

County of Passaic
Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Date: May 27, 2025 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL CORP., TO RENEW MICROSOFT OFFICE 0365 SOFTWARE LICENSES FOR THE PASSAIC COUNTY SHERIFF’S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S OFFICE

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/27/2025
Introduced Date	5/21/2025
Adopted Date	
Agenda Item	56.
CAF#	5-01-22-130-002-213
Purchase Req. #	R5-10557
Result	

Law and Public Safety

COMMITTEE NAME

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL CORP., TO RENEW MICROSOFT OFFICE 0365 SOFTWARE LICENSES FOR THE PASSAIC COUNTY SHERIFF’S OFFICE, PURSUANT TO N.J.S.A. 40A:11-10

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision-making powers on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide by a joint agreement for the provision of the performance of goods and services to be used by their respective jurisdictions; and

WHEREAS, the County is a member of the Bergen County Cooperative Contract Purchasing System #11BCCPS (“#11BCCPS”) a joint cooperative pricing system, offering competitive pricing for various goods and services established pursuant to N.J.S.A. 40A:11-10, et seq.; and

WHEREAS, in compliance with the law, 11BCCPS issued and awarded a contract to SHI International, Inc., for Computer Equipment and Peripherals under contract #BC-BID-24-38 COOP: and

WHEREAS, the Passaic County Sheriff’s Office is recommending that the Board authorize an award of contract to SHI International, Inc., to renew Microsoft Office 0365 licenses for the Sheriff’s Office in an amount not to exceed one hundred ninety thousand six hundred twenty-four dollars and fifty cents (\$190,624.50) for the period beginning June 1, 2025 and expiring May 31, 2026; and

WHEREAS, funds are available in Account No. 5-01-22-130-002-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in 2025 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

WHEREAS, this matter was discussed at the May 20, 2025, meeting of the Law and Public Safety Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-10, the Board of County Commissioners of the County of Passaic is authorizing an award of contract to SHI International, Inc., to renew Microsoft Office 0365 licenses for the Sheriff’s Office in an amount not to exceed one hundred ninety thousand six hundred twenty-four dollars and fifty cents (\$190,624.50) for the period beginning June 1, 2025 and expiring May 31, 2026.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this resolution.

KJB

May 27, 2025