

County of Passaic  
Board of County Commissioners



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Clerk Of The Board

Date: May 27, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO RICHARD GRUBB & ASSOCIATES, INC., TO CONDUCT A PHASE 1A ARCHAEOLOGICAL SURVEY AT 35 UNION AVENUE IN THE BOROUGH OF BLOOMINGDALE, RFQ-25-064, PURSUANT TO N.J.S.A. 40:11-5

THIS RESOLUTION WAS REQUESTED BY:  
CULTURAL AND HISTORIC AFFAIRS

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/27/2025
Introduced Date	5/22/2025
Adopted Date	
Agenda Item	39.
CAF#	O-25-56-602-002-905
Purchase Req. #	
Result	

Public Works  
COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO RICHARD GRUBB & ASSOCIATES, INC., TO CONDUCT A PHASE 1A ARCHAEOLOGICAL SURVEY AT 35 UNION AVENUE IN THE BOROUGH OF BLOOMINGDALE, RFQ-25-064, PURSUANT TO N.J.S.A. 40:11-5**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-25-064, Preservation Architects Architectural Historians, Archeologists, Cultural Resource Management Consultants, Etc. for Calendar Year 2025 (hereafter “RFQ-25-064”) seeking qualifications for a pool of professional consultants for calendar year 2025, to be hired on an as-needed basis by the County; and

**WHEREAS**, on January 21, 2025, the Board passed Resolution No. R-25-0064, qualifying a pool of preservation architects, architectural historians, archaeologists, and cultural resource management consultants for calendar year 2025, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Richard Grubb & Associates, Inc.; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of preservation architects, architectural historians, archaeologists, and cultural resource management consultants for calendar year 2025 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, the Director of the Department of Cultural & Historic Affairs is recommending that the Board authorize an award of contract to Richard Grubb & Associates, Inc., to conduct a Phase IA archaeological survey at 335 Union Avenue in the Borough of Bloomingdale, in an amount not to exceed twenty-six thousand six hundred forty dollars (\$26,640.00) pursuant to the proposal, attached hereto and made part hereof; and

**WHEREAS**, funds are available in Account No., O-25-56-602-002-905 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the May 14, 2025 meeting of the Public Works Committee, and is being recommended for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5, that the Board of County Commissioners of the County of Passaic hereby authorizes an award of contract to Richard Grubb & Associates, Inc., to conduct a Phase IA archaeological survey at 335 Union Avenue in the Borough of Bloomingdale, in an amount not to exceed twenty-six thousand six hundred forty dollars (\$26,640.00), as recommended by the Director of the Department of Cultural & Historic Affairs.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Richard Grubb & Associates, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.