

# County of Passaic

## Board of County Commissioners



### OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Cassandra "Sandi" Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 27, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FRENCH AND PARRELLO ASSOCIATES, PA FOR ON-CALL CONSTRUCTION TESTING FOR THE CONKLINTOWN ROAD CULVERTS NOS. 1600-187 & 1600-188 IN THE BOROUGHS OF RINGWOOD AND WANAQUE PER SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/27/2025
Introduced Date	5/22/2025
Adopted Date	
Agenda Item	52.
CAF#	C-04-55-148-001-9B1
Purchase Req. #	R5-10664
Result	

Public Works

COMMITTEE NAME

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FRENCH AND PARRELLO ASSOCIATES, PA FOR ON-CALL CONSTRUCTION TESTING FOR THE CONKLINTOWN ROAD CULVERTS NOS. 1600-187 & 1600-188 IN THE BOROUGHS OF RINGWOOD AND WANAQUE PER SB-25-005, PURSUANT TO N.J.S.A 40A: 11-4 ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the County desires to conduct on-call Construction Testing for the Conklintown Road Culverts Nos. 1600-187 & 1600-188 in the Boroughs of Ringwood and Wanaque (hereafter “Project”), which will include concrete testing, asphalt testing, nontechnical borings, and various laboratory testing, analysis and reporting; and

**WHEREAS**, on October 3, 2024, the Purchasing Agent issued SB-25-005 On-Call Construction & Geotechnical Testing (hereafter “SB-25-005”) seeking sealed proposals from qualified bidders for On-Call Construction and Geotechnical Testing Services on an as-needed basis beginning on January 1, 2025 and expiring on December 31, 2026; and

**WHEREAS**, on October 22, 2024, bids were unsealed for SB-25-005 by the Purchasing Agent and a total of two (2) qualified bids were received:

1. French and Parrello Associates, PA;
2. Colliers Engineering & Design, Inc.

**WHEREAS**, pursuant to R-24-1058, the County Engineer recommended the acceptance of the unit bid prices from the two (2) qualified bidders under SB-25-005 on an as-needed basis for the period January 1, 2025 and December 31, 2026; and

**WHEREAS**, the County Engineer is recommending an award of contract to French and Parrello Associates, PA for On-Call Construction Testing for the Conklintown Road Culverts Nos. 1600-187 & 1600-188 in the Boroughs of Ringwood and Wanaque, in an amount not to exceed twenty-eight thousand five hundred seventy dollars (\$28,570.00); and

**WHEREAS**, funds are available in Account No. C-04-55-148-001-9B1 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the May 14, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic is authorizing an award of contract to French and Parrello Associates, PA for On-Call Construction Testing for the Conklintown Road Culverts Nos. 1600-187 & 1600-188 in the Boroughs of Ringwood and Wanaque, in an amount not to exceed twenty-eight thousand five hundred seventy dollars (\$28,570.00) as recommended by the Passaic County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Director of the Board of County Commissioners, the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

