

# County of Passaic

## Board of County Commissioners



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Louis E. Imhof, RMC  
Clerk Of The Board

Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO MOHAMED ELRAFEI, MD FOR ON-SITE MENTAL HEALTH SERVICES PROVIDED TO THE PLAZA WEST LONG-TERM MENTAL HEALTH UNIT AT PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-041

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HEALTHCARE CENTER

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	3/26/2024
Introduced Date	3/19/2024
Adopted Date	
Agenda Item	13.
CAF#	3-01-27-172-001-233
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION TO MOHAMED ELRAFEL, MD FOR ON-SITE MENTAL HEALTH SERVICES PROVIDED TO THE PLAZA WEST LONG-TERM MENTAL HEALTH UNIT AT PREAKNESS HEALTHCARE CENTER IN CALENDAR YEAR 2023, PURSUANT TO N.J.A.C. 5:30-11.6 AND RFQ-23-041**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Preakness Healthcare Center (“Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board, and is in need of a Chief Psychiatrist to provide on-site mental health services for Preakness residents in the Plaza West Long-Term Mental Health Unit; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, *et seq.*, on September 29, 2022, the Passaic County Purchasing Agent issued RFQ-23-041, Re-Bid PHC Chief Psychiatrist, Plaza West Mental Health Unit (“RFQ-23-041”), seeking qualifications for a Chief Psychiatrist for the Plaza West Long-Term Mental Health Unit for calendar year 2023; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.7, the County’s request for qualifications is a fair and open process, specifically, the request for qualifications for a Chief Psychiatrist for the Plaza West Long-Term Mental Health Unit for calendar year 2023 was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and was publicly opened and announced when awarded; and

**WHEREAS**, on October 14, 2022, the Passaic County Purchasing Agent unsealed responses to RFQ-23-041; and

**WHEREAS**, on November 22, 2022, the Board passed Resolution No. R-22-1018, qualifying and authorizing a contract award to Mohamed Elrafei, MD to serve as Chief Psychiatrist for the Plaza West Long-Term Mental Health Unit at Preakness for calendar year 2023, in an amount not to exceed thirty-one thousand two hundred dollars (\$31,200.00); and

**WHEREAS**, the Executive Director of Preakness is recommending an additional appropriation of two thousand one hundred dollars (\$2,100.00) to Dr. Elrafei to pay for services provided in calendar year 2023, for a total contract award, in an amount not to exceed thirty-three thousand three hundred dollars (\$33,300.00) for calendar year 2023; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, funds are available in Account No. 3-01-27-172-001-233, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the March 19, 2024, Health and Human Services Committee meeting, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6, the Board of County Commissioners of the County of Passaic authorizes an additional appropriation to Mohamed A. Elrafei, MD to pay for services provided in calendar year 2023, in an amount not to exceed two thousand one hundred dollars (\$2,100.00), for a total contract award not to exceed thirty-three thousand three hundred dollars (\$33,300.00) for calendar year 2023.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract awarded to Dr. Elrafei and maintain a copy of this Resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Executive Director of Preakness and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

March 26, 2024