

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
Deputy Director Cassandra "Sandi" Lazzara
John W. Bartlett
Orlando Cruz
Rodney De Vore
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof
Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO COLLIERS ENGINEERING & DESIGN, INC., FOR CONSTRUCTION SERVICES AT 11 MARSHALL STREET IN THE CITY OF PATERSON, RFQ-24-043, PURSUANT TO N.J.A.C. 5:30-11.6

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	39.
CAF#	C-04-55-181-001-901
Purchase Req. #	
Result	

Public Works

COMMITTEE NAME

RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO COLLIERS ENGINEERING & DESIGN, INC., FOR CONSTRUCTION SERVICES AT 11 MARSHALL STREET IN THE CITY OF PATERSON, RFQ-24-043, PURSUANT TO N.J.A.C. 5:30-11.6

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-24-043, Engineers, Architects, Land Surveyors, Planners, Landscape Architects, and Environmental Health Safety/Engineering Consultants (hereafter “RFQ-24-043”) seeking qualifications for a pool of consultants for calendar year 2024, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, on November 21, 2023, the Board passed Resolution No. R-23-1091, qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Colliers Engineering & Design, Inc.; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2024 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on June 25, 2024, the Board passed Resolution R-24-579, authorizing an award of contract to Colliers Engineering & Design, Inc. for construction inspection and management services for the 11 Marshall Street Redevelopment Project in the City of Paterson in the amount of five hundred forty-six thousand six hundred dollars (\$546,600.00); and

WHEREAS, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is outside the original scope of activities of the original contract, provided that any change beyond the original scope of activities shall be made by amendatory contract approved by the governing body; and

WHEREAS, the Passaic County Engineer is recommending that the Board authorize Contract Modification No. 1 to Colliers Engineering & Design, Inc., for additional work due to the need for a Phase I Environmental Site Assessment/Preliminary Assessment and a Traffic Impact Study for 11 Marshall Street, in the increased amount of thirty three thousand dollars (\$33,000.00), with a new total contract amount, as a result of the increase, in the amount of five hundred seventy-nine thousand six hundred dollars (\$579,600.00); and

WHEREAS, funds are available in Account No. C-04-55-181-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the January 15, 2025, meeting of the Public Works Committee and is recommended to the Board of County Commissioners for the County of Passaic for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.6, that the Board of County Commissioners of the County of Passaic hereby authorizes Contract Modification No. 1 to Colliers Engineering & Design, Inc., for additional work necessary due to the need for a Phase I Environmental Site Assessment/Preliminary Assessment and a Traffic Impact Study for 11 Marshall Street in the City of Paterson, in the increased amount of thirty three thousand dollars (\$33,000.00), with a new total contract amount, as a result of the increase, in the amount of five hundred seventy-nine thousand six hundred dollars (\$579,600.00), as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Colliers Engineering & Design, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

ZMQ

January 21, 2025