



PASSAIC COUNTY
DEPARTMENT OF SENIOR SERVICES,
DISABILITY AND VETERANS AFFAIRS

AGING ● DISABILITY ● VETERANS AFFAIRS ● PARATRANSIT
NUTRITION SERVICES ● ENERGY ASSISTANCE
ADULT DAY CARE



To: Health and Human Services Committee
From: Shirley Force, Executive Director, Department of Senior Services
Date: February 4, 2025
Re: Review Committee Recommendation:
 BID# RFP-25-013
 Re-bid 2025-2027 Area Plan Contract

A review committee met on February 3, 2025 to evaluate the proposals received for RFP #25-013 Re-bid 2025-2027 Area Plan Contract.

The criteria used for the evaluation is as follows:

1. **TECHNICAL - WRITTEN PROPOSAL on AGENCY CAPACITY = 40 POINTS**
2. **COST - BUDGET FORM = 30 POINTS**
3. **MANAGEMENT - WRITTEN PROPOSAL on AGENCY MANAGEMENT = 20 POINTS**
4. **MANAGEMENT - PROGRAM EXPERIENCE W/REFERENCES = 10 POINTS**

Legal Assistance

<u>Applicant</u>	<u>Total Score</u>
Northeast New Jersey Legal Services (NNJLS)	97

Recommendation: The Evaluation Committee unanimously recommends to award contract to Northeast New Jersey Legal Services (NNJLS). Proposal demonstrated knowledge, experience and expertise in delivering services county-wide; with professional and certified staff in a cost effective manner. Current provider of service and there is no competition.

The contract amount for Northeast New Jersey Legal Services (NNJLS) is \$90,000. The contract period is January 1, 2025 to December 31, 2025. One-year renewal for 2026 & 2027 and is contingent upon availability of funds.



Shirley Force, Executive Director

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