

County of Passaic

Board of County Commissioners



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Date: Mar 26, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT UNDER RFP-24-015 TO REBID TRANSPORTATION SERVICES GRANT ADMINISTERED BY THE COUNTY OF HUMAN SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	3/26/2024
Introduced Date	3/20/2024
Adopted Date	
Agenda Item	21.
CAF#	G-01-41-815-024-213
Purchase Req. #	
Result	

Health and Human Services

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT UNDER RFP-24-015 TO REBID TRANSPORTATION SERVICES GRANT ADMINISTERED BY THE COUNTY OF HUMAN SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, the Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for disadvantaged and homeless citizens; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to procure services related to the administration of social services programs, under which this program falls; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R23-0616, dated June 27, 2023, authorizing the Department to initiate the RFP process for transportation services for families receiving TANF; and

WHEREAS, on February 28, 2024, the Purchasing Agent unsealed responses to Rebid Transportation Services Grant administered by the Department, RFP-24-015 (hereafter “RFP-24-015”); and

WHEREAS, in accordance with the law, a Review Committee convened to review the responses to RFP-24-015, and in a memorandum dated March 4, 2024 attached to and made part of this Resolution, recommended an award of contract to the following approved vendor, JKL Transportation Services, Inc., in the amount of \$30,000.00 for a term commencing on January 1, 2024 to December 31, 2024, with up to four (4) one (1) year options to renew; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for the projects under RFP-24-015 are publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, funds are available in Account No. G-01-41-815-024-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2024 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, pursuant to N.J.S.A. 52:32-60-1, et seq., vendor executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying the vendor is not involved in prohibited activities in Russia and Belarus, and the County confirmed vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

WHEREAS, this matter was discussed at the March 19, 2024, meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic (hereafter “Board”) is authorizing contract awards to the following approved vendor JKL Transportation Services, Inc. totaling \$30,000.00 for a term commencing January 1, 2024, to December 31, 2024, with up to four (4) one (1) year options to renew; and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to the approved vendors as stated herein and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, Director of the Board, and County Counsel are authorized to take any other steps necessary to carry out the purpose of this Resolution.

JDP

March 26, 2024