

# County of Passaic

## Board of County Commissioners



### OFFICE OF COUNTY COMMISSIONERS

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Louis E. Imhof  
Clerk Of The Board

Date: Jan 21, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO S&S TRAVEL ENTERPRISES DBA SKYLAND WORLD TRAVEL TO PROVIDE TRAVEL AGENT SERVICES FOR PRISONER EXTRADITIONS AND WITNESS TRAVEL FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	1/21/2025
Introduced Date	1/16/2025
Adopted Date	
Agenda Item	53.
CAF#	
Purchase Req. #	
Result	

Law and Public Safety

COMMITTEE NAME

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO S&S TRAVEL ENTERPRISES DBA SKYLAND WORLD TRAVEL TO PROVIDE TRAVEL AGENT SERVICES FOR PRISONER EXTRADITIONS AND WITNESS TRAVEL FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-3, ET SEQ.**

**WHEREAS**, the County of Passaic ("County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (the "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor's Office (the "PCPO") from time to time requires the use of a travel agent to coordinate travel for its prisoner extraditions and witness travel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-3 when the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the established bid threshold, the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution as appropriate to the contracting unit without public advertisement for bids; and

**WHEREAS**, on June 30, 2020, the Board approved Resolution No. R20200514 setting the bid threshold at forty-four thousand dollars (\$44,000.00), in accordance with the law; and

**WHEREAS**, the PCPO recommends an award of contract to S&S Travel Enterprise DBA Skyland World Travel to provide travel agent services for its prisoner extraditions and witness travel in the amount of thirty-five thousand dollars (\$35,000.00) for the period beginning on January 1, 2025, and ending on December 31, 2025; and

**WHEREAS**, S&S Travel Enterprise DBA Skyland World Travel has executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contract as required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

**WHEREAS**, funds are available in the account numbers set forth below or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025, or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the Law and Public Safety Committee on January 14, 2025, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-3, et seq. that the Board of County Commissioners of the County of Passaic hereby authorizes an award of contract to S&S Travel Enterprise DBA Skyland World Travel to provide travel agent services for its prisoner extraditions and witness travel in the amount of thirty-five thousand dollars (\$35,000.00) for a period beginning on January 1, 2025, and ending on December 31, 2025.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract with S&S Travel Enterprise DBA Skyland World Travel.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.