



PHILIP D. MURPHY
Governor

State of New Jersey
DEPARTMENT OF HUMAN SERVICES

Division of Aging Services
P.O. Box 807
Trenton, N.J. 08625-0807

SARAH ADELMAN
Commissioner

TAHESHA L. WAY
Lt. Governor

LOUISE RUSH
Asst. Commissioner

April 1, 2025

Shirley Force
Executive Director
Passaic County
Department of Senior Services, Disabilities
and Veterans' Affairs
930 Riverview Drive, Suite #200
Totowa, New Jersey 07512

Re: Notice of Intent to Fund
DoAS 2025 State Health Insurance Assistance Program (SHIP) Grant

Dear Ms. Force:

We are pleased to inform you that the New Jersey Department of Human Services, Division of Aging Services intends to fund the SHIP Grant with **Passaic County Department of Senior Services, Disabilities and Veterans' Affairs** to provide SHIP services in **Passaic County** for the period April 1, 2025 through March 31, 2026.

This letter serves as the Division's formal intent to obligate funds for your agency in the amount of **\$40,000** contingent on availability of federal funds for the SHIP program.

Note that the department will not be able to provide cash payment until a fully executed Grant application has been processed. Please complete and submit the application package through our System for Administering Grants Electronically (SAGE), prior to 4:00 pm, Friday, May 9, 2025.

Thank you for your continued participation in the SHIP Program. Please contact John Siwczak at 609-564-2622 or john.siwczak@dhs.nj.gov should you have any questions.

Sincerely,

A handwritten signature in black ink, reading "Andrea Mancini".

Andrea Mancini
Manager
Area Agencies on Aging Administration