

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST ROOF MAINTENANCE FOR REPAIRS AT THE COURTHOUSE ANNEX AT 63 HAMILTON STREET IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40A:11-10.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	5/2/2025
Adopted Date	
Agenda Item	41.
CAF#	C-04-55-182-002-903
Purchase Req. #	R5-09147
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST ROOF MAINTENANCE FOR REPAIRS AT THE COURTHOUSE ANNEX AT 63 HAMILTON STREET IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40A:11-10.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, the roof at the Courthouse Annex at 63 Hamilton Street in the City of Paterson is in need of repairs; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide by a joint agreement for the provision of the performance of goods and services to be used by their respective jurisdictions; and

WHEREAS, by virtue of Resolution R20170119, the County entered into the Bergen County Cooperative Contract Purchasing System # 11-BCCPS, which awarded a contract for Roof Repair, Replacement and Maintenance - Coop, Bid No. BC-BID-23-46, to multiple vendors, including Northeast Roof Maintenance, Inc.; and

WHEREAS, Northeast Roof Maintenance, Inc. provided a quote to the Passaic County Family Courts and Passaic County Engineer, attached to and made part of this resolution, to remove existing finial and repair clay tiles in area of removed finial, in an amount not to exceed seven thousand four hundred eighty five dollars (\$7,485.00) which is being recommended for approval by the Passaic County Engineer; and

WHEREAS, funds are available in Account No. C-04-55-182-002-903 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the April 30, 2025 meeting of the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic is authorizing an award of contract to Northeast Roof Maintenance, Inc. in the amount of seven thousand four hundred eighty five dollars (\$7,485.00), as recommended by the Passaic County Engineer.

LET IT BE FURTHER RESOLVED, that the Director of the Board of County Commissioners, the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

May 13, 2025