counsel (“RFQ-24-038”), seeking qualified law firms to provide outside legal services to the County in calendar year 2024; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside legal counsel for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 12, 2023, the Board passed Resolution No. R-23-1123, qualifying a pool of outside legal counsel for calendar year 2024 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Waters, McPherson, McNeill, P.C.; and

**WHEREAS**, the Passaic County Counsel is recommending to retain Waters, McPherson, McNeill, P.C. to represent the County defendants in the Mogrovejo-Campuza matter, in an amount not to exceed fifty thousand dollars (\$50,000.00); and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Waters, McPherson, McNeill, P.C. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed Waters, McPherson, McNeill, P.C. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 13, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic retains Waters, McPherson, McNeill to represent the County of Passaic and the Passaic County Community College in Mogrovejo-Campuza v. County of Passaic, et al., Docket No. PAS-L-199-24, in an amount not to exceed fifty thousand dollars (\$50,000.00), in accordance with the terms and conditions set forth in RFQ-24-038.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Waters, McPherson, McNeill, P.C., and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Award contract to Waters, McPherson, McNeill to represent the County of Passaic and the Passaic County Community College in Mogrovejo-Campuza v. County of Passaic, et al., Docket No. PAS-L-199-24.



Richard Cahill, Director of Finance

DATED: March 26, 2024

Title (Please Print): Partner

Date: 9/29/23

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

CONTRACT / BID SOLICITATION TITLE RFQ for Outside Legal Counsel  
CONTRACT / BID SOLICITATION No. RFQ-24-038

Pursuant to N.J.S.A. 52:32-60.1, et seq. (P.L. 2022, c.3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is engaged in prohibited activities in Russia or Belarus. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus and is not engaged in prohibited activities in Russia or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor, though not identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus, is engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the Vendor's activity in Russia and/or Belarus is set forth below.  
**Description of Prohibited Activity (Attach Additional Sheets If Necessary.)**

[Empty box for description of prohibited activity]

**Additional Certification of Federal Exemption and/or License**  
(Complete only if appropriate)

D. I, the undersigned, certify that Vendor is currently engaged in activity in Russia and/or Belarus, but is doing so consistent with federal law and/or regulation and/or license. A detailed description of how the Vendor's activity in Russia and/or Belarus is consistent with federal law, or is within the requirements of the federal exemption and/or license is set forth below. (Attach Additional Sheets If Necessary.)

[Empty box for additional certification details]



Signature of Vendor's Authorized Representative  
David A. McPherson, Partner  
Print Name and Title of Vendor's Authorized Representative  
Waters, McPherson, McNeill, P.C.  
Vendor's Name  
300 Lighting Way, P.O. Box 1560  
Vendor's Address (Street Address)

9/29/23  
Date  
22-2219771  
Vendor's FEIN  
(201) 863-4400  
Vendor's Phone Number  
(201) 863-2866  
Vendor's Fax Number

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
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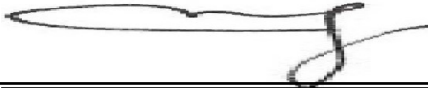
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AWARDED ADDITIONAL LEGAL FEE AUTHORIZATION TO BUGLIONE, HUTTON & DEYOE, LLC TO PROVIDE LEGAL SERVICES IN THE MATTER OF ROJAS-MARTINEZ V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3121-18, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-24-038

THIS RESOLUTION WAS REQUESTED BY:  
 COUNTY COUNSEL

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/18/2024
Adopted Date	
Agenda Item	5.
CAF#	T-19-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AWARDING ADDITIONAL LEGAL FEE AUTHORIZATION TO  
BUGLIONE, HUTTON & DEYOE, LLC TO PROVIDE LEGAL SERVICES IN THE MATTER  
OF ROJAS-MARTINEZ V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-3121-18,  
PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. AND RFQ-24-038**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County of Passaic and Michael L. McLaughlin are named defendants in Rojas-Martinez v. County of Passaic, et al., Docket No. PAS-L-3121-18, a matter pending in Superior Court, requiring retention of outside legal counsel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., on September 22, 2023, the Passaic County Purchasing Agent issued RFQ-24-038, Outside Legal Counsel (“RFQ-24-038”), seeking qualified law firms to provide outside legal services to the County in calendar year 2024; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a pool of outside legal counsel for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 12, 2023, the Board passed Resolution No. R-23-1123, qualifying a pool of outside legal counsel for calendar year 2024 to be hired on an as-needed basis and as recommended by the Passaic County Counsel, which included Buglione Hutton & DeYoe, LLC; and

**WHEREAS**, on November 20, 2018, the Board passed Resolution No. R20180908, retaining Buglione Hutton & DeYoe, LLC to provide outside legal services in the Rojas-Martinez matter, in an amount not to exceed seventeen thousand five hundred dollars (\$17,500.00); and

**WHEREAS**, the Passaic County Counsel is recommending an additional legal fee authorization to Buglione Hutton & DeYoe, LLC, in an amount not to exceed thirty thousand dollars to represent the County defendants in the Rojas-Martinez matter; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Buglione Hutton & DeYoe, LLC executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the law firm is not involved in prohibited activities in Russia and Belarus, and the County confirmed Buglione Hutton & DeYoe, LLC is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 13, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the Board of County Commissioners of the County of Passaic approves an additional legal fee authorization to Buglione Hutton & DeYoe, LLC to represent the County of Passaic and Michael L. McLaughlin in Rojas-Martinez v. County of Passaic, et al., Docket No. PAS-L-3121-18, in an amount not to exceed thirty thousand dollars (\$30,000.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official

newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Buglione Hutton & DeYoe, LLC, and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024


## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Authorize increase in award to Buglione Hutton & DeYoe, LLC to represent the County of Passaic and Michael L. McLaughlin in Rojas-Martinez v. County of Passaic, et al., Docket No. PAS-L-3121-18.



Richard Cahill, Director of Finance

DATED: March 26, 2024

Title (Please Print): OUTSIDE Legal Counsel Date: 10/5/23

**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

CONTRACT / BID SOLICITATION TITLE OUTSIDE LEGAL COUNSEL  
CONTRACT / BID SOLICITATION No. RFQ-24-038

Pursuant to N.J.S.A. 52:32-60.1, et seq. (P.L. 2022, c.3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is engaged in prohibited activities in Russia or Belarus<sup>ii</sup>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus **and** is not engaged in prohibited activities in Russia or Belarus.
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia and/or Belarus.
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor, though not identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus, is engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the Vendor's activity in Russia and/or Belarus is set forth below.  
**Description of Prohibited Activity (Attach Additional Sheets If Necessary.)**

**Additional Certification of Federal Exemption and/or License**

(Complete only if appropriate)

- D. I, the undersigned, certify that Vendor is currently engaged in activity in Russia and/or Belarus, but is doing so consistent with federal law and/or regulation and/or license. A detailed description of how the Vendor's activity in Russia and/or Belarus is consistent with federal law, or is within the requirements of the federal exemption and/or license is set forth below. (Attach Additional Sheets If Necessary.)

Albert C. Buglione  
Signature of Vendor's Authorized Representative  
Albert C. Buglione  
Print Name and Title of Vendor's Authorized Representative  
Buglione, Hutton & DeYoe, LLC  
Vendor's Name  
401 Hamburg Turnpike, Suite 206  
Vendor's Address (Street Address)  
Wayne, New Jersey 07470

10/5/23  
Date  
46-1590387  
Vendor's FEIN  
973-595-6300  
Vendor's Phone Number  
973-595-0146  
Vendor's Fax Number

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

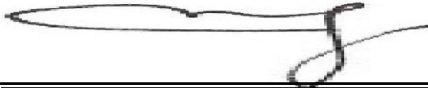
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF GRANICUS SOFTWARE FROM SHI INTERNATIONAL, CORP. TO MANAGE GOVERNMENT RECORDS REQUESTS UNDER THE OPEN PUBLIC RECORDS ACT, PURSUANT TO N.J.S.A. 40A:11-10

THIS RESOLUTION WAS REQUESTED BY:  
 ADMINISTRATION

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/18/2024
Adopted Date	
Agenda Item	6.
CAF#	4-01-20-102-001-233
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PURCHASE OF GRANICUS SOFTWARE FROM SHI INTERNATIONAL, CORP. TO MANAGE GOVERNMENT RECORDS REQUESTS UNDER THE OPEN PUBLIC RECORDS ACT, PURSUANT TO N.J.S.A. 40A:11-10**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to the Open Public Records Act (“OPRA”), N.J.S.A. 47:1A-1, *et seq.*, government records shall be readily accessible for inspection, copying, or examination by the citizens of the State of New Jersey, with the exceptions outlined therein; and

**WHEREAS**, the Passaic County Deputy Administrator, Marc E. Seemon, is the Custodian of Records responsible for overseeing OPRA matters in the County; and the Passaic County Administrator’s Office is in need of software to facilitate the management of OPRA requests; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-10, *et seq.*, the governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions; and

**WHEREAS**, the County is a member of the Bergen County Cooperative Purchasing System, CO-OP No. 11BCCPS (“BCCPS”), a joint cooperative pricing system offering competitive pricing for various goods and services; and

**WHEREAS**, in compliance with the law, BCCPS issued and awarded Computer Equipment & Peripherals, NJCPA Contract CK-04, 22-24 to multiple vendors, including SHI International Corp.; and

**WHEREAS**, the Passaic County Administrator is recommending to purchase Granicus software from SHI International Corp. pursuant to a quote dated February 13, 2024, which is attached hereto and made part of this Resolution, in the amount of fifty-three thousand one hundred thirty-three dollars and thirty-eight cents (\$53,133.38), which is being recommended to the Board for approval; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, *et seq.*, SHI International, Corp. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed SHI International, Corp. is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. 4-01-20-102-001-233, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 13, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, *et seq.*, the Board of County Commissioners of the County of Passaic authorizes the purchase of Granicus software from SHI International Corp. to facilitate the management of OPRA requests, in an amount not to exceed fifty-three thousand one hundred thirty-three dollars and thirty-eight cents (\$53,133.38), pursuant to the quote dated February 13, 2024.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, Purchasing Agent, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.



## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$53,133.38

APPROPRIATION: 4-01-20-102-001-233

PURPOSE: Award contract to SHI International Corp. for the purchase of Granicus software to facilitate the management of OPRA requests.



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Richard Cahill, Director of Finance

DATED: March 26, 2024



### CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

**SHORT DESCRIPTION** Software to manage requests for government records under Open Public Records Act  
**REQUISITION No./CONTRACT No.** R4-10212

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

#### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

*(Check the Appropriate Box)*

- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list.](#) However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

**(Attach Additional Sheets if Necessary.)**

**Joanna York**  
Digitally signed by Joanna York  
Date: 2024.03.13 12:46:36 -0400  
Signature of Vendor's Authorized Representative  
**Joanna York - Sr. Lead Contract Specialist**  
Print Name and Title of Vendor's Authorized Representative  
**SHI International Corp.**  
Vendor's Name  
**290 Davidson Avenue**  
Vendor's Address (Street Address)  
**Somerset, NJ 08873**  
Vendor's Address (City/State/Zip Code)

**03/13/2024**  
Date  
**22-3009648**  
Vendor's FEIN, EIN or FTIN  
**888-764-8888**  
Vendor's Phone Number  
**888-764-8889**  
Vendor's Fax Number  
**robert\_larue@shi.com**  
Vendor's Email Address

#### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

**COUNTY OF PASSAIC**  
 ADMINISTRATOR, CO OF PASSAIC  
 (Q) 973-881-4405  
 401 GRAND ST. ROOM 205  
 PATERSON, NJ 07505

REQUISITION	
NO.	R4-10212

S H I P T O	COUNTY OF PASSAIC COUNTY ADMINISTRATOR 401 GRAND ST. ROOM 205 PATERSON, NJ 07505
V E N D O R	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 03/05/24  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUOTATION # 24489869  OPRA & CONTRACT MANAGEMENT SOFTWARE  CONTRACT TRACKING MODULE FOIA MODULE NON ENTERPRISE REDACTION LICENSE  CONTRACT NAME: NEW JERSEY COOPERATIVE PURCHASING ALLIANCE CONTACT #: CK04  RESOLUTION PENDING	4-01-20-102-001-233	53,133.3800	53,133.38
			TOTAL	53,133.38

\_\_\_\_\_  
 REQUESTING DEPARTMENT

\_\_\_\_\_  
 DATE



Pricing Proposal  
 Quotation #: 24489869  
 Created On: 2/13/2024  
 Valid Until: 4/30/2024

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## NJ-County of Passaic

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### Keeurly Reyes

United States  
 Phone: 973-881-4405  
 Fax:  
 Email: keeurlyr@passaiccountynj.org

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## Inside Account Manager

---

### Robert LaRue

290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 1-888-744-4084  
 Fax:  
 Email: Robert\_LaRue@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Contract Tracking Module Granicus - Part#: Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 22-24 Coverage Term: 5/1/2024 – 4/30/2025	1	\$10,579.18	\$10,579.18
2 FOIA Module Non Enterprise Granicus - Part#: Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 22-24 Coverage Term: 5/1/2024 – 4/30/2025	1	\$42,554.20	\$42,554.20
3 Redaction License (per named user) Granicus - Part#: Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 22-24 Coverage Term: 5/1/2024 – 4/30/2025	2	\$0.00	\$0.00
		<b>Total</b>	<b>\$53,133.38</b>

### Additional Comments

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Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTFO

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO APPLY FOR AND ACCEPT FUNDING FOR THE MAIL-IN VOTER EDUCATION PROGRAM FROM THE STATE OF NEW JERSEY, DEPARTMENT OF STATE, DIVISION OF ELECTIONS, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
 FINANCE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/18/2024
Adopted Date	
Agenda Item	7.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO APPLY FOR AND ACCEPT FUNDING FOR THE MAIL-IN VOTER EDUCATION PROGRAM FROM THE STATE OF NEW JERSEY, DEPARTMENT OF STATE, DIVISION OF ELECTIONS, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, P.L.2022, c.68 is an Act concerning mail-in ballots and amending Title 19 of the New Jersey Statutes, as follows:

1. *Removal from permanent vote by mail status after voter fails to vote by mail in four (4) consecutive years.* More specifically, pursuant to N.J.S.A. 19:63-3(a), as amended and supplemented by P.L.2022, c.68, beginning with the 2020 general election cycle, if a voter does not vote by mail in four (4) consecutive years, then the voter shall no longer be furnished with a mail-in ballot for future elections and the voter shall be notified in writing of the change.
2. *Potential change in where a mail-in ballot is sent.* Pursuant to N.J.S.A. 19:63-3(b)(1), as amended and supplemented by P.L.2022, c.68, in the case of a voter choosing to have their mail-in ballot sent to a secondary address, if the ballot is returned or marked undeliverable for two consecutive general elections, then future mail-in ballots shall be mailed to the voter’s address where they are registered to vote and the voter shall be notified in writing of the change.
3. P.L.2022, c.68 appropriates \$5 million in funding to counties to undertake a public education campaign to notify voters of the changes to mail-in ballot procedures set forth under the Act.

**WHEREAS**, in accordance with P.L.2022, c.68, the State of New Jersey, Department of State, Division of Elections has appropriated \$5 million from the State General Fund to provide funding to counties to implement the requirements of the Act; and

**WHEREAS**, pursuant to the Application Guidelines and N.J.S.A. 19:63-6.1, the County shall undertake a voter education campaign, through existing media such as television or newspapers, through online platforms, or by mail addressed to registered voters with vote by mail status, to inform voters about the potential of removal from permanent vote by mail status and the potential change in where a mail-in ballot is sent; and

**WHEREAS**, the State will distribute funding after execution of a Memorandum of Understanding (“MOU”), attached hereto and made part of this Resolution, which sets forth the State and County’s understanding and intention with respect to providing and receiving funding for the Mail-in Voter Education Program; and

**WHEREAS**, pursuant to the MOU, funding can be used for (1) publications and notices to voters informing them of the potential removal from permanent vote by mail status and the potential change in where a mail-in ballot is sent; (2) printing costs specific to the Mail-in Voter Education Program; (3) postage costs specific to the Mail-in Voter Education Program; (4) expenses directly related to compliance with N.J.S.A. 19:63-6.1; and (5) additional staff hours and overtime reasonably incurred by the county election office staff, apart from the cost of regular work hours; and

**WHEREAS**, funds must be expended prior to March 1, 2025 and all expenses are subject to audit by the State of New Jersey, Department of State, Division of Elections; and

**WHEREAS**, this matter was discussed by the Administration & Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes the County of Passaic to apply for and accept funding for the Mail-in Voter Education Program from the State of New Jersey, Department of State, Division of Elections, in the amount of three hundred nine thousand ninety dollars (\$309,090.00) to educate voters about the changes to mail-in ballot procedures set forth in P.L.2022, c.68.

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized and directed to execute the attached Memorandum of Understanding on behalf of the County of Passaic, which commences retroactive to February 29, 2024 and expires on March 1, 2025, unless extended by agreement of the Parties.

**LET IT BE FURTHER RESOLVED**, that the Passaic County Clerk shall be responsible for undertaking a voter education campaign to inform Passaic County voters of the changes to mail-in ballot procedures outlined in P.L.2022, c.68.

**LET IT BE FURTHER RESOLVED**, that prior to March 1, 2025, the Passaic County Clerk shall provide a report to the State of New Jersey, Department of State, Division of Elections, demonstrating actual disbursement of all funds related to the Mail-in Voter Education Program.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Chief Financial Officer, Passaic County Clerk, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
PASSAIC COUNTY OF THE STATE OF NEW JERSEY  
AND  
THE NEW JERSEY DEPARTMENT OF STATE  
FOR  
DIVISION OF ELECTIONS – MAIL-IN VOTER EDUCATION PROGRAM**

This **MEMORANDUM OF UNDERSTANDING** ("MOU") made by and between PASSAIC COUNTY a county of the state of New Jersey, ("County"), and the NEW JERSEY DEPARTMENT OF STATE, ("Department"), an instrumentality of the State of New Jersey (the "State"). The Department and the County may sometimes hereinafter be collectively referred to as the "Parties" and individually as a "Party."

**WHEREAS**, the Senate and General Assembly of the State of New Jersey enacted P.L. 2022, c.68 (C.19:63-6.1 et al.), an act concerning mail-in ballots and amending various parts of the statutory law, supplementing Title 19 of the New Jersey Statutes, and making an appropriation (the "Act"); and

**WHEREAS**, certain provisions of the Act provide for reimbursement by the State for the direct expenditures incurred by the County under the provisions of the Act upon application and approval; and

**WHEREAS**, each county shall undertake a voter education campaign, through existing media such as television or newspapers, through online platforms, or by mail addressed to registered voters with vote by mail status, to inform voters about the potential of removal from permanent vote by mail status and the potential change in where a mail-in ballot is sent; and

**WHEREAS**, the Act increases expenses for county election offices that may not be staffed or funded for such increased expenses; and

**WHEREAS**, the increased costs include postage, printing, publications, vendor expenses and additional staff resources in the form of overtime for both current staff and temporary staff required to implement the measures necessary to inform voters about the potential of removal from permanent vote by mail status and the potential change in where a mail-in ballot is sent; and

**WHEREAS**, there is appropriated from the State General Fund to the Department of State \$5 million for the purpose of providing funding to counties to implement the requirements of the Act (the "Program"); and

**WHEREAS**, pursuant to this MOU, the Parties wish to set forth their understandings with respect to providing funding for Mail-in Voter Education Program; and

**NOW, THEREFORE**, the County and the Department agree as follows:

Section 1. Grant Award Funding

Subject to the terms and conditions of this MOU, the county may receive grant funds as follows:

- 1.1 The Department will issue a payment to the County in the amount of \$309,090 (the "Payment") for the purpose of funding the Act. The County shall set forth in an itemized format the item and the cost of the item to be funded by the Department, with the total aggregate amount of the Payment subject to approval by the Department. The County shall submit all pertinent documents: (e.g. grant application, PO, invoice, and proof of payment) to document the manner in which the payment was spent in accordance with section 2 of this MOU.
- 1.2 The Payment shall be subject to final reconciliation upon approval by the Department of the Application for Reimbursement submitted to the Department pursuant to section 1.3 of this MOU. As such, funds provided pursuant to the Payment are subject to rescission in accordance with the approval of the Application for Reimbursement.
- 1.3 The County shall submit to the Department an Application for Reimbursement, in a form to be determined by the Department, consistent with section 6 of P.L.2021, c.40 (C.19:15A-6). The Application shall include any items submitted under the Application for Payment and shall be consistent with the Mail-in Voter Education Grant Program Guidelines.

#### Section 2. Terms of the Grant Awards

2.1 The Department will provide a payment on amounts subject to approval as grants under the Program Guidelines, as set forth in Exhibit A, attached hereto and made a part hereof, for the items that have been approved therefor by the Department and listed in the attached schedule. Any material changes to the County's use of Payment or other State funds for the Act must be approved by the Department in writing prior to implementation of any such changes. The Application for Payment shall be submitted on or before February 29, 2024.

2.2 This MOU is primarily for the payment to the counties. The Department will notify the County of any deficiencies in the application. The County will have 30 days from the date of said notification to rectify deficiencies.

2.3 The County shall adhere to all applicable State laws and regulations. The Department may conduct any necessary monitoring to determine such compliance.

#### Section 3. Responsibilities of the Department

3.1 Prior to March 1, 2025, the Department shall provide a report to the State demonstrating actual disbursement of all funds related to the Program Guidelines.

3.2 The Department will comply with P.L. 2022, c.68 (C.19:63-6.1 et al.).

#### Section 4. General Provisions

4.1 Termination and Amendments. This MOU may be modified or extended only by prior written

agreement by the Parties. This MOU may be terminated by either the Department or the County upon thirty (30) days prior written notice to the other Party, and upon agreement by the Department as to the result of such termination.

- 4.2 This MOU is being entered into for the sole purpose of evidencing the mutual understanding and intention of the Parties.
- 4.3 There are no third-party beneficiaries of this MOU.
- 4.4 The effective date (“Effective Date”) of this MOU shall be the later of the date executed by the Parties below. The term of this MOU shall be for the period of February 29, 2024 through March 1, 2025 unless extended by agreement of the Parties.
- 4.5 The County and the Department shall retain all the powers, obligations and immunities provided by law.
- 4.6 The Parties acknowledge that the successful completion of each Party’s duties hereunder will require cooperation between the Parties. The Parties agree to work cooperatively to achieve the goals of this MOU.
- 4.7 The recitals appearing before Section 1 are made part of this MOU and are specifically incorporated herein by reference.

**IN WITNESS WHEREOF**, the Parties have executed and delivered this MOU on the date set forth next to their respective signatures below, but effective as of the date set forth above. The Parties agree to accept electronic signatures.

New Jersey Department of State, Division of Elections

---

Donna M. Barber, Acting Director

Passaic County

---

Richard Cahill, Chief Financial Officer

Attachment: Exhibit A - Program Guidelines

EXHIBIT A  
PROGRAM GUIDELINES

**Mail-in Voter Education Program**

Application Guidelines

The purpose of this program is for the State of New Jersey to provide state funds for activities consistent with the guidelines described below. Each county shall undertake a voter education campaign, through existing media such as television or newspapers, through online platforms, or by mail addressed to registered voters with vote by mail status, to inform voters about the potential of removal from permanent vote by mail status and the potential change in where a mail-in ballot is sent as provided by P.L.2022, c.68 (C.19:63-6.1 et al.).

These funds will be distributed to the counties based on the executed memorandum of understanding. The guidelines and stipulations set forth below must be followed. All funding and expenditures will be subject to state audits.

**Use of Grant Funds**

Grant funds can be used for one or more of the following expenditures that have occurred prior to March 1, 2025:

**Publications** (Box 1) – These funds are eligible for publications and notices to voters informing them of potential of removal from permanent vote by mail status and the potential change in where a mail-in ballot is sent.

**Printing** (Box 2) – These funds are eligible for printing costs specific to the mail-in voter education program per P.L.2022, c.68 (C.19:63-6.1 et al.)

**Postage** (Box 3) – These funds are eligible for postage costs specific to the mail-in voter education program per P.L.2022, c.68 (C.19:63-6.1 et al.)

**Vendor Expenses** (Box 4) – These funds are eligible for expenses directly related to compliance with P.L.2022, c.68 (C.19:63-6.1 et al.)

**Additional Staff Hours and Overtime** (Box 5) – The worksheets provided by the state must be completed and include all relevant fields of work activity used to support mail-in voter education program. The cost of any overtime hours reasonably incurred by the county election office staff, which would not have occurred but for the mail-in voter education program, will be assumed by the State. The cost of regular work hours will not be reimbursed by the State.

**The following forms must be completed and returned:**

- a. Mail-in Voter Education Application for expenditure verification
- b. Worksheets itemized for each expenditure category
- c. Supporting documents for each expenditure

- *Every expenditure must include: copy of the Purchase Order, Invoice and proof of payment. Proof of payment is defined as a copy of the check. In lieu of a check, grantee can submit a printout of its general ledger however the general ledger must show the Purchase Order #, Invoice #, check # and date paid for each transaction.*
- *Overtime and temporary hours must be described on spreadsheet. Documentation must include a timesheet, paystub or check register that outlines time period worked, amount paid and check number.*

### **Total Request & Certification**

1. Complete all fields of the grant application. Add the totals of the requested amount for each expenditure/worksheet and provide the total amount of your county's grant award on the grant application.
2. Obtain signatures of the County Election Official(s) and the County Fiscal Officer on the grant application.
3. Compile all supporting documents for each expenditure.  
*Every expenditure must include: copy of the Purchase Order, Invoice and proof of payment. Proof of payment is defined as a copy of the check. In lieu of a check, grantee can submit a printout of its general ledger however the general ledger must show the Purchase Order #, Invoice #, check # and date paid for each transaction.*
4. Submit the completed grant application package to the Division of Elections.
5. Once received, the Division of Elections will review the grant application package. Any inaccuracies found by the Division will be returned to the county for correction and resubmittal

County Estimated Budget for Mail-in Voter Education Program

*Please provide an itemized list for each of the grant categories below that will be purchased with this payment.*

<b>Category</b>	<b>Itemized Description</b>	<b>Cost</b>
<b>Publications</b>		\$
<b>Printing</b>		\$
<b>Postage</b>		\$
<b>Vendor Expenses</b>		\$
<b>Additional Staff Hours and Overtime for Early Voting</b>		\$
<b>TOTAL</b>	Mail-in Voter Education Program	\$

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

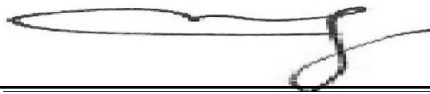
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION OF THE COUNTY OF PASSAIC, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:65A-1(c)(3) AND N.J.S.A. 40A:2-52 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 CLERK TO THE COUNTY  
 COMMISSIONER BOARD

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	8.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION OF THE COUNTY OF PASSAIC, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:65A-1(c)(3) AND N.J.S.A. 40A:2-52 ET SEQ.**

**WHEREAS**, the County of Passaic, New Jersey (the "County") desires to make application to the Local Finance Board for its approval of a refunding bond ordinance authorizing the issuance of not exceeding \$10,500,000 energy savings obligations pursuant to N.J.S.A. 18A:65A-1(c)(3) and N.J.S.A. 40A:2-52 *et seq.* in order to finance an energy savings improvement program at the Passaic County Community College; and

**WHEREAS**, the County believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) the purpose is for the health, the welfare, the convenience or the betterment of the inhabitants of the County;
- (c) the amounts to be expended for the purpose or the improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF PASSAIC, NEW JERSEY as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the County's Bond Counsel and Financial Advisor, along with other representatives of the County, are hereby authorized to prepare such application and to represent the County in matters pertaining thereto.

Section 2. The Clerk of the Board of County Commissioners of the County is hereby directed to prepare and to file a certified copy of the refunding bond ordinance and this resolution with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and approval as provided by the applicable New Jersey Statutes.

RECORDED VOTE

FULL NAME   AYE   NO   ABSTAIN   ABSENT

John Bartlett  
Sandi Lazzara  
Orlando Cruz  
Terry Duffy  
Nicolino Gallo  
Bruce James  
Pat Lepore

The foregoing is a true copy of a resolution duly adopted by the County on March 26, 2024.

[SEAL]

\_\_\_\_\_  
Louis E. Imhof III, Clerk

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
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 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING FIVE-YEAR OPTION UNDER THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF POMPTON LAKES, WHEREBY THE COUNTY AGREES TO PROVIDE HI-SPEED INTERNET SERVICES TO POMPTON LAKES FOR A FIVE (5) YEAR TERM, COMMENCING APRIL 1, 2024 AND EXPIRING MARCH 31, 2029, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 FINANCE

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REVIEWED BY:

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Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

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Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/20/2024
Adopted Date	
Agenda Item	9.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

---

COMMITTEE NAME

**RESOLUTION AUTHORIZING FIVE-YEAR OPTION UNDER THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF POMPTON LAKES, WHEREBY THE COUNTY AGREES TO PROVIDE HI-SPEED INTERNET SERVICES TO POMPTON LAKES FOR A FIVE (5) YEAR TERM, COMMENCING APRIL 1, 2024 AND EXPIRING MARCH 31, 2029, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., authorizes the County to enter into an agreement with any other local unit(s) to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its jurisdiction; and

**WHEREAS**, the County constructed a private fiber-optic network, offering technology services that converges voice data and radio communications onto a single infrastructure, reducing the overall cost of information technology and allowing the County to offer, among other services, high-speed internet, wireless hot spots and community web portals at a greatly reduced cost, compared to private providers, saving money for interested municipalities and boards of education in the County; and

**WHEREAS**, the Borough of Pompton Lakes approached the County to purchase hi-speed internet services for the Pompton Lakes Municipal Building located at 25 Lenox Avenue, Pompton Lakes, New Jersey 07442; and

**WHEREAS**, on April 9, 2019, the Board passed Resolution No. R20190341, authorizing a five (5) year Shared Services Agreement with Pompton Lakes, commencing April 1, 2019 and expiring March 31, 2024, whereby the County agreed to provide high-speed internet services for the Pompton Lakes Municipal Building from the County’s private fiber optic network at a yearly rate of six thousand dollars (\$6,000.00); and

**WHEREAS**, under the Shared Services Agreement, Pompton Lakes retained a five-year option to extend the Agreement with the County, at the discretion of Pompton Lakes; and

**WHEREAS**, on March 20, 2024, the County received written notice from Pompton Lakes, attached hereto and made part of this Resolution, exercising the five (5) year option under the Agreement; and

**WHEREAS**, this matter was discussed by the Administration & Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:65-1, et seq., the Board of County Commissioners of the County of Passaic authorizes the five-year option under the Shared Services Agreement by and between the County of Passaic and the Borough of Pompton Lakes, whereby the County agrees to provide high-speed internet services for the Pompton Lakes Municipal Building located at 25 Lenox Avenue, Pompton Lakes, New Jersey 07442 for a five (5) year term, commencing April 1, 2024 and expiring March 31, 2029.

**LET IT BE FURTHER RESOLVED**, that all other terms and conditions set forth in the Shared Services Agreement by and between the County of Passaic and the Borough of Pompton Lakes shall remain the same.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Chief Financial Officer, County Administrator and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.



**BOROUGH OF POMPTON LAKES**

**OFFICE OF THE BOROUGH ADMINISTRATOR**

25 LENOX AVENUE  
POMPTON LAKES, N.J. 07442

**MICHAEL E. CARELLI – RMC, QPA**

**BOROUGH ADMINISTRATOR**

ADMINISTRATOR@POMPTONLAKES-NJ.GOV  
(973) 835-0143 ext. 239

March 20<sup>th</sup>, 2024

Mr. Richard Cahill  
Chief Financial Officer  
401 Grand Street, Room 439  
Paterson, NJ 07505

RE: Borough of Pompton Lakes -- Renewal of Shared Internet Services

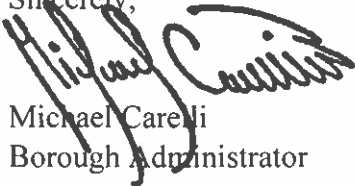
Dear Mr. Cahill,

Please accept this letter as notice that the Borough of Pompton Lakes is interested in renewing the shared internet services agreement between the County of Passaic and the Borough of Pompton Lakes which is due to expire on March 31<sup>st</sup>, 2024. The Borough is interested in pursuing a five (5) year extension of this agreement.

Please advise as to next steps and forward any necessary documentation to my office at your convenience.

Should you wish to further discuss this matter, I can be reached at [administrator@pomptonlakes-nj.gov](mailto:administrator@pomptonlakes-nj.gov) or at 973-835-0143 ext. 239.

Sincerely,



Michael Carelli  
Borough Administrator

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
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**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION QUALIFYING FOUNDATION RISK PARTNERS, CORP. D/B/A FAIRVIEW INSURANCE AGENCY ASSOCIATES AND ALAMO INSURANCE GROUP, INC., PURSUANT TO RFQ-24-064; AND AUTHORIZING A CONTRACT AWARD TO FAIRVIEW TO PROVIDE INSURANCE CONSULTING SERVICES TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-064

THIS RESOLUTION WAS REQUESTED BY:  
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/22/2024
Adopted Date	
Agenda Item	10.
CAF#	4-01-20-120-001-213
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

**RESOLUTION QUALIFYING FOUNDATION RISK PARTNERS, CORP. D/B/A FAIRVIEW INSURANCE AGENCY ASSOCIATES AND ALAMO INSURANCE GROUP, INC., PURSUANT TO RFQ-24-064; AND AUTHORIZING A CONTRACT AWARD TO FAIRVIEW TO PROVIDE INSURANCE CONSULTING SERVICES TO THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5 AND RFQ-24-064**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(m), any contract the amount of which exceeds the bid threshold may be negotiated and awarded by the Board without public advertising for bids and bidding thereof, if it is for insurance, including the purchase of insurance coverage and consultant services; and

**WHEREAS**, N.J.S.A. 40A:11-15(6) authorizes the County to enter into a three (3) year agreement for insurance consulting or administrative services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., on February 21, 2024, the Passaic County Purchasing Agent issued RFQ-24-064, Insurance Consultant Health Benefits (“RFQ-24-064”), seeking qualifications for an insurance consultant for the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the request for proposals seeking an insurance consultant is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on March 5, 2024, the Purchasing Agent unsealed proposals responsive to RFQ-24-064, documented in the tally sheet, attached hereto and made part of this Resolution, which were subsequently reviewed by the Office of the Passaic County Administrator; and

**WHEREAS**, the Passaic County Administrator is recommending to qualify Foundation Risk Partners, Corp. d/b/a Fairview Insurance Agency Associates and Alamo Insurance Group, Inc., pursuant to RFQ-24-064; and to make a contract award to Foundation Risk Partners, Corp. d/b/a Fairview Insurance Agency Associates to provide insurance consulting services to the County for a three (3) year term, commencing June 1, 2024 and expiring May 31, 2027, in an amount not to exceed six hundred fifty-seven thousand dollars (\$657,000.00); and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Foundation Risk Partners, Corp. d/b/a Fairview Insurance Agency Associates executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed Foundation Risk Partners, Corp. d/b/a Fairview Insurance Agency Associates is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. 4-01-20-120-001-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 13, 2024 Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5, the Board of County Commissioners of the County of Passaic qualifies Foundation Risk Partners, Corp. d/b/a Fairview Insurance Agency Associates and Alamo Insurance Group, Inc., pursuant to

RFQ-24-064; and authorizes a contract award to Foundation Risk Partners, Corp. d/b/a Fairview Insurance Agency Associates to provide insurance consulting services to the County of Passaic for a three (3) year term, commencing June 1, 2024 and expiring May 31, 2027, in an amount not to exceed six hundred fifty-seven thousand dollars (\$657,000.00), in accordance with the terms and conditions set forth in RFQ-24-064 and the vendor's RFQ proposal, as follows:

First Contract Year	June 1, 2024 - May 31, 2025	\$210,000.00
Second Contract Year	June 1, 2025 - May 31, 2026	\$219,000.00
Third Contract Year	June 1, 2026 - May 31, 2027	\$228,000.00
	<b>TOTAL</b>	<b>\$657,000.00</b>

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded to Foundation Risk Partners, Corp. d/b/a Fairview Insurance Agency Associates, and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, Purchasing Agent, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$657,000.00

APPROPRIATION: 4-01-20-120-001-213 - \$210,000.00  
\*Contingent upon availability of funds in future  
years adopted budgets - \$447,000.00

PURPOSE: Award contract to Foundation Risk Partners, Corp.  
d/b/a Fairview Insurance Agency Associates to  
provide insurance consulting services to the County of  
Passaic.

  
Richard Cahill, Director of Finance

DATED: March 26, 2024



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

**SHORT DESCRIPTION** Health Insurance Broker

**REQUISITION No./CONTRACT No.** \_\_\_\_\_

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

*(Check the Appropriate Box)*

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

*(Attach Additional Sheets if Necessary.)*



Signature of Vendor's Authorized Representative

**Michael Graham, COO**

Print Name and Title of Vendor's Authorized Representative

**Foundation Risk Partners, Corp. dba Fairview Insurance Agency Associates**


Vendor's Name

**25 Fairview Avenue**

Vendor's Address (Street Address)

**Verona, NJ 07044**

Vendor's Address (City/State/Zip Code)



Date

**81-5191759**

Vendor's FEIN, EIN or FTIN

**973-857-0870**

Vendor's Phone Number

**973-857-9645**

Vendor's Fax Number

**mgraham@fairviewinsurance.com**

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

**County of Passaic  
Bid Tally Sheet**

Sherry Arvanitakis, QPA  
Purchasing Agent

Nadege Allwaters, Esq  
County Counsel

**RFQ  
Purchasing Department**

Leslie Park, Esq  
Deputy County Counsel

Taken by: Nichelle Tello  
Taken by: Darlene Morel  
Typed by: Shantieece Durham

**RFQ received at 10:30 a.m. on March 5,2024 at the Passaic County Procurement Center, 495 River St., Second Floor, Paterson, NJ 07524**  
**RFQ-24-064 Insurance Consultant Health Benefits**

<b>Vendor</b>	<b>Ack. Of Addenda</b>	<b>Stmt. Corp. Owner</b>	<b>Certification</b>	<b>Iran Discl. Stm.</b>	<b>Non-Coll. Aff.</b>	<b>BRC</b>	<b>Total Bid</b>
Alamo Insurance Group Inc 55 Flanagan Way Secaucus, NJ 07094	X	X	X	X	X	X	
Foundation Risk Partners, Corp dba Fairview Insurance Agency Associates 25 Fairview Ave Verona, NJ 07044	X	X	X	X	X	X	

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
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Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO CHARLES S. HASSON, PH. D D/B/A HASSON PSYCHOLOGICAL GROUP, LLC FOR PSYCHOLOGICAL SERVICES PROVIDED TO THE PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT AT PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-018

THIS RESOLUTION WAS REQUESTED BY:  
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	11.
CAF#	03-01-27-172-001-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO CHARLES S. HASSON, PH. D D/B/A HASSON PSYCHOLOGICAL GROUP, LLC FOR PSYCHOLOGICAL SERVICES PROVIDED TO THE PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT AT PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-018**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board, and is in need of a Chief Psychologist to provide on-site mental health services for Preakness residents in the Pathway Special Care Behavioral Management Unit; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., on September 12, 2022, the Passaic County Purchasing Agent issued RFQ-23-018, Preakness Healthcare Center Psychologist Pathway Special Care Behavioral Unit (“RFQ-23-018”), seeking qualifications for a Chief Psychologist for the Pathway Special Care Behavioral Management Unit for calendar year 2023; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.7, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a Chief Psychologist for the Pathway Special Care Behavioral Management Unit for calendar year 2023 was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and was publicly opened and announced when awarded; and

**WHEREAS**, on September 23, 2022, the Passaic County Purchasing Agent unsealed responses to RFQ-23-018; and

**WHEREAS**, on October 11, 2022, the Board passed Resolution No. R-22-0914, qualifying and authorizing a contract award to Charles S. Hasson d/b/a Hasson Psychological Group, LLC to provide on-site mental health services for the Pathway Special Care Behavioral Management Unit at Preakness for calendar year 2023, in an amount not to exceed eighteen thousand dollars (\$18,000.00); and

**WHEREAS**, the Executive Director of Preakness is recommending an additional appropriation of two thousand four hundred sixty dollars (\$2,460.00) to Dr. Hasson to pay for services provided in calendar year 2023, for a total contract award, in an amount not to exceed twenty thousand four hundred sixty dollars (\$20,460.00) for calendar year 2023; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, funds are available in Account No. 3-01-27-172-001-233, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6, the Board of County Commissioners of the County of Passaic authorizes an additional appropriation to Charles S. Hasson d/b/a Hasson Psychological Group, LLC to pay for services provided in calendar year 2023, in an amount not to exceed two thousand four hundred sixty dollars (\$2,460.00), for a total contract

award not to exceed twenty thousand four hundred sixty dollars (\$20,460.00) for calendar year 2023.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract awarded to Dr. Hasson and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Executive Director of Preakness and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,460.00

APPROPRIATION: 3-01-27-172-001-233

PURPOSE: Authorize increase in award to Charles S. Hasson d/b/a Hasson Psychological Group, LLC to pay for psychological services provided to the Pathway Special Care Behavioral Management Unit at Preakness Healthcare Center in the calendar year 2023.



Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO INFOJINI, INC.  
 FOR HEALTHCARE STAFFING AGENCY SERVICES PROVIDED TO PREAKNESS  
 HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6, ET  
 SEQ. AND RFQ-23-020

THIS RESOLUTION WAS REQUESTED BY:  
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	12.
CAF#	03-01-27-172-001-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO INFOJINI, INC. FOR HEALTHCARE STAFFING AGENCY SERVICES PROVIDED TO PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6, ET SEQ. AND RFQ-23-020**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board, and is in need of healthcare staffing agency services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the Passaic County Purchasing Agent issued RFQ-23-020, Agency Clinical Staff for Preakness Healthcare Center for Calendar Year 2023 (“RFQ-23-020”), seeking a pool of healthcare staffing agencies for calendar year 2023; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.7, the County’s request for qualifications is a fair and open process, specifically the request for qualifications for a pool of healthcare staffing agencies for calendar year 2023 was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and was publicly opened and announced when awarded; and

**WHEREAS**, on November 22, 2022, the Board passed Resolution No. R-22-1016, qualifying and authorizing a contract award to Infojini, Inc. to provide healthcare staffing agency services to Preakness, as needed during calendar year 2023, in an amount not to exceed fifty thousand dollars (\$50,000.00); and

**WHEREAS**, the Executive Director of Preakness is recommending an additional appropriation to Infojini, Inc. for healthcare staffing agency services provided to Preakness in calendar year 2023, in an amount not to exceed one hundred eighty thousand dollars (\$180,000.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, funds are available in Account No. 03-01-27-172-001-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6, the Board of County Commissioners of the County of Passaic authorizes an additional appropriation to Infojini, Inc. for healthcare staffing agency services provided to Preakness Healthcare Center in calendar year 2023, in an amount not to exceed one hundred eighty thousand dollars (\$180,000.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract awarded to Infojini, Inc., and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Executive Director of Preakness, Purchasing Agent, and Director of the Board are authorized to take any action

necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$180,000.00

APPROPRIATION: 3-01-27-172-001-213

PURPOSE: Authorize increase in award to Infojini, Inc. for healthcare staffing agency services provided to Preakness Healthcare Center in calendar year 2023.



Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



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Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO MOHAMED ELRAFEI, MD FOR ON-SITE MENTAL HEALTH SERVICES PROVIDED TO THE PLAZA WEST LONG-TERM MENTAL HEALTH UNIT AT PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-041

THIS RESOLUTION WAS REQUESTED BY:  
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	13.
CAF#	3-01-27-172-001-233
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO MOHAMED ELRAFEL, MD FOR ON-SITE MENTAL HEALTH SERVICES PROVIDED TO THE PLAZA WEST LONG-TERM MENTAL HEALTH UNIT AT PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-041**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board, and is in need of a Chief Psychiatrist to provide on-site mental health services for Preakness residents in the Plaza West Long-Term Mental Health Unit; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, *et seq.*, on September 29, 2022, the Passaic County Purchasing Agent issued RFQ-23-041, Re-Bid PHC Chief Psychiatrist, Plaza West Mental Health Unit (“RFQ-23-041”), seeking qualifications for a Chief Psychiatrist for the Plaza West Long-Term Mental Health Unit for calendar year 2023; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.7, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a Chief Psychiatrist for the Plaza West Long-Term Mental Health Unit for calendar year 2023 was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and was publicly opened and announced when awarded; and

**WHEREAS**, on October 14, 2022, the Passaic County Purchasing Agent unsealed responses to RFQ-23-041; and

**WHEREAS**, on November 22, 2022, the Board passed Resolution No. R-22-1018, qualifying and authorizing a contract award to Mohamed Elrafei, MD to serve as Chief Psychiatrist for the Plaza West Long-Term Mental Health Unit at Preakness for calendar year 2023, in an amount not to exceed thirty-one thousand two hundred dollars (\$31,200.00); and

**WHEREAS**, the Executive Director of Preakness is recommending an additional appropriation of two thousand one hundred dollars (\$2,100.00) to Dr. Elrafei to pay for services provided in calendar year 2023, for a total contract award, in an amount not to exceed thirty-three thousand three hundred dollars (\$33,300.00) for calendar year 2023; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, funds are available in Account No. 3-01-27-172-001-233, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6, the Board of County Commissioners of the County of Passaic authorizes an additional appropriation to Mohamed A. Elrafei, MD to pay for services provided in calendar year 2023, in an amount not to exceed two thousand one hundred dollars (\$2,100.00), for a total contract award not to exceed thirty-three thousand three hundred dollars (\$33,300.00) for calendar year 2023.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract awarded to Dr. Elrafei and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Executive Director of Preakness and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,100.00

APPROPRIATION: 3-01-27-172-001-233

PURPOSE: Authorize increase in award to Mohamed A. Elrafei, MD to pay for on-site mental health services at Preakness Healthcare Center provided in calendar year 2023.



Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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**401 Grand Street**  
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**Tel: 973-881-4402**  
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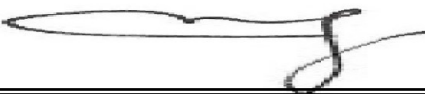
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING A CONTRACT AWARD TO VAN PEENAN FOODS, LLC AND MIVILA CORPORATION D/B/A MIVILA FOODS TO PROVIDE MILK DAIRY PRODUCTS AND PREPARED SALADS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-034

THIS RESOLUTION WAS REQUESTED BY:  
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

  
 \_\_\_\_\_  
 Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
 \_\_\_\_\_  
 Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	14.
CAF#	4-01-27-172-001-M02 (\$121
Purchase Req. #	
Result	

Health and Human Services

\_\_\_\_\_  
 COMMITTEE NAME

**RESOLUTION AUTHORIZING A CONTRACT AWARD TO VAN PEENAN FOODS, LLC AND MIVILA CORPORATION D/B/A MIVILA FOODS TO PROVIDE MILK DAIRY PRODUCTS AND PREPARED SALADS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-034**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on February 16, 2024, the Passaic County Purchasing Agent issued SB-24-034, Milk, Dairy Products and Prepared Salads for the County of Passaic Departments and Institutions (“SB-24-034”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

**WHEREAS**, Van Peenen Foods, LLC and Mivila Corporation d/b/a Mivila Foods were the lowest responsible bidders to SB-24-034, as evidenced by the tally sheet attached hereto and made part of this Resolution; and

**WHEREAS**, Van Peenen Foods, LLC and Mivila Corporation d/b/a Mivila Foods agreed to extend pricing under the Passaic County CO-OP #38PCCP; and

**WHEREAS**, the Executive Director of Preakness is recommending to make a contract award to Van Peenen Foods, LLC and Mivila Corporation d/b/a Mivila Foods to provide milk dairy products and prepared salads to Preakness Healthcare Center and Meals-on-Wheels for a one (1) year contract term, beginning June 1, 2024 and terminating May 31, 2025, in an amount not to exceed seven hundred nineteen thousand four hundred fifty dollars and sixty-one cents (\$719,450.61), with one (1) year option to be exercised at the discretion of the Board; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Van Peenen Foods, LLC and Mivila Corporation d/b/a Mivila Foods executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendors are not involved in prohibited activities in Russia and Belarus, and the County confirmed Van Peenen Foods, LLC and Mivila Corporation d/b/a Mivila Foods are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Accounts No. 4-01-27-172-001-M02 (\$121,760.00) and 4-01-27-172-001-F04 (\$597,690.61), or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic authorizes a contract award to Van Peenen Foods, LLC and Mivila Corporation d/b/a Mivila Foods to provide milk dairy products and prepared salads to Preakness Healthcare Center and Meals-on-Wheels for a one (1) year contract term, commencing June 1, 2024 and expiring May 31, 2025, in an amount not to exceed seven hundred nineteen thousand four hundred fifty dollars and sixty-one cents (\$719,450.61), with one (1)

year option to be exercised at the discretion of the Board, in accordance with the terms and conditions set forth in SB-24-034, as follows:

Mivila Foods Preakness \$302,785.36 Line Items: 1, 2, 3, 4, 5, 6, 7, 8, 11, 14, 16, 17, 20, 23, 25, 26, 28, 29, 30, 33, 34, 35, 36, 37, 38, 39, 40, 41, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67.

Van Peenen Foods, LLC Preakness \$121,760.00 Line Items: 49, 50.

Van Peenen Foods, LLC Meals-on-Wheels \$294,905.25 Line Items: 9, 10, 12, 13, 18, 21, 22, 24, 27, 31, 42, 43, 44, 45, 46, 47, 48, 51, 52, 53, 54, 55.

**TOTAL \$719,450.61**

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Purchasing Agent, Executive Director of Preakness, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$719,450.61

APPROPRIATION: 4-01-27-172-001-M02- \$71,345.60  
4-01-27-172-001-F04- \$348,334.40  
\*Contingent upon availability of funds in 2025  
adopted budget - \$299,770.61

PURPOSE: Award contract to Van Peenen Foods, LLC and Mivila Corporation d/b/a Mivila Foods to provide milk dairy products and prepared salads to Preakness Healthcare Center and Meals-on-Wheels.



Richard Cahill, Director of Finance

DATED: March 26, 2024

**COUNTY OF PASSAIC**

**BID TALLY SHEET**

**Straight Bids**

Sherry Arvanitakis, Q.P.A.  
Purchasing Agent

Nadege Allwaters, Esq.  
County Counsel  
Leslie Park, Esq.  
Deputy County Counsel

*Taken by: Darlene Morel*

*Taken by: Nichelle Tello*

*Typed by: Shantiece Durham*

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on February 27, 2024 at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**

**SB-24-034 Milk, Dairy Products and Prepared Salads for the County of Passaic Departments and Institutions**

Vendor	Ack of Addenda	Stmt. Corp. Owner	Non-Coll. Aff.	Disc. I/A Iran	Business Reg. Cert.	Avail to Co-Op	Bid Total
Van Peenen Foods LLC 41 Hershey Road Wayne NJ 07470	X	X	X	X	X	YES	A: \$206,904.15 (17 Items) B: \$31,512.00 C: \$44,751.00 D: \$214,129.00 E: No Bid Grand Total: \$497,296.15
Mivila Foods 226 Getty Ave Paterson, NJ 07503	X	X	X	X	X	YES	A: \$386,131.96 (30 Items) B: \$29,824.40 C: \$25,597.50 D: No Bid E: \$94,162.00 Grand Total: \$535,715.86
Cream-O-Land Dairies LLC 529 Cedar Lane Florance, NJ 08518	X	X	X	X	X	NO	A: No Bid B: No Bid C: No Bid D: \$221,757.60 E: No Bid Grand Total: \$221,757.60

<b>VENDOR</b>	<b>WINNING LINE ITEM</b>
<b>Mivila</b>	1,2,3,4,5,6,7,8,11,14,16,17,19,20,23,25,26,28,29,30,33,34,35,36,37,38,39,40,41,56,57,58,59,60,61,62,63,64,65,66,67
<b>VanPeenen</b>	9,10,12,13,18,21,22,24,27,31,42,43,44,45,46,47,48,49,50,51,52,53,54,55

**(SB-24-034) Milk, Dairy Products and Prepared Salads for the County of Passaic Departments and Institutions Master Spreadsheet**

CONTRACT PERIOD: June 1, 2024 through May 31, 2025 with One-Year Option to Renew

PHC: Preakness Healthcare Center, MOW: Meals on Wheels, CH: Camp Hope

ATTENTION VENDORS: Please include the product manufacturer, product ID, unit price and total price. On the last page include the Total number of items bid" and the "Total amount of bid". Samples may be required prior to awarding of line items. Submission of samples shall be required to be delivered to the appropriate department, during their delivery times, within a reasonable period of time after you are notified to do so. Samples will be at the expense of the vendor. No samples shall be delivered prior to the bid opening. FAILURE TO SUBMIT SAMPLES, WHEN REQUESTED, COULD BE REASON FOR REJECTION. Quantities are estimates, they may be increased or decreased in any amount. Please refer to the Boiler Plate of this specification for more detailed explanation on quantities. Departments have requested that the item numbers identified in the bid, be included on the invoice, so that they can check each delivery and insure proper billing. Part A will be awarded as a line item bid. Part B,C, D & E will be awarded to one vendor. Delivery time is 6:00 am to 1:00 pm.

SECTION (A) Line items 1 through 32 will be awarded as a line item bid							
Item	Description	Dept.	Quantity	Vendor	Unit Price	Total price	Comments
1	Butter solids - 24 - 1 lb per case	PHC-52	62 cases	MIVILA	\$ 128.88	\$ 7,990.56	36/1 lb SOMMERMAID, 190701
				CREAM-O-LAND	NO BID	NO BID	NO BID
		CH-10		VANPEENEN	\$ 142.20	\$ 8,816.40	SOMMERMAID, 36#/CS
2	Whipped butter cups - 500 pieces per case 90 cups per pound	PHC-750	765 cases	MIVILA	\$ 38.16	\$ 29,192.40	90 CUPS/8LB SOMMERMAID, 190708
				CREAM-O-LAND	NO BID	NO BID	NO BID
		CH-15		VANPEENEN	\$ 40.00	\$ 30,600.00	DINNERBELL, 90/#
3	Margarine solids - 30 - 1 lb per case	PHC-100	100 cases	MIVILA	\$ 38.75	\$ 3,875.00	SUPER CHEF, 190900
				CREAM-O-LAND	NO BID	NO BID	NO BID
				VANPEENEN	\$ 42.00	\$ 4,200.00	ALPINE VALLEY
4	Cottage cheese, large curd, 5 lb. container	PHC-200	200 each	MIVILA	\$ 8.90	\$ 1,780.00	C-O-L, 191901
				CREAM-O-LAND	NO BID	NO BID	NO BID
				VANPEENEN	\$ 11.50	\$ 2,300.00	CABOT
5	Sour cream, 5 lb. container	PHC-75	75 each	MIVILA	\$ 8.25	\$ 618.75	C-O-L, 191900
				CREAM-O-LAND	NO BID	NO BID	NO BID
				VANPEENEN	\$ 9.50	\$ 712.50	CABOT
6	Light whipped cream, 14 oz. can, sweetened, 12 cans/case	PHC-40	50 cases	MIVILA	\$ 37.70	\$ 1,885.00	12/15OZ, 191905
				CREAM-O-LAND	NO BID	NO BID	NO BID
				VANPEENEN	\$ 42.00	\$ 2,100.00	ROSENBERGER
7	Sour cream, individual serving, 100/case 1 oz portions	PHC-100	102 cases	MIVILA	\$ 21.90	\$ 2,233.80	100/1OZ, 191904
				CREAM-O-LAND	NO BID	NO BID	NO BID
		CH-2		VANPEENEN	NO BID	NO BID	NO BID
8	Cream cheese, individual serving, 100/case 1 oz portions	PHC-200	204 cases	MIVILA	\$ 26.95	\$ 5,497.80	100/1OZ, 190310
				CREAM-O-LAND	NO BID	NO BID	NO BID
		CH-4		VANPEENEN	NO BID	NO BID	NO BID
9	Butter blend solids - 36 per case 1 pound portion	PHC-100	100 cases	MIVILA	\$ 50.70	\$ 5,070.00	30/1LB, ADMIRATION, 190715
				CREAM-O-LAND	NO BID	NO BID	NO BID
				VANPEENEN	\$ 45.00	\$ 4,500.00	ALPINE VALLEY, 30#/CASE
10	Salad , macaroni 1/30 lb Sally Sherman 11230 or equal	PHC-7260 lbs	7380 lbs	MIVILA	\$2.79/LB	\$ 20,590.20	30LB, SALLY SHERMAN, 650711
				CREAM-O-LAND	NO BID	NO BID	NO BID
		CH-120LBS		VANPEENEN	\$ 2.50	\$ 18,450.00	SALLY SHERMAN

11	Salad, pasta supreme, 1/30 lb Sally Sherman 1865 or equal	PHC-500 lbs	500 lbs	MIVILA CREAM-O-LAND VANPEENEN	\$4.95/LB NO BID NO BID	\$ 2,475.00 NO BID NO BID	5LB, DAVES, 650718 NO BID NO BID
12	Salad, cole slaw, 1/30 lb Sally Sherman 1130 or equal	PHC-9060 lbs	9180 lbs	MIVILA CREAM-O-LAND VANPEENEN	\$2.79/LB NO BID	\$ 25,612.20 NO BID	30LB, SALLY SHERMAN, 650708 NO BID
		CH-120LBS			\$ 2.50	\$ 22,950.00	SALLY SHERMAN
13	Salad, potato, 1/30 lb, Sally Sherman 1330 or equal	PHC-4860 lbs	4980 lbs	MIVILA CREAM-O-LAND VANPEENEN	\$2.79/LB NO BID	\$ 13,894.20 NO BID	30LB, SALLY SHERMAN, 650707 NO BID
		CH-120LBS			\$ 2.50	\$ 12,450.00	SALLY SHERMAN
14	Salad, German potato, 2/8 lb Sally Sherman 1810 or equal	PHC-1200 lbs	1200 lbs	MIVILA CREAM-O-LAND VANPEENEN	\$3.09/LB NO BID NO BID	\$ 3,708.00 NO BID NO BID	2/8LB, SALLY SHERMAN, 650720 NO BID NO BID
15	Salad, cucumber, 2/8 lb, Sally Sherman 1840 or equal	PHC-750 lbs	750 lbs	MIVILA CREAM-O-LAND VANPEENEN	NO BID NO BID NO BID	NO BID NO BID NO BID	NO BID NO BID NO BID
16	Salad, potato, red 2/8 lb, Sally Sherman 1825 or equal	PHC-750 lbs	750 lbs	MIVILA CREAM-O-LAND VANPEENEN	3.89/LB NO BID NO BID	\$ 2,917.50 NO BID NO BID	5LB, DAVES, 650702 NO BID NO BID
17	3 lb. Cream cheese	PHC-10	10 each	MIVILA CREAM-O-LAND VANPEENEN	\$ 8.94 NO BID NO BID	\$ 89.40 NO BID NO BID	3LB, 190305 NO BID NO BID
18	Ice Tea, 8 oz.	PHC-50	60 cases	MIVILA CREAM-O-LAND VANPEENEN	\$ 27.85 NO BID	\$ 1,671.00 NO BID	CLOVER 30/16OZ NO BID
		CH-10			\$ 16.50	\$ 990.00	HARRISBURG, 50/CS
19	Orange juice, quart size	PHC-25	25 cases	MIVILA CREAM-O-LAND VANPEENEN	\$ 58.75 NO BID NO BID	\$ 1,468.75 NO BID NO BID	24/1 QUART NO BID NO BID
20	Heavy cream, quart size	PHC-50	60 each	MIVILA CREAM-O-LAND VANPEENEN	\$ 4.98 NO BID	\$ 298.80 NO BID	1QT, C-O-L, 191913 NO BID
		CH-10			\$ 6.50	\$ 390.00	ROSENBERGER
21	Half & Half, quart size	PHC-160	185 each	MIVILA CREAM-O-LAND VANPEENEN	\$ 2.98 NO BID	\$ 551.30 NO BID	1QT, C-O-L, 191922 NO BID
		CH-25			\$ 2.65	\$ 490.25	ROSENBERGER
22	Half & Half, PC creamer	PHC-500	520 cases	MIVILA CREAM-O-LAND VANPEENEN	\$ 17.95 NO BID	\$ 9,334.00 NO BID	C-O-L, 191920 NO BID
		CH-20			\$ 14.50	\$ 7,540.00	ROSENBERGER
23	Egg Nog, quart	PHC-100	125 quarts	MIVILA CREAM-O-LAND VANPEENEN	\$ 4.59 NO BID NO BID	\$ 573.75 NO BID NO BID	C-O-L, 450120 NO BID NO BID
		CH-25					
24	Eggs, large, 30 dozen per case	PHC-200	203 cases	MIVILA CREAM-O-LAND VANPEENEN	\$ 107.70 NO BID	\$ 21,863.10 NO BID	191103 NO BID
		CH-3			\$ 105.00	\$ 21,315.00	

25	Frozen Liquid Whole Eggs, 30 lb Pail	PHC-350	350 each	MIVILA CREAM-O-LAND VANPEENEN	\$ 53.70 NO BID NO BID	\$ 18,795.00 NO BID NO BID	6/5LB, 930505 NO BID NO BID
26	Frozen Liquid Egg Whites, 30 lbs Pail	PHC-350	350 each	MIVILA CREAM-O-LAND VANPEENEN	\$ 56.70 NO BID NO BID	\$ 19,845.00 NO BID NO BID	6/5LB, 930506 NO BID NO BID
27	Lactaid milk, 8 oz., 20/case	PHC-1200	1200 cases	MIVILA	\$ 49.85	\$ 59,820.00	50/8OZ, C-O-L, 450484
				CREAM-O-LAND VANPEENEN	NO BID NO BID	NO BID NO BID	NO BID ROSENBERGER 50/CS
28	Almond Milk, Shelf Stable, 8oz., 18 per case	PHC-930	930 case	MIVILA	\$ 33.85	\$ 31,480.50	18/8OZ, SILK VANILLA OR CHOCOLATE, 450305
				CREAM-O-LAND VANPEENEN	NO BID NO BID	NO BID NO BID	NO BID NO BID
29	Soy Milk, Shelf Stable, 8 oz. 12 per case	PHC-1380	1380-case	MIVILA	\$ 31.85	\$ 43,953.00	6/32OZ, SILK
				CREAM-O-LAND VANPEENEN	NO BID NO BID	NO BID NO BID	NO BID NO BID
30	Italian Ice Cup, Lemon, 4 oz., 72 per case	PHC-7	7 Cases	MIVILA	\$ 16.85	\$ 117.95	12/6OZ, MARINO'S, 871068
				CREAM-O-LAND VANPEENEN	NO BID NO BID	NO BID NO BID	NO BID NO BID
31	8 oz. Chocolate Milk, 27 per case	PHC-1400	1400 case	MIVILA	\$ 34.95	\$ 48,930.00	70/8OZ, C-O-L, 450452
				CREAM-O-LAND VANPEENEN	NO BID \$ 24.50	NO BID \$ 34,300.00	NO BID HARRISBURG, 50/CS
32	American Cheese, Vegan, 32 slices per lb	PHC-200	200 lbs	MIVILA CREAM-O-LAND VANPEENEN	NO BID NO BID NO BID	NO BID NO BID NO BID	NO BID NO BID NO BID

SECTION (B) Line items 33 through 41 will be awarded as a "lump sum bid" to one vendor. Vendor must bid all items.

33	Cheddar cheese, shredded, 5 lb bag, 20 lbs. per case	PHC-50	50 cases	MIVILA	\$ 57.80	\$ 2,890.00	4/5LB, SOMMERMAID, 192135
				CREAM-O-LAND VANPEENEN	NO BID \$ 60.00	NO BID \$ 3,000.00	NO BID LAKEWOOD
34	Cheddar cheese, sharp, yellow, 10 lb. loaf	PHC-750 lbs	750 lbs	MIVILA	\$3.79/LB	\$ 2,842.50	2/5LB, CWT DNRBL, 192112
				CREAM-O-LAND VANPEENEN	NO BID \$ 3.89	NO BID \$ 2,917.50	NO BID LAUBSCHER
35	American cheese, yellow, 160 slices per 5 lb. sleeve, 20 lbs. per case	PHC-4000	4000 lbs	MIVILA	\$3.19/LB	\$ 12,760.00	4/5LB, UNIQUE, 190104
				CREAM-O-LAND VANPEENEN	NO BID \$ 3.35	NO BID \$ 13,400.00	NO BID BONGARD
36	Muenster cheese, 5 lb. loaf	PHC-500	500 lbs	MIVILA	\$3.59/LB	\$ 1,795.00	CWT, SOMMERMAID, 192120
				CREAM-O-LAND VANPEENEN	NO BID \$ 3.65	NO BID \$ 1,825.00	NO BID CABOT
37	Mozzarella cheese, shredded, 5 lb. bag, 30 lbs./case	PHC-1200	1260 lbs	MIVILA	\$3.39/LB	\$ 4,271.40	4/5LB, BELLA, 192127
		CH-60LBS		CREAM-O-LAND VANPEENEN	NO BID \$ 3.55	NO BID \$ 4,473.00	NO BID JACOBO

Mozzarella cheese, 5 lb. loaf	PHC-300	300 lbs	MIVILA CREAM-O-LAND VANPEENEN	\$3.39/LB NO BID \$ 3.30	\$ 1,017.00 NO BID \$ 990.00	CWT, BELLA, 192104 NO BID JACOBO
Swiss cheese, 10 lb. loaf	PHC-750	750 lbs	MIVILA CREAM-O-LAND VANPEENEN	\$3.59/LB NO BID \$ 3.95	\$ 2,692.50 NO BID \$ 2,962.50	CWT, BLOCK ESSENTIALS, 191503 NO BID LAKEWOOD
Provolone cheese, 10 lb. loaf	PHC-200	200 lbs	MIVILA CREAM-O-LAND VANPEENEN	\$3.39/LB NO BID \$ 3.72	\$ 678.00 NO BID \$ 744.00	CWT, BELLA, 192101 NO BID ENRICO
Ricotta cheese, whole milk, 3 lb.	PHC-200	200 ea	MIVILA CREAM-O-LAND VANPEENEN	\$4.39 NO BID \$ 6.00	\$ 878.00 NO BID \$ 1,200.00	3 LB, MONTENA, 191907 NO BID MONTENA

SECTION (C) Line items 42 through 45 will be awarded as a "lump sum bid" to one vendor. Vendor must bid on all line items

2	Assorted yogurt, no fat, - 4 oz. - 24/case, Dannon or equal. NO ASPARTANE	PHC-750	750 cases	MIVILA CREAM-O-LAND VANPEENEN	\$ 21.90 NO BID \$ 22.08	\$ 16,425.00 NO BID \$ 16,560.00	48/4OZ, UPSTATE, 191803 / 192008 / 192010 / 192012 NO BID UPSTATE
3	Greek yogurt, 6oz-12/cs, assor. flavors, Fage or equal NO ASPARTANE	PHC-25	25 cases	MIVILA CREAM-O-LAND VANPEENEN	\$ 18.90 NO BID \$ 20.04	\$ 472.50 NO BID \$ 501.00	VARIETY PACK, CHOBANI, 16/5.3OZ, 258021 NO BID CHOBANI
44	Vanilla yogurt - 6 oz.- 12/case, Dannon or equal NO ASPARTANE	PHC-750	750 cases	MIVILA CREAM-O-LAND VANPEENEN	\$ 8.70 NO BID \$ 8.52	\$ 6,525.00 NO BID \$ 6,390.00	12/6OZ, C-O-L, 191950 NO BID LAYOGURT
45	Assorted yogurt - 6 oz - 12/case, Crowley or equal NO ASPARTANE	PHC-2500	2500 cases	MIVILA CREAM-O-LAND VANPEENEN	\$ 8.70 NO BID \$ 8.52	\$ 21,750.00 NO BID \$ 21,300.00	12/6OZ, C-O-L, #9 NO BID LAYOGURT

SECTION (D) Line items 46 through 55 will be awarded as a "lump sum bid" to one vendor. Vendor must bid on all line items Award is based on the vendor mark up only, for items 46 through 55. The commodity price is set monthly by the Federal Government [http://www.fmmone.com/Price\\_Announcements/Advance/AP201504.pdf](http://www.fmmone.com/Price_Announcements/Advance/AP201504.pdf)

	Dept.	Quantity		*** Vendor unit mark up	(ref) current comm. price	unit price	Total price
46	1 Gallon whole	50 each	MIVILA	NO BID	NO BID	NO BID	NO BID
	CH-50		CREAM-O-LAND	\$ 1.9472	\$ 1.8528	\$ 3.90	\$ 190.00
			VANPEENEN	\$ 1.3472	\$ 1.8528	\$ 3.20	\$ 160.00
47	1/2 Gallon whole	3100 each	MIVILA	NO BID	NO BID	NO BID	NO BID
	PHC-3100		CREAM-O-LAND	\$ 1.2236	\$ 0.9264	\$ 2.15	\$ 6,665.00
			VANPEENEN	\$ 0.9736	\$ 0.9264	\$ 1.90	\$ 5,890.00

48	1/2 Gallon skim	PHC-3200	3200 each	MIVILA	NO BID	NO BID	NO BID	NO BID	5,600.00
				CREAM-O-LAND	\$ 1.2181	\$ 0.5319	\$ 1.75	\$	5,120.00
				VANPEENEN	\$ 1.0681	\$ 0.5319	\$ 1.60	\$	
49	8 oz. Whole	MOW-340000	342000 each	MIVILA	NO BID	NO BID	NO BID	NO BID	97,401.60
				CREAM-O-LAND	\$ 0.169	\$ 0.1158	\$ 0.2848	\$	95,760.00
		CH-2000		VANPEENEN	\$ 0.1642	\$ 0.1158	\$ 0.28	\$	
50	8 oz. Skim	PHC-67600	130000 each	MIVILA	NO BID	NO BID	NO BID	NO BID	29,185.00
				CREAM-O-LAND	\$ 0.158	\$ 0.0665	\$ 0.2245	\$	26,000.00
		MOW-62400		VANPEENEN	\$ 0.1335	\$ 0.0665	\$ 0.20	\$	
51	8 oz. 2%	PHC-170000	170000 each	MIVILA	NO BID	NO BID	NO BID	NO BID	43,401.00
				CREAM-O-LAND	\$ 0.1589	\$ 0.0964	\$ 0.2553	\$	39,100.00
				VANPEENEN	\$ 0.1336	\$ 0.0964	\$ 0.23	\$	
52	4 oz. Whole	PHC-150000	150000 each	MIVILA	NO BID	NO BID	NO BID	NO BID	22,485.00
				CREAM-O-LAND	\$ 0.092	\$ 0.0579	\$ 0.1499	\$	25,500.00
				VANPEENEN	\$ 0.1218	\$ 0.0482	\$ 0.17	\$	
53	4 oz. Skim	PHC-100000	100000 each	MIVILA	NO BID	NO BID	NO BID	NO BID	12,350.00
				CREAM-O-LAND	\$ 0.0902	\$ 0.0333	\$ 0.1235	\$	13,000.00
				VANPEENEN	\$ 0.0968	\$ 0.0333	\$ 0.13	\$	
54	4 oz. 2%	PHC-20000	20000 each	MIVILA	NO BID	NO BID	NO BID	NO BID	4,276.00
				CREAM-O-LAND	\$ 0.1656	\$ 0.0482	\$ 0.2138	\$	3,400.00
				VANPEENEN	\$ 0.1218	\$ 0.0482	\$ 0.17	\$	
55	Qt, Butter Milk	PHC-100	100 each	MIVILA	NO BID	NO BID	NO BID	NO BID	204.00
				CREAM-O-LAND	\$ 2.04	--	\$ 2.04	\$	199.00
				VANPEENEN	\$ 1.9900	N/A	\$ 1.99	\$	

SECTION (E) Line items 56 through 67 will be awarded as a "lump sum bid" to one vendor. Vendor must bid on all line items

56	Ice Cream, Chocolate, 4 oz cups, 48 per case	PHC-1000	1000 cases	MIVILA	871151	\$ 19.85	\$ 19,850.00	24/4OZ
				CREAM-O-LAND	NO BID	NO BID	NO BID	
				VANPEENEN	NO BID	NO BID	NO BID	
57	Ice Cream, Vanilla, 4 oz cups, 48 per case	PHC-1000	1000 cases	MIVILA	871150	\$ 19.85	\$ 19,850.00	24/4OZ
				CREAM-O-LAND	NO BID	NO BID	NO BID	
				VANPEENEN	NO BID	NO BID	NO BID	
58	Ice Cream, Diet Vanilla, 4 oz cups, 48 per case	PHC-1000	1000 cases	MIVILA	871149	\$ 19.85	\$ 19,850.00	24/4OZ
				CREAM-O-LAND	NO BID	NO BID	NO BID	
				VANPEENEN	NO BID	NO BID	NO BID	
59	Ice Cream, Strawberry, 4 oz cups, 48 per case	PHC-750	750 cases	MIVILA	871152	\$ 19.85	\$ 14,887.50	24/4OZ
				CREAM-O-LAND	NO BID	NO BID	NO BID	
				VANPEENEN	NO BID	NO BID	NO BID	
60	Ice Cream, Sherbert, 4 oz cups, 48 per case	PHC-250	240 cases	MIVILA	871153	\$ 19.85	\$ 4,764.00	24/4OZ
				CREAM-O-LAND	NO BID	NO BID	NO BID	
				VANPEENEN	NO BID	NO BID	NO BID	

1	Ice Cream, Vanilla, Cone, 24 per case	PHC-450	7 Cases	MIVILA CREAM-O-LAND VANPEENEN	871684 NO BID NO BID	\$ 21.95 NO BID NO BID	\$ 156.65 NO BID NO BID	ICE CREAM CONE VAN/CHOC, 24/3OZ, RICH'S
2	Ice Cream, Chocolate Sundae, 3 oz cups, 48 per case	PHC-450	7 Cases	MIVILA CREAM-O-LAND VANPEENEN	871604 NO BID NO BID	\$ 25.85 NO BID NO BID	\$ 180.95 NO BID NO BID	12/6OZ
3	Ice Cream, Chocolate Éclair, Bar, 24 per case	PHC-450	7 cases	MIVILA CREAM-O-LAND VANPEENEN	871607 NO BID NO BID	\$ 19.85 NO BID NO BID	\$ 4,764.00 NO BID NO BID	24/3OZ, RICH'S
64	Ice Cream, Vanilla Cruch, Bar, 24 per case	PHC-450	7 cases	MIVILA CREAM-O-LAND VANPEENEN	871626 NO BID NO BID	\$ 27.85 NO BID NO BID	\$ 194.95 NO BID NO BID	RICH'S MILK CHOCOLATE ICE CREAM BAR, 24/3OZ
65	Ice Cream, Strawberry Shortcake, Bar, 24 per case	PHC-450	7 cases	MIVILA CREAM-O-LAND VANPEENEN	871625 NO BID NO BID	\$ 19.85 NO BID NO BID	\$ 138.95 NO BID NO BID	24/3OZ, RICH'S
66	Ice Cream, Vanilla, Sandwich, 24 per case	PHC-450	7 cases	MIVILA CREAM-O-LAND VANPEENEN	871685 NO BID NO BID	\$ 19.85 NO BID NO BID	\$ 4,764.00 NO BID NO BID	24/3OZ, RICH'S
67	Ice Cream, Fudge, Bars, 24 per case	PHC-450	7 Cases	MIVILA CREAM-O-LAND VANPEENEN	871642 NO BID NO BID	\$ 19.85 NO BID NO BID	\$ 4,764.00 NO BID NO BID	24/3OZ, RICH'S

## CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

**SHORT DESCRIPTION** Milk, Dairy Products and Prepared Salads for the County of Passaic Departments and Institutions  
**REQUISITION No./CONTRACT No.** SB-24-034

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

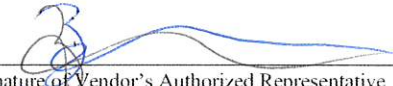
### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

*(Check the Appropriate Box)*

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

**(Attach Additional Sheets if Necessary.)**

  
 \_\_\_\_\_  
 Signature of Vendor's Authorized Representative  
Zuri Hernandez  
 \_\_\_\_\_  
 Print Name and Title of Vendor's Authorized Representative  
Mivila Foods  
 \_\_\_\_\_  
 Vendor's Name  
220 Getty Avenue  
 \_\_\_\_\_  
 Vendor's Address (Street Address)  
Daterson, NJ 07503  
 \_\_\_\_\_  
 Vendor's Address (City/State/Zip Code)

3-15-24  
 \_\_\_\_\_  
 Date  
20-1721987  
 \_\_\_\_\_  
 Vendor's FEIN, EIN or FTIN  
973 278 4148  
 \_\_\_\_\_  
 Vendor's Phone Number  
973 278 9332  
 \_\_\_\_\_  
 Vendor's Fax Number  
bid@mivila.com  
 \_\_\_\_\_  
 Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

County of Passaic  
Board of County Commissioners



### CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

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#### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

*Kenneth Van Peenen* Member

Print Name and Title of Vendor's Authorized Representative

Van Peenen Foods LLC

Vendor's Name

411 Hargley Rd

Vendor's Address (Street Address)

Wayne NJ, 07410

Vendor's Address (City/State/Zip Code)

Date

3/16/24

27-3328361

Vendor's FEIN, EIN or FTIN

201-906-9785

Vendor's Phone Number

201-625-6340

Vendor's Fax Number

*KVanPeenen@vanpeenenfoods.com*

Vendor's Email Address

#### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

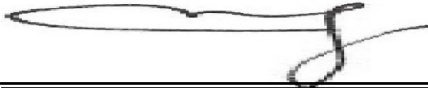
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A CONTRACT AWARD TO ARES HOLDING, LLC  
 D/B/A CMS/NEXTECH FOR PREVENTATIVE MAINTENANCE AND SERVICE OF DIETARY  
 FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO  
 N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-028

THIS RESOLUTION WAS REQUESTED BY:  
 PREAKNESS HEALTHCARE CENTER

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	15.
CAF#	4-01-27-172-001-K01
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING A CONTRACT AWARD TO ARES HOLDING, LLC D/B/A CMS/NEXTECH FOR PREVENTATIVE MAINTENANCE AND SERVICE OF DIETARY FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-028**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on February 20, 2024, the Passaic County Purchasing Agent issued SB-24-028, Preakness Healthcare Center Preventative Maintenance and Service of Dietary Food Service Equipment (“SB-24-028”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

**WHEREAS**, Ares Holding, LLC d/b/a CMS/Nextech was the lowest responsible bidder to SB-24-028, as evidenced by the tally sheet attached hereto and made part of this Resolution; and

**WHEREAS**, Ares Holding, LLC d/b/a CMS/Nextech agreed to extend pricing under the Passaic County CO-OP #38PCCP; and

**WHEREAS**, the Executive Director of Preakness is recommending to make a contract award to Ares Holding, LLC d/b/a CMS/Nextech for preventative maintenance and service of dietary food service equipment for Preakness, for a contract term, beginning on March 26, 2024 and expiring on February 28, 2025, in an amount not to exceed two hundred thousand dollars (\$200,000.00), with one (1) year option to be exercised at the discretion of the Board; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Ares Holding, LLC d/b/a CMS/Nextech executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed Ares Holding, LLC d/b/a CMS/Nextech is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account No. 4-01-27-172-001-K01, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic authorizes a contract award to Ares Holding, LLC d/b/a CMS/Nextech for preventative maintenance and service of dietary food service equipment for Preakness Healthcare Center, for a contract term, commencing March 26, 2024 and expiring February 28, 2025, in an amount not to exceed two hundred thousand dollars (\$200,000.00), with one (1) year option to be exercised at the discretion of the Board, in accordance with the terms and conditions set forth in SB-24-028.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Purchasing

Agent, Executive Director of Preakness, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

# Request for Taxpayer Identification Number and Certification

**Give form to the  
requester. Do not  
send to the IRS.**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

<b>1</b>	Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>Ares Holdings LLC</b>
<b>2</b>	Business name/disregarded entity name, if different from above. <b>CMS/Nextech</b>
<b>3a</b>	<p>Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor    <input type="checkbox"/> C corporation    <input type="checkbox"/> S corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> <b>LLC.</b> Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>C</b></p> <p><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions)</p>
<b>4</b>	<p>Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;">(Applies to accounts maintained outside the United States.)</p>
<b>3b</b>	If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>
<b>5</b>	Address (number, street, and apt. or suite no.). See instructions. <b>1045 S. John Rodes Blvd.</b>
<b>6</b>	City, state, and ZIP code <b>Melbourne, FL 32904</b>
<b>7</b>	List account number(s) here (optional)
	Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

<b>Social security number</b>	
[ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]	
<b>or</b>	
<b>Employer identification number</b>	
6 5 - 1 1 6 2 4 3 6	

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Part II Certification**

- Under penalties of perjury, I certify that:
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
  - I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
  - I am a U.S. citizen or other U.S. person (defined below); and
  - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**    Signature of U.S. person *Ares R LLC*    Date 1/1/2024

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

<b>Taxpayer Name:</b>	ARES HOLDINGS LLC
<b>Trade Name:</b>	CMS/NEXTECH
<b>Address:</b>	1045 S. JOHN RODES MELBOURNE, FL 32904
<b>Certificate Number:</b>	2405985
<b>Effective Date:</b>	December 10, 2019
<b>Date of Issuance:</b>	March 08, 2024

**For Office Use Only:**  
20240308162833831



### CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

**SHORT DESCRIPTION** Preakness Healthcare Center Preventative Maintenance and Service of Dietary Food Service Equipment

**REQUISITION No./CONTRACT No.** SB-22-010

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

#### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Kim Bunn-Ilinsky  
Signature of Vendor's Authorized Representative  
Kim Bunn-Ilinsky Director of Sales  
Print Name and Title of Vendor's Authorized Representative  
ARES Holdings, LLC DBA CMS/Mxteh  
Vendor's Name  
1045 S John Road  
Vendor's Address (Street Address)  
Melbourne FL 32904  
Vendor's Address (City/State/Zip Code)

3/18/24  
Date  
65-1162436  
Vendor's FEIN, EIN or FTIN  
866-773-7717  
Vendor's Phone Number  
516-681-3124  
Vendor's Fax Number  
Kim@ProtekNY.com  
Vendor's Email Address

#### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

<b>Preakness Healthcare Center Preventative Maintenance and Service of Dietary Food Service Equipment (SB-24-028)</b>
<b>Contract Period: Commence Upon Award through February 28, 2025 with One (1) one-year option to renew</b>
<b><u>Preventative Maintenance Requirements</u></b>
<b><u>SECTION A - KITCHEN (Cook Equipment, Cold Equipment, Mixers, Griddles, Ranges, Convection Ovens, Combi Ovens and Fryers)</u></b>
<b>Vendor <u>must bid</u> on all service items. Award will be to one vendor for Section A.</b>
<b><u>Kitchen-Cook Equipment</u></b>
Check operation and condition of all components
Check all controls for proper operation and adjust as necessary
Adjust all burners to operate at maximum efficiency
Lubricate valves as necessary
Calibrate thermostats
Check all operation mechanisms, such as springs, hinges, etc.
Clean and adjust gas/air ratios and pilots as necessary
<b><u>Kitchen-Cold Equipment</u></b>
Lubricate all moving parts
Clean coils with CO2 tank
Blow out condensate drains
Check and record voltages to all units
Blow out and brush air cooled condensers
Inspect oil levels
Inspect for vibrations and noise
Inspect heaters
Inspect fan assemblies
Clean and adjust temperature and pressure
Check and adjust all belts
Check and adjust operation and safety controls
Check all electrical components
Check all refrigerant levels and test for leaks
Inspect equipment drains and condensate pans for deterioration
<b><u>Kitchen-Mixers</u></b>
Check power cord and plug
Check for tight belts and excessive wear

Check lubrication per manufacturer specification
<b><u>Kitchen-Griddles</u></b>
Check power cord and plug
Check proper pilot light burning and burners for blue flame
Check thermostats for 350 degrees with thermostat
<b><u>Kitchen-Ranges</u></b>
Inspect burners for cracks
Keep burner valves greased
Keep burner ports clear and open
Check that oven door close tightly
Check that gas cocks turn smoothly
<b><u>Kitchen-Convection Ovens</u></b>
Check that snorkel tube is not blocked
Inspect blower wheel for obstructions
Check door openings and closings for proper alignment and seal
Check that temperature is within 15 degrees of 350
Check to make sure flue is free of all obstructions when oven is in operation
Gas units on casters must have a restraining device to prevent gas line breaks
<b><u>Kitchen-Combi Ovens</u></b>
De-time broiler according to manufacturer guidelines
Check for leaks
<b><u>Kitchen-Fryers</u></b>
Check all areas for gas leaks and grease leaks
Check that pilot light is lit and holds
Check operation and condition of burners
Check thermostat and hi-limit probes for leaks
Check that flue is open and clean

SECTION A-KITCHEN (Cook Equipment, Cold Equipment, Mixers, Griddles, Ranges, Convection Ovens, Combi Ovens and Fryers)		SECTION A-KITCHEN - (Cook Equipment, Cold Equipment, Mixers, Griddles, Ranges, Convection Ovens, Combi Ovens and Fryers)	
CONTRACT YEAR 1	COST	1 <sup>ST</sup> YEAR OPTION TO RENEW	COST
Section A: Monthly Service Charge – Inclusive of equipment inspection, preventative maintenance service	\$ 1200 <sup>00</sup> /100	Section A: Monthly Service Charge – Inclusive of equipment inspection, preventative maintenance service	\$ 1200 <sup>00</sup> /100
Hourly Labor Rate – Regular time for items not covered	\$ 130 <sup>00</sup> /100	Hourly Labor Rate – Regular time for items not covered	\$ 130 <sup>00</sup> /100
Holiday Hourly Labor Rate – For items not covered	\$ 260 <sup>00</sup> /100	Holiday Hourly Labor Rate – For items not covered	\$ 260 <sup>00</sup> /100
Parts – For parts, the % off discount shall be the % off the lowest current manufacturers published list price available.	5 %	Parts – For parts, the % off discount shall be the % off the lowest current manufacturers published list price available.	5 %
Example: Discount off Catalog for preventive maintenance and general repair parts \$100,000 minus _____ % discount =	\$ 95,000	Example: Discount off Catalog for preventive maintenance and general repair parts \$100,000 minus _____ % discount =	\$ 95,000
Note: \$100,000 is the estimated dollar amount for parts needed.		Note: \$100,000 is the estimated dollar amount for parts needed.	

**SECTION B - REFRIGERATION/FREEZERS**

**Vendor must bid on all service items. Award will be to one vendor for Section B.**

Refrigeration/Freezers

- Pressure clean/degrease condenser coils
- Clear condensate drain lines
- Check condition of door gaskets, door hinges, and closers
- Monitor/adjust as needed thermostat operation/defrost timers
- Monitor temperature and cycling
- Check compressor operation and control wiring
- Check refrigerant level and unit thermometer
- Check oil motors at oil ports
- Check suction line insulation

SECTION B-REFRIGERATION/FREEZERS		SECTION B-REFRIGERATION/FREEZERS	
CONTRACT YEAR 1	COST	1 <sup>ST</sup> YEAR OPTION TO RENEW	COST
Section B: Quarterly Service Charge – Inclusive of equipment inspection, preventative maintenance service	\$ 1,000 <sup>00</sup> /100	Section B: Quarterly Service Charge – Inclusive of equipment inspection, preventative maintenance service	\$ 1,000 <sup>00</sup> /100
Hourly Labor Rate – Regular time for items not covered	\$ 130 <sup>00</sup> /100	Hourly Labor Rate – Regular time for items not covered	\$ 130 <sup>00</sup> /100
Holiday Hourly Labor Rate – For items not covered	\$ 260 <sup>00</sup> /100	Holiday Hourly Labor Rate – For items not covered	\$ 260 <sup>00</sup> /100
Parts – For parts, the % off discount shall be the % off the lowest current manufacturers published list price available.	5 %	Parts – For parts, the % off discount shall be the % off the lowest current manufacturers published list price available.	5 %
Example: Discount off Catalog for preventive maintenance and general repair parts \$100,000 minus _____ % discount =	\$ 95,000 <sup>00</sup>	Example: Discount off Catalog for preventive maintenance and general repair parts \$100,000 minus _____ % discount =	\$ 95,000 <sup>00</sup> /100
Note: \$100,000 is the estimated dollar amount for parts needed.		Note: \$100,000 is the estimated dollar amount for parts needed.	

**SECTION C - ICE MAKERS**

**Vendor must bid on all service items. Award will be to one vendor for Section C.**

Ice Makers

All removable parts to be cleaned

Bin drain to be pressure cleaned

Replace water filters per manufacturer recommendation

Clean condenser coils

SECTION C - ICE MAKERS		SECTION C - ICE MAKERS	
CONTRACT YEAR 1	COST	1 <sup>ST</sup> YEAR OPTION TO RENEW	COST
Section C: Quarterly Service Charge -- Inclusive of equipment inspection, preventative maintenance service	\$ 3,300 <sup>00</sup> /100	Section C: Quarterly Service Charge -- Inclusive of equipment inspection, preventative maintenance service	\$ 3,300 <sup>00</sup> /100
Hourly Labor Rate -- Regular time for items not covered	\$ 130 <sup>00</sup> /100	Hourly Labor Rate -- Regular time for items not covered	\$ 130 <sup>00</sup> /100
Holiday Hourly Labor Rate -- For items not covered	\$ 260 <sup>00</sup> /100	Holiday Hourly Labor Rate -- For items not covered	\$ 260 <sup>00</sup> /100
Parts -- For parts, the % off discount shall be the % off the lowest current manufacturers published list price available.	5 %	Parts -- For parts, the % off discount shall be the % off the lowest current manufacturers published list price available.	5 %
Example: Discount off Catalog for preventive maintenance and general repair parts \$100,000 minus % discount =	\$ 95,000 <sup>00</sup>	Example: Discount off Catalog for preventive maintenance and general repair parts \$100,000 minus % discount =	\$ 95,000 <sup>00</sup>
Note: \$100,000 is the estimated dollar amount for parts needed.		Note: \$100,000 is the estimated dollar amount for parts needed.	

COUNTY OF PASSAIC  
BOARD OF COUNTY COMMISSIONERS

PHC Preventative Maintenance and Service of Dietary Food Service Equipment  
PROJECT SB-24-028

To the Passaic County Board of County Commissioners:

The undersigned hereby declares that he/she has carefully examined the Bid Documents and that he will contract to carry out and complete said Project at the following prices:

Total Amount of Section A for Year 1 in Words: fourteen thousand four hundred /year plus parts

Total Amount of Section A for Year 1 Numbers: \$ 14,400 /year plus parts

Total Amount of Section A for Option Year 1 in Words: fourteen thousand four hundred /year

Total Amount of Section A for Option Year 1 Numbers: \$ 14,400 /year plus parts

Total Amount of Section B for Year 1 in Words: four thousand per year plus parts

Total Amount of Section B for Year 1 Numbers: \$ 4,000 /yr plus parts

Total Amount of Section B for Option Year 1 in Words: four thousand per year plus parts

Total Amount of Section B for Option Year 1 Numbers: \$ 4,000<sup>00</sup> /yr - plus parts

Total Amount of Section C for Year 1 in Words: thirteen thousand two hundred /year

Total Amount of Section C for Year 1 Numbers: \$ 13,200<sup>00</sup> /100 /year plus parts

Total Amount of Section C for Option Year 1 in Words: thirteen thousand two hundred /year

Total Amount of Section C for Option Year 1 Numbers: \$ 13,200<sup>00</sup> /100 /year plus parts

Signature of Authorized Representative: Kim Bunn-Minsky

Name (Please Print or Type): Kim Bunn-Minsky

Title (Please Print): Director of Sales Date: 3/1/24

Telephone Number: 917-361-3318 Fax Number: 516-681-3134

Email Address: Kim@ProtekNY.com

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A CONTRACT AWARD TO VARIOUS VENDORS TO PROVIDE GROCERIES, CANNED AND FROZEN GOODS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-039

THIS RESOLUTION WAS REQUESTED BY:  
 PREAKNESS HEALTHCARE CENTER

---

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	16.
CAF#	. 4-01-27-172-001-M02 (\$12
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING A CONTRACT AWARD TO VARIOUS VENDORS TO PROVIDE GROCERIES, CANNED AND FROZEN GOODS TO PREAKNESS HEALTHCARE CENTER AND MEALS-ON-WHEELS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. AND SB-24-039**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on February 28, 2024, the Passaic County Purchasing Agent issued SB-24-039, Groceries, Canned and Frozen Goods for the County of Passaic Departments and Institutions (“SB-24-039”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

**WHEREAS**, Cardinal Foods, LLC; H. Schrier & Co., Inc.; Jamac Frozen Food, Corp.; Mivila Corporation d/b/a Mivila Foods; and Universal Coffee, Corp. were the lowest responsible bidders to SB-24-039, as evidenced by the tally sheet attached hereto and made part of this Resolution; and

**WHEREAS**, Mivila Corporation d/b/a Mivila Foods agreed to extend pricing under the Passaic County CO-OP #38PCCP; and

**WHEREAS**, the Executive Director of Preakness is recommending to make a contract award to Cardinal Foods, LLC; H. Schrier & Co., Inc.; Jamac Frozen Food, Corp.; Mivila Corporation d/b/a Mivila Foods; and Universal Coffee, Corp. to provide groceries, canned and frozen goods to Preakness and Meals-on-Wheels, for a contract term, beginning April 1, 2024 and terminating March 31, 2025, in an amount not to exceed one million one hundred thirty thousand dollars (\$1,130,000.00), with one (1) year option to be exercised at the discretion of the Board; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., the aforementioned vendors executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendors are not involved in prohibited activities in Russia and Belarus, and the County confirmed the vendors are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Accounts No. 4-01-27-172-001-M02 (\$121,760.00) and 4-01-27-172-001-F04 (\$597,690.61), or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic authorizes a contract award to Cardinal Foods, LLC; H. Schrier & Co., Inc.; Jamac Frozen Food, Corp.; Mivila Corporation d/b/a Mivila Foods; and Universal Coffee, Corp. to provide groceries, canned and frozen goods to Preakness Healthcare Center and Meals-on-Wheels, for a contract term, commencing April 1, 2024 and expiring March 31, 2025, in an amount not to exceed one million one hundred thirty thousand dollars (\$1,130,000.00), with one (1) year option to be exercised at the discretion of the Board, in

accordance with the terms and conditions set forth in SB-24-039 and Schedule A, as follows:

Cardinal Foods, LLC	\$ 95,000.00
H. Schrier & Co., Inc.	\$325,000.00
Jamac Frozen Food, Corp.	\$210,000.00
Mivila Corporation d/b/a Mivila Foods	\$385,000.00
Universal Coffee, Corp.	\$115,000.00
<b>TOTAL</b>	<b>\$1,130,000.00</b>

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Purchasing Agent, Executive Director of Preakness, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,130,000.00

APPROPRIATION: 4-01-27-172-001-M02- \$423,750.00  
4-01-27-172-001-F04- \$423,750.00  
\*Contingent upon availability of funds in 2025  
adopted budget - \$282,500.00

PURPOSE: Award contract to Cardinal Foods, LLC; H. Schrier & Co., Inc.; Jamac Frozen Food, Corp.; Mivila Corporation d/b/a Mivila Foods; and Universal Coffee, Corp. to provide groceries, canned and frozen goods to Preakness Healthcare Center and Meals-on-Wheels.

  
Richard Cahill, Director of Finance

DATED: March 26, 2024

**COUNTY OF PASSAIC**

**BID TALLY SHEET**

**Straight Bids**

Sherry Arvanitakis, Q.P.A.  
Purchasing Agent

Nadege Allwaters, Esq.  
County Counsel  
Leslie Park, Esq.  
Deputy County Counsel

*Taken by: Nichelle Tello*

*Taken by: Hashiah Brown*

*Typed by: Shantiece Durham*

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on March 12, 2024 at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**  
**SB-24-039 Groceries, Canned and Frozen Goods for the County of Passaic Departments and Institutions**

<b>Vendor</b>	<b>Ack of Addenda</b>	<b>Stmt. Corp. Owner</b>	<b>Non-Coll. Aff.</b>	<b>Disc. I/A Iran</b>	<b>Business Reg. Cert.</b>	<b>Avail to Co-Op</b>	<b>Bid Total</b>
Universal Coffee Corp. 123 47TH Street Brooklyn, NY 11232	X	X	X	Not Signed	X	NO	<b>117 Items Total: \$294,739.90</b>
Bernard Food Industries, Inc 1125 Hartrey Ave, P.O. Box 1497 Evanston, IL 60204	X	X	X	X	X	NO	<b>4 Items Total: \$10,987.50</b>
Jamac Frozen Food Corp 570 Grand Street Jersey City, NJ 07302	X	X	X	X	X	NO	<b>118 Items Total: \$463,098.58</b>
Mivila Foods 226 Getty Avenue Paterson, NJ 07503	X	X	X	X	X	YES	<b>397 Items Total: \$1,373,976.60</b>

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
**Straight Bids**

Sherry Arvanitakis, Q.P.A.  
Purchasing Agent

Nadege Allwaters, Esq.  
County Counsel  
Leslie Park, Esq.  
Deputy County Counsel

*Taken by:* Nichelle Tello  
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**SB-24-039 Groceries, Canned and Frozen Goods for the County of Passaic Departments and Institutions**

Vendor	Ack of Addenda	Stmt. Corp. Owner	Non-Coll. Aff.	Disc. I/A Iran	Business Reg. Cert.	Avail to Co-Op	Bid Total
Prime Riv LLC dba Riviera 2780 Stillwell Avenue Brooklyn, NY 11224	X	X	X	X	X	NO	<b>22 Items Total: \$50,820.00</b>
Cardinal Foods 130 Grand Street Carlstadt, NJ 07072	X	X	X	X	X	NO	<b>69 Items Total: \$202,021.82</b>
H. Schrier & Co., Inc 4901 Glenwood Road Brooklyn, NY 11234	X	X	X	X	X	NO	<b>274 Items Total: \$1,024,978.83</b>
Foodco Distributors Inc 3512 Quentin Road, Suite 204 Brooklyn, NY 11234	<b>REJECTED</b>						

<b>VENDOR</b>	<b>WINNING LINE ITEM</b>
<b>UNIVERSAL COFFEE</b>	1, 2, 3, 4, 7, 8, 15, 27, 28, 53, 63, 65, 71, 78, 80, 86, 99, 104, 113, 114, 115, 117, 120, 123, 124, 138, 143, 149, 151, 153, 158, 164, 165, 168, 177a, 177b, 177c, 177d, 177e, 224, 275, 287, 296, 297, 301, 302, 309, 312, 314
<b>JAMAC FROZEN FOOD</b>	319, 320, 321, 322, 323, 324, 325, 333, 335, 339, 340, 342, 343, 347, 348, 350, 351, 352, 354, 355, 356, 360, 362, 365, 366, 367, 368, 373, 374, 376, 378, 380, 381, 383, 384, 386, 387, 395, 402, 403, 404, 407, 410, 411a, 411b, 411c, 411d, 411e, 411f, 411g, 411h, 411i, 411j, 411k, 411l, 411m, 411n, 411o, 411p, 411q, 411r, 411s, 411t, 411u, 411v

<b>MIVILA FOODS</b>	6, 9, 10, 16, 18, 19, 20, 21, 22, 25, 26, 29, 32, 34, 35, 36, 37, 41, 44, 45, 47, 48, 49, 50, 51, 52, 54, 57, 58, 61, 64, 72, 77, 79, 85, 87, 90, 91, 92, 93, 95, 106, 109, 112, 121, 122, 125, 126, 127, 132, 133, 134, 135, 139, 147, 155, 157, 167, 169, 170, 172, 173, 174, 175, 176, 190, 192, 200, 201, 204, 207, 208, 209, 212, 217, 220, 221, 223, 226, 232, 237, 240, 241, 244, 245, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 273, 274, 277, 278, 279, 280, 285, 286, 286, 289, 291, 292, 294, 295, 300, 303, 304, 305, 306, 310, 311, 315, 316, 331, 337, 338, 358, 371, 372, 375, 389, 390, 391, 392, 393, 394, 397, 398, 399, 400, 401, 406, 408, 409
<b>CARDINAL FOODS</b>	162, 235, 317, 318, 327, 328, 329, 334, 336, 341, 344, 345, 349, 353a, 359, 361, 363, 370, 379a, 379b, 379c, 379d, 379e, 385

**H. SCHRIER & CO**

11, 12, 13, 14, 17, 23, 24, 30, 31, 33, 38, 39, 40, 42, 43, 46, 55,  
56, 59, 60, 62, 66, 67, 68, 69, 70, 73, 74, 75, 76, 81, 82, 83, 84,  
88, 89, 94, 96, 97, 98, 100, 101, 102, 103, 105, 107, 108, 110,  
111, 118, 119, 128, 129, 130, 131, 136, 137, 140, 141, 142,  
144, 145, 146, 148, 150, 152, 154, 156, 159, 160, 161, 163,  
166, 187, 188, 189, 191, 193, 194, 195, 196, 197, 198, 199,  
202, 203, 205, 206, 210, 211, 213, 214, 215, 216, 218, 219,  
222, 225, 227, 228, 229, 230, 231, 233, 234, 236, 238, 239,  
242, 243, 246, 247, 272, 281, 282, 283, 284, 288, 290, 293,  
298, 299, 307, 308, 326, 330, 332, 346, 353b, 364, 369, 377,  
382, 388, 396, 405



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

**SHORT DESCRIPTION** Groceries, Canned and Frozen Goods for the County of Passaic Departments and Institutions  
**REQUISITION No./CONTRACT No.** SB-24-039

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.


**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.
- OR**
- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

  
Signature of Vendor's Authorized Representative  
ERIC SMITH CEO  
Print Name and Title of Vendor's Authorized Representative  
CARDINAL FOODS LLC  
Vendor's Name  
130 GRAND STREET  
Vendor's Address (Street Address)  
CARLSTADT N.J. 07072  
Vendor's Address (City/State/Zip Code)

3/13/24  
Date  
30-0815411  
Vendor's FEIN, EIN or FTIN  
201-330-0800  
Vendor's Phone Number  
201-330-1078  
Vendor's Fax Number  
ERIC@CARDINALFOODS.COM  
Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262f(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



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**(Attach Additional Sheets if Necessary.)**

David Libertoff  
Digitally signed by David Libertoff  
Date: 2024.03.13 11:51:02 -04'00'  
Signature of Vendor's Authorized Representative  
David Libertoff  
Print Name and Title of Vendor's Authorized Representative  
H. Schrier & Co., Inc.  
Vendor's Name  
4901 Glenwood Rd  
Vendor's Address (Street Address)  
Brooklyn ,NY 11234  
Vendor's Address (City/State/Zip Code)

3/13/2024  
Date  
112854301  
Vendor's FEIN, EIN or FTIN  
718.258.7550  
Vendor's Phonic Number  
718.258.9586  
Vendor's Fax Number  
www.schrierfoodservice.com  
Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



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*(Attach Additional Sheets if Necessary.)*

 _____ Signature of Vendor's Authorized Representative	_____ Date
Zuri Hernandez _____ Print Name and Title of Vendor's Authorized Representative	22-1721987 _____ Vendor's FEIN, EIN or FTIN
Mivila Foods _____ Vendor's Name	973 248 4148 _____ Vendor's Phone Number
226 Getty Avenue _____ Vendor's Address (Street Address)	973 248 9332 _____ Vendor's Fax Number
Paterson, NJ 07503 _____ Vendor's Address (City State Zip Code)	bid@mivila.com _____ Vendor's Email Address

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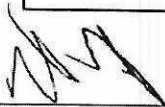
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*(Attach Additional Sheets if Necessary.)*

  
\_\_\_\_\_  
Signature of Vendor's Authorized Representative  
KALMAN KUT, President  
\_\_\_\_\_  
Print Name and Title of Vendor's Authorized Representative  
UNIVERSAL Coffee CORP.  
\_\_\_\_\_  
Vendor's Name  
123 47TH Street.  
\_\_\_\_\_  
Vendor's Address (Street Address)  
Brooklyn, N.Y. 11230  
\_\_\_\_\_  
Vendor's Address (City/State/Zip Code)

3/14/24  
\_\_\_\_\_  
Date  
131897198  
\_\_\_\_\_  
Vendor's FEIN, EIN or FTIN  
718-768-4848  
\_\_\_\_\_  
Vendor's Phone Number  
718-768-0589  
\_\_\_\_\_  
Vendor's Fax Number  
Info@UNIVERSALCOFFEE.COM  
\_\_\_\_\_  
Vendor's Email Address

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(Attach Additional Sheets if Necessary.)

*Michael Bestine*  
Signature of Vendor's Authorized Representative  
Michael Bestine SALES  
Print Name and Title of Vendor's Authorized Representative  
JAMAC FROZEN FOOD CORP.  
Vendor's Name  
570 GRAND ST.  
Vendor's Address (Street Address)  
JERSEY CITY NJ 07302  
Vendor's Address (City/State/Zip Code)

2-18-24  
Date  
22-2445292  
Vendor's FEIN, EIN or FTIN  
(201) 333-6200  
Vendor's Phone Number  
(201) 333-1035  
Vendor's Fax Number  
orders@jamac.net  
Vendor's Email Address

**Definitions:**

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# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO METRO TECH SUPER HOLDINGS, LLC D/B/A PRO-TEK SERVICES OF NY, LLC FOR MAINTENANCE SERVICES PROVIDED TO PREAKNESS HEALTHCARE CENTER UNDER SB-22-010, PURSUANT TO N.J.A.C. 5:30-11.10

THIS RESOLUTION WAS REQUESTED BY:  
 PREAKNESS HEALTHCARE CENTER

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REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/20/2024
Adopted Date	
Agenda Item	17.
CAF#	3-01-27-172-001-K01
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO METRO TECH SUPER HOLDINGS, LLC D/B/A PRO-TEK SERVICES OF NY, LLC FOR MAINTENANCE SERVICES PROVIDED TO PREAKNESS HEALTHCARE CENTER UNDER SB-22-010, PURSUANT TO N.J.A.C. 5:30-11.10**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on December 14, 2021, the Passaic County Purchasing Agent issued SB-22-010, Preakness Healthcare Center Preventive Maintenance and Service of Dietary Food Service Equipment (“SB-22-010”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, on January 25, 2022, the Board passed Resolution No. R20220042, authorizing a contract award to Metro Tech Super Holdings, LLC d/b/a Pro-Tek Services of NY, LLC under SB-22-010 for a contract term, commencing February 1, 2022 and expiring January 1, 2023, in an amount not to exceed eighty-five thousand dollars (\$85,000.00), with two (2) one-year options to be exercised at the discretion of the Board; and

**WHEREAS**, on November 22, 2022, the Board passed Resolution No. R-22-1015, authorizing a one-month contract extension from January 1, 2023 through January 31, 2023, in an amount not to exceed nine thousand dollars (\$9,000.00); and exercising the first one-year option under SB-22-010, for a contract term, commencing February 1, 2023 and expiring January 31, 2024, in an amount not to exceed one hundred thirty thousand dollars (\$130,000.00); and

**WHEREAS**, on December 13, 2022, the Board passed Resolution No. R-22-1134, increasing the appropriation to Metro Tech Super Holdings, LLC d/b/a Pro-Tek Services of NY, LLC by fifty-five thousand dollars (\$55,000.00) for 2022; and

**WHEREAS**, on September 26, 2023, the Board passed Resolution No. R-23-0871, authorizing an additional appropriation to Metro Tech Super Holdings, LLC d/b/a Pro-Tek Services of NY, for the contract term, beginning February 1, 2023, and expiring January 31, 2024, in an amount not to exceed one hundred thousand dollars (\$100,000.00); and

**WHEREAS**, the Executive Director of Preakness is recommending to award an additional appropriation to Metro Tech Super Holdings, LLC d/b/a Pro-Tek Services of NY, LLC to pay for services provided under SB-22-010 from February 1, 2023 through January 31, 2024, in an amount not to exceed twenty-two thousand one hundred dollars (\$22,100.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.10, the County is permitted to increase the award amount under contracts competitively bid pursuant to N.J.S.A. 40A:11-4, where such contracts are deemed open-ended contracts, as is the case here; and

**WHEREAS**, funds are available in Account No. 3-01-27-172-001-K01, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.10, the Board of County Commissioners of the County of Passaic authorizes an additional appropriation to Metro Tech Super Holdings, LLC d/b/a Pro-Tek Services of NY, LLC for services provided to Preakness Healthcare Center under SB-22-010, for the contract term, commencing February 1, 2023 and expiring January 31, 2024, in an amount not to exceed twenty-two thousand one hundred dollars (\$22,100.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Executive Director of Preakness, Purchasing Agent, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 202

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,100.00

APPROPRIATION: 3-01-27-172-001-K01

PURPOSE: Authorize increase in award to Metro Tech Super Holdings, LLC d/b/a Pro-Tek Services of NY, LLC for maintenance services provided to Preakness Healthcare Center.



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Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION DECREASING THE GRANT AWARDED TO THE PASSAIC COUNTY SUPERIOR COURT FOR THE LIFE SKILLS/MENTORING PROGRAM FOR CALENDAR YEAR 2024, DUE TO A REDUCTION IN THE LEVEL OF SERVICE, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
 HUMAN SERVICES

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REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/20/2024
Adopted Date	
Agenda Item	18.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION DECREASING THE GRANT AWARDED TO THE PASSAIC COUNTY SUPERIOR COURT FOR THE LIFE SKILLS/MENTORING PROGRAM FOR CALENDAR YEAR 2024, DUE TO A REDUCTION IN THE LEVEL OF SERVICE, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“County”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Department of Human Services (“Department”) is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged and homeless citizens; and

**WHEREAS**, on February 27, 2024, the Board passed Resolution No. R-24-168, authorizing a grant award to the Passaic County Superior Court for the Life Skills/Mentoring Program for calendar year 2024, in an amount not to exceed twenty-three thousand three hundred twenty dollars (\$23,320.00); and

**WHEREAS**, the Director of the Department is seeking authorization to decrease the grant awarded to the Passaic County Superior Court for the Life Skills/Mentoring Program for calendar year 2024, from twenty-three thousand three hundred twenty dollars (\$23,320.00) to fifteen thousand dollars (\$15,000.00), due to a reduction in the level of service; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health, and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes the Department of Human Services to decrease the grant awarded to the Passaic County Superior Court for the Life Skills/Mentoring Program for calendar year 2024, from twenty-three thousand three hundred twenty dollars (\$23,320.00) to fifteen thousand dollars (\$15,000.00), due to a reduction in the level of service.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Director of Human Services and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

JDP

March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
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Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR A GRANT FROM THE NEW JERSEY FOOD SECURITY INITIATIVE TO DEVELOP AND SUSTAIN ANIT-HUNGER POLICY OUTREACH AND PROGRAMMING.

THIS RESOLUTION WAS REQUESTED BY:  
 HUMAN SERVICES

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REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/20/2024
Adopted Date	
Agenda Item	19.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR A GRANT FROM THE NEW JERSEY FOOD SECURITY INITIATIVE TO DEVELOP AND SUSTAIN ANIT-HUNGER POLICY OUTREACH AND PROGRAMMING.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the County through its Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantage and homeless citizens; and

**WHEREAS**, the Director of the Department is requesting a Resolution authorizing the Department to apply for a grant from the New Jersey Food Security Initiative to develop and sustain anti-hunger policy outreach and programming; and

**WHEREAS**, the project will aim to increase public awareness and understanding that solving food insecurity is vital to the health and well-being of individuals, families, the New Jersey economy, and every local community; and

**WHEREAS**, this matter was discussed at the March 19, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the Department of Human Services to apply for a grant from the New Jersey Food Security Initiative to develop and sustain anti-hunger policy outreach and programming; and

**LET IT BE FURTHER RESOLVED**, that the Director of the Board, the County Counsel, and Clerk of the Board are hereby authorized to take the necessary actions to accept the grant application authorized on behalf of the County of Passaic.

JDP

March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

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Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO APPLY FOR THE DRUG-FREE COMMUNITIES SUPPORT PROGRAM GRANT FROM THE WHITE HOUSE OFFICE OF NATIONAL DRUG CONTROL POLICY.

THIS RESOLUTION WAS REQUESTED BY:  
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/20/2024
Adopted Date	
Agenda Item	20.
CAF#	
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO APPLY FOR THE DRUG-FREE COMMUNITIES SUPPORT PROGRAM GRANT FROM THE WHITE HOUSE OFFICE OF NATIONAL DRUG CONTROL POLICY.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the County through its Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantage and homeless citizens; and

**WHEREAS**, the Director of the Department is requesting a Resolution authorizing the Department to apply for the Drug-Free Communities Support Program Grant (hereafter “DFC”) from the White Office of National Drug Control Policy, the DFC support program partners with the Center of Disease Control and Prevention, and the Community-Anti-Drug Coalitions of America to provide support and guidance to DFC Coalitions related to coalition-building, programmatic expertise, and evaluation support.

**WHEREAS**, the purpose of the grant is to mobilize community leaders in identifying and responding to the drug problems unique to their community and changing local community environmental conditions tied to substance use; and

**WHEREAS**, this matter was discussed at the March 19, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the Passaic County Department of Human Services to apply for the Drug-Free Communities Support Program Grant (hereafter “DFC”) from the White House Office of National Drug Control Policy, the DFC support program partners with the Center of Disease Control and Prevention, and the Community-Anti-Drug Coalitions of America to provide support and guidance to DFC Coalitions related to coalition-building, programmatic expertise, and evaluation support; and

**LET IT BE FURTHER RESOLVED**, that the Director of the Board, the County Counsel, and Clerk of the Board are hereby authorized to take the necessary actions to accept the grant application authorized on behalf of the County of Passaic.

JDP

March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
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Matthew P. Jordan, Esq.  
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 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT UNDER RFP-24-015 TO REBID TRANSPORTATION SERVICES GRANT ADMINISTERED BY THE COUNTY OF HUMAN SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/20/2024
Adopted Date	
Agenda Item	21.
CAF#	G-01-41-815-024-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT UNDER RFP-24-015 TO REBID TRANSPORTATION SERVICES GRANT ADMINISTERED BY THE COUNTY OF HUMAN SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

**WHEREAS**, the Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social services programs, under which this program falls; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R23-0616, dated June 27, 2023, authorizing the Department to initiate the RFP process for transportation services for families receiving TANF; and

**WHEREAS**, on February 28, 2024, the Purchasing Agent unsealed responses to Rebid Transportation Services Grant administered by the Department, RFP-24-015 (hereafter “RFP-24-015”); and

**WHEREAS**, in accordance with the law, a Review Committee convened to review the responses to RFP-24-015, and in a memorandum dated March 4, 2024 attached to and made part of this Resolution, recommended an award of contract to the following approved vendor, JKL Transportation Services, Inc., in the amount of \$30,000.00 for a term commencing on January 1, 2024 to December 31, 2024, with up to four (4) one (1) year options to renew; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for the projects under RFP-24-015 are publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, funds are available in Account No. G-01-41-815-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, this matter was discussed at the March 19, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter “Board”) is authorizing contract awards to the following approved vendor JKL Transportation Services, Inc. totaling \$30,000.00 for a term commencing January 1, 2024, to December 31, 2024, with up to four (4) one (1) year options to renew; and

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to the approved vendors as stated herein and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk to the Board; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, Director of the Board, and County Counsel are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: G-01-41-815-024-213

PURPOSE: Award contract to JKL Transportation Services, Inc. to provide transportation services.



---

Richard Cahill, Director of Finance

DATED: March 26, 2024

**RFP 24-015**

**Re-Bid Transportation Services Grant Administered by The County Department Of Human Services**

A review committee was convened for the purpose of evaluating requests for proposals submitted to the Purchasing Department in response to RFP 24-015 for the Passaic Department of Human Services. The committee consisted of Khadijah Slade, Danielle Petillo, and Tashai McFarlane.

The review committee convened on March 4, 2024. Proposals were evaluated utilizing the following criteria:

Management- 30 points, Technical -50 points and Cost -20 points

Below are the Vendors that submitted proposals and a composite point total of the evaluation.

- A. Proposal submitted by: JKL Transportation Services, 290 E 25<sup>th</sup> Street, Paterson, NJ 07514

Committee feedback and analysis: The applicant provided good detail with regard to the number of rides to be provided under the grant. The applicant provided a complete budget that was cost effective. This application is from an organization with a positive history of providing this type of service for the county.

Total Composite Score: 63

**Committee recommendations:**

\$30,000 to be awarded to JKL Transportation for transportation services for families receiving TANF.



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

**SHORT DESCRIPTION** JKL Transportation Services

**REQUISITION No./CONTRACT No.** RFP-24-015

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

*(Check the Appropriate Box)*

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

**(Attach Additional Sheets if Necessary.)**

*James D Bethea*

Signature of Vendor's Authorized Representative

**James D Bethea**

Print Name and Title of Vendor's Authorized Representative

**James D Bethea CEO**

Vendor's Name

**290 East 25th Street**

Vendor's Address (Street Address)

**Paterson, New Jersey 07514**

Vendor's Address (City/State/Zip Code)

**March 15, 2024**

Date

**45-536747**

Vendor's FEIN, EIN or FTIN

**862-290-4600**

Vendor's Phone Number

**973-761-2081**

Vendor's Fax Number

**jktransportation@myyahoo.com**

Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

# County of Passaic

## Board of County Commissioners



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Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A TRAINING PARTNERSHIP ALLOCATION OF \$57,287.42 TO THE GARDEN STATE EMPLOYMENT AND TRAINING ASSOCIATION, AS REQUIRED BY THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, PROGRAM YEAR 2023/FISCAL YEAR 2024 BUDGET GUIDELINES AND REQUIREMENTS

THIS RESOLUTION WAS REQUESTED BY:  
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/21/2024
Adopted Date	
Agenda Item	22.
CAF#	G-01-41-721-023-PE1 (\$21,0
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING A TRAINING PARTNERSHIP ALLOCATION OF \$57,287.42 TO THE GARDEN STATE EMPLOYMENT AND TRAINING ASSOCIATION, AS REQUIRED BY THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, PROGRAM YEAR 2023/FISCAL YEAR 2024 BUDGET GUIDELINES AND REQUIREMENTS**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“County”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Department of Human Services (“Department”) is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged and homeless citizens; and

**WHEREAS**, on January 2, 2024, the Director of the Passaic County Workforce Development Board received a notice from the State of New Jersey, Department of Labor and Workforce Development (“NJLW”), attached hereto and made part of this Resolution, notifying the County that NJLW’s Program Year 2023 (“PY23”) and Fiscal Year 2024 (“FY24”) budget guidelines require all local workforce development boards to allocate 2% of PY23 funds to professional development opportunities for staff of local workforce development boards and one stop; and

**WHEREAS**, NJLW further required that half of the funds designated for professional development opportunities to be allocated to the Garden State Employment Training Association (“GSETA”), which will provide professional development training to staff of the Passaic County Workforce Development Center and One Stop Career Center; and

**WHEREAS**, the Passaic County Workforce Development Center received an invoice from GSETA, attached hereto and made part of this Resolution, in the amount of fifty-seven thousand two hundred eighty-seven dollars and forty-two cents (\$57,287.42), which represents 1% of funds awarded to the County for PY23; and

**WHEREAS**, the Director of the Department is seeking authorization to allocate fifty-seven thousand two hundred eighty-seven dollars and forty-two cents (\$57,287.42) to GSETA, as required by NJLW’s PY23/FY24 budget guidelines and requirements; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., GSETA executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed GSETA is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account Nos. G-01-41-721-023-PE1 (\$21,098.96), G-01-41-723-023-PE1 (13,456.81), and G-01-41-722-23-PE1 (\$22,731.65), or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic hereby authorizes a training partnership allocation, in an amount not to exceed fifty-seven thousand two hundred eighty-seven dollars and forty-two cents (\$57,287.42), to the Garden State Employment Training Association, as required by the State of New Jersey, Department of Labor and Workforce Development, PY23/FY24 budget guidelines and requirements.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel,

Director of Human Services, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

JDP

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$57,287.42

APPROPRIATION: G-01-41-721-023-PE1 - \$21,098.96  
G-01-41-723-023-PE1 - \$13,456.81  
G-01-41-722-023-PE1 - \$22,731.65

PURPOSE: Award contract to Garden State Employment Training Association to provide professional development training to staff of the Passaic County Workforce Development Center and One Stop Career Center.



---

Richard Cahill, Director of Finance

DATED: March 26, 2024

**COUNTY OF PASSAIC**  
**WORKFORCE DEVELOPMENT BOARD**  
**401 GRAND STREET - ROOM 506**  
**PATERSON, NJ 07505**

REQUISITION	
NO.	R4-10373

S H I P  T O	COUNTY OF PASSAIC WORKFORCE DEVELOPMENT BOARD 401 GRAND STREET - ROOM 506 PATERSON, NJ 07505
V E N D O R	VENDOR #: 09984 GSETA-GARDEN STATE EMPLOYMENT AND TRAINING ASSOCIATION 1111 MALKRESS ROAD, SUITE 101 CHERRY HILL, NJ 08003

ORDER DATE: 03/13/24  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	23-24 GSETA/NJDOL Allocation		57,287.4200	57,287.42
	36.83 %	G-01-41-721-023-PE1		
	23.49 %	G-01-41-723-023-PE1		
	39.68 %	G-01-41-722-023-PE1		
	23-24 GSETA/NJDOL Allocation			
	Professional Development (Conference & Training)			
	1% of PY23 Adult, Dislocated Worker, & Youth Grants			
	TERM: 7/1/23 - 6/30/24			
	RESOLUTION: DATE:			
			TOTAL	57,287.42

\_\_\_\_\_  
REQUESTING DEPARTMENT

\_\_\_\_\_  
DATE



PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lieutenant Governor

## State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 055, TRENTON, NEW JERSEY 08625-0055

ROBERT ASARO-ANGELO  
Commissioner

January 2, 2024

Duwan Bogert, Director  
Passaic County  
200 Memorial Drive  
Paterson, NJ 07505

Dear Duwan Bogert:

NJDOL and the Garden State Employment and Training Association (GSETA) are continuing to work together to build a partnership to support joint training opportunities for Local Workforce Development Boards (LWDBs) and One Stop Career Center staff.

As highlighted in NJDOL's PY23/FY24 Budget Policy

([https://www.nj.gov/labor/wioa/documents/resources/WD\\_PY22\\_16NJDOLBudgetPolicy.pdf](https://www.nj.gov/labor/wioa/documents/resources/WD_PY22_16NJDOLBudgetPolicy.pdf)) all LWDBs are required to allocate 2% of PY23 funds to professional development opportunities for LWDB and One Stop staff. As part of this, we are asking each LWDB to provide half of that (the equivalent of 1% of PY23 funds) to GSETA to support this partnership.

Please see the attached invoice from GSETA for details regarding your LWDB's contributions to this training partnership.

If you have any questions about this requirement or invoice please reach out to [WIOAPOD@dol.nj.gov](mailto:WIOAPOD@dol.nj.gov).

Sincerely,

*Yolanda H. Allen*

Yolanda H. Allen, D.P.A.  
Assistant Commissioner, Workforce Development

Cc: Pasquale "Pat" Lepore, Chief Elected Official  
Steven Rose, LWDB Chair  
Theresa Vallely, Director, Office of Internal Audit

Attachment: GSETA invoice



WORKFORCE  
DEVELOPMENT

**"Opportunity. Stability. Dignity."**  
OFFICE OF THE ASSISTANT COMMISSIONER

*New Jersey is an Equal Opportunity Employer  
Printed on Recycled and Recyclable Paper*

# INVOICE

**Garden State Employment and Training Association, Inc.**  
1480 Tanyard Rd. Suite B  
Sewell, NJ 08080

camdenctywdb@gmail.com  
+1 (856) 384-6931



## Passaic County Workforce Development Center

**Bill to**

Davidene Alpart  
Passaic County Workforce Development Center  
401 Grand Street, Room 506  
Paterson, New Jersey 07505

**Ship to**

Davidene Alpart  
Passaic County Workforce Development Center  
401 Grand Street, Room 506  
Paterson, New Jersey 07505

**Invoice details**

Invoice no.: 1868  
Terms: Net 30  
Invoice date: 12/04/2023  
Due date: 01/03/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.	12/04/2023	<b>2023-2024 GSETA/NJDOL Training Partnership Allocation</b> This amount was determined to be 1% of your LWDB's contribution for GSETA's training partnership for Professional Development Opportunities for program year 2023. Please see formal letter from Assistant Commissioner, Dr. Allen, for supporting documents.		1	\$57,287.42	\$57,287.42
					<b>Total</b>	<b>\$57,287.42</b>



**Mailing Address:**  
550 Jersey Avenue  
New Brunswick, New Jersey 08901  
[www.gseta.org](http://www.gseta.org)

**Samantha Pfeiffer**  
Executive Director  
[sjpfeiffer.gseta@gmail.com](mailto:sjpfeiffer.gseta@gmail.com)

**Kevin J. Kurdziel**  
President  
(732) 745-3601  
[Kevin.Kurdziel@dol.nj.gov](mailto:Kevin.Kurdziel@dol.nj.gov)

**Jeffrey S. Swartz**  
1<sup>st</sup> Vice President  
(856) 751-1500  
[jeff@ccwib.com](mailto:jeff@ccwib.com)

**Francis Kuhn**  
2<sup>nd</sup> Vice President  
(609) 485-0153 ext. 4805  
[kuhn\\_francis@aclink.org](mailto:kuhn_francis@aclink.org)

**Monica Mulligan**  
Secretary  
908-704-6326  
[mulliga@co.somerset.nj.us](mailto:mulliga@co.somerset.nj.us)

**Allison Spinelli**  
Treasurer  
[Aspinel3@rcsj.edu](mailto:Aspinel3@rcsj.edu)

**Paul Grzella**  
Trustee  
908-203-6044  
[grzella@co.somerset.nj.us](mailto:grzella@co.somerset.nj.us)

**Karen Gaylord**  
Trustee  
973-733-5955  
[gaylordk@ci.newark.nj.us](mailto:gaylordk@ci.newark.nj.us)

**Yolanda Taylor**  
Trustee  
(732) 683-8850 ext. 3711  
[Yolanda.taylor@dol.nj.gov](mailto:Yolanda.taylor@dol.nj.gov)

To Whom It May Concern:

I hope this letter finds you well. Recently, each local Workforce Development Board received an invoice with correspondence from Dr. Yolanda Allen, Assistant Commissioner, New Jersey Department of Labor & Workforce Development, concerning each local area's allocation for Garden State Employment & Training Association (GSETA) training partnership. As a result, GSETA is providing clarification regarding how that funding is going to be allocated in the current program year 2023.

GSETA has utilized funding for various projects for the local areas to use for professional development for local staff. The initial portion will be used to fund LinkedIn Learning Licenses per local area. These will be supplied to the local areas on a 6-month pilot basis, to determine staff needs across the state. The Learning licenses will enable each local area to customize various aspects of staff training and development.

Another portion of the funding will be used for staff training and development through Workforce 180's subscription services. This training subscription will allow for the individual to gain access to all the certification programs through workforce 180 including: business for women (4 hours), Business Services (5 hours), Case Management 1,2 & 3 (21 hours), Leadership Development (3 hours), Motivational Interviewing (5 hours), Racial Equity (4 hours), Reentry Services (5 hours), Time Management (3 hours) and Youth Navigator (5 hours). These courses can be done individually or as a whole subscription. Each course includes 12-month access, Progress Bar, Handouts, and custom video introductions from all the instructors.

The next portion of the funding will be used for staff to obtain a nationally recognized Workforce Development Professional Credential. First this credential will provide staff with innovative resources and techniques to enhance delivery of services to customer of your One Stop Career Centers. Training will be offered according to the staff's level of experience and role within their workforce system. In addition,

the institute will be offering a recertification program. This will ensure that staff continue earning recited that will keep their credentials current.

Conferences can be a prime opportunity for one individual to obtain a large number of resources and networking while also gaining top knowledge through the professional development workshops during the conference. Along with GSETA's registration for the October 2024 conference, GSETA will offer to pay for indicated individuals from each local area to attend professional development conferences through the allocation funding. Federal restrictions will also apply to this funding and previous approval from directors and reimbursement will be discussed prior to payment being made for the individual. If a director or one-stop staff member is interested in hosting an in-person training for their local area or region, allocation funding can be used to pay for that training as well.

Workforce Development Directors will be able to designate appropriate staff for the training, including recently hired individuals, and employees of our state NJDOL. Partners such as Employment Services and Division of Vocational Rehabilitation Services.

Each Local area will be provided their allocation funding number for each of these options. With each local area requiring unique needs for their staff, directors will collaborate with their teams and operators to sign up the appropriate members of their staff for available programs. The local areas will be asked to provide these training opportunities for their staff as well as Employment Services Staff at their locations.

Funding allocations have been set at 1% of each local areas WIOA and WFNJ funding as determined by NJ DOL. Additionally, each local area has access to an additional 1% of its allocated WIOA and WFNJ funds for staff training and development, should there be a need to train more staff.

Program	Allocation \$57,283.42
LinkedIn Learning Licenses	\$45 per person
Workforce 180 subscription (70+ hours of training and 12-month access)	50 spots available, \$1000 per person
Certified Workforce Development Professional Credentialing	\$500 per person, recertification after 3 years \$400
Reserve 2024 Conference Registration	\$645pp May 1 - June 30, \$695pp July 1-Sept 15
Additional Conference (state run or national)	Depending on the conference cost, reimbursement will be determined.

If there are leftover funds at the end of program year 2023, the local areas will be made aware of this amount to plan with GSETA on how they would like the funds to be spent in program year 2024. The funds will carryover from year to year to accommodate the change of officers and programs at the one-stop.

Finally, it needs to be made critically clear that GSETA will not be assuming fiscal responsibility for local areas to be a part of these programs. Once the invoices have been paid, the participants will be enrolled by GSETA. No exceptions will be made. GSETA expects invoices to be paid in a timely manner.

Thank you for your time and please contact GSETA's Executive Director, Samantha Pfeiffer, or GSETA's Second Vice President, Fran Kuhn with any questions or comments.

**Memorandum of Understanding**

This agreement, made effective this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Garden State Employment and Training Association (GSETA) and \_\_Passaic County\_\_ on behalf of him/herself, agents, employees, assigns, representatives, successors, subrogees, and insurers.

Whereas \_ Passaic County \_ is empowered to so all things necessary for the proper maintenance and successful and contious operations of \_ Passaic County \_, and

Whereas GSETA desires to perform services for \_ Passaic County \_\_ in accordance with the terms and conditions prescribed herein.

1. Time of Performance

The service as stated in Article II hereof shall commence upon receipt of payment and conclude on or before July 1, 2024.

It is understood that \_ Passaic County \_'s obligation under this agreement is funded in whole or in part by State and/or Grant funds. It is agreed that all obligations of State and/or Grant funds by \_ Passaic County \_ under this agreement are contingent on the availability of lawful appropriations and/or the availability of funds pursuant to the grant.

2. Scope of Services

Once payment has been received for \_ Passaic County \_'s local allocation invoice, GSETA will begin integrate the allocation funding to the specific areas for professional development.

The director will give approval for the participate to complete the paid trainings, and the number will be deduced of their total.

Funding will carry over to the next program year and will be able to be used for Workforce development directors staffing and Employment Services staffing in their local areas. It is at the discretion of the director to include other employees outside of this staffing limitations.

Once the director has approved the participant, GSETA will sign up the participant for the approved programs or certifications.

Upon the completion of the program year 2023 (June 2023), each director will get a summary of the progress of each participant from their local area, their remaining total for Program Year 2023 and expected date for the program year 2024 allocation funding to be sent out.

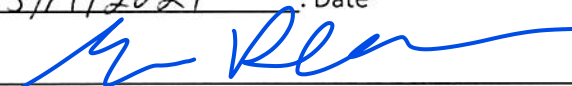
3. Compensation

Upon signature, GSETA will use the funding allocation pre-determined of 1% for \_\_ Passaic County \_\_, upon written approval from the director.

The total amount due was computed according to 1% of the local area's allocation funding stream: \_\_\$ 57,283.42\_\_ for \_\_ Passaic County \_\_.

Approved by:

 : Director  
3/14/2024 : Date

 : GSETA  
3/15/24 : Date



### CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION \_\_\_\_\_

REQUISITION No./CONTRACT No. \_\_\_\_\_

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

#### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

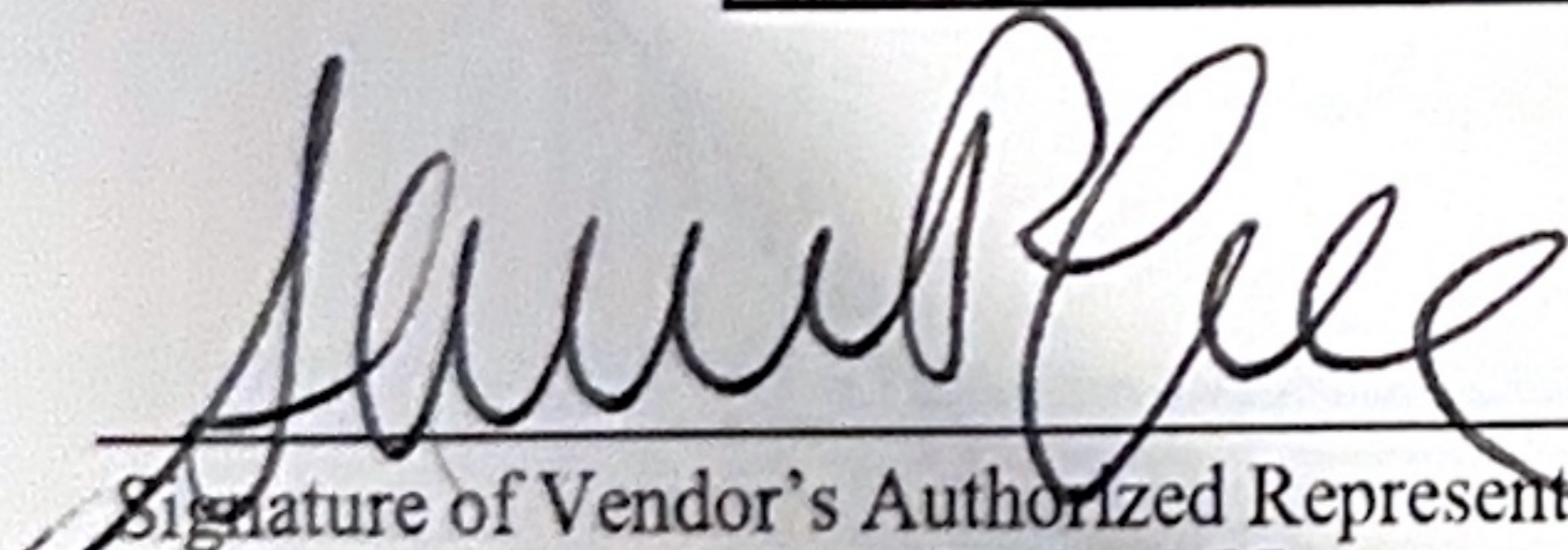
OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)



Signature of Vendor's Authorized Representative

**Samantha Pfeiffer**

Print Name and Title of Vendor's Authorized Representative

**Garden State Employment & Training Assn**

Vendor's Name

**1480 Tanyard Rd Suite B**

Vendor's Address (Street Address)

**Sewell, NJ 08080**

Vendor's Address (City/State/Zip Code)

**3/15/24**

Date

**22-2558673**

Vendor's FEIN, EIN or FTIN

**856-278-6607**

Vendor's Phone Number

Vendor's Fax Number

**sjpfeiffer.gseta@gmail.com**

Vendor's Email Address

#### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP-24-013 AND AWARD VARIOUS PROJECTS FOR YOUTH INVOLVED WITH OR AT RISK OF INVOLVEMENT WITH THE JUVENILE JUSTICE SYSTEM FOR CALENDAR YEAR 2024, JANUARY 1, 2024, TO DECEMBER 31, 2024, WITH TWO (2) ONE YEAR OPTIONS TO RENEW.

THIS RESOLUTION WAS REQUESTED BY:  
 HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/21/2024
Adopted Date	
Agenda Item	23.
CAF#	G-01-41-810-024-213 and G
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE RECOMMENDATION OF THE RFP-24-013 AND AWARD VARIOUS PROJECTS FOR YOUTH INVOLVED WITH OR AT RISK OF INVOLVEMENT WITH THE JUVENILE JUSTICE SYSTEM FOR CALENDAR YEAR 2024, JANUARY 1, 2024, TO DECEMBER 31, 2024, WITH TWO (2) ONE YEAR OPTIONS TO RENEW.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

**WHEREAS**, the Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social services programs, under which this program falls; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R23-0876, dated September 26, 2023, authorizing the Department to initiate the RFP process for various projects for youth involved with or at risk of involvement with the juvenile justice system; and

**WHEREAS**, on February 9, 2024, the Purchasing Agent unsealed responses to Youth Services Commission 2024-2026 Comprehensive Plan Grant administered by the Department, RFP-24-13 (hereafter “RFP”); and

**WHEREAS**, in accordance with the law, a Review Committee convened to review the responses to RFP-24-013, and in a memorandum dated February 15, 2024 attached to and made part of this Resolution, recommended an award of contract to the following approved vendors for a term commencing on January 1, 2024 to December 31, 2024, with up two (2) one (1) year options to renew; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for the projects under RFP-24-013 are publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, the Committee recommends awarding the following contracts:

1. Mental Health Clinic of Passaic for their After School Prevention Program in the amount of \$35,000.00.
2. New Destiny Family Success Center, Inc., for their Youth Resiliency Program in the amount of \$35,000.00.
3. D.S. Education Alliance for their Cultural Literacy Summer Workshop in the of \$17,500.00.
4. D.S. Education Alliance for their Young Men’s Leadership Program in the amount of \$13,788.00.
5. D.S. Education Alliance for their Music and African Dance Program in the amount of \$13,788.00.
6. Big Brother Big Sister for their One-On-One Youth Mentoring Program in the amount of \$10,000.00.
7. M & S Psychotherapy and Counseling, Inc, for their Evaluations Program in the amount of \$33,750.00.
8. M & S Psychotherapy and Counseling, Inc. for their Juvenile Sex Offender Program in the amount of \$61,875.00.
9. Eva’ Village for their Youth Respite Housing in the amount \$100,000.00.

**WHEREAS**, funds are available in Account Nos. G-01-41-810-024-213 and G-01-41-823-024-213 or any other account that may be deemed appropriate by the Chief Financial

Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., vendors executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendors are not involved in prohibited activities in Russia and Belarus, and the County confirmed vendors are not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, this matter was discussed at the March 19, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter "Board") is authorizing contract awards to the following approved vendors listed below totaling \$320,701.00 for a term commencing January 1, 2024, to December 31, 2024, with up to two (2) one (1) year options to renew; and

1. Mental Health Clinic of Passaic for their After School Prevention Program in the amount of \$35,000.00.
2. New Destiny Family Success Center, Inc., for their Youth Resiliency Program in the amount of \$35,000.00.
3. D.S. Education Alliance for their Cultural Literacy Summer Workshop in the of \$17,500.00.
4. D.S. Education Alliance for their Young Men's Leadership Program in the amount of \$13,788.00.
5. D.S. Education Alliance for their Music and African Dance Program in the amount of \$13,788.00.
6. Big Brother Big Sister for their One-On-One Youth Mentoring Program in the amount of \$10,000.00.
7. M & S Psychotherapy and Counseling, Inc, for their Evaluations Program in the amount of \$33,750.00.
8. M & S Psychotherapy and Counseling, Inc. for their Juvenile Sex Offender Program in the amount of \$61,875.00.
9. Eva' Village for their Youth Respite Housing in the amount \$100,000.00.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to the approved vendors as stated herein and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk to the Board; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, Director of the Board, and County Counsel are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

March 26, 2024


## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$320,701.00

APPROPRIATION: G-01-41-810-024-213 - \$298,865.00  
G-01-41-823-024-213 - \$21,836.00

PURPOSE: Award contract to Mental Health Clinic of Passaic,  
New Destiny Family Success Center, Inc, D.S.  
Education Alliance, Big Brother Big Sister, M & S  
Psychotherapy and Counseling, Inc and Eva's Village  
for various projects for youth involved with or at risk  
of involvement with the juvenile justice system.



Richard Cahill, Director of Finance

DATED: March 26, 2024

**RFP 24-013**

**Youth Services Commission 2024-2026 Comprehensive Plan Grant Administered by The County  
Department Of Human Services**

A review committee was convened for the purpose of evaluating requests for proposals submitted to the Purchasing Department in response to RFP 24-013 for the Passaic Department of Human Services. The committee consisted of Daniell Petillo, LaQuan Hargrove, and Jenny Vuksic.

The review committee convened on February 13<sup>th</sup> and February 15<sup>th</sup>. Eleven project clusters were listed in RFP 24-013. Proposals were evaluated utilizing the following criteria:

Management- 30 points, Technical -50 points and Cost -20 points

Below are the Vendors that submitted proposals and a composite point total of the evaluation.

**Project Cluster #1 Programs in Prevention :**

- A. Proposal submitted by: Mental Health Center of Passaic. 1451 Van Houten Clifton, NJ 07013

Committee feedback and analysis: The applicant is well qualified and has provided a similar service for the department. Submission of paperwork and reporting has been less than ideal with this vendor. The proposal could have contained adequate detail about staffing but failed to adequately address ADA compliance. There was appropriate detail in the service and budget descriptions.

Total Composite Score: 92.3

- B. Proposal submitted by: New Destiny family Success Center, INC., 79 Ellison street, Paterson, NJ 07505

Committee feedback and analysis: The applicant is well qualified and has a strong background, and partnership with various community agencies. The applicant included good detail about their past performance. The proposal could have contained more detail about emergency procedures and did not adequately address ADA compliance. There was good detail in the service and budget descriptions, although fringe benefits and consultant fees appeared to be excessive in comparison to services provided.

Total Composite Score: 90.3

- C. Proposal submitted by: Bella Chanel Mentoring Program, 40 Market St. Passaic, NJ 07055

Committee feedback and analysis: This applicant has a successful history of providing prevention services. The application could have included more detail about the background of the applicant. The application did not provide enough detail about the agency's compliance with ADA or their emergency plans. Outcomes didn't appear to be measurable.

Total Composite Score: 82.8

- D. Proposal submitted by: D.S Education Alliance LLC. Cultural Literacy Program, 16 Henry Street, Glen Rock, N.J 07452

Committee feedback and analysis: The applicant is well qualified and has provided a similar service for the department. Submission of paperwork and reporting have been ideal with this vendor. The proposal could have contained more details about staffing and failed to adequately address ADA compliance. There was appropriate detail in the service and budget descriptions.

Total Composite Score: 83.6

- E. Proposal submitted by: D.S Education Alliance LLC. Young Men's Leadership, 16 Henry Street, Glen Rock, N.J 07452

Committee feedback and analysis: The applicant is well qualified and has provided a similar service for the department. Submission of paperwork and reporting have been ideal with this vendor. The proposal could have contained more details about staffing and failed to adequately address ADA compliance. There was appropriate detail in the service and budget descriptions.

Total Composite Score: 90.3

- F. Proposal Submitted by: Big Brother Big Sisters of Coastal & Northern New Jersey, 305 Broad Street, 2<sup>nd</sup> Floor Asbury Park, N.J 07712

Committee feedback and analysis: The applicant is well qualified and has provided a similar service for the department. The Number of youths served can be higher as one reviewer commented. Failed to address ADA compliance. Staff had access to various training courses.

Total Composite Score: 89.4

- G. Proposal submitted by: D.S Education Alliance LLC. Music and African Dance, 16 Henry Street, Glen Rock, N.J 07452

Committee feedback and analysis: The applicant is well qualified and has provided a similar service for the department. Submission of paperwork and reporting have been ideal with this

vendor. The proposal could have contained more details about staffing and failed to adequately address ADA compliance. There was appropriate detail in the service and budget descriptions.

Total Composite Score: 86

- H. Proposal Submitted by: From Street to Christ Inc. 223 Jefferson St. Paterson, N.J 07522

Committee feedback and analysis: Reviewers, questioned if applicant is well qualified or have provided a similar service previously. The Number of youths served can be higher as one reviewer commented. Failed to address ADA compliance. Staff had access to various training courses.

Total Composite Score: 82.3

- I. Proposal Submitted by: United Way of Passaic County, 301 Main Street Paterson, N.J 07505

Committee feedback and analysis: The applicant submitted a complete proposal which highlighted their ability to provide service. The applicant is seeking to enhance an already established program within the school. Proposal failed to speak to emergency procedures, outcomes didn't appear to be measurable. No ADA compliance or emergency procedures mentioned in the proposal.

Total Composite Score: 89.4

**Project Cluster #2 Programs in Detention Alternative:**

- A. Proposal submitted by: M&S Integrated Psychotherapy & Counseling, 1157 Main Ave.

Committee feedback and analysis: The applicant is well qualified and has provided a similar service for the department. Submission of paperwork and reporting has been less than ideal with this vendor. The proposal contained adequate details about staffing, adequately addressed ADA compliance. There was appropriate detail in the service and budget descriptions.

Total Composite Score: 5

- B. Proposal submitted by: Proposal submitted by: M&S Integrated Psychotherapy & Counseling, 1157 Main Ave.

Committee feedback and analysis: The applicant is well qualified and has provided a similar service for the department. Submission of paperwork and reporting has been less than ideal

with this vendor. The proposal contained adequate details about staffing, adequately addressed ADA compliance. There was appropriate detail in the service and budget descriptions.

Total Composite Score: 92

**Project Cluster #3 Programs in Disposition:**

- A. Proposal submitted by: New Hope Integrated Behavioral Healthcare 80 Conover Road.  
Marlboro, N.J 07746

Committee feedback and analysis: The applicant is well qualified and has a strong background, and partnership with various community agencies. The applicant included good details about their past performance. The proposal could have contained more details about emergency procedures and did not adequately address ADA compliance. There was good detail in the service and budget descriptions, although fringe benefits and consultant fees appeared to be excessive in comparison to the services provided.

Total Composite Score: 86.2

**Project Cluster #4 Programs in Re-Entry:**

- A. Proposal submitted by: Eva's Village Inc. Main Street Paterson, N.J 07522

Committee feedback and analysis: The applicant is well qualified and has a strong background, and partnership with various community agencies. The applicant included good details about their past performance. The proposal could have contained more details about emergency procedures and did not adequately address ADA compliance. There was good detail in the service and budget descriptions, although fringe benefits and consultant fees appeared to be excessive in comparison to the services provided.

Total Composite Score: 89.6

**Project cluster # 1 Prevention committee recommendations:**

- \$35,000 to be awarded to Mental Health Clinic of Passaic for the After School Prevention program.
- \$35,000 to be awarded to New Destiny Family Success Center inc. for Youth Resiliency.
- \$17,500 to be awarded to DS Education Alliance for Cultural Literacy Summer Workshop
- \$13,788 to be awarded to DS Education Alliance for the Young Men's Leadership
- \$13,788 to be awarded to DS Education Alliance for the Music and African Dance
- \$10,000 to be awarded to Big Brother Big Sisters for the one-on-one youth mentoring.

**Project cluster # 2 Detention Alternative committee recommendations:**

- \$33,750 to be awarded to M & S Psychotherapy for Evaluations.
- \$61,875 to be awarded to M & S Psychotherapy for Juvenile Sex Offender Services.

**Project Cluster #4 Programs in Re-Entry**

- \$100,000 to be awarded to Eva's Village for the Youth Respite Housing

### CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (P.L. 2022, c.3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is engaged in prohibited activities in Russia or Belarus". If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

#### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus and is not engaged in prohibited activities in Russia or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor, though not identified on the Department of the Treasury's list of Vendors engaged in prohibited activities in Russia or Belarus, is engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the Vendor's activity in Russia and/or Belarus is set forth below. **Description of Prohibited Activity (Attach Additional Sheets If Necessary.)**

#### Additional Certification of Federal Exemption and/or License

(Complete only if appropriate)

D. I, the undersigned, certify that Vendor is currently engaged in activity in Russia and/or Belarus, but is doing so consistent with federal law and/or regulation and/or license. A detailed description of how the Vendor's activity in Russia and/or Belarus is consistent with federal law, or is within the requirements of the federal exemption and/or license is set forth below. (Attach Additional Sheets If Necessary.)



Signature of Vendor's Authorized Representative

Howard L. Haughton, CEO

Print Name and Title of Vendor's Authorized Representative

Eva's Village, Inc

Vendor's Name

393 Main Street

Vendor's Address (Street Address)

Paterson, NJ 07501

Vendor's Address (City/State/Zip Code)

2/1/2024

Date

22-2424542

Vendor's FEIN

973-523-6220

Vendor's Phone Number

973-825-7297

Vendor's Fax Number

howard.haughton@evasvillage.org

Vendor's Email Address



### CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

SHORT DESCRIPTION Restorative & Transformative Justice

REQUISITION No./CONTRACT No. RFP-22-025 / G-01-41-824-022-213

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

#### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list.](#) However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Signature of Vendor's Authorized Representative

**Carolyn McCombs**

Print Name and Title of Vendor's Authorized Representative

**New Destiny Family Success Centers, Inc.**

Vendor's Name

**79 Ellison Street**

Vendor's Address (Street Address)

**Paterson, NJ 07505**

Vendor's Address (City/State/Zip Code)

**3/15/2024**

Date

**20-8485917**

Vendor's FEIN, EIN or FTIN

**973-278-0220**

Vendor's Phone Number

**973-278-5520**

Vendor's Fax Number

**cmcombs@newdestinyfsc.org**

Vendor's Email Address

#### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

**SHORT DESCRIPTION** Mental Health Center of Passaic - Youth Services Commission  
**REQUISITION No./CONTRACT No.** R-23-1139-06

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

- B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

- C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets if Necessary.)

Sybil C. Schreiber (MC)  
Signature of Vendor's Authorized Representative  
**Sybil C. Schreiber, Executive Director**  
Print Name and Title of Vendor's Authorized Representative  
**Mental Health Center of Passaic**  
Vendor's Name  
**1451 Van Houten Ave**  
Vendor's Address (Street Address)  
**Clifton, NJ 07013**  
Vendor's Address (City/State/Zip Code)

03/18/2024  
Date  
221829500  
Vendor's FEIN, EIN or FTIN  
973-473-2775  
Vendor's Phone Number  
973-473-3625  
Vendor's Fax Number  
drscreiber@mhcp.org  
Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

**SHORT DESCRIPTION** D.S. Education Alliance, LLC (Music/Af. Dance/Cultural Lit. Instruction)

**REQUISITION No./CONTRACT No.** \_\_\_\_\_

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

*(Check the Appropriate Box)*

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

*(Attach Additional Sheets if Necessary.)*

Signature of Vendor's Authorized Representative

**Darshell DuBose-Stone, President**

Print Name and Title of Vendor's Authorized Representative

**D.S. Education Alliance, LLC**

Vendor's Name

**16 Henry St.**

Vendor's Address (Street Address)

**Glen Rock, NJ 07452**

Vendor's Address (City/State/Zip Code)

**March 15, 2024**

Date

**47-5392381**

Vendor's FEIN, EIN or FTIN

**(201) 370-8664**

Vendor's Phone Number

**(201) 670-6681**

Vendor's Fax Number

**darshell@dseducationalliance.com**

Vendor's Email Address

Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS**

**SHORT DESCRIPTION**

**REQUISITION No./CONTRACT No.** \_\_\_\_\_

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency, including a local government agency, for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the County of Passaic finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CERTIFICATION**

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

*(Check the Appropriate Box)*

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

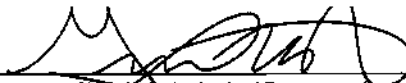
**OR**

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

**OR**

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

**(Attach Additional Sheets if Necessary.)**

  
\_\_\_\_\_  
Signature of Vendor's Authorized Representative

\_\_\_\_\_  
Date

**Gabriel Montero CEO**  
\_\_\_\_\_  
Print Name and Title of Vendor's Authorized Representative

\_\_\_\_\_  
Vendor's FEIN, EIN or FTIN

**M&S Psychotherapy and Counseling**  
\_\_\_\_\_  
Vendor's Name

\_\_\_\_\_  
Vendor's Phone Number

**1157 Main Ave**  
\_\_\_\_\_  
Vendor's Address (Street Address)

\_\_\_\_\_  
Vendor's Fax Number

**Clifton NJ 07011**  
\_\_\_\_\_  
Vendor's Address (City/State/Zip Code)

\_\_\_\_\_  
Vendor's Email Address

**Definitions:**

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).



### CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

#### SHORT DESCRIPTION

REQUISITION No./CONTRACT No. \_\_\_\_\_

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#### CERTIFICATION

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below:

(Attach Additional Sheets if Necessary.)

William A Salcedo  
Signature of Vendor's Authorized Representative  
William Salcedo Executive Director  
Print Name and Title of Vendor's Authorized Representative  
Big Brothers Big Sisters of Coastal and Northern NJ  
Vendor's Name  
305 Bond Street  
Vendor's Address (Street Address)  
Asbury Park, NJ 07712  
Vendor's Address (City/State/Zip Code)

3/15/24  
Date  
22-2115416  
Vendor's FEIN, EIN or FTIN  
732-544-2224  
Vendor's Phone Number  
732-544-2260  
Vendor's Fax Number  
wsalcedo@mentornj.org  
Vendor's Email Address

#### Definitions:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION TO EXTEND A CONTRACT WITH CAR CARE SOLUTIONS, D/B/A PERFECT SHINE AUTO SALON TO PROVIDE CAR WASHING SERVICES FOR PASSAIC COUNTY VEHICLES, PURSUANT TO N.J.S.A. 40A:11-15 AND N.J.A.C. 5:30-11.10

THIS RESOLUTION WAS REQUESTED BY:  
 ROADS DIVISION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/15/2024
Adopted Date	
Agenda Item	24.
CAF#	4-01-26-151-001-213
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION TO EXTEND A CONTRACT WITH CAR CARE SOLUTIONS, D/B/A PERFECT SHINE AUTO SALON TO PROVIDE CAR WASHING SERVICES FOR PASSAIC COUNTY VEHICLES, PURSUANT TO N.J.S.A. 40A:11-15 AND N.J.A.C. 5:30-11.10**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the Purchasing Agent issued SB-23-046, Car Wash Service for Passaic County Vehicles (hereafter “SB-23-046”) that solicited competitive pricing for car washing services for the County’s vehicles; and

**WHEREAS**, the lowest responsible bidder to SB-23-046 was Car Care Solutions, Inc., d/b/a Perfect Shine Auto Salon; and

**WHEREAS**, on April 25, 2023, the Board passed Resolution No. R-23-0427, authorizing an award of contract to Car Care Solution Inc., d/b/a Perfect Shine Auto Salon to provide car wash services under SB-23-046 for County vehicles in an amount not to exceed sixteen thousand, six hundred eighty dollars (\$16,680.00) per year with a term beginning May 1, 2023, through April 30, 2024, with one (1) year option to renew; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-15, the Supervisor of Roads is recommending extending the contract between Car Care Solution Inc., d/b/a Perfect Shine Auto Salon to provide car wash services under SB-23-046 for County vehicles in an amount not to exceed sixteen thousand six hundred eighty dollars (\$16,680.00) per year with a term beginning May 1, 2024, through April 30, 2025, as per the one (1) year option to renew; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.10, the County is permitted to increase the award amount under contracts competitively bid pursuant to N.J.S.A. 40A:11-4, where such contracts are deemed open-end contracts, as is the case here; and

**WHEREAS**, funds are available in Account No. 4-01-26-151-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at a meeting on March 13, 2024, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-15, that the Board of County Commissioners of the County of Passaic authorizes the contract with Car Care Solution Inc., d/b/a Perfect Shine Auto Salon, under SB-23-046, for the period beginning on May 1, 2024, and expiring on April 30, 2025.

**LET IT BE FURTHER RESOLVED**, pursuant to N.J.A.C. 5:30-11.10, that the Board of County Commissioners of the County of Passaic authorizes the increase in appropriation to Car Care Solution Inc., d/b/a Perfect Shine Auto Salon, under SB-23-046, in an amount not to exceed sixteen thousand six hundred eighty dollars (\$16,680.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

PCR

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,680.00

APPROPRIATION: 4-01-26-151-001-213

PURPOSE: Authorize increase in award to Car Care Solution Inc.,  
d/b/a Perfect Shine Auto Salon to provide car wash  
services for County vehicles.



---

Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE PREAKNESS HEALTHCARE CENTER'S NEW DISHWASHER PURSUANT TO N.J.S.A 40A: 11-23, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/21/2024
Adopted Date	
Agenda Item	25.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS FOR THE PREAKNESS HEALTHCARE CENTER'S NEW DISHWASHER PURSUANT TO N.J.S.A. 40A: 11-23, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision-making powers on behalf of the County; and

**WHEREAS**, the Executive Director of the Preakness Healthcare Center desires to replace the existing dishwasher with a new dishwasher for the Preakness Healthcare Center; and

**WHEREAS**, the specifications for the replacement of the dishwasher at Preakness Healthcare Center have been prepared and conform with County and industry engineering standards, and the Passaic County Engineer is recommending that the Board authorize the Purchasing Agent to advertise and receive bids to replace the existing dishwasher with a new dishwasher for the Preakness Healthcare Center; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23, et seq. the County shall publish the advertisement for bids in advance of the date fixed for receiving the bids to promote competitive bidding; and

**WHEREAS**, this matter was discussed at the March 13, 2024, meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-23, et seq., that the Passaic County Board of Commissioners hereby authorizes the Passaic County Purchasing Agent to advertise and receive bids for the Preakness Healthcare Center's new dishwasher.

**LET IT FURTHER BE RESOLVED**, that the Purchasing Agent shall publish the advertisement for the bids in advance of the date fixed for receiving bids to promote competitive bidding, in compliance with N.J.S.A. 40A:11-23 et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Purchasing Agent are authorized to take any action necessary to carry out the purpose of this Resolution.

PCR

March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
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 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

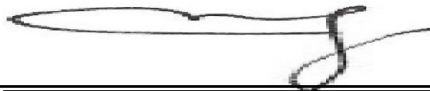
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES, INC., T/A KEY-TECH, TO PROVIDE ASPHALT TESTING FOR THE 2023 THE ROADWAY RESURFACING PROJECT PER SB-23-005, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/21/2024
Adopted Date	
Agenda Item	26.
CAF#	G-01-45-700-023-911
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES, INC., T/A KEY-TECH, TO PROVIDE ASPHALT TESTING FOR THE 2023 THE ROADWAY RESURFACING PROJECT PER SB-23-005, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on October 21, 2022, the Purchasing Agent received bids for the On-Call Construction and Geotechnical Testing Services, SB-23-005 (hereafter “SB-23-005”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, a total of three qualified bids were received as follows:

1. French and Parrello Associates, PA;
2. Keegan Technology & Testing Associates, Inc, T/A Key-Tech; and
3. Tectonic Engineering Consultants, Geologists & Land Surveyors, DPC Inc.

**WHEREAS**, on November 22, 2022, the Board passed Resolution R-22-1039 qualifying a pool of construction and geotechnical testing companies and establishing unit prices for the On-Call Construction and Geotechnical Testing Services for a two-year period beginning on January 1, 2023, expiring on December 31, 2024, as recommended by the County Engineer, to be hired on an as-needed basis, which included Keegan Technology & Testing Associates, Inc, T/A Key-Tech; and

**WHEREAS**, the County Engineer is recommending that the Board award a contract to Keegan Technology & Testing Associates, Inc, T/A Key-Tech to provide asphalt testing for the 2023 Roadway Resurfacing Project in an amount not to two exceed eleven thousand, two hundred fifty dollars (\$11,250.00); and

**WHEREAS**, funds are available in Account No. G-01-45-700-023-911 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at a meeting on March 13, 2024, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to Keegan Technology & Testing Associates, Inc, T/A Key-Tech to provide asphalt for the 2023 Roadway Resurfacing Project in an amount not to two exceed eleven thousand two hundred fifty dollars (\$11,250.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Finance Officer, and County Engineer execute any documents required by the NJDOT for project reimbursement and take any other steps necessary to carry out the purpose of this resolution.

PCR

March 26, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,250.00

APPROPRIATION: G-01-45-700-023-911

PURPOSE: Award contract to Keegan Technology & Testing Associates, Inc, T/A Key-Tech to provide asphalt for the 2023 Roadway Resurfacing Project.



Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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 Pasquale "Pat" Lepore

**401 Grand Street**  
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**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES, INC., T/A KEY-TECH, TO PROVIDE CONCRETE AND ASPHALT TESTING FOR THE PATERSON HAMBURG TURNPIKE/ALPS ROAD INTERSECTION IMPROVEMENTS PROJECT PER SB-23-005, PURSUANT TO N.J.S.A 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 ENGINEERING

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REVIEWED BY:

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Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

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Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/21/2024
Adopted Date	
Agenda Item	27.
CAF#	G-01-45-700-021-911
Purchase Req. #	
Result	

Public Works

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COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES, INC., T/A KEY-TECH, TO PROVIDE CONCRETE AND ASPHALT TESTING FOR THE PATERSON HAMBURG TURNPIKE/ALPS ROAD INTERSECTION IMPROVEMENTS PROJECT PER SB-23-005, PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on October 21, 2022, the Purchasing Agent received bids for the On-Call Construction and Geotechnical Testing Services and to establish unit pricing for the on-call services, SB-23-005 (hereafter “SB-23-005”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, a total of three qualified bids were received as follows:

1. French and Parrello Associates, PA;
2. Keegan Technology & Testing Associates, Inc, T/A Key-Tech; and
3. Tectonic Engineering Consultants, Geologists & Land Surveyors, DPC Inc.

**WHEREAS**, on November 22, 2022, the Board passed Resolution R-22-1039 qualifying a pool of construction and geotechnical testing companies and establishing unit prices for the On-Call Construction and Geotechnical Testing Services for a two-year period beginning on January 1, 2023, expiring on December 31, 2024, as recommended by the County Engineer, to be hired on an as-needed basis, which included Keegan Technology & Testing Associates, Inc, T/A Key-Tech; and

**WHEREAS**, the County Engineer is recommending that the Board award a contract to Keegan Technology & Testing Associates, Inc, T/A Key-Tech to provide concrete and asphalt for the Paterson Hamburg Turnpike/Alps Road Intersection Improvements Project in the Township of Wayne pursuant to their unit pricing in an amount not to two exceed twelve thousand four hundred seventy-five dollars (\$12,475.00); and

**WHEREAS**, funds are available in Account No. G-01-45-700-021-911 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at a meeting on March 13, 2024, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to Keegan Technology & Testing Associates, Inc, T/A Key-Tech to provide concrete and asphalt for the Paterson Hamburg Turnpike/Alps Road Intersection Improvements Project consistent with their unit pricing in an amount not to two exceed twelve thousand four hundred seventy-five dollars (\$12,475.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Finance Officer, and County Engineer execute any documents required by the NJDOT for project reimbursement and take any other steps necessary to carry out the purpose of this resolution.

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,475.00

APPROPRIATION: G-01-45-700-021-911

PURPOSE: Award contract to Keegan Technology & Testing Associates, Inc, T/A Key-Tech to provide concrete and asphalt for the Paterson Hamburg Turnpike/Alps Road Intersection Improvements Project in the Township of Wayne.



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Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 TO T & M ASSOCIATES FOR CONSULTING ENGINEERING SERVICES FOR THE VIETNAM VETERANS MEMORIAL WALL PURSUANT TO N.J.A.C. 5:30-11.6

THIS RESOLUTION WAS REQUESTED BY:  
 ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/21/2024
Adopted Date	
Agenda Item	28.
CAF#	C-04-55-175-001-901
Purchase Req. #	22-04015
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 TO T & M ASSOCIATES FOR CONSULTING ENGINEERING SERVICES FOR THE VIETNAM VETERANS MEMORIAL WALL PURSUANT TO N.J.A.C. 5:30-11.6**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-24-043, Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Golf Course Architects/Designers, And Environmental and Safety/Engineering Consultants (hereafter “RFQ-24-043”) seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, on November 21, 2023, the Board passed Resolution No. R-23-1091, qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024 under RFQ-24-043, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included T&M Associates; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on May 24, 2022, the Board passed Resolution R-22-0467, authorizing an award of contract to T & M Associates to construct an outdoor memorial wall modeled after the Vietnam Veterans Memorial in Washington DC at the site of the existing Passaic County Public Safety Academy not to exceed eighty-nine thousand eight hundred and fifty dollars (\$89,850.00); and

**WHEREAS**, on May 23, 2023, the Board passed Resolution R-23-0515 authorizing Contract Modification No. 1 to T & M Associates for an additional amount of eleven thousand, five hundred dollars (\$11,500.00) to provide the additional services, which will increase the overall total to one hundred one thousand, three hundred fifty dollars (\$101,350.00); and

**WHEREAS**, the County Engineer is recommending that the Board approve contract modification No. 2 for T&M Associates to provide additional shop drawing(s), RFI, and electrical reviews for an additional amount of eleven thousand, six hundred fifty dollars (\$11,650.00), which will increase the overall total to one hundred thirteen thousand dollars (\$113,000.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services when the change is within the scope of activities of the original contract, and not to undertake new or different work or projects; and

**WHEREAS**, funds are available in Account No. C-04-55-175-001-901 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 13, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6, the Board

of County Commissioners of the County of Passaic hereby authorizes contract modification No. 2 to provide additional shop drawing(s), RFI, and electrical reviews for an additional amount of eleven thousand, six hundred fifty dollars (\$11,650.00), which will increase the overall total to one hundred thirteen thousand dollars (\$113,000.00).

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to T&M Associates and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

PCR

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,650.00

APPROPRIATION: C-04-55-175-001-901

PURPOSE: Authorize contract modification No. 2 to T&M Associates to provide additional shop drawing(s), RFI, and electrical reviews for the Vietnam Veterans Memorial Wall.



Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
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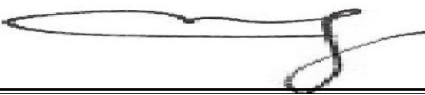
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MURRAY PAVING AND CONCRETE, LLC FOR THE REPLACEMENT OF THE FIRE RATED DOORS AT PREAKNESS HEALTHINESS CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-10

THIS RESOLUTION WAS REQUESTED BY:  
 ENGINEERING

REVIEWED BY:

  
 \_\_\_\_\_  
 Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
 \_\_\_\_\_  
 Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/21/2024
Adopted Date	
Agenda Item	29.
CAF#	C-04-55-166-002-901
Purchase Req. #	
Result	

Public Works  
 \_\_\_\_\_  
 COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MURRAY PAVING AND CONCRETE, LLC FOR THE REPLACEMENT OF THE FIRE RATED DOORS AT PREAKNESS HEALTHINESS CENTER IN THE TOWNSHIP OF WAYNE, PURSUANT TO N.J.S.A. 40A:11-10**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide by a joint agreement for the provision of the performance of goods and services to be used by their respective jurisdictions; and

**WHEREAS**, the County is a member of the Educational Services Commission of New Jersey #65MCECCPS (hereafter “#65MCECCPS”) a joint cooperative pricing system, offering competitive pricing for various goods and services established pursuant to N.J.S.A. 40A:11-10, et seq.; and

**WHEREAS**, in compliance with the law, #65MCECCPS issued and awarded a contract to multiple vendors, including Murray Paving and Concrete, LLC, General Repair & Maintenance, under #65MCECCPS JOC Contract No. 20/21-03; and

**WHEREAS**, the County Engineer is recommending that the Board authorize an award of contract to Murray Paving and Concrete, LLC, for services under #65MCECCPS JOC Contract No. 20/21-03 through the Educational Services Commission of New Jersey, in an amount not to exceed one hundred fifty-five thousand ninety-four dollars and sixty-six cents (\$155,094.66); and

**WHEREAS**, funds are available in Account No. C-04-55-166-002-901 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at a meeting on March 13, 2024, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, that the Board of County Commissioners of the County of Passaic authorizes the award of contract to Murray Paving and Concrete, LLC for the Replacement of the Fire Rated Doors at the Preakness Healthcare Center under #65MCECCPS JOC Contract No. 20/21-03 through the Educational Services Commission of New Jersey, in an amount not to exceed one hundred fifty-five thousand ninety-four dollars and sixty-six cents (\$155,094.66).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

PCR

March 26, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$155,094.00

APPROPRIATION: C-04-55-166-002-901

PURPOSE: Award contract to Murray Paving and Concrete, LLC,  
for the Replacement of the Fire Rated Doors at the  
Preakness Healthcare Center .



Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

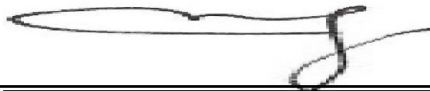
Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 TO ALAIMO GROUP FOR THE MORRIS CANAL GREENWAY PEDESTRIAN & BICYCLE BRIDGE PROJECT OVER THE PECKMAN RIVER IN THE TOWNSHIP OF LITTLE FALLS (DESIGN PHASES II THROUGH IV), RFQ-24-043, PURSUANT TO N.J.A.C. 5:30-11.6

THIS RESOLUTION WAS REQUESTED BY:  
 ENGINEERING

REVIEWED BY:



Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:



Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/21/2024
Adopted Date	
Agenda Item	30.
CAF#	C-04-55-175-001-901
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 2 TO ALAIMO GROUP FOR THE MORRIS CANAL GREENWAY PEDESTRIAN & BICYCLE BRIDGE PROJECT OVER THE PECKMAN RIVER IN THE TOWNSHIP OF LITTLE FALLS (DESIGN PHASES II THROUGH IV), RFQ-24-043, PURSUANT TO N.J.A.C. 5:30-11.6**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on May 23, 2017, the Board approved Resolution No. R20170427 authorizing award of contract to Alaimo Group in the amount of one hundred and ten thousand dollars (\$110,000.00) for the Morris Canal Greenway Pedestrian/Bicycle Bridge Project over the Peckman River (Design Phases II to IV) in the Township of Little Falls and in accordance with N.J.S.A. 40A:11-5, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-24-043, Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Golf Course Architects/Designers, And Environmental and Safety/Engineering Consultants (hereafter “RFQ-24-043”) seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, on November 21, 2023, the Board passed Resolution No. R-23-1091, qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024 under RFQ-24-043, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Alaimo Group; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on June 28, 2022, the Board approved Resolution No. R-22-0598 authorizing a Contract Modification No. 1 to Alaimo Group in the amount of ten thousand dollars (\$10,000.00) to bring their contract total to one hundred twenty thousand dollars (\$120,000.00); and

**WHEREAS**, the County Engineer is recommending that the Board approve Contract Modification No. 2 to Alaimo Group for time and effort for the tasks performed outside the original scope of work, which includes permit costs in an amount not to exceed thirty-four thousand five hundred ninety dollars (\$34,590.00) for a total contract award not to exceed one hundred fifty-four thousand five hundred ninety dollars (\$154,590.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is outside the original scope of activities of the original contract, provided that any change beyond the original scope of activities shall be made by amendatory contract approved by the governing body; and

**WHEREAS**, funds are available in Account No. C-04-55-175-001-901 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 13, 2024 meeting of the Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6 that the

Board of County Commissioners of the County of Passaic authorizes a Contract Modification No. 2 to Alaimo Group for the Morris Canal Greenway Pedestrian/Bicycle Bridge Project over the Peckman River (Design Phases II through IV) in the Township of Little Falls in an amount not to exceed thirty-four thousand five hundred ninety dollars (\$34,590.00) for a total contract award of one hundred fifty-four thousand five hundred ninety dollars (\$154,590.00).

**LET IT BE FUTHER REOLSVED**, that the Board of County Commissioners of the County of Passaic authorizes the execution of an amendatory contract to cover the additional work required beyond the original scope of activities for the Morris Canal Greenway Pedestrian/Bicycle Bridge Project over the Peckman River (Design Phases II to IV) in the Township of Little Falls.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification herein, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

PCR

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$34,590.00

APPROPRIATION: C-04-55-175-001-901

PURPOSE: Authorize contract modification No. 2 to Alaimo Group for the Morris Canal Greenway Pedestrian/Bicycle Bridge Project over the Peckman River (Design Phases II through IV) in the Township of Little Falls.



---

Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS TO REPAIR THE COURTHOUSE ANNEX TUNNEL IN THE CITY OF PATERSON, PURSUANT N.J.S.A 40A: 11-23, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/22/2024
Adopted Date	
Agenda Item	31.
CAF#	
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PURCHASING AGENT TO ADVERTISE AND RECEIVE BIDS TO REPAIR THE COURTHOUSE ANNEX TUNNEL IN THE CITY OF PATERSON, PURSUANT N.J.S.A 40A: 11-23, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, the Director of the Department of Cultural & Historic Affairs desires to undertake a project to repair the tunnel between the Passaic County Courthouse and the Courthouse Annex building in the City of Paterson; and

**WHEREAS**, the specifications for the repair of the Courthouse Annex Tunnel have been prepared and conform with County and industry engineering standards the Director of the Department of Cultural & Historic Affairs is recommending that the Board authorize the Purchasing Agent to advertise and receive bids for the Repair of the Courthouse Annex Tunnel in the City of Paterson; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23, et seq. the County shall publish the advertisement for bids in advance of the date fixed for receiving the bids to promote competitive bidding; and

**WHEREAS**, this matter was discussed at the February 28, 2024 meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-23, et seq., that the Passaic County Board of Commissioners hereby authorizes the Passaic County Purchasing Agent to advertise and receive bids as recommended by the Director of the Department of Cultural & Historic Affairs for the Repair of the Courthouse Annex Tunnel in the City of Paterson.

KJB

March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

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 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN THE CONTRACT AWARD TO 360  
 FIRE PREVENTION SERVICES FOR USE BY THE PASSAIC COUNTY SHERIFF'S OFFICE  
 (SB-23-036), PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/15/2024
Adopted Date	
Agenda Item	32.
CAF#	C-04-55-166-001-902
Purchase Req. #	R4-10412
Result	

Law and Public Safety

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN INCREASE IN THE CONTRACT AWARD TO 360 FIRE PREVENTION SERVICES FOR USE BY THE PASSAIC COUNTY SHERIFF'S OFFICE (SB-23-036), PURSUANT TO N.J.S.A. 40A:11-4 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriff's Office (hereafter "PCSO") has requested the purchase of various items and services for use in furtherance of its objectives; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertisement for bids and bidding thereof; and

**WHEREAS**, by resolution R-23-0294, dated March 28, 2023, the Board approved a contract with 360 Fire Prevention, LLC as the lowest bidder for SB-23-036, for new equipment installation, repair, inspection and maintenance of fire suppression systems and domestic water back flow preventers for the period from May 1, 2023 to April 30, 2025 in an amount not to exceed one hundred thousand dollars (\$100,000.00) per year of the term; and

**WHEREAS**, the PCSO desires to increase the appropriation for this contract in the amount of sixty-one thousand five hundred and seventy-five dollars (\$61,575.00) for the installation of a Clean Agent Fire Suppression System in the PCSO Server Room; and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee and is being recommended to the Board for approval; and

**WHEREAS**, funds are available in account C-04-55-166-001-902 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that the Board of County Commissioner of the County of Passaic authorizes the increase in appropriation of the contract with 360 Fire Prevention in an amount of sixty-one thousand five hundred and seventy-five dollars (\$61,575.00) for the installation of a Clean Agent Fire Suppression System in the PCSO Server Room.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

LSP

March 26, 2024

## CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$61,575.00

APPROPRIATION: C-04-55-166-001-902

PURPOSE: Authorize increase in award to 360 Fire for the installation of a Clean Agent Fire Suppression System in the PCSO Server Room.



Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
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**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE CHILD ADVOCACY DEVELOPMENT GRANTS, WHICH IS ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, PURSUANT TO N.J.S.A. 40:20-1

THIS RESOLUTION WAS REQUESTED BY:  
 PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/15/2024
Adopted Date	
Agenda Item	33.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE CHILD ADVOCACY DEVELOPMENT GRANTS, WHICH IS ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereinafter the “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioner of the County of Passaic (hereinafter the “Board”) is vested with managing the property, finances and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor’s Office (hereinafter “PCPO”) seeks permission to apply for and accept funds in the amount of one hundred eighty-three thousand seven hundred and twenty-one dollars (\$183,721.00) from the Child Advocacy Development Grants, which is administered by the New Jersey Department of Children and Families for the period July 1, 2024 through June 30, 2025; and

**WHEREAS**, the funds will be used to provide treatment services, construction, renovations, equipment, technology improvements, expansion or redesign of the child advocacy centers; and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee meeting and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby authorizes the Passaic County Prosecutor’s Office to apply for and accept funds in the amount one hundred eighty-three thousand seven hundred and twenty-one dollars (\$183,721.00) from the Child Advocacy Development Grants, which is administered by the New Jersey Department of Children and Families for the period July 1, 2024 through June 30, 2025.

**LET IT BE FURTHER RESOLVED**, that the Passaic County Prosecutor’s Office shall use the funds received for the purposes described in the application submitted for same.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, Prosecutor and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

LSP

March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
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 Pasquale "Pat" Lepore

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**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

**Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FFY23 STOP VIOLENCE AGAINST WOMAN ACT GRANT PROGRAM**

**THIS RESOLUTION WAS REQUESTED BY:**  
**PROSECUTOR'S OFFICE**

---

**REVIEWED BY:**

Matthew P. Jordan, Esq.

**APPROVED AS TO FORM AND LEGALITY:**

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/15/2024
Adopted Date	
Agenda Item	34.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

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COMMITTEE NAME

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FFY23 STOP VIOLENCE AGAINST WOMAN ACT GRANT PROGRAM**

**WHEREAS**, the County of Passaic (hereinafter the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioner of the County of Passaic (hereinafter the "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor's Office (hereinafter "PCPO") seeks permission to apply for and accept the FFY23 STOP Violence Against Woman Act Grant Program (Subaward Number VAWA-46-23) (hereinafter the "VAWA Grant"), which will allow it to accept an award of up to fifty-four thousand seven hundred eighty-eight dollars (\$54,788.00) to support the County Office of Victim Witness Advocacy Victim Services Project for the period of July 1, 2024 to June 30, 2025; and

**WHEREAS**, the VAWA Grant will require an in-kind salary/fringe match in an amount of eighteen thousand two hundred sixty-three dollars (\$18,263.00) for the program for a total project amount of seventy-three thousand fifty-one dollars (\$73,051.00); and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners for the County of Passaic hereby authorizes the Passaic County Prosecutor's Office to apply for and accept the FFY23 STOP Violence Against Woman Act Grant Program (Subaward VAWA-46-23) which will allow it to accept an award of up to fifty-four thousand seven hundred eighty-eight dollars (\$54,788.00) to support the County Office of Victim Witness Advocacy Victim Services Project for the period of July 1, 2024 to June 30, 2025.

**LET IT BE FURTHER RESOLVED**, that the VAWA Grant will require an in-kind salary/fringe match in an amount of eighteen thousand two hundred sixty-three dollars (\$18,263.00) for the program for a total project amount of seventy-three thousand fifty-one dollars (\$73,051.00).

**LET IT BE FURTHER RESOLVED**, that the Passaic County Prosecutor's Office shall use the funds received for the purposes described in the application submitted for same.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, County Administrator, Prosecutor and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

LSP

March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING PURCHASE OF SYTECH INTERVIEW ROOM CAMERA AND RECORDING SYSTEM BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
 PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/22/2024
Adopted Date	
Agenda Item	35.
CAF#	G-01-41-866-024-219
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

**RESOLUTION AUTHORIZING PURCHASE OF SYTECH INTERVIEW ROOM CAMERA AND RECORDING SYSTEM BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor's Office (hereafter "PCPO") has requested the purchase of a Sytech interview room camera and recording system to be used by the Special Victims Unit in the amount of thirty-one thousand three hundred and ninety-seven dollars and twenty cents (\$31,397.20) for use in furtherance of its objectives; and

**WHEREAS**, said goods and services are being procured through Cooperative Purchasing Agreements in which the County of Passaic is a member, as permitted by N.J.S.A. 40A:11-10 and as specified below; and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee and is being recommended to the Board for approval; and

**WHEREAS**, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, funds are available in account G-01-41-866-024-219 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, et. seq. and the Board of County Commissioners of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable cooperative agreement:

Description: Sytech interview room camera and recording system  
Using Agency: PCPO  
Purchase Price: \$31,397.20  
Account: G-01-41-866-024-219  
Vendor: SHI International  
Authority: Bergen County Cooperative Purchasing System - NJ Cooperative Purchasing Alliance  
Contract No.: CK-04/22-24

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent, Prosecutor, Clerk to the Board, and County Counsel hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

LSP

March 26, 2024

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,397.20

APPROPRIATION: G-01-41-866-024-223

PURPOSE: Award contract to SHI International for the purchase of a Sytech interview room camera and recording system for the Passaic County Prosecutor's Office.



Richard Cahill, Director of Finance

DATED: March 26, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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 Pasquale "Pat" Lepore

**401 Grand Street**  
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**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING EXECUTION OF AN "IF AND WHEN AGREEMENT" BETWEEN VEOLIA WATER NEW JERSEY ("APPLICANT") AND THE COUNTY OF PASSAIC ("COUNTY").

THIS RESOLUTION WAS REQUESTED BY:  
 PLANNING AND ECONOMIC  
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	36.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

**RESOLUTION AUTHORIZING EXECUTION OF AN “IF AND WHEN AGREEMENT” BETWEEN VEOLIA WATER NEW JERSEY (“APPLICANT”) AND THE COUNTY OF PASSAIC (“COUNTY”).**

**WHEREAS**, the Passaic County Department of Planning and Economic Development is in receipt of an “If and When Agreement” between Veolia Water New Jersey and the County of Passaic; and

**WHEREAS**, the agreement is being required as part of the Site Plan Approval for an application at an existing wastewater treatment facility in West Milford; and

**WHEREAS**, the site has frontage along Union Valley Road in West Milford; and

**WHEREAS**, Union Valley Road has a Master Plan right-of-way of 66 feet and the existing right-of-way at this location is 50 feet; and

**WHEREAS**, there is an 8-foot discrepancy between the current right-of-way line and the Master Plan right-of-way line along the frontage of the property; and

**WHEREAS**, this “If and When Agreement” (attached hereto and made a part hereof) is being required by the Planning Board to allow for the County to request a right-of-way dedication at a future date; and

**WHEREAS**, the dedication would be provided by owner if and when requested by the County and at no cost in the County; and

**WHEREAS**, the agreement is requested in the attached Passaic County Planning Board correspondence dated June 26, 2023 (copy attached hereto); and

**WHEREAS**, the agreement has been reviewed by the Planning and Engineering staff and deemed acceptable; and

**WHEREAS**, this matter was discussed at the March 13, 2024, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Passaic County Board of Commissioner authorizes the execution of an “If and When Agreement” between Veolia Water New Jersey and the County of Passaic; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, the County Counsel, the Director of the Board and the Director of the Planning & Economic Development are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

March 26, 2024

## AGREEMENT

**THIS AGREEMENT**, made on \_\_\_\_\_, 2024, between, Veolia Water New Jersey Inc. (“Applicant”) with an address at 461 From Road, Suite 400, Paramus, New Jersey 07652 and Passaic County (“County”), with an address at 401 Grand Street, Room 417, Paterson, New Jersey 07505 (“Applicant” and “County” collectively referred to as the “Parties”).

### WITNESS:

WHEREAS, Applicant filed an Application for Site Plan Approval (“Application”) to construct and develop real property on a Passaic County roadway located at 1 Beacon Hill Road, known as Block 7801, Lot 65, West Milford, New Jersey (“Project”); and

WHEREAS, a Site Plan, originally dated May 12, 2023, (“Site Plan”), prepared by Joseph P. Dennis, P.E. was submitted for approval to the Passaic County Planning Board (“County Board”), received County Board approval with conditions on June 26, 2023 (“Site Plan Approval”), subject to certain terms and conditions set forth therein; and

WHEREAS, the Site Plan Approval, specifically requires the Applicant to enter into an agreement to dedicate 8 feet of its property that extends 33 feet from the roadway centerline towards the Project, at a later date when requested by the Passaic County Engineer (“County Engineer”) or the County Board, at no cost to the County; and


WHEREAS, the Applicant submits this Agreement to comply with the terms of the Site Plan Approval.

NOW, THEREFORE, for good and valuable consideration received by Applicant, and for further good cause, Applicant herewith agrees to the following:

1. In consideration of the County Board’s Site Plan Approval, Applicant agrees to provide a future Dedication to the County for the Union Valley Road Master Plan Right-of-Way, if and when requested by the County Engineer or the County Board.
2. The Parties understand and acknowledge that the Union Valley Road Master Plan currently provides for a right-of-way of 66 feet and is depicted on the Applicant’s Site Plan.
3. The Parties further understand and acknowledged that the Applicant’s Site Plan provides a 25 foot wide right-of-way in partial compliance with the Union Valley Road Master Plan right-of-way, leaving the Applicant with providing for an additional future right-of-way dedication equal to 8 feet.
4. The Parties further understand and acknowledge that, if and when, the County Engineer, or the County Board, demand the additional right-of-way dedication, Applicant will be required to submit a right-of-way dedication of an additional 8 feet, equal to half of the 16 feet not provided as a right-of-way on Applicant’s Site Plan.

5. This Agreement is intended to provide to the County the right-of-way dedication described herein which shall be memorialized in a Deed of Dedication between the Applicant and the County.

**Witness:**

  
\_\_\_\_\_  
Name: Phillip G. P.  
Title: CAPEX Analyst

**VEOLIA WATER  
NEW JERSEY INC.**

By:   
\_\_\_\_\_  
Name: Alan Weland  
Title: General Manager & Vice President

**COUNTY OF PASSAIC**

\_\_\_\_\_  
Name: Louis E. Imhof III  
Title: Clerk to the Board


By: \_\_\_\_\_  
Name: Pat Lepore  
Title: County Commissioner Director

**RECORD AND RETURN TO:  
OFFICE OF THE COUNTY COUNSEL  
401 GRAND STREET, ROOM 214  
PATERSON, NJ 07505**

STATE OF New Jersey )  
COUNTY OF Bergen )

I CERTIFY that on January 9, 2024, Alan Weiland, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the GM+VP (title) of Veolia Water New Jersey Inc, the owner of the Property;
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

  
Notary Public LINDA B DICKEY  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
ID # 2330928  
MY COMMISSION EXPIRES DECEMBER 17, 2028

STATE OF NEW JERSEY )  
COUNTY OF PASSAIC )

I CERTIFY that on \_\_\_\_\_, 2024, Pat Lepore, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the Director of the Board of County Commissioners of COUNTY OF PASSAIC,
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

\_\_\_\_\_  
Notary Public of State of New Jersey



## County of Passaic

Department of Planning & Economic Development  
401 Grand Street, Room 417  
Paterson, New Jersey 07505

[www.passaiccountynj.org](http://www.passaiccountynj.org)

**Andras Holzmann AICP, PP**  
*Director*

**PLANNING BOARD**  
TEL (973) 569-4040  
FAX (973) 569-4041

June 26<sup>th</sup>, 2023

West Milford Planning Board  
1480 Union Valley Road  
West Milford, NJ 07480

Re: Site Plan Review – Bald Eagle Village Wastewater Treatment Plant Upgrades; 1 Beacon Hill Road, West Milford; Block 7800, Lot 65 (Passaic County File Number SP-23-022)

The above referenced site plan prepared by Joseph P. Dennis, P.E. (N.J. Lic. No. 57803) and dated May 12<sup>th</sup>, 2023 was reviewed by the Passaic County Planning Board on June 22<sup>nd</sup>, 2023 pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

This site plan application has been granted **conditional approval** pending receipt in an acceptable form of the following:

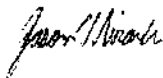
1. The name and address of the applicant and the owner must be noted on the cover sheet.
2. The applicant shall clarify if the wastewater plant serves only Bald Eagle Village or other residences not within Bald Eagle Village.
3. The applicant shall enter into an "if and when" agreement to install sidewalk and full-height curbing along the Union Valley Road frontage of the site at a later date, if and when requested by the County and at no cost to the County. An agreement template, for the applicant's review and signature, is attached.
4. The Master Plan right-of-way width of Union Valley Road is 66 feet, while the existing right-of-way is noted as 50 feet. The applicant shall enter into an "if and when" agreement to provide a right-of-way dedication for the full half-width of the Master Plan right-of-way at a later date, if and when requested by the County and at no cost to the County. An agreement template, for the applicant's review and signature, is attached.
5. The applicant shall confirm if the "STOP" sign on Beacon Hill Road is in compliance with MUTCD standards. If not, the sign must be replaced.

Passaic County Planning Board  
Bald Eagle Village Wastewater Treatment Plant Upgrades (SP-23-022)  
1 Beacon Hill Road, West Milford  
Block 7800, Lot 65

6. The applicant shall confirm whether Beacon Hill Road is public or private. If it is a private road, a thermoplastic stop bar must be installed at the "STOP" sign by the applicant. If it is a public road, the applicant shall request that the Township of West Milford install the stop bar.
7. If Beacon Hill is a private road, the applicant shall provide a departure sight triangle exhibit in plan and profile for the intersection and remove any obstructions within the required sight triangles.
8. The applicant shall submit a draft easement for the curb radii along Union Valley Road.
9. The applicant shall demonstrate that the on-site detention system can, at a minimum, detain the 25-year storm for a one-hour duration. The applicant shall provide calculations demonstrating the same.
10. A trench drain must be installed at the site driveway, as drainage would otherwise flow unimpeded to Union Valley Road.
11. The following note shall be added to the plan "Upon obtaining the Certificate of Occupancy from the Township of West Milford, the applicant must submit an inspection report from a professional engineer on the conditions of the stormwater system. The applicant shall address any recommendations, if any, within 90 calendar days of the report. The inspection report is to be performed and submitted every two (2) years to the West Milford Construction Official and the Passaic County Planning Board."
12. The applicant shall submit a copy of any NJDEP permits needed for the site.
13. The applicant shall provide the Corridor Enhancement Fee of \$3,721.00 payable to Passaic County.
14. Note: For future submissions, the applicant shall submit a PDF of the plans that is not scanned.

**Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.**

Best Regards,



Jason Miranda, AICP  
Senior Planner

Cc: Veolia Water New Jersey

Brittney Kovary, P.E.

File

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING EXECUTION OF AN "IF AND WHEN AGREEMENT" BETWEEN VEOLIA WATER NEW JERSEY ("APPLICANT") AND THE COUNTY OF PASSAIC ("COUNTY").

THIS RESOLUTION WAS REQUESTED BY:  
 PLANNING AND ECONOMIC  
 DEVELOPMENT

---

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	37.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

**RESOLUTION AUTHORIZING EXECUTION OF AN “IF AND WHEN AGREEMENT” BETWEEN VEOLIA WATER NEW JERSEY (“APPLICANT”) AND THE COUNTY OF PASSAIC (“COUNTY”).**

**WHEREAS**, the Passaic County Department of Planning and Economic Development is in receipt of an “If and When Agreement” between Veolia Water New Jersey and the County of Passaic; and

**WHEREAS**, the agreement is being required as part of the Site Plan Approval for an application at an existing wastewater treatment facility in West Milford; and

**WHEREAS**, the site has frontage along Union Valley Road in West Milford; and

**WHEREAS**, there is no existing sidewalk or full height curbing along the Union Valley Road frontage of the site; and

**WHEREAS**, this “If and When Agreement” (attached hereto and made a part hereof) is being required by the Planning Board to allow for the County to request the installation of sidewalk and curbing at a future date; and

**WHEREAS**, the sidewalk and curbing would be installed by the property owner if and when requested by the County and at no cost in the County; and

**WHEREAS**, the agreement is requested in the attached Passaic County Planning Board correspondence dated June 26, 2023 (copy attached hereto); and

**WHEREAS**, the agreement has been reviewed by the Planning and Engineering staff and deemed acceptable; and

**WHEREAS**, this matter was discussed at the March 13, 2024, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Passaic County Board of Commissioner authorizes the execution of an “If and When Agreement” between Veolia Water New Jersey and the County of Passaic; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, the County Counsel, the Director of the Board and the Director of the Planning & Economic Development are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

March 26, 2024

## **AGREEMENT**

**THIS AGREEMENT**, made on \_\_\_\_\_, 2024, between, Veolia Water New Jersey Inc. (“Applicant”) with an address at 461 From Road, Suite 400, Paramus, New Jersey 07652 and Passaic County (“County”), with an address at 401 Grand Street, Room 417, Paterson, New Jersey 07505 (“Applicant” and “County” collectively referred to as the “Parties”).

### WITNESS:

WHEREAS, Applicant filed an Application for Site Plan Approval (“Application”) to construct and develop real property on a Passaic County roadway located at 1 Beacon Hill Road, known as Block 7801, Lot 65, West Milford, New Jersey (“Project”); and

WHEREAS, a Site Plan, originally dated May 12, 2023, (“Site Plan”), prepared by Joseph P. Dennis, P.E. was submitted for approval to the Passaic County Planning Board (“County Board”), received County Board approval with conditions on June 26, 2023 (“Site Plan Approval”), subject to certain terms and conditions set forth therein; and

WHEREAS, the Site Plan Approval, specifically requires the Applicant to enter into an agreement to install sidewalk and curbing at a later date, if and when requested by the Passaic County Engineer (“County Engineer”) or the County Planning Board, at no cost to the County; and

WHEREAS, the Applicant submits this Agreement to comply with the terms of the Site Plan Approval.

NOW, THEREFORE, for good and valuable consideration received by Applicant, and for further good cause, Applicant herewith agrees to the following:

1. If and when the County Engineer or the County Board requests that the owner of Block 7801, Lot 65 install sidewalk and curbing across any or all frontage of 1 Beacon Hill Road at the intersection of Union Valley Road, the owner(s) of that Lot will install sidewalk and curbing in conformance with the Residential Site Improvements Standards (RSIS) to the extent such improvements are not already installed, at their own cost.


2. This agreement shall inure to the benefit of and be binding upon the Parties hereto, their heirs, personal representatives, successors and assigns and shall be a covenant that runs with the land described above and this Agreement shall be recorded in the office of the Passaic County Clerk.

3. This Agreement shall be governed by the Laws of the State of New Jersey and shall only be amended in writing signed by all Parties.

[SIGNATURES APPEAR ON NEXT PAGE]

**Witness:**

**VEOLIA WATER  
NEW JERSEY INC.**

  
**Name:** Phillip Cap  
**Title:** CAPEX Analyst

**By:**   
**Name:** Alan Weland  
**Title:** General Manager & Vice President

**COUNTY OF PASSAIC**

\_\_\_\_\_  
**Name:** Louis E. Imhof III  
**Title:** Clerk to the Board

**By:** \_\_\_\_\_  
**Name:** Pat Lepore  
**Title:** County Commissioner Director

**RECORD AND RETURN TO:  
OFFICE OF THE COUNTY COUNSEL  
401 GRAND STREET, ROOM 214  
PATERSON, NJ 07505**

STATE OF New Jersey }  
COUNTY OF Bergen }

I CERTIFY that on January 9, 2024, Alan Wetland personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the GM+VP (title) of Veolia Water New Jersey Inc, the owner of the Property;
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

  
\_\_\_\_\_  
Notary Public

LYNDA B DICKEY  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
ID # 2380928  
MY COMMISSION EXPIRES DECEMBER 17, 2028

STATE OF NEW JERSEY }  
COUNTY OF PASSAIC }

I CERTIFY that on \_\_\_\_\_, 2024, Pat Lepore, personally known to me or proven to me under oath and to my satisfaction, personally appeared before me and did acknowledge under oath and to my satisfaction that:

- (a) This person is the Director of the Board of County Commissioners of COUNTY OF PASSAIC,
- (b) This document was signed and delivered by voluntary act within the signer's authority;
- (c) This person attested to the truth of these facts.

\_\_\_\_\_  
Notary Public of State of New Jersey



## County of Passaic

Department of Planning & Economic Development  
401 Grand Street, Room 417  
Paterson, New Jersey 07505

[www.passaiccountynj.org](http://www.passaiccountynj.org)

**Andras Holzmann AICP, PP**  
*Director*

**PLANNING BOARD**  
TEL (973) 569-4040  
FAX (973) 569-4041

June 26<sup>th</sup>, 2023

West Milford Planning Board  
1480 Union Valley Road  
West Milford, NJ 07480

Re: Site Plan Review – Bald Eagle Village Wastewater Treatment Plant Upgrades; 1 Beacon Hill Road, West Milford; Block 7800, Lot 65 (Passaic County File Number SP-23-022)

The above referenced site plan prepared by Joseph P. Dennis, P.E. (N.J. Lic. No. 57803) and dated May 12<sup>th</sup>, 2023 was reviewed by the Passaic County Planning Board on June 22<sup>nd</sup>, 2023 pursuant to the provisions of the Passaic County Site Plan Resolution.

**Passaic County Standards and Requirements:** All submissions must consist of 2 paper copies plus a PDF digital file of all plans and technical reports. Signed and sealed copies of all plans and technical reports must be submitted to the Department of Planning & Economic Development at 401 Grand Street, Room 417, Paterson, NJ 07505.

This site plan application has been granted **conditional approval** pending receipt in an acceptable form of the following:

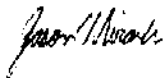
1. The name and address of the applicant and the owner must be noted on the cover sheet.
2. The applicant shall clarify if the wastewater plant serves only Bald Eagle Village or other residences not within Bald Eagle Village.
3. The applicant shall enter into an "if and when" agreement to install sidewalk and full-height curbing along the Union Valley Road frontage of the site at a later date, if and when requested by the County and at no cost to the County. An agreement template, for the applicant's review and signature, is attached.
4. The Master Plan right-of-way width of Union Valley Road is 66 feet, while the existing right-of-way is noted as 50 feet. The applicant shall enter into an "if and when" agreement to provide a right-of-way dedication for the full half-width of the Master Plan right-of-way at a later date, if and when requested by the County and at no cost to the County. An agreement template, for the applicant's review and signature, is attached.
5. The applicant shall confirm if the "STOP" sign on Beacon Hill Road is in compliance with MUTCD standards. If not, the sign must be replaced.

Passaic County Planning Board  
Bald Eagle Village Wastewater Treatment Plant Upgrades (SP-23-022)  
1 Beacon Hill Road, West Milford  
Block 7800, Lot 65

6. The applicant shall confirm whether Beacon Hill Road is public or private. If it is a private road, a thermoplastic stop bar must be installed at the "STOP" sign by the applicant. If it is a public road, the applicant shall request that the Township of West Milford install the stop bar.
7. If Beacon Hill is a private road, the applicant shall provide a departure sight triangle exhibit in plan and profile for the intersection and remove any obstructions within the required sight triangles.
8. The applicant shall submit a draft easement for the curb radii along Union Valley Road.
9. The applicant shall demonstrate that the on-site detention system can, at a minimum, detain the 25-year storm for a one-hour duration. The applicant shall provide calculations demonstrating the same.
10. A trench drain must be installed at the site driveway, as drainage would otherwise flow unimpeded to Union Valley Road.
11. The following note shall be added to the plan "Upon obtaining the Certificate of Occupancy from the Township of West Milford, the applicant must submit an inspection report from a professional engineer on the conditions of the stormwater system. The applicant shall address any recommendations, if any, within 90 calendar days of the report. The inspection report is to be performed and submitted every two (2) years to the West Milford Construction Official and the Passaic County Planning Board."
12. The applicant shall submit a copy of any NJDEP permits needed for the site.
13. The applicant shall provide the Corridor Enhancement Fee of \$3,721.00 payable to Passaic County.
14. Note: For future submissions, the applicant shall submit a PDF of the plans that is not scanned.

**Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be considered incomplete.**

Best Regards,



Jason Miranda, AICP  
Senior Planner

Cc: Veolia Water New Jersey

Brittney Kovary, P.E.

File

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A THIRD NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2019 WOODLAND PARK LIBRARY AMERICANS WITH DISABILITIES ACT COMPLIANT BATHROOM PROJECT UNTIL DECEMBER 31, 2025

THIS RESOLUTION WAS REQUESTED BY:  
 PLANNING AND ECONOMIC  
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	38.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

**RESOLUTION AUTHORIZING A THIRD NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2019 WOODLAND PARK LIBRARY AMERICANS WITH DISABILITIES ACT COMPLIANT BATHROOM PROJECT UNTIL DECEMBER 31, 2025**

**WHEREAS**, the Passaic County Board of County Commissioners (hereafter “Board”) adopted Resolution R-2018-0536 on June 26, 2018, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2018-2022 to the US Department of Housing and Urban Development (hereafter “USHUD”) in compliance with the rules and regulations governing the Community Development Block Grant Program (hereafter “CDBG”); and

**WHEREAS**, the Board adopted the FY 2019 Annual Action Plan via Resolution R-2019-0591 on June 25, 2019; and

**WHEREAS**, the Board is cognizant of the conditions imposed by the USHUD and included a grant allocation in the FY 2019 Annual Action Plan to the Borough of Woodland Park (hereafter “Borough”) for \$60,000.00 to implement the Woodland Park Library Americans with Disabilities Act Compliant Bathroom Project; and

**WHEREAS**, the Board adopted Resolution R-2021-0773 dated August 10, 2021, to provide a first no-cost time extension of the CDBG FY 2019 Woodland Park Library ADA Compliant Bathroom Project until December 31, 2021; and

**WHEREAS**, the Board adopted Resolution R-22-0708 dated July 19, 2022, to provide a second no-cost time extension of the CDBG FY 2019 Woodland Park Library ADA Compliant Bathroom Project until December 31, 2023; and

**WHEREAS**, the Borough has notified the Division of Economic Development, see attached Council resolution No. 24-085, that the Borough has been delayed in the implementation of the project due to a significant delay in the award of a NJ State matching grant for the project and a delay in the issuance of the bid document and is requesting that the CDBG FY 2019 grant award be extended for the third time to December 31, 2025 to permit the Borough the time to complete the project; and

**WHEREAS**, this matter was discussed at the March 13, 2024, meeting of the County Commissioner Planning and Economic Development Committee and is being recommended to the Board for approval; and

**WHEREAS**, the Board considers this matter to be a benefit to the community and its residents.

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of County Commissioners of the County of Passaic that it hereby authorizes the third no-cost time extension of the Community Development Block Grant Program FY 2019 grant to the Borough of Woodland Park to December 31, 2025, as set forth above; and

**LET IT BE FURTHER RESOLVED**, that the County of Passaic Commissioner Director and Director of Economic Development are hereby authorized to act as the authorized representatives of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

JDP

March 26, 2024

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-085**

**MOTIONED BY:** Council President DeCesare  
**SECONDED BY:** Councilman Sica

**A RESOLUTION REQUESTING AN EXTENSION OF THE  
PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT F.Y. 2019  
ADA COMPLIANT BATHROOMS FOR THE ALFRED H. BAUMANN FREE  
PUBLIC LIBRARY BATHROOMS**

**WHEREAS,** the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey applied for and received a grant from the 2019 Passaic County Community Development Block Grant (CDBG), which includes the installation of ADA compliant bathrooms for the Woodland Park Alfred H. Baumann Free Public Library bathrooms (Public Library); and

**WHEREAS,** the CDBG Sub-recipient Agreement for the funding provided to the Woodland Park Public Library for the above mentioned expired on December 31, 2023; and

**WHEREAS,** The Borough of Woodland Park has been working for several years to improve and expand the Woodland Park Public library; and

**WHEREAS,** In March 2020 the Public Library applied for and received a Project grant entitled the New Jersey Library Construction Bond Act for the purposes for the renovation of the Woodland Park Library in the amount of: \$5.1 million dollars; and

**WHEREAS,** due to the project being underfunded and delays in the bid process, the Construction Contract for the Woodland Park Public Library project has not been awarded; and

**THEREFORE, BE IT RESOLVED,** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, hereby request a no-cost grant extension for this grant until December 31, 2025, the projected completion date of the renovation;

**NOW, THEREFORE BE IT RESOLVED,** that the Borough Administrator is hereby authorized to represent the Borough in all matters relating to this grant, which includes signing and executing all relative documents.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Amou	✓				Sica	✓			
Chaabane	✓				Tiseo	✓			
DeCesare	✓				Mayor Kallert	✓			
Gatti	✓								

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of March, 2024. Signed and sealed before me.

*Sandra Oliveira*

March 6, 2024

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
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**401 Grand Street**  
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**Tel: 973-881-4402**  
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Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE PASSAIC COUNTY ANNUAL ACTION PLAN FOR FY 2021 TO PERMIT THE BOROUGH OF POMPTON LAKES TO CHANGE THEIR SCOPE OF WORK TO THE HERSHFIELD STREET RECONSTRUCTION PROJECT FUNDED UNDER CDBG FY 2023 AND PROVIDE A NO-COST TIME EXTENSION OF THE FY 2021 GRANT UNTIL AUGUST 31, 2025, PURSUANT TO 24 CFR 91.105.

THIS RESOLUTION WAS REQUESTED BY:  
 PLANNING AND ECONOMIC  
 DEVELOPMENT

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REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	39.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

**RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE PASSAIC COUNTY ANNUAL ACTION PLAN FOR FY 2021 TO PERMIT THE BOROUGH OF POMPTON LAKES TO CHANGE THEIR SCOPE OF WORK TO THE HERSHFIELD STREET RECONSTRUCTION PROJECT FUNDED UNDER CDBG FY 2023 AND PROVIDE A NO-COST TIME EXTENSION OF THE FY 2021 GRANT UNTIL AUGUST 31, 2025, PURSUANT TO 24 CFR 91.105.**

**WHEREAS**, the Passaic County Board of County Commissioners (hereafter “Board”), on September 9, 2008, passed Resolution R-08-760 which adopted the Passaic County Citizen Participation Plan (hereafter “Plan”) under 24 CFR 91.105, for the Community Development Block Grant Program (hereafter “CDBG”); and

**WHEREAS**, the Board, on August 16, 2016, adopted Resolution R-2016-701 amending the Plan for the CDBG Program to comply with recent US Housing and Urban Development (hereafter “HUD”) regulations to include the Affirmatively Furthering Fair Housing Final Rule requirements found at 24 CFR 91.105 and 24 CFR 5; and

**WHEREAS**, the Plan was further amended by Resolution R-2017-0505 on July 12, 2017 to comply with added outreach requirements for Broadband access and emergency management supplemented to 24 CFR 91.105; and

**WHEREAS**, the Plan was further amended by Resolution R-2020-0438 on May 19, 2020, to incorporate language related to community access to program information and to permit public hearings to be held electronically in times of emergency as well as follow HUD guidance on shortened public review times during times of emergencies; and

**WHEREAS**, the Plan was further amended by Resolution R-24-194 on February 27, 2024, to permit public hearings to be held in-person and virtually in a simultaneous manner; and

**WHEREAS**, the Department of Planning and Economic Development (hereafter “Department”) advertised a substantial amendment to the Passaic County Annual Action Plan for Fiscal Year 2021 to permit funding allocated to the Borough of Pompton Lakes (FY 2021: \$60,000) to be reprogrammed for the Hershfield Street Reconstruction project (Ackerman Place and Midland Avenue and on Ackerman Place between Federal Hill Road and Short Street. Census Tract 196403, Block Group 2 also funded under CDBG FY 2023 (\$80,000); and

**WHEREAS**, the CDBG FY 2021 grant to the Borough of Pompton Lakes will be provided a no-cost time extension to complete the project until August 31, 2025, in order to coordinate with the work performed under the CDBG FY 2023 grant; and

**WHEREAS**, the Council of the Borough of Pompton Lakes adopted Resolution R-24-72 requesting the substantial amendment to the Passaic County Community Development Block Grant Program Annual Action Plan for FY 2021 to reprogram the grant award to the Borough of Pompton Lakes for the Hershfield Street Reconstruction project; and

**WHEREAS**, the Department held a public hearing to solicit comments from the public on the amended Annual Action Plan for CDBG FY 2021 on March 1, 2024, 12:00 p.m. at 401 Grand Street Paterson, NJ 07505, Room 417 in-person and simultaneously virtually via WebEx link and no comments were received; and

**WHEREAS**, the Department in accordance with the published public notice, made the amended scope of work for the CDBG Annual Action Plan for FY 2021 available on public display for a 30-day period from February 14, 2024, to March 15, 2024, in order to permit the public time to comment on the proposed amendment; and

**WHEREAS**, this matter was discussed at the March 13, 2024, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to 24 CFR 91.105, that the Board of County Commissioners of the County of Passaic (hereafter “Board”) hereby authorizes the action of the Department of Planning and Economic Development as set forth above; and

**LET IT BE FURTHER RESOLVED**, that the Board hereby authorizes the Department to

implement a substantial amendment to the CDBG FY 2021 Annual Action Plan and provide a no-cost time extension of the CDBG FY 2021 grant until August 31, 2025, as detailed above to fund the Hershfield Street Reconstruction project.

JDP

March 26, 2024

**NOTICE OF AVAILABILITY AND PUBLIC HEARING  
PROPOSED SUBSTANTIAL AMENDMENT TO ANNUAL ACTION PLAN OF CDBG  
FY 2021 GRANT AWARD TO THE BOROUGH OF POMPTON LAKES, NJ, PASSAIC  
COUNTY**

Notice is hereby given by Passaic County that the Annual Action Plan for the Passaic County Community Development Block Grant (CDBG) FY 2021 will be amended to reflect a change in the scope of work for the grant award for the Borough of Pompton Lakes, NJ for FY 2021 (\$60,000). The grant award will be amended to permit the Borough to utilize FY 2021 funding to augment the CDBG FY 2023 grant award for the rehabilitation and road resurfacing of Hershfield Street, between Ackerman Place and Midland Avenue and on Ackerman Place, between Federal Hill Road and Short Street. The project is located within Census Tract 196403, Block Group 2.

A public hearing on the change in scope of work will be held both in-person and virtually at the same time and the new proposed scope of work will be available for inspection and comment from February 14, 2024 to March 15, 2024

Anyone wishing to comment on the new scope of work may do so in writing to:

Deborah Hoffman  
Director, Division of Economic Development  
Department of Planning and Economic Development  
401 Grand Street, Room 417  
Paterson, NJ 07505  
[deborahh@passaiccountynj.org](mailto:deborahh@passaiccountynj.org)

Copies of the new scope of work are available on-line at <http://www.passaiccountynj.org> and at the Department of Planning and Economic Development, 401 Grand Street, Room 417, Paterson, NJ 07505 and the Passaic County office of the Board of County Commissioners, 401 Grand Street, Paterson, NJ 07505, 2<sup>nd</sup> Floor, Clerk's office and at the Borough of Pompton Lakes, 25 Lennox Avenue, Pompton Lakes, NJ and virtually at [www.pomptonlakes-nj.gov](http://www.pomptonlakes-nj.gov). All comments received by March 15, 2024 will be considered.

The new scope of work will be on public display for not less than 30 days before being submitted to the Board of County Commissioners for approval. In addition, Passaic County will hold a public hearing to accept comments on the proposed amendment to the CDBG FY 2021 Annual Action Plan. The public hearing will be held in-person and virtually simultaneously on Friday, March 1, 2024 at 12 p.m. 401 Grand Street, Room 417 Paterson, NJ 07505. Participants wishing to join virtually may do so via WebEx Link: <https://passaiccounty.webex.com/passaiccounty/j.php?MTID=m10d267f5e0b68a1713ee4d5d5fa16ff8>; Meeting Number (access code): 2346 438 9006; Meeting Password bDuZRwnx627; Join by Telephone: +1-408-418-9388; Access Code: 234 643 89006.

All questions or comments may be directed to the Department of Planning and Economic Development at 973-569-4720. (TTY Users: NJ Telecommunications Relay Service 7-1-1).

La información será proporcionada en español a petición.

Publication date: February 14, 2024



**BOROUGH OF POMPTON LAKES  
PASSAIC COUNTY, NEW JERSEY**



**Resolution No: 24-72**

**TITLE:**

**RESOLUTION REQUESTING THE REPROGRAMMING OF FUNDING AWARDED TO THE  
BOROUGH OF POMPTON LAKES UNDER THE PASSAIC COUNTY COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM FY 2021 ANNUAL ACTION PLAN FOR THE HERSHFIELD STREET  
ROAD RESURFACING PROJECT**

**WHEREAS, WHEREAS,** the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, State of New Jersey requests the reprogramming of funding allocated to the Borough in the Passaic County Community Development Block Grant FY 2021 Annual Action Plan of \$60,000.00 for ADA ramps to the Pompton Lakes Road Resurfacing Project along Hershfield Street; and

**WHEREAS,** the Mayor and Council have reviewed the requested substantial amendment to the Passaic County Community Development Block Grant FY 2021 Annual Action Plan and understand the terms and conditions under which the amendment will be made; and

**WHEREAS,** the Mayor and Council authorizes the request for and use of funds from the Passaic County Community Development Block Grant Program for the Pompton Lakes Road Resurfacing Project along Hershfield Street and shall implement the activities in a manner to ensure compliance with all applicable Federal, state and local laws and regulations, and

**WHEREAS,** there is no requirement to match any grant funds received by the Borough; and

**WHEREAS,** the Pompton Lakes Road Resurfacing Project along Hershfield Street will replace the ADA Project providing compliant curb cuts on various and eligible roads in the Borough;

**NOW, THEREFORE BE IT RESOLVED,** that the Mayor and Borough Council of the Borough of Pompton Lakes, in the County of Passaic, and State of New Jersey, hereby authorizes the Borough to request this substantial amendment to the Passaic County Community Development Block Grant FY 2021 Annual Action Plan; and

**BE IT FURTHER RESOLVED,** that the Borough Administrator is hereby authorized to represent the Borough in all matters relating to this application, which includes signing and executing all relative documents.

APPROVED BY  
  
MICHAEL SERRA, MAYOR

**Certification:**

I hereby certify that the above resolution is a true copy of the resolution adopted by the Mayor and Council at their Regular Meeting held on Wednesday, January 10, 2024 at 7:30 p.m. in the Pompton Lakes Municipal Building, 25 Lenox Avenue, Pompton Lakes, New Jersey.

ELIZABETH BRANDSNESS, RMC  
MUNICIPAL CLERK

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_

COUNCIL	Yes	No	Abstain	Absent	COUNCIL	Yes	No	Abstain	Absent
Crew					Kilberg				
Deane					Kalder				
Kerr					Wells				

CC: Borough Administrator

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT OF THE NOTICE TO AMEND THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT 2019 ACTION PLAN FOR CV-1 AND CV-3 TO FUND THE CREATION OF A PUBLIC HEALTH CLINIC IN WEST MILFORD, AS AUTHORIZED BY 24 CFR SECTION 91.105

THIS RESOLUTION WAS REQUESTED BY:  
 PLANNING AND ECONOMIC  
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	40.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE ADVERTISEMENT OF THE NOTICE TO AMEND THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT 2019 ACTION PLAN FOR CV-1 AND CV-3 – TO FUND THE CREATION OF A PUBLIC HEALTH CLINIC IN WEST MILFORD, AS AUTHORIZED BY 24 CFR SECTION 91.105**

**WHEREAS**, the Passaic County Board of County Commissioners (hereafter “Board”), adopted Resolution R-2017-0630 on July 18, 2017, which created the Passaic County Citizen Participation Plan (hereafter “Plan”) under 24 CFR, Section 91.105, for the community at large; and

**WHEREAS**, the Plan, and adopted amendments, allows for a five (5) day period of review of the action to be taken by the Board on the substantial amendment to the 2019 Community Development Block Grant (hereafter “CDBG”) Action Plan for CV1 and CV3 to recommend funding from the CDBG CV1 and CV3 program years for the creation of a public health clinic in the Township of West Milford; and

**WHEREAS**, the Passaic County Department of Planning and Economic Development (hereafter “Department”) has reviewed the scope of work for the creation of a public health clinic in the Township of West Milford which includes installation of HVAC, generator, purchase of fixtures, furnishings, equipment and supplies to establish the clinic including salaries for staff and considers the project to be in the best interest of the residents of Passaic County and recommends the reprogramming of funds from CDBG CV1 and CV3; and

**WHEREAS**, the Department seeks to publish an advertisement (note attached) in a newspaper of local circulation, announcing the proposed Substantial Amendment of the 2019 CDBG Action Plan for CV1 and CV3, the placement of the proposed Substantial Amendment on public display for a five (5) day period, and the reprogramming of unobligated funding of \$210,840.00 from CDBG CV1 and \$248,817.00 from CDBG CV3 for a total of \$459,657.00 to fund the project; and

**WHEREAS**, this matter was discussed at the County Commissioner Planning and Economic Development Committee meeting on March 13, 2024, and was recommended to the full Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of County Commissioners of the County of Passaic (hereinafter “Board”), pursuant to 24 CFR, Section 91.105, the Clerk to the Board is hereby authorized to publish, in a newspaper of local circulation, notice of a substantial amendment to the 2019 CDBG Action Plan for CV1 and CV3 and the reprogramming of funds from CDBG CV1 and CV3 to fund the implementation of a public health clinic in the Township of West Milford.

JDP

March 26, 2024

**NOTICE OF AVAILABILITY AND PUBLIC HEARING  
PROPOSED SUBSTANTIAL AMENDMENT TO ANNUAL ACTION PLAN OF CDBG  
FY 2021 GRANT AWARD TO THE BOROUGH OF POMPTON LAKES, NJ, PASSAIC  
COUNTY**

Notice is hereby given by Passaic County that the Annual Action Plan for the Passaic County Community Development Block Grant (CDBG) FY 2021 will be amended to reflect a change in the scope of work for the grant award for the Borough of Pompton Lakes, NJ for FY 2021 (\$60,000). The grant award will be amended to permit the Borough to utilize FY 2021 funding to augment the CDBG FY 2023 grant award for the rehabilitation and road resurfacing of Hershfield Street, between Ackerman Place and Midland Avenue and on Ackerman Place, between Federal Hill Road and Short Street. The project is located within Census Tract 196403, Block Group 2.

A public hearing on the change in scope of work will be held both in-person and virtually at the same time and the new proposed scope of work will be available for inspection and comment from February 14, 2024 to March 15, 2024

Anyone wishing to comment on the new scope of work may do so in writing to:

Deborah Hoffman  
Director, Division of Economic Development  
Department of Planning and Economic Development  
401 Grand Street, Room 417  
Paterson, NJ 07505  
[deborahh@passaiccountynj.org](mailto:deborahh@passaiccountynj.org)

Copies of the new scope of work are available on-line at <http://www.passaiccountynj.org> and at the Department of Planning and Economic Development, 401 Grand Street, Room 417, Paterson, NJ 07505 and the Passaic County office of the Board of County Commissioners, 401 Grand Street, Paterson, NJ 07505, 2<sup>nd</sup> Floor, Clerk's office and at the Borough of Pompton Lakes, 25 Lennox Avenue, Pompton Lakes, NJ and virtually at [www.pomptonlakes-nj.gov](http://www.pomptonlakes-nj.gov). All comments received by March 15, 2024 will be considered.

The new scope of work will be on public display for not less than 30 days before being submitted to the Board of County Commissioners for approval. In addition, Passaic County will hold a public hearing to accept comments on the proposed amendment to the CDBG FY 2021 Annual Action Plan. The public hearing will be held in-person and virtually simultaneously on Friday, March 1, 2024 at 12 p.m. 401 Grand Street, Room 417 Paterson, NJ 07505. Participants wishing to join virtually may do so via WebEx Link: <https://passaiccounty.webex.com/passaiccounty/j.php?MTID=m10d267f5e0b68a1713ee4d5d5fa16ff8>; Meeting Number (access code): 2346 438 9006; Meeting Password bDuZRwnx627; Join by Telephone: +1-408-418-9388; Access Code: 234 643 89006.

All questions or comments may be directed to the Department of Planning and Economic Development at 973-569-4720. (TTY Users: NJ Telecommunications Relay Service 7-1-1).

La información será proporcionada en español a petición.

Publication date: February 14, 2024



**BOROUGH OF POMPTON LAKES  
PASSAIC COUNTY, NEW JERSEY**



**Resolution No: 24-72**

**TITLE:**

**RESOLUTION REQUESTING THE REPROGRAMMING OF FUNDING AWARDED TO THE  
BOROUGH OF POMPTON LAKES UNDER THE PASSAIC COUNTY COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM FY 2021 ANNUAL ACTION PLAN FOR THE HERSHFIELD STREET  
ROAD RESURFACING PROJECT**

**WHEREAS, WHEREAS,** the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, State of New Jersey requests the reprogramming of funding allocated to the Borough in the Passaic County Community Development Block Grant FY 2021 Annual Action Plan of \$60,000.00 for ADA ramps to the Pompton Lakes Road Resurfacing Project along Hershfield Street; and

**WHEREAS,** the Mayor and Council have reviewed the requested substantial amendment to the Passaic County Community Development Block Grant FY 2021 Annual Action Plan and understand the terms and conditions under which the amendment will be made; and

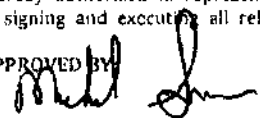
**WHEREAS,** the Mayor and Council authorizes the request for and use of funds from the Passaic County Community Development Block Grant Program for the Pompton Lakes Road Resurfacing Project along Hershfield Street and shall implement the activities in a manner to ensure compliance with all applicable Federal, state and local laws and regulations, and

**WHEREAS,** there is no requirement to match any grant funds received by the Borough; and

**WHEREAS,** the Pompton Lakes Road Resurfacing Project along Hershfield Street will replace the ADA Project providing compliant curb cuts on various and eligible roads in the Borough;

**NOW, THEREFORE BE IT RESOLVED,** that the Mayor and Borough Council of the Borough of Pompton Lakes, in the County of Passaic, and State of New Jersey, hereby authorizes the Borough to request this substantial amendment to the Passaic County Community Development Block Grant FY 2021 Annual Action Plan; and

**BE IT FURTHER RESOLVED,** that the Borough Administrator is hereby authorized to represent the Borough in all matters relating to this application, which includes signing and executing all relative documents.

APPROVED BY  
  
MICHAEL SERRA, MAYOR

**Certification:**

I hereby certify that the above resolution is a true copy of the resolution adopted by the Mayor and Council at their Regular Meeting held on Wednesday, January 10, 2024 at 7:30 p.m. in the Pompton Lakes Municipal Building, 25 Lenox Avenue, Pompton Lakes, New Jersey.

  
ELIZABETH BRANDSNESS, RMC  
MUNICIPAL CLERK

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_

COUNCIL	Yes	No	Abstain	Absent	COUNCIL	Yes	No	Abstain	Absent
Criv					Kilberg				
Deane					Kalder				
Kerr					Wells				

CC: Borough Administrator

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A FOURTH NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2018 WOODLAND PARK LIBRARY AMERICANS WITH DISABILITIES ACT COMPLIANT DOORS PROJECT UNTIL DECEMBER 31, 2025.

THIS RESOLUTION WAS REQUESTED BY:  
 PLANNING AND ECONOMIC  
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	41.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

**RESOLUTION AUTHORIZING A FOURTH NO COST TIME EXTENSION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY 2018 WOODLAND PARK LIBRARY AMERICANS WITH DISABILITIES ACT COMPLIANT DOORS PROJECT UNTIL DECEMBER 31, 2025.**

**WHEREAS**, the Passaic County Board of County Commissioners (hereafter “Board”) adopted Resolution R-2018-0536 on June 26, 2018, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2018-2022 to the US Department of Housing and Urban Development (hereafter “USHUD”) in compliance with the rules and regulations governing the Community Development Block Grant Program (hereafter “CDBG”); and

**WHEREAS**, the Board adopted the FY 2018 Annual Action Plan via Resolution R-2018-0536 on June 26, 2018; and

**WHEREAS**, the Board is cognizant of the conditions imposed by the USHUD and included a grant allocation in the FY 2018 Annual Action Plan to the Borough of Woodland Park (hereafter “Borough”) for \$75,000.00 to implement the Woodland Park Library Americans with Disabilities Act (hereafter “ADA”) Compliant Doors Project; and

**WHEREAS**, the Board adopted Resolution R-2020-0542 dated June 30, 2020, to provide a FIRST no-cost-time extension of the CDBG FY 2018 Woodland Park Library ADA Compliant Doors Project until August 31, 2021; and

**WHEREAS**, the Board adopted Resolution R-2021-0770 dated August 10, 2021, to provide a SECOND no-cost-time extension of the CDBG FY 2018 Woodland Park Library ADA Compliant Doors Project until December 31, 2021; and

**WHEREAS**, the Board adopted resolution R-22-0707 dated July 19, 2022, to provide a THIRD no-cost time extension of the CDBG FY 2018 Woodland Park Library ADA Compliant Doors Project until December 31, 2023; and

**WHEREAS**, the Borough has notified the Division of Economic Development, see attached Council Resolution Number 24-084 adopted on March 6, 2024, that the Borough has been delayed in the implementation of the project due to a significant delay in the award of a NJ State matching grant for the project and in issuing the bid document and is requesting that the CDBG FY 2018 grant award be extended for the FOURTH time to December 31, 2025 to permit the Borough to complete the project; and

**WHEREAS**, this matter was discussed at the March 13, 2024, meeting of the County Commissioner Planning and Economic Development Committee and is being recommended to the Board for approval; and

**WHEREAS**, the Board considers this matter to be a benefit to the community and its residents.

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Passaic that it hereby authorizes the fourth no-cost time extension of the Community Development Block Grant Program FY 2018 grant to the Borough of Woodland Park to December 31, 2025, as set forth above; and

**LET IT BE FURTHER RESOLVED**, that the County of Passaic Commissioner Director and Director of Economic Development are hereby authorized to act as the authorized representatives of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

JDP

March 26, 2024

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-084**

**MOTIONED BY:** Council President DeCesare

**SECONDED BY:** Councilman Sica

**A RESOLUTION REQUESTING AN EXTENSION OF THE  
PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT F.Y. 2018  
ADA COMPLIANT DOORS FOR THE ALFRED H. BAUMANN FREE PUBLIC LIBRARY**

**WHEREAS,** the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey applied for and received a grant from the 2018 Passaic County Community Development Block Grant (CDBG), which includes the purchase and installation of new ADA compliant doors for the Alfred H. Baumann Free Public Library (Public Library); and

**WHEREAS,** the CDBG Sub-recipient Agreement for the funding provided to the Woodland Park Public Library for the above mentioned expired on December 31, 2023; and

**WHEREAS,** In March 2020 the Woodland Park Public Library applied for and received a Project grant entitled the New Jersey Library Construction Bond Act for the purposes for the renovation of the Woodland Park Public Library; and

**WHEREAS,** due to the project being underfunded and delays in the bid process, the Construction Contract for the Woodland Park Public Library project has not been awarded; and

**THEREFORE, BE IT RESOLVED,** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, hereby request a no-cost grant extension for this grant until December 31, 2025, the projected completion date of the renovation;

**NOW, THEREFORE BE IT RESOLVED,** that the Borough Administrator is hereby authorized to represent the Borough in all matters relating to this grant, which includes signing and executing all relative documents.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Arnau	✓				Sica	✓			
Chaabane	✓				Tiseo	✓			
DeCesare	✓				Mayor Kallert	✓			
Gatti	✓								

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of March, 2024. Signed and sealed before me.

  
Sandra Olivola, Municipal Clerk

March 6, 2024

Dated

# County of Passaic

## Board of County Commissioners



*OFFICE OF COUNTY COMMISSIONERS*

Director John W. Bartlett  
 Deputy Director Cassandra "Sandi" Lazzara  
 Orlando Cruz  
 Terry Duffy  
 Nicolino Gallo  
 Bruce James  
 Pasquale "Pat" Lepore

**401 Grand Street**  
**Paterson, New Jersey 07505**  
**Tel: 973-881-4402**  
**Fax: 973-742-3746**

Matthew P. Jordan, Esq.  
 Administrator  
 Nadege D. Allwaters, Esq.  
 County Counsel  
 Louis E. Imhof, RMC  
 Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT OF THE NOTICE TO AMEND THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT 2019 ACTION PLAN FOR CDBG-CV3 TO FUND A GENERATOR FOR THE WOODLAND PARK LIBRARY, AS AUTHORIZED BY 24 CFR SECTION 91.105

THIS RESOLUTION WAS REQUESTED BY:  
 PLANNING AND ECONOMIC  
 DEVELOPMENT

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

<b>Official Resolution#</b>	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	42.
CAF#	
Purchase Req. #	
Result	

Planning and Economic Development

COMMITTEE NAME

**RESOLUTION AUTHORIZING THE ADVERTISEMENT OF THE NOTICE TO AMEND THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT 2019 ACTION PLAN FOR CDBG-CV3 TO FUND A GENERATOR FOR THE WOODLAND PARK LIBRARY, AS AUTHORIZED BY 24 CFR SECTION 91.105**

**WHEREAS**, the Passaic County Board of County Commissioners (hereafter Board”), adopted Resolution R-2017-0630 on July 18, 2017, which created the Passaic County Citizen Participation Plan (hereafter “Plan”) under 24 CFR, Section 91.105, for the community at large; and

**WHEREAS**, the Plan, and adopted amendments, allows for a five (5) day period of review of the action to be taken by the Board on the substantial amendment to the Community Development Block Grant (hereafter “CDBG”) 2019 Action Plan to recommend funding from the CDBG CV3 program for the purchase and installation of a generator for the Woodland Park Library; and

**WHEREAS**, the Passaic County Department of Planning and Economic Development (hereafter “Department”) has reviewed the scope of work for the Woodland Park Library renovation which includes the purchase and installation of a generator to provide a warming center for Woodland Park residents during disasters, and severe weather events and considers the project to be in the best interest of the residents of Passaic County and recommends the reprogramming of funds from CDBG CV3; and

**WHEREAS**, the Department seeks to publish an advertisement (note attached) in a newspaper of local circulation, announcing the proposed substantial Amendment of the CDBG CV3 Action Plan and the reprogramming of unobligated funding of \$260,000 from CDBG CV3 to fund the project for a five (5) day public review period; and

**WHEREAS**, this matter was discussed at the County Commissioner Planning and Economic Development Committee meeting on March 13, 2024, and was recommended to the full Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of County Commissioners of the County of Passaic (hereinafter “Board”), pursuant to 24 CFR, Section 91.105, the Clerk to the Board is hereby authorized to publish, in a newspaper of local circulation, notice of a substantial amendment to the CDBG CV3 Action Plan and the reprogramming of funds from CDBG CV3 to fund the implementation of the Woodland Park Library Generator Project.

JDP

March 26, 2024

**NOTICE TO THE PUBLIC**  
**Community Development Block Grant Program**

**Passaic County**

Passaic County New Jersey intends to amend the 2019 Annual Action Plan to describe a change in the allocation of CDBG CV 1 and CV3 funds. Passaic County will utilize excess funds from CDBG CV3 to implement the Woodland Park Library Generator Project (\$260,000) and the West Milford Health Clinic Project (\$248,817). Excess CDBG CV 1 funds (\$210,840) will also be used for the West Milford Health Clinic Project.

Copies of the amendment are available for public inspection and review at the following locations for a five-day period from March 27, 2024 to April 1, 2024.

PASSAIC COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT  
401 Grand Street, Paterson, NJ 07505, Room 417  
AND  
<http://www.passaiccountynj.org>

Any individuals interested on commenting on the Substantial Amendment may do so in writing to Passaic County Department of Planning and Economic Development, 401 Grand Street, Room 417, Paterson, NJ 07505. All comments received by 4:00 pm on April 1, 2024 will be considered. La información será proporcionada en español a petición.

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-086**

**MOTIONED BY:** Council President DeCesare

**SECONDED BY:** Councilman Sica

**RESOLUTION TO REQUEST FOR PASSAIC COUNTY COMMUNITY  
DEVELOPMENT BLOCK GRANT FUNDING FROM CDBG-CV1 AND CDBG-CV3 TO SUPPORT  
THE RENOVATION AND EXPANSION OF THE WOODLAND PARK  
ALFRED H. BAUMANN FREE PUBLIC LIBRARY**

**WHEREAS,** the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, wish to request Passaic County Community Development Block Grant funding from CDBG-CV1 and CDBG-CV3 to support the renovation and expansion of the Woodland Park Alfred H. Baumann Free Public Library (Public Library); and

**WHEREAS,** The Borough of Woodland Park has been working for several years to renovate and expand the Public library; and

**WHEREAS,** In March 2020 the Public Library applied for and received a Project grant entitled the New Jersey Library Construction Bond Act for the purposes for the renovation of the Woodland Park Public Library in the amount of: \$5.1 million dollars and Passaic County awarded two Community Development Block Grants: FY 2018: 75,000 (ADA entrance doors) and FY 2019: \$60,000 (ADA bathrooms); and

**WHEREAS,** due to the project being underfunded, the Mayor and Council have a need for the allocation of Community Development Block Grant CDBG-CV1 and CDBG-CV3 funding for the installation of a generator for \$260,000.00, this funding will permit the Borough to bid the project immediately and to start construction as soon as possible; and

**WHEREAS,** the renovated library will also serve as a warming shelter for Woodland Park residents and the generator will ensure proper lighting, heat and/or air conditioning to combat power outages during disasters and severe weather events;

**NOW, THEREFORE BE IT RESOLVED,** by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, do hereby request Passaic County Community Development Block Grant CDBG-CV1 and CDBG-CV3 funding to support the improvement and expansion of the Alfred H. Baumann Free Public Library for the installation of a generator in the amount of \$260,000.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Amnu	✓				Sica	✓			
Chaabane	✓				Tiseo	✓			
DeCesare	✓				Mayor Kallert	✓			
Gatti	✓								

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of March, 2024. Signed and sealed before me.

*Sandra Olwala*

March 6, 2024