

County of Passaic  
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale “Pat” Lepore  
Deputy Director Cassandra “Sandi” Lazzara  
John W. Bartlett  
Orlando Cruz  
Rodney De Vore  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

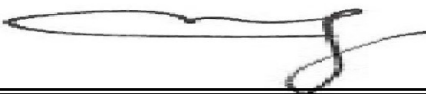
Matthew P. Jordan, Esq.  
Administrator  
Nadege D. Allwaters, Esq.  
County Counsel  
Louis E. Imhof  
Clerk Of The Board

Date: May 13, 2025 - 5:30 PM


Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ELECTION SYSTEMS  
& SOFTWARE, LLC FOR INFORMATION TECHNOLOGY SUPPORT AND MAINTENANCE  
SERVICES RELATED TO ELECTIONS IN THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A.  
40A:11-5(l)

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

  
Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

  
Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/13/2025
Introduced Date	4/29/2025
Adopted Date	
Agenda Item	4.
CAF#	5-01-22-141-001-E01, 5-01-2
Purchase Req. #	
Result	

Administration and Finance  
COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ELECTION SYSTEMS & SOFTWARE, LLC FOR INFORMATION TECHNOLOGY SUPPORT AND MAINTENANCE SERVICES RELATED TO ELECTIONS IN THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5(l)**

**WHEREAS**, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (“Superintendent”) is responsible for the supervision of all elections in the County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(l), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is goods and services required to conduct an election; and

**WHEREAS**, the Superintendent is recommending to the Board to authorize an award of contract to Election Systems & Software, LLC in an amount not to exceed two hundred forty thousand dollars (\$240,000.00) to be used by the County Clerk, Board of Elections, and Superintendent of Elections for various information technology support and maintenance services related to elections in the County; and

**WHEREAS**, Election Systems & Software, LLC executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, pursuant to N.J.S.A. 52:32-60-1, et seq., Election Systems & Software, LLC, Inc. executed the Non-Involvement in Prohibited Activities in Russia or Belarus Certification, attached hereto and made part of this Resolution, certifying that it is not involved in prohibited activities in Russia and Belarus, and the County confirmed said vendor is not identified on the Specially Designated Nationals and Blocked Persons list created by the Office of Foreign Assets Control; and

**WHEREAS**, funds are available in Account 5-01-22-141-001-E01 (\$160,000.00), 5-01-22-139-001-E01 (\$70,000.00), 5-01-20-107-002-E01 (\$10,000.00) or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the April 23, 2025 meeting of the Administration and Finance Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(l), the Board of County Commissioners of the County of Passaic authorizes an award of contract to Election Systems & Software, LLC, in an amount not to exceed two hundred forty thousand dollars (\$240,000.00) to be used by the County Clerk, Board of Elections, and Superintendent of Elections for various information technology support and maintenance services related to elections in Passaic County.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Election Systems & Software, LLC, and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and the Director of the Board of County Commissioners are authorized to take any action necessary to carry

out the purpose of this Resolution.

NB

May 13, 2023