



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

**Jonathan C. Pera, P.E.**  
*County Engineer*

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March 27, 2024

Mr. Matthew P. Jordan Esq.  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, N.J. 07505

Re: Bathroom Renovation to the Preakness Valley Golf Course Clubhouse  
AB Contracting Inc.  
Change Order # 3

Dear Mr. Jordan,

A Change Order for additional work in the amount of \$7,500.00 was reviewed and recommended for approval by the Public Works Committee at its meeting of March 27, 2024. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to a request from County personnel to provide a pass through space to better serve the existing dining area at the clubhouse and this would involve removing the existing door and re-framing the opening.

Very truly yours,

A handwritten signature in black ink, appearing to read "JPera", is written over a horizontal line.

Jonathan Pera, P.E.  
County Engineer

AT/sl  
Attachment  
cc: Chairman, Public Works Committee  
County Counsel  
Director of Finance